I. COURSE DESCRIPTION

The goal of the Online Academic Success course is to help students master their ability to study, learn, and retain information in a way that best fits their learning style. Students will discover their learning style, learn how to use time effectively, learn study skills, learn tips for taking better notes and learn how to be a successful online student. Students will also engage in speed reading lessons which will help them to reduce the amount of time required to read and study course material.

II. RATIONALE

The middle school Online Academic success course offers students lessons in how to get organized and manage their academic stress. They will also learn how to have confidence in their personal preparation time for tests and quizzes, which will in turn maximize their potential for success in middle school, high school and beyond. Speed reading lessons are included in the course to help students decrease the amount of time spent reading online course material and to increase their performances on tests.

III. PREREQUISITES

None.

IV. MATERIALS LIST

Microsoft Office or compatible software, printer, scanner and video capability

V. MEASURABLE LEARNING OUTCOMES

Student will:
- explain different learning styles and identify his/her learning preference
- use and explain the different methods of note taking
- use strategies to engage with text based materials and how to evaluate different types of text
- build reading comprehension while reading for speed
- use strategies for studying in an online environment
- use strategies for active learning in his/her online course
- use strategies to build memory
VI. **Course Requirements and Assignments**

A. Individual lesson assessments (1 per lesson)
B. Daily speed reading assignments and reading log
C. Uploading of lesson notes and assignments from other courses for teacher evaluation
D. 1 Test per Unit

VII. **Course Grading and Policies**

A. Grading Weights

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lesson Assignments</td>
<td>25%</td>
</tr>
<tr>
<td>Quizzes and Written Assignments</td>
<td>35%</td>
</tr>
<tr>
<td>Tests</td>
<td>40%</td>
</tr>
</tbody>
</table>

B. Scale

A  93 – 100
B  85 – 92
C  77 – 84
D  70 – 76
F  Below 70

VIII. **Other Policies**

A. Academic Misconduct

See pages 27-30 of your Student Handbook

B. Repeating Assignments

Students may repeat lesson assessments until they reach a 90% mastery threshold. Quizzes and tests cannot be repeated to gain a higher grade. Quizzes and tests may be reset for technical issues, but a new set of questions will be generated.