

SimCare Site Supervisor Onboarding

Welcome to SimCare. This quick guide walks you through accessing your supervisor dashboard and staying on top of weekly action items.

Please follow the steps below.

1 Step 1: Find your welcome email

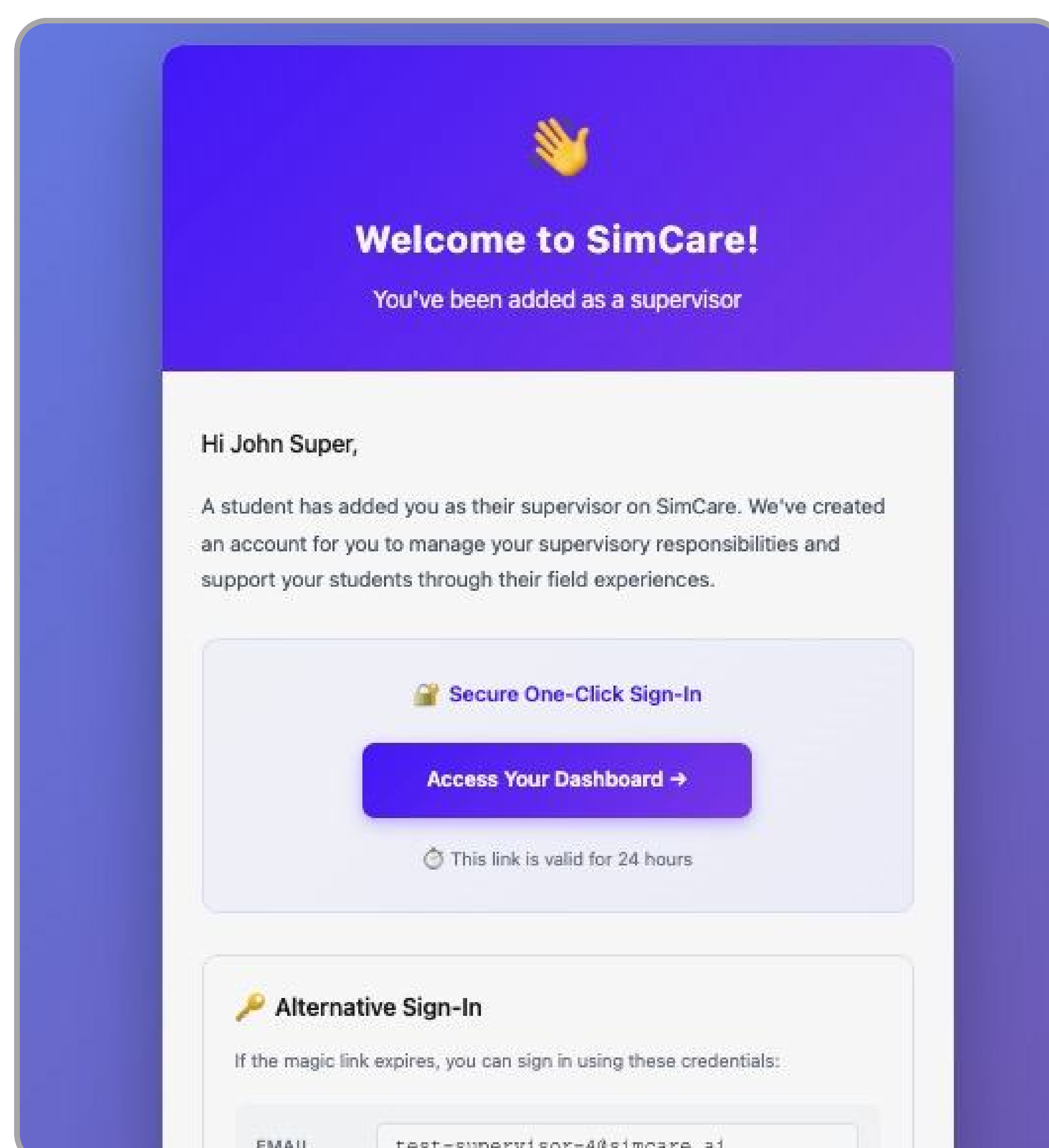
(a) You'll receive an invite email from:

From: no-reply@simcare.ai
Subject: [Welcome to SimCare](#)

(b) If you don't see it within a few minutes:

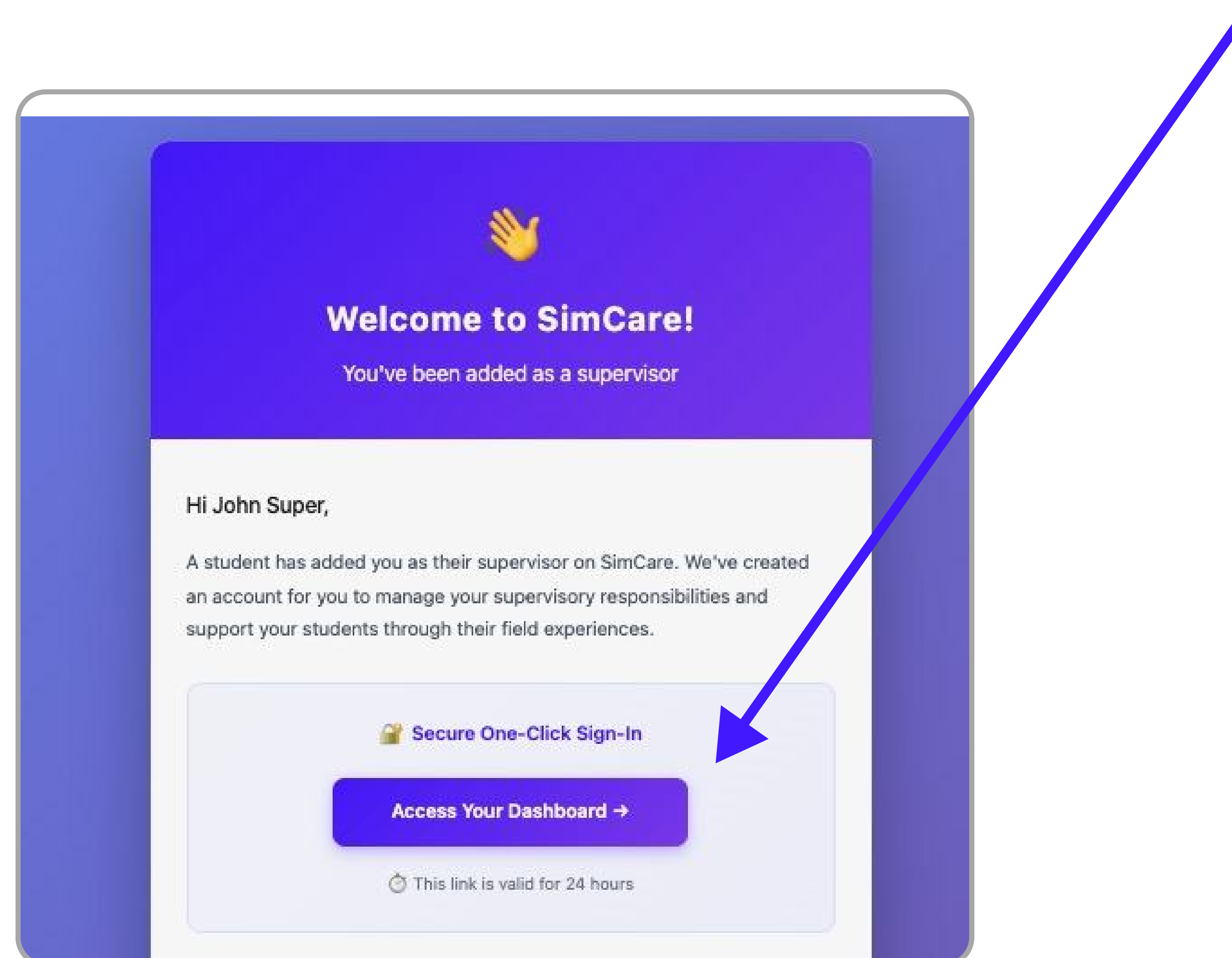
- Check Spam / Junk
- If it's still missing, email hello@simcare.ai and we'll resend your invite

This is what the welcome email looks like:



2 Step 2: Access your dashboard

Open the welcome email and click [Access Your Dashboard](#):



That button will take you directly into your supervisor dashboard. The email also includes an alternative sign-in option you can use to access your account if the one-click link is no longer valid.

3 Step 3: Watch for your weekly digest (action items)

Once you're set up, you'll receive weekly digest emails that summarize anything needing your attention (for example: pending reviews, requested approvals, or other action items). [Weekly digest preview](#):

