Liberty University Risk Management for Camps

Liberty University provides an opportunity for youth to participate in a variety of camps on a university campus. LU camps can be academic, recreational and sports centered. Camps can be day camps or overnight camps.

Camps fall into three general areas:

- **Liberty University Camps**—camps promoted by Liberty University or a division of, such as SnowFlex or Club Sports. These camps are funded by Liberty University and have Liberty University as the recipient of any revenues generated by the camp;
- **Coaches Camps**—camps established by one of the NCAA coaches relative to that coach’s sport of interest. These camps are not Liberty University camps although some promotion may exist on LU Websites and other areas.
- **Third-Party Camps**—camps run totally by outside parties who may rent or lease space and facilities on the campus to run a camp. An example is TRBC’s use of Camp Hydaway during from Memorial Day–Labor Day.

**Camp Liability and Indemnity**

The planning and operation of camps for youth and other non Liberty University students has liability associated with it. Liberty University risk management requires insurance to be maintained by the entity sponsoring any camps on our campus.

**For Liberty University Camps**—no additional insurance requirements are required from the camp director as Liberty University current insurance and risk management programs are intended to cover these camp activities.

All participants in Liberty University sponsored camps are required to sign an Assumption of Risk Form (ARF). ARF’s are specific to the camp. Therefore, an ARF for a Debate camp would not be the same one used for a Drama camp. Liberty Legal Affairs is responsible for drafting the ARF.

Camp directors are required to complete the Checklist for Running Camps on Campus (attached) and returning a copy to the Office of Risk Management at least 30 days prior to a camp’s start date. This is to allowing for the Office of Risk Management to have sufficient time to secure any necessary additional coverage or endorsement to current coverage prior to the start date of the camp.

**Liberty University Coaches Camps**—Coaches camp are considered third party camps as it pertains to liability and risk although they do have the benefit of being associated with the university.

These camps are required to meet the insurance requirements as listed on the Office of Risk Management website located at [http://www.liberty.edu/index.cfm?PID=27996#Use0ffacilities](http://www.liberty.edu/index.cfm?PID=27996#Use0ffacilities).

Camp directors are required to complete the Checklist for Running Camps on Campus (attached) and returning a copy to the Office of Risk Management at least 30 days prior to a camp’s start date. This is to allowing for the Office of Risk Management to have sufficient time to evaluate the activities and risk associated with the camp and advise the camp director on any special insurance requirements.
Coaches Camp directors are encouraged to utilize an Assumption of Risk Form for their respective camp. When used the ARF should state the Coaches Camp is independent from Liberty University and that by singing the ARF they confirm this understanding.

Should any director of a Coaches Camp have any questions on the use of this Checklist or have any additional questions they are encouraged to contact the Office of Risk Management, at 434-592-6446.

Third-Party Camps—These camps are required to meet the insurance requirements as listed on the Office of Risk Management website located at http://www.liberty.edu/index.cfm?PID=27996#Use0ffacilities.

Camp directors are required to complete the Checklist for Running Camps (attached) on Campus and returning a copy to the Office of Risk Management at least 30 days prior to a camp’s start date. This is to allowing for the Office of Risk Management to have sufficient time to evaluate the activities and risk associated with the camp and advise the camp director on any special insurance requirements.

Third-party camp directors are encouraged to utilize an Assumption of Risk Form for their respective camp. When used the ARF should state the Coaches Camp is independent from Liberty University and that by singing the ARF they confirm this understanding.

Should any director of a Coaches Camp have any questions on the use of this Checklist or have any additional questions they are encouraged to contact the Office of Risk Management, at 434-592-6446.