Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.
COURSE SYLLABUS

EDUC 304
CLASSROOM MANAGEMENT FOR TEACHERS

COURSE DESCRIPTION

This course will survey instructional approaches, materials, and methods for classroom management. Emphasis will be placed on management styles and the various methods associated with those styles.

RATIONALE

The process of classroom management requires the application of a cadre of integrated skills that necessarily flow into all areas of the curriculum and presentation of that curriculum. Good classroom management establishes the groundwork and foundation for academic achievement; therefore, instruction in this area must be as effective and efficient as possible.

I. PREREQUISITE

For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASE

Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING

A. Computer with basic audio/video output equipment  
B. Internet access (broadband recommended)  
C. Microsoft Word, PowerPoint, and Excel

IV. MEASURABLE LEARNING OUTCOMES

Upon successful completion of this course, the student will be able to:

A. Apply strategic concepts of classroom management skills.  
B. Assess the role of a Christian educator in impacting students based on the Great Commission in Matthew Chapter 28. 
C. Design a classroom arrangement for providing a supportive environment.  
D. Examine effective means of communication among teachers, administrators, and families.
E. Identify instructional skills and teaching methods necessary for classroom success.
F. Analyze various styles of learning for encouraging on-task behavior.
G. Demonstrate how to prevent bullying in the classroom.
H. Create a management plan for the diverse needs of today’s K–12 students.

V. COURSE REQUIREMENTS AND ASSIGNMENTS
A. Textbook readings and lecture presentations
B. Course Requirements Checklist
   After reading the Course Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.
C. Discussion Board Forums (8)
   There will be 8 Discussion Board Forums throughout the course. The purpose of Discussion Board Forums is to generate interaction among candidates in regard to relevant current course topics. Discussion Boards are collaborative learning experiences. Therefore, the candidate is required to post 1 thread of at least 300 words. The candidate must also post at least 1 reply of at least 150 words to another candidate’s thread. For each thread and reply, the candidate must support his/her assertions with at least 1 citation in current APA format.
D. Classroom Challenges (3)
   The candidate must complete 3 Classroom Challenges on effective room arrangement, academic success, and bullying. Each project must be at least 1,200 words and include 4 sources, 1 of which is the Bible and 1 of which is the textbook. Each paper must include at least 5 citations from the 4 sources.
E. Final Project
   The candidate must complete a classroom management plan consisting of 12 sections that coincide with the 12 components in the grading rubric. This plan must be at least 1500 words and include 4 sources, 1 of which is the Bible and 1 of which is the textbook. This plan must include at least 6 citations from the 4 sources. This assignment is submitted in LiveText.
F. Quizzes (8)
   The candidate will complete the textbook readings for each module/week and then take the textbook assignment quizzes that are designed to evaluate comprehension of the textbook. All quizzes are open-book/open-notes and contain 14 multiple-choice questions. Each quiz has a 30-minute time limit.

VI. COURSE GRADING AND POLICIES
A. Points
   Course Requirements Checklist 10
   Discussion Board Forums (8 at 40 pts ea) 320
Classroom Challenges (75 pts, 90 pts, and 115 pts) 280
Final Project 120
Quizzes (8 at 35 pts ea) 280

**Total** 1010

B. Scale

A = 900–1010  B = 800–899  C = 700–799  D = 600–699  F = 0–599

C. LiveText Submission Policy

All LiveText assignments must be submitted to LiveText in order for the candidate to receive credit for them in Blackboard.

C. Late Assignment Policy

If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week of the due date will receive a 10% deduction.
2. Assignments submitted more than one week late will receive a 20% deduction.
3. Assignments submitted two weeks late or after the final date of the course will not be accepted.
4. Late Discussion Board threads or replies will not be accepted.

Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

D. Disability Assistance

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.
## Course Schedule

**EDUC 304**


<table>
<thead>
<tr>
<th>Module/Week</th>
<th>Reading &amp; Study</th>
<th>Assignments</th>
<th>Points</th>
</tr>
</thead>
</table>
| 1           | Burden: chs. 1–2  
2 presentations  
1 website  
1 document | Course Requirements Checklist  
Class Introductions  
DB Forum 1  
Quiz 1 | 10  
0  
40  
35 |
| 2           | Ackerman: ch. 1  
Burden: ch. 3  
1 presentation  
1 scenario | DB Forum 2  
Classroom Challenge 1  
Quiz 2 | 40  
75  
35 |
| 3           | Ackerman: ch. 2  
Burden: chs. 6, 11  
1 presentation | DB Forum 3  
Quiz 3 | 40  
35 |
| 4           | Ackerman: ch. 3  
Burden: ch. 8  
1 presentation  
1 scenario | DB Forum 4  
Classroom Challenge 2  
Quiz 4 | 40  
90  
35 |
| 5           | Ackerman: ch. 4  
Burden: chs. 4–5  
1 presentation | DB Forum 5  
Quiz 5 | 40  
35 |
| 6           | Ackerman: ch. 5  
Burden: ch. 9  
1 presentation  
1 scenario | DB Forum 6  
Classroom Challenge 3  
Quiz 6 | 40  
115  
35 |
| 7           | Ackerman: ch. 6  
Burden: ch. 7  
2 presentations | DB Forum 7  
Quiz 7 | 40  
35 |
| 8           | Burden: ch. 10  
1 presentation | DB Forum 8  
Final Project  
Quiz 8 | 40  
120  
35 |

**Total**: 1010

DB = Discussion Board

**NOTE**: Each course module/week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on Friday.