Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.
COURSE SYLLABUS

CHPL 696
CHAPLAINCY AND PASTORAL MINISTRIES

COURSE DESCRIPTION
This course provides an overview of the numerous ministries provided by military and industrial chaplains and pastors of the local church. The procedures, protocol and the “how to” do these ministries will be covered. Emphasis will be on collaborative learning experiences so that students can learn how to care effectively for their congregation and their community at large.

RATIONALE
Chaplains and pastors face the many tasks of providing and caring for their congregations on a weekly, and sometimes daily, basis. It is important for the minister to think through strategies for pastoral care that is honoring to the Lord and guides the congregation and community into a richer relationship with Christ and the church. Failure to care effectively can result in disillusionment and disenfranchisement. The Bible gives clear direction on the duties provided by chaplains and pastors. It is vital that each minister have a firm scriptural foundation and, at the same time, understand the reality of our society, which is increasingly resistant to the gospel. Holding steadfastly to biblical truths, ministers must be able to demonstrate, provide, and explain the importance of the duties required of them.

I. PREREQUISITE
For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASE
Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING
A. Computer with Internet access (broadband recommended)
B. Microsoft Office

IV. MEASURABLE LEARNING OUTCOMES
Upon successful completion of this course, the student will be able to:
A. Articulate the role of the 21st-century chaplain.
B. Describe the importance of offering a well-rounded worship ministry for all age groups.
C. Explain the essential functions of a chaplain under the authority of the local church in the areas of baptism, communion, baby dedications, weddings, and funerals.

D. Contrast the various workplaces of a chaplain.

E. Analyze the legal issues chaplains face in today’s military and civilian workplace as it relates to the “separation of church and state” clause.

F. Explain the core duties of a chaplain in the areas of worship, counseling, and ministry of presence.

V. COURSE REQUIREMENTS AND ASSIGNMENTS

A. Textbook readings, journal articles, and presentations.

B. Course Requirements Checklist
   After reading the Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (2)
   Discussion boards are collaborative learning experiences. Therefore, the student will complete 2 Discussion Board Forums in this course by posting a thread of at least 400 words and 2 replies of at least 200 words each during the assigned modules/weeks. (Outcomes: A, B, F)

D. Topical Papers (6)
   The student will complete 6 Topical Papers throughout this course. Each paper must be 4–5 pages in length and use current Turabian formatting. The papers must include footnotes from the 3 course textbooks. No more than 5 total sources may be cited in each paper. (Outcomes: A–F)

E. Mid-term Exam
   The student will complete a mid-term exam in this course. This exam will be based upon the assigned reading throughout Modules/Weeks 1–3, and will contain 25 questions. The student will have 1 hour to complete the exam. (Outcomes: C, E, F)

F. Final Exam
   The student will complete a final exam in this course. This exam consists of 4 case studies that must each be answered with a minimum of 300 words. The student will have 1-hour and 30 minutes to complete this exam. (Outcomes: A, D, E, F)

VI. COURSE GRADING AND POLICIES

A. Points

   Course Requirements Checklist 10
   Discussion Board Forums (2 at 100 pts ea) 200
   Topical Papers (6 at 100 pts ea) 600
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<tr>
<td>Mid-term Exam</td>
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<tr>
<td>Final Exam</td>
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B. **Scale**

- **A** = 940–1010
- **A-** = 920–939
- **B+** = 900–919
- **B** = 860–899
- **B-** = 840–859
- **C+** = 820–839
- **C** = 780–819
- **C-** = 760–779
- **D+** = 740–759
- **D** = 700–739
- **D-** = 680–699
- **F** = 0–679

C. **Late Assignment Policy**

If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week of the due date will receive a 10% deduction.
2. Assignments submitted more than one week late will receive a 20% deduction.
3. Assignments submitted two weeks late or after the final date of the class will not be accepted.
4. Late Discussion Board threads or replies will not be accepted.

Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

D. **Style Guidelines**

All assignments for this course are to be formatted in accordance with the LUSD Writing Guide and the latest edition of the Turabian style manual (A Manual for Writers of Research Papers, Theses, and Dissertations). Discussion assignments and essay examinations may use the parenthetical citation style. All other written assignments should use the footnote citation style. Supplemental writing aids are available via the Online Writing Center.

E. **Extra Credit**

No additional “for credit” assignments will be permitted beyond those given in the course requirements stated above.

F. **Course Changes**

Course requirements are subject to change by the administration of the University at any time with appropriate notice.

G. **Disability Assistance**

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUODAS@liberty.edu to
make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.
# Course Schedule

## CHPL 696


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<tr>
<th>Module/Week</th>
<th>Reading &amp; Study</th>
<th>Assignments</th>
<th>Points</th>
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</table>
| 1           | Bryant & Brunson: chs. 1–3  
Laing: ch. 1  
Paget & McCormack: part 1  
1 presentation | Course Requirements Checklist  
DB Forum 1 | 10  
100 |
| 2           | Bryant & Brunson: chs. 7–12  
Laing: ch. 6  
Paget & McCormack: part 2  
1 presentation | Topical Paper 1 | 100 |
| 3           | Bryant & Brunson: chs. 19–21  
Laing: ch. 5  
1 presentation | Topical Paper 2  
Mid-term Exam | 100  
100 |
| 4           | Laing: ch. 8  
Paget & McCormack: part 3  
1 presentation | Topical Paper 3 | 100 |
| 5           | Bryant & Brunson: chs. 16–17  
Laing: chs. 2–3  
1 presentation | Topical Paper 4 | 100 |
| 6           | Bryant & Brunson: chs. 13–15  
Laing: ch. 7  
1 presentation | Topical Paper 5 | 100 |
| 7           | 1 presentation  
1 website | DB Forum 2 | 100 |
| 8           | 1 presentation  
3 websites | Topical Paper 6  
Final Exam | 100  
100 |

**Total** 1010

**DB =** Discussion Board

**NOTE:** Each course week begins on Monday morning at 12:00 a.m. (ET) and ends on Sunday night at 11:59 p.m. (ET). The final week ends at 11:59 p.m. (ET) on Friday.