Group Management

1. Navigate to the “Control Panel.”
2. Click “Course Tools” and select “Advanced Group Management.”
3. Click “View/Assign Users.”

4. Choose “Modify” OR “Randomize.”
5. If you chose the “Modify” option, assign each student to a group by checking the boxes. Each column represents a different group. Click “Submit.”
6. If you chose “Randomize,” simply click “Submit.”