Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.
COURSE SYLLABUS

CLST 113
FOUNDATIONS OF ENGLISH

COURSE DESCRIPTION
This course is a self-paced, individualized program tailored for each student’s assessed needs in the areas of English relating to writing and study strategies. This course is self-paced with instructor guidance and accountability to reach desired outcomes.

RATIONALE
Some students who enter college lacking adequate preparation may need individualized assistance in one or more specific study areas. This course is designed to help the student enhance his or her academic success by achieving his or her specific academic goals in English.

I. PREREQUISITE
For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASE
Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING
A. Computer with basic audio/video output equipment
B. Internet access (broadband recommended)
C. Microsoft Office

IV. MEASURABLE LEARNING OUTCOMES
Upon successful completion of this course, the student will be able to:
A. Analyze personal strengths/weaknesses in the categories of reading, English, and study skills strategies.
B. Refine writing skills with an emphasis on usage, mechanics, organization, and content.
C. Write an organized, well-developed paragraph with a clear purpose.
D. Explain the relationship between biblical values and academic knowledge in developing a biblical Christian worldview.

V. COURSE REQUIREMENTS AND ASSIGNMENTS
A. Textbook readings and lecture presentations

B. Course Requirements Checklist

After reading the Course Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (2)

Discussion boards are collaborative learning experiences. Therefore, the student is required to write a thread in response to the provided prompt for each forum. Each thread must be at least 150 words, include at least 2 personal examples, and demonstrate course-related knowledge. In addition to the thread, the student is required to reply to at least 2 other classmates’ threads. Each reply must be at least 50 words. No outside sources are required.

D. Introduction to Aplia

The student will complete the Introduction to Aplia assignment to familiarize himself/herself with the course software.

E. Weekly Activities

Each module/week, the student will complete an assigned number of activities per the textbook chapters found in the MindTap software. Each activity can be completed up to 3 times, and the highest grade will be recorded.

F. Paragraph Assignment

This assignment will be completed in 3 parts throughout the course.

Paragraph: Outline

The student will submit an outline of a paragraph using the form provided. The outline will discuss the reason the student chose to obtain a degree from Liberty University.

Paragraph: Prewriting

The student will write a paragraph of 200–400 words based on all of the elements of the paragraph outline.

Paragraph: Final Draft

The student will revise his/her paragraph assignment based on instructor feedback to create a final draft. The paragraph must be 200–400 words and include proper capitalization, spelling, punctuation, word usage, language mechanics, language usage, and sentence structure.

G. English Assessment

This assessment will assess the student’s ability to find errors in academic and formal English writing, and to select the best version of the underlined part of the sentence. The assessment will also cover reading comprehension and knowledge of the following elements of writing: content, organization, diction, style, and
various writing modes. The English Assessment contains 62 multiple-choice questions and has a 1-hour time limit.

VI. **Course Grading and Policies**

A. Points

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Requirements Checklist</td>
<td>10</td>
</tr>
<tr>
<td>Discussion Board Forums (2 at 25 pts ea)</td>
<td>50</td>
</tr>
<tr>
<td>Introduction to Aplia</td>
<td>14</td>
</tr>
<tr>
<td>Weekly Activities (175 at 4 pts ea)</td>
<td>700</td>
</tr>
<tr>
<td><strong>Paragraph Assignment</strong></td>
<td></td>
</tr>
<tr>
<td>Outline</td>
<td>40</td>
</tr>
<tr>
<td>Prewriting</td>
<td>50</td>
</tr>
<tr>
<td>Final Draft</td>
<td>125</td>
</tr>
<tr>
<td><strong>English Assessment</strong></td>
<td>21</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1010</td>
</tr>
</tbody>
</table>

B. Scale

- A = 900–1010
- B = 800–899
- C = 700–799
- D = 600–699
- F = 0–599

C. Late Assignment Policy

If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week of the due date will receive a 10% deduction.
2. Assignments submitted more than one week late will receive a 20% deduction.
3. Assignments submitted two weeks late or after the final date of the course will not be accepted.
4. Late Discussion Board threads or replies will not be accepted.

Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

D. Disability Assistance

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.
**COURSE SCHEDULE**

**CLST 113**


<table>
<thead>
<tr>
<th>WEEK/_MODULE</th>
<th>READING &amp; STUDY</th>
<th>ASSIGNMENTS</th>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fawcett: chs. 29, 34–35, 2 presentations</td>
<td>Course Requirements Checklist, DB Forum 1, Introduction to Aplia, 34 Weekly Activities</td>
<td>10, 25, 14, 136</td>
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<tr>
<td>2</td>
<td>Fawcett: chs. 19, 30–32, 4 presentations</td>
<td>25 Weekly Activities</td>
<td>100</td>
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<tr>
<td>3</td>
<td>Fawcett: chs. 22–25, 3 presentations</td>
<td>25 Weekly Activities</td>
<td>100</td>
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<tr>
<td>4</td>
<td>Fawcett: chs. 9, 11–15, 2 presentations</td>
<td>36 Weekly Activities</td>
<td>144</td>
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<td>5</td>
<td>Fawcett: chs. 10, 16–18, 20–21, 2 presentations</td>
<td>18 Weekly Activities</td>
<td>72</td>
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<tr>
<td>6</td>
<td>Fawcett: chs. 1–5, 1 presentation</td>
<td>DB Forum 2, Paragraph: Outline, 20 Weekly Activities</td>
<td>25, 40, 80</td>
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<tr>
<td>7</td>
<td>Fawcett: chs. 8, 26–28, 33, 1 presentation</td>
<td>Paragraph: Prewriting, 17 Weekly Activities</td>
<td>50, 68</td>
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<td>8</td>
<td>1 presentation</td>
<td>Paragraph: Final Draft, Learning Outcomes Assessment, English Assessment</td>
<td>125, 0, 21</td>
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</tbody>
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**TOTAL** 1010

DB = Discussion Board

**NOTE:** Each course module/week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on Friday.