LIBERTY UNIVERSITY®
1971 University Boulevard
Lynchburg, VA 24502-2269
434-582-2000

GRADUATE CATALOG

2012-2013

Liberty University is accredited by the
Commission on Colleges of the Southern Association of Colleges and Schools
to award associate, bachelor, master, specialist, and doctoral degrees.
Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097
or call 404-679-4500 for questions about the accreditation status of Liberty University.

The University reserves the right to make necessary changes without further notice. The regulations,
courses, personnel, and costs listed herein are subject to change after publication of this bulletin through
established procedures. In such cases, the University will attempt to communicate these changes to all
students, faculty, and staff through written means. It is IMPORTANT that each student familiarize himself
with the regulations set forth in this Catalog and assumes his proper responsibilities concerning them.
UNIVERSITY CALENDAR 2012-2013

University Calendar 2012-2013*

FIRST SEMESTER

August 6, Monday
Faculty Return

August 8 – 14,
Faculty Orientation

August 14, Tuesday
Early Residence Hall check-in begins at 6 PM for new students who have completed financial check-in

August 15, Wednesday
Residence Halls open for New Students
Dining Hall opens for lunch for new students
Financial check-in and orientation for new and transfer undergraduate students (Required)

August 15-18, Wednesday - Saturday
Orientation, Freshman Seminar and Registration
Required for all new, transfer and former UG students

August 16, Thursday
Graduate Orientation – required for all new, transfer and former graduate students

August 17, Friday
Residence Halls open for returning students at 1PM
Meal Plans begin at lunch for returning students
Registration for returning and former students

August 20, Monday
Classes begin, 7:40 AM

August 20 – 24, Monday – Friday
Add/Drop Week

August 24, Friday
Last day to add or drop a class at 4 PM

October 11 – 14 Thursday – Sunday
Fall Break

November 16, Friday
Last day to withdraw from a UG class with a "W"

November 16, Friday
Thanksgiving Vacation begins after last class
Dining Hall closes after dinner

November 19 - 23, Monday - Friday
Thanksgiving vacation

December 5, Wednesday
Last day of classes
Last day to withdraw from a GR class with a "W"

December 6, Thursday
Reading Day

December 7 - 14, Friday - Friday
Final Examinations

December 14, Friday
Final Exam Make-up Day
Fall semester ends
Residence Halls close at noon
Dining Hall closes after dinner

December 21, Friday
Final grades due

SECOND SEMESTER

January 7, Monday
Faculty Return

January 9, Wednesday
Residence Halls open for New Students
Dining Hall opens for lunch for new students
Financial check-in and orientation for new and transfer undergraduate students (Required)

January 9 – 12, Wednesday - Saturday
Orientation, Freshman Seminar and Registration
Required for all new, transfer and former UG students

January 10, Thursday
Graduate Orientation – required for all new, transfer and former graduate students

January 11, Friday
Residence Halls open for returning students at 1 PM
Meal Plans begin at lunch for returning students
Registration for returning and former students

January 14, Monday
Classes begin, 7:40 AM

January 14 – 18, Monday – Friday
Add/Drop Week

January 18, Friday
Last day to add or drop a class at 4 PM

March 8, Friday
Spring Vacation begins after last class
Dining Hall closes after dinner

March 11 - 15, Monday – Friday
Spring Break
Spring Intensives

April 1, Monday
Easter Holiday
No Classes

April 5, Friday
Last day to withdraw from a UG class with a "W"

April 10, Wednesday
Annual Assessment Day

April 30, Tuesday
Last day of classes
Last day to withdraw from a GR class with a "W"

May 1, Wednesday
Reading Day

May 2 – May 7, Thursday-Tuesday
Final Examinations

May 8, Wednesday
Residence Halls close at noon

May 10, Friday
Baccalaureate Service
Spring semester ends

May 11, Saturday
Commencement,
Dining Hall closes after breakfast

May 17, Friday
Final grades due

May 22-24, Wednesday-Friday
Faculty Workdays

SUMMER SESSION

May 13 - August 16

*The University calendar is posted online at www.liberty.edu/registrar
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This publication uses the masculine pronoun in the generic sense.
From the Chancellor

In 1971, Liberty University was established with the vision of Training Champions for Christ; individuals who are primed and ignited in their passion to excel in a chosen career field and are spiritually grounded in their faith.

Today, with nearly 100,000 students residentially and online, Liberty is now the nation’s largest private, nonprofit, four-year university; Virginia’s largest four-year university; and most importantly, the world’s largest Christian university.

With a unique blend of academic excellence and conservative Christian values, Liberty challenges tomorrow’s leaders to defend the founding principles of our nation, to influence the course of America, and to be a Champion for Christ.

You have the opportunity to be part of this vision!

I invite you to join us for an educational experience that will challenge you, change you, and prepare you for the career of your dreams.

Jerry Falwell, Jr.
Chancellor and President
From the Provost

Liberty University exists today because of one of the most gifted and talented pastors and leaders of our generation. During his entire ministry Dr. Jerry Falwell demonstrated the heart of a pastor, the keen mind of a world class educator and the courage and vision of a great citizen statesman. His greatest passion was to establish a Christian university that would be for protestant Christians what Brigham Young is for Mormons and Notre Dame is for the Roman Catholics. Today America, the world, and Christians everywhere are the beneficiaries of his vision and incredibly tenacious faith.

Safely beyond its struggles to survive during its pioneer years, and now enjoying the visionary and yet prudent leadership of Chancellor Jerry Falwell Jr., Liberty is continuing to dramatically expand its facilities, programs and enrollments. Already it has become the largest private Christian University in the world.

Liberty faculty now number more than 2,000 full and part-time faculty, with over seventy percent possessing terminal degrees. Liberty University’s faculty are committed to teaching their students to explore the vital linkages between faith and learning. Liberty’s distinctively different teaching occurs in the classroom, but it also occurs via a wide range of carefully supervised and reality based experiences, including internships, externships and cross-cultural exposures. To be clear, the Liberty educational experience can and frequently does take place through a wide variety of traditional, online and experiential methods of instructional delivery.

Liberty continues to rapidly increase its academic offerings. Liberty currently offers 220 unique programs of study with 172 residentially and 104 online, with more than 100 concentrations or cognates and over 50 graduate programs (including six doctoral programs). This range of degree options purposely aims at providing our students with a marvelous array of career opportunities. The addition of a School of Law, a School of Engineering, a School of Health Sciences, a School of Music, and a College of General Studies in addition to our active plans for a College of Medicine are proof that Liberty has become a full service university, offering its students a plethora of career options. But, at Liberty we do more than simply educate and train our students.

Without apology our mission is to educate Champions for Christ who are prepared to also utilize their education to become lifelong agents of cultural transformation and exponents of the Great Commission. To this end we are both grateful and proud that Liberty graduates are increasingly taking their place in positions of leadership in America and around the globe. May I invite you to enroll at Liberty and to become, regardless of your chosen career, a champion of your generation?

Ronald S. Godwin
Senior Vice President for Academic Affairs and Provost
GENERAL INFORMATION

General Information

FOUNDED
1971

LOCATION
Liberty University is located in the heart of Virginia in Lynchburg (population 72,000) on the south banks of the historic James River with the scenic Blue Ridge Mountains as a backdrop. The city is over 200 years old and is noted for its culture, beauty, and educational advantages. Lynchburg is at the crossroads of U.S. highways 29 and 460 and has adequate transportation facilities by bus, railway, and air.

CAMPUS
Liberty’s campus is surrounded by beautiful mountain vistas and extends over 6,800 acres with 258 buildings that consist of over four million square feet of facilities including 215 classrooms.

TYPE
The University is a religiously-oriented, private, coeducational, comprehensive institution.

MOTTO
“Knowledge Aflame”

DISTINCTIVENESS
Liberty University was originally formed under the auspices of Thomas Road Baptist Church. Liberty is distinctive among Christian colleges because resident students use Thomas Road Baptist Church, other local church ministries, and community service groups as a laboratory for practical application of what they learn in the classroom. While this practice is not logistically or philosophically possible for students in the online programs, Liberty University Online uses its curriculum and advising to encourage spiritual, moral and ethical development in the student body.

SYMBOLS
The University Seal, a symbol of the administrative authority of the University, depicts Thomas Road Baptist Church aflame with the fire of the Gospel, against the background of an open Bible. The flame within the Seal depicts the motto, “Knowledge Aflame,” and evokes the University’s guiding philosophy—that knowledge has validity only when viewed in the light of Biblical Truth. The Seal’s octagonal border reflects the Jeffersonian architecture of the building which first housed the University.

The Mace is a symbol of administrative authority, a symbol of continuity as the institution pursues its enduring mission, and a witness of institutional heritage.

The Eagle symbol refers to the soaring spirit of achievement the University seeks to inspire in its students, and to the patriotic spirit of the University. The school colors are blue, red, and white. The school verse is II Corinthians 3:17, “ . . . where the Spirit of the Lord is, there is liberty.”

The Eaglehead/Liberty University Logo is symbolic of the athletic teams of the University. The name for all male sports teams is “The Flames”; all female sports teams are referred to as “The Lady Flames.” The Flames Mascot is an eagle named “Sparky.”

DEGREES
Bachelor of Science, Bachelor of Arts, Bachelor of Music and Associate of Arts and Associate of Applied Science degrees are offered. The College of Arts and Sciences offers the Master of Arts degree in the fields of Counseling, English, History, Human Services, and Philosophical Studies. The Alton W. and Lois H. Graduate School of Business offers the Master of Business Administration, Master of Arts in Management and Leadership, and the Master of Science in Accounting degrees. The School of Communication offers the Master of Arts in Communication Studies. The School of Education offers the Doctor of Education, Educational Specialist, Master of Education, Master of Arts in Teaching and Master of Science in Sport Management degrees.

Helms School of Government offers the Master of Arts in Public Policy. The School of Health Sciences offers the Doctor of Philosophy in the field of Counseling, the Master of Arts degree in the fields of Counseling, and Human Services, the Master of Public Health and the Master of Science in Nursing degrees. The School of Law offers the Juris Doctorate. The School of Music offers the Master of Arts in Ethnomusicology and Master of Arts in Music and Worship degrees. Liberty University Baptist Theological Seminary offers the Master of Divinity, Master of Arts in Christian Ministry, Master of Arts in Global Studies, Master of Arts in Religion, Master of Arts in Theological Studies, Master of Arts in Worship Studies, Master of Theology, Doctor of Ministry and Doctor of Philosophy degrees.

COLORS
Blue, red, and white

TELEPHONE
434-582-2000

WEBSITES
www.liberty.edu; www.libertyu.com; www.luonline.com

ACADEMIC CALENDAR
Two semesters with a Winter Intersession and Summer Session

ACCREDITATION AND MEMBERSHIPS
The University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane; Decatur, Georgia 30033-4097; 404-679-4501) to award associate, bachelor, master, specialist and doctoral degrees. The Commission may be contacted only if there is evidence that appears to support an institution’s significant non-compliance with a requirement or standard.

Liberty University School of Law is fully accredited by the Council of the Section of Legal Education and Admissions to the Bar of the American Bar Association (ABA), 321 North Clark Street, Chicago, IL 60654-7598; 312-988-5000.

Many of Liberty’s programs are accredited or otherwise recognized by specialized professional and accrediting agencies.

The Bachelor of Science in Electrical Engineering and the Bachelor of Science in Industrial and Systems Engineering programs are accredited by the Accrediting Board for Engineering and Technology (ABET).

The Bachelor of Science in Athletic Training program is accredited by the Commission on Accreditation of Athletic Training Education (CAATE).
The Bachelor of Science in Exercise Science program is accredited by the Commission on Accreditation of Allied Health Education Program (CAAHEP).

The Nursing Department is approved by the Virginia Board of Nursing (VBN) and accredited by the Commission on Collegiate Nursing Education (CCNE).

The Commonwealth of Virginia Department of Education approves the School of Education teacher preparation programs. The School of Education is accredited at the initial and advanced preparation levels by the National Council for Accreditation of Teacher Education (NCATE).

The Bachelor of Science in Sport Management program is accredited by the Commission on Sport Management Accreditation (COSMA).

Liberty University is a member of the Association of Christian Schools International (ACSI) and the Council of Independent Colleges in Virginia.

STATE CERTIFICATION

Liberty University is authorized to confer degrees by the Commonwealth of Virginia. Pursuant to 23-276.1 - 12 of the Code of Virginia, the State Council of Higher Education for Virginia (SCHEV) is responsible for developing procedures to which certain private and all out-of-state postsecondary institutions must adhere in order to receive approval to confer degrees, certificates, or diplomas in the Commonwealth of Virginia. Certain private institutions are exempt from the requirements of certification or approval by SCHEV.

Liberty University was incorporated in the State of Virginia on January 18, 1972. It has operated under the same ownership since that time and has remained in good standing with the U.S. Department of Education and its accrediting body. Liberty University is an exempt institution.

SCHEV has limited or no regulatory authority over institutions exempt from certification. Before enrolling in any institution in the Commonwealth of Virginia, students are encouraged to determine the schools regulatory relationship with SCHEV or other state regulatory agencies. Certain consumer protection provisions required by certified schools are not present at or required by exempt institutions.

The exemption entitles Liberty University to conduct academic affairs or business without seeking or obtaining SCHEV approval. The resulting scope of the institutional autonomy includes:

- Offering courses or programs for degree credit;
- Enrolling students in courses or programs;
- Conferring or awarding degrees;
- Initiating other programs for degree credit at a new or additional level; and
- Offering instruction at additional or new locations.

Additional information regarding exempt institutions is available at http://www.schev.edu/students/PrivateExempt.asp.

Liberty University admits students of any race, color, national and ethnic origin, to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. The University does not discriminate on the basis of race, religion, color, sex, national or ethnic origin, age, or physical disability, in the administration of its educational policies, admissions policies, scholarship and loan programs, athletic and other school-administered programs.

Doctrinal Position

We affirm our belief in one God, infinite Spirit, Creator, and Sustainer of all things, who exists eternally in three persons, God the Father, God the Son, and God the Holy Spirit. These three are one in essence but distinct in person and function.

We affirm that the Father is the first person of the Trinity, and the source of all that God is and does. From Him the Son is eternally generated, and from Them, the Spirit eternally proceeds. He is the designer of creation, the speaker of revelation, the author of redemption, and the sovereign of history.

We affirm that the Lord Jesus Christ is the second person of the Trinity. Eternally begotten from the Father, He is God. He was conceived by the virgin Mary through a miracle of the Holy Spirit. He lives forever as perfect God and perfect man, two distinct natures inseparably united in one person.

We affirm that the Holy Spirit is the third person of the Trinity, proceeding from the Father and the Son, and equal in deity. He is the giver of all life, active in the creating and ordering of the universe; He is the agent of inspiration and the new birth; He restrains sin and Satan; and He indwells and sanctifies all believers.

We affirm that all things were created by God. Angels were created as ministering agents, though some, under the leadership of Satan, fell from their sinless state to become agents of evil. The universe was created in six historical days and is continuously sustained by God; thus it both reflects His glory and reveals His truth. Human beings were directly created, not evolved, in the very image of God. As reasoning moral agents, they are responsible under God for understanding and governing themselves and the world.

We affirm that the Bible, both Old and New Testaments, though written by men, was supernaturally inspired by God so that all its words are the written true revelation of God; it is therefore inerrant in the originals and authoritative in all matters. It is to be understood by all through the illumination of the Holy Spirit, its meaning determined by the historical, grammatical, and literary use of the author’s language, comparing Scripture with Scripture.

We affirm that Adam, the first man, willfully disobeyed God, bringing sin and death into the world. As a result, all persons are sinners from conception, which is evidenced in their willful acts of sin; and they are therefore subject to eternal punishment, under the just condemnation of a holy God.

We affirm that Jesus Christ offered Himself as a sacrifice by the appointment of the Father. He fulfilled the demands of God by His obedient life, died on the cross in full substitution and payment for the sins of all, was buried, and on the third day He arose physically and bodily from the dead. He ascended into heaven where He now intercedes for all believers.

We affirm that each person can be saved only through the work of Jesus Christ, through repentance of sin and by faith alone in Him as Savior. The believer is declared righteous, born again by the Holy Spirit, turned from sin, and assured of heaven.

We affirm that the Holy Spirit indwells all who are born again, conforming them to the likeness of Jesus Christ. This is a process completed only in Heaven. Every believer is responsible to live in obedience to the Word of God in separation from sin.

We affirm that a church is a local assembly of baptized believers, under the discipline of the Word of God and the lordship of Christ, organized to carry out the commission to evangelize, to teach, and to administer the ordinances of believer’s baptism and the Lord’s table. Its offices are pastors and deacons, and it is self-governing. It functions through the ministry of gifts given by the Holy Spirit to each believer.

We affirm that the return of Christ for all believers is imminent. It will be followed by seven years of great tribulation, and then the coming of Christ to establish His earthly kingdom for a thousand
years. The unsaved will then be raised and judged according to their works and separated forever from God in hell. The saved, having been raised, will live forever in Heaven in fellowship with God.

**Philosophy of Education**

Liberty University is a Christian academic community in the tradition of evangelical institutions of higher education. As such, Liberty continues the philosophy of education which first gave rise to the university, and which is summarized in the following propositions.

God, the infinite source of all things, has shown us truth through scripture, nature, history, and above all, in Christ.

Persons are spiritual, rational, moral, social, and physical, created in the image of God. They are, therefore, able to know and to value themselves and other persons, the universe, and God.

Education as the process of teaching and learning, involves the whole person, by developing the knowledge, values, and skills which enable each individual to change freely. Thus it occurs most effectively when both instructor and student are properly related to God and each other through Christ.

**Statement of Mission and Purpose**

Maintaining the vision of the founder, Dr. Jerry Falwell, Liberty University develops Christ-centered men and women with the values, knowledge, and skills essential to impact the world.

Through its residential and online programs, the University educates men and women who will make important contributions to their workplaces and communities, follow their chosen vocations as callings to glorify God, and fulfill the Great Commission.

Liberty University will:

1. Emphasize excellence in teaching and learning.
2. Foster university-level competencies in communication, critical thinking, information literacy, and mathematics in all undergraduate programs.
3. Ensure competency in scholarship, research, and professional communication in all graduate programs.
4. Promote the synthesis of academic knowledge and Christian worldview in order that there might be a maturing of spiritual, intellectual, social and physical value-driven behavior.
5. Enable students to engage in a major field of study in career-focused disciplines built on a solid foundation in the liberal arts.
6. Promote an understanding of the Western tradition and the diverse elements of American cultural history, especially the importance of the individual in maintaining democratic and free market processes.
7. Contribute to a knowledge and understanding of other cultures and of international events.
8. Encourage a commitment to the Christian life, one of personal integrity, sensitivity to the needs of others, social responsibility and active communication of the Christian faith, and, as it is lived out, a life that leads people to Jesus Christ as the Lord of the universe and their own personal Savior.

Approved by the Board of Trustees, November 12, 2010

**Statement on Worldview**

Liberty University embraces a worldview that is both historically Christian and biblical, and that underlies the very concept and origins of the university. We hold that God exists and is the source of all things, all truth, all knowledge, all value, and all wisdom. We hold that God has created an orderly universe according to His design and purpose and for His glory, and that He has created human beings in His image. God is actively at work in the world and history, governing them according to His ultimate purpose. From these foundational principles, it follows that truth exists and that there is a standard of right and wrong. We hold that all of creation is fallen as a result of human sin. Finally, we hold that God has revealed Himself and His ways in the natural created order, in history, in the Bible, and supremely in Jesus Christ. God in love and through the sacrificial work of Jesus Christ is redeeming humans and the entire created order.

At Liberty University, students receive an education that integrates this Christian and biblical worldview. Students trained with this worldview perspective will be equipped with a rational framework for understanding and interpreting reality, for comprehending the meaning of life and the value of humans and things, for making decisions and engaging in meaningful action, for studying the various academic disciplines, and for understanding the interconnectedness of all knowledge.
The ILRC provides access to 800 computer workstations located in fifteen computer lab classrooms and six open areas. Computer labs remain open 109 hours per week during the academic term. Computer workstations provide access to the Internet, email, Microsoft® Office, and a variety of academic and professional software. Students with laptops can access networked resources via a wireless signal that is available throughout the ILRC as well as a number of other campus locations.

ALUMNI WELCOME CENTER
The Alumni Welcome Center was constructed in fall 2005 and is accessed through the Jerry Falwell Museum. Proudly decorated with Liberty University memorabilia, the Alumni Welcome Center is a warm and inviting place for Liberty University alumni to meet, fellowship, and reflect on the past.

ARTHUR S. DEMOSS LEARNING CENTER
The four-story Arthur S. DeMoss Learning Center was originally constructed as a one-story building in 1985. The building is named for Art DeMoss, a former board member and generous benefactor of Liberty University. This facility was constructed to provide for the long-range needs of the campus. It is the focal point of the campus with nearly 500,000 square feet of academic space.

In June 2008, a fountain standing 19 feet tall and made of hand-carved marble from Italy was completed. The fountain was installed in honor of those donors who supported the expansion of DeMoss. Donors’ names will be added to the fountain which features three columns with water cascading from the tops of each. A cast-bronze eagle, Liberty's mascot, perches atop the tallest column.

A wall of names on the first floor of the DeMoss Learning Center honors more than 5,000 donors who supported the expansion of DeMoss to the four-story building, completed in 2000.

BRUCKNER LEARNING CENTER
The Bruckner Learning Center (BLC) is located on the third floor of the DeMoss Learning Center. The primary purpose of the BLC is to plan, develop and maintain quality, University-wide academic support services for all students. The BLC also includes faculty offices and a testing and tutoring center.

CAMPUS EAST CLUBHOUSE
The Campus East Clubhouse provides students with a variety of activities that include a movie theater, outdoor pool and deck, computer lab and printing station, billiard tables, video games, flat screen televisions, foosball table and soft seating.

CAMPUS EAST VOLLEYBALL FACILITY
During the spring of 2007, the Liberty volleyball program was given a secondary practice facility. The Campus East Volleyball Facility houses the volleyball coaches’ offices, a team room, and a gymnasium for practice whenever the Vines Center or Schilling Center is unavailable.

CENTER FOR ACADEMIC SUPPORT AND ADVISING SERVICES (CASAS)
CASAS was created in 2003, as a main hub for academic support services, including Freshman Seminar, academic advising, career counseling, study skill development, testing services, and tutoring opportunities. It is located in DeMoss Learning Center.
CENTER FOR CREATION STUDIES
Established in 1985, the Center for Creation Studies is an interdisciplinary education and research institute committed to the study of the origin of the universe, the earth, life, and species. This study draws upon knowledge from religion, science, philosophy, and history.

The Creation Hall Museum was dedicated in March 2010, to coincide with the 25th anniversary of Liberty’s Center for Creation Studies. Located in the back hallway of the Arthur S. DeMoss Learning Center, the Creation Hall Museum displays relics of fossils and some of the evidences for Biblical Creation.

CENTER FOR JUDAIC STUDIES
Located in DeMoss Learning Center, the Center for Judaic Studies opened in August 2008. The Executive Director of the Center, Dr. Randall Price, was invited in 2007, by Liberty’s Founder and Chancellor, the late Dr. Jerry Falwell, to establish the Center. Dr. Falwell’s vision was to continue the recognition that Israel and the Jewish people were part of God’s future program and that the Christian response to this in the spiritual and political realm was essential to God’s present blessing.

The Center houses a dedicated library of primary, secondary, and periodical sources to serve the specialized needs of students and researchers in the fields of Jewish studies and biblical archaeology.

COOK TENNIS CENTER
Opened in August 2011, the Cook Tennis Center is located adjacent to the Hershey-Esbenshade 12 championship tennis courts located at Liberty's Green Hall. The 2,500-square-foot building houses two locker rooms, training and laundry rooms, a stringing room, four offices for coaches, a kitchen area, team room and a balcony that will overlook the tennis courts.

The lead gift for the Cook Tennis Center was provided by long-time University and Athletics supporters Sherwin and Lora Cook.

DISC GOLF COURSE
Located at East Campus, an 18-hole disc golf course opened during the Spring of 2010.

DOC’S DINER
Doc’s Diner, constructed in 2008, overlooks Jerry Falwell Parkway (Route 460) on Campus East. Named in honor of Dr. Jerry Falwell, it is the newest campus dining facility. Expected to be a favorite among students, faculty and staff, Doc’s Diner is also open to the general public. The menu offers classic diner specialties and a 1940s era atmosphere that is both comfortable and fun.

EARL H. SCHILLING CENTER
The Multi-Purpose Center, originally constructed in 1979, was named the Earl H. Schilling Center in 1995 in honor of Earl and Anne Schilling, long-time donors to the ministry who established a multi-million dollar trust to provide scholarships for training pastors, missionaries, evangelists, and full-time Christian workers. The Schilling Center was relocated to Green Hall in 2011, to Towns Hall.

In 2011, Liberty Baptist Theological Seminary was relocated to Towns Hall.

ELMER TOWNS RELIGION HALL
In 2008, the building housing the B. R. Lakin School of Religion was renovated and renamed the Elmer Towns Religion Hall. Dr. Towns is the co-founder of Liberty University and Dean of the School of Religion Liberty Baptist Theological Seminary. The central focus of the renovation is the addition of the Towns-Alumni Lecture Hall, a 750-seat lecture hall featuring sloped floors, cushioned chairs and state-of-the-art lighting and acoustics, along with the addition of a columned main entrance. This building houses the Center for Youth Ministry and the Center for Global Ministries.

B. R. Lakin was often referred to as “my pastor” by Dr. Jerry Falwell. A display case with artifacts such as Dr. Lakin’s saddlebags and Bible from his circuit riding preacher days is a place of reflection for the students.

In 2011, Liberty Baptist Theological Seminary was relocated to Towns Hall.

GRAND LOBBY
The Grand Lobby of DeMoss Learning Center was completed in Fall 2003. It encompasses 3,600 square feet of floor space and rises 45 feet to a ceiling highlighted by four skylights and a magnificent custom designed chandelier featuring Liberty eagle and flame emblems. Grand staircases on either side of the Lobby ascend to a balcony overlooking the main floor. A brass, inlaid Liberty University Seal adorns the center of the main floor and II Corinthians 3:17, the University verse is displayed in brass on the balcony.

MARIE F. GREEN HALL
Originally known as Campus North, Green Hall houses the University Chancellor’s Office, administrative offices, Admissions Offices, Student Services (Student Accounts, Financial Aid, and Registrar’s Office), Student Affairs, the Office of Christian/Community Service, LaHaye Student Center, Tilley Student Center, Tolsma Indoor Track, the Tower Theater, Zaki Gordon Center for Cinematic Arts, Post Office, Centra Health Services, Spiritual Life offices, Schilling Center, Law School, and Liberty University Online.

HANCOCK WELCOME CENTER
Completed in May 2012, the Hancock Welcome Center is a three-story 32,000-square foot facility that will house the Visitors Center, including a large meeting room, smaller counseling rooms, a museum, and a gift shop. It is located across from the bookstore and Williams Stadium and near the Carter-Glass Mansion and the gravesite of Liberty founder Jerry Falwell, Sr.

The Visitors Center provides prospective students and their families with the resources for campus visits as well as student-led tours. To view campus maps, take a digital tour of campus, or schedule a visit, access the Visitors Center online at http://www.liberty.edu/index.cfm?PID=199.

HEALTH SERVICES
Liberty University Health Services is provided by the Centra Medical Group. It provides quality medical care to the University community, assisting students, staff and faculty in maintaining and optimizing their health. It is located in Green Hall near the LaHaye Student Union and the University Post Office.

HERSHEY-ESBENSHADE TENNIS COURTS
Built in 2009, the Hershey-Esbenshade Tennis Courts are located at Green Hall. The 12 NCAA-regulation tennis courts provide an excellent facility for the championship tennis competition.
INTRODUCTION TO THE CAMPUS

IVY LAKE
Located in Bedford County, Virginia, Ivy Lake is a 112-acre lake located 15 minutes from the Liberty Campus. In 2010, the lakefront area was renovated to provide a quality beach-front area for students and locals to enjoy. A facility to store the boats used for the Crew club team was also constructed in 2010.

JERRY FALWELL MEMORIAL GARDEN
In May 2007 Dr. Jerry Falwell, “Godly Father, Husband, Grandfather, Pastor, Christian Educator,” as well as Co-founder, President, and Chancellor of Liberty University, went home to be with the Lord. Located in front of Montview, the Carter Glass Mansion, the oval-shaped burial garden contains an eternal flame, a fountain and sidewalks that lead to Dr. Falwell’s grave. Also located in the garden, are benches where students can study or reflect, and where visitors, who want to visit the site, can pause to reflect on the life and legacy of Dr. Falwell.

JERRY FALWELL MUSEUM
Adjacent to the Grand Lobby is the Jerry Falwell Museum, presented and dedicated to Dr. Falwell at his seventieth birthday celebration. This museum was created to preserve and highlight the life and ministry of Liberty’s Founder/Chancellor/President. The Museum contains the history of the Falwell family and includes displays and historical documents chronicling each of the ministries.

LAHAYE ICE CENTER
The LaHaye Ice Center opened in December 2005. The state-of-the-art facility is used by the Liberty University hockey team, students and the public. Upgrades to the Ice Center in 2008 include a Chancellor’s suite and two business suites, a conference room donated by Pete and Cindy Chamberland, and a new public locker room. This facility is named in honor of Tim and Beverly LaHaye, generous supporters and members of the Liberty University Board of Trustees.

LAHAYE STUDENT UNION
The LaHaye Student Union opened in November 2004. This state-of-the-art facility houses an intercollegiate-size swimming pool, five basketball courts, fitness center, locker rooms, a food court, lounge areas, meeting rooms, and offices. This facility is named in honor of Tim and Beverly LaHaye, generous supporters and former members of the Board of Trustees.

LIBERTY MOUNTAIN CONFERENCE CENTER
Located adjacent to Green Hall, the Liberty Mountain Conference Center held its grand opening in June 2011. This facility is more than 13,000-square feet, has a maximum occupancy of 400, and consists of two 125-seat rooms and six 24-seat rooms. The facility is Wi-Fi enabled and each room has monitor projection systems.

LIBERTY MOUNTAIN SNOWFLEX® CENTRE
Snowflex® is a multi-layer, synthetic material that uses small misting devices to provide moisture that simulates the slip and grip effects of real snow, allowing maximum speed and edge control for making turns. The Liberty Mountain Snowflex Centre, opened in August 2009, consists of two main distinct ski runs. This includes a beginner slope, intermediate slope, advanced slope, terrain park, a 260-foot tubing run, and gravity park for air awareness training. The 550-foot terrain run has three jumps with a quarter pipe at the bottom, and a 550-foot ski slope with multiple rail features for all levels.

The Barrick-Falwell Ski Lodge incorporates the look and feel of a mountain chalet complete with a wildlife trophy collection donated by Dr. Al Barrick, houses the ticketing and rental area on the lower level. Visitors can enjoy concessions and a scenic view of the ski slope and campus from the second level. The Liberty Mountain Snowflex Centre is open year-round for University and public access.

LIBERTY UNIVERSITY BOOKSTORE
Completed in May 2009, Barnes and Noble opened a free-standing campus bookstore located adjacent to Williams Stadium on University Blvd.

LIBERTY UNIVERSITY EQUESTRIAN CENTER
Established in Fall 2011, the Liberty University Equestrian Center provides students and staff with the opportunity to take part in recreational horse activities, trail rides and the boarding of personal horses. Boarders of all disciplines, breeds and experience levels are welcome.

Located off Lone Jack Road on Liberty University’s trail system, the facility includes a barn with eight 12x12 foot rubber matted stalls with private runs, grooming stalls, indoor wash rack with hot and cold water, outdoor wash rack, heated office/student lounge, tack room, feed room, utility room with washer and dryer, and men's and women's restrooms, 30-plus acres of small and large turnout pastures with run in sheds. Also included is a 160x300 foot outdoor arena with sand footing, jumps, cavalletti, ground poles, dressage ring, barrels, and poles, etc.

LIBERTY UNIVERSITY MONOGRAM
Placed high on the side of Liberty Mountain, beckoning students, alumni, and visitors to Lynchburg and Liberty University is a new landmark, the Liberty University Monogram. The monogram covers three acres, and was made using over two hundred tons of stone, white gabion and red brick chips. Twelve hundred plants are strategically placed to make up the letters. Directly above the Monogram, on top of the mountain, sits a white gazebo that offers magnificent views of the city and surrounding areas, and a place to rest after hiking, biking or running on the thirty miles of trails that cover the mountain.

LIBERTY UNIVERSITY RESIDENTIAL ANNEX
Located off Route 29 on Odd Fellows Road, the Liberty University Residential Annex houses up to 500 residential students as well as provides conference center space for Liberty University Online intensive courses and space for the English Language Institute. The facility is serviced by a dedicated bus route throughout the academic year.

LUURTSEMA CENTER
Completed in August 2010, this 5,000 square foot, two-floor center was named after William and Wanda Luurtsema, who provided a generous donation to the project. The building includes offices for the men’s and women’s soccer, track and field, and lacrosse programs. In addition to offices, the building also contains four locker rooms, a training room, a laundry area and team rooms.

The Liberty Women’s Soccer locker room was provided by a generous donation by the Tyson family, the relatives of former Liberty women’s soccer player Brittany Tyson.

MATTIES – HOPKINS TRACK COMPLEX
In 1989, a first-rate track was completed in honor of Jake Matties, Liberty’s first track coach, and Ron Hopkins, the first women’s track coach. The facility includes an eight-lane, 400 meter polyurethane track as well as four long jump/triple jump pits, three pole vault runways, a high jump apron, two javelin runways, two shot put rings and a hammer/discus cage.

MONTVIEW MANSION
Montview Mansion, one of two original buildings still remaining on the campus, overlooks a beautiful view of the Blue
INTRODUCTION TO THE CAMPUS

Ridge Mountains. Built in 1923, it is also known as the Carter-Glass Mansion, the home of Senator Carter Glass, Secretary of the Treasury under Woodrow Wilson, and his wife.

Following the passing of Dr. Jerry Falwell, Montview was restored to how it might have looked during the 1920s – 1940s. Dr. Falwell’s Chancellor’s Office has been left exactly as it was the day he passed away. Visitors can also see his conference room which serves as a small museum illustrating the life of Dr. Falwell.

The Senator’s home office has been restored and the upstairs bedrooms each with its own bath have been restored. Additional first floor rooms are used for receptions, meetings and luncheons.

In Fall 2009, a marble mantle that was in the U.S. Capitol, and which was also in the Carter-Glass Mansion in the 1920s was returned to Montview. It is now at home in the Mansion's dining room.

Montview Mansion is open to the public and tours are given daily from 8:00 AM to 5:00 PM and by appointment on the weekends. Tours can be scheduled by calling 434-582-7678.

OSBORNE STADIUM

Expanded and renovated in fall 2009, the soccer and outdoor track and field facility was named Osborne Stadium for Liberty alumni, Richard and Karin Osborne, who gave the lead donation for the complex project. Improvements to the facility include 1,000 chair back seats, press box, 5,000 square-foot Soccer and Track Operations Center, scoreboard, and brick and wrought iron fencing.

PAINTBALL BATTLEFIELD

Located at East Campus, the complex consists of two fields with a retractable netting system made with a protective mesh.

PERFORMING ARTS HALL

As part of the center quad of classroom buildings, the Performing Arts Hall serves the music needs of the University. Several practice rooms, and a recital hall for student and faculty performances are in this building. In 2010, the Lloyd Auditorium was renovated for use by the Liberty University Marching Band. Many hours of practice take place in the band room for both vocal and instrumental ensembles. The award-winning Spirit of the Mountain Marching Band has performed before nationally televised audiences, which include an NFL football game and the Macy’s Thanksgiving Day Parade.

An annex of the Performing Arts Hall is the Telecommunications wing which houses our campus radio station (WWMC-The Light, C91) and TV studio (WLBU).

R. C. WORLEY PRAYER CHAPEL

The R. C. Worley Prayer Chapel was built in 1981 and named in memory of Mr. Worley, a great prayer warrior, soul winner, and member of Thomas Road Baptist Church. Known for his humility, Mr. Worley often said, “I am just a clay vessel that God uses.”

A Liberty University landmark, the chapel is used daily and serves as a quiet place for prayer, ministry meetings and small weddings.

REBER – THOMAS DINING HALL

Renovations in 2007 and 2008, have significantly improved this building originally constructed more than 15 years ago. Students enjoy meals in this “totally renovated, state-of-the-art student restaurant” that has a stunning design and edgy style with track lighting, booths, benches, new flooring and a new atrium. It features favorite cuisines including, Italian and Mexican items as well as a salads for the health conscience individual, and home-style meals just like “mom used to make”. This building includes an Executive Dining Room for administrative and faculty functions.

SCIENCE HALL

The Science Hall was the first building erected on Liberty Mountain in 1977. As connoted by its name, the Science Hall houses science classrooms and labs for biology, chemistry, family and consumer sciences, physical science, and physics.

TEACHER EDUCATION HALL

Identified by the rock in front of its doors, this building in the quad boasts of the creativity of the elementary education students. The walls are lined with creative bulletin boards bringing back memories of early childhood school days.

THE SPORTS RACKET

Donated to Liberty University in March 2011 by the Cook family, The Sports Racket gives Liberty top-notch facilities for both indoor and outdoor play just 15 minutes from campus. Located at 118 Davis Cup Road in Lynchburg, the facility has five indoor tennis courts, five racquetball courts, five outdoor tennis courts, a gym with several treadmills and weight equipment.

THOMAS INDOOR SOCCER CENTER

The Thomas Indoor Soccer Center, connected to LaHaye Student Union, opened in May 2009. The Thomas Center is comprised of two turf fields partially surrounded by transparent walls and netting. The facility also features a spectator section, multiple televisions and wireless capability.

TILLEY STUDENT CENTER

The Tilley Student Center opened in September 2008. Located in Green Hall adjacent to the LaHaye Student Union, the Student Center provides additional space for student social interaction and activities. The coffeehouse-style setting has a stage for musical performances, televisions, wireless access, comfortable seating and tables as well as a coffee bar. The Student Center was made possible in part by a donation from Thomas and Iris Tilley, long time supporters of Liberty University and the parents of Becki Falwell, wife of the Chancellor.

TOLLSMA INDOOR TRACK AND CONFERENCE CENTER

The Tolsma Indoor Track and Conference Center is located in Green Hall. The Center features a flat 200 meter Mondo surface. It has a wide radius, a four-lane oval and an eight-lane, 60-meter straightway. Located inside of the complex are two long/triple jump runways, a pole vault runway and a high jump apron, with all the apparatuses being permanent and having a Mondo surface. The FinishLynx timing system greatly increases the ability to host high level meets at the facility. The Center will also serve as a conference and convention center.

TOWER THEATER

Located in Green Hall, the Tower Theater was completed in July 2010. This contemporary-style 640-seat theater consists of balcony seating, an orchestra pit, catwalks, a fly tower, a box office and 12,000 square feet of support area that includes dressing rooms, a practice room, offices, costume shop, prop room and woodworking and scene shops.

VINES CENTER

This 8,500-seat, silver-domed Lynchburg landmark, also known as “The Furnace,” became the home of the Flames basketball and volleyball teams in 1990. It is also the location of weekly convocation services, and several large conference and concert events each year.

WORTHINGTON STADIUM

Originally named Liberty Field, in May 1986, the field was officially named Worthington Field after former Liberty Baseball Coach and Athletic Director Al Worthington. The name was
changed to Worthington Stadium in 1995. The playing field is natural grass and the stadium has a seating capacity of 2,500.

During the summer of 1999, a 5,200 square-foot hitting area was constructed, complete with lighted batting cages and modern hitting equipment.

In 2003, a state-of-the-art clubhouse was added. The clubhouse includes locker facilities, restrooms, indoor batting cages, private boxes, and a team room. With the addition of stadium lighting in March 2008, the inaugural night game had a stadium-record 3,183 fans attending the historic game.

WRVL RADIO STATION
The second remaining original building on the site of the Carter-Glass estate now houses the Radio Voice of Liberty, WRVL, the radio station of Liberty University.

WTLU – TV
The Liberty channel was born as an extension of WTLU in Lynchburg, Virginia. This 24/7 commercial station broadcasts from the campus of Liberty University and has served viewers in Central Virginia since 1991.

WWMC – THE LIGHT (90.9 FM)
WWMC is a top 40 Christian, student-operated music station on the campus of Liberty University. The Light broadcasts 24 hours a day and is an affiliate of Christian Hit Radio. In addition to music programming the Light also broadcasts news and sports, including Liberty University Athletics.

DIGITAL CAMPUS
Liberty University’s campus can be viewed in digital format at http://www.liberty.edu/maps.
MISSION
The mission of Liberty University Online (Liberty University Online) is to provide Liberty University courses and programs through non-traditional delivery systems. While Liberty University Online and residential course offerings may differ due to distinctions in student profiles and methodologies of instruction, the residential and Liberty University Online courses and programs are comparable in range, goals and purpose.

HISTORY
Founded in 1985, as the Liberty University School of Lifelong Learning (LUSLL), the distance learning program was designed to bring an accredited University program to non-traditional learners at home, military personnel, and Christian school teachers seeking certification from the Association of Christian Schools International (ACSI). The courses were adapted from those offered on the University campus and the initial programs offered were the A.A. in Religion, B.S. in Church Ministries, and M.A. in Counseling.

Now, 27 years later, the initial goal to provide quality Christian education to students around the world has remained intact. Currently, Liberty University Online services over 80,000 students across the globe in degree programs ranging from diploma programs in Biblical Studies to doctoral programs in Counseling, Education and the Seminary.

Using innovative methods, students can take classes without having to relocate. The same quality courses that are offered on the Lynchburg campus are made available to our Liberty University Online students in the convenience of their own homes. Courses are also offered in an intensive format a number of times throughout the year.

INSTRUCTIONAL DELIVERY METHODS
Liberty University Online offers its courses through several delivery methods. The University has adopted Blackboard®, an online software platform, as its primary delivery method. Students can access individual lessons, have interaction with other students taking the same course, utilize links to online resources, view supplemental streaming video clips, and receive direct feedback from their professors using this innovative means of delivery. Students may also be required to purchase video tapes or DVDs for select courses. Our video, printed, and online learning tools help ensure that students have a learning opportunity available to them that equals or surpasses the traditional classroom model.

STRUCTURE
Currently, Liberty offers courses in an eight-week format with multiple entry dates throughout the year (see academic calendar). Some courses are offered in a 14- to 17-week format (with one entry date per semester) in which students may enroll at the beginning of each term. Students will need to show consistent progress throughout their coursework in order to maintain good academic standing. Liberty provides students with tools for success. However, students must manage their time to take advantage of these tools.

DEGREE PROGRAM FORMAT
With the online delivery format [distance education] courses in a program are delivered in a virtual classroom experience that is flexible, personal and challenging. Through the online format a student can earn a degree entirely online. Some programs require that a minimum number of courses be taken face-to-face on campus.

TESTING
Liberty University Online students take timed tests online and receive immediate feedback and test results. Essay exams and papers are also submitted online, graded by the course instructor and returned to the student. Portions of assigned work are used to facilitate student-to-student interaction. The interaction is often included as an element in student grading.

COURSE MATERIALS
Students purchase all course materials from MBS Direct. Purchases can be made online by accessing the web page at http://www.mbsdirect.net/liberty. Students should purchase materials after registration but prior to the sub-term begin date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term activation date.

Course materials may be charged to the student’s account by means of the online book voucher system, if the student has a credit on their student account. Tuition does not cover the cost of course materials.

BASIC REGULATIONS
The Administration and Faculty have committed Liberty to the highest standards of moral and ethical conduct. No one will become spiritual merely by observing rules; nonetheless, the spiritual student will desire to abide by the rules, regulations, and policies. The student who is not prepared to accept instruction will never be prepared to give instruction. Liberty holds as one of its foremost goals the development of men and women of strong character. Firm moral conviction and dependable self-discipline are as important as academic competence.

All students enrolled in Liberty University Online are subject to the Liberty University Online Code of Honor and Personal Code of Honor. Please see the Academic Information and Policies – Online Programs section of this Catalog for more information.

IMPORTANT INFORMATION REGARDING INTERNSHIPS AND CLINICAL PLACEMENTS
Students who are pursuing degrees leading to application for professional licensure or certification, and/or who will be participating in clinical placements, internships, or practica through their Liberty University program should be aware that their host facility may require a criminal background check, fingerprinting, or drug screening. In such situations, each student is responsible for obtaining and paying for the background check or other screening process and for delivering required documentation to the facility. Although the university will make reasonable efforts to place admitted students in field experiences and internship, it will be up to the host facility to determine whether a student will be allowed to work at that facility.

Students should further be aware that a criminal record may jeopardize licensure by the State certification body. Students seeking licensure are urged to contact the relevant licensing agency to determine the licensing requirements for the jurisdiction. Successful completion of a program of study at Liberty University does not guarantee licensure, certification, or employment in the relevant occupation.
Liberty University Online
Academic Calendar 2012 – 2013

The Liberty University Online academic school year consists of three terms: fall, spring, and summer. Terms consist of three eight-week sub-terms, and one semester-long sub-term which can range from fourteen to seventeen weeks in length.

Fall Semester 2012 – 17-week and 8-week (2012-40)
Registration for Fall 2012 Opens June 6th, 2012

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<th>Financial Check-In Deadline</th>
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Spring Semester 2013 – 17-week and 8-week (2013-20)
Registration for Spring 2013 Opens September 26th, 2012

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<tr>
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<td>20</td>
<td>C</td>
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Summer Semester 2013 – 14-week and 8-week (2013-30)
Registration for Summer 2013 Opens February 20th, 2013

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<th>Term</th>
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<th>Acceptance Deadline</th>
<th>Registration Deadline</th>
<th>Financial Check-In Deadline</th>
<th>Student Access to Course</th>
<th>Drop/Add Period</th>
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<td>7/05/13</td>
<td>7/17/13</td>
<td>7/17/13</td>
</tr>
</tbody>
</table>

Please note the following:

Only limited courses are available each semester in Terms A and C

Tuition Recalculation
If a student registers full time and subsequently withdraws from one or more courses which results in their remaining enrollment being less than full-time (part-time), they will be charged the part-time tuition rate for the remaining courses in that semester. If the new tuition rate results in a balance, the student is responsible for making payment.

- Undergraduate students enrolled in less than 12 hours constitutes part time status
- Graduate students enrolled in less than 9 hours constitutes part time status

View the Liberty University Online Academic Calendar at:

http://www.luonline.com/index.cfm?PID=14238
The Graduate School

Graduate School Administration

Vice President for Academic Affairs and Vice Provost
Professor of Counseling and Practical Theology

Kevin Corsini, B.B.A., Th.M., Ph.D.
Administrative Dean for Graduate Programs
Associate Professor of Counseling

Douglas F. Mann, B.A., M.A., Ph.D.
Dean of the Graduate School
Associate Professor of History

Tess Stokslager, B.A., M.A.
Director of the Graduate Writing Center

Mike Shenkle, B.S., M.B.A.
Executive Director of Graduate Student Affairs

Fernando Garzon, B.A., Psy.D.
Institutional Review Board Director
Associate Professor of Counseling

Grace Baker, B.S., M.A.
Institutional Review Board Coordinator

Tracy Godsey, B.S.
Associate Registrar for Graduate Studies

Emily DeFosse, B.A., M.A.
Coordinator of Graduate Administration

Craig Hammond, B.S.
Coordinator of Academic Operations

THE GRADUATE SCHOOL

The Graduate School, located in Green Hall, is the administrative hub for all graduate programs at Liberty University. It assists the departments and schools of the University in the planning and maintaining of high quality master’s and doctoral degrees across the disciplines. The Graduate School at Liberty University facilitates various faculty functions, such as the Graduate Senate and the Graduate Administrative Council. It also coordinates a variety of services to students through the Graduate Writing Center, the Institutional Review Board, and the Graduate Student Affairs Office.

PURPOSE

The Graduate School at Liberty University guides the University’s schools and academic departments in developing and maintaining distinctively Christian and academically excellent graduate programs.

GOALS

1. Promote the integration of faith and learning by:
   - Fostering the development of a scholarly community with a shared Christian epistemology
   - Ensuring opportunities for dialog about integration
   - Encouraging research and scholarship that demonstrates and examines integration

2. Ensure consistently high quality in graduate programs by upholding appropriate standards for:
   - Recruitment and retention of graduate faculty
   - Graduate-level curriculum and degree requirements
   - Admission, matriculation and student conduct

3. Advocate for the University’s graduate programs and support services by:
   - Evaluating institutional and programmatic needs
   - Participating in the University’s planning process
   - Pursuing adequate resourcing

4. Contribute to the scholarly community by:
   - Mentoring students to be teacher-scholars
   - Promoting and enabling research among students and faculty
   - Recognizing and encouraging scholarly activity

5. Create a culture that fosters a dynamic relationship with Christ by:
   - Encouraging a values-sensitive environment that leads to service
   - Promoting a spiritually disciplined lifestyle
   - Offering corporate opportunities for spiritual growth

THE GRADUATE ADMINISTRATIVE COUNCIL (GAC)

The Graduate Administrative Council (GAC) is the administrative entity tasked with overseeing, planning, developing, and coordinating all graduate programs at Liberty University. The GAC is comprised of all graduate program directors and appropriate graduate-related administrators and is chaired by the Dean of Academic Administration for the Graduate School.

THE GRADUATE SENATE

The Graduate Senate consists of faculty representatives from each graduate program and the appropriate members of the administrative staff of the Graduate School. It conducts the regular faculty business of graduate studies, academic standards and curriculum, and program requirements. The Graduate Senate meets monthly and is coordinated by an executive committee.

INSTITUTIONAL REVIEW BOARD (IRB)

Liberty University’s Institutional Review Board (IRB) is designed to protect people who take part in research studies affiliated with the University. The IRB examines each study’s design to insure it is ethical, does not involve unnecessary risks, and includes adequate safeguards for research participants. The IRB committee consists of academicians with scientific training, clergy, medical doctors, persons without scientific training, and students. Liberty’s IRB may be reached online at irb@liberty.edu, or through its web page at http://www.liberty.edu/academics/graduate/irb.

GRADUATE WRITING CENTER

In conjunction with the Quality Enhancement Plan, Liberty University’s Graduate Writing Center aims to improve graduate student writing and to equip faculty to teach writing more effectively. Services offered to students include one-on-one tutoring, consultations on thesis and dissertation projects, and conversation practice for non-native English speakers. Services offered for faculty include developing writing and teaching aids for classroom use, presenting on writing-related topics in classes, and assisting faculty with their own research and scholarship. Most services are available in both resident and online formats. More information is available at www.liberty.edu/graduatwritingcenter.
Graduate Admissions

General Requirements

Applicants to resident or online graduate programs at Liberty University are assessed according to academic background, aptitude for graduate-level work, and personal information. Professional experience may also be considered for applicants to some graduate programs. Applicants are considered without regard to race, color, gender, national or ethnic origin, age, disability, or status as a veteran or disabled veteran. The school maintains its Christian character, but does not discriminate on the basis of religion except to the extent that applicable law respects its right to act in furtherance of its religious objectives.

The mission of Liberty University is to develop Christ-centered men and women with the values, knowledge, and skills essential to impact the world. We expect that our students understand and respect our mission and purpose while enrolled at Liberty University.

Admission to Liberty University’s graduate programs is governed by policies and procedures developed by the Graduate Senate and Graduate Administrative Council. Admission to graduate programs does not constitute Degree Candidacy status in a specific graduate program. Requirements for Degree Candidacy are outlined in the Program Specific Admission Procedures in the individual program sections of this Catalog.

The University reserves the right to refuse admission or readmission to any prospective student or re-enrollment to any student. Any applicant who intentionally withholds pertinent information or who falsifies information may be required to withdraw from Liberty University. The regulations listed herein are subject to change after the publication of this Catalog. The University reserves the right to make necessary changes to admission requirements without notice.

Liberty University graduate programs utilize a variety of course-delivery formats, some of which are available through online instruction and/or DVDs/videos. Course delivery format options vary by degree program; programs may be offered through online or residential formats.

An overview of program format options and admissions requirements by program is provided in the Admission Requirements Matrix located at the end of the Graduate Admissions section.

Applicants to all graduate programs are required to have access to the Internet, e-mail service, and proficiency with word processing software.

Program Formats

Residential. With the residential delivery format, courses in a program are delivered on campus [face-to-face] and generally last the standard semester.

Online [Distance Education]. With the online delivery format, courses in a program are delivered to students through a virtual classroom experience that is flexible, personal, and challenging. Through the online format a student can complete a program entirely online, with some exceptions in which a student is required to complete a minimum number of courses face-to-face on campus.

Liberty University Resident Programs

General Admission Procedures

Resident Graduate Admissions Office:
Phone: 1-877-298-9617
Fax: 434-522-0430
Email: Residentgraduate@liberty.edu
Website: www.liberty.edu/residentgraduate
M-F: 8:00 am – 7:00 pm EST
Mailing Address:
Liberty University
Office of Resident Graduate Admissions
1971 University Blvd.
Lynchburg, VA 24502

ITEMS TO BE SUBMITTED

Applicants must submit the following items to the Office of Graduate Admissions in order to be considered for admission. Admission decisions are not made until all documentation has been received and evaluated.

1. Application for Admission

Application forms can be made online at http://www.liberty.edu/residentgraduate with credit or debit card information. To initiate an application by phone, graduate students may contact the Resident Graduate Admissions Office (1-877-298-9617). The application can also be downloaded from http://www.liberty.edu/residentgraduate and faxed or mailed to the Resident Graduate Admissions Office.

The application fee will be waived for Liberty University Alumni; download PDF application from www.liberty.edu/residentgraduate.  

2. Application Fee

is non-refundable.

3. Academic Records

Applicants to master’s-level degree programs must submit an official transcript indicating successful completion of a baccalaureate degree program from an accredited or approved unaccredited institution. Applicants to doctoral programs may be required to submit official transcripts indicating successful completion of both baccalaureate and master’s degrees. Please see program specific admission requirements for more details. In some cases, additional transcripts may be required in order for an acceptance decision to occur. In order to receive credit for both transfer courses and prerequisite courses, students must send in official transcripts from the school(s) at which the class(es) was/were taken. An “official transcript” is one that is received directly from the educational institution attended, or is sent to Liberty University (by any party) within the original, sealed, university envelope. Official transcripts should be sent to the Office of Graduate Admissions.
Unaccredited degrees will not be accepted for admission into graduate programs based on university standards.

Applicants holding a bachelor’s degree from an unaccredited institution who have also earned a master’s degree from an accredited institution will be assessed on the basis of the master’s-level degree.

Please see the Program Specific Admissions Procedures in the individual program sections of this Catalog for information regarding minimum grade-point-average requirements.

Applicants who hold a bachelor’s degree from an unaccredited institution may be admitted to some master’s degree programs on Academic Probation status. Policies regarding removal from Academic Probation status vary per degree program. The Office of Graduate Admissions reserves the right to use professional judgment when conducting admission reviews and may request additional documentation to evaluate a candidate’s record. In addition, if certain documentation is not available or does not meet admission standards, the Office of Graduate Admissions reserves the right to offer admission to students based on professional judgment.

Some applicants may be required to provide Graduate Record Examination (GRE) scores.

A. Applicants who have taken the GRE should contact the College Testing Service and request that an official score report be sent to the Office of Graduate Admissions. Applicants who have not taken the GRE should contact Educational Testing Service to make arrangements to take the exam. The website address for the GRE is http://www.gre.org and the toll-free number is 1-866-473-4373. The computer-based format may be scheduled by individual appointment. Scores will be displayed on the screen at the conclusion of the test session and should be printed as a temporary score report. Please use the Liberty University code 5385 on the GRE forms in order to have test results sent directly to the University.

CONDITIONAL ENROLLMENT

Conditional enrollment is not available to applicants or programs offered in the traditional resident semester format.

SELF-CERTIFICATION FORM

Undergraduate students must complete a Self-Certification Form that they have or will have completed a bachelor’s degree by the time that they begin their master’s-level classes. Students must have met all other admission requirements for the program for which they are applying. Students under this status will be eligible for financial aid.

Resident graduate or seminary applicants must submit both a Self-Certification form and an official transcript to confirm that you are in your final term. The official preliminary transcripts must show a minimum of 105 undergraduate credit hours. Finally, in order to maintain your acceptance and be permitted to continue in your program, you must send in an additional, final official transcript with a conferral date on it by the end of your first term of enrollment.

TRANSFER STUDENTS

Graduate applicants who intend to transfer to the University must be eligible for reenrollment or readmission to the graduate program at the institution they most recently attended.

TRANSFER OF CREDITS

Only courses from institutions accredited by accrediting agencies recognized by the U.S. Department of Education are eligible for transfer credit. These include regional accrediting bodies such as the Southern Association of Colleges and Schools (SACS) and other accrediting bodies such as the Association for Biblical Higher Education (ABHE), the Transnational Association of Christian Colleges and Schools (TRACS), and the Association of Theological Schools (ATS). Courses from University–approved institutions that meet regional or national accreditation equivalency will be accepted for transfer credit based on transfer credit policy. Applicants must request official transcripts be sent directly to the Office of Graduate Admissions from the registrar(s) of previously-attended schools. Transfer credit policies vary by degree program. Additional information is available in the Program Specific Admission Procedures in the individual program sections of this Catalog.

Transfer credit will not be granted from completed degrees, including those degrees awarded by Liberty University. Information regarding exceptions to this policy for specific degree programs is noted in this Catalog in the sections pertaining to those programs. Internship credit and life-experience credit are not transferable.

Please see the Transfer Credit Matrix beginning on page 22 for more information.

MULTIPLE DEGREES

Credit from a degree completed through Liberty University and Liberty Baptist Theological Seminary may be applied toward a second degree of the same academic level (e.g., master’s) earned through Liberty. The number of credits allowed to be applied toward the second degree may not exceed the maximum number of transfer credit for that degree as listed on the Transfer Credit Matrix on pages 22 and 23.

In cases where the two degrees shared required courses in excess of the maximum amount of transfer credits allowed for the second degree, the student must take additional courses and use them as substitutions for the shared courses.

DUAL COGNATES/CONCENTRATIONS

Students may not earn a degree with two or more cognates or concentrations (e.g., a Master of Arts in Human Services with cognates in Business and Executive Leadership). While students may complete the courses in a second cognate/concentration, and they may be admitted to only a single cognate/concentration, and their transcripts and diplomas will note completion of only one cognate/concentration.

Students who have graduated with a degree may not apply for admission to pursue the same degree with a different cognate or concentration (example: a student who has earned a Master of Business Administration [MBA] degree with a cognate in Accounting may not apply for admission to pursue a second MBA with a cognate in Healthcare Management). Also, students who have earned a Master of Arts degree from the Seminary are not permitted to pursue a second Seminary Master of Arts degree (example: a student who has earned a Master of Arts in Worship Studies may not apply for admission to the Master of Arts in Christian Ministry).

ADMISSION NOTIFICATION

When all required items have been received, applicants will be notified of an admission decision from the Office of Graduate Admissions or the appropriate academic department. Course registration information, pertinent information about financial check-in, and orientation for residential courses are included in the letter of acceptance.
READMISSION

Students must apply for readmission if they have broken enrollment. A Residential student breaks enrollment if he/she does not matriculate in either the Fall or Spring semester.

Admission status is subject to the terms of any previous academic or disciplinary probation, suspension, or dismissal. Students may be required to provide official transcripts from all educational institutions attended since enrollment at Liberty. Admission decisions for re-applicants will be based on the current admission criteria of the respective degree program at the time the re-application is submitted.

Students who break enrollment and apply for readmission will be required to follow the current degree completion plan in effect at the time of re-entry to the University.

INTERNATIONAL STUDENT ADMISSION

Those who are not citizens or legal permanent residents of the United States and who desire to be enrolled as on-campus international students must follow procedures established by the Office of International Student Admissions. Graduate applicants who will be applying for Student (F-1) Visas should submit applications for the fall semester by May 1 and for the spring semester by October 1. Applicants must submit an affidavit of financial support for themselves and any family members accompanying them before they can be admitted.

Students living abroad and foreign nationals residing in the U.S. are eligible to enroll in online classes provided they have the necessary Internet access and email service. Enrollment in online courses does not enable students to obtain Student (F-1) Visa Status.

Applicants whose native language is not English must take the Test of English as a Foreign Language (TOEFL) and earn a score of 600 (250 on the computer-based exam or 100 on the Internet-based exam) for graduate program admission, or 550 (213 on the computer-based exam or 80 on the Internet-based exam) for seminary admission. A score of 100 is required for the Internet-based test for all graduate degree programs. An official TOEFL score report must be submitted to the University before an admission decision can be made. In addition, the Office of Graduate Admissions may require students whose native official language is English to submit TOEFL scores, if such documentation is deemed necessary. Enrollment in certain courses may be determined by the TOEFL score in conjunction with other diagnostic assessments administered after the student matriculates on campus. Information regarding the TOEFL may be obtained from: TOEFL Services; The Educational Testing Service; P.O. Box 6151; Princeton, NJ 08541; or online at http://www.toefl.org.

KOREAN LANGUAGE ASSISTANCE PROGRAM

The Korean Language Assistance Program (KLAP) has been developed for those Korean students for whom English is a second language, whose TOEFL score is less than 550, and who plan to return to Korea for ministry. For students who qualify for this program, the courses are taught in Korean, translated, assisted by a Korean-qualified reading assistant, or delivered by any method approved by the Graduate Senate to ensure comparable educational outcomes. Only Seminary courses are available in KLAP and students may take only courses designated as KLAP.

SPECIAL (NON-DEGREE-SEEKING) STUDENTS

Students who are not seeking degrees may enroll in master’s-level courses as Special (A.K.A. Non-Degree-Seeking) Students. These students may accumulate no more than 12 semester hours under this status. Doctoral-level programs do not have Special-Student status; however, Special Students may be able to take doctoral-level classes upon approval by the Associate Dean or Academic Dean.

Special Students are not eligible to receive transfer credit, including credit earned through advanced standing, ICE (Institutional Challenge Examination), and PLA (Prior Learning Assessment). Financial Aid is not available for Special Students.

ACADEMIC AMNESTY

Students Academically Dismissed from Liberty University must satisfy the subsequent guidelines for readmission:

1. The student must not have been enrolled at the University for a period of five years.
2. Eligibility for readmission must be affirmed in writing to the Graduate Registrar by the following: (1) Department of Student Accounts; (2) Department of Student Affairs; and (3) the Dean of the degree program to which the student is applying for admission/readmission. The Graduate Registrar will review for the Dean the reason for the dismissal.
3. Upon receiving a written appeal from the student, the Senate Committee on Graduate Academic and Admission Standards may approve readmission. Said request must be stated clearly and contain: (1) reason for request; (2) efforts made to improve during absence from Liberty; and (3) the specific degree necessary may be requested of the student, i.e., transcripts from other institutions, etc.
4. Only the allowable number of grade repeats that were remaining at the time of Dismissal can be utilized.
5. Previously earned grades of A and B will count into the student’s GPA. As determined by the Graduate Senate, grades of C, D, and F are revised to Q.
6. Students in master’s-level seminary programs may retain grades of C on their records.
7. Students who have been granted Academic Amnesty are not eligible for graduation honors.

DEGREE CANDIDACY

Requirements for Degree Candidacy vary by program. See the Program-Specific Admission Requirements in the individual program sections of this Catalog.

DUAL ENROLLMENT

Undergraduate students may enroll in master’s-level courses during the semester in which they have nine or fewer semester hours remaining to complete their bachelor’s degrees. Students must meet the cumulative GPA requirement for admission in good standing into a Graduate program to be eligible to register under dual enrollment for that program.

Students may be dually enrolled for a maximum of two semesters, and may enroll for a maximum of nine semester hours of Graduate course work.

Non-Liberty University undergraduate students must send in their graduate admission application, official transcripts, and a letter from their current Registrar’s Office indicating their current Grade Point Average, the specific degree they are pursuing, the estimated date of graduation, and the number of remaining credit hours for degree completion. Once these documents are received by the Office of Graduate Admissions, the student must contact the Liberty University Registrar’s Office to request approval for dual enrollment.

Currently enrolled Liberty University undergraduate students do not need to send in an application; they must contact the Registrar directly to request approval for dual enrollment.

Dual enrollment is not available to students already enrolled at the Graduate level.
**Liberty University Online**

**General Admission Procedures**

<table>
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<tr>
<th>Liberty University Online Graduate Admissions Office:</th>
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<tr>
<td>Phone: 1-800-424-9595</td>
</tr>
<tr>
<td>Fax: 1-888-301-3577</td>
</tr>
<tr>
<td>Email: <a href="mailto:LUOadmissions@liberty.edu">LUOadmissions@liberty.edu</a></td>
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<tr>
<td>Website: <a href="http://www.luonline.com">http://www.luonline.com</a></td>
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<td>M-F: 8:00 am – 10:00 pm EST</td>
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<tr>
<td>Sat: 10:00 am – 9:00 pm EST</td>
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<tr>
<td>Liberty University Online</td>
</tr>
<tr>
<td>Graduate Admissions</td>
</tr>
<tr>
<td>1971 University Blvd.</td>
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<tr>
<td>Lynchburg, VA 24502</td>
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**ITEMS TO BE SUBMITTED**

Applicants must submit the following items to the Liberty University Online Graduate Admissions Office in order to be considered for admission. Admission decisions are not made until all documentation has been received and evaluated.

1. **Application for Admission**
   
   Application can be made online at [http://www.luonline.com/apply](http://www.luonline.com/apply). To initiate an application for online programs by phone, graduate students may contact Liberty University Online (1-800-424-9595).

2. **Application Fee** is non-refundable.
   
   The fee is deferred until Financial Check-in.

3. **Academic Records**
   
   Applicants to master’s-level degree programs may submit an unofficial transcript indicating successful completion of a baccalaureate degree program from an accredited or approved unaccredited institution. Unofficial transcripts will allow for acceptance and registration for one (1) semester. Unofficial transcripts will not be reviewed for transfer credit. Before submitting unofficial transcripts, please make sure they include the following:
   
   - School’s name or logo printed on the document
   - Cumulative GPA
   - List of completed courses and earned credit
   - Degree and date conferred

   All official college transcripts must be received in order for the student to be eligible for registration in the following term. The official transcripts must adhere to the specific program’s requirements for admission. If the official transcripts do not meet the requirements, the admissions decision may be reversed and the student could be dropped from current classes and have financial aid removed. All applicants to Liberty University must be eligible for readmission at the last institution attended.

   Applicants to doctoral programs will be required to submit official transcripts indicating successful completion of master’s degree, and may be required to submit transcripts from their baccalaureate degree. Please see program specific admission requirements for more details.

   In some cases, additional transcripts may be required in a request for an acceptance decision to occur. In order to receive credit for both transfer courses and prerequisite courses, students must send in official transcripts from the school(s) at which the class(es) was/were taken. An “official transcript” is one that is received directly from the educational institution attended, or is sent to Liberty University (by any party) within the original, sealed, university envelope. Official transcripts should be sent to the Liberty University Online Graduate Admissions Office.

   Unaccredited degrees will be reviewed and may be accepted for admission into some graduate programs based on university standards.

   Applicants holding a bachelor’s degree from an unaccredited institution who have also earned a master’s degree from an accredited institution will be assessed on the basis of the master’s-level degree. Students admitted on Academic Probation must take and pass GRST 500 – Introduction to Graduate Writing. The Office of Graduate Admissions reserves the right to use professional judgment when conducting admission reviews and may request additional documentation to evaluate a candidate’s record.

   In addition, if certain documentation is not available or does not meet admission standards, the Office of Graduate Admissions reserves the right to offer admission to students based on professional judgment.

4. **Additional Requirements for Admission**
   
   Please see the Program Specific Admissions Procedures in the individual program sections of this Catalog for information regarding minimum grade-point-average requirements and additional items needed for acceptance.

   Some applicants may be required to provide Graduate Record Examination (GRE) scores or Miller Analogies Test (MAT) scores.

   A. Applicants who have taken the GRE should contact the College Testing Service and request that an official score report be sent to the Office of Graduate Admissions. Applicants who have not
taken the GRE should contact Educational Testing Service to make arrangements to take the exam. The website address for the GRE is http://www.gre.org and the toll-free number is 1-866-473-4373. The computer-based format may be scheduled by individual appointment. Scores will be displayed on the screen at the conclusion of the test session and should be printed as a temporary score report. Please use the Liberty University code 5385 on the GRE forms in order to have test results sent directly to the University.

B. Applicants who have taken the Miller Analogies Exam should contact www.miller analogies.com to request that an official score report be sent to the Office of Graduate Admissions.

CONDITIONAL ENROLLMENT

Applicants to master’s-level degree programs in online programs may be conditionally enrolled following the receipt of a completed application. Conditionally enrolled students may enroll for up to twelve semester hours of online coursework pending the receipt of all remaining admission documentation. Students who have not submitted the required documentation by the completion of twelve semester hours will not be permitted to enroll in additional courses until the admission file is completed and program admission is granted. Conditional enrollment is not a guarantee of full admission to a degree program. Federal and state financial aid is not available to students under conditional enrollment.

SELF-CERTIFICATION FORM

Undergraduate students must complete a Self-Certification Form that they have or will have completed a bachelor’s degree by the time that they begin their master’s-level classes. Students must have met all other admission requirements for the program for which they are applying. Students under this status will be eligible for financial aid.

Online students must submit official baccalaureate degree transcripts by the end of their first semester.

TRANSFER STUDENTS

Graduate applicants who intend to transfer to the University must be eligible for reenrollment or readmission to the graduate program at the institution they most recently attended.

TRANSFER OF CREDITS

Only courses from institutions accredited by accrediting agencies recognized by the U.S. Department of Education are eligible for transfer credit. These include regional accrediting bodies such as the Southern Association of Colleges and Schools (SACS) and other accrediting bodies such as the Association for Biblical Higher Education (ABHE), the Transnational Association of Christian Colleges and Schools (TRACS), and the Association of Theological Schools (ATS). Courses from University–approved institutions that meet regional or national accreditation equivalency will be accepted for transfer credit based on transfer credit policy. Applicants must request official transcripts be sent directly to the Office of Graduate Admissions from the registrar(s) of previously-attended schools. Transfer credit policies vary by degree program. Additional information is available in the Program Specific Admission Procedures in the individual program sections of this Catalog.

Transfer credit will not be granted from completed degrees awarded by other institutions. Information regarding exceptions to this policy for specific degree programs is noted in this Catalog in the sections pertaining to those programs. Internship credit and life-experience credit are not transferable.

Please see the Transfer Credit Matrix beginning on pages 22 and 23 for more information.

MULTIPLE DEGREES

Credit from a degree completed through Liberty University and Liberty University Baptist Theological Seminary may be applied toward a second degree of the same academic level (e.g., master’s) earned through Liberty. The number of credits allowed to be applied toward the second degree may not exceed the maximum amount of transfer credit for that degree as listed on the Transfer Credit Matrix on pages 22 and 23.

In cases where the two degrees share required courses in excess of the maximum amount of transfer credits allowed for the second degree, the student must take additional courses and use them as substitutions for the shared courses.

DUAL COGNATES/CONCENTRATIONS

Students may not earn a degree with two or more cognates or concentrations (e.g., a Master of Arts in Human Services with cognates in Business and Executive Leadership). While students may complete the courses in a second cognate/concentration, they may be admitted to only a single cognate/concentration, and their transcripts and diplomas will note completion of only one cognate/concentration.

Students who have graduated with a degree may not apply for admission to pursue the same degree with a different cognate or concentration (example: a student who has earned a Master of Business Administration (MBA) degree with a cognate in Accounting may not apply for admission to pursue a second MBA with a cognate in Healthcare Management). Also, students who have earned a Master of Arts degree from the Seminary are not permitted to pursue a second Seminary Master of Arts degree (example: a student who has earned a Master of Arts in Worship Studies may not apply for admission to the Master of Arts in Christian Ministry).

ADMISSION NOTIFICATION

When all required items have been received, applicants will be notified of an admission decision from the Office of Graduate Admissions or the appropriate academic department. Course registration information, pertinent information about financial check-in, and orientation for residential courses are included in the letter of acceptance.

READMISSION

Students must apply for readmission if they have broken enrollment. A Liberty University Online student breaks enrollment if he/she does not matriculate in a course at least once every fiscal year (July 1 – June 30).

Please note:

1. Students in Doctoral programs who have begun the dissertation/project/thesis phase of their degrees must maintain continual enrollment (Fall, Spring, and Summer semesters) until they complete their degrees.

2. Liberty University Online students who are pursuing Master’s degrees which require projects or theses, and who have begun the project/thesis phase of their degrees, must adhere to the Residential enrollment policy (they must be enrolled for each Fall and Spring semester) until they complete their degrees.

Admission status is subject to the terms of any previous academic or disciplinary probation, suspension, or dismissal. Students may be required to provide official transcripts from all educational institutions attended since enrollment at Liberty.
Admission decisions for re-applicants will be based on the current admission criteria of the respective degree program at the time the re-application is submitted.

Students who break enrollment and apply for readmission will be required to follow the current degree completion plan in effect at the time of re-entry to the University.

SPECIAL (NON-DEGREE-SEEKING) STUDENTS

Students who are not seeking degrees may enroll in master’s-level courses as Special (A.K.A. Non-Degree-Seeking) Students. These students may accumulate no more than 12 semester hours under this status. Doctoral-level programs do not have Special-Student status; however, Special Students may be able to take doctoral-level classes upon approval by the Associate Dean or Academic Dean.

Special Students are not eligible to receive transfer credit, including credit earned through advanced standing, ICE (Institutional Challenge Examination), and PLA (Prior Learning Assessment). Financial Aid is not available for Special Students.

ACADEMIC AMNESTY

Students Academically Dismissed from Liberty University must satisfy the subsequent guidelines for readmission:

1. The student must not have been enrolled at the University for a period of five years.
2. Eligibility for readmission must be affirmed in writing to the Graduate Registrar by the following: (1) Department of Student Accounts; (2) Department of Graduate Student Affairs; and (3) the Dean of the degree program to which the student is applying for admission/readmission. The Graduate Registrar will review for the Dean the reason for the dismissal.
3. Upon receiving a written appeal from the student, the Senate Committee on Graduate Academic and Admission Standards may approve readmission. Said request must be stated clearly and contain: (1) reason for request; (2) efforts made to improve during absence from Liberty. Such corroboration as may be deemed necessary may be requested of the student, i.e., transcripts from other institutions, etc.
4. Only the allowable number of grade repeats that were remaining at the time of Dismissal can be utilized.
5. Previously earned grades of A and B will calculate into the student’s GPA. As determined by the Graduate Senate, grades of C, D, and F are revised to Q.
6. Students in master’s-level seminary programs may retain grades of C on their records.
7. Students who have been granted Academic Amnesty are not eligible for graduation honors.

DEGREE CANDIDACY

Requirements for Degree Candidacy vary by program. See the Program-Specific Admission Requirements in the individual program sections of this Catalog.

DUAL ENROLLMENT

Undergraduate students may enroll in master’s-level courses during the semester in which they have nine or fewer semester hours remaining to complete their bachelor’s degrees. Students must meet the cumulative GPA requirement for admission in good standing into a Graduate program to be eligible to register under dual enrollment for that program.

Students may be dually enrolled for a maximum of two semesters, and may enroll for a maximum of nine semester hours of Graduate course work.

Non-Liberty University undergraduate students must send in their Graduate admission application, official transcripts, and a letter from their current Registrar’s Office indicating their current Grade Point Average, the specific degree they are pursuing, the estimated date of graduation, and the number of remaining credit hours for degree completion. Once these documents have been received by the Office of Graduate Admissions, the student must contact the Liberty University Registrar's Office to request approval for dual enrollment.

Currently enrolled Liberty University undergraduate students do not need to send in an application; they must contact the Registrar directly to request approval for dual enrollment.

PRIVACY OF STUDENT RECORDS:
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Liberty follows the Family Educational Rights and Privacy Act of 1974. Details regarding University policies are published online at www.liberty.edu/ferpa. Persons desiring additional information about University policies and procedures should call or write the Director of Graduate Student Affairs.

ADDITIONAL INFORMATION

Additional information regarding the University’s academic and administrative policies and procedures can be found on the University web site at http://www.luonline.com.
## Admission Requirements Matrix

### Master's Degree Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Format</th>
<th>GPA</th>
<th>GPA Probation</th>
<th>GRE</th>
<th>Recommendations</th>
<th>Statement of Purpose</th>
<th>Essay</th>
<th>Questionnaire</th>
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<tbody>
<tr>
<td>MA in Communication Studies</td>
<td>R</td>
<td>3.00</td>
<td>case-by-case</td>
<td>N</td>
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<td>Y</td>
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<td>MA in English</td>
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<td>3.00</td>
<td>case-by-case</td>
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<td>MA in Ethnomusicology</td>
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<td>N</td>
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<tr>
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<tr>
<td>MA in Management and Leadership (MAML)</td>
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<td>2.00</td>
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<tr>
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<td>N</td>
<td>1</td>
<td>N</td>
<td>Y</td>
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<tr>
<td>Master of Arts in Global Studies (MAGS)</td>
<td>R/O</td>
<td>3.00</td>
<td>2.00</td>
<td>N</td>
<td>1</td>
<td>N</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Master of Arts in Pastoral Counseling (MA)</td>
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<td>N</td>
<td>1</td>
<td>N</td>
<td>Y</td>
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</tr>
<tr>
<td>Master of Arts in Religion (MAR)</td>
<td>O</td>
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<td>N</td>
<td>1</td>
<td>N</td>
<td>Y</td>
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</tr>
<tr>
<td>Master of Arts in Theological Studies (MATS)</td>
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<td>1</td>
<td>N</td>
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<tr>
<td>Master of Arts in Worship Studies (MA)</td>
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<td>N</td>
<td>1</td>
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<tr>
<td>Master of Religion Education (MRE)</td>
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<td>Master of Divinity (MDiv)</td>
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</table>

### Post-Master's and Doctoral Degree Programs

<table>
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<tr>
<th>Program</th>
<th>Format</th>
<th>GPA</th>
<th>GPA Probation</th>
<th>GRE/ MAT</th>
<th>Recommendations</th>
<th>Statement of Purpose</th>
<th>Essay</th>
<th>Writing Sample</th>
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<tr>
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<td>Doctor of Ministry (DMin)</td>
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<td>N</td>
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<tr>
<td>PhD in Theology and Apologetics</td>
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<td>3.25</td>
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<td>Y</td>
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<td>Y</td>
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<tr>
<td>Education Specialist (EdS)</td>
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<td>Doctor of Education (EdD)</td>
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<td>Y</td>
<td>2</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
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<tr>
<td>PhD in Counseling</td>
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<td>3.25</td>
<td>case-by-case</td>
<td>Y</td>
<td>2</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
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</tbody>
</table>
Important Notes:

1. Requires research paper/writing sample
2. Seminary Questionnaire required
3. The non-thesis track of the ThM is available in both Resident and Online formats

- R = Residential format.
- O = Online [Distance Education] format.
- Y = Yes; N = No
- TOEFL is required, if applicable
- Residential Seminary students are required to submit the “Seminary Questionnaire Form” (http://www.liberty.edu/admissions/resgradadmissions/index.cfm?ID=21262)
- Additional program-specific admissions requirements are located in the sections of this Catalog with the program requirements.

### Transfer Credit Matrix

<table>
<thead>
<tr>
<th>Degree Program</th>
<th>Hours in Program</th>
<th>Minimum Hours Required Through Liberty University*</th>
<th>Maximum Hours Transfer Credit Allowed**</th>
</tr>
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<tbody>
<tr>
<td><strong>COLLEGE OF ARTS AND SCIENCES</strong></td>
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<tr>
<td>Master of Arts in English (MA)</td>
<td>36</td>
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<td>6</td>
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<tr>
<td>Master of Arts in History – Non-Thesis (MA)</td>
<td>36</td>
<td>30</td>
<td>6</td>
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<tr>
<td>Master of Arts in History – Thesis (MA)</td>
<td>30</td>
<td>24</td>
<td>6</td>
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<tr>
<td>Master of Arts in Philosophical Studies (MAPS)</td>
<td>36</td>
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<td><strong>ALTON W. AND LOIS H. OVERTON GRADUATE SCHOOL OF BUSINESS</strong></td>
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<td>Master of Arts in Management and Leadership (MAML)</td>
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<td>Master of Science in Accounting (MSA)</td>
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<tr>
<td>Master of Business Administration – 36 hour (MBA)</td>
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<tr>
<td>Master of Arts in Communication Studies (MA)</td>
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<td><strong>SCHOOL OF EDUCATION</strong></td>
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<td>Master of Science in Sport Management (MS)</td>
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<td>30</td>
<td>6</td>
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<tr>
<td>Master of Arts in Teaching – Elementary Education (MAT)</td>
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<td>Master of Education – Administration and Supervision (MEd)</td>
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<td>Master of Education – Program Specialist (MEd)</td>
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<td>Master of Education – School Counselor (MEd)</td>
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<td>Master of Education – Teaching and Learning (MEd)</td>
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<td>Doctor of Education¹ (EdD)</td>
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</table>

*Credits from prior degrees earned through Liberty University cannot count toward the minimum hours that must be completed through Liberty University

**This number includes credits from prior degrees earned through Liberty University
<table>
<thead>
<tr>
<th>Degree Program</th>
<th>Hours in Program</th>
<th>Minimum Hours Required Through Liberty University*</th>
<th>Maximum Hours Transfer Credit Allowed**</th>
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<tr>
<td><strong>SCHOOL OF HEALTH SCIENCES</strong></td>
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<td>Doctor of Philosophy in Counseling (PhD)</td>
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<td>15</td>
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<td>Master of Public Health (MPH)</td>
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<td>9</td>
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<td>Master of Science in Nursing (MSN)</td>
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<td><strong>HELMS SCHOOL OF GOVERNMENT / SCHOOL OF LAW</strong></td>
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<td><strong>SCHOOL OF MUSIC</strong></td>
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<tr>
<td>Master of Arts in Global Studies (MAGS)</td>
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<td>Master of Arts in Pastoral Counseling (MA)</td>
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<td>Master of Arts in Religion – Worship Studies (MAR)</td>
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<tr>
<td>Master of Arts in Theological Studies (MATS)</td>
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<tr>
<td>Master of Arts in Worship Studies (MA)</td>
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<td>Master of Religious Education (MRE)</td>
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<td>Master of Divinity – Chaplaincy (MDiv)</td>
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<td>Doctor of Ministry (DMin)</td>
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<td>27</td>
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<tr>
<td>Doctor of Philosophy – Theology and Apologetics (PhD)</td>
<td>57</td>
<td>42</td>
<td>15</td>
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</tbody>
</table>

*Credits from prior degrees earned through Liberty University cannot count toward the minimum hours that must be completed through Liberty University.

**This number includes credits from prior degrees earned through Liberty University.

1 The Ed.D. degree allows the transfer of up to 24 hours from an Ed.S. degree earned through another institution, and up to 27 hours (as applicable) from an Ed.S. degree earned through Liberty University.

2 Only graded course work from accredited institutions will be eligible for transfer.

3 For the Chaplaincy track, only graded course work from accredited institutions will be eligible for transfer.
ACADEMIC INFORMATION AND POLICIES

Academic Information and Policies

Larry Shackleton, B.A., M.S.
Vice President for Administrative Information Management and Registrar

Mike Floyd, B.S., M.A.R.
Associate Registrar for Online Academic Operations

Tracy Godsey, B.S.
Associate Registrar for Graduate Studies

Brett Merritt, B.S., M.A.
Associate Registrar for Graduate Studies

PLEASE NOTE:
Academic information and policies recorded in this section of the Catalog that pertain to students in the Resident Program are displayed in a gray text box. Information that is specific to Liberty University Online students is displayed in a white text box. Information not marked pertains to all students.

SEMESTER CREDIT SYSTEM
The University operates on the semester system. The unit for counting credit is the semester hour. A semester hour of credit consists of the equivalent of one 50-minute period of class work for 15 weeks, with an assumption of two hours of outside preparation or two 50-minute periods of laboratory work for each semester hour.

SEMESTER LOAD
Master's-level graduate students are considered to be full-time when enrolled nine or more hours per semester. All doctoral graduate students are considered full-time with a semester load of six or more semester hours.

Graduate students must secure permission from the appropriate Associate Dean or Program Director and from the Associate Registrar for Graduate Studies to take more than 15 hours.

For financial aid purposes, online student full-time/part-time status will be determined by the number of hours for which the student initially enrolled in the semester. For example, if a student enrolls for the first time in the semester in the third sub-term, the number of hours the student takes in that sub-term will determine full-time/part-time status. A part-time student who adds courses for subsequent sub-terms of the same semester will still be considered part-time for the entire semester.

GRADES, QUALITY POINTS, AND GPA
All work is graded by letters which are assigned quality points as indicated below:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Meaning</th>
<th>Quality Points Per Semester Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td></td>
<td>3.67</td>
</tr>
<tr>
<td>AU</td>
<td>Audit</td>
<td>0.00</td>
</tr>
<tr>
<td>B+</td>
<td></td>
<td>3.33</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3.00</td>
</tr>
<tr>
<td>B-</td>
<td></td>
<td>2.67</td>
</tr>
<tr>
<td>C+</td>
<td></td>
<td>2.33</td>
</tr>
<tr>
<td>C</td>
<td>Average</td>
<td>2.00</td>
</tr>
</tbody>
</table>

To determine the grade point average (GPA), the quality points earned are divided by the semester hours attempted (quality hours). A grade of B, for example, in a course bearing three semester hours of credit would be assigned nine quality points and a grade of C in that course, six quality points. Thus, if a student takes 16 semester hours of work and earns 40 quality points, his GPA is 2.50 (40 quality points divided by 16 semester hours).

Only courses taken at Liberty are used in computing the GPA. Only grades of A, B, C, D, F, and FN are used in the calculation of the GPA.

STUDENT CLASSIFICATION
The classification of students at Liberty is based on their degree level and number of earned semester hours.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Graduate Level</th>
<th>Semester Hours Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year Graduate</td>
<td>0—29.99</td>
<td></td>
</tr>
<tr>
<td>Second Year Graduate</td>
<td>30.00—59.99</td>
<td></td>
</tr>
<tr>
<td>Third Year Graduate</td>
<td>60.00—89.99</td>
<td></td>
</tr>
<tr>
<td>Fourth Year Graduate</td>
<td>90.00 +</td>
<td></td>
</tr>
<tr>
<td>Doctoral</td>
<td>Pursuing a doctoral degree</td>
<td></td>
</tr>
</tbody>
</table>

ADVISORS AND COURSE SELECTION
Each resident student will be assigned a faculty advisor upon acceptance to the University. The advisors will guide students in course selection. All questions concerning academic issues should be directed to the advisors. Students are encouraged to contact their advisors for help with any school-related problems they may encounter during the academic year.

Online students will have the Liberty University Online Academic Advising Office to assist them during their studies at the University. The office will guide students in course selection. All questions concerning academic issues should be directed to this office. Students are encouraged to contact the Liberty University Online Academic Advising Office for help with any school-related problems they may encounter during the academic year.

Liberty University Graduate Catalog – 2012-2013
ACADEMIC INFORMATION AND POLICIES

TRANSFER OF CREDIT

Only courses and degrees from institutions accredited by agencies recognized by the Department of Education will be evaluated for transfer credit (e.g., SACS, TRACS, ABHE, etc.). Applicants must request official transcripts to be sent directly from the Registrar(s) of the previous school(s) to the Offices of Graduate Admissions. These transcripts must be received before an admission decision will be made.

See additional information about the evaluation of graduate transfer in the Graduate Admissions Section.

ACADEMIC AMNESTY

Students Academically Dismissed from Liberty University must satisfy the subsequent guidelines for readmission:

1. The student must not have been enrolled at the University for a period of five years.
2. Eligibility for readmission must be affirmed in writing to the Associate Registrar for Graduate Studies by the following: (1) Department of Student Accounts; (2) Department of Student Affairs; and (3) the Dean of the degree program to which the student is applying for admission/readmission. The Associate Registrar for Graduate Studies will review for the reason for Dismissal.
3. Upon receiving a written appeal from the student, the Senate Committee on Graduate Academic and Admissions Standards MAY approve readmission. Said request must be stated clearly and contain: (1) reason for request and (2) efforts made to improve during absence from Liberty. Such corroboration as may be deemed necessary may be requested of the student, i.e., transcripts from other institutions, etc.
4. Only the allowable number of grade repeats that were remaining at the time of Dismissal can be utilized.
5. Grades of A and B will remain on the student’s record and will calculate into the GPA.
6. Previously earned grades of A and B will calculate into their GPA. As determined by the Graduate Senate, grades of C, D, and F are revised to Q.
7. Students in the M.A.R., M.R.E., and M.Div. programs may retain grades of C on their records.
8. Students who have been granted Academic Amnesty are not eligible for graduation honors.

ACADEMIC AMNESTY

Students who begin a course, but at some point in the semester cease attending, and do not provide official notification to withdraw, will be assigned a grade of “FN” (Failure for Non-Attendance), dated to the student’s last date of attendance (based on the definition provided below). A grade of “FN” will be assigned when a student stops attending and/or participating in a class for a period of 21 consecutive days or longer. “FN” indicates that the student ceased attendance and failed to complete the course objectives. The student alone assumes responsibility for course work missed from non-attendance. If a student receives all FN’s in a term, he/she is subject to the Unofficial Withdrawal procedure that includes the reduction and/or return of all Financial Aid. Students are fully responsible for all resulting charges on their student account. To review the entire Financial Aid Withdrawal policy, go to www.liberty.edu/fapolicies.

Unofficial Withdrawal for Non-Attendance Appeal Process:

Students who receive a grade of "FN" may appeal to their professor to have the grade removed to allow a resumption of work in the course only if the student was incapacitated during the 21 days of inactivity. Being incapacitated means that conditions were such that it was absolutely impossible for the student to communicate with the professor or academic advisor during the 21 days of inactivity. This appeal must be communicated in written form to the faculty member within 1 week of the notification of the "FN" grade being posted. The faculty member will confer with their Associate Dean/Chair in order to review and make a determination concerning the status of the appeal. Students must complete and receive final grades for all courses in a semester before they will be allowed to enroll in the next semester. Students receiving all F’s in a term must appeal to Financial Aid to receive aid in their next term of enrollment.

Students may drop a course for a full refund, through the day prior to the sub-term begin date. Beginning on the first day of the sub-term, students may withdraw from a course for a grade of W. Failure to submit any or all of the coursework may result in a grade of F or FN.

Definition of Online Attendance

Submission of an academic assignment (such as an examination, written paper or project, discussion board post, or other academic event) or communication with the professor regarding academic content or an assignment.

ONLINE COURSE REGISTRATION, ACTIVATION, AND COMPLETION DATES

Online students may register for courses online through ASIST. A student’s enrollment period (course activation) begins the first day of the upcoming sub-term, provided the student is in good academic standing and has paid the tuition or secured financial aid approval. Students are encouraged to allow sufficient time to review their course materials before the beginning of the sub-term. Students must register and complete Financial Check-In at least 14 business days prior to the sub-term start date. See the University calendar for sub-term dates.

The student has 8 weeks from the sub-term course activation date to complete the course. Students are expected to submit tests and course work throughout the term. At the end of the first week of each sub-term, courses are reviewed to determine if the student is attending in the course. If the student has not submitted an academic assignment (such as an examination, written paper or project, discussion board post, or other academic event), the student will be dropped from the course roster and will not be allowed to submit further course work. The student may appeal to their instructor to remain in the course.

ONLINE COURSE MATERIALS

Online students must purchase all course materials from MBS Direct. Materials for some practicums and intensives may be purchased from the University Bookstore. Students should purchase materials after registration but prior to the sub-term begin date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term activation date. Tuition does not cover the cost of course materials.

CLASS ATTENDANCE

Regular attendance in online courses is expected throughout the length of the term. The U.S. Department of Education requires that every university monitor the attendance of their students. Liberty University uses the following definitions* in determining student attendance:

Resident: Physically attending a class where there is an opportunity for direct interaction between the instructor and students, submitting an academic assignment; taking an exam, an
interactive tutorial or computer-assisted instruction; attending a study group that is assigned by the school; participating in an online discussion about academic matters and initiating contact with a faculty member to ask a question about the academic subject studied in the course.

**Online:** Submission of an academic assignment (such as an examination, written paper or project, discussion board post, or other academic event) or communication with the professor regarding academic content or an assignment.

*These definitions are based upon the delivery format of the course and not the student’s enrollment status (online versus on-campus).

Students who begin a course, but at some point in the semester cease attending, and do not provide official notification to withdraw, will be assigned a grade of "FN" (Failure for Non-Attendance), dated to the student’s last date of attendance (based on the definitions provided above). A grade of "FN" will be assigned when a student stops attending and/or participating in a class for a period of 21 consecutive days or longer. "FN" indicates that the student ceased attendance and failed to complete the course objectives.

The student alone assumes responsibility for course work missed from non-attendance. If a student receives all FN’s in a term, he/she is subject to the Unofficial Withdrawal procedure that includes the deduction and/or return of all Financial Aid. Students are fully responsible for all resulting charges on their student account. To review the entire Financial Aid Withdrawal policy, go to www.liberty.edu/fapolicies.

**UNOFFICIAL WITHDRAWAL FOR NON-ATTENDANCE**

Students who receive a grade of "FN" may appeal to their professor to have the grade removed to allow a resumption of work in the course only if the student was incapacitated during the 21 days of inactivity. Being incapacitated means that conditions were such that it was absolutely impossible for the student to communicate with the professor or academic advisor during the 21 days of inactivity. This appeal must be communicated in written form to the faculty member within 1 week of the notification of the "FN" grade being posted. The faculty member will confer with their Associate Dean/Chair in order to review and make a determination concerning the status of the appeal.

**SCHOLASTIC REGULATIONS**

**Warning/Probation/Suspension/Dismissal.** Students must maintain satisfactory standing in order to remain at Liberty. Satisfactory scholastic standing for students enrolled in the graduate programs is:

- Seminary 36-hour Professional M.A. degrees: 2.00
- M.A. degrees in Ethnomusicology, Global: 3.00
- Apologetics and Global Studies: 2.00
- M.A. in Human Services: 2.50
- M.A.T. and M.Ed: 2.50
- M.A.M.L: 2.50
- All other programs: 3.00

Academic standing is calculated only at the end of each semester (including the Summer).

Students failing to attain and maintain the scholastic standing required will be placed on Academic Warning.

At the end of the semester on Academic Warning, students who fail to raise their GPA to a satisfactory level will be placed on Academic Probation.

At the end of each semester, students on Academic Warning, Probation, Suspension, and Dismissal will be sent a notification by Liberty unless qualifying for Academic Amnesty.

**Resident students** who desire to return to Liberty in the future must contact the Registrar’s Office in writing. The Associate Registrar for Graduate Studies will in turn submit the student’s appeal to the appropriate Program Director or Associate Dean for review.

**Online students** who desire to return to Liberty in the future must contact the Academic Standing Consultant Team in writing at luacademicstanding@liberty.edu. The Academic Standing Consultant Team will in turn submit the student’s appeal to the appropriate Program Director or Associate Dean for review.

Students who are readmitted to Liberty after serving a period of Suspension and who fail to raise their GPA to the required academic level (see above) by the end of the semester will be Academically Suspended. Students who fail to raise their GPA to the required academic level will be Academically Suspended.

At the end of each semester, students on Academic Warning, Probation, Suspension, and Dismissal will be sent a notification by the Registrar’s Office.

**COURSE SUBSTITUTIONS**

Students desiring to take a Liberty University Online course in place of a required course must complete a Request for a Course Substitution form. Course substitution forms must include a detailed rationale, explaining why the substitution is requested. Requests should be made with discretion. They should not be used merely to enable a student to graduate on time. If the course was taken at another college, provide a course description or course syllabus with the request. Requests must be submitted prior to the students last sub-term. Forms should be submitted to coursesub@liberty.edu. Forms will be reviewed by a Dean or Associate Dean within 2 weeks of submission.

**PROGRAM CHANGES**

All requests to change degree programs, majors, and specializations must be submitted in writing to the Registrar’s Office for resident students and Liberty University Online Academic Advising for online students. The student will be placed on the Degree Completion Plan (DCP) in effect for the term for which the request is processed.

**DROPPING/ADDING COURSES**

Changes are discouraged after a student and advisor have arranged the student’s schedule for the semester.

Students desiring to take a Liberty University Online course must enroll in the course during the resident drop/add period. The course must be completed by the last day of the residential semester unless an extension is granted. A 1-2 week intensive course may be dropped without a grade or tuition charges through the first day of that class up to 4:00 p.m. A 1-2 week intensive course may be dropped with a grade of W from the second day of class through noon on the last day of that class. The student will pay the tuition and fees for the course.

A summer school course (3-8 week) may be dropped without a grade or tuition charges through the third day of class until 4:00 pm. The student is responsible for tuition and fees after this deadline. A summer school course (3-8 week) may be dropped with a grade of W by 4:00 pm on the 14th business day after the first day of class.
A Fall/Spring course may be dropped without a grade, tuition, and fee charges within the first 7 days of the semester. From the 8th day until the end of the 10th week, a Fall/Spring course may be dropped with a grade of W. The student will be responsible for the tuition and fees for the course. All drops after the 7th day will be recorded as W. Grades of W will not be used in calculating a GPA. Courses dropped with grades of W are used in determining a student’s academic load for the semester, upon which tuition charges are based. No course can be added after the first week of classes.

Summer school tuition and fee adjustments for classes that are 3-8 weeks in length must be made by the third day of class.

Exceptions to these deadlines may be granted by the Registrar in unusual circumstances, such as extreme illness or other circumstances beyond the student’s control.

No course is considered officially added or dropped until the add/drop form is submitted to the Registrar’s Office and processed. This form requires the written approval of the instructor of the course.

DROPPING/ADDING COURSES
Online students may drop a course for a full refund, anytime prior to the sub-term begin date. Beginning on the first day of the sub-term, students may withdraw with a grade of W and no refund will be granted.

An intensive may be dropped without a grade or a tuition charge through the end of the first day of class. There is a $10 drop fee. After the close of the first day through noon of the last day, a course may be dropped for a grade of W and the student will be liable for tuition and fees.

Students who do not attend any sessions of an intensive in which they are enrolled will be dropped from the course and will be charged an administrative fee.

COURSE REPEAT POLICY
Students who want to repeat a course taken at Liberty and have the first grade removed from the cumulative GPA must satisfy each of the following guidelines:
1. Graduate students, with the exception of M.A.R., M.R.E., and M.Div. students, must petition to the Registrar’s Office to use the repeat policy.
2. The course must be taken at Liberty in order to activate the policy.
3. The second grade of A, B, C, D or F will apply toward the cumulative GPA.
4. A maximum of 15 semester hours may be repeated for those students completing the M.A.R., M.R.E., and M.Div. degrees.
5. The grade which has been deleted from the computation of the cumulative GPA will not count toward quality hours or hours earned, but will remain on the record as a course attempted.
6. This policy is retroactive to include any course taken at Liberty.
7. Use of the repeat policy for a prior semester will not affect the academic standing for that semester. Academic standing in a prior semester can be changed only because of a grade reporting error.
8. The repeat policy form must be completed prior to graduation for the policy to be activated.

9. The repeat policy may not be applied in reverse, meaning that a student may not repeat a course, earn a lower grade for the repeat, and apply the repeat policy to remove the repeat grade from the cumulative GPA.

INDEPENDENT STUDY / DIRECTED RESEARCH
Students may request to complete an Independent Study or Directed Research project in a major field or related discipline. Permission for the Independent Study or Directed Research will be granted only upon approval by the Program Director, the Dean of the School, Student Accounts, and the Associate Registrar for Graduate Studies. Forms are available in the Registrar’s Office.

CLASS CANCELLATION POLICY
From time to time it may be necessary to cancel a class because of insufficient enrollment or other extenuating circumstances. The decision for such a cancellation is ultimately that of the Provost of the University. Every effort will be made to provide notice of the cancellation at least two weeks prior to the first scheduled meeting of the class. The Registrar’s Office will advise the student of the cancellation and any other options including the possible rescheduling of the class. The University does not assume responsibility for any delay in the anticipated graduation date of individual students that might result from such class cancellations.

INCOMPLETES
Students may not do additional coursework or finish assignments after the last day of classes. Students who are unable to complete coursework by the last day of class due to unavoidable circumstances may appeal to their professor for a temporary course grade of I (Incomplete). The Dean of the school or college must also approve the grade. Approval of the reason given rests with the Registrar’s Office. The professor will establish a new deadline for completing the coursework, based on the circumstances. A maximum of four months may be allowed. If the coursework is not submitted by the new deadline, the student will receive the grade designated by the instructor at the time the Incomplete was granted.

Students who are unable to complete coursework by the last day of class due to significant illness or injury may appeal to their professor for a temporary course grade of M (Medical Incomplete). Appeals must be supported by medical documentation signed by a physician, then approved by the professor and the Dean. Medical extensions may be renewed, if the condition warrants, up to a maximum of one year from the beginning of the semester. Supporting documentation must accompany all requests for renewals. If the coursework is not submitted by the new deadline, the student will receive the grade designated by the instructor at the time the Medical Incomplete was granted.

Incomplete request forms will only be accepted during the last three weeks of classes.

LIBERTY UNIVERSITY ONLINE EXTENSIONS AND INCOMPLETE GRADES
Intensives
An online student enrolled in Intensives must appeal to his/her professor for a temporary course grade of Incomplete (I). The professor will establish a new deadline for completing the coursework, based on the circumstances. A maximum of four (4) additional months may be allowed from the end date of the course. If the coursework is not submitted by the new deadline, the student will receive a grade of zero for the incomplete assignments and a final grade will be submitted.
Liberty University Online Courses
A student enrolled in any Liberty University Online course, who is unable to complete coursework by the last day of class due to illness or injury, may appeal to his/her professor for a temporary course grade of M (Medical Incomplete). Appeals must be supported by medical documentation signed by a physician. There is no charge for a medical incomplete. Medical incompletes may be allowed, if the condition warrants, up to a maximum of four (4) months from the course start date of the course (or 2 additional months after the end of the course). If the coursework is not submitted by the new deadline, the student will receive a grade of zero for the incomplete assignments and a final grade will be submitted.

Military Incompletes
Military service members are guaranteed a military incomplete for coursework that they are unable to complete on time due to deployments, extended cruises, unit operational tempo, or other duty-related extenuating circumstances. To obtain an Incomplete, a military student must send either a current copy of official military orders (as proof of professional conflict during enrollment in the course) or a signed letter on official letterhead from the student’s commander or supervisor. The Liberty University Online Academic Advising Office staff will gather the documentation and confer with the professor to determine the new deadline for the course. A Military Incomplete cannot extend beyond two (2) months for any given course. If the student cannot finish the coursework within the two (2) additional months, he/she may request a military withdrawal with the option of a free repeat of the course. This documentation must be submitted to the Liberty University Online Academic Advising Office who will complete the appropriate forms and submit them to Liberty University’s Military Affairs Office for continued processing. Military students must notify their Military Education Office of a course Incomplete if they are receiving Tuition Assistance. Incomplete requests and supporting documents may be faxed to (434) 455-1287, scanned/ e-mailed to luomilitary@liberty.edu, or mailed to:

Liberty University Online
Office of Military Affairs
1971 University Boulevard,
Lynchburg, VA 24502.

Incompletes must be secured no later than 2 weeks prior to the course end date. If the faculty member is no longer active, the course manager is responsible for handling the completion of the course.

WITHDRAWAL FROM ONLINE COURSES
Liberty University Online students requesting to withdraw from courses during the semester must submit a request to the Liberty University Online Academic Advising Office. Generally, the withdrawal date will be the date the students submitted the email to Academic Advising. A grade of W will be assigned to all courses from which the student withdraws.

Students are subject to not being refunded for withdrawn courses and/or being charged a $50 withdrawal fee based on pre-set, University criteria. Students should consult with their advisor before withdrawing from a course.

GRADUATE RESIDENTIAL GRADE APPEALS
Liberty encourages students to have open and respectful communication with their professor to resolve any concerns regarding individual course assignment grades and/or the final grade for the course.

Criteria for Appeal:
Only final grades may be appealed beyond the professor. Appeals are accepted only when the grade assigned conflicts with:
- The published grading rubrics for the course assignments
- Written communication (i.e. email, announcements, etc.)
- Calculation error on an assignment (resulting in a change to the final grade)

Appeals, other than those mentioned above, will not be reviewed.

The student must provide written documentation that demonstrates the occurrence of one or more of the above listed grounds for appeal. Documentation may be in the form of e-mail correspondence, graded assignments, proof of timely submission, etc.

Appeal Process:
A student wishing to appeal a final grade must submit the appeal to his/her professor and seek to resolve the situation with them. If the student wishes to appeal further he/she must follow the process outlined below:

1. Within 30 calendar days of the end of the term, the student may submit a written appeal to the Program Director/Chair. The student must include the information required above. The Program Director/Chair will consult with the instructor and review the student's written appeal. The Program Director/Chair will then notify the instructor and the student of his/her decision.

2. If the student has additional support for his/her appeal, the student may submit a written appeal to the Dean/Academic Director after receiving the decision by the Program Director/Chair. This written appeal must be received within five (5) business days of the Program Director/Chair’s email. The Dean/Academic Director will review the student’s appeal, as well as any information provided by faculty member. When a decision has been reached, the Dean/Academic Director will notify the Program Director/Chair, the faculty member and the student. If the student has additional support for his/her appeal, after receiving the decision by the Dean/Academic Director, the student may submit a written appeal to the Dean of Academic Administration for the Graduate School and Online Education.

3. This written appeal must be received within 5 business days of the Dean/Academic Director’s email. The Dean of Academic Administration for the Graduate School will review the student’s appeal, as well as any information provided by faculty member. When a decision has been reached, the Dean of Academic Administration for the Graduate School will notify the Dean/Academic Director, the Program Director/Chair, the faculty member, and the student. The Decision of the Dean of Academic Administration for the Graduate School is final.

LIBERTY UNIVERSITY ONLINE GRADE APPEALS
Liberty encourages students to have open and respectful communication with their professor to resolve any concerns regarding individual course assignment grades and/or the final grade for the course.
Criteria for Appeal:

Only final posted grades may be appealed beyond the professor. Appeals are accepted only when the grade assigned conflicts with:

- The published grading rubrics for the course assignments
- Written communication (i.e., email, announcements, etc.)
- Calculation error on an assignment (resulting in a change to the final grade).

Appeals, other than those mentioned above, will not be reviewed.

The student must provide written documentation that demonstrates the occurrence of one or more of the above grounds for appeal. Documentation may be in the form of email correspondence, graded assignments, proof of timely submission, etc.

Appeal Process:

A student wishing to appeal a final grade must submit the appeal to his/her professor and seek to resolve the situation with them. If the student wishes to appeal further he/she must follow the process outlined below:

1. Within 30 calendar days of the end of the term, the student may submit a written appeal to the Online Chair/Chair, but should do so through Liberty University Online Advising. The student must include the information required above. The Online Chair will consult with the instructor and review the student's written appeal. The Online Chair will then notify Liberty University Online Advising, the instructor and the student of his/her decision.

2. If the student has additional support for his/her appeal, the student may submit a written appeal to the Online Associate Dean, through Liberty University Online Advising after receiving the decision by the Online Chair. This written appeal must be received by Liberty University Online Advising within 5 business days of the Online Chair’s email. The Online Associate Dean will review the student's appeal, as well as any information provided by faculty member. When a decision has been reached, the Online Associate Dean will notify Liberty University Online Advising, the Online Chair, the faculty member and the student.

3. If the student has additional support for his/her appeal, after receiving the decision by the Online Associate Dean, the student may submit a written appeal to the Online Academic Dean through Liberty University Online Advising. This written appeal must be received by Liberty University Online Advising within 5 business days of the Online Associate Dean’s email. The Associate Dean will review the student's appeal, as well as any information provided by faculty member. When a decision has been reached, the Online Academic Dean will notify Liberty University Online Advising, the Online Associate Dean, the Online Chair, the faculty member, and the student. The Online Academic Dean’s decision is final.

LIBERTY UNIVERSITY ONLINE WITHDRAWAL

Online students withdrawing from the University must contact Academic Advising via the student’s Liberty University email account. The withdrawal date will generally be the date the student submitted the email to - Academic Advising. If the withdrawal request is mailed or faxed to - Academic Advising, the withdrawal date will generally be the date the Withdrawal Form is received by the University or the last date of attendance. Attendance is defined as any submission to Blackboard within the enrollment dates of the course (such as examinations, written papers or projects, any discussion board posts, etc.) or initiating any communication with your professor regarding an academic subject or course materials.

The academic advisor will notify the Financial Aid Office, Student Accounts Office and Registrar’s Office.

Grades of W will be recorded for all courses from which the individual withdraws. A student may not withdraw after finals begin (for intensives), or after the final exam or paper has been submitted.

Students who wish to withdraw from one or all courses in a given semester will not need to contact their advisor in writing, or via their Liberty University email account of their intent to withdraw. Students who withdraw from all courses in which they are enrolled in a given semester, but not wishing to fully withdraw from the University, will not be considered to have withdrawn from the University.

Withdrawal From Liberty

Students withdrawing from the University during the semester must submit a signed statement of withdrawal or process the form provided for this purpose. The form may be obtained from the Registrar’s Office. Since signatures of specified University officials are required on this form, with the Registrar signing last, the effective date of withdrawal shall be the date the Registrar’s signature is affixed. Non-attendance or failure to complete a course does not constitute withdrawal from the University.

If an official withdrawal occurs within the refund period, the student will forfeit receipt of all federal and state grants; loans not disbursed will not be released in most cases.

An expulsion resulting from violation of the disciplinary system will result in an administrative withdrawal. Grades of W will be recorded in all courses for which the individual is officially registered.

Students who drop/withdraw from all classes in which they are enrolled in a given semester will be considered to be withdrawing from the University. Students will not be allowed to re-enroll within the same semester from which they withdrew. The last day to withdraw from a semester is the last day of class. A student may not withdraw after finals begin or the final exam paper has been submitted.

Any student withdrawing from the University must submit the withdrawal form to the advisor, or notify the advisor via the student’s Liberty University email account, of his/her intent to withdraw from the University. The advisor will forward the information to the Financial Aid, Student Accounts, and Registrar’s Offices. The withdrawal will be effective on the date the notice is received by Liberty University.

Grades of W will be recorded for all courses from which the individual withdraws. A student may not withdraw after finals begin (for intensives), or after the final exam or paper has been submitted.

Students who wish to withdraw from one or all courses in a given semester will not need to contact their advisor in writing, or via their Liberty University email account of their intent to withdraw. Students who withdraw from all courses in which they are enrolled in a given semester, but not wishing to fully withdraw from the University, will not be considered to have withdrawn from the University.
Academic Advising Office in writing or via their Liberty University email account. Students who withdraw from all courses in which they are enrolled will be subject to the Title IV withdrawal regulations and will be reported as withdrawn from the University. However, it will not be necessary to reapply unless the student is not enrolled in any courses during an entire academic year (from Fall to Summer). Students only withdrawing from all courses in a given semester, and not the University, will be allowed to re-enroll in the next semester. However, the student will be subject to the Satisfactory Academic Progress Policy administered by the Financial Aid Office.

ONLINE PROGRAM UNOFFICIAL WITHDRAWALS

In accordance with Title IV regulations which require that universities have a mechanism in place for determining whether or not a student who began a course and received or could have received a disbursement of Title IV funds unofficially withdrew, the University has established a procedure for students enrolled in the online courses. This procedure is used to determine if students are progressing toward the completion of their courses.

Students who begin a course, but at some point in the semester cease attending, and do not provide official notification to withdraw, will be assigned a grade of "FN" (Failure for Non-Attendance), dated to the student’s last date of attendance (based on the definition provided below). A grade of "FN" will be assigned when a student stops attending and/or participating in a class for a period of 21 consecutive days or longer. "FN" indicates that the student ceased attendance and failed to complete the course objectives.

The student alone assumes responsibility for course work missed from non-attendance. If a student receives all FN’s in a term, he/she is subject to the Unofficial Withdrawal procedure that includes the reduction and/or return of all Financial Aid. Students are fully responsible for all resulting charges on their student account. To review the entire Financial Aid Withdrawal policy, go to http://www.liberty.edu/fapolicies.

UNOFFICIAL WITHDRAWAL FOR NON-ATTENDANCE APPEAL PROCESS:

Students who receive a grade of "FN" may appeal to their professor to have the grade removed to allow a resumption of work in the course only if the student was incapacitated during the 21 days of inactivity. Being incapacitated means that conditions were such that it was absolutely impossible for the student to communicate with the professor or academic advisor during the 21 days of inactivity. This appeal must be communicated in written form to the faculty member within 1 week of the notification of the "FN" grade being posted. The faculty member will confer with their Associate Dean/Chair in order to review and make a determination concerning the status of the appeal.

Online Definition of Attendance

Submission of an academic assignment (such as an examination, written paper or project, discussion board post, or other academic event) or communication with the professor regarding academic content or an assignment.

ACADEMIC AND PERSONAL CODE OF HONOR

Liberty University students, faculty, administrators, and staff together form a Christian community based upon the values and goals of the Bible. These are defined in our foundational statements, including our Doctrinal Statement, our Philosophy of Education and Mission Statement, the Statement of Professional Ethics for the Faculty, and our Student Code. Together, these statements situate Liberty University within the long tradition of university culture, which in its beginnings was distinctively Christian, designed to preserve and advance truth.

Anyone, whether Christian or non-Christian, who shares our values and goals, is both welcome and valued in our community. We want all students to feel comfortable in our community of learning, and we extend to all of our students our spiritual and academic resources, with the goal of fostering spiritual growth, character development, and academic maturity.

Communities are based upon shared values and practices. This Code of Honor, an expression of the values inherent in our Doctrinal Statement, defines the rules and principles by which our community functions. At the core of this Code are two key concepts: a belief in the dignity of all persons and an insistence on the existence of objective truth.

While we understand that everyone will not agree with the statements that follow, we do expect that our students respect and uphold these standards while registered at Liberty University. Abiding by the principles and behaviors established in this Code of Honor makes possible the success of our students and the strengthening of the Liberty community.

Please note: Graduate students who choose to live on campus are required to read and abide by the Personal Code of Honor of the “Liberty Way” in addition to the Graduate School Personal Code of Honor.

Graduate School Academic Code of Honor

ACADEMIC MISCONDUCT

Academic misconduct includes, but is not limited to, plagiarism, cheating, and falsification.

1. Plagiarism

Plagiarism is the intentional failure to give sufficient attribution to the words, ideas, or data of others that the student has incorporated into his/her work for the purpose of misleading the reader. In some cases, a student may be careless and fail to give credit to the words, ideas or data of others. In such situations, plagiarism has still occurred, but the professor may choose from an array of sanctions he/she deems appropriate. In order to avoid plagiarism, students must conscientiously provide sufficient attribution. Attribution is sufficient if it adequately informs and, therefore, does not materially mislead a reasonable reader as to the true source of the words, ideas, or data. Students who have any doubt as to whether they have provided sufficient attribution have the responsibility to obtain guidance from their professor or other person to whom they are submitting their work.

Plagiarism in papers, projects or any assignment prepared for a class shall include the following:

- Omitting quotation marks or other conventional markings around material quoted from any printed source (including digital material)
- Directly quoting or paraphrasing a specific passage from a specific source without properly referencing the source
2. Cheating
Cheating is a form of dishonesty in which a student attempts to give the appearance of a level of knowledge or skill that the student has not obtained, gives unauthorized aid, or wrongly takes advantage of another’s work. Examples include, but are not limited to:
- Copying from another person’s work on an examination or an assignment
- Allowing another student to copy any portion of one’s work on an examination or an assignment
- Using unauthorized materials or giving or receiving any other unauthorized assistance on an examination or an assignment
- Taking an examination or completing an assignment for another, or permitting another to take an examination or to complete an assignment for the student
- Reusing a paper from a previous course
- Paying another student to complete a course, an individual assignment or an examination

3. Falsification
Falsification is a form of dishonesty in which a student misrepresents the truth, invents facts, or distorts the origin or content of information used as authority. Examples include, but are not limited to:
- Dishonestly answering or providing information in the application process
- Citing a source that is known not to exist
- Attributing to a source ideas and information that are not included in the source
- Falsely citing a source in support of a thought or idea when it is known not to support the thought or idea
- Citing a source in a bibliography when the source was neither cited in the body of the paper nor consulted
- Intentionally distorting the meaning or applicability of data
- Inventing data or statistical results to support conclusions

PROCEDURE FOR THE INVESTIGATION, ADJUDICATION AND ASSIGNMENT OF SANCTIONS FOR THE VIOLATIONS OF THE ACADEMIC CODE OF HONOR

1. Processing Allegations
When an alleged violation of the Academic Honor Code has been reported to the faculty or administration, the instructor will confront the student within ten business days of the discovery of the infraction. The instructor may issue an oral or written reprimand, send written notification to the Program Director and/or Dean, reduce a grade, adjust credit on an assignment and/or require additional work. The instructor may determine that a failing grade for the course is the appropriate sanction. In any event, the instructor will inform the student of his or her decision. The reporting procedure is as follows:
- The instructor will write a report outlining the violation.
- The report will be provided to the student and the Program Director along with the sanction(s) recommended.
- If blatant academic dishonesty is demonstrated in a clear and convincing manner, the student may receive a grade of F for the course in which the academic misconduct occurred.
- Students who receive a grade of F for academic dishonesty on a particular assignment will be notified by the professor of the course in an appropriate manner, including but not limited to returning the assignment with comments, email, letter, telephone call and/or a personal meeting.
- If warranted, the results of academic honesty review may be forwarded to the Office of Student Affairs for any additional disciplinary action that may be appropriate.
- If non-blatant academic misconduct (such as inadvertent plagiarism) occurs in a course, the professor will contact the student and conduct such further investigation as needed. If the professor determines that a sanction is called for, he/she may issue an oral reprimand, send a written notification to the Department Chair of the School in which the course resides, reduce a grade, adjust credit, and/or require additional work.
- When a student receives a course grade of F for academic dishonesty, the professor may report the reason for the F to the Associate Registrar for Graduate Studies and request that it be recorded as an F grade as a result of academic dishonesty. This F grade will appear on the student’s transcript.
- The student, upon receipt of the results of the academic honesty review, will have five business days to appeal the decision to the professor and Program Director.

2. Sanctions
If the professor determines that a sanction is called for, the professor may issue an oral or written reprimand, adjust credit, and/or require additional work. The professor also maintains the right to assign the grade of F for the course if the investigation determines that it is the appropriate sanction. In this instance, the Associate Registrar for Graduate Studies will record the F and it will appear on the student’s transcript. The repeat policy may not be applied to this grade.
- If the student is found guilty of academic dishonesty (blatant or non-blatant) in any subsequent course where a grade of F is posted, he or she will be dismissed from Liberty University.
- In determining the sanction to be imposed, the following will be considered: the student’s intent to
violate the Code of Honor, the degree of carelessness, the gravity of the offense and the student’s overall conduct while enrolled at Liberty University. The Director of Graduate Student Affairs and the Registrar’s Office may be consulted during this process.

In cases of proven academic misconduct in a particular course, the Program Director will usually defer to the course professor’s recommendation. In some cases, however where the Department Chair or Dean perceives a clear conflict of interest or faulty judgment on part of the faculty member, or where the sanctions suggested by the professor are demonstrably inconsistent with those that resulted from other similar instances of academic misconduct, the Department Chair and Dean reserve the right to adjust the sanction(s) as appropriate.

A written copy of the decision shall be mailed or e-mailed to the student.

**PLEASE NOTE:** All cases of alleged academic dishonesty will be resolved with the utmost concern for strict confidentiality by those individuals involved in the proceedings. Information concerning the academic misconduct will be provided only to those with a need to know in order to perform their job duties.

3. **Appeal Procedure**

In cases where an allegation of any Academic Code of Honor violation occurs and the student does not admit guilt, he/she may pursue the process below. The student will be given an opportunity to provide written evidence in opposition to the charge. Persons who threaten or conduct other acts of retaliation against those individuals who acted in good faith (i.e., honestly and with intentions of being fair) in reporting (even if mistakenly) alleged instances of academic dishonesty will be subject to disciplinary action, including possible suspension or expulsion from Liberty. Any report of alleged academic dishonesty not made in good faith will also be subject to disciplinary action. Examples of retaliation include, but are not limited to:

- Circumventing the appeal procedure and going directly to a university administrator such as the Dean, the Provost or the Chancellor
- Threatening a faculty member or student
- Harassment
- Verbal or physical abuse
- Verbal or written disrespect to a faculty or staff member (this includes e-mails)
- Offensive or crude language directed at individuals
- Falsely accusing someone of committing academic dishonesty

A complete overview of the appeal process follows:

- Within five business days of the notification, the student may submit a written appeal to the Program Director. The Program Director will review the instructor's report and the student's written appeal, then notify the instructor and the student of his/her decision.
- Both the student and any Liberty University personnel involved in or affected by the Academic Honor Code violation will have the right to present their views to the Committee before any decision is rendered.
- If the student produces additional support for his/her appeal, after receiving the decision by the Program Director, he/she may submit a written appeal to the Conduct Review Committee. The Conduct Review Committee, which shall consist of the appropriate school Dean, the Dean of The Graduate School and the Department Chair. This written appeal must be received within five business days of the Program Director’s notification.
- The Committee will review the student's appeal, as well as the faculty member's report. When a decision has been reached, the Committee will notify the Program Director, the faculty member and the student. Both the student and any Liberty University personnel involved in or affected by the Academic Honor Code violation will have the right to present their views to the Committee before any decision is rendered.
- In determining whether any violation has occurred, the Committee will apply a “clear and convincing” evidence standard. In some cases, the Director of Graduate Student Affairs or another University representative may join in the deliberations of the Conduct Review Committee as a non-voting member for the purpose of providing any background information that may be pertinent to the appeal.
- Should no violation be found, the Committee's report indicating such will be forwarded to the Program Director and faculty member. A report of all findings (either in favor of or against the student) will be sent to the Director of Graduate Student Affairs’ and Registrar’s office. The findings will be kept in the student’s official record.
- The professor reserves the right to impose a lesser sanction and send a report to the student's file. These situations may require a failed assignment or reduced grade, but not a failure in the course.

**Graduate School Personal Code of Honor**

A. **CONDUCT THAT UNDERMINES THE SAFETY, MISSION, OR REPUTATION OF LIBERTY UNIVERSITY**

Acts that may undermine the safety, mission, or reputation of the Liberty University are violations of the Personal Code of Honor. Examples of such acts include, but are not limited to:

- Flagrant violations of institutional policies and standards of dress (see Appendix A for dress code)
- Causing public embarrassment to the Graduate School, the University, or its representatives or employees
- Any attempt to provide or support residential students with the opportunity to break the Residential Code of Honor (The Liberty Way).

1. **Sexual, Physical, Written or Verbal Misconduct**

Respect for the dignity of each individual as a person created in God’s image is fundamental to the institutional culture desired at The Graduate School at Liberty University. Misconduct that is contrary to the teachings of the Christian faith (thus constituting a violation of the Graduate School’s Personal Code of Honor includes, but is not limited to:

- Sexually-oriented joking or comments
2. Sexual Harassment

Liberty University is committed to providing students and employees with an environment free of harassment in any form. Any act of harassment (i.e., physical, psychological, verbal or sexual) that threatens a person or persons is considered a serious offense and will not be tolerated or condoned. Any person or group who commits acts of harassment based upon race, ethnicity, gender or disability on or off campus will be subject to disciplinary action, which could result in dismissal from the University. Behavior that constitutes sexual harassment, which is a form of sexual discrimination prohibited by Title IX of the Education Amendments of 1972 and Title VII of the 1964 Civil Rights Act, includes but is not limited to unwanted sexual attention, requests for sexual favors and/or other verbal or physical contact of a sexual nature which negatively affects another person.

Reporting Procedure

Any student who believes that he/she has been the subject of harassment in any form should report the incident immediately to the Online Student Affairs Office. The student will be given the opportunity to express his/her concerns and will then be apprised of the recourse available to him/her under school policy and local and state statutes.

Penalty

Any student of Liberty University, who engages in the aforementioned behavior(s), is subject to disciplinary action, which may result in community service or possible dismissal. Since the University takes such charges seriously, where the results of an investigation reveal a complaint of harassment/sexual harassment to be frivolous or groundless, the individual having made such a complaint may be subject to the same disciplinary action.

3. Pornography

Involvement with pornographic, obscene, indecent, or other similarly offensive materials, expressions, or conduct is inconsistent with the Personal Code of Honor and the Christian faith. Use of the University's computing network to obtain or distribute such materials constitutes a violation of the Personal Code of Honor.

4. Prohibited Substances

The Graduate School seeks to provide a drug-free, healthy, and safe learning environment. To this end, no student may misuse legal drugs or other legal medications, or use, possess, distribute, or sell alcohol, illegal drugs or tobacco products.

B. PROCEDURES FOR THE INVESTIGATION

ADJUDICATION AND SANCTIONING OF VIOLATIONS OF THE PERSONAL CODE OF HONOR

1. Processing Allegations

When an alleged violation of the Personal Code of Honor has come to the attention of the faculty, staff, or administration, that allegation shall be passed on to the Director of Graduate Student Affairs and/or the School Dean, who shall determine whether formal discipline is warranted and, if so, the nature of the appropriate sanction(s).

Pastoral or professional counseling may be recommended in some instances. Any cost associated with such counseling shall be borne by the student. If counseling is deemed to have been sufficient to address the student's misconduct, Liberty University reserves the right to remove the record from the student’s permanent file. If counseling was deemed to have been ineffective, then Liberty University reserves the right to retain permanent records and dismiss the student from the University.

2. Conduct Review

Where evidence exists that a violation of the Personal Code of Honor may have occurred, the Director of Graduate Student Affairs shall investigate the matter. The Director of Graduate Student Affairs shall deliberate and determine the appropriate penalty.

Should no violation be found, the Director's report indicating such shall be forwarded to the School Dean and the Dean of the Graduate School. Where a violation is found, the Director may notify the student verbally, but will also notify the student in writing (by e-mail or letter) of the sanction(s). The School Dean and the Dean of the Graduate School shall receive a copy of the final decision.

3. Sanctions

The Findings of the Director of Graduate Student Affairs along with any recommendations for further action will be carefully reviewed by the School Dean and the Dean of the Graduate School. These two individuals may accept, reject or modify the director’s report and shall determine the final disposition of the matter.

The School Dean and Dean of the Graduate School may direct that the records of a disciplinary action be retained in the student’s file, noted on transcripts, or disclosed to the appropriate entities responsible for assessing the character and fitness of the student as an applicant to a chosen profession.

In addition to any personal communication of the decision to the student involved, a written copy of the decision shall be sent to the student by registered, return-receipt mail.
C. APPEAL PROCEDURE

Students are provided the opportunity to appeal any disciplinary decision to the Director of Graduate Student Affairs, the School Dean and the Dean of the Graduate School. The outcome of an appeal may include an overturn of the proposed action or disciplinary probation, the assignment of disciplinary community service, retention or administrative withdrawal.

The School Dean and the Dean of the Graduate School may either accept or overturn a previous decision to withdraw a student from Liberty University. Records documenting this process are maintained by the Director of Graduate Student Affairs.

1. Reapplication/Readmission
   
   If a student is administratively withdrawn or asked not to return, he/she must submit a written request for readmission to the Director of Graduate Student Affairs. The student is to provide a thorough account of the actions that led to his/her dismissal or non-return and the student’s strategy for successfully continuing studies at the University. In addition, the following is required:
   
   • Separate letters of recommendation from a counselor and civic leader
   • One letter of recommendation from a pastor or Liberty University faculty member
   
   Only after the aforementioned information is received will consideration for reinstatement occur. Readmission to the University will be subject to any stipulations made by the School Dean and the Dean of the Graduate School and the Director of Graduate Student Affairs. This process does not guarantee readmission. If readmission is granted, the Director of Graduate Student Affairs will notify the Office of Graduate Admissions. The Office of Graduate Admissions will notify the student of the decision.

2. Administrative Withdrawal
   
   Students who are reported to have violated the policies or regulations of the University that require an administrative withdrawal are required to meet with the Director of Graduate Student Affairs for a personal conference. The Director of Graduate Student Affairs will present the alleged violation(s) to the student and the student will then be given full opportunity to present his/her position concerning the allegation. The Director of Graduate Student Affairs will conduct an investigation of the alleged violation(s). When the investigation is complete, and the allegation is determined to be true, the Office of Graduate Student Affairs will consider the facts and relevant information concerning the violation(s), including the student's prior disciplinary record. The Office of Graduate Student Affairs will consult with the School Dean and Dean of the Graduate School before making a decision.

   NOTE: During the investigative process, the student is allowed to continue attending classes.

3. Administrative Withdrawal Process and Appeal

   • If the student decides to appeal the decision, that decision must be reported to the Director of Graduate Student Affairs within 24 hours after receiving notification of the decision.

   NOTE: Failure to meet the 24-hour deadline will result in an automatic administrative withdrawal.

   • If the student decides to appeal the decision, the time of the appeal hearing will be determined and the student will be notified by the Director of Graduate Student Affairs. The Director of Graduate Student Affairs will schedule the hearing within seven business days of the student’s request for appeal.

   NOTE: During the appeal process, the student is allowed to continue attending classes, unless they are a perceived threat to the campus community or a disruption to the learning environment.

   • If the administrative withdrawal is upheld, all academic work is lost for the semester, except classes that have been completed before the time of the decision. If the student resides on campus, the student must vacate the residence hall within 48 hours of the final decision.

   • Once the student has been administratively withdrawn, he/she will not be permitted to visit the campus until his/her status has been reinstated.

   • Reapplication is subject to administrative review after a six-month period of absence from the University.

   • Readmission will be considered after a minimum one-year absence from the University for the commission of a felony, assault, drug and/or stealing dismissals and is also subject to administrative review and approval.

STANDARD OF DRESS

Class Dress
   
   Students are expected to dress in a neat and professional manner and are to dress according to the individual guidelines set by faculty in the respective Graduate Programs.

Casual Dress
   
   Students are expected to dress modestly.

Swimming Pool
   
   Women – Swimwear is only appropriate at the swimming pool. Students are to wear appropriate casual or sport attire (as stated in The Liberty Way) going to and from the pool. Women are required to wear a one-piece suit that is in good taste. Swimsuits that are see-through/mesh, expose the midriff and/or are low in the front or back or cut high on the legs are not acceptable.

   Men – Swimwear is only appropriate at the swimming pool. Students are to wear appropriate casual or sport attire going to and from the pool. Speedos, spandex suits, or cut-off jeans are not acceptable.

   NOTE: Academic Programs may choose to add requirements to the dress code policy.

   The Code of Honor can also be found at: http://www.liberty.edu/gradstudentaffairs.

Liberty University Code of Honor for Online Undergraduate and Graduate Students

I. PREAMBLE
   
   Liberty University students, faculty, administrators, and staff together form a Christian community based upon the values and goals of the Bible. These are defined in our foundational statements, including our Doctrinal Statement, our Philosophy of Education and Mission Statement, the Statement of Professional Ethics for the Faculty, and our Student Code. Together, these
II. Academic Code of Honor

A. ACADEMIC MISCONDUCT

Academic misconduct includes, but is not limited to, plagiarism, cheating and falsification.

1. Plagiarism

Plagiarism is the intentional failure to give sufficient attribution to the words, ideas, or data of others that the student has incorporated into his/her work for the purpose of misleading the reader. In some cases, a student may be careless and fail to give credit to the words, ideas or data of others. In such situations, plagiarism has still occurred, but the professor may choose from an array of sanctions he/she deems appropriate. In order to avoid plagiarism, students must conscientiously provide sufficient attribution. Attribution is sufficient if it adequately informs and, therefore, does not materially mislead a reasonable reader as to the true source of the words, ideas, or data. Students who have any doubt as to whether they have provided sufficient attribution have the responsibility to obtain guidance from their professor or other person to whom they are submitting their work.

Plagiarism in papers, projects or any assignment prepared for a class shall include the following:

- Omitting quotation marks or other conventional markings around material quoted from any printed source (including digital material)
- Directly quoting or paraphrasing a specific passage from a specific source without properly referencing the source
- Replicating another person’s work or parts thereof and then submitting it as an original
- Purchasing a paper (or parts of a paper) and representing it as one’s own work
- Multiple submissions: Multiple submission is the use of work previously submitted at this or any other institution to fulfill academic requirements in another class. For example, using a paper from a prior class for a current course assignment is academic fraud. Slightly altered work that has been resubmitted is also considered to be fraudulent. With prior permission, some professors may allow students to complete one assignment for two classes. In this case prior permission from both instructors is absolutely necessary.

2. Cheating

Cheating is a form of dishonesty in which a student attempts to give the appearance of a level of knowledge or skill that the student has not obtained, gives unauthorized aid, or wrongly takes advantage of another’s work. Examples include, but are not limited to:

- Copying from another person’s work on an examination or an assignment
- Allowing another student to copy any portion of one’s work on an examination or an assignment
- Using unauthorized materials or giving or receiving any other unauthorized assistance on an examination or an assignment
- Taking an examination or completing an assignment for another, or permitting another to take an examination or to complete an assignment for the student.
- Reusing a paper from a previous course
- Paying another student to complete a course, an individual assignment or an examination

3. Falsification

Falsification is a form of dishonesty in which a student misrepresents the truth, invents facts, or distorts the origin or content of information used as authority. Examples include, but are not limited to:

- Dishonestly answering or providing information in the application process
- Citing a source that is known not to exist
- Attributing to a source ideas and information that are not included in the source
- Falsely citing a source in support of a thought or idea when it is known not to support the thought or idea
- Citing a source in a bibliography when the source was neither cited in the body of the paper nor consulted
- Intentionally distorting the meaning or applicability of data
- Inventing data or statistical results to support conclusions.

B. PROCEDURE FOR THE INVESTIGATION, ADJUDICATION, AND ASSIGNMENT OF SANCTIONS FOR THE VIOLATIONS OF THE ACADEMIC CODE OF HONOR

1. Processing Allegations

When an alleged violation of the Academic Code of Honor has been reported to the instructor or administration, the instructor will confront the student within ten business days of the discovery of the infraction. The instructor may issue an oral or written reprimand, send written notification to the Online Department Chair, reduce a grade, adjust credit on an assignment and/or require additional work. The instructor may determine that a failing grade for the course is the appropriate sanction. In any event, the instructor will inform the student of his or her decision.

The reporting procedure is as follows:

- The instructor will write a report outlining the
violation.
- The report will be provided to the student and the Online Department Chair along with the sanction(s) recommended.
- The Online Department Chair will forward report to the Online Associate Dean. The Online Associate Dean will review, make decision on appropriate sanction and notify the student.
- If blatant academic dishonesty is demonstrated in a clear and convincing manner, the student may receive a grade of F for the course in which the academic misconduct occurred.
- Students who receive a grade of F for academic dishonesty on a particular assignment will be notified by the professor of the course in an appropriate manner, including but not limited to returning the assignment with comments, email, letter and/or a personal telephone call.
- If non-blatant academic misconduct (such as inadvertent plagiarism) occurs in a course, the professor will contact the student and conduct such further investigation as needed. If the professor determines that a sanction is called for, the professor will write a report of the infraction. The professor may issue an oral reprimand, send written notification to the Online Department Chair of the School in which the professor teaches the specific course, reduce a grade, adjust credit and/or require additional work.
- When a student receives a course grade of F for academic dishonesty, the Online Associate Dean will report the reason for the F to the Registrar and request that it be recorded as an FD grade. This FD grade will appear on the student’s transcript.
- The student, upon receipt of the results of the academic honesty review by the Online Associate Dean, will have five business days to appeal the decision to the Dean through the Online Associate Dean.
- If warranted, the results of academic honesty review may be forwarded to the Office of Student Affairs for any additional disciplinary action that may be appropriate.

2. Sanctions

If the professor determines that a sanction is called for, the professor may issue an oral or written reprimand, adjust credit, and/or require additional work. The professor also maintains the right to assign the grade of F for the course if the investigation determines that it is the appropriate sanction. In this instance, the Registrar will record the F and it will appear on the student’s transcript. The repeat policy may not be applied to this grade.

If the student is found guilty of academic dishonesty (blatant or non-blatant) in any subsequent course where a grade of F is posted, he or she will be dismissed from Liberty University.

In determining the sanction to be imposed, the following will be considered: the student’s intent to violate the Code of Honor, the degree of carelessness, the gravity of the offense and the student’s overall conduct while enrolled at Liberty University. The Office of Student Affairs and the Registrar’s Office may be consulted during this process.

In cases where the Dean perceives a clear conflict of interest or faulty judgment on the part of the Online Associate Dean, or where the sanctions suggested by the Online Associate Dean are demonstrably inconsistent with those that resulted from other similar instances of academic misconduct, the Dean reserves the right to adjust the sanction(s) as appropriate.

A written copy of the decision shall be mailed or e-mailed to the student.

PLEASE NOTE: All cases of alleged academic dishonesty will be resolved with the utmost concern for strict confidentiality by those individuals involved in the proceedings. Information concerning the academic misconduct will be provided only to those with a need to know in order to perform their job duties.

3. Appeal Procedure

In cases where an allegation of any Academic Code of Honor violation occurs and the student does not admit guilt, he/she may pursue the process below. The student will be given an opportunity to provide written evidence in opposition to the charge. Persons who threaten or conduct other acts of retaliation against those individuals who acted in good faith (i.e., honestly and with intentions of being fair) in reporting (even if mistakenly) alleged instances of academic dishonesty will be subject to disciplinary action, including possible suspension or expulsion from Liberty. Any report of alleged academic dishonesty not made in good faith will also be subject to disciplinary action.

Examples of retaliation include, but are not limited to:
- Circumventing the appeal procedure and going directly to a university administrator such as the Dean, the Provost or the Chancellor
- Threatening a faculty member or student
- Harassment
- Verbal or physical abuse
- Verbal or written disrespect to a faculty or staff member (this includes e-mails)
- Offensive or crude language directed at individuals
- Falsely accusing someone of committing academic dishonesty

A complete overview of the appeal process follows:

- Within five business days of the notification, the student may submit a written appeal to the Online Associate Dean, but should do so through the professor. The Online Department Chair and Online Associate Dean will consult with the instructor and review the student's written appeal. The Online Associate Dean will then notify the instructor, the Registrar and the student of his/her decision.
- After receiving the decision by the Online Associate Dean, the student may submit a written appeal to the Dean, through the Online Associate Dean. This written appeal must be received by the Online Associate Dean within five business days of the Online Associate Dean’s notification. The Dean will review the student's appeal, as well as any information provided by the faculty member. When a decision has been reached, the Dean will notify the Online Department Chair, the faculty member, the Registrar and the student.
- In determining whether any violation has occurred, the Online Associate Dean and Dean will apply a "clear and convincing" evidence standard. In some cases, a Student Affairs official or another University representative may join in the
deliberations as a non-voting member for the purpose of providing any background information that may be pertinent to the appeal.

- Should no violation be found, a report indicating such will be forwarded to the faculty member. A report of all findings (either in favor of or against the student) will be sent to the Student Affairs’ and Registrar’s office. The findings will be kept in the student’s official record.
- The professor reserves the right to impose a lesser sanction and send a report to the student's file. These situations may require a failed assignment or reduced grade, but not a failure in the course

### III. Personal Code of Honor

#### A. CONDUCT THAT UNDERMINES THE SAFETY, MISSION, OR REPUTATION OF LIBERTY UNIVERSITY

Acts that may undermine the safety, mission, or reputation of Liberty University are violations of the Personal Code of Honor. Examples of such acts include, but are not limited to:

- Flagrant violations of institutional policies and standards of dress when visiting campus (see Appendix A for dress code)
- Causing public embarrassment to the University, or their representatives or employees.
- Any attempt to provide or support residential students with the opportunity to break the Residential Code of Honor (The Liberty Way).

1. Sexual, Physical, Written or Verbal Misconduct

Respect for the dignity of each individual as a person created in God’s image is fundamental to the institutional culture desired at Liberty University. Misconduct that is contrary to the teachings of the Christian faith (thus constituting a violation of Liberty University’s Personal Code of Honor) includes, but is not limited to:

- Sexually-oriented joking or comments
- Harassment of an individual based on race or gender
- Unwelcome touching or any touching of a sexual nature
- Verbal or physical abuse
- Verbal or written disrespect to a faculty or staff member (this includes e-mails)
- Offensive or crude language directed at individuals
- Display of objects or pictures that depict nudity or are otherwise sexual in nature
- Persistent, unwanted attempts to change a casual or friendly relationship into a romantic or more intimate one

Non-marital sexual relations and the encouragement or advocacy of any form of sexual behavior that would undermine the Christian identity or faith mission of the University are morally inappropriate sexual misconduct and constitute violations of this Personal Code of Honor.

2. Sexual Harassment

Liberty University is committed to providing students and employees with an environment free of harassment in any form. Any act of harassment (i.e., physical, psychological, verbal or sexual) that threatens a person or persons is considered a serious offense and will not be tolerated or condoned. Any person or group who commits acts of harassment based upon race, ethnicity, gender or disability on or off campus will be subject to disciplinary action, which could result in dismissal from the University. Behavior that constitutes sexual harassment, which is a form of sexual discrimination prohibited by Title IX of the Education Amendments of 1972 and Title VII of the 1964 Civil Rights Act, includes but is not limited to unwanted sexual attention, requests for sexual favors and/or other verbal or physical contact of a sexual nature which negatively affects another person.

**Reporting Procedure:**

Any student who believes that he/she has been the subject of harassment in any form should report the incident immediately to the Online Student Affairs Office. The student will be given the opportunity to express his/her concerns and will then be appraised of the recourse available to him/her under school policy and local and state statutes.

**Penalty:**

Any student of Liberty University, who engages in the aforementioned behavior(s), is subject to disciplinary action, which may result in community service or possible dismissal. Since the University takes such charges seriously, where the results of an investigation reveal a complaint of harassment/sexual harassment to be frivolous or groundless, the individual having made such a complaint may be subject to the same disciplinary action.

3. Pornography

Involvement with pornographic, obscene, indecent, or other similarly offensive materials, expressions, or conduct is inconsistent with the Personal Code of Honor and the Christian faith. Use of the University's computing network to obtain or distribute such materials constitutes a violation of the Personal Code of Honor.

4. Alcohol and Drug Use

Liberty University is dedicated to providing a learning environment that promotes reverence for the Word of God, a commitment to the highest ideals of academic excellence, health, and responsible social behavior. This includes recognizing the rights of others and respecting the Christian ideals of Liberty University.

The following are strictly prohibited: any illegal use of a controlled substance, any use of alcohol or tobacco by any Liberty University Online student on the property of Thomas Road Baptist Church or Liberty University, or any use of alcohol or tobacco as any part of a Thomas Road Baptist Church or Liberty University related or sponsored program off campus (this includes school sponsored courses or missions trips in the United States or overseas).

All Liberty University Online students, whether on or off-campus, are expected to conduct themselves at all times in a manner supportive of the Christian character and reputation of Liberty University. Keeping in mind that the public will judge Liberty University and its Christian ideals by the actions of its students, Liberty University will not tolerate conduct by any student, whether on or off-campus, which is deemed by the administration to reflect negatively on the public image of the University.
IV. APPEAL PROCEDURE

1. Processing Allegations
   When an alleged violation of the Personal Code of Honor has come to the attention of the faculty, staff, or administration, that allegation shall be passed on to Student Affairs, who shall determine (with assistance from the appropriate Online Associate Dean and Online Dean) whether formal discipline is warranted and, if so, the nature of the appropriate sanction(s).
   Pastoral or Professional counseling may be recommended in some instances. Any cost associated with such counseling shall be borne by the student. If counseling is deemed to have been sufficient to address the student's misconduct, Liberty University reserves the right to remove the record from the student’s permanent file. If counseling was deemed to have been ineffective, then Liberty University reserves the right to retain permanent records and dismiss the student from the University.

2. Conduct Review
   Where evidence exists that a violation of the Personal Code of Honor may have occurred, Student Affairs shall refer the matter to the appropriate Online Associate Dean and Online Dean. They along with Student Affairs shall deliberate and determine the appropriate penalty.

   Should no violation be found, the Director’s report indicating such shall be forwarded to the appropriate Online Associate Dean and Online Dean. Where a violation is found, Student Affairs may notify the student verbally, but will also notify the student in writing (by e-mail or letter) of the sanction(s). The appropriate Online Associate Dean and Online Dean shall receive a copy of the final decision.

3. Sanctions
   The Findings of Student Affairs along with any recommendations for further action will be carefully reviewed by the appropriate Online Associate Dean and Online Dean. These two individuals may accept, reject or modify the Student Affairs report and shall determine the final disposition of the matter.

   The appropriate Online Associate Dean and Online Dean may direct that the records of a disciplinary action be retained in a student’s file, noted on transcripts or be disclosed to the appropriate entities responsible for assessing the character and fitness of the student as an applicant to a chosen profession.

   In addition to any personal communication of the decision to the student involved, a written copy of the decision shall be sent to the student by e-mail or registered, return receipt mail.

C. APPEAL PROCEDURE

Students are provided the opportunity to appeal any disciplinary decision to the Student Affairs office, appropriate Online Associate Dean and Online Dean. The outcome of an appeal may include an overturn of the proposed action or disciplinary probation, the assignment of disciplinary community service, retention or administrative withdrawal. The appropriate Online Associate Dean and Online Dean may either accept or overturn a previous decision to withdraw a student from Liberty University. Records documenting this process are maintained by the Office of Student Affairs and the Registrar.

1. Reapplication/Readmission
   If a student is administratively withdrawn or asked not to return, he/she must submit a written request for readmission to Student Affairs. The student is to provide a thorough account of the actions that led to his/her dismissal or non-return and the student’s strategy for successfully continuing studies at the University. In addition, the following is required:
   - Separate letters of recommendation from a counselor and civic leader
   - One letter of recommendation from a pastor or LU faculty member

   Only after the aforementioned information is received will consideration for reinstatement occur. Readmission to the University will be subject to any stipulations made by the appropriate Online Associate Dean and Online Dean and the Office of Student Affairs. This process does not guarantee readmission. If readmission is granted, the Office of Student Affairs will notify the Office of Admissions. The Office of Admissions will notify the student.

2. Administrative Withdrawal
   Students, who are reported to have violated the policies or regulations of the University that require an administrative withdrawal, are required to meet (in person or by phone) with Student Affairs for a personal conference. Student Affairs will present the alleged violation(s) to the student and the student will then be given full opportunity to present his/her position concerning the allegation. Student Affairs will conduct an investigation of the alleged violation(s). When the investigation is complete, and the allegation is determined to be true, Student Affairs will consider the facts and relevant information concerning the violation(s), including the student’s prior disciplinary record. Student Affairs will consult with the appropriate Online Associate Dean and Online Dean before making a decision.

   NOTE: During the investigative process, the student is allowed to continue attending classes, unless they are a perceived threat to the campus community or a disruption to the learning environment.

3. Administrative Withdrawal Process and Appeal
   - The student has 24 hours, after receiving notification of the decision, to decide whether he/she wishes to accept the decision.

   NOTE: Failure to meet the 24-hour deadline will result in an automatic administrative withdrawal.

   - If the student decides to appeal the decision, the time of the appeal hearing will be determined and the student will be notified by Student Affairs who will schedule the hearing within seven business days of the student’s request for appeal.

   NOTE: During the appeal process, the student is allowed to continue attending classes, unless they are a perceived threat to the campus community or a disruption to the learning environment.

   - If the administrative withdrawal is upheld, all academic work is lost for the semester except classes that have been completed before the time of the decision.

   - Once the student has been administratively withdrawn, he/she will not be permitted to visit the campus until his/her student status has been reinstated.

   - Reapplication is subject to administrative review after a six-month period of absence from the University.
THESES AND DISSERTATIONS
Some graduate degrees require a thesis, thesis project, or dissertation for graduation. Graduate thesis and dissertation requirements will not be considered complete until receipt of an acceptable copy of the approved thesis or dissertation is confirmed by the Integrated Learning Resource Center (ILRC) in accordance with current ILRC deposit policies.

DEGREE COMPLETION PLANS
Degree completion plans outlining the program of study and other requirements for each graduate program are available online at http://www.liberty.edu/dcps.

TIME LIMITS FOR DEGREE COMPLETION
All 30-47 semester hour master’s programs have a maximum time limit of five years from the date of matriculation. All 48-60 semester hour master’s programs, doctoral programs, or degrees offered outside the regular semester have a maximum time limit of seven years from the date of matriculation. All over-60 semester hour master’s programs and doctoral programs have a maximum time limit of ten years from the date of matriculation.

Any student who does not complete coursework within the permissible time limit for any reason—including discontinued enrollment—must reapply for admission. The respective program director will determine if any previous courses are sufficiently time sensitive and must be repeated. Beginning with the date of readmission, the time limit for degree completion is determined by the number of hours remaining: less than 48 hours—five years; 48-60 hours—seven years; more than 60 hours—ten years.

WORK IN RESIDENCE
Online student candidates for the Master of Arts in Counseling and Master of Education degrees must complete nine hours on campus. Candidates for the Doctor of Education degree must complete 12 hours on campus. Students may satisfy this requirement by attending modular courses or attending other regularly scheduled classes at Liberty University. Modular courses are one-or-more-week intensive sessions scheduled during summer and other selected times during the year. Students requesting exemptions must do so by presenting their reasons (with documentation) to the appropriate Liberty University Online Faculty Coordinator.

GRADING POLICIES AND PROCEDURES
Liberty University Faculty members, both residential and online, must submit final grades for all students to the Registrar at the end of each term. Faculty teaching online courses should have grades submitted to the Registrar on or before the second Wednesday after the course ends. Faculty teaching residential courses should have grades submitted to the Registrar one week after the end of each semester. Liberty University Faculty members, both residential and online, are urged to promptly complete and submit final course grades. Confidentiality of student grades falls under the Family Educational Rights and Privacy Act (FERPA) of 1974. Please see the FERPA section and policies for more information.

Grading Scales:
Liberty University incorporates a standardized 1,000 point system across all undergraduate and graduate programs. The undergraduate utilizes a 100 point scale to differentiate between letter grades, while the graduate programs utilize three distinct scales: 80, 70 and 60 point scales to differentiate between letter grades. Each academic department determines the scale used within the department. The grading scale for each course will be posted within the syllabus for each course. Students are encouraged to review the syllabus for each course individually to verify the grade scale.

<table>
<thead>
<tr>
<th></th>
<th>80 point scale</th>
<th>70 point scale</th>
<th>60 point scale</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>940 to 1000</td>
<td>950 to 1000</td>
<td>960 to 1000</td>
</tr>
<tr>
<td>A-</td>
<td>920 to 939</td>
<td>930 to 949</td>
<td>940 to 959</td>
</tr>
<tr>
<td>B+</td>
<td>900 to 919</td>
<td>910 to 929</td>
<td>920 to 939</td>
</tr>
<tr>
<td>B</td>
<td>860 to 899</td>
<td>880 to 909</td>
<td>900 to 919</td>
</tr>
<tr>
<td>B-</td>
<td>840 to 859</td>
<td>860 to 879</td>
<td>880 to 899</td>
</tr>
<tr>
<td>C+</td>
<td>820 to 839</td>
<td>840 to 859</td>
<td>860 to 879</td>
</tr>
<tr>
<td>C</td>
<td>780 to 819</td>
<td>810 to 839</td>
<td>840 to 859</td>
</tr>
<tr>
<td>C-</td>
<td>760 to 779</td>
<td>790 to 809</td>
<td>820 to 839</td>
</tr>
<tr>
<td>D+</td>
<td>740 to 759</td>
<td>770 to 789</td>
<td>800 to 819</td>
</tr>
<tr>
<td>D</td>
<td>700 to 739</td>
<td>740 to 769</td>
<td>780 to 799</td>
</tr>
<tr>
<td>D-</td>
<td>680 to 699</td>
<td>720 to 739</td>
<td>760 to 779</td>
</tr>
<tr>
<td>F</td>
<td>679 and Below</td>
<td>719 and Below</td>
<td>759 and Below</td>
</tr>
</tbody>
</table>

RECORDING OF GRADES
All grades will be recorded in the Registrar’s Office as reported by the instructors in charge of the various courses. Requests for grade changes may be submitted in writing only by the instructors.

Any extra-credit assignments that are a part of the instructor’s syllabus must be completed prior to the final exam for the course. A student may not submit an assignment for extra credit after the semester has ended and a final exam has been given.

ACADEMIC TRANSCRIPTS
Official transcripts are made only at the written, signed request of the student concerned. No transcript will be issued for anyone who has failed to meet all financial obligations to the University. Official transcripts are not released directly to the student. Requests for transcripts are to be made directly to the Registrar’s Office. There is a $10.00 fee for one transcript. Additional transcript requests made at the same time are $1.00 each.

GRADUATION REQUIREMENTS
The following general guidelines for graduation apply to each candidate for a graduate degree. Any additional requirements are specified in the section which describes a particular program.

1. The complete program of study for the degree, as outlined in the catalog in effect when the student is accepted as a degree candidate, must be successfully completed before graduation.
2. The student must have a cumulative GPA of 3.00 unless otherwise stated.
3. The majority of the course work for any program of study must be earned through Liberty University. The minimum number of hours which must be completed through
Liberty for each degree program is noted in this Catalog in section pertaining to each program.

4. The student must submit a Graduation Application to the Registrar’s Office at the beginning of his/her final semester.

GRADUATION APPROVAL

All candidates for graduation must be approved by the faculty and the Board of Trustees. Conditions such as transfer credit and incomplete grades should be removed by the beginning of the candidate’s last semester.

GRADUATION HONORS

Honors graduation is available for all graduate, post-graduate, and doctoral programs. Honors for graduation will be determined by the cumulative GPA earned at Liberty. Students must meet the following GPA standards to earn the corresponding academic distinction:

<table>
<thead>
<tr>
<th>GPA</th>
<th>Distinction</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.90 – 3.94</td>
<td>Graduate with distinction</td>
</tr>
<tr>
<td>3.95 – 4.00</td>
<td>Graduate with high distinction</td>
</tr>
</tbody>
</table>

The specific honor calculated on April 1 of the student’s graduation year will be printed in the commencement program and the student will wear that particular honor regalia; however, the final cumulative grade point average will be recorded and that final cumulative GPA will determine the specific honor that will be printed on the diploma and transcript.

COMMENCEMENT CEREMONY

Degrees are granted in September, January, and May of each year. All candidates for degrees may participate in the annual graduation exercises which take place in May.
**Expenses and Financial Policy**

*Don Moon, B.S.*
Chief Financial Officer
Vice President for Investment Management/Risk Manager

*Jeff Ford, C.P.A.*
Director of Student Accounts

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**Resident Program**

**Tuition and Fees 2012-2013**

<table>
<thead>
<tr>
<th>Graduate Programs</th>
<th>Per Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Arts in Communication Studies</td>
<td>$455</td>
</tr>
<tr>
<td>Master of Arts in English</td>
<td>455</td>
</tr>
<tr>
<td>Master of Arts in History</td>
<td>455</td>
</tr>
<tr>
<td>Master of Arts in Human Services</td>
<td>455</td>
</tr>
<tr>
<td>Master of Arts in Marriage and Family Therapy</td>
<td>455</td>
</tr>
<tr>
<td>Master of Arts in Music and Worship</td>
<td>455</td>
</tr>
<tr>
<td>Master of Arts in Professional Counseling</td>
<td>455</td>
</tr>
<tr>
<td>Master of Business Administration</td>
<td>455</td>
</tr>
<tr>
<td>Master of Science in Sport Management</td>
<td>455</td>
</tr>
</tbody>
</table>

**Seminary Master’s Degree Programs**

<table>
<thead>
<tr>
<th>Program</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Arts in Christian Ministries</td>
<td>$309</td>
</tr>
<tr>
<td>Master of Arts in Global Studies</td>
<td>309</td>
</tr>
<tr>
<td>Master of Arts in Pastoral Counseling</td>
<td>309</td>
</tr>
<tr>
<td>Master of Arts in Religion</td>
<td>309</td>
</tr>
<tr>
<td>Master of Arts in Theological Studies</td>
<td>309</td>
</tr>
<tr>
<td>Master of Divinity</td>
<td>309</td>
</tr>
</tbody>
</table>

**Seminary Block Rate**: 9 – 15 credit hours per semester

<table>
<thead>
<tr>
<th>Time</th>
<th>Per Hour</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>900</td>
<td>3,600</td>
<td>7,200</td>
</tr>
<tr>
<td>Graduate</td>
<td>2,050</td>
<td>7,400</td>
<td>14,800</td>
</tr>
</tbody>
</table>

**ANNUAL FEES**

| Activity Fee /Student Center Fee (All Students) | 295 |
| Additional Activity Fee – Law School | 100 |
| Additional Activity Fee – Seminary | 44 |
| Additional Activity Fee – Seminary Doctoral | 38 |
| Technology Fee – Full FT/PT students | 321 |
| Technology Fee – Part-time FT/PT students | 87 |
| Books (Estimate) | 800 |

**Housing/Room & Board**

<table>
<thead>
<tr>
<th>Housing Fees</th>
<th>Per Hour</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tier 1: Main Campus</td>
<td>3,525</td>
<td>7,050</td>
<td></td>
</tr>
<tr>
<td>Tier 2: Lynchburg Inn</td>
<td>3,625</td>
<td>7,250</td>
<td></td>
</tr>
<tr>
<td>Tier 3: Quad Living/Campus East B</td>
<td>3,725</td>
<td>7,450</td>
<td></td>
</tr>
<tr>
<td>Tier 4: Campus East</td>
<td>3,940</td>
<td>7,880</td>
<td></td>
</tr>
<tr>
<td>Tier 5: Campus East</td>
<td>4,190</td>
<td>8,380</td>
<td></td>
</tr>
</tbody>
</table>

**Online Program**

**Tuition and Fees 2012-2013**

<table>
<thead>
<tr>
<th>Doctoral Programs</th>
<th>Per Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctor of Philosophy in Counseling (Ph.D.)</td>
<td>$540</td>
</tr>
<tr>
<td>Doctor of Philosophy in Theology and Apologetics (Ph.D.)</td>
<td>540</td>
</tr>
<tr>
<td>Doctor of Education (Ed.D.)</td>
<td>540</td>
</tr>
<tr>
<td>Doctor of Ministry (D.Min.)</td>
<td>540</td>
</tr>
</tbody>
</table>

**Graduate Programs**

<table>
<thead>
<tr>
<th>Program</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Specialist (Ed.S.)</td>
<td>505</td>
</tr>
<tr>
<td>Master of Arts in Ethnomusicology</td>
<td>505</td>
</tr>
<tr>
<td>Master of Arts in Human Services</td>
<td>505</td>
</tr>
<tr>
<td>Master Arts in Management and Leadership</td>
<td>505</td>
</tr>
<tr>
<td>Master of Arts in Marriage and Family Therapy</td>
<td>505</td>
</tr>
<tr>
<td>Master of Arts in Professional Counseling</td>
<td>505</td>
</tr>
<tr>
<td>Master of Public Health</td>
<td>505</td>
</tr>
<tr>
<td>Master of Arts in Teaching</td>
<td>505</td>
</tr>
<tr>
<td>Master of Arts in Music and Worship</td>
<td>505</td>
</tr>
<tr>
<td>Master of Business Administration</td>
<td>505</td>
</tr>
<tr>
<td>Master of Education</td>
<td>505</td>
</tr>
<tr>
<td>Master of Science in Accounting</td>
<td>505</td>
</tr>
<tr>
<td>Master of Science in Nursing</td>
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**Payment Plan Fees**

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Payment Plan Participation Fee</td>
<td>45</td>
</tr>
<tr>
<td>Deferred Payment Plan Fee</td>
<td>125</td>
</tr>
<tr>
<td>Payment Plan Change (per change)</td>
<td>25</td>
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</tbody>
</table>

**Seminary Programs**

<table>
<thead>
<tr>
<th>Program</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master of Arts in Christian Ministries*</td>
<td>305</td>
</tr>
<tr>
<td>Master of Arts in Global Studies</td>
<td>305</td>
</tr>
<tr>
<td>Master of Arts in Pastoral Counseling*</td>
<td>305</td>
</tr>
<tr>
<td>Master of Arts in Religion</td>
<td>305</td>
</tr>
<tr>
<td>Master of Arts in Theological Studies</td>
<td>305</td>
</tr>
<tr>
<td>Master of Arts in Worship Studies</td>
<td>305</td>
</tr>
<tr>
<td>Master of Divinity</td>
<td>305</td>
</tr>
<tr>
<td>Master of Religious Education</td>
<td>305</td>
</tr>
</tbody>
</table>

**Seminary Block Rate**: 6 – 15 credit hours per semester

<table>
<thead>
<tr>
<th>Time</th>
<th>Per Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>900</td>
</tr>
<tr>
<td>Graduate</td>
<td>2,050</td>
</tr>
</tbody>
</table>

---

*Same rate applies to students enrolled in Liberty University en Español*
EXPENSES AND FINANCIAL POLICY

<table>
<thead>
<tr>
<th>FEES</th>
<th>One Time</th>
<th>Per Hour</th>
<th>Per Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee</td>
<td>$50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Readmission Application Fee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology Fee: All FT/PT students*</td>
<td></td>
<td></td>
<td>175</td>
</tr>
<tr>
<td>*D.Min. students only</td>
<td></td>
<td></td>
<td>20</td>
</tr>
<tr>
<td>Graduation Application Fee</td>
<td>100</td>
<td></td>
<td></td>
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<tr>
<td>Enrollment Adjustment Fee</td>
<td>30</td>
<td></td>
<td></td>
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<tr>
<td>On Campus Intensive Fee – per course</td>
<td>25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D.Min. Administrative Fee</td>
<td></td>
<td></td>
<td>50</td>
</tr>
<tr>
<td>M.A. Counseling Assessment Fee</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Withdrawal Fee</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Portfolio Assessment per course</td>
<td>100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Replacement HigherOne Card</td>
<td>15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Check-In Late Payment Fee</td>
<td></td>
<td></td>
<td>125</td>
</tr>
<tr>
<td>Returned Payment Fee (per transaction)</td>
<td>35</td>
<td></td>
<td></td>
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<tr>
<td>Payment Plan Participation Fee</td>
<td></td>
<td></td>
<td>45</td>
</tr>
<tr>
<td>Payment Plan Change Fee (per change)</td>
<td></td>
<td></td>
<td>25</td>
</tr>
<tr>
<td>Institutional Challenge Exam (ICE)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| **All charges listed below are per test**   |          |          |          |
| Administration Fee per course             | 45       |          |          |
| Recording Fee                             | 15       |          |          |

COURSE FEES

Course fees and fees charged for special elective-type courses by organizations other than the University will be paid by the student in addition to normal credit hour charges. Course fees are published online on the Registrar’s web page at http://www.liberty.edu/registrar.

FINANCIAL CHECK-IN (FCI)

All students are required to complete Financial Check-In through Liberty University’s online system (ASIST). Official Financial Check-In (matriculation) occurs when a student has completed Financial Check-In located through ASIST online. The Financial Check-In system is where ALL students complete their financial arrangements with Liberty University for all tuition and fees, to include prior, current, and/or future balances. Deadlines, specific procedures and payment options can be viewed on the Student Accounts Web Page www.liberty.edu/studentaccounts. Students that do not complete Financial Check-In by the published deadline will be subject to having their courses and housing (if applicable) dropped and will be assessed the Late Check-In Fee.

All students are required to register and complete FCI prior to arriving on campus or attending a class.

First term Residential Students: complete Financial Check-In online first, then are able to register for classes.

Returning Residential Students: register for courses during the open registration period, then complete Financial Check-In online.

All Online Students: register for courses and then complete Financial Check-In online.

Please visit the Student Accounts webpage for current information on procedures, payment options, and schedules: http://www.liberty.edu/studentaccounts.

INITIAL PAYMENTS FOR RETURNING STUDENTS

Once a returning student completes Financial Check-in, payments made prior to the beginning of the semester are held in deposit to secure the student’s class schedule, any institutional grants or scholarships, and campus housing, as applicable. Should the student decide not to return, the University must be notified in writing with a request for refund of the initial payments prior to the last day of drop/add. Otherwise, after drop/add, without prior written notification, the student and money on the account are subject to the conditions described in the official withdrawal policy (explained below).

STUDENT ACCOUNT PAYMENT

Payment on a student account can be made in the form of check, money order, cashier’s check, credit card, or on-line via the student’s ASIST account. Cash payments are received at the General Cashier’s Office in the Student Service Center at Green Hall. Students may cash checks at the cashiering windows for a fee of $1 per check.

A student’s account must be paid in full prior to registering for any future courses. The Financial Check-In system online is where students confirm their financial arrangements with Liberty University. When a student completes Financial Check-In for a future term, and then becomes delinquent in the current term, or loans are returned to the lender, the resulting balance must be resolved prior to the start of the future term. It is in the best interest of the student, in this circumstance, to consult with a Student Accounts Representative to discuss options for resolution on account.

Monthly statements are sent by email to current and former students who have an outstanding balance on their account. Statements are sent to the student’s Liberty email address.

CHECK CASHING

As a courtesy to our currently enrolled students, the General Cashiering Office will cash checks from the student’s personal checking account, their parent’s check, or a Liberty University payroll check. The maximum amount for cashing is $50 and can only be cashed once a week. A fee of $1 per check will be charged for each check cashed. If a check is returned to the University for any reason, the student’s account will be assessed the check amount as well as the Return Payment Fee. After two (2) offenses, the student will lose the privilege of cashing checks with Liberty University.

PAYMENT PLANS

The University offers Tuition Payment Plan (TPP) options to students in the form of automatic scheduled monthly payment drafts for student account balances. A non-refundable Payment Plan Participation Fee is charged for each semester that the student participates in the TPP. The installments are automatically processed on the scheduled draft date (1) from a bank account; or (2) from a debit/Credit Card account. No interest is charged on the outstanding balance while in a TPP. Those students who enter a TPP and later withdraw from the plan are still subject to the Payment Plan Participation Fee. While the system will accommodate online adjustments to an account as additional credits or debits change the balance due, changes to a TPP requiring University staff intervention are subject to a Payment Plan Change Fee.

It is the responsibility of the student, and person financially responsible for the student’s account, to maintain current bank or credit card information and to ensure that the account has sufficient funds at the time of the scheduled draft under the TPP agreement. When using a card, check with the bank or Credit Card Company to be sure the daily spending limit is set to avoid declined payment(s) and resulting fees. The bank or credit card account must be from an institution that participates in automatic draft/debit programs. Liberty University cannot draft payments from non-U.S. bank accounts, money market, trust, home equity, or savings accounts.

Payment Plan options will vary depending upon when Financial Check-In is completed.
EXPENSES AND FINANCIAL POLICY

CHARGEBACK FEE
If a chargeback is initiated by a student, and the Merchant findings are in favor of the University, the student’s account will be charged a chargeback fee. The fee amount is dependent on the current credit card processors fee to the University.

RETURNED PAYMENT FEE
A student will be charged a Returned Payment Fee for any returned or declined payment made via check, automatic draft or declined credit card draft(s). After two returned or declined payments, all transactions for the remainder of the academic year can only be made by cash, money order, or certified check. Repeat offenders are subject to losing the privilege of utilizing the check payment option, and monthly payment plan options. Any future payment options will be at the discretion of the Director of Student Accounts. If a student provides invalid checking or credit card account information for their Tuition Payment Plan, the student’s account will also be subject to the Returned Payment Fee.

ONLINE CLASS ATTENDANCE
Regular attendance in online courses is expected throughout the length of the term. Online students who do not attend within the first week of a sub-term by submitting an academic assignment (such as the course requirement checklist, an examination, written paper or project, discussion board post, or other academic event) will be dropped from the course roster and will not be allowed to submit further course work. The student may appeal to their instructor to remain in the course.

The online student alone assumes responsibility for course work missed from non-attendance. A student who presents the instructor with an adequate and documented reason for absence may be given an opportunity to make up the work missed.

Online students who begin attendance by submitting an academic assignment then eventually cease progressing toward the completion of the course will be assigned a grade of FN during the semester.

HOUSING FEE
A student living in University housing is required to pay the applicable housing fee each semester depending on location and amenities. This fee covers room, and the basic resident board plan in the University dining hall.

If a student moves into the hall at Check-in, and then withdraws or is allowed to move off campus (see regulations in Student Affairs section of this publication) during the first three weeks of the semester, he will be charged as follows:

- **Main Campus** - $220 per week for any part of a week in which he resides in the residence hall.
- **Quads Living** - $235 per week for any part of a week in which he resides in the residence hall.
- **Campus East** - $275 per week for any part of a week in which he resides in the residence hall.

There will be no adjustment made for the room portion of the housing fee if he moves off campus after the three-week period; however, the meals portion will be rebated at a flat rate of $40 per week for the unused portion of the semester. The three-week adjustment period begins on the first official day of classes.

New and transfer students who attend orientation, live in university housing prior to the first week of classes, and who then withdraw at any time during that week, will be charged $150 for their stay.

BOOKS AND SUPPLIES
Tuition does not cover the cost of course materials. Costs will vary according to the student’s course of study and the availability of used books. The cost of textbooks and supplies will average $700 per semester. Students should purchase materials after registration but prior to the sub-term begin date (course activation). Liberty does not guarantee that required course materials will be available after the sub-term activation date.

Resident Students: The following funds may be used by resident students when purchasing textbooks:

- **Book Dollars**: awarded to new first term students upon completion of Financial Check-In. Amount of award will be determined according to the date FCI has been completed.
- **Book Vouchers**: students can include funds through Financial Check-in, to be transferred to the book store as a book voucher, for the purchase of their books.
- **Flames Cash**: funds can be applied to a Flames Cash Account and used at the University bookstore, as well as other approved participating merchants. Current information can be accessed at http://www.liberty.edu/index.cfm?pid=21106

Online Students: All course materials are available through MBS Direct. Purchases are made online through MBS Direct at http://www.mbsdirect.net/liberty. If a student has a credit on their Liberty University student account, course materials may be charged to the student’s account by means of the online book voucher system.

PERSONAL NEEDS
Laundry, cleaning, spending money, items related to personal grooming, towels, sheets, pillow, off-campus transportation, etc., vary with the individual and are an individual’s responsibility.

TECHNOLOGY FEE
All students, regardless of on-campus, off-campus, full- or part-time status, are required to pay a Technology Fee each semester to help provide for the operation and modernization of Liberty University’s technological capabilities. These capabilities offer direct and indirect benefits to our students. These funds contribute to improving educational and classroom facilities, information services accessible both on and off campus, student services, and administration.

**ALL** students taking an intensive course on campus will be charged a technology fee. If a student has already paid the semester technology fee in which the intensive is taken, an additional technology fee will not be charged.

ACTIVITY FEE
All resident students are required to pay an Activity Fee each semester. This fee provides access to Liberty University activities, admission to athletic events, access to the LaHaye Student Union recreational facilities, and to help offset the cost of other resources dedicated to student activities. Regardless of residence status, all students are subject to this fee. This fee is not pro-rated for part-time students.

**ON CAMPUS INTENSIVE FEE**
**ALL** students who attend an intensive course on campus will be charged an activity course fee.

SEMINARY ACTIVITY FEE
All Seminary students are required to pay the Seminary Activity Fee each semester to help offset the cost of the Seminary’s Student Government and social events sponsored on behalf of Seminary students. Regardless of resident status, all
LAW SCHOOL ACTIVITY FEE
All Law School students are required to pay the Law School Activity Fee each semester to help offset the cost of the Law School’s student government and social events sponsored on behalf of law students. Regardless of resident status, all students are subject to this fee. This fee is not pro-rated for part time students.

SEMINARY CONTINUATION FEE
All Doctor of Ministry program students who are unable to take classes during a semester will be charged a $30 continuation fee. Students who remain inactive for more than three semesters will be automatically dropped from the program and will be required to reapply in order to be readmitted to the program.

SEMINARY ADMINISTRATION FEE
All Doctor of Ministry program students who enroll in at least one course each Spring, Summer, or Fall term, including the Thesis Project courses, will be charged $50 per term.

TRANSPORTATION FEE
The Transportation Fee helps offset the cost of the intra-campus transportation system, off-campus transportation access, and other resources provided by the University dedicated to student transportation services. In addition, Liberty University students receive universal access pass privileges to use the Lynchburg Public Transit System at no cost. This is a required fee for all students, regardless of residence status, and is not pro-rated for part-time students.

GRADUATION APPLICATION FEE
The Graduation Fee is automatically assessed by the Student Accounts Office near the time of the Graduation Application, not degree conferral. This fee is not contingent on the student’s attendance at graduation events and activities; it is assessed for processing the graduation application. This fee is non-refundable.

REPLACEMENT ID CHARGE – FLAMES PASS
Every student, living on or off campus, receives a Flames Pass, the official campus identification card. In the event the card is lost, the student may purchase a replacement at the cost of $25. Additional information about the Flames Pass can be found online at http://www.liberty.edu/index.cfm/PID=20975.

FLAMES CASH
Flames Cash is the declining balance account on the Flames Pass. These funds are accepted at any participating merchant on and off campus. For more information on Flames Cash and where funds can be used, please visit http://www.liberty.edu/index.cfm?pid=21106.

UNPAID ACCOUNTS
Tuition, the housing fee (applicable to on-campus students only), and all other costs for the full semester are payable prior to, or at the time of Financial Check-in. Students who do not make payment on their account within a reasonable amount of time will be denied access to the cafeteria, printing services, and library until such arrangements are made. If a student is 10 or more days delinquent on his account, the student may be removed from classes. Failure to make financial arrangements could ultimately result in removal from university housing and administrative withdrawal.

Students with unpaid accounts will not be eligible to register for subsequent terms. They will also be ineligible to receive an official transcript or diploma until the account is paid in full. The student will be responsible for any collection fees incurred in collecting the account. A 1% finance charge (12% APR) may be assessed each month on outstanding balances.

STUDENT ACCOUNTS APPEAL POLICY
A written appeal may be submitted to the department that assessed the charge. If the disputed charge cannot be reconciled with the assessing department, a written appeal with all supporting documentation can be submitted to the Liberty University Student Accounts Office within 30 business days of the billing/notification.

1. All pertinent information will be obtained and compiled by the Student Accounts Office.
2. The disputed charge will be reviewed by authorized Student Accounts Representatives.
3. A decision will be made by the authorized Representatives and the student notified.
4. If necessary, an appeal may be reviewed by a manager and/or associate director to render a final decision.

All appeals are to be submitted online at http://www.liberty.edu/index.cfm/PID=20659. All appeals will receive a response within 30 days after the written appeal has been received.

WITHDRAWAL FEE
A fee of $50 will be charged for the processing of an official, unofficial, or administrative withdrawal or ceasing attendance from the University.

OFFICIAL WITHDRAWAL POLICY
Liberty University is committed to the success of every student and will work with each student to determine the best option to alleviate financial and academic challenges and get students back on track in their studies. Withdrawals from Liberty University fall under different categories: academic, administrative, medical or personal.

PLEASE NOTE: Students who must withdraw due to military deployment are encouraged to speak with the Academic Advising Office regarding their options.

- Resident Student:
  - Withdrawing from individual courses, while maintaining enrollment in others, does not constitute a total withdrawal.
  - Students requesting to withdraw from courses during the semester must submit a Withdrawal Form to the Registrar. Generally, the withdrawal date will be the date the student submitted the form to the Registrar.

- Online Student:
  - Withdrawing from individual courses in a sub-term (including overlapping 16-week sub-terms) does not constitute a total withdrawal until that student has withdrawn from all courses in that sub-term (including overlapping 16-week sub-terms).
  - A student withdrawing from a sub-term, when registered for course(s) within a future sub-term, must submit a letter of intent regarding any future sub-terms within the semester of withdrawal. If no letter of intent is received at time of withdrawal, the student will be automatically dropped from the future sub-terms, resulting in a total withdrawal from the semester.
  - Students requesting to withdraw must submit the Intent to Withdrawal Form to their academic advisor. This will constitute a withdrawal. Generally, the withdrawal date
will be the date the Intent to Withdrawal Form is received
in advising.

TITLE IV WITHDRAWAL POLICY
When students withdraw from all classes in a given term, they
will be subject to a proration of all federal, state and institutional
aid. This proration takes into account the total number of days that
the student was enrolled. For instance, if there are 100 days in a
term, and a student withdraws on day 20, that student has earned
20% of his federal, state and institutional aid. All remaining aid is
unearned, and unearned portions of federal funds are required by
law to be sent back to the federal government (34 CFR 668.22).
Please note that Liberty University institutional aid will be
prorated according to the same schedule as Title IV federal student
aid. Because of these provisions, please be aware that having
enough financial aid to cover your charges at the beginning of the
semester does not ensure that your financial aid will completely
cover your charges at the time of withdrawal.

To begin the withdrawal process: Resident Students must
contact their Student Advocate; Online students must contact their
Academic Advisor. For more information on the financial
repercussions of withdrawing, please contact Liberty University’s
Financial Aid Office at: 1-888-583-5704

WITHDRAWAL REFUND POLICY
Depending on the student’s state of residence, there may be
specific withdrawal refund requirements. Resident students are considered ‘withdrawn from the
University’ if they withdraw from all courses for the semester.

- Any resident student who withdraws from the University
  and completes the official withdrawal procedure will receive a refund of tuition and fees as follows:
  1. 100% will be credited if a student withdraws during the first week of classes
  2. 50% will be credited if a student withdraws during the second, third or fourth week of classes
  3. 25% will be credited if a student withdraws during the fifth through eighth week of classes
  4. No tuition or fees will be credited after the eighth week of classes

- The dormitory fee will be charged at the rate of:
  o $200 per week for Main Campus residence halls,
  o $215 for Quad-living residence halls, and
  o $250 per week for Campus East residence halls, for any part of a week in which the
    student resides in the dormitory.

- There will be no rebate for the room portion of the
dormitory fee after the first three weeks;
- The meals portion will be rebated at a flat rate of $40 per
  week for the unused portion of the semester, regardless
  of room location.

An Online student who is currently enrolled in courses for a
given term (including overlapping 16-week sub-terms) will be
considered as totally withdrawn when that student is withdrawn from
all courses in that sub-term.

Any student who completes the official withdrawal procedure
will receive a refund of tuition and mandatory fees (i.e. technology
and activity fees, if applicable) as follows:

  1. 100% tuition and fees will be credited if the student
     withdraws within the first week of the class but before
     submission of the first assignment (first assignment
     includes the Course Checklist).

  2. 75% tuition and fees will be credited if the student
     withdraws after submitting their first assignment and
     through the end of the second week of classes.

  3. 50% tuition and fees will be credited if the student
     withdraws after the second week of classes and before
     the end of the fourth week of classes.

  4. 25% tuition and fees will be credited if the student
     withdraws after the fourth week of classes but before the
     seventh week of classes.

  5. No tuition or fees will be credited after the sixth week of
classes.

Intensives: A week is defined as Monday morning at
12:00 a.m. through Sunday night at 11:59 p.m. This may not align
with the posted deadlines.

1. Week One - Two (tuition and fees credit)
   100% - Start of class to close of the first day
   50% - Start of class to close of the second day
   0% - After the close of the second day, the student is
   liable for ALL tuition and fees

2. Week Three (tuition and fees credit)
   100% - Start of class to close of the first day
   50% - Start of class to close of the third day
   25% - Start of class to close of the fifth day
   0% - After the close of the fifth day, the student is
   liable for ALL tuition and fees

3. Week Four (tuition and fees credit)
   100% - Start of class to close of the first day (End of
   drop/add period)
   50% - Start of class to close of the fourth day 25-
   percent - Start of class to close of the seventh
   day
   0% - After the close of the seventh day, the student is
   liable for ALL tuition and fees

HIGHER ONE CARD
The Higher One Card is issued to every Liberty University
student and is the tool needed to select a refund preference to
receive financial refunds. Higher One is the banking partner that
disburses refunds for the university. Please see the Card Services
website http://www.liberty.edu/cardservices for more information.

In the event the card is lost, the student may purchase a
replacement at the cost of $15.

ADDITIONAL INFORMATION
Additional information regarding the University’s academic
and administrative policies and procedures can be found on the
University website at www.luonline.com, www.libertyu.com or
www.liberty.edu.
Financial Aid Information and Policies

Robert Ritz, B.S., M.Ed., Ph.D.
Vice President for Financial Aid

The Financial Aid Office administers the financial aid programs for the University and provides financial assistance to students who have a financial need and would otherwise be unable to attend Liberty University. Primarily the student is responsible for the cost of higher education. A student who needs financial assistance is expected to contribute by working or borrowing a reasonable portion of the funds needed for educational expenses.

Financial aid is available to eligible students to help meet education-related expenses. The types of financial aid available include grants, loans, scholarships, and employment. Grants and scholarships are “gift aid” and need not be repaid. Loans must be repaid to the lender over an extended period, typically after the student leaves school. Employment offered as a type of financial aid is paid at a pre-determined rate for work actually performed.

All applicants for financial aid are required to:

1. Apply for admission to the University;
2. Be degree candidates. Student auditors, dually enrolled high school students and special non-degree students are not eligible for federal financial aid; and
3. Complete, electronically sign, and submit a Free Application for Federal Student Aid (FAFSA) with the United States Department of Education by the priority deadline date of March 1 each year in which financial aid is desired. Students are urged to apply early for optimum financial aid benefits. Complete the FAFSA on the web at http://www.fafsa.ed.gov. The school code for Liberty University must be entered on the FAFSA for the institution to receive a Student Aid Report. The school code for Liberty University is 010392. Use the IRS Data Retrieval Tool when completing the FAFSA, when eligible.

For new students entering in the Spring semester, the priority deadline date to file the FAFSA is by October 1.

4. Complete verification when required.

Once the completed FAFSA is received by the United States Department of Education, information provided by the student on the FAFSA is used to produce a Student Aid Report (SAR). The SAR calculates the Expected Family Contribution (EFC), which is used to determine the student’s financial need.

The student’s financial need is the difference between the Cost of Attendance and the EFC. The Cost of Attendance may include the educational expenses of:

1. Tuition;
2. Room and board (for students living on and off campus);
3. Required fees;
4. Books and supplies;
5. Transportation; and
6. Miscellaneous expenses.

The amounts for these six educational expenses are the student’s estimated Cost of Attendance at Liberty University, and they become the student’s budget for financial aid purposes. Only the actual tuition, fees, and room and board (for resident students) are provided on the student’s University bill.

Financial aid recipients are selected on the basis of demonstrated financial need (as stated earlier) and academic achievement. Each financial aid recipient is provided an Award Notification Letter, which is the University’s official offer of estimated financial aid. Students do not need to respond to the Award Notification Letter unless they are:

1. Requesting a decreased loan amount;
2. Declining the loans or other aid offered; or
3. Receiving additional financial aid.

Students who want to reduce or decline federal loans that are automatically awarded to eligible students can complete a Federal Direct Student Loan Change Form in ASIST. In order for a Liberty University student to continue to receive Institutional Or Federal Financial Aid, The Student Must Maintain Financial Aid Satisfactory Academic Progress. Liberty University’s policy for determining satisfactory academic progress is stated below.

For more information on financial aid, visit the Financial Aid Office, located in the Student Services Center at Green Hall or find us on the Internet web site at http://www.liberty.edu/financialaid.

Financial Aid

Satisfactory Academic Progress Policy

The Financial Aid Office of Liberty University administers student financial aid programs from federal, state, and institutional sources. Institutional sources include scholarships, grants, discounts and Continuing Education and Dependent Grant-In-Aid benefits. The U.S. Department of Education requires schools to develop and implement policies by which academic progress is evaluated and monitored for all students, even those who did not receive financial aid in prior terms at Liberty University.

Students must meet Financial Aid Satisfactory Academic Progress (SAP) requirements to receive federal Title IV aid; that includes Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Federal Work Study, Federal TEACH Grants, and Federal Direct Education Loans (Student, Parent PLUS and Graduate PLUS). Liberty University also applies the SAP requirements to monitor eligibility for all institutional aid. The Virginia Commonwealth programs are administered under the guidelines from the State Council of Higher Education for Virginia (SCHEV).

This policy describes the Financial Aid Satisfactory Academic Progress requirements and is in addition to and operates separately from the Academic Satisfactory Progress requirements for each academic program and department/division.

Evaluating Satisfactory Academic Progress:

The standards against which all students are measured include Qualitative, Quantitative, Maximum Time Frame, and “All Unearned Credits” standards. The academic record of all students is reviewed after the end of each term. The academic record review is cumulative and includes all courses taken at the student’s current academic level. After the evaluation, letters will be sent to all students who have insufficient academic progress and are being placed on Financial Aid Warning, or Suspension as a result.

Qualitative Standard

Cumulative GPA is composed of all coursework at the current academic level and is calculated by the Registrar’s Office. To meet the qualitative standards students must meet the minimum cumulative GPA as determined by their classification and program.
A student may not exceed a maximum number of attempted hours in any program even if aid was not received during that term. Transfer hours will count as attempted coursework. Please note: completion rates are not rounded up to meet progress. If a student has a completion rate of 66.666%, they are not meeting the minimum 67% federal requirement for financial aid satisfactory academic progress.

### Maximum Time Frame

A student may not exceed a maximum number of attempted hours in any program even if aid was not received during that term or prior terms. Once the student reaches the maximum timeframe allowed the student will be ineligible to receive financial aid; students may appeal on the basis of coursework not applicable to the current degree program.

### All Unearned Credits

Students attempting at least half-time level credits who earn no credits for the term will be placed on financial aid suspension and will not be permitted to receive financial aid in their next term.

**Grades that do not count as earned toward completion of the academic program**: Because some grades are NOT counted as earned credits toward the completion of a degree program, they are not counted as successfully completed credits toward the minimum financial aid satisfactory academic progress standards. Examples include, but are not limited to: AU, BU, CR, CU, F, FN, FW, I, IP, M, N, NP, U, W, WF, WP, WU, X, Z.

### Quantitative Standard

In order to meet the quantitative standard students must complete 67% of attempted coursework at the current level. Withdrawals, incompletes, repeated courses, failure grades, and transfer hours will count as attempted coursework. Please note: completion rates are not rounded up to meet progress. If a student has a completion rate of 66.666%, they are not meeting the minimum 67% federal requirement for financial aid satisfactory academic progress.

### Break in Enrollment

When a student has a break in enrollment and is readmitted, the SAP status for prior terms will apply. For example, if a student is placed on financial aid suspension at the end of the Spring term, does not return in the Fall term, and is readmitted the next Spring term, the student will continue in a financial aid suspension status for that term.

### Federally Defined Leaves of Absence (FLOA)

Liberty University does not grant federally defined Leaves of Absence for Financial Aid purposes. Instead of utilizing a federally defined Leave of Absence, the University assists students by:

- Making tutoring available
- Allowing students to work with faculty to finish incomplete coursework
- Allowing an official appeal of the Financial Aid Refund calculation based on unusual circumstances
- Allowing students to “stop-out” for one or more semesters
- Allowing students to drop courses with a “W” rather than an “F” during specific time-frames
- Allowing students to submit a Special Considerations Form (even during the period of enrollment)
- Reconsider the calculation of need-based financial aid eligibility
- Allowing students to appeal a determination of insufficient satisfactory academic progress under the Financial Aid Satisfactory Academic Progress Policy requirements.

The “Federally Defined Leave of Absence” policy listed above is for student financial aid purposes only and does not address University policy for employees (i.e. FMLA regulations).

### Terms/Parts-of-Term/Summer Sessions

A traditional semester is referred to as a standard term (e.g. Fall, Spring, and Summer). Standard terms, as defined by Liberty University, are comprised of a combination of smaller “sub-terms” (e.g. sub-term B, sub-term C, etc.). Satisfactory Academic Progress requirements are calculated based on the combined sub-terms as defined by Liberty University. Intercession credits from classes occurring during approximately the final two weeks of December and/or the first two weeks of January will be added to the Spring Term. Any other intensive courses will fall within a standard term (and be attributed to only that specific standard term). Summer sub-terms, for the purpose of credit hour load and measurement of progress, are combined together into the Summer term. The Summer term is considered a “trailer” at Liberty University. This means that aid processed for the Summer term will be based on the FAFSA from the prior year.

### Delay or Changes with Future Aid

Every institution offering federal aid must check for satisfactory academic progress (SAP) at the conclusion of each term. In some cases, the grades are submitted on dates close to or during the subsequent term. This will delay the SAP review process and may affect aid in subsequent terms for some students. Students who are affected will see their financial aid satisfactory academic progress as “Waiting” status in ASIST until grades are submitted and SAP is reviewed.
Withdrawals and Incompletes
Courses from which a student withdraws or receives a grade of incomplete will not be considered as satisfactorily completed. The courses, which will be considered courses attempted but not completed, may negatively affect eligibility for the next term. Additionally, they will factor into the measurement for the maximum time frame.

Repeated Courses
Repeated courses are considered in the maximum time frame requirement. The course/s will be considered as attempted each time the course is taken. Repeating the same course during the same term is not allowed as this would inflate the student’s enrollment level requiring the elimination of related financial aid. Additionally, a course that is repeated during the same term would cause an incorrect calculation of the completion rate (Quantitative Standard) listed above.

New federal regulations limit the amount of federal aid that can be used when repeating a course that has previously been passed with a grade of ‘D’ or higher. If a student earns a ‘W’ or ‘F’ in a course, the student can continue to repeat the course paid with federal aid so long as they are meeting minimum Financial Aid Satisfactory Academic Progress requirements. Once a grade of ‘D’ or higher is earned for a course, students can only repeat the course one more time and use federal aid to pay for the course. Three or more repeats of the passed course will not be counted towards federal aid eligibility or be eligible to use federal aid to pay for the course.

Examples:

<table>
<thead>
<tr>
<th>Grades Earned</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>D, C</td>
<td>Repeat is not eligible for federal aid</td>
</tr>
<tr>
<td>F, F, D, W, B</td>
<td>Repeat is not eligible for federal aid</td>
</tr>
<tr>
<td>F, F, D, B</td>
<td>Repeat is not eligible for federal aid</td>
</tr>
<tr>
<td>F, D, W, F</td>
<td>Repeat is not eligible for federal aid</td>
</tr>
</tbody>
</table>

If a student repeats a course that is not eligible for federal aid, a recalculation of aid is completed to exclude the credits for the repeated course.

This rule applies whether or not the student received aid for earlier enrollments in the course.

All repeated courses affect Financial Aid Satisfactory Academic Progress calculations. A repeated course, along with the original attempt, must be counted as attempted credit hours. All students must successfully complete 67% (66.669% will not be rounded) of cumulative attempted hours by the end of each term.

The University will maintain compliance with the regulatory stipulations surrounding repeat courses and how they should be handled during a review of satisfactory academic progress.

Transfer Courses
Transfer courses are not considered in determining eligibility under the qualitative measure but are considered in the quantitative and maximum time frame measurements. Transfer students are awarded as first-year students without regard to grade or warning status at the prior post-secondary institution. The Financial Aid SAP requirements would then be used to measure the transfer student’s continued status. Transfer credits must be evaluated and a grade-level established before any educational loans are processed.

Consortium Agreements
The number of credits earned under an approved consortium agreement is integrated into the student’s record upon completion of the course. **NOTE:** Courses must first be approved for transfer by the Liberty University Registrar’s Office. The Consortium Agreement is also subject to approval by both the home and host institution’s authorized financial aid staff. Failure to complete the course/s could negatively reflect in the SAP evaluation. Financial Aid staff from the home school will request information from the host school during the enrolled term to confirm continued enrollment and (at the end of the term) satisfactory academic progress. Failure to complete the course/s or completing a course/s in a manner that does not comply with University’s transfer standards will result in financial aid suspension and future requests for a consortium agreement will not be considered. If a SAP appeal is approved, unearned hours under the consortium agreement will not be calculated when future progress reviews occur.

Remedial/Developmental Course work:
Financial aid is not available for non-credit remedial courses. Remedial/Developmental courses carrying regular college credit are considered in determining the qualitative, quantitative and maximum time frame requirements for SAP. These courses are counted in enrollment for financial aid eligibility since they meet the following federally defined requirements:

1. They are not a prerequisite that would hinder admission into an eligible degree program at Liberty University.
2. They are less than one year in length.
3. They offer instruction above the 5th Grade Elementary level.
4. They are not used to satisfy high school graduation requirements.

ESL Courses
Financial aid, including Dependent Grant in Aid (DGIA) and Continuing Education (CE) benefits, is not available for students enrolled in the ESL/ELIL program. ESL courses taken as part of an undergraduate program are non credit courses. ESL/ELIL courses are not included in the calculation of satisfactory academic progress.

Special Student Status
Special Students are not eligible for federal and state aid. Some Special Students qualify for certain institutional aid programs. For this reason, the Quantitative Standard Rule, Maximum Timeframe Rule and All Unearned Credits Rule of the Financial Aid Satisfactory Progress Policy apply to Special Students. The minimum cumulative grade point average requirement for Special Students is 2.00 for Graduate, Doctoral and Law programs.

Change in Major / Additional Degrees
When a student changes their major or seeks an additional degree, the student may appeal to the Financial Aid Office to have courses attempted and earned that do not count toward the student’s new major or degree excluded from the Maximum Time Frame calculation of a student’s SAP standing.

Changed Grades
If a grade is changed, the student is required to notify the Financial Aid Office immediately. The Financial Aid Office will then initiate a review of the effect of the grade change on academic progress within 30 days of notification. A grade change late in or after the term in question, or failure to notify the Financial Aid Office may result in the loss of financial aid eligibility because regulations may limit the time within which aid may be re-awarded or disbursed.

The Liberty School of Law adheres to a schedule which allows for grades to be submitted after the end of the term. Because of this, Liberty School of Law students evaluated after
grade submissions may have their aid eligibility recalculated – and may need to adjust their payment arrangements through Financial Check-In later than non-law students.

Academic Amnesty Program

Federal regulations require that the student’s complete academic history be included in the evaluation of Financial Aid Satisfactory Academic Progress. Therefore, the Academic Amnesty Program at Liberty University cannot alter the academic history reviewed for Financial Aid Satisfactory Academic Progress.

Failure to Make Satisfactory Academic Progress

Students who fail to meet the qualitative and/or quantitative standards at the end of a term (based upon the student’s enrollment) will be placed on financial aid “warning” status and will remain eligible for financial aid while on a warning status. Students on financial aid warning status must meet the qualitative and quantitative requirements by the next term’s measurement of progress.

Students not meeting the requirements at the next term’s measurement of progress will be placed on financial aid suspension and considered ineligible for future financial aid until the deficiencies are resolved.

Re-establishing Eligibility

Students may re-establish eligibility for financial aid by taking appropriate action that brings the student into compliance with the standards. Readmission to Liberty University after Academic suspension or approval of an Academic suspension appeal does not automatically reinstate financial aid eligibility after a Financial Aid suspension. Reinstatement of aid eligibility is not retroactive and will only affect current or future enrollment periods.

Exemption of Certain Institutional Funds

Some specific institutionally funded sources of financial aid are excluded from the minimum requirements under the Financial Aid Satisfactory Academic Progress Policy. These funds are:

- The Liberty University Online Program Alumni Scholarship
- The Liberty University Online Military Tech Fee Waiver
- The Founder’s Memorial Scholarship Programs (including associated funds formerly known as “Jerry Falwell Ministries - JFM” or “Jerry Falwell Scholarship - JFS”).
- Discounts processed through Student Accounts (that are not listed as an aid fund) but as a resource.
- Liberty University employees who are not enrolled in a degree program –and- not receiving any other type of financial aid covered under this policy, are exempt from the 150% rule requirement.
- The Dependent Grant in Aid (DGIA) program does require the student to be enrolled in a degree program and therefore DGIA recipients are subject to the 150% rule and other requirements within this policy.
- The Liberty University VTAG Institutional Fund
- The WWMC Radio Scholarship Fund

Appeals

A student who is placed on financial aid suspension may appeal this decision. To appeal the financial aid suspension, a student must submit to the Vice President for Financial Aid a signed and dated letter of appeal explaining why s/he should not be suspended along with the Satisfactory Academic Progress Appeal Form and any supporting documentation from an objective third party professional (e.g. physician, counselor, lawyer, social worker, teacher, religious leader, death certificate, divorce decree, etc.). Family members of the student, friends, and Liberty University employees are not considered an acceptable third party.

After the committee reviews the submitted appeal, the student will be notified of the decision in writing. All financial aid awards remain cancelled until the student follows these appeal procedures and receives a written notification of reinstatement. If a reinstatement is approved, the reinstatement will last from the date of the appeal approval until the next term measurement event.

Students on financial aid warning status are not required to submit a letter of appeal since their financial aid eligibility will continue during the warning status. In the cases of those students receiving financial aid in the form of subsidized employment, the student’s worksite supervisor/s will be notified of the reinstatement.

Students who submit an appeal to the Financial Aid Office very late in a term or after the term has ended may lose financial aid eligibility because regulations may limit the time within which aid may be re-awarded and/or disbursed.

During the period of an approved appeal, students must satisfactorily fulfill the requirements in the Financial Aid academic plan and are on Financial Aid Probation. This academic plan requires every student to have a cumulative completion rate of 75% and a GPA requirement reflecting a half point above for that regular program for the term of the approved appeal. This will ensure progress in making up the previous deficiency.

Student Should Monitor Progress

Students are responsible to review their grades (when midterm and end-of-term grades are available) and compare their progress to the standards set forth in the Financial Aid Satisfactory Academic Policy to ensure that they are aware of their standing. As they review their academic information, students are encouraged to proactively seek assistance. For example, students could pursue additional academic advising, arrange tutoring, or regularly discuss their academic work with their instructor/s. The student’s responsibility to monitor their own academic progress is important especially as the evaluation may immediately affect their financial aid eligibility for the next term. For example, failure to meet standards while on financial aid probation in the Spring term will immediately affect aid eligibility for the Summer term.

Please Note: Since a financial aid suspension that is caused from one term’s grades could immediately affect the next term’s aid, even after the student begins attendance of that term, all students are encouraged to monitor their own progress very closely.

Consumer Information Statements

Liberty University, as permitted by federal regulation, now uses electronic means to disseminate required student consumer and “Right-To-Know” Act information. Anyone signing or processing financial aid forms, seeking financial aid information or assistance, or seeking consumer information at Liberty University must read, understand, and comply with the requirements disclosed which are available 24 hours a day at www.liberty.edu/financialaid.
**Student Rights and Responsibilities**

**STUDENT RIGHTS**

Every student has the right to know:

- The financial aid that is available (including information on all federal, state, and institutional financial aid programs);
- The deadlines for submitting applications for each of the financial aid programs;
- The cost of attendance, and the policies regarding refunds to students who drop out of school;
- The criteria used to select financial aid recipients;
- How financial need is determined (including the consideration of costs for tuition, room and board, fees, books and supplies, transportation, and miscellaneous expenses);
- The resources (such as parental contribution, assets, other financial aid, etc.) that are considered in the calculation of need;
- The details regarding various programs in the financial aid award package (the student may request reconsideration of the award which was offered should he/she believe he/she was treated unfairly);
- The portion of the financial aid received which must be repaid, and the portion which is grant aid;
- The interest rate, total amount to be repaid, when repayments must begin, and the length of time allowed to repay loan funds;
- Terms and conditions of any employment that is a part of the financial aid package;
- How the University distributes financial aid among students;
- How and when financial aid is disbursed;
- The University’s refund policy and order of financial aid refund distribution;
- How the school determines whether a student is making satisfactory progress, the consequences of not meeting those standards, and how to reestablish satisfactory academic progress;
- The academic programs offered by the University;
- The office designated for providing financial aid information and for administering financial aid programs or general institutional issues;
- University retention and completion rates;
- Information regarding accreditation and licensing organizations;
- Special facilities and services available to disabled students;
- About University facilities;
- University faculty and other instructional personnel;
- About campus security from an annual campus security report also upon request from the University’s Police Department;
- Actions taken by the University for any violation (and to prevent violation) of the provision of the Drug-Free Workplace Act of 1988;
- Data for the general student body, and data related to the awarding of athletically related student aid;
- Information made available under the Equity in Athletics Disclosure Act;
- Program participation agreement (PPA) requirements; and
- Students’ rights and responsibilities as financial aid recipients.

**STUDENT RESPONSIBILITIES**

It is the student’s responsibility to:

- Complete all applications for student financial aid carefully and accurately, and to submit these applications to the appropriate agency or office prior to the deadline. Errors may delay the receipt of financial aid. Intentional misreporting of information on the application for aid forms is a violation of law and is considered a criminal offense subject to penalties under the U.S. Criminal code;
- Return and submit all additional documentation, verification, corrections, and/or information requested by the Financial Aid Office or other agency in a timely manner;
- Read, understand, and keep copies of all forms that are submitted;
- Accept responsibility for all agreements signed;
- Keep the Financial Aid Office and the lender informed of any changes in address, name, marital status, financial situation, or any change in enrollment or student status;
- Report to the Financial Aid Office any additional assistance from non-University sources such as scholarships, loans, fellowships, and educational benefits;
- Maintain satisfactory academic progress;
- Read Liberty University email and ASIST messages for communication from the Financial Aid Office;
- Complete Exit Counseling upon graduation, withdrawing, when a break in enrollment occurs, and when dropping below half time;
- Re-apply for financial aid each academic year;
- Complete the online loan application and entrance counseling when receiving a Federal Student Loan for the first time at Liberty University.

If the student borrower disputes the terms of the loan in writing and the institution does not resolve the dispute, the student may contact the Student Loan Ombudsman’s Office. The United States Department of Education’s Ombudsman Office can propose solutions that may help you and other parties come to a final agreement. Before you call, make sure you have good records of people you have talked to and what they have said. Remember, too, that an ombudsman cannot reverse a decision or take sides. You may reach the Ombudsman at: 1-877-557-2575 or www.ombudsman.ed.gov.

**Federal Title IV Student Aid Programs**

**ELIGIBILITY FOR FEDERAL AID**

To receive federal aid, a student must:

- Be a United States Citizen or eligible non-citizen;
- Demonstrate financial need (except for certain loans);
- Have a high school diploma or a General Education Development (GED) certificate;
- Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program;
- Certify that you are not in default on a federal student loan and do not owe money on a federal student grant;
- Have a valid Social Security Number;
- Register with the Selective Service if required. You can use the paper or electronic FAFSASM to register, you can register at www.sss.gov, or you can call 1-847-688-6888. (TTY users can call 1-847-688-2567);
- Maintain satisfactory academic progress once in school;
• Certify that you will use federal student aid only for educational purposes.

FEDERAL STUDENT LOANS
Federal Student Loans are low interest loans available to students who are enrolled at least halftime. Students who do not have sufficient demonstrated need may be eligible for unsubsidized funds in which the student pays the interest. The student has the option to capitalize the interest (add it to the principal) while in school. Repayment begins six (6) months after students graduate, withdraw, break enrollment, or drop below half-time status.

FEDERAL GRADUATE PLUS LOAN
A federal loan program, the Federal Graduate PLUS Loan is a low interest, federally backed student loan, guaranteed by the US Government. The Federal Grad PLUS Loan is a credit based loan, unlike the Federal Direct Student Loans. Additionally, the Grad PLUS can cover educational expenses up to the cost of attendance, less other financial aid.

A Federal Graduate PLUS Loan allows graduate students to borrow the total cost of graduate education including tuition, room and board, supplies, lab expenses, and travel, less any other aid.

• These student loans are non-need based. PLUS Loans are based on your credit history.
• The FAFSA (Free Application for Federal Student Aid) is required.
• Graduate PLUS Loans require no collateral (like other types of loans – including home equity).
• Interest may be tax deductible.
• Grad PLUS loans can be deferred while you are in school.

FEDERAL TEACH GRANT SUMMARY
The Federal TEACH grant program is the first federal grant program that requires a service agreement and has the potential of converting to a loan. The Federal TEACH Grant makes up to $4,000/year available for full-time students on both the undergraduate and graduate levels. Amounts are prorated for lower enrollment levels. The maximum aggregate amount an undergraduate student can receive is $16,000. The maximum a graduate student can receive is $8,000. These funds can only be used for the student’s first bachelors or first graduate degree. This program is not available for students in doctoral programs.

Service Agreement
In exchange for receiving a Federal TEACH Grant, students must agree to serve as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves low-income students (see below for more information on high-need fields and schools serving low-income students). As a recipient of a Federal TEACH Grant, the student must teach for at least four years in a high-need field in a public or private elementary or secondary school for which the student received a Federal TEACH Grant. Students must complete four years of teaching in a high-need field in a public or private elementary or secondary school. The student must have a valid Virginia teaching certificate.

Service Agreement
In exchange for receiving a Federal TEACH Grant, students must agree to serve as a full-time teacher in a high-need field in a public or private elementary or secondary school that serves low-income students (see below for more information on high-need fields and schools serving low-income students). As a recipient of a Federal TEACH Grant, the student must teach for at least four years in a high-need field in a public or private elementary or secondary school for which the student received a Federal TEACH Grant. Students must complete four years of teaching in a high-need field in a public or private elementary or secondary school. The student must have a valid Virginia teaching certificate.

FEDERAL WORK STUDY (FWS)
The Federal Work Study program provides employment opportunities for students who have a demonstrated financial need based on the FAFSA. Students are paid on an hourly basis; pay will be at least the current federal minimum wage. The total amount of aid a student receives from both federal and non-federal sources cannot exceed financial need. The $4,000 Federal Work Study cannot be applied toward initial Financial Check-In.

Virginia Student Aid Programs
TUITION ASSISTANCE GRANT PROGRAM (VTAG)
Established in 1972, the Tuition Assistance Grant Program (VTAG) is designed to assist Virginia residents who attend accredited private, non-profit colleges and universities in Virginia for other than religious training or theological education. The VTAG is authorized in Chapter 4.1 Section 23-38.11 through 18 of the Code of Virginia as the Tuition Assistance Grant Act. Applications must be submitted to the Financial Aid Office before the published annual deadline in order to be considered for the maximum award amount.

Full-time students enrolled in an approved program of study, who have been Virginia domiciliary residents for at least 12 consecutive months by the beginning of the fall term for the current academic year, may be eligible for an award. A student who is in Virginia solely to attend college is not considered to be a...
The VA’s Web site is http://www.va.gov. Applications for educational benefits may be obtained from the University upon request. Local VA office, printed from the VA website, or they can be mailed. Education Benefits form). Both forms may be obtained from any Military Education Office. Students who have never used VA programs are limited to those in a health-related professional program. At Liberty University, the Masters of Science in Nursing (M.S.N.) program and the Master of Public Health (M.P.H.) program with cognates in Nutrition or Health Promotion are eligible for VTAG.

Department of Veterans Affairs (VA)

Education Assistance

Students may receive benefits under one of the following programs:

- Selected Reserve Educational Assistance Program;
- Post-Vietnam Era Veterans’ Educational Assistance Program (VEAP);
- Active Duty Educational Assistance Program;
- GI Bill;
- Vocational Rehabilitation; and
- Dependents’ Educational Assistance (Chapter 35).

For further information, contact the nearest Veteran Affairs regional office or the Military Affairs Office at Liberty University.

SCHOOL CLASSIFICATION

The VA classifies the Liberty University Online Program as an Independent Study Program, not a correspondence school. Please be sure to check the box on the VA application indicating that the school is Independent Study. VA awards payment at the full rate (as if taking courses on campus).

CERTIFICATION

Certification to the VA will be submitted on a VA 22-1999. The DD 2384 may be obtained from the Education Services Office. Reservists should obtain an approved DD 2384 and submit it to Liberty’s Military Affairs Office. The VA will notify the student of certification to the VA. Any changes during the semester (hours and tuition) will be reported to the VA for adjustment.

PAYMENT

The VA will send payment directly to the student in a lump sum or a monthly check. If payment has not been received within a reasonable amount of time after certification, it is the student’s responsibility to contact the VA directly to determine the cause. Questions concerning the amount of payment should also be directed to the VA. The VA may be contacted by phone at 888-442-4551 (888-GI BILL1) or by email at buffrpo@vba.va.gov. The VA’s Web site is http://www.va.gov.

APPLYING FOR VA BENEFITS

Students who have previously used their VA educational benefits should complete a VA 22-1995 (Request for Change of Program or Place of Training form) and submit it to Liberty’s Military Education Office. Students who have never used VA educational benefits should complete a VA 22-1990 (Application for Education Benefits form). Both forms may be obtained from any local VA office, printed from the VA website, or they can be mailed from the University upon request.

Reservists under Chapter 1606 (New GI Bill for Selected Reservists) should obtain an approved DD 2384 and submit it to Liberty with the VA 22-1999. The DD 2384 may be obtained from the unit commander or the unit education counselor. Active duty personnel may obtain these forms from the Education Services Officer on base.

A certificate of eligibility from the VA will be mailed to the student approximately 6–8 weeks after the application has been processed. The student should then forward copies of the certificates to Liberty’s Military Affairs Office. The VA will notify the student in writing if the student is not eligible for benefits.

Tuition Assistance Program Eligibility for Active Duty Military, National Guard, and Reservists

Active duty military and reservists interested in obtaining Tuition Assistance must check with their Education Services Officer to determine whether they are eligible. Students are encouraged to visit their Education Office at least 30 days prior to their anticipated enrollment date.

Students in the Army, Navy, or National Guard who are deemed ineligible for Up-Front Tuition Assistance may be eligible for DANTES reimbursement.

UP-FRONT TUITION ASSISTANCE (TA)

Students requesting Up-Front Tuition Assistance must request an application from their base Education Office. If the application is approved, the student must submit to Liberty University’s Military Education Office the original copy of the official TA form and all other forms required by the base. All required original signatures must be on the TA form. Students are encouraged to keep copies of all forms for their records.

Students who are eligible for Up-Front Tuition Assistance are required to pay the portion of their tuition that is not covered by TA. An invoice for the amount approved on the TA form will be sent to the student’s Education Office 21 days after the student enrolls in a course. The Education Office should send payment directly to the University.

TA generally covers 75% of tuition, although some branches of the military may pay a different percentage. Payment is applied to tuition only.

A grade report will be submitted to the base Education Office after the student completes the course(s). Students consent to the release of their grade(s) by signing the Tuition Assistance form.

RESERVIST’S ELIGIBILITY

The student must contact the employee’s Personnel Office for information concerning continuing education benefits.

Corporate Tuition Assistance

FORMS

All Tuition Assistance application forms must be obtained from the student’s employer. The Liberty University Online Program will invoice the employer for tuition payments upon receipt of an original approval certificate or letter. Corporate Tuition Assistance must be paid at the time of registration to the University to be used towards payment of the student’s account. Corporate Tuition Assistance paid upon completion of courses will not be used towards payment of the student’s account.

REIMBURSEMENTS

Students who receive tuition benefits after they have completed their courses should request a receipt from the Liberty
Apartment and Complaint Policies

Policies and processes for residential and online students who wish to file a complaint or appeal their financial aid awards are published online at http://www.liberty.edu/index.cfm?PID=19260.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS APPEAL PROCESS

A student who is placed on Financial Aid Suspension may appeal this decision by submitting a Satisfactory Academic Progress (SAP) Appeal Form with objective third party supporting documentation to be reviewed by the SAP Appeal Committee. The appeal statement should explain why the student did not meet the SAP requirements with a plan of action on how to maintain satisfactory academic progress in future terms. Additionally, the objective third party documentation cannot come from family members of the student, friends, or Liberty University employees. The Committee consists of the Assistant Director of Financial Aid for Advising, one Financial Aid Advisor and one Compliance Analyst.

After the Financial Aid SAP Appeals Committee reviews the submitted appeal, the student will be notified of the decision in writing. All financial aid awards remain cancelled until the student follows these appeal procedures and receives a written notification of reinstatement. If a reinstatement is approved, the reinstatement will last from the date of the appeal approval until the next annual measurement event (SAP evaluations are completed at the close of fall, spring, and summer terms). In cases where a student receives financial aid in the form of subsidized employment, the student's worksite supervisor(s) will be notified of the reinstatement.

Financial aid eligibility will continue for students on financial aid warning status, so they are not required to submit a letter.

Students who submit an appeal to the Financial Aid Office very late in a term or after the term has ended may lose financial aid eligibility because regulations may limit the time when aid may be re-awarded and/or disbursed.

Appeals may be submitted to:
Financial Aid SAP Appeal Committee
Liberty University Financial Aid Office
1971 University Blvd.
Lynchburg, VA 24502
Fax: (434) 582-2053
Email: financialaid@liberty.edu

INSTITUTIONAL SCHOLARSHIP APPEAL PROCESS

A student may appeal the decision to cancel eligibility for a scholarship by sending a detailed, signed letter stating any mitigating circumstances to be considered. The Financial Aid Scholarship Appeals Committee reviews the submitted appeal and supporting documentation. Within 30 days, the students will be notified of the decision in writing.

Appeals may be submitted to:
Financial Aid Scholarship Appeals Committee
Liberty University Financial Aid Office
1971 University Blvd.
Lynchburg, VA 24502
Fax: (434) 582-2053

FINANCIAL AID GENERAL APPEAL FOR ASSISTANCE

The Resident and Liberty University Online Student Advocate Offices assist students who have gone through all the customary operating procedures but have not been able to resolve particular challenges related to financial aid. The primary function of these offices is to answer students’ questions and resolve problems.

For Liberty University Online students, appeals and General Complaint forms may be submitted to:
Online Advocate Office
Liberty University
1971 University Blvd.
Lynchburg, VA 24502
Fax: (800) 628-7977

For Resident students, appeals may be submitted to:
Resident Advocate Office
Liberty University
1971 University Blvd
Lynchburg, VA 24502
434-582-7200
studentadvocate@liberty.edu
www.liberty.edu/SAO

VIRGINIA STATE GRANT APPEAL PROCESS

A formal appeal concerning the decision to deny approval for state grant eligibility may be filed by contacting the State Grants Coordinator in the Liberty University Financial Aid Office. If the appeal is denied, the State Grants Coordinator will notify the student within 30 days.

State Grant Appeals to the State Grants Coordinator may be submitted to:
State Grants Coordinator, Appeal
Liberty University Financial Aid Office
1971 University Blvd.
Lynchburg, VA 24502
Fax: (434) 582-2053

If the student disputes the decision made by the State Grants Coordinator, the student may appeal to the State Council of Higher Education (SCHEV). The student must submit a copy of the appeal and supporting documentation.

State Grant Appeals to the State Council of Higher Education (SCHEV) may be submitted to:
State Council of Higher Education for Virginia
Office of Student Financial Aid
2011-12 TAGP Appeals Committee
James Monroe Building
101 N 14th St.
Richmond, VA 23219

The state office will then request any additional information that is needed. The office will also contact the school and request any documentation the school may have received and an explanation of the denial. They will ask for the school to fax the following:

1. Copy of the VTAG application
2. Date student's application was received
3. Date the student started school
4. Date the student moved to Virginia
5. Dates of enrollment and number of attempted hours for each semester
6. Copy of denial letter
7. Any other documentation that pertains to decision

The student may also submit a second appeal if they are denied by the first SCHEV Council at the state level. The state may also ask student for copy of:

1. Letter explaining case for approval
2. Driver’s license, car registration, voter registration
3. Letter from employer, missionary agency, social workers, school officials, etc.
4. Copy of Virginia resident income taxes for parents, spouse, or student
5. Copy of federal taxes
6. Legal guardian documents
7. Ward of court documents
8. Custody documents
9. Copy of DD-214, LES, or Home of Record
10. Any other supporting documentation

FEDERAL STUDENT LOAN APPEAL PROCESS
Students who dispute how a federal student loan was processed or a decision regarding eligibility may contact the Federal Student Aid (FSA) Ombudsman. The FSA Ombudsman resolves disputes from a neutral, independent viewpoint. The Federal Student Aid (FSA) Ombudsman will informally conduct impartial fact-finding about student complaints. The Ombudsman will recommend solutions, but does not have the authority to reverse decisions. The Ombudsman will also work to bring about changes that will help prevent future problems for other student loan borrowers. This free service is provided by the United States Department of Education.

The Ombudsman will research the problem and determine whether the student has been treated fairly. If the student loan complaint is justified, the Ombudsman will work with the student and the office, agency, or company involved in the problem. On the student’s behalf, the Ombudsman will contact other offices within the United States Department of Education, his or her private lender, his or her guaranty agency, and the servicing agency or firm collecting the loan.

If the student’s complaint is not justified, the Ombudsman will take the time to explain how the United States Department of Education reached this conclusion. The Ombudsman may be contacted as follows:

U.S. Department of Education
FSA Ombudsman
830 First St., NE, Fourth Floor
Washington, DC 20202-5144
Phone: (877) 557-2575
Fax: (202) 275-0549

APPEAL PROCESS TO THE OFFICE OF THE INSPECTOR GENERAL
Anyone suspecting fraud, waste or abuse involving United States Department of Education funds or programs should contact the Inspector General’s Hotline by:

1. Emailing oig.hotline@ed.gov
2. Calling the OIG Hotline - (800) MIS-USED. The Hotline’s operating hours are Monday, Wednesday and Friday 9-11 a.m., ET; Tuesday and Thursday, 1-3 p.m., ET - closed holidays.
3. Completing and submitting a Complaint Form

To ensure complete anonymity, download a hardcopy of the special Complaint Form at http://www.ed.gov/about/offices/list/oig/oighotline.doc, complete, and mail to:

Inspector General’s Hotline
Office of Inspector General
U.S. Department of Education
400 Maryland Ave., SW
Washington, DC 20202-1500

Your report may be made anonymously or in confidence. To report suspected fraud, waste or abuse involving other Inspector General agencies, click this link for a directory: http://www.ignet.gov/igs/homepage1.html

ATHLETIC SCHOLARSHIP APPEAL
If a student-athlete wishes to appeal a scholarship decision and remain enrolled at Liberty, he or she has the right to a hearing by a body outside of athletics in accordance with NCAA Bylaw 15.3.2.4. Upon written notification of the intent to remove the scholarship, the student-athlete must request a hearing in writing to the Athletics Financial Aid Liaison within 14 calendar days of receiving the notification.

Liberty University
Financial Aid Office
Athletics Financial Aid Liaison – Appeal
1971 University Blvd.
Lynchburg, VA 24502

If a hearing is requested, the Athletics Financial Aid Liaison will organize a hearing at the earliest availability of the appellate committee. The committee shall consist of the following: Vice President for Student Affairs, Vice President for Administrative Information Management/Registrar, Faculty Athletics’ Representative, Vice President for Financial Aid, and Assistant Director of Financial Aid – Student Services. If a committee member is unavailable to attend, a replacement will be selected by the Faculty Athletics Representative.

CONTINUING EDUCATION (CE) APPEAL
Employees who are not eligible to receive a portion of their CE benefits (due to simultaneous coursework crossing the enrollment beginning or ending dates of a sub-term or due to the desire to take additional coursework that exceeds the 18 credit hour maximum per academic year requirement) may appeal the denial of their eligibility. The employee must submit an explanation of mitigating circumstances and additional pertinent documentation. Additionally, to appeal the denial of CE benefits due to simultaneous enrollment, the employee must submit the CE Application Form with an explanation of mitigating circumstances and additional pertinent documentation to:

Liberty University
Office of Human Resources
1971 University Blvd.
Lynchburg, VA 24502

STATE CONSUMER COMPLAINT CONTACT INFORMATION
In accordance with requirements issued by the U.S. Department of Education, Liberty University is “providing its students or prospective students with contact information for filing complaints with its accreditor and with its state approval or licensing entity and any other relevant State official or agency that would appropriately handle a student’s complaint.” This information is now part of the standard Consumer Information and annual disclosure procedure of Liberty University. It is subject to revision. [34 CFR 668.43(a)(12)(iv)(b), p.66954, vol. 75, no. 209, 10/29/10]

- As required by regulations, the full URL is available here:
  http://www.liberty.edu/financeadmin/financialaid/index.cfm?PID=19260
GRADUATE STUDENT AFFAIRS

Graduate Student Affairs

Michael T. Shenkle, B.S., M.B.A.
Director of Online and Graduate Student Affairs

ORIENTATION

In an effort to assist new students in adjusting to academic life at the graduate level, a required orientation event is scheduled prior to the first day of classes each term. Information can be found on the Graduate School website at http://www.liberty.edu/graduate.

BASIC REGULATIONS

The Administration and Faculty have committed Liberty to the highest standards of moral and ethical conduct. Liberty holds as one of its foremost goals the development of men and women of strong character. Firm moral conviction and dependable self-discipline are as important to the mission of the university as academic aptitude.

Students are expected to conduct themselves according to the rules of the University at all times. The specific rules, regulations, and policies that govern student behavior are outlined both in this catalog and in the Code of Honor, which is available on the Graduate Student Affairs website at http://www.liberty.edu/gradstudentaffairs (login required).

Students enrolled in the Liberty University Graduate School and Liberty University Online are subject to the Liberty University Code of Honor as well as the Liberty Way (if living on campus). This information is available online at http://www.liberty.edu/gradstudentaffairs as well as this Catalog.

Students enrolled in the School of Law are subject to the Liberty University School of Law Academic Honor Code and Personal Code of Honor. This information is available on the School of Law website at http://www.liberty.edu/academics/law/index.cfm?PID=6244.

GENERAL COMPLAINT POLICY FOR RESIDENT GRADUATE STUDENTS

Complaints not specifically addressed by policies in any portion of this catalog should be directed to the Office of Graduate Student Affairs by completing the student complaint form which can be found on this website: http://www.liberty.edu/academics/graduate/index.cfm?PID=19407. The Office of Graduate Student Affairs will assess the complaint, identify the appropriate person(s) to assist the student, and facilitate contact with the student to ensure resolution of the complaint.

It is important to note that this policy is ONLY for complaints not addressed by other stated policies within this catalog. Additionally, the Office of Graduate Student Affairs may be contacted in cases where a student is uncertain on how to proceed with a complaint, or if a complaint remains unresolved after a reasonable amount of time.

The following procedure for resident graduate student complaints is posted on the Graduate Student Affairs web page at: http://www.liberty.edu/gradstudentaffairs.

1. Complete the student complaint form and including all pertinent information and documentation.
2. Submit the completed form with documentation by email to gradstudentaffairs@liberty.edu or by mail to:
   Liberty University
   Office of Graduate Student Affairs
   1971 University Blvd.
   Lynchburg, VA 24502
3. Within three (3) business days of receipt of the complaint, the Office of Graduate Student Affairs will assess the nature of the complaint and coordinate with appropriate university personnel to work towards a satisfactory resolution.

Online Student Advocate

Jason Byrd, B.S., M.B.A.
Liberty University Online
Director of Student Advocate Office

The Liberty University Online Student Advocate Office is committed to making the student’s experience at Liberty University both positive and life changing by assisting students in taking advantage of every opportunity to succeed and overcome obstacles on the journey from enrollment through graduation.

The Student Advocate Office is located in Green Hall, Room 2500. For more information visit the website at http://www.liberty.edu/index.cfm?PID=14289.

Campus Pastors Office

The Campus Pastors Office functions as an integral aspect of student life on Liberty’s campus. The staff is appointed based on the specific needs of the student body, seeking to encourage spiritual growth on Liberty’s dynamic campus. For additional information, visit the Campus Pastors Office webpage at http://www.liberty.edu/index.cfm?PID=13451.

OFF-CAMPUS HOUSING

The off campus living policy states that single students must be 21 years of age or older or be living with an immediate family member who is 21 years of age or older. No student who is 30 years or older may live in the residence hall. For specific information regarding the off-campus living policy, contact the Office of Commuter Affairs.

While the University has no housing facilities for married students, the Office of Commuter Affairs provides an online “Apartment Finder” that lists apartments, houses, rooms, etc., which are available for rent or sale in the Lynchburg area. This information can be found on the Office of Commuter Affairs website at http://www.liberty.edu/apartmentfinder. Rental fees generally range from $500 to $800 per month.

SOCIAL LIFE

Social life at Liberty is designed to encourage students to develop their potentials in accordance with the general offerings of the University. Students are encouraged to accept every legitimate opportunity to engage in social functions. The Faculty and Administration emphasize the value of growth through well-directed social activities. The social life includes a full-service student center, attendance at intercollegiate athletic events, intramural sports, concerts, plays, and many other activities. All social functions are subject to the rules and regulations of the University.

STUDENT GOVERNMENT ASSOCIATION (SEMINARY)

The Seminary Student Government Association (SSGA) is a student lead group that seeks to strengthen the unity of purpose among the students. Each year the student body votes for three individuals to serve as President, Vice President and Secretary/Treasurer. These students assist in communication between the student body and administration. SSGA promotes not
only the cultivation of excellence within the classroom but seeks to provide opportunities and support in putting classroom instruction to work within the community. SSGA ultimately seeks to serve our Savior through every activity with which it is involved.

THE AMERICAN ASSOCIATION OF CHRISTIAN COUNSELORS STUDENT CHAPTER (AACC)

The student chapter of the American Association of Christian counselors seeks to foster the spiritual and professional development of students interested in the counseling or pastoral care fields. Monthly meetings focus on topics integrating Christianity and psychology, and clinical training workshops sponsored by the Liberty University AACC chapter also occur. The chapter has a Facebook site under American Association of Christian Counselors at Liberty. No membership fee is required to attend meetings. For further information, join us on Facebook or contact Dr. Fernando Garzon at fgarzon@liberty.edu.

Career Center

The Career Center provides services that equip students with the professional development skills to combine with their academic training in preparation for their career goals. Many services are also available to alumni, including resume critiques, job searching information, and other services to further career advancement or career change.

CAREER SERVICES

Website: http://www.liberty.edu/career
Career Assessment Test – Focus 2 (Free to Students)
Career Counseling
Local and Regional Career Fairs
Online Job Database – LU netWORK for full-time and part-time opportunities
Career Workshops and Professional Skills Development
Resume and Cover Letter Workshops and Critiques
Job Search and Research
Mock Interviews
Graduate School Preparation
Internships and Externships
Washington Semester Fellowship Internship
Virtual Career Center
Washington Fellowship

The Career Center has recently expanded its office to a highly visible and easily accessible location that includes state-of-the-art meeting facilities, interview rooms, computer lab, and resource library. The Focus 2 assessment combined with career counseling is available to assist students in determining career goals and implementing appropriate educational plans. Through the website, online job listings, career resource library, and a computerized interest assessment, students are encouraged to explore various occupational fields, develop job-hunting skills, and research graduate education programs. Staff, alumni, and local employers conduct training workshops on topics such as resume writing, interviewing techniques, and job search strategies. Further networking opportunities are provided through Career Fairs and on-campus interviewing. Students are also encouraged to participate in experiential education programs, such as externships and internships, including the Washington Fellowship, which provide practical work experience and complement their formal education.

For more information on any of the stated topics, please visit the Career Center website at http://www.liberty.edu/career.

INTERNSHIP PROGRAM

All students are encouraged to complete an internship to assist with career planning and gain practical experience within their chosen field of study. Approximately sixty-percent of all interns receive a full-time job offer. Students may earn from one to six (in some cases nine) semester hours of credit. Many majors require at least three credits.

Students are also encouraged to consider participating in Liberty University’s Washington Fellowship. This program allows students, from all majors, to be placed in an internship in Washington, DC. Students are required to register for a six credit internship and take at least six credits through online courses, thus maintaining their full-time residential status as Liberty University students. On-site housing is required for all students participating in the Washington Fellowship. For more information, contact washing@liberty.edu or visit http://www.liberty.edu/washington.
**Spiritual Programs**

**Rev. Johnnie Moore, Jr., B.S., M.A.R.**  
*Vice President for Executive Projects and Spiritual Programs*  
*University Spokesperson*

**Convocation and Campus Church**  
As a dynamic institution vitally interested in the whole person, Liberty provides for physical, social, intellectual, and spiritual needs of the Liberty community. To meet these needs, Liberty provides opportunities for students to gather and serve as a community through convocations, campus church services and Christian/Community Service.

**CONVOCATION**  
Convocation is a thrice-weekly assembly of the University community for the purposes of building unity within the community, disseminating information, and providing forums for the socio-political issues of the day and other educational topics of diverse interest for the benefit of students, faculty and staff. Each year more than 80 guest speakers from the worlds of business, politics, education, the sciences and religion, talented faculty and staff members, music and timely messages from our Chancellor and Vice Chancellor help make convocation a refreshing and challenging time. All students are required to attend all convocations.

**CAMPUS CHURCH SERVICES**  
The Wednesday campus church services are designed to meet the spiritual needs of students. Complementing the instruction provided in the classroom is the spiritual exhortation provided in campus services, which is primarily concerned with the application of truth to life. Students are encouraged to attend Wednesday evening campus services.

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**Center for Global Engagement**  
**Don Fanning, B.A., M.A., M.Div., D.Min.**  
*Chair, Department of Global Studies*  
*Professor of Global Studies*

The Center for Global Engagement, located in Green Hall 2500, offers dozens of short term mission trips for college students, hosts Missions Emphasis Week each semester. Contact by phone at 434-592-4127, email missions@liberty.edu, or visit the website at [http://www.luglobal.com](http://www.luglobal.com) for more information.

**LIGHT MINISTRIES**  
**Tom Nylander, B.S., M.A.R.**  
*Director, Light Ministries*

Light Ministries is the collegiate short term missions department of the Center for Global Engagement. Light organizes and lead international mission trips for Liberty University students. In more than 20 years, Light has conducted over 250 evangelistic campaigns involving over 8,000 students in more than 100 nations. More than three million people have heard the gospel through Liberty University students serving with Light Ministries. Each year, Light Ministries schedules around a dozen short term mission trips.

**LU ABROAD**  
**Matt Rawlins, B.S., M.A.R.**  
*Director, Liberty University Abroad*

Liberty University Abroad gives students the opportunity to fulfill the internship requirements for their major in a cross-cultural ministry setting. These internships connect students with long-term mission agencies and provide practical training and experience in the students’ field of study, in another country, language and culture.

Interns work side-by-side in a country of their choosing with local missionaries who offer practical ministry training. Students use their major as they assist with children’s programs, college ministries, adult ministries, Bible studies, accounting, data entry, communication, graphic design, health clinics, web development or many other ministry-related responsibilities. Interns gain real life missions experience by seeing the country and the work first-hand.
Campus Recreation

Lee Beaumont, B.S., M.S.
Vice President of Auxiliary Services

Kirk Handy, B.S.
Senior Director of Campus Recreation

The Department of Campus Recreation provides a variety of options for resident and online students to interact socially through state of the art indoor and outdoor recreation facilities as well as programs and services that provide entertainment and physical fitness.

Campus Recreation helps to connect students to all that Liberty University has to offer beyond the classroom. By offering dozens of sporting options through the Intramural Sports and Club Sports departments, Campus Recreation gives every student an opportunity to participate in a competitive sport. In order to assist in the social atmosphere on campus, the Student Activities department plans weekly entertainment events. Several different fitness facilities are available for student use to stay physically fit, or they can relax with friends at one of the different lounge areas on campus. With all of these options, Campus Recreation offers something for everyone.

Student Activities

Chris Misiano, B.S., M.A.R., M.R.E.
Director of Student Activities

The Student Activities Office is committed to the service of the students of Liberty University by providing a variety of culturally-relevant events and recreational activities throughout each semester, giving students a full calendar of social occasions to interact with one another and enhance their overall experience.

Student Activities provides an extensive variety of entertainment opportunities, both on and off-campus, usually free or at an exclusive Liberty University student discount price. Options include everything from concerts featuring the biggest names in Christian music (Switchfoot, Toby Mac, David Crowder Band, Casting Crowns) to Open Mic Nights, movie nights, and outdoor recreation (whitewater rafting, skiing, horseback riding, hiking) Student Activities offers something for everyone. For detailed information call 434-592-3061 or access the Student Activities website at http://www.liberty.edu/SA.

Recreation Facilities

Campus Recreation offers multiple opportunities for meeting the recreational, fitness, and wellness needs of the University family. These facilities include the LaHaye Student Union (which includes the LaHaye Recreation and Fitness Center, Tilley Student Center, and Thomas Indoor Soccer Center) as well as the Campus East Clubhouse. More information is available online at http://www.liberty.edu/lahayestudentunion or by calling 434-592-3221.

LAHAYE RECREATION AND FITNESS CENTER

The LaHaye Recreation and Fitness Center offers students a variety of co-curricular environments that provide vital social outlets for the development of a well-rounded collegiate experience. This includes five basketball courts, a fitness center, aquatic center, aerobics, and more. In the Fitness Center students can work out with the assistance of a personal trainer, take fitness classes, use the work out equipment or climb the rock wall.

The Aquatic Center has a 25 yard, six-lane pool with a maximum depth of 12 feet for lap swimming and recreational use. The aquatic facility includes two spas, and a one meter diving board. Aquatic equipment such as training fins, training paddles, flexible kickboards, jogger weight belts, hand bar exercisers, pull buoys, and water polo equipment is accessible for use.

TILLEY STUDENT CENTER

The Tilley Student Center is a student recreational and lounge facility designed specifically for students. The facility features a coffee bar, game tables, couches, chairs and six flat screen televisions. There is also a billiard hall within the facility featuring pool tables and ping pong tables as well as three flat screen television gaming stations.

THOMAS INDOOR SOCCER CENTER

A part of the LaHaye Student Union, the Thomas Indoor Soccer Center is comprised of two turf fields partially surrounded by transparent walls and netting. The facility also features a spectator section, multiple televisions and wireless capability.

CAMPUS EAST CLUBHOUSE

The Club House is a recreational center that offers billiards, a theatre, computer lounge, video gaming room, and an outdoor pool.

SCHILLING CENTER

The Schilling Center was recently relocated and is now a part of the LaHaye Student Union. It includes two basketball courts and up to four volleyball courts for intramural sports, club sports, and general recreation.

EQUESTRIAN CENTER

The Equestrian Center includes a newly constructed barn with eight 12’x12’ rubber matted stalls with attached runs, grooming stalls, indoor wash rack with hot and cold water, outdoor wash rack, heated office/student lounge and tack room with washer and dryer, feed room, and men’s and women’s restrooms. More than thirty acres of small and large turnout pastures are available, as well as a small quarantine facility to accommodate incoming horses. The outdoor arena is a 160’x150’ with sand mix footing. The arena includes a variety of tools to allow students to train and school in a variety of disciplines.

LAHAYE ICE CENTER

This LaHaye Ice Center is the home of the Flames and Lady Flames hockey teams. During non-practice hours, students can enjoy ice skating, hockey and broomball. The LaHaye Ice Center also offers figure skating and learn to Skate sessions. Additional information on programs and scheduling is available by calling 434-592-3953 or online at http://www.lahayeicecenter.net.

Outdoor Recreation

SAND VOLLEYBALL COMPLEX

The Sand Volleyball Complex was completed in March 2012. Consisting of four courts, this facility is a premiere venue in the area. Lights provide the opportunity for evening play. The complex is the home for Liberty’s men’s and women’s club sports teams and coed intramural sports leagues. It is also available for pick up play for the Liberty University community.
EAST CAMPUS INTRAMURAL SPORTS AND ATHLETIC COMPLEX

The Intramural Sports and Athletics Complex was completed in August 2011. Two fields are surfaced with an in-filled synthetic turf that is the home of men’s and women’s lacrosse teams. A third astro turf field is the home of the women’s field hockey team. All three fields are used for intramural sports play that includes soccer, flag football and ultimate frisbee. A fieldhouse with offices, team rooms and locker rooms is also located at the complex.

LIBERTY MOUNTAIN SNOWFLEX® CENTRE

Drew Sherwood, B.S.  
General Manager

Liberty Mountain Snowflex® Centre, located off Candler’s Mountain Road, consists of two main distinct ski runs. This includes a beginner slope, intermediate slope, advanced slope, terrain park, a 260-foot tubing run, and gravity park for air awareness training. The 550-foot terrain run has three jumps with a quarter pipe at the bottom, and a 550-foot ski slope with multiple rail features for all levels. The ski lodge is an 8,000 square foot facility at the base of the ski runs. This building houses the ticket office, ski school, event scheduling, and rental area on the first floor with a seating and concession area on the second floor with a full view of the ski slope, amazing view of the campus and the Blue Ridge Mountains. The Snowflex Centre is a great venue for birthday parties, business meetings, classes, and events. It hosts multiple ski and snowboard summer camps along with fun activities all summer long. The Liberty Mountain Snowflex Centre is open all year round for Liberty University students and public access.

SKATE PARK

The Liberty Mountain Skate Park is located in the Candler’s Mountain Shopping Center. The Skate Park is an indoor facility which allows students and the community to skate board, BMX, or inline skate all year round. The Park has various features for beginners through advanced, such as: three mini ramps, quarter pipe, hubba box, hand rails, foam pit, and a bowl.

IVY LAKE

Ivy Lake, located about 25 minutes from Liberty’s campus in Forest, VA, spans 112 acres with a 6,000 square foot beach. It is available for a variety of activities for Liberty University students, faculty and staff. This is a great spot for fishing, canoeing, or just having a picnic with friends. Before going to Ivy Lake, students must complete a permission form and drop it off at the front desk of the LaHaye Student Union. Ivy Lake is the home of the Liberty Crew team.

THE SPORTS RACQUET

The Sports Racquet facility houses five indoor tennis courts, five hardwood racquetball courts, and a small fitness area. It is also the home of the Liberty University Racquetball Team. During non-member hours, students can enjoy playing indoor tennis, racquetball and wallyball. Private lessons are also available. This facility is located approximately seven miles from campus at 118 Davis Cup Drive in Lynchburg.

PAINTBALL FIELDS

Liberty University’s Paintball Team now has a place on campus to prepare for competitions. The paintball complex consists of two fields with a retractable netting system made with a protective mesh. Students may watch the team behind the safety of the netting during practices. These fields are open for intramurals, special events, and recruitment events.

DISC GOLF COURSE

The Disc Golf Course is located on East Campus just past the intramural football fields. Disc golf is similar to traditional golf in that players tee off and attempt to reach a particular hole in the fewest number of strokes. Unlike normal golf, however, players throw discs, and the “holes” are actually elevated baskets made of metal. The 18-hole course includes tee pads for beginners and experts alike. Usage will vary from intramural sports leagues, to open recreational play among students.

MOTOCROSS/ATV TRACK AND TRAIL SYSTEM

Nestled in Liberty University’s Jack Mountain property, the mile-long wooded arena features numerous doubles, table tops, loops and off-camber turns. Encompassing the track is a trail system giving riders even more room to roam. New trails maintain the land’s natural elements while offering ATV riders of all skill levels a place to enhance their technique.

To complement the ATV trail system, the University has purchased several ATV’s for student use free of charge. To use the University-owned ATV’s, students must enroll and pass an ATV safety course. A safety range has been constructed to ensure that the maximum number of students can pass the class and enjoy the ATV Trail System.

3-D ARCHERY RANGE

Located on Liberty Mountain, is a 3-D Archery Range nestled in 10 acres for the Liberty Archery Club. The range consists of 20 life-like animal targets as well as several practice bag targets. In order to qualify as a potential state qualifier site, the range is setup to comply with Archery Shooters Association (ASA) standards. The Archery Club has access to shoot and hold tournaments on the 3-D Archery Range.

Hunting on Liberty Mountain

Students have the opportunity to bow hunt on Liberty’s Jack Mountain property through membership in the Liberty Archery Club. In order to qualify, students must provide proof that they have completed a Hunter’s Safety Course and also pass a hunting proficiency test which is provided by the Archery Club. Students who meet these requirements will be permitted to bow hunt fall and spring seasons on Liberty’s Jack Mountain.

Club Sports

A Club Sport is an organization recognized by Liberty University comprised of individuals who have an interest in competing in a particular sport. The club provides the opportunity for teams to compete against other colleges and universities with the same interests.

Our goal is to provide the availability to participate in a sport within the campus of Liberty University as well as develop values in leadership, fellowship and social skills.
Information on club sports offerings is available at http://www.liberty.edu/campusrec/clubsports/

MEN’S CLUB SPORTS
Archery  
Beach Volleyball  
Crew  
Disc Golf  
Gymnastics  
Ice Hockey  
Lacrosse  
Paintball
Racquetball  
Skiing & Snowboarding  
Tae Kwon Do  
Triathlon  
Ultimate Frisbee  
Volleyball  
Wrestling

WOMEN’S CLUB SPORTS
Archery  
Beach Volleyball  
Crew  
Disc Golf  
Figure Skating  
Gymnastics  
Ice Hockey
Racquetball  
Skiing & Snowboarding  
Tae Kwon Do  
Triathlon  
Ultimate Frisbee

Intramural Sports
Ed Barnhouse, B.S.
Director of Intramural Sports

The University believes that sports, both inter-collegiate and intramural, have definite educational value, and that few other agencies offer so much that is potentially good for character building in American youth.

Intramural Sports are organized recreational sports leagues that allow students at Liberty to participate in a variety of team and individual sports. Competition exists, but the real focus of intramural sports is health and exercise, social interaction, stress reduction, sportsmanship, and teamwork.

During the fall and spring semester, a program of competitive intramural sports is sponsored that opens the way for wide participation on the part of both men and women. Information on intramural sports is available at http://www.liberty.edu/ims.
Intercollegiate Athletics

Jeff Barber, B.S.
Director of Athletics

Mickey Guridy, B.S., M.B.A.
Senior Associate Athletics Director, Internal Operations

Meredith Eaker, B.S., M.A.
Associate Athletics Director, Senior Woman Administrator

Kevin Keys, B.S.
Associate Athletics Director, External Operations

Kristie Beitz, B.S., M.S., Ed.S.
Associate Athletics Director for Academic Affairs

Bob Good, B.S.
Director of Athletics Development
Executive Director, Flames Club

Mike Hagen, B.S., M.A.
Assistant Athletics Director for Compliance

Todd Wetmore, B.S.
Assistant Athletics Director for Communications

Anna Whitehurst, B.S.
Assistant Athletics Director, Ticket Operations

ATHLETIC PROGRAMS
Intercollegiate athletic programs are an integral part of American college life. At Liberty, athletics constitutes a vital segment of the area of physical education and an integral part of the total University program.

Liberty offers 20 NCAA Division I athletics programs, giving student-athletes the opportunity to compete at the highest level of intercollegiate athletics. The Flames have been a NCAA Division I program since 1988 and a dominant member of the Big South Conference since 1991, winning ten Big South Sasser Cups and more than 100 conference titles since joining the league.

The men’s and women’s programs offer scholarship aid according to NCAA Division I standards. All interested students are encouraged to contact the head coach of the athletics program of interest. For more information, visit the official Flames website at http://www.LibertyFlames.com.

MEN
- Baseball
- Basketball
- Cross Country
- Football
- Golf
- Soccer
- Tennis
- Track and Field (Indoor and Outdoor)

WOMEN
- Basketball
- Cross Country
- Field Hockey
- Lacrosse
- Soccer
- Softball
- Swimming
- Tennis
- Track and Field (Indoor and Outdoor)
- Volleyball

ACADEMIC AFFAIRS FOR ATHLETICS
The primary mission of Academic Affairs for Athletics at Liberty University is to provide continuous academic, athletic, social, and spiritual development for each student athlete. Utilizing the expertise of our staff in collaboration with institutional programs at Liberty University, our student-athletes receive professional advising, career and academic skill development, tutoring, and mentoring services. Our program assists student-athletes in finding and maintaining a balance between the demands of athletics and academics while preparing them as socially responsible individuals for life after athletics.

CHEERLEADING
Jenny Sydnor
Head Coach

Mission and Philosophy
The mission of the Liberty University Cheerleading team is first and foremost to glorify the Lord Jesus in everything we do. We strive to maintain a positive image and be ambassadors for the University by upholding the values and expectations of the cheerleading program and the University. While on the Liberty University Cheerleading team, athletes are encouraged and guided spiritually, academically, socially, emotionally and physically. It is the goal of the program to help minister to the athletes and to help coach them not only in cheerleading, but in life, helping to shape them into confident and capable adults. Further, the purpose of the Liberty University Cheerleading team is to provide positive support for athletics teams, participate in various Liberty and community events, and participate in fundraising activities as appropriate to support the program.

Program Structure and Basic Information
Liberty University’s cheerleading program is composed of two coed squads, the Red Squad and the White Squad. The Red Squad will consist of 16 to 20 members and will cheer at all home football games and most of the Men’s basketball games. The Red Squad will also compete at UCA College Nationals. The White Squad will consist of 16 to 20 members and will cheer at all home football games and most of the women’s basketball games. There may or may not be alternates for each squad. The Red Squad and most of the White Squad is chosen at the spring tryout. There will be a fall tryout to fill any additional places for the White Squad.

Cheerleaders practice on average three times per week for 2-3 hours each and have required weight room workouts two times per week. In addition to practices there are various community and University events the cheerleaders take part in.

For more information on the program or the application process, tryout procedures and scholarship aid, please visit us online at http://www.LibertyFlames.com.

STUDENT FLAMES CLUB
Founded in 2006, the Student Flames Club (SFC) is designed for students who are passionate about Liberty Athletics. The Student Flames Club exists to promote school spirit, enhance the gameday atmosphere at Liberty athletics events, and to give the student body an avenue to identify with the University’s athletics programs. The SFC also provides participating members priority premium tailgating for home games and ticketing for away games and postseason events. Membership benefits include an authentic red Nike SFC T-shirt, discounts at the Liberty University Bookstore and Liberty Dining locations on campus, exclusive game-day tailgating privileges, priority on tickets for away games, and post-season tournament and playoff tickets. For more information, visit the Flames Club office on the Second floor of the Williams Stadium Tower, call 434-592-4693, email at SFC@liberty.edu, or visit the official Flames website at http://www.LibertyFlames.com.
University Services

Liberty University Police Department

Col. Richard D. Hinkle, B.S.
Chief of Police

Liberty University Police Department (LUPD), located in the southwest corner of the Green Hall, provides 24/7 patrol protection by police, security, security and medical service personnel to the campus, parking lots, residence halls and other properties owned or controlled by the University. Liberty University Police Officers are duly sworn with full law enforcement powers and responsibilities, identical to the local police and sheriff’s department. The officers are trained at Central Virginia Criminal Justice Academy and receive additional in-service and specialized training in first aid, firearms, defensive tactics, legal updates, human relations, sensitivity issues and criminal investigations.

University Police share concurrent jurisdiction with the Lynchburg Police Department for properties owned or controlled by the University and other properties agreed upon. University Police offer assistance to the city Police when requested according to an established mutual aid agreement. University Police Officers are responsible for a full range of public safety services, including all crime reports, investigations, medical emergencies, traffic accidents, enforcement of laws regulating underage drinking, the use of controlled substances, firearms and other weapons and all other incidents requiring police assistance. In an effort to assist in combating crime, University Police share information on arrests and serious crimes with all surrounding police agencies.

LUPD can be contacted by phone at 434-582-7641 (non emergencies) or 434-582-3911 (emergencies). Additional information is available online at http://www.liberty.edu/lupd.

PUBLIC SAFETY SERVICES

The LUPD provides several service-oriented functions to the University community consisting of more than 14,000 students, faculty, staff and visitors on campus during any given day. Officers are equipped with two-way radios as they patrol campus in marked and unmarked vehicles. University Police responsibilities range from responding to medical and fire emergencies, criminal investigations to providing an on-campus escort service during hours when the campus transit system is not running.

In conjunction with Student Affairs, the University Police help students engrave an identification number on personal property items kept on campus, such as bikes, computers, radios, and stereo systems. Operation Identification is a nationally recognized identification system which has shown to facilitate the recovery of stolen items.

The University Police, upon appointment, also provide Fingerprinting Services for Liberty University students, employees and their families for a small fee. Classes are also offered to students, free of charge, in firearms and range safety as well as RAD (Rape Aggression Defense – basic defense for women).

Extensive efforts are made to create a campus environment that fosters personal safety, property security, and learning for all members of the University community. All criminal actions or suspicious behavior should be reported immediately so University Police can take prompt action.

EMERGENCY NOTIFICATION SYSTEM

In conjunction with Federal Signal Codespear, Liberty University has implemented the Campus Alerting System. This system allows all University constituents to receive notification the moment an emergency situation occurs on campus. Messages can be transmitted to a cell phone, home phone, work phone or email address. Specific notification for emergency road closures, fires, school closings and severe weather are also features of this system.

Register your contact information online at https://liberty.smartmsg.com/ (login required).

CAMPUS CRIME REPORT

Liberty University abides by the Student Right-to-Know, the Campus Security Act of 1990 and the Higher Education Act Reauthorization of 2008. The University makes information concerning campus crime statistics available to the campus community online at http://www.liberty.edu/lupd. This information is also available to prospective Liberty University employees and students upon request.

AUTOMOBILE REGISTRATION

Any vehicle owned or operated on campus must have a current Liberty University Parking Decal properly displayed on that vehicle. Liberty University Parking Decals are only issued by the Liberty University Police Department.

The following documents are required to register a vehicle:

1. Valid Vehicle Registration, issued by a Department of Motor Vehicles.
2. Valid Driver’s License of person registering the vehicle.
3. Complete a form online, print it, and bring it with you to the LUPD office. The link to the form is on the LUPD home page

Parking Decals must be obtained from LUPD within two business days of operating the vehicle on campus. For additional information on Traffic and Parking Regulations see http://www.liberty.edu/lupd.

Liberty University Transit Services

Liberty University operates a comprehensive transportation system that is designed to make the campus and the surrounding community accessible to students, faculty, and staff, while reducing the dependency on single occupancy vehicles. This is accomplished through an efficient intra campus transit system, free access to the Lynchburg city bus system, a complete carpool program with guaranteed ride home services, park and ride and satellite parking programs, airport/train and bus station services during major campus breaks, as well as partnerships with apartment complexes to bring improved transportation service options to commuters. Much of the services are enhanced through a partnership with the Greater Lynchburg Transit Company (GLTC). In 2009, this partnership resulted in GLTC being awarded the Outstanding Transit System Achievement Award from the American Public Transportation Association (APTA) for all transit agencies carrying between 1–4 million passengers a year. Liberty accounts for nearly two-thirds of GLTC’s total ridership and is one of the most used transit systems at college campuses.

For more details regarding Liberty University Transit Services see http://www.liberty.edu/transit.

Flames Pass (Campus ID)

The Flames Pass is the official Liberty University ID card. It provides access to meal plans, Flames Cash, events and activities campus wide. The Flames Pass is valid as long as a student is actively enrolled and financially checked-in. Students can pick up
their Flames Pass from Card Services in Green Hall with a valid government issued photo ID or driver’s license.

For more information, contact the Card Services Office at 434-582-7771 or access the web page at http://www.liberty.edu/cardservices.

**Student Service Center**

The Student Service Center (SSC), located in Green Hall, houses the offices of Financial Aid, Student Accounts, and the Registrar. The purpose of the SSC is to provide accurate information and direct you to the appropriate staff members within these offices for assistance.

The Student Service Center is open from 8:00 am – 5:00 pm, Monday through Friday. During Convocation, the SSC is closed from 10:00 – 11:00 am Monday and Friday, and 9:30 – 11:30 am on Wednesday. Contact the SSC by email at studentservicecenter@liberty.edu or call 434-592-5100; additional resources and information is available online at http://www.liberty.edu/studentservicecenter.

**Student Advocate Office**

The resident Student Advocate Office is committed to making the student’s experience at Liberty University both positive and life changing by assisting students in taking advantage of every opportunity to succeed and overcome obstacles on the journey from enrollment through graduation.

The Student Advocate Office is located in Green Hall, Room 2668. For more information call 434-582-7200 or visit the website at http://www.liberty.edu/sao.

**International Student Center**

William Wegert, B.S., M.S., M.Div., D.Min.
*Dean, International Student Programs*

The C. Daniel Kim International Student Center (ISC) opened its doors in the spring of 2004 to meet the needs of the growing body of international students at Liberty University. Since that time, the ISC staff has sponsored more than 20 year-round events to celebrate international students and their cultures.

The International Student Center is the primary location for information and activities for current international students. Foreign Student Advisors, the International Student Advocate, the International Student Program Coordinator and international student health insurance office are all housed in the International Student Center. More information regarding the ISC is located at http://www.libertyu.com/index.cfm?PID=22798.

Additional information for international students is provided at http://www.liberty.edu/index.cfm?PID=6452.

**Liberty University Bookstore**

Ms. Ellen Mayes, B.S., M.S.
*Manager*

Located at the entrance to Main Campus, the Liberty University Campus Bookstore is a two-story, 20,000 square foot, free standing brick facility that features a Barnes and Noble Café serving Starbucks® coffee and outdoor patio area. In addition to textbooks, the bookstore also sells leisure books, University apparel and more. For more information on the products and services available including hours of operation, access the webpage at http://liberty.bncollege.com/.

**Information Technology Services**

Matthew Zeeland, B.S.
*Chief Information Officer*

**IT HELPDESK**

The IT HelpDesk assists students with computer problems by phone, remote assistance, or walk-in service. HelpDesk hours and other resources such as the Liberty University Knowledge Base (Ask L.U.K.E.) are published online at www.liberty.edu/helpdesk. The HelpDesk is located at Green Hall room 1539; to contact by phone call 866-447-2869 or 434-592-7800.

**ON-CAMPUS WIRELESS INTERNET**

Information Technology has implemented a 95% campus-wide wireless network. This network allows students to access the internet and other network resources while in range of one of our many wireless access points.

**ONLINE LEARNING PLATFORM**

Liberty provides students with an online learning platform called Blackboard®. Blackboard serves a variety of purposes, allowing professors to make announcements, post assignments, and interact with students. Students will use Blackboard to submit coursework, complete online tests, and interact with their classmates.

**ADMINISTRATIVE SOFTWARE APPLICATION**

Liberty uses a web application called Banner to house all Liberty user account information. Banner is accessible to all Liberty staff, faculty, alumni, and students and is used to manage accounts information such as financial aid, accounts receivable, finance, and etc. Students access Banner (ASIST) from the main Liberty website and use ASIST to register for courses, complete financial aid, view academic records, review applications, and update personal information.

**IT TESTING AND TRAINING**

IT Testing and Training provides IT-related training to faculty and staff. Testing services are also offered to the University, students, and the general public for certification fields of expertise including Cisco, Apple, and Oracle. For more information, visit www.liberty.edu/training or to contact by phone call 434-592-7820 or 434-592-4600.

**IT MARKETPLACE**

The IT Marketplace is a one stop shop for recommended computers, software, and computer peripherals at discounted prices. The IT Marketplace place can be visited at www.liberty.edu/ITMarketplace

**MOBILE APPLICATIONS**

LUIT provides all Liberty users with two Liberty specific applications for mobile devices.

- **Bb Mobile Learn** is a free application that allows students and faculty to connect to their Blackboard courses. Currently Available for: Palm, Android, Blackberry, iPod, iPhone, and iPod touch devices.

- **MyLibertyU** is a free suite of applications that includes on-demand access to Liberty news, athletic news, scores and schedules, access to your courses through Blackboard Learn, a campus map with an interactive locator, access to Liberty images, videos, the course catalogue, and easy access to important phone numbers. Currently Available for: Palm, Android, Blackberry, iPod, iPhone, and iPod touch devices.

Additional information, including how to download Liberty mobile applications, can be found at www.liberty.edu/gomobile.
IPTV
IPTV allows students to watch 19 television channels anywhere on campus on their personal computer through Liberty’s wireless internet connection. IPTV can be accessed at IPTV.liberty.edu.

MYLU PORTAL
The MyLU portal is a customizable website that allows students to access a wide variety of Liberty information. It features widgets (small software programs) that display a specific piece of information such as Blackboard, Flames Cash, Liberty news, class schedule, Liberty announcements, financial aid information, and more. The portal can be located at MyLU.liberty.edu.

NETWORK PRINTING
Multiple network print stations are provided for students at Main Campus and Green Hall. A printer account is provided to every student and print costs are charged to their student account.

ONLINE WEB PRESENCE
Liberty provides an official webpage that can be used to access all Liberty information and major services such as Webmail, Banner (ASIST), Blackboard, Official Announcements, University Calendar, and Financial Aid. Liberty’s official webpage can be viewed at https://www.liberty.edu

Office of Disability Academic Support (ODAS)
Mr. Denny McHaney, B.S., M.Ed.
Director, Office of Disability Academic Support
Associate Professor of Education

Under the umbrella of the Center for Academic Support and Advising Services (CASAS), the Office of Disability Academic Support was created to coordinate academic support services for Liberty University students who have documented disabilities. Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of disability against students in institutions of higher education. Section 504 mandates “reasonable” accommodations to provide equal program access to all students with disabilities. Faculty must provide accommodations that meet the special needs of each student with a disability.

The University has an obligation to make reasonable accommodations in policies, practices or procedures when accommodations are needed to prevent discrimination on the basis of disability unless making the accommodations would fundamentally alter the nature of the service, program or activity, or would result in undue financial and administrative burdens.

A student who requests accommodations is required to sign a waiver form each semester giving Disability Support Advisors permission to send written summaries of the individual’s disability, as well as the requests for accommodations. Then each student is instructed to individually seek a private meeting with professors to discuss any accommodations that may be necessary. Professors only need to arrange for those accommodations which have been identified.

Students with documented disabilities may be eligible for some of the following services:
- Extended time for testing
- Testing in a quiet environment
- Note-taking help
- Priority pre-registration
- Interpreters

- Assistive technology lab
  - Kurzweil 1000 – scanning and reading software for the visually impaired
  - JAWS for Windows – screen reading software for the visually impaired
  - Kurzweil 3000 – scanning and reading software for students with reading disabilities
  - Dragon Naturally Speaking – speech recognition software which can turn speech into print
  - Inspiration – software which helps students learn visually and streamline projects
  - CCTV – magnification hardware for the visually impaired

Hands of Liberty,
Deaf and Hard of Hearing Services
Nicole D. Thorn, B.A., M.A., C.I., C.T.
Coordinator, Deaf and Hard of Hearing Services
Assistant Professor American Sign Language and Interpreting

Housed within the Office of Disability Academic Support (ODAS), Deaf and Hard of Hearing Services provides accommodations for students who are d/Deaf or hard of hearing. These services may include the provision of qualified Sign Language interpreters for academic classes and related events, cultural mediation, note takers, academic advising, priority classroom seating, and priority pre-registration. Our office is located on the second floor of DeMoss Hall in room 2016.

Health Services
Liberty University Health Services located in Green Hall near the LaHaye Student Union is a service of Centra Medical Group, providing quality medical care to the university community, assisting students, staff and faculty in maintaining and optimizing their health. Office hours are Monday – Friday, 8:00 am– 6:00 pm. To schedule an appointment, please call (434) 200-6370.

For more information visit the Health Services webpage at http://www.liberty.edu/index.cfm?PID=451.

Liberty University Dining Services
Liberty University Dining Services are offered at several locations throughout the campus. Reber-Thomas Dining Hall, the main campus dining facility, offers four dining sessions during the fall and spring semesters: breakfast, lunch, dinner, and late night.

Students residing on campus may select from a variety of meal plans and meal plan points which are added to the Flames Pass. Commuter students purchase meal plans and points on a semester basis.

Additional information on meal plans, nutritional information, locations, hours of operation and other services provided can be accessed at http://www.libertydining.com.

Liberty University Postal Services
Liberty University Post Office is located in Green Hall and maintains hours of operation from 8:30 am to 5:00 pm Monday-Friday, during the fall and spring semesters.

Each on campus resident student is assigned a Liberty University box number based on the location of their dorm to the nearest mail receptacle. Students can locate their Liberty University box number by logging onto ASIST and accessing the information through “My Housing and Dining.”

For more information related to Liberty University Postal Services, please see http://www.liberty.edu/postalservices.
ILRC is committed to being the primary library for Liberty University Online students by offering timely personal contact and document delivery in order to meet their special needs. This includes the delivery of books and journal articles as well as research and reference services. Fees are assessed for copying, mailing, and faxing.

Liberty University Online students can contact the ILRC by email research@liberty.edu or phone 434-582-2821

**Disability Support**

The Liberty University Online Office of Disability Academic Support (LU ODAS) exists to coordinate support services for online students with a documented disability. Under Section 504 of the Rehabilitation Act of 1973, we seek to provide "reasonable" accommodations and create equal program access to all students. Our office works in conjunction with students and faculty to ensure that reasonable accommodations are made for students with documented disabilities. For more information, visit the ODAS web page https://www.liberty.edu/index.cfm?PID=15659 (login required) or contact the Liberty University Online ODAS staff at luoodas@liberty.edu.

**Career Center**

The Career Center strives to assist students in realizing their God-given potential through developing career and education decisions that are rooted in their faith and values. They provide services and resources to help students utilize their academic training in preparation for their professional development. Through the Virtual Career Center, residential and online students, as well as alumni, have access to career services without closing hours.

**CAREER SERVICES**

- Online Job Database – LUnetWORK for full-time, part-time and internship opportunities
- Resume and Cover Letter Critiques and Workshops
- Job Search and Research
- Graduate School Preparation
- Experiential Learning Programs
- Internships and Externships

Several programs are available to assist students in determining career goals and implementing appropriate educational plans. Through the Virtual Career Center, online job listings, career counseling, and a computerized career assessment, students are encouraged to explore various occupational fields, develop job-hunting skills, and research graduate education programs. Students are also encouraged to participate in experiential education programs, such as externships and internships, which provide practical work experience and complement their formal education.

For more information on any of the stated topics, please visit the Career Center website at http://www.liberty.edu/career.

**INTERNSHIP PROGRAM**

All students are encouraged to complete an internship to assist with career planning and gain practical experience within their chosen field of study. Approximately sixty-percent of all interns receive a full-time job offer. Students may earn from one to six (in some cases nine) semester hours of credit. Many majors require at
least three credits. All applicants for credit internships, which are listed in the University’s Catalog, are processed through the Liberty University Career Center.

Completed applications must be submitted to the Career Center by the appropriate deadline (NO EXCEPTIONS).

The Career Center also provides a special internship opportunity through the Washington Semester Fellowship (WSF). This program allows students to live and work in Washington D.C. where they are placed in internships relevant to their career or academic interests. Students in the WSF earn six credits of internship while taking six online credits. Additional leadership and professional development training are also available to participants.

IMPORTANT INFORMATION REGARDING INTERNSHIPS AND CLINICAL PLACEMENTS

Students who are pursuing degrees leading to application for professional licensure or certification, and/or who will be participating in clinical placements, internships, or practica through their Liberty University program should be aware that their host facility may require a criminal background check, fingerprinting, or drug screening. In such situations, each student is responsible for obtaining and paying for the background check or other screening process and for delivering required documentation to the facility. Although the university will make reasonable efforts to place admitted students in field experiences and internship, it will be up to the host facility to determine whether a student will be allowed to work at that facility.

Students should further be aware that a criminal record may jeopardize licensure by the State certification board. Students seeking licensure are urged to contact the relevant licensing agency to determine the licensing requirements for the jurisdiction. Successful completion of a program of study at Liberty University does not guarantee licensure, certification, or employment in the relevant occupation.

Online Advocate Office

Jason Byrd, B.S., M.B.A.
Director of Online Advocate Office

The Liberty University Online Advocate Office is committed to making the student’s experience at Liberty University both positive and life changing. The Online Advocate Office works directly with advisors as well as university support offices to help students overcome obstacles on the journey from enrollment through graduation.

Additional information can be accessed online at http://www.luonline.com/index.cfm?PID=14289.

Liberty Online Ministries

Liberty Online Ministries provide spiritual resources to encourage and strengthen online students.

Various online resources are offered including Bible studies, articles on a variety of life issues of interest to students, and prayer ministry resources. All of this is available through a community web page designed to connect online students with other Liberty students within their geographic area. More information on the resources and services provided is available at http://www.libertyonlineministries.com/index.cfm.

Convocation and Campus Church

Rev. Johnnie Moore, Jr., B.S., M.A.R.
Vice President for Executive Projects and Spiritual Programs

As a dynamic institution vitally interested in the whole person, Liberty provides for physical, social, intellectual, and spiritual needs of the Liberty community. To meet these needs, Liberty provides opportunities for students to gather and serve as a community through convocations and campus church services. Liberty University Online students are encouraged to attend church services as well as convocation when completing on campus intensives.
A. Pierre Guillermin
Integrated Learning Resource Center

Library Faculty
Carl Merat, B.S., M.S.L.S.
Dean, Integrated Learning Resource Center
Marseille “Marcy” Pride, B.A., M.A., M.L.S.
Associate Dean of Research and Customer Services
Lowell Walters, B.S., M.S.L.S.
Associate Dean of Administration and Collection Services
Michael A. Cobb, A.A.S., B.A., M.L.S., M.A.
Electronic Resources Librarian
Kathryn Cox, B.A., M.S.L.S.
Research Assistance Librarian
Erin R. Crane, B.A., M.S.L.S.
Electronic Books Librarian
Kimberly J. Day, B.S.
Resource Sharing Librarian
Jeffrey M. Dull, B.S., M.S.L.S.
Liberty University Online Librarian
Thomas W. Fesmire, B.A., M.A., M.L.I.S.
Head, Cataloging and Metadata Services
Randy L. Miller, B.S., M.S.
Graduate Research Assistance Coordinator
Rory Patterson, B.A., M.A., M.L.I.S.
Research Assistance Librarian
Anne Reynolds, B.S., M.L.S.
Resource Management Librarian (Cataloging)
Abigail R. Sattler, B.S., M.S.
Archivist
Cynthia Schmidt, B.S., M.S.
Curriculum Librarian
Rachel E. Schwedt, B.A., M.L.S.
Head, Outreach and Customer Services
Gregory A. Smith, B.A., M.L.S.
Director, Management Information Services
Lori Beth Snyder, B.A., M.S.L.S.
Resource Management Librarian (Acquisitions)
Howard “Rusty” Tryon, B.A., M.L.S., M.Div
Head, Collection Management
Robert Weaver, B.A., M.L.S.
Collection Development Librarian

INSTRUCTIONAL RESOURCES
The ILRC’s library resources and services are housed primarily on the first floor, while student computing access is concentrated on the second and third floors. The ILRC is open for student use across a wide range of hours each week during the academic term.

INSTRUCTIONAL RESOURCES
The computing resources within the ILRC consist of more than 450 computers in 15 classroom labs, over 350 computers in various open computing spaces. With the exception of machines reserved for library catalog searching, all ILRC computers are pre-loaded with a variety of software titles available for student use, including Microsoft® Office, Adobe® Creative® Suite, Mathematica, and SPSS.

Classrooms in the ILRC support a wide array of disciplines, including business, computer science, graphic design, information technology, language, math, psychology, and video production. All ILRC computers have a high-speed connection to the Internet. In addition, wireless network signal is available throughout the facility, allowing laptop computer users to access the full array of network resources.

COLLECTIONS
The ILRC is an integral part of the educational process, providing digital and traditional information resources to support the University curriculum and mission. The ILRC collects and organizes resources across a wide range of media, including books, periodicals, audio-visual resources in various formats, musical scores, curriculum, and archival materials. Its physical collections consist of approximately 318,000 volume equivalents and 700 current periodical subscriptions.

While the ILRC expects to collect print resources for the foreseeable future, it has shifted to a significant degree from physical ownership to electronic access—a model that serves both residential and distance students. Digital information resources provided by the ILRC include some 200,000 electronic books and full-text content from more than 67,000 periodicals. The ILRC provides access to more than 300 online research resources from companies such as Dow Jones, EBSCO, JSTOR, LexisNexis, OCLC, ProQuest, the American Psychological Association, Emerald, Standard and Poor’s, and Thomson Gale. A large majority of these print and electronic resources are now available by searching a single discovery tool, Summon. Resources can be accessed directly from this one source or users are able to make a request for materials not currently owned by our library.

Students and faculty can request materials from libraries across the United States through the ILRC’s interlibrary loan service. Books and media borrowed from local and in-state libraries are often available in less than three days. Copies of periodical articles are typically delivered in digital form, often within two days or less.

The ILRC bears responsibility for collecting and providing access to academic publications and historical records created by members of the Liberty University community. Accordingly, the ILRC maintains an archive of physical resources and hosts an institutional repository known as Digital Commons.
CURRICULUM LIBRARY

The Curriculum Library supports the School of Education at Liberty University by providing access to a variety of instructional resources. Offerings include textbooks and teaching materials for pre-school through grade twelve as well as standardized tests. Educational games, manipulatives, and models enhance the collection.

An extensive selection of juvenile titles provides reinforcement for classes in Children’s Literature and Adolescent Literature in addition to classes in curriculum development. Materials related to educational theory and research can be found on the shelves of the main collection of A. Pierre Guillermin Library.

Audio-visual items, such as DVDs, CDs, and videos are also kept in the Curriculum Library along with musical scores.

SERVICES

ILRC functions are organized and serviced through a well-qualified faculty and staff. The ILRC provides a broad range of services to help students and faculty use information resources and technology effectively. These services include classroom-based instruction, personalized research assistance, and software support.

The ILRC provides many of its library services and resources to students in the Liberty University Online programs. Online students can access virtually all database resources through a proxy login system. In addition, they have direct toll-free telephone and email access to a librarian specializing in online support. A Reference Desk, staffed with librarians and specially trained research support specialists, is also available during all hours the library is open. The ILRC is committed to being the primary library for Liberty University Online students by offering timely personal contact and document delivery in order to meet their special needs. This includes the delivery of books and journal articles as well as research and reference services. Fees are assessed for copying, mailing, and faxing.

MEDIA SERVICES/CLASSROOM SUPPORT

The main purpose of Media Services/Classroom Support is to provide efficient technical support to our Faculty and Staff in the area of classroom technology. All of our classrooms are equipped with Smart Technologies, and we provide training to Faculty and Staff in using our multimedia equipment. Our goal is to combine the tools of education and technology, so they can be used together to enhance the learning experience at Liberty University.

MEMBERSHIPS

Academic libraries are undergoing significant changes as they adapt to the terms of a new information economy. Not only are information and technology resources in unprecedented demand, but they must be configured to support teaching, learning, and research regardless of the end user’s location. In this context, the ILRC benefits from collaboration with other agencies and professionals through membership in the Christian Library Consortium, the Consortium of College and University Media Centers, EDUCAUSE, InCommon, InfoComm, Lyrasis, VICULA (Virginia Independent College and University Library Association), VIVA (the Virtual Library of Virginia), and other information services organizations.
The Center for Writing and Languages (CWL), formerly known as the University Writing Program (UWP), was established in 2006 as part of Liberty’s efforts to improve graduate student writing. The CWL offers writing- and language-related services tailored to the University’s residential and online graduate populations, and it supports faculty members as they seek to incorporate writing instruction in their classrooms. Finally, the CWL offers help to any Liberty University affiliated scholars seeking to publish or present their work in professional venues.

The heart of the CWL is one-on-one tutoring. The CWL—the umbrella organization over the Graduate Writing Center (GWC), Undergraduate Writing Center (UWC), Online Writing Center (OWC), Foreign Language Lab (FLL), Online Foreign Language Lab (OFLL), and Spanish Writing Center (SWC)—employs advanced students with superior writing and teaching skills to offer individualized writing instruction to Liberty University students. Residential graduate students can schedule appointments with the GWC, and online graduate students can schedule appointments or paper-reviews through the OWC. A trained tutor will review drafts and offer feedback, suggestions for revision, and personalized instruction on all aspects of the writing process. Tutors can help with brainstorming, grammar, punctuation, content, organization, and documentation, and help is available to students from the earliest stages of a program through the thesis or dissertation.

In addition to tutoring, the CWL also offers a variety of tools to help students with their writing. The CWL web page (http://www.liberty.edu/academics/graduate/writing/) includes a large collection of worksheets and PowerPoint presentations on common topics such as “commas” or “APA Documentation.” In addition, the web page offers a variety of links to reliable online sources for writing instruction.

The CWL hosts conversation groups for non-native English speakers. In these groups, students practice their spoken English, read stories or other texts, and work together on developing reading and speaking competency in the English language. Group leaders are prepared to adjust their topics and teaching techniques to meet students’ needs. The CWL also has a Korean and Chinese tutor dedicated to helping Korean students who require more intensive language instruction than the conversation groups alone can offer.

The Directors of the CWL are accessible to faculty for classroom presentations or for help in developing teaching aids, rubrics, or assignments. CWL staff members routinely make presentations on topics such as documentation, common grammar errors, plagiarism, and many other writing-related skills in classrooms and in faculty workshops. In addition, all faculty and staff are encouraged to bring their academic work to the GWC for review and commentary by the Director.

Currently, all CWL services are free of charge to Liberty University students and faculty. Faculty may download any CWL-produced online materials for use in their classes.

The GWC is located in the GWC suite behind Jazzman’s on the second floor of the Integrated Learning Resource Center in DeMoss Hall. Students or faculty may contact the GWC by emailing graduatewriting@liberty.edu, or calling (434) 592-4727. The OWC may be accessed online at http://www.liberty.edu/onlinewritingcenter.

FOREIGN LANGUAGE LAB

In addition to the writing centers, the Center for Writing and Languages offers foreign language tutoring services through the Foreign Language Lab. The primary purpose of the Foreign Language Lab is to provide one-on-one and group tutoring sessions for students studying Chinese, French, German, and Spanish. However, tutoring for students who are learning English as a second language (ESL) is also provided.

The Foreign Language Lab employs advanced undergraduate students who have native speaking ability in the offered foreign languages and advanced knowledge of the grammar and writing skills correlated to those languages. Individuals can schedule a tutoring session ahead of time with the tutor or come for a walk-in appointment. They will receive personalized instruction on all areas related to language acquisition, including grammar, vocabulary, appropriate writing style, and oral and auditory practice and development.

In addition to providing foreign language and ESL tutoring, the Foreign Language Lab offers conversation groups in each language. Conversation groups help language learners practice their listening and speaking skills in a relaxed and open setting.

The Director of the Foreign Language Lab is available to faculty for classroom presentations or for help in developing teaching aids, rubrics, or assignments. In addition, all foreign language faculty are welcome to make the lab part of their students’ classroom experience, either by holding classes in the lab or requiring students to visit for tutoring services.

The OFLL employs highly qualified individuals with native-speaking ability who not only meet the language standards but are also skilled in effectively tutoring and teaching essential language skills. These tutors provide personalized instruction in all areas related to language acquisition, including grammar, vocabulary, appropriate writing style, and oral and auditory practice and development.

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Considering the long-distance nature of online learning, students will meet with tutors via Skype and MSN Messenger and can find out more information about this center and scheduling an appointment:

Website: http://www.liberty.edu/onlineforeignlanguagelab
Email: onlinefl@liberty.edu
Phone: (434)592-3175.

SPANISH WRITING CENTER: CENTRO DE ESCRITURA EN ESPAÑOL

In May of 2012, the Center for Writing and Languages (CWL) opened The Spanish Writing Center (SWC), or Centro de Escritura en Español (CEE), to provide writing tutoring services for Liberty University en Español (LUE) students. The SWC aims to improve LUE’s undergraduate and graduate student populations’ writing skills by providing written and live feedback on essays and other written assignments, administering writing skills development exercises, and developing flyers and presentations with quick reference information regarding grammar, formal/academic writing standards, writing styles (MLA, APA, and Turabian), and more. By providing these free services, the SWC improves the students’ chances for academic success.

While other universities have Spanish writing centers geared toward tutoring students learning the Spanish language, Liberty University’s SWC is a unique and innovative center that assists Spanish-speaking students who are writing in their native language. For more information, please visit the SWC at:

Website: http://www.liberty.edu/spanishwritingcenter
Email: spanishwritingcenter@liberty.edu
Phone: (434)592-3175

Courses of Instruction

GRST 500 Introduction to Graduate Writing No Credit
This course is designed to give students the skills they need to complete successful written projects in graduate-level courses. Students who pass the course will demonstrate proficiency in the following areas: grammar, punctuation, syntax, diction, organization, revision, documentation, and topic development. Offered in residential and online formats.

GRST 501 Graduate Writing No Credit
This elective course is designed to give students the skills they need to complete successful written projects in graduate-level courses. Students who pass the course will demonstrate proficiency in the following areas: grammar, punctuation, syntax, diction, organization, revision, documentation, and topic development. Offered online only.
Liberty University offers graduate degree programs of study in two formats:

- **Residential.** With the residential delivery format, courses in a program are delivered on campus [face-to-face] and generally last the standard semester.
- **Online.** With the online [distance education] delivery format, courses in a program are delivered to students through a virtual classroom experience that is flexible, personal and challenging. Through the online format a student can complete a program entirely online, with some exceptions in which a student is required to complete a minimum number of courses face-to-face on campus.

Regardless of format, the majority of the course work for any program of study must be earned at Liberty University. The requirements for graduation for all programs are listed in this Catalog and on degree completion plans, which are available online at [http://www.liberty.edu](http://www.liberty.edu).

Graduate degree programs with concentrations or cognates are listed below.

<table>
<thead>
<tr>
<th>College/School</th>
<th>Degree</th>
<th>Concentration(s) / Cognate(s)</th>
<th>Online</th>
<th>Resident</th>
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</thead>
<tbody>
<tr>
<td><strong>Doctoral Degrees</strong></td>
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<tr>
<td>School of Health Sciences</td>
<td>Doctor of Philosophy (Ph.D.)</td>
<td>Professional Counseling</td>
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<td>Pastoral Care and Counseling</td>
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<tr>
<td>Liberty University Baptist Theological Seminary</td>
<td>Doctor of Philosophy (Ph.D.)</td>
<td>Theology and Apologetics</td>
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<td>✓</td>
</tr>
<tr>
<td>School of Education</td>
<td>Doctor of Education (Ed.D.)</td>
<td>Educational Law</td>
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<td>✓</td>
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<td>Educational Leadership</td>
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<td>Curriculum and Instruction</td>
<td></td>
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<tr>
<td>Liberty University Baptist Theological Seminary</td>
<td>Doctor of Ministry (D.Min.)</td>
<td>Evangelism and Church Growth</td>
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<tr>
<td></td>
<td></td>
<td>Expository and Evangelistic Preaching</td>
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<td>Pastoral Counseling</td>
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<td>Pastoral Leadership and Management</td>
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<td>Worship Studies</td>
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<tr>
<td><strong>Post-Master’s Degrees</strong></td>
<td>Educational Specialist (Ed.S.)</td>
<td>Educational Law</td>
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<td>Curriculum and Instruction</td>
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<tr>
<td>Liberty University Baptist Theological Seminary</td>
<td>Master of Theology (Th.M.)</td>
<td>Biblical Studies</td>
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<td>Church History and Theology</td>
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<td>Practical Theology</td>
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<td><strong>First Professional Degrees</strong></td>
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<tr>
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<tr>
<td>Liberty University Baptist Theological Seminary</td>
<td>Master of Divinity (M.Div.)</td>
<td>Academic/Pre-Ph.D.</td>
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<td>Theological Studies</td>
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<td></td>
<td>Chaplaincy (72 hr or 93 hr)</td>
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<td>Missional Studies</td>
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<td>Pastoral Ministries</td>
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<td></td>
<td>Professional Ministries</td>
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<tr>
<td><strong>Master’s Degrees</strong></td>
<td>Master of Arts in English (M.A.)</td>
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<tr>
<td>College of Arts &amp; Sciences</td>
<td>Master of Arts in History (M.A.)</td>
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<tr>
<td></td>
<td>Master of Arts in Philosophical Studies (M.A.)</td>
<td>Christian Thought Philosophy</td>
<td></td>
<td>✓</td>
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<tr>
<td>Alton W. &amp; Lois B. Overton Graduate School of Business</td>
<td>Master of Arts in Management and Leadership (M.A.M.L.)</td>
<td></td>
<td></td>
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</tr>
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<td>Master of Business Administration (M.B.A.) (36 hr)</td>
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<td>College/School</td>
<td>Degree</td>
<td>Concentration(s) / Cognate(s)</td>
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<td>Resident</td>
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<tr>
<td>Alton W. &amp; Lois B. Overton Graduate School of Business</td>
<td>Master of Business Administration (M.B.A.) (45 hr)</td>
<td>Accounting, Criminal Justice Administration, Healthcare Management, Human Resources, International Business, Leadership, Marketing, Project Management, Public Administration, Public Relations</td>
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<td>✔</td>
</tr>
<tr>
<td></td>
<td>Master of Science in Accounting (M.S.)</td>
<td></td>
<td>✔</td>
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<tr>
<td>School of Communication</td>
<td>Master of Arts in Communication Studies (M.A.)</td>
<td>Interpersonal and Organizational Communication, Media and Communication Studies</td>
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<tr>
<td>School of Education</td>
<td>Master of Arts in Teaching (M.A.T.) 1</td>
<td>Elementary Education, Secondary Education, Special Education</td>
<td>✔</td>
<td>✔</td>
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<tr>
<td>Helms School of Government/ School of Law</td>
<td>Master of Arts in Public Policy (M.A.P.P.)</td>
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<tr>
<td>School of Health Sciences</td>
<td>Master of Arts in Human Services (M.A.) 1</td>
<td>Business, Children, Families, and the Law2, Christian Ministries, Communication Studies, Criminal Justice, Executive Leadership, Health and Wellness, Marriage and Family, Organizational Studies</td>
<td>✔</td>
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<td></td>
<td>Master of Arts in Marriage &amp; Family Therapy (M.A.) 1</td>
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<tr>
<td></td>
<td>Master of Arts in Professional Counseling (M.A.) 1</td>
<td>(48 hr or 60 hr)</td>
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<td></td>
<td>Master of Public Health (M.P.H.)</td>
<td>Global Health, Health Promotion, Nutrition</td>
<td>✔</td>
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<tr>
<td></td>
<td>Master of Science in Nursing (M.S.N.)</td>
<td>Nursing Administration, Nurse Educator</td>
<td>✔</td>
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<tr>
<td>School of Music</td>
<td>Master of Arts in Ethnomusicology (M.A.) 1</td>
<td></td>
<td>✔</td>
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<tr>
<td>College/School</td>
<td>Degree</td>
<td>Concentration(s) / Cognate(s)</td>
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<tr>
<td>Liberty University Baptist Theological Seminary</td>
<td>Master of Arts in Music and Worship (M.A.)</td>
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<td></td>
<td>Master of Arts in Christian Ministry (M.A.C.M.) ³</td>
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<td></td>
<td>Master of Arts in Global Studies (M.A.G.S.)</td>
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<td></td>
<td>Master of Arts in Pastoral Counseling (M.A.) ³</td>
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<td></td>
<td>Master of Arts in Theological Studies (M.A.T.S.)</td>
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<td></td>
<td>Master of Arts in Worship Studies (M.A.)</td>
<td>Church Planting Ethnomusicology Leadership</td>
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<tr>
<td></td>
<td>Master of Arts in Religion (M.A.R.) (45 hrs)</td>
<td>Law Studies ² Worship Studies</td>
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<tr>
<td></td>
<td>Master of Arts in Religion (M.A.R.) (60 hrs)</td>
<td>Marketplace Chaplaincy Pastoral Counseling Pastoral Ministry</td>
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</tr>
</tbody>
</table>

1 These programs may require a student to complete a minimum number of courses face-to-face on campus
2 Concentrations or Cognates in Law Studies are open to currently enrolled Liberty University School of Law J.D. students or Liberty University School of Law alumni. Please see the School of Law section of this Catalog.
3 The Master of Arts in Christian Ministry and the Master of Arts in Pastoral Counseling are also available online through Liberty University en Español. Additional information is available at http://www.luonline.com/index.cfm?PID=21499.

Course Numbering and Identification

Each course is identified by a four-letter prefix and a three-digit number. The letters represent the disciplinary area.

**Course Numbering**

<table>
<thead>
<tr>
<th>500</th>
<th>Basic Master’s Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>600</td>
<td>Advanced Master’s Level</td>
</tr>
<tr>
<td>700</td>
<td>Special Master’s Level and Doctoral Level</td>
</tr>
<tr>
<td>800</td>
<td>Doctoral Level</td>
</tr>
<tr>
<td>900</td>
<td>Advanced Doctoral Level</td>
</tr>
</tbody>
</table>

**Course Prefixes**

- ACCT  Accounting
- APOL  Apologetics
- BIOL  Biology
- BMAL  Business Management and Leadership
- BUSI  Business
- CHHI  Church History
- CHPL  Chaplaincy Ministry
- CJUS  Criminal Justice
- CLED  Christian Leadership
- CMIN  Children’s Ministry
- COMS  Communication Studies
- COUC  Counseling (Ph.D. students only)
- COUN  Counseling
- DISS  Dissertation
- DMIN  Doctor of Ministry
- DSMN  Discipleship Ministries
- EDUC  Education
- ENGL  English
- ETHM  Ethnomusicology
- EVAN  Evangelism
- GLST  Global Studies
- GOVT  Government
- GRST  Graduate Studies
- HIEU  European History
- HIST  General History
- HIUS  United States History
- HIWD  World History
- HLTH  Health
- HOMI  Homiletics
- HSER  Human Services
- LAW  Law
- MATH  Mathematics
- NBST  New Testament Biblical Studies
- NGRK  New Testament Greek
- NURS  Nursing
- PADM  Public Administration
- PPOG  Public Policy – Government
- PPOL  Public Policy – Law
- OBST  Old Testament Biblical Studies
- OTCL  Old Testament Cognate Languages
- PACO  Pastoral Counseling
- PHIL  Philosophy
- PLED  Pastoral Leadership
- RTCH  Research Methods and Teaching
- SMGT  Sport Management
- THEK  Theological English for Korean Students
- THEO  Theology
- WMUS  Worship Music
- WRSP  Worship Studies
- YOUT  Youth Ministries
PURPOSE
The College of Arts and Sciences provides learning opportunities in the academic disciplines relating to man’s cultural, social and scientific achievements. The College offers instruction in English, family and consumer sciences, French, geography, history, humanities, linguistics, mathematics, military science, philosophy, physics, sociology, Spanish, and Teaching English as a Second/Foreign Language.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Discuss English language and literature and critical theory in a manner appropriate to the field.
2. Produce in-depth research using appropriate scholarly methods and resources.
3. Write in a professional and scholarly manner.
4. Evaluate the relationships between literary works and their contexts.
5. Analyze literary texts, theory, and history through a Christian worldview.

PROGRAM SPECIFIC ADMISSION PROCEDURES
In addition to the general admission requirements, specific admission procedures to the M.A. in English are as follows:
1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. Applicants should hold a 3.00 GPA for undergraduate study. Applicants close to the requirement may be considered for enrollment in the program on a probationary basis but will not qualify for Graduate Assistantship positions. These students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
3. Applicants must have completed a bachelor’s degree, with the completion of at least 15-18 hours in upper-division English by the end of their second semester of enrollment.
4. Applicants are required to submit current GRE scores.
5. Applicants must submit a writing sample explaining why they wish to pursue an advanced degree in English.
6. Applicants must submit a professional letter of recommendation.
7. TOEFL (if applicable)

TRANSFER CREDIT
Students may transfer up to two graduate level courses (total of 6 credit hours) from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B; and courses must have been completed within 10 years of the start date of the program. Credits from a prior degree earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation as stated in the Liberty University catalog, M.A. in English graduates must meet the following requirements:
• Complete 36 total hours.
• A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
• A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
• Maintain a minimum cumulative GPA of 3.00.
• No more than two grades of C may be applied to the degree.
• No grades of D may be applied to the degree.
• Possess reading proficiency in a language other than English
• Complete the M.A. in English within five years
• All Resident students are required to enroll in and pass GRST 500 in their first semester.
• Complete the thesis or non-thesis track within the M.A. in English
• Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Arts in English (M.A.) (36 hrs)

<table>
<thead>
<tr>
<th>Program Option: Resident Format</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Area 1 – Core (12 hrs)</strong></td>
</tr>
<tr>
<td>ENGL 501 Christian Poetics 3</td>
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<tr>
<td>ENGL 503 Bibliography and Research 3</td>
</tr>
<tr>
<td>ENGL 505 Advanced Literary Criticism 3</td>
</tr>
<tr>
<td><strong>Choose one course from:</strong></td>
</tr>
<tr>
<td>ENGL 507 Teaching Composition (GSA’s) 3</td>
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<tr>
<td>ENGL 554 Teaching Writing Across the Curriculum (non-GSAs) 3</td>
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<tr>
<td><strong>Area 2 – Literature (12 hrs)</strong></td>
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<tr>
<td><strong>Choose four courses from:</strong></td>
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<tr>
<td>ENGL 510 Studies in Ancient Lit/Classics 3</td>
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<tr>
<td>ENGL 511 Christian Authors 3</td>
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<tr>
<td>ENGL 512 Seminar in British Authors 3</td>
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<tr>
<td>ENGL 515 Studies in British Literature 3</td>
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<tr>
<td>ENGL 517 Old English Literature 3</td>
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<tr>
<td>ENGL 523 Shakespeare 3</td>
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<tr>
<td>ENGL 529 Studies in American Literature 3</td>
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<td>ENGL 532 Seminar in American Authors 3</td>
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<tr>
<td>ENGL 537 African-American Literature 3</td>
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<tr>
<td>ENGL 595 Directed Research* 3</td>
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<tr>
<td>ENGL 613 Contemporary and Postmodern Literature 3</td>
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<tr>
<td>ENGL 656 World Literatures 3</td>
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<tr>
<td><strong>Area 3 – Electives (6 hrs)</strong></td>
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<tr>
<td><strong>Choose two courses from the following list or substitute any courses not already taken in Area 1 and 2:</strong></td>
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<tr>
<td>ENGL 513 Linguistics 3</td>
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<tr>
<td>ENGL 533 Advanced Grammar 3</td>
</tr>
<tr>
<td>ENGL 550 Nonfiction Writing 3</td>
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<tr>
<td>ENGL 551 Poetry Writing 3</td>
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<tr>
<td>ENGL 552 Fiction Writing 3</td>
</tr>
<tr>
<td>ENGL 562 Text Analysis 3</td>
</tr>
<tr>
<td>ENGL 564 English as a Global Language 3</td>
</tr>
<tr>
<td><strong>Area 4 – Thesis or Electives (6 hrs)</strong></td>
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<tr>
<td><strong>Choose two courses from the following list or substitute any courses not already taken in Area 1, 2, and 3:</strong></td>
</tr>
<tr>
<td>ENGL 689^1 Thesis Proposal and Research 3</td>
</tr>
<tr>
<td>ENGL 690 Thesis Defense 3</td>
</tr>
</tbody>
</table>

^1 Approval of Program Director required for ENGL 595

Any thesis student who is not ready for enrollment in ENGL 690 after completing ENGL 595 may be required as determined by the student’s thesis chair, to repeat ENGL 689 until deemed ready for enrollment in ENGL 690.

DEGREE COMPLETION PLANS (DCP)

Degree Completion Plans for the Master of Arts in English program are available online from the Registrar’s webpage at http://www.liberty.edu/dcps.

Department of History

David L. Snead, B.A., M.A., Ph.D.
Chair, Department of History
Professor of History

Samuel C. Smith, B.A., M.A., Ph.D.
Director, History Graduate Program
Associate Professor of History

RESIDENTIAL FACULTY

Professor
Schultz; Snead

Associate
Blass; Davis; Mann; Melton; Saxon; Smith, S. C.

Assistant
Smith, C.

Master of Arts in History (M.A.)

PURPOSE

This program complies with regional accreditation standards, and is designed to promote superior academic scholarship and professionalism for those students continuing their education or entering vocations in the field of history. It seeks to prepare students to understand history’s place in God’s plan and to meet the challenges posed by history vocations.

PROGRAM LEARNING OUTCOMES

The student will be able to:
1. Apply a Christian worldview in their study of history;
2. Demonstrate knowledge in research methodology;
3. Analyze historiographical positions at a graduate level;
4. Communicate effectively in written and oral form.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the general admission requirements, specific admission procedures to the Master of Arts in History program are as follows:
1. Applicants should apply at least one semester in advance of enrollment. Students interested in being considered for a Graduate Assistantship starting in the Fall semester should apply by February 15 and for those starting in the Spring semester by November 15.
2. Official transcripts indicating successful completion of a baccalaureate degree program from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.) must be mailed directly from the Registrar of the college(s) attended to the Office of Graduate Admissions.
3. Applicants should hold a cumulative GPA of 3.00 on a scale of 4.00 for undergraduate study. Applicants who do not meet this requirement may be considered for enrollment in the program on a probationary basis but may not qualify for assistantship positions until a 3.00 average is earned in graduate study. These students are required to take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
4. The Department of History will give preference to applicants who have completed a B.S. or B.A. in History or a related discipline before their first semester of enrollment. However, the Department will also consider students with degrees from other disciplines.
5. Applicants should have at least 30 semester hours in undergraduate history courses. Applicants with between 18 and 29 hours in undergraduate history courses may have to take additional history courses beyond those required for the M.A. degree. Those with less than 18 semester hours must take additional history courses beyond those required for the M.A.
6. Applicants are required to submit current GRE scores. The minimum acceptable scores are 155 (verbal/quantitative) and 3.5 (analytical writing).
7. Applicants must submit a 10-12 page typed sample of a research paper with their application. The paper should use the Turabian (Chicago Manual) Style for citations and formatting.
8. Applicants must submit a 300- to 500-word statement as to why they want to pursue a M.A. in History at Liberty University.

**COURSE REQUIREMENTS**

The Master of Arts in History offers two tracks, thesis or non-thesis. Students pursuing the thesis track will take eight graduate courses (24 hours) and then write a thesis (6 hours). Students pursuing the non-thesis track will take twelve courses (36 hours). Regardless of track, all students will take 12 hours of core courses as part of their total hours.

**TRANSFER CREDIT**

Students may transfer up to two graduate level courses (total of 6 credit hours) from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B; and courses must have been completed within 10 years of the start date of the program. No core courses, except for HIST 500, can be transferred from another institution. Credits from a prior degree earned through Liberty University are considered transfer credits.

**GRADUATION REQUIREMENTS**

1. Satisfactory completion of all course and/or thesis requirements in either the thesis (30 hours) or non-thesis (36 hours) tracks. Students must complete all courses with a 3.00 or higher cumulative grade point average.
2. Thesis Option program: A minimum of 24 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
3. Non-Thesis Option program: A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
4. For each option, a maximum of six (6) hours of transfer credit, including credit from a degree one the same academic level previously earned through Liberty, may be applied to the degree.
5. Students must receive at least a B in each of the program’s core courses.
6. No more than two grades of C may be applied to the degree.
7. No grade of D may be applied to the degree.
8. Students pursuing an M.A. in History (thesis-track) with a European emphasis must have completed the equivalent of 12 hours at the undergraduate level in one language other than English or demonstrate a reading competency in a non-English language.
9. Degree must be completed within five years.
10. All Resident students are required to enroll in and pass GRST 500 in their first semester.

11. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

**Programs of Study**

**Master of Arts in History (M.A.) (30 hrs)**

- **Thesis Track**
  - Program Option: Resident Format Only
    - HIST 500 Historical Methods 3
    - HIST 501 Historiography 3
    - HIST 550 Readings in American History 3
    - HIST 551 Readings in Modern European History 3
  - History Elective Courses1
    - Choose three 500-600 level courses
      - HIST/HIEU/HIUS/HIWD 9
  - Graduate Elective Course1
    - Choose one 500-600 level graduate course, including History electives not already taken 3
  - Thesis (6 hrs)
    - HIST 6892 Thesis Proposal and Research 3
    - HIST 690 Thesis Defense 3

**Master of Arts in History (M.A.) (36 hrs)**

- **Non-Thesis Track**
  - Program Options: Resident Format Only
    - HIST 500 Historical Methods1 3
    - HIST 501 Historiography 3
    - HIST 550 Readings in American History 3
    - HIST 551 Readings in Modern European History 3
  - History Elective Courses (18 hrs)2
    - Choose six 500-600 level courses:
      - HIST/HIEU/HIUS/HIWD 18
  - Graduate Elective Courses (6 hrs)2
    - Choose two 500-600 level graduate course, including History electives not already taken 6

**DEGREE COMPLETION PLANS (DCP)**

The Degree Completion Plans for the Master of Arts in History program are available online from the Registrar’s webpage at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps).
**Department of Philosophy**

Gary R., Habermas, B.R.E., M.A., Ph.D.
Chair, Department of Philosophy
Distinguished Research Professor of Apologetics and Philosophy

Edward N. Martin, B.A., M.A., Ph.D.
Co-Chair, Department of Philosophy
Director, Master of Arts in Philosophical Studies
Professor of Philosophy and Theology

**RESIDENTIAL FACULTY**

Distinguished Research Professor
Habermas
Professor
Baggett, Beck, Foreman, Hinkson, Martin, E., Provenzola
Associate Professor
Jones, M.

**Master of Arts in Philosophical Studies (M.A.)**

**PURPOSE**

C. S. Lewis maintained that good philosophy must be maintained and furthered carefully, for at least one very important reason: to answer bad philosophy. If ideas have consequences, and really bad ideas have really bad consequences—which is certainly born out in all periods of time, including our own—even, then we seem justified in holding and hoping that good ideas can have really good consequences. It is our fervent belief and hope that providing a Christ-centered program in Philosophy and Christian Philosophy will further the mission of our University, in teaching the skills, knowledge, and values (all three critically important classical philosophical terms) to students to positively impact today’s world. The impact on our world will be seen in the graduate’s skills of the proper philosophy of technology, work and play; the graduate’s knowledge of the nature of key philosophical concepts in metaphysics, epistemology, aesthetics and ethics, right and wrong, beautiful and ugly, sacred and profane, being spiritually grounded individuals who relate well with others, being eager to understand and pray and work against injustices in the world of people and against the world itself; and, finally, the graduate’s values of the dignity and respect due to persons by dint of our being forged in the image of the true Master Craftsman of our souls and our very lives. Soli Deo gloria!

The Master of Arts in Philosophical Studies is a residential-only program designed for persons desiring a graduate-level education in Philosophy, Christian Thought/Apologetics, and studies in the Christian worldview, as an excellent basis for graduate work at the doctoral level, or to provide advanced study for personal enrichment in one or more of these areas of research. For the pastor serving in a local church, these programs are suitable for advanced continuing education. However, they are not designed for pastoral training.

**PROGRAM LEARNING OUTCOMES**

The student will be able to:

1. Apply a Christian worldview in their study of philosophy and related fields;
2. Demonstrate an ability to conduct research at the graduate level with appropriate citation and awareness of research tools and methods;
3. Evaluate major contemporary Christian options in metaphysics, epistemology, ethics, apologetics or related disciplines in philosophical studies;
4. Exhibit excellence in written and oral skills, commensurate to the Master’s level; and,
5. Understand how to conduct oneself as a Christian researcher guided by a Christian ethical value system.

**PROGRAM SPECIFIC ADMISSION REQUIREMENTS**

In addition to the general admission procedures, the following regulations will govern admission into the M.A. in Philosophical Studies program:

1. Minimum cumulative undergraduate GPA of 3.00 on a scale of 4.00.
2. The applicant must have a minimum score of 900 (a combination of the Verbal and Quantitative scores) on the Graduate Record Examination (GRE), or have successfully completed 12 credit hours of graduate-level coursework.
3. The Department of Philosophy will give preference to applicants who have completed a B.A. in Philosophy or a B.A. or B.S. in Religion (or a related discipline) before enrolling in the program. However, the Department will consider degrees from other disciplines.
4. First-time applicants are asked to submit a written recommendation from a pastor.
5. Questionnaire/Personal Statement

An applicant who fails to meet the requirements listed above may be admitted on Probationary status. Students admitted on Academic Probation must take and pass GRST 500 – Introduction to Graduate Writing their first semester. The deficiencies in prior training may then be satisfied with undergraduate courses. After satisfying admissions requirements and after having completed no more than nine hours toward graduation, the student may then apply for degree candidacy.

**TRANSFER CREDIT**

Students may transfer up to two graduate level courses (total of 6 credit hours) from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B, and courses must have been completed within 10 years of the start date of the program. Credits from a prior degree earned through Liberty University are considered transfer credits.

**COURSE REQUIREMENTS**

When possible, students should strive to take THEO 680 during the first Spring semester of their program. Seminars (PHIL 597, 697) are offered frequently, and on a rotating basis with various topics, and can be taken multiple times for this reason. The program director can advise you of upcoming courses to be offered and help you determine times and dates of various phases of one’s program. It should be noted that the MAPS program includes a thesis that normally takes two semesters or more to complete.

**FOREIGN LANGUAGE REQUIREMENT**

Master of Arts in Philosophical Studies students may meet the foreign language requirement in one of the following three manners:

1. Successfully complete 12 undergraduate hours or nine graduate hours of one foreign language with an overall average of B;
2. Successfully perform in a translation examination, with test and score determined by the appropriate department; and
3. Successfully complete a Foreign Language Reading Competency Test developed by the Educational Testing Services of Princeton, NJ.
Each M.A. in Philosophical Studies (MAPS) student is required to obtain a copy of the Graduate Studies Handbook. This publication gives policies and procedures that are unique to the M.A. program, outlines steps to be followed in securing the mentor for the thesis, as well as deadlines for this process, and provides other information that will assist the MAPS student.

**Comprehensive Exam**

The M.A. in Philosophical Studies program requires a comprehensive exam over the area of concentration.

Four testing times have been established for comprehensive exams. They are:
1. January (one week prior to first day of second semester)
2. Week following spring vacation
3. August (one week prior to first day of first semester)
4. Week following fall break of Thanksgiving break

The comprehensive exam must be taken no less than one month prior to the month of anticipated graduation.

**Graduation Requirements**

In addition to general regulations governing graduation, M.A. in Philosophical Studies graduates must meet the following requirements:

1. Must complete 36 semester hours and have a cumulative grade point average of 3.00 in M.A. work.
2. A minimum of 30 semester hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. No more than two (2) grades of C may be applied to the degree.
5. No grade of D may be applied to the degree.
6. Proficiency in one foreign language for research.
7. Must pass a major comprehensive exam over the area of concentration.
8. Must successfully complete a thesis in the area of concentration which demonstrates research ability with a minimum grade of B.
9. Degree must be completed within five years.
10. All Resident students are required to enroll in and pass GRST 500 in their first semester.
11. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

**Program of Study**

A program of study in the M.A. in Philosophical Studies may be constructed by the student in consultation with the appropriate Program Director and the approval of the Academic Dean. The program of study must be developed before the student matriculates, but modifications may be made afterward with the approval of the Program Director. The program of study may be focused entirely on one area or may be a program that integrates the different areas of concentration. There are two areas of concentration: Philosophy or Christian Thought (Apologetics).

### Program of Study

<table>
<thead>
<tr>
<th>Master of Arts in Philosophical Studies (M.A.) (36 hrs)</th>
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</thead>
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<tr>
<td><strong>Program Option: Resident Format Only</strong></td>
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<tr>
<td><strong>Foundation Courses (9 hrs)</strong></td>
</tr>
<tr>
<td>Choose one Biblical Studies course:</td>
</tr>
<tr>
<td>NBST 500 The New Testament World</td>
</tr>
<tr>
<td>NBST 521 New Testament Orientation I</td>
</tr>
<tr>
<td>NBST 522 New Testament Orientation II</td>
</tr>
<tr>
<td>NBST 525 New Testament Introduction</td>
</tr>
<tr>
<td>NBST 652 Hermeneutics</td>
</tr>
<tr>
<td>OBST 590 Old Testament Introduction</td>
</tr>
<tr>
<td>OBST 591 Old Testament Orientation I</td>
</tr>
<tr>
<td>OBST 592 Old Testament Orientation II</td>
</tr>
<tr>
<td>Choose one Theological Studies course:</td>
</tr>
<tr>
<td>THEO 503 Modern and Contemporary Christian Thought</td>
</tr>
<tr>
<td>CHHI 662 Historical Development of Christian Theology</td>
</tr>
<tr>
<td>Choose one Philosophy/Apologetics course:</td>
</tr>
<tr>
<td>APOL 500 Introduction to Apologetics</td>
</tr>
<tr>
<td>PHIL 550 Introduction to Philosophy of Religion</td>
</tr>
<tr>
<td>PHIL 625 Religious Epistemology</td>
</tr>
<tr>
<td><strong>Concentration Courses (21 hrs)</strong></td>
</tr>
<tr>
<td>(Choose Philosophy or Christian Thought)</td>
</tr>
<tr>
<td>Research and Thesis Practicum (6 hrs)</td>
</tr>
<tr>
<td>THEO 680 Research Methods</td>
</tr>
<tr>
<td>THEO 690 Thesis Defense</td>
</tr>
</tbody>
</table>

*Any student who is not ready for enrollment in THEO 690 after completing THEO 680 may be required, as determined by the student’s thesis chair, to take THEO 689 Thesis Proposal and Research, and may be required to repeat THEO 689 until deemed ready for enrollment in THEO 690.*

**Degree Completion Plan (DCP)**

The Degree Completion Plan for the Master of Arts in Philosophical Studies program is available online at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps).
Alton W. and Lois H. Overton Graduate School of Business

Scott Hicks, B.S., M.B.A.
Dean, School of Business
Assistant Professor of Business

Anita Satterlee, B.S., M.A., Ed.D.
Associate Dean, School of Business
Professor of Business

Associate Dean, School of Business
Interim Chair, Department of Management, International Business, Human Resources and Marketing
Assistant Professor of Business

Melanie Hicks, B.S., M.B.A., D.B.A.
Chair, Graduate Business Programs
Director of Accreditation
Professor of Accounting

Gene Sullivan, B.S., M.S., M.R.E., Ph.D.
Chair, Department of Accounting, Finance, and Economics
Professor of Accounting

Terrence Conner, B.S., M.A.
Chair, School of Business
Assistant Professor of Business

David Calland, B.S., M.B.A., Ph.D.
Chair, School of Business
Associate Professor of Business

David Duby, B.S., M.S., Ph.D.
Chair, School of Business
Associate Professor of Business

Brian Satterlee, B.S., M.S., Ed.D., D.B.A.
DBA Program Director
Professor of Business

Mark Shaneck, B.S., B.A., M.S., Ph.D.
Interim Chair, Business Management Information Systems
Assistant Professor of Computational Sciences

RESIDENTIAL FACULTY
Professor
George; Hicks, M.; Light, A.; Moore; Preacher; Satterlee, A.; Satterlee, B.; Shelton; Sones, Sullivan, G.

Associate Professor
Brunson; Duby; McLaughlin; Tucker; Young, G.; Young, P.

Assistant Professor
Shaneck

DISTANCE EDUCATION FACULTY
Assistant Professor
Boyce; Corum; Erickson; Hinton; Johnson, D.; Jose; Karaffa; Kippenhan; Maddox; Marin; Matthews, A.; McCarty; McChesney; McFaul; Perry; Poirier; Quigg; Rauch; Richmond; Saer; Saunders; Schultz, J.; Sette-Roach; Smith, G.; Spotts; Sullivan, A.; Waldo; White, D.; White, W.; Willert; Wilson

PURPOSE
To educate our business students with the values, knowledge, and skills they need in the development of the whole person to enable them to impact their world.

Inherent in this mission are the following fundamental imperatives:
1. That all teaching be given within a distinctively Christian worldview.
2. That the Word of God be honored as the final authority for life and practice.
3. That justice and ethics be exalted within a context of limited government and a free market system in a global economy.
4. That all of life’s tasks are sacred and are to be done as unto the Lord.
5. That the education process be a collaboration with faculty and staff, helping to transform students into self-sufficient, lifelong learners.
6. That courses of instruction be designed and delivered to provide our graduates with a competitive advantage as they pursue their chosen careers.

TRANSFER OF CREDIT
Applicants may transfer coursework based on the program to which they are applying. Please refer to the transfer section of this Catalog for specific hour amounts. In order for a transferred course to replace a Liberty University core course, the following requirements must be met:
1. The school at which the course was taken must be appropriately accredited.
2. The course credit must be at least three semester hours or five quarter hours.
3. The student must have earned a grade of B or better in the course.
4. The course must overlap one of Liberty’s core courses by at least 80%.
5. The course(s) to be transferred must have been completed within seven years of the start date of the student’s program at Liberty University.
6. Credits from a prior degree earned through Liberty University are considered transfer credits.

Courses related to business administration that meet all but criterion #4 above may be transferred in as elective courses. Transfer credit for BUSI 690 – Policy and Strategy in Global Competition will not be given. Courses from an earned master’s degree will not transfer.

Students having graduated with the Master of Science in Management (M.S.M.) degree or the Master of Science in Accounting (M.S.A.) degree may not transfer credits into the Master of Business Administration program (M.B.A.). Students having graduated from the Master of Arts in Management and Leadership (M.A.M.L.) program may transfer a total of 12 credit hours into the Master of Business Administration program (M.B.A.). Students desiring the M.B.A. degree will need to complete a Change of Program form in the Registrar’s office before completion of the M.S.M. or M.S.A. degrees.

Master of Arts in Management and Leadership (M.A.)

PURPOSE
The Master of Science in Management and Leadership is a 30-hour graduate program that will provide students with a foundation in business, leadership and management and is for those from any academic background. The goal is to develop management,
leadership and business knowledge within the Christian worldview. In pursuit of this purpose, the M.A. in Management and Leadership degree faculty seeks the following student learning outcomes:

**PROGRAM LEARNING OUTCOMES**

The student will be able to:

1. Incorporate Christian worldview perspectives when solving management and leadership ethical dilemmas.
2. Evaluate and present scholarship relevant to management and leadership contexts.
3. Solve complex management and leadership issues within various contexts.
4. Examine effective management and leadership practices.

**PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS**

In addition to the general admission requirements, admission to candidacy in the M.A. in Management and Leadership program requires:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 2.50 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)

Students who do not meet all of the above requirements may be admitted on Provisional status; these students must take a course grade of C or better in their first semester. Students who have less than an undergraduate 2.00 GPA will not be admitted to the program.

**GRADUATION REQUIREMENTS**

In addition to other regulations governing graduation, as stated in the Liberty University catalog, M.A. in Management and Leadership students must meet the following requirements:

1. Complete 30 total hours.
2. A minimum of 24 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level, previously earned toward the degree at Liberty, or any other accredited college or university.
4. A minimum of 2.50 GPA while attending Liberty University.
5. All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 – Introduction to Graduate Writing in their first semester. Students who have less than an undergraduate 2.00 GPA will not be admitted to the program.
6. Degree must be completed within five years from the date of admission.
7. Liberty University credits earned toward a degree must have been earned within the past seven years of the completion date, or students will be required to retake the course.
8. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

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**Program of Study**

**Master of Arts in Management and Leadership (M.A.)**

**Program Option: Online Format**

<table>
<thead>
<tr>
<th>Program</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BMAL 500</td>
<td>Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>BMAL 501</td>
<td>Executive Leadership and Management</td>
<td>3</td>
</tr>
<tr>
<td>BMAL 550</td>
<td>Effective Executive Communication</td>
<td>3</td>
</tr>
<tr>
<td>BMAL 560</td>
<td>Corporate Responsibility</td>
<td>3</td>
</tr>
<tr>
<td>BMAL 602</td>
<td>Non-Profit Management</td>
<td>3</td>
</tr>
<tr>
<td>BMAL 603</td>
<td>Entrepreneurship</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 520</td>
<td>Strategic Marketing Management</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 530</td>
<td>Managerial Finance</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 561</td>
<td>Legal Issues in Business</td>
<td>3</td>
</tr>
<tr>
<td>BUSI 604</td>
<td>International Business</td>
<td>3</td>
</tr>
</tbody>
</table>

1 Students may choose BMAL 603 or 500-600 level ACCT/BMAL/BUSI elective where prerequisites have been met.

**Master of Business Administration (M.B.A.)**

**PURPOSE**

The Master of Business Administration is a 45-hour program that provides master’s level training to prepare persons for business leadership. In addition to a strong core curriculum, students are able to specialize in one of ten key business areas: Accounting, Criminal Justice Administration, Healthcare Management, Human Resource Management, International Business, Leadership, Marketing, Project Management, Public Administration, and Public Relations. Alternatively, a student may choose to pursue the general program. In accordance with the mission of Liberty University, the graduate faculty seeks to educate the whole person, developing the values, knowledge, and skills individuals need to impact their business world. The context for all instruction is the Christian worldview. In pursuit of this purpose, the M.B.A. faculty seeks the following program learning outcomes:

**PROGRAM LEARNING OUTCOMES**

The student will be able to:

1. Incorporate Christian worldview perspectives when solving management and leadership ethical dilemmas.
2. Evaluate and present scholarship relevant to management and leadership contexts.
3. Solve complex management and leadership issues within various contexts.

**PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS**

In addition to the general admission requirements, admission to candidacy in the M.B.A. program requires:

1. Earned baccalaureate degree in a business discipline or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 3.00 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)
5. Fifteen hours of upper-level undergraduate business courses from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)

Students who do not meet the minimum GPA requirement may be admitted on Academic Probation status; these students must take and pass GRST 500 – Introduction to Graduate Writing in their first
semester. Students who do not have the 15 hours of upper level undergraduate business courses will be denied admission and automatically moved to the M.A. in Management and Leadership program. Once the student has completed BUSI 520, BUSI 530, BUSI 561 and BUSI 604 with a minimum 3.00 GPA, they may request admission to the M.B.A. program.

Additional prerequisites for admission to the Master of Business Administration – Accounting program include:
- ACCT 211 Principles of Accounting I
- ACCT 212 Principles of Accounting II
- ACCT 301 Intermediate Accounting I
- ACCT 302 Intermediate Accounting II
- ACCT 311 Cost Accounting I
- ACCT 404 Auditing
- ACCT 401 Taxation I
- OR
- ACCT 412 Taxation II

Students without an accounting undergraduate degree are recommended to take ACCT 403 Advanced Accounting II in order to meet the governmental accounting course requirement for the CPA exam.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation, as stated in the Liberty University Catalog, M.B.A. students must meet the following requirements:

1. Complete 45 total hours, if completing a cognate; 33 hours must be completed through Liberty University. Complete 36 hours if completing a general MBA; 30 hours must be completed through Liberty University.
2. Maintain a 3.00 GPA to remain in the program, with no more than two C's permitted. While all course grades are averaged into the GPA, credit toward degree completion is not granted for a grade of D or F. Students may petition the School of Business to repeat up to two courses in which a C or below was earned. The most recent grade will be calculated into the GPA.
3. Additional requirements, beyond those listed on the degree completion plan, may be necessary depending upon the student’s academic background, and the degree being pursued (i.e. course prerequisites at the undergraduate level may be required before enrollment in graduate course work can take place).
4. Resident students are required to pass GRST 500 or the graduate writing assessment.
5. Online students will be required to pass the graduate writing assessment.
6. Degree must be completed within five years from the date of admission.
7. Liberty University credits earned towards a degree must have been earned within the past seven years of the completion date, or students will be required to retake the course.
8. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Business Administration (M.B.A.) (45 hrs)

<table>
<thead>
<tr>
<th>Program Options: Online or Resident1 Format</th>
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</thead>
<tbody>
<tr>
<td>Core Courses (33 hrs)</td>
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<tr>
<td>BUSI 520 Strategic Marketing Management</td>
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<tr>
<td>BUSI 530 Managerial Finance</td>
</tr>
<tr>
<td>BUSI 561 Legal Issues in Business</td>
</tr>
<tr>
<td>BUSI 600 Business Research Methods</td>
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<tr>
<td>BUSI 601 Accounting for Decision Making</td>
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<td>BUSI 604 International Business</td>
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<tr>
<td>BUSI 610 Organizational Design and Structure</td>
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<td>BUSI 620 Global Economic Environment</td>
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<td>BUSI 642 Contemporary Issues in Human Resource Management</td>
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<tr>
<td>BUSI 650 Operations Management</td>
</tr>
<tr>
<td>BUSI 660 Policy and Strategy in Global Competition</td>
</tr>
</tbody>
</table>

Cognate Courses – Select from the following options: 12

1 Core courses are available in the residential format; cognate courses are available online only.

ACCOUNTING COGNATE

Choose three of the following courses for which prerequisites have been met:
- ACCT 521 Advanced Cost Accounting 3
- ACCT 531 Accounting Information Systems 3
- ACCT 612 Tax Research and Jurisprudence 3
- ACCT 622 Advanced Auditing – OR 3
- ACCT 632 Advanced Financial Accounting Theory 3

CRIMINAL JUSTICE ADMINISTRATION COGNATE
- CJUS 500 Criminal Justice Integration 3
- CJUS 520 Administration of Justice Organizations 3
- CJUS 550 Topics and Trends in Criminal Justice 3

Selective: Choose three of the following courses for which prerequisites have been met:
- BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682
- COMS 532, 560, 658

HEALTHCARE MANAGEMENT COGNATE

Choose three of the following courses for which prerequisites have been met:
- HLTH 551 Christian Ethics and Health Behavior 3
- HLTH 553 Grant Acquisition and Management 3
- HLTH 556 Politics and Health Policy 3

Selective: Choose three of the following courses for which prerequisites have been met:
- BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682
- COMS 532, 560, 658

HUMAN RESOURCES COGNATE

Choose three of the following courses for which prerequisites have been met:
- BUSI 643 Workforce Planning and Employment 3
- BUSI 644 Human Resource Development 3
- BUSI 645 Compensation Management 3

Selective: Choose three of the following courses for which prerequisites have been met:
- BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 680, 681, 682
- COMS 532, 560, 658

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### Program of Study

#### Master of Business Administration (M.B.A.) (36 hrs)

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<tr>
<td><strong>Core Courses (33 hrs)</strong></td>
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<td>BUSI 520</td>
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<tr>
<td>BUSI 530</td>
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<tr>
<td>BUSI 561</td>
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<td>BUSI 600</td>
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<td>BUSI 604</td>
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<td>BUSI 610</td>
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<tr>
<td>BUSI 620</td>
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<tr>
<td>BUSI 642</td>
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<tr>
<td>BUSI 650</td>
</tr>
<tr>
<td>BUSI 690</td>
</tr>
<tr>
<td>Elective</td>
</tr>
<tr>
<td>ACCT 531, 612, 622, 632, 642</td>
</tr>
<tr>
<td>BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 646, 680, 681, 682</td>
</tr>
<tr>
<td>ELECTIVE</td>
</tr>
<tr>
<td>1 BUSI 604 is the prerequisite for BUSI 605 &amp; 606</td>
</tr>
<tr>
<td>2 BUSI 605 is the prerequisite for BUSI 607</td>
</tr>
</tbody>
</table>

#### Graduation Requirements:
- Complete 36 total hours
- 30 hours must be completed through Liberty University
- 3.00 GPA
- No more than two grades of "C" may be applied to the degree
- Degree must be completed within 5 years
- Online students will be required to take the graduate writing assessment

### Master of Science in Accounting (M.S.)

#### PURPOSE
The Master of Science in Accounting is a 30-hour graduate program that, in accordance with the mission of Liberty University, serves to educate the whole person, developing the values, knowledge, and skills individuals need to impact their business world. The goal is to develop accounting knowledge and expertise, within the Christian worldview, essential for functioning in a variety of accounting and business contexts.

#### PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Incorporate Christian worldview perspectives with the profession’s established code of professional conduct, when solving accounting ethical dilemmas.
2. Evaluate and present scholarship relevant to accounting contexts.
3. Solve complex accounting issues within various contexts.

#### PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS
In addition to the general admission requirements, graduation from the M.S. in Accounting requires:
1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 3.00 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)
Students who do not meet all of the above requirements may be admitted on a provisionary basis for nine hours of graduate coursework. Students who do not meet the minimum GPA requirements may be admitted on Academic Probation status; these students must take and pass GRST 500 – *Introduction to Graduate Writing* in their first semester. Students who do not have course work in accounting, or do not have a Bachelor’s degree in accounting, will be required to take up to 21 credits of undergraduate prerequisites before beginning graduate level accounting course work.

**PREREQUISITES FOR ADMISSION**

Prerequisites for admission to the Master of Science in Accounting program are:

- ACCT 211 Principles of Accounting I
- ACCT 212 Principles of Accounting II
- ACCT 301 Intermediate Accounting I
- ACCT 302 Intermediate Accounting II
- ACCT 311 Cost Accounting I
- ACCT 404 Auditing
- ACCT 401 Taxation I
- ACCT 412 Taxation II

Students without an accounting undergraduate degree are recommended to take ACCT 403 Advanced Accounting II in order to meet the governmental accounting course requirement for the CPA exam.

**GRADUATION REQUIREMENTS**

In addition to other regulations governing graduation, as stated in the Liberty University Catalog, *M.S. in Accounting* students must meet the following requirements:

1. Complete 30 total hours.
2. A minimum of 24 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. Maintain a 3.00 GPA to remain in the program, with no more than two C’s permitted. While all course grades are averaged into the GPA, credit toward degree completion is not granted for a grade of D or F. Students may petition the School of Business to repeat up to two courses in which a C or below was earned. The most recent grade will be calculated into the GPA.
5. Additional requirements, beyond those listed on the degree completion plan, may be necessary depending upon the student’s academic background, and the degree being pursued (i.e. course prerequisites at the undergraduate level may be required before enrollment in graduate course work can take place).
6. All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
7. Degree must be completed within five years from the date of admission.
8. Liberty University credits earned towards a degree must have been earned within the past seven years of the completion date, or students will be required to retake the course.
9. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

**Program of Study**

<table>
<thead>
<tr>
<th>Master of Science in Accounting (M.S.) (30 hrs)</th>
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<tbody>
<tr>
<td><strong>Program Option: Online Format</strong></td>
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<tr>
<td><strong>Core Courses</strong></td>
</tr>
<tr>
<td>ACCT 511 Advanced Business Law for Accountants</td>
</tr>
<tr>
<td>ACCT 521 Advanced Cost Accounting</td>
</tr>
<tr>
<td>ACCT 531 Accounting Information Systems</td>
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<tr>
<td>ACCT 612 Tax Research and Jurisprudence</td>
</tr>
<tr>
<td>ACCT 622 Advanced Auditing</td>
</tr>
<tr>
<td>ACCT 632 Advanced Financial Accounting Theory</td>
</tr>
<tr>
<td>ACCT 642 Accounting Ethics</td>
</tr>
<tr>
<td><strong>Elective Courses</strong></td>
</tr>
<tr>
<td>Choose three of the following:</td>
</tr>
<tr>
<td>BUSI 500 Organizational Behavior</td>
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<tr>
<td>BUSI 501 Executive Leadership and Management</td>
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<tr>
<td>BUSI 520 Strategic Marketing Management</td>
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<tr>
<td>BUSI 530 Managerial Finance</td>
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<tr>
<td>BUSI 550 Effective Executive Communication</td>
</tr>
<tr>
<td>BUSI 603 Entrepreneurship</td>
</tr>
<tr>
<td>BUSI 604 International Business</td>
</tr>
</tbody>
</table>

**DEGREE COMPLETION PLANS (DCP)**

The Degree Completion Plans for the graduate programs in the School of Business are available online at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps).
School of Communication

Norman C. Mintle, B.A., M.A., Ph.D.
Dean, School of Communication
Associate Professor

Cecil V. Kramer, Jr., B.S., M.A., M. Div., D.Min.
Associate Dean, School of Communication
Professor of Communication Studies

William Mullen, B.A., M.Div., Ph.D.
Chair, Department of Communication Studies
Professor of Communication Studies

Faith Mullen, B.A., M.A., Ph.D.
Director, Master of Arts in Communication Studies
Professor of Communication Studies

RESIDENTIAL FACULTY
Professor
Kelly, C.; Kramer; Martin, C.; Mullen, F.; Mullen, W.; Pruitt; Schwartz
Associate Professor
Allison; Beavers, L.; Mintle, N.; Smith, A.T.; Widgeon

Master of Arts in Communication Studies (M.A.)

PURPOSE
The Master of Arts in Communication Studies, a 36 hour program, is an advanced communication degree that invites students to study and practice context-specific communication competencies, communication theory, and research that will enhance their individual communication abilities as they participate in leadership roles in media, ministry, business and education, while also preparing them for further graduate work in communication and related disciplines. The goal is to develop communication knowledge and expertise within the Christian worldview essential for functioning in a variety of communication contexts.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Integrate communication theory and practice with a Christian worldview;
2. Critically analyze and apply communication theory and scholarship; and
3. Conduct and present communication research using appropriate methods and scholarly writing.

PROGRAM SPECIFIC ADMISSION PROCEDURES
In addition to the general admission requirements, specific admission procedures to the M.A. in Communication Studies are as follows:
1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. Applicants should hold a 3.00 GPA for undergraduate study. Applicants close to the requirement may be considered for enrollment in the program on a probationary basis but will not qualify for Graduate Assistantship positions. These students are required to take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
3. Applicants are required to submit one faculty recommendation.
4. Applicants must submit a “Written Statement of Purpose”, a one-page summary explaining why an advanced degree in communication is desired.
5. Applicants must submit a personal information questionnaire.

TRANSFER CREDIT
A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty University, may be applied to the degree.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation as stated in this Catalog, M.A. in Communication Studies graduates must:
- Complete 36 total hours.
- A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- Coursework includes 12 hours concentration in contextual communication studies, 18 hours of electives in communication strategies, and 6 hours in research.
- Maintain a minimum cumulative GPA of 3.00. Students may repeat up to six hours of coursework under the repeat policy.
- No more than two grades of C may be applied to the degree.
- No grades of D may be applied to the degree.
- Thesis or Thesis Project required.
- Students must complete all work for the degree within five years of initial enrollment of the program.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

The School of Communication may change the requirements for the receipt of the M.A.in Communication Studies, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the Catalog at the time of the student’s enrollment. A student who is not enrolled for a semester and who is later permitted to continue coursework will be subject to the graduation requirements of the Catalog at the time of the student’s re-enrollment or resumption of classes.

LAMBDA PI ETA HONOR SOCIETY
Lambda Pi Eta (LPH) is the National Communication Association’s official honor society at four-year colleges and universities. As an accredited member of the Association of College Honor Societies (ACHS), Lambda Pi Eta has active chapters at four-year colleges and universities worldwide. LPH represents what Aristotle described in The Rhetoric as three ingredients of persuasion: logos (Lambda), meaning logic; pathos (Pi), relating to emotion; and ethos (Eta), defined as character credibility and ethics. Lambda Pi Eta recognizes, fosters, and rewards outstanding scholastic achievement while stimulating interest in the communication discipline.

To be eligible for admission, master’s students must meet the following criteria:
1. Complete 12 hours of graduate credit-hours (18 quarter hours) in communication
2. Have a minimum cumulative GPA of 3.5 for all courses taken
3. Currently be enrolled as a student in good standing, as determined by the institution’s policies.

**Interpersonal and Organizational Communication Studies Concentration**

**PURPOSE**
The M.A. in Communication Studies with a concentration in Interpersonal and Organizational Communication allows students to concentrate their study on communication in personal and organizational contexts with special emphasis being given to the understanding, practice, and application of modern communication approaches.

This concentration is designed for students who want to concentrate their study on communication usually practiced in one-on-one, family, group, or professional interaction in the workplace. Students who plan on communicating or continuing their study in fields of counseling, ministry, business communication, family communication, or related areas will find a resourceful base for practicing communication in these contexts and preparing for further academic achievements.

**Programs of Study**

<table>
<thead>
<tr>
<th>Master of Arts in Communication Studies (M.A.)</th>
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<tbody>
<tr>
<td>Interpersonal and Organizational Communication Studies Concentration (36 hrs)</td>
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<tr>
<td><strong>Program Option: Resident Format</strong></td>
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<tr>
<td><strong>Area 1 – Contextual Communication Studies (12 hrs)</strong></td>
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<tr>
<td>COMS 520 Communication Theory</td>
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<tr>
<td><strong>Choose three of the following courses:</strong></td>
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<tr>
<td>COMS 522 Interpersonal Communication Theory and Practice</td>
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<tr>
<td>COMS 524 Small Group Communication Theory and Practice</td>
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<tr>
<td>COMS 622 Organizational Communication Theory and Practice</td>
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<tr>
<td>COMS 624 Intercultural Communication</td>
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<tr>
<td><strong>Area 2 – Communication Strategies (18 hrs)</strong></td>
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<tr>
<td>Choose six courses from the following electives and/or you may substitute any 500/600 level COMS course from other COMS specializations listed in the course catalog including one of the courses not already taken in Area 1:</td>
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<tr>
<td>COMS 550 Communication Education Theory</td>
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<td>COMS 552 Leadership Communication</td>
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<tr>
<td>COMS 554 Argument and Persuasion</td>
<td>3</td>
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<tr>
<td>COMS 556 Audience Analysis and Measurement</td>
<td>3</td>
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<tr>
<td>COMS 558 Listening and Nonverbal Communication</td>
<td>3</td>
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<tr>
<td>COMS 560 Communication and Conflict</td>
<td>3</td>
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<tr>
<td>COMS 562 Web-based Communication</td>
<td>3</td>
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<td>COMS 564 Family Communication</td>
<td>3</td>
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<tr>
<td>COMS 568 Creative Communication</td>
<td>3</td>
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<td>COMS 618 Visual Rhetoric</td>
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<tr>
<td>COMS 652 Organizational Communication Consulting</td>
<td>3</td>
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<tr>
<td>COMS 654 Communication and Change</td>
<td>3</td>
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<tr>
<td>COMS 656 Media Strategies</td>
<td>3</td>
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<tr>
<td>COMS 697 Special Topics</td>
<td>3</td>
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<tr>
<td><strong>Area 3 – Research (6 hrs)</strong></td>
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<tr>
<td>COMS 680 Communication Research Methods</td>
<td>3</td>
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<tr>
<td>COMS 690 Thesis Defense</td>
<td>3</td>
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<tr>
<td><strong>Media and Communication Studies Concentration</strong></td>
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<td><strong>PURPOSE</strong></td>
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<tr>
<td>The Media and Communication Studies concentration is for students wishing to concentrate their study on communication approaches and methods used in the media. Individuals desiring to develop an understanding of media management should choose this concentration.</td>
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<tr>
<td><strong>Area 1 – Contextual Communication Studies (12 hrs)</strong></td>
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<tr>
<td>COMS 530 Mass Media Theory</td>
<td>3</td>
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<tr>
<td><strong>Choose three of the following courses:</strong></td>
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<tr>
<td>COMS 532 Approaches to Media Technologies</td>
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<td>COMS 632 Politics and Media</td>
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<tr>
<td>COMS 634 Religion and Media</td>
<td>3</td>
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<tr>
<td>COMS 638 Media Management</td>
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<td><strong>Area 2 – Communication Strategies (18 hrs)</strong></td>
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<tr>
<td>COMS 680 Communication Research Methods</td>
<td>3</td>
</tr>
<tr>
<td><strong>Choose one of the following:</strong></td>
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<tr>
<td>COMS 690 Thesis Defense</td>
<td>3</td>
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<tr>
<td>COMS 691 Project</td>
<td>3</td>
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</tbody>
</table>

*Any thesis student who is not ready for enrollment in COMS 690 after completing COMS 680 may be required, as determined by the student’s thesis chair, to take COMS 689 Thesis Proposal and Research, and may be required to repeat COMS 689 until deemed ready for enrollment in COMS 690.*

**DEGREE COMPLETION PLANS (DCP)**

The Degree Completion Plans for the M.A. in Communication Studies are available online at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps).
School of Education

Karen Parker, B.A., M.S., Ed.D.
Dean, School of Education
Professor of Education

Beth Ackerman, B.S., M.Ed., Ed.D.
Associate Dean, School of Education
Professor of Education

Scott Watson, B.A., M.A., Ph.D.
Associate Dean, Advanced Programs
Professor of Education

Michelle Goodwin, B.S., M.Ed., Ed.D.
Associate Dean, Licensure Programs
Associate Professor of Education

Chair, School of Education
Assistant Professor of Education

Constance Pearson, B.A., M.S.E., Ed.D.
Chair, School of Education
Professor of Education

Amanda Rockinson-Szapkiw, B.S., M.A., Ed.D.
Chair, Doctoral Research
Assistant Professor of Education

Randall Dunn, B.A., M.Ed., Ed.D.
Director, Educational Technology
Assistant Professor of Education

Andrea Beam, B.S., M.A.T., Ed.S., Ed.D.
Director, Secondary Education
Associate Professor of Education

Director, Special Education
Assistant Professor of Education

Connie L. McDonald, A.A., B.S., M.Ed., Ed.S., Ph.D.
Director, Program Specialist
Associate Professor of Education

Rita Schellenberg, B.S., M.Ed., Ph.D.
Director, School Counselor Program
Associate Professor of Education

Samuel J. Smith, B.A., M.A., Ed.D.
Director, M.Ed. in Administration and Supervision
Professor of Education

RESIDENTIAL FACULTY

Professor
Ackerman; Black; Morgan; Pantana; Parker, K.; Pearson; Smith, S. J.; Watson

Associate
Beam; Goodwin; McDonald; Michael; Milacci; Parker, L.; Schellenberg; Swezey; Yocum

Assistant
Austin; Claxton; DeWitt, K.; Dunn; Holder; Keith; Rockinson-Szapkiw; Spaulding

DISTANCE EDUCATION FACULTY

Professor
Holland

Associate Professor
McCreight, Nichols

PURPOSE

The School of Education (SOE) is committed to providing the highest quality Christian education based on the principles of God’s Word. Our school, by virtue of its commitment to strengthening the mind, body and soul, educates the whole person as God created us. The school offers programs to prepare graduate students for careers in teaching, school administration, and school counseling.

Excellent teachers and leaders are an invaluable asset to the home, church, community, and nation. The Teacher Licensure Program at Liberty is designed to provide a program of study and pre-service experiences that will foster teaching excellence and stimulate improvements in teaching practices in Christian, public, and private schools. The program is designed for teacher candidates who are preparing to teach kindergarten, elementary, and middle school, as well as high school and college students. Those wishing to pursue careers in middle school, or high school teaching may do so in the following areas: biology, business, computer science, English, family and consumer sciences, history/social sciences, and mathematics. Comprehensive licensure may be completed in the following areas: music (vocal or instrumental), health/physical education, Spanish, special education, and teaching English as a second language.

Master of Arts in Teaching (M.A.T.)

The Master of Arts in Teaching degree program is designed for the purpose of initial teacher licensure.

PURPOSE

Liberty University strives to produce educators who model high academic, moral, and spiritual standards before their peers, and who have dedicated their lives to educational leadership. Concurrent with this goal, the graduate program offered by the School of Education is designed to prepare students for effective educational leadership in Christian, public, and private schools.

PROGRAM LEARNING OUTCOMES

A graduate of the Initial Licensure Master of Arts in Teaching program:

A. Knows Christian values, moral dimensions, and ethical implications synthesized with academic knowledge
1. Demonstrates a broad base of professional and general knowledge.
2. Demonstrates knowledge of content in the endorsement area.

B. Implements skills as a gift from God, because teaching is a calling from God

3. Integrates skills in speaking, writing, reading, and listening for effective classroom communication, peer leadership, and professional involvement.

4. Designs and selects a variety of instructional strategies based on the developmental levels and individual needs of the learner.

5. Applies knowledge of content areas and curriculum goals to design and supervise appropriate instruction.

6. Enhances the success of all diverse learners, providing for special needs and diverse backgrounds.

7. Manages classroom climate and procedures to motivate students and maximize learning.

8. Integrates a variety of assessment strategies to improve student learning.

9. Integrates appropriate technology and resources to support instruction and to facilitate professional development opportunities.

10. Provides evidence of student learning at the grade level and content appropriate for the endorsement.

C. Believes and practices personal integrity, social responsibility, sensitivity to the needs of others, and the betterment of humanity consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools

11. Models personal integrity and sensitivity to human needs.

12. Demonstrates behaviors of a reflective practitioner and seeks opportunities for collaboration and professional development.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

Programs that Lead to Initial Licensure

In addition to the general admission procedures, specific admission requirements for the Master of Arts in Teaching (M.A.T.) program are:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)

2. GPA of at least a 3.00 on a 4.00 scale (probationary admission is an option if the student has at least a 2.50). Students admitted on Academic Probation are required to switch to the Master of Education (M.Ed.) in Teaching and Learning. While all course grades are averaged into the GPA, course credit toward degree completion will not be granted for a grade of D or F. Students may petition the SOE Graduate Committee to repeat one course in which a C or below was received. The most recent grade will be calculated into the GPA. Any additional use of the repeat policy for a repeated course must be approved by the School of Education.

3. TOEFL (if applicable)

TRANSFER OF CREDIT

All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six semester hours may be transferred into the M.Ed. and M.A.T. programs (up to 12 hours may be transferred into the M.Ed./School Counselor). It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses used in the completion of an undergraduate or master’s degree cannot be approved as a part of the coursework for the M.Ed. or M.A.T.

Credit for life experience and for correspondence courses will not be awarded at the graduate level. Credits from a prior degree earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in the Liberty University Catalog, M.A.T. students must meet the following requirements:

1. Complete a minimum of 36 semester hours for the M.A.T.

2. A minimum of 30 hours must be completed through Liberty, not to include credits from a prior degree earned through Liberty.

3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.

4. Maintain a 2.50 GPA to remain in the program with no more than two C’s permitted. Students with more than two C’s (or lower) will be dismissed from the program or required to switch to the Master of Education (M.Ed.) in Teaching and Learning. While all course grades are averaged into the GPA, course credit toward degree completion will not be granted for a grade of D or F. Students may petition the SOE Graduate Committee to repeat one course in which a C or below was received. The most recent grade will be calculated into the GPA. Any additional use of the repeat policy for a repeated course must be approved by the School of Education.

5. Additional requirements may be necessary depending upon the student’s academic background. All contracts made between the SOE Program Director and the student upon acceptance into the degree program must be satisfied before the degree will be awarded.

6. Three courses (9 semester hours) must be completed on campus for the M.A.T. One course must be completed in residency within the first year.

7. The M.A.T. must be completed within five years.

8. All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.

9. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

LICENSURE GUIDELINES

The Teacher Licensure Program is designed to meet licensure requirements of the Commonwealth of Virginia in the student’s approved specialization. In addition, students who complete the Teacher Licensure Program are eligible for the Association of Christian Schools International certificate.

The Teacher Licensure Program has been officially approved by the Virginia Department of Education and the National Council for Accreditation of Teacher Education (NCATE). Approved programs include all initial licensure M.A.T. programs in Elementary, Secondary, or Special Education. Students entering the M.A.T. program must indicate their intention to pursue Virginia licensure when they apply for candidacy in the graduate program. Each concentration has licensure requirements beyond the master’s degree. Upon completion of all requirements, the student must submit the licensure application and fee to Liberty’s Teacher Licensure Office. Liberty’s Coordinator of Teacher Licensure Records will submit the student’s application packet to the Virginia Department of Education.
Every applicant for teacher licensure in Virginia is required to answer two questions:
1. Have you ever been convicted of a felony?
2. Have you ever had a teaching license revoked/ suspended in another state?

The student must:
1. Hold a bachelor's degree in a liberal arts area (or equivalent) from an institution that is accredited by an agency that is recognized by the U.S. Department of Education. Secondary licensure requires a major (or equivalent) in the endorsement area and the successful completion of the Praxis II content exam for the area of endorsement;
2. Successfully complete Liberty’s M.A.T. in Elementary, Secondary, or Special Education;
3. Obtain passing scores on all tests required for Virginia licensure; and
4. Complete a student teaching experience in the endorsement area or submit documentation of one year of successful full-time teaching experience in the endorsement area in any accredited public or nonpublic K-12 school.

Time Limit for School Licensure
1. Students must have completed all requirements necessary for school licensure within 5 years after completion of the graduate degree;
2. Students who have completed Liberty’s M.A.T. and wish to return to Liberty University to complete the student teaching or internship required for licensure will be subject to the same five-year timeframe; and
3. Each case will be evaluated on an individual basis according to transcripts, program changes, time elapsed from completion of coursework, and recent experiences in the field of education.

Students who have completed Liberty’s M.A.T. may be eligible for licensure in other states by interstate agreement. Verification that the student has completed a state-approved program may be required for reciprocity with other states; therefore, it may be necessary for the student to complete the additional requirements listed above for Virginia licensure in order to qualify for reciprocity. Liberty’s Teacher Licensure Office has addresses for the licensing agencies in other states and will assist in completing the appropriate forms. Some states require a state-specific course or test but will grant a provisional license so that the applicant can be employed while completing the additional requirements. It is the student’s responsibility to obtain the appropriate forms from other states to submit to LU’s Licensure Office.

For further licensure information, contact the Coordinator of Teacher Licensure Records (phone 1-800-522-6255, extension 2632 or 434-582-2632; e-mail: teacher@liberty.edu; fax 434-582-2468).

SCHEDULING RESIDENTIAL COURSES
Residential graduate classes are scheduled as one or two-week intensives during the summer, and in December and January. Weekend classes may be offered during fall and spring. Pre-class and post-class assignments are required for all intensive courses.
Candidates seeking licensure as secondary teachers should have completed a bachelor’s degree with a major in the intended endorsement area, or a degree in a related field with courses similar to that required for a bachelor’s degree in the field of study. Any deficiencies in course requirements must be addressed prior to student teaching. [See Content Competencies for subject area.] In addition, candidates must successfully complete the appropriate Praxis II content exam in the area of endorsement prior to student teaching.

Candidates seeking licensure at the middle school level should have completed a bachelor’s degree with a strong background in one or more of the following four subject areas: English, History/Social Science, Mathematics, or Science. Any deficiencies in course requirements must be addressed prior to student teaching. [See Content Competencies for elementary/middle education.] In addition, candidates must successfully complete the appropriate Praxis II middle school content exam in the area(s) of endorsement prior to student teaching.

**Master of Arts in Teaching (M.A.T.)** (36 hrs)

### SPECIAL EDUCATION COGNATE

(General Curriculum Endorsement)

**Program Option: Online Format**

**Note:** Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

**Initial Education Core Courses (12 hrs)**
- EDUC 500 Advanced Educational Psychology 3
- EDUC 504 Historical and Philosophical Foundations of Education 3
- EDUC 518 Understanding Educational Research and Assessment 3
- EDUC 521 Foundations of Exceptionality 3

**Cognate Courses (12 hrs)**
- EDUC 524 Collaborating for Successful Inclusive Classrooms 3
- EDUC 525 Collaborating for Successful Transitions 3
- EDUC 622 Educational Assessment and Intervention 3
- EDUC 623 Principles of Behavior Management 3

**Professional Courses (12 hrs)**
- EDUC 530 Teaching Mathematics 3
- EDUC 554 Reading and Language Acquisition 3

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**SCHOOL OF EDUCATION**

**Master of Education (M.Ed.)**

**PURPOSE**

Liberty University strives to produce educators who model high academic, moral, and spiritual standards before their peers, and who have dedicated their lives to educational leadership. Concurrent with this goal, the graduate program offered by the School of Education is designed to prepare students for effective educational leadership in Christian, public, and private schools.

**PROGRAM LEARNING OUTCOMES**

A graduate of the Master of Education program:

A. **Knows**

1. Demonstrates a broad base of professional and general knowledge.
2. Conceptualizes a broad spectrum of educational precepts, generalizations, practices, dispositions, points of view, and resources.

B. **Implements**

3. Integrates skills in speaking, writing, reading, and listening for effective classroom communication, peer leadership, and professional involvement.
4. Designs and selects a variety of instructional strategies based on the developmental levels and individual needs of the learner.
5. Applies knowledge of content areas and curriculum goals to design and supervise appropriate instruction.
6. Manages classroom climate and procedures to motivate students and maximize learning.
7. Integrates a variety of assessment strategies to improve student learning.
8. Integrates appropriate technology and resources to support instruction and to facilitate professional development opportunities.
9. Demonstrates competence as a consumer of research findings and other information technology resources.
10. Demonstrates skill in critical thinking, problem solving, decision making, and interpersonal skills.

C. **Believes**

11. Models personal integrity and sensitivity to human needs.
12. Enhances the success of all diverse learners, providing for special needs and diverse backgrounds.
13. Demonstrates behaviors of a reflective practitioner and seeks opportunities for collaboration and professional development.
14. Exerts confident leadership as well as accepts responsibility in the broad field of education.
PROGRAM SPECIFIC ADMISSION REQUIREMENTS

M.Ed. in Administration/Supervision, School Counselor, or Program Specialist

Required for Programs that Lead to Licensure:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.).
2. GPA of at least a 3.00 on a 4.00 scale (probationary admission is an option if the student has at least a 2.50). Students admitted on Academic Probation must take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
3. TOEFL (if applicable)

The following programs do not lead to licensure:

M.Ed. in Teaching and Learning Cognates:
Early Childhood, Educational Technology and Online Instruction, Elementary, English, General Education, Leadership, Middle Grades, and Special Education

Required for programs that do not lead to licensure:

1. Earned baccalaureate degree or its equivalent from an accredited or approved unaccredited institution.
2. GPA of at least a 3.00 on a 4.00 scale.
3. TOEFL (if applicable)

TRANSFER OF CREDIT

All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six semester hours may be transferred into the M.Ed. and M.A.T. programs (up to 12 hours for the M.Ed./School Counselor). It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses used in the completion of an undergraduate or master’s degree cannot be approved as a part of the coursework for the M.Ed. or M.A.T.

Credit for life experience and for correspondence courses will not be awarded at the graduate level. Credits from a prior degree earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in the Liberty University catalog, M.Ed. students must meet the following requirements:

1. Complete a minimum of 36 semester hours for M.Ed. (48 semester hours required for the School Counselor cognate);
2. A minimum of 30 hours must be completed through Liberty University, not including credits from a prior degree earned through Liberty (36 hours for the School Counselor cognate);
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree (a maximum of 12 hours for the School Counselor cognate);
4. Maintain a 2.50 GPA to remain in the program, with no more than two C’s permitted. For students in licensure programs, more than two C’s (or lower) will result in dismissal from the program or a requirement to switch to the Master of Education (MEd) in Teaching and Learning. While all course grades are averaged into the GPA, course credit toward degree completion will not be granted for a grade of D or F. Students may petition the SOE Graduate Committee to repeat one course in which a C or below was received. The most recent grade will be calculated into the GPA.
5. Additional requirements may be necessary depending upon the student’s academic background. All contracts made between the Program Director and the student upon acceptance into the degree program must be satisfied before the degree will be awarded.
6. Three courses (9 semester hours) must be completed on campus for the M.Ed. programs in Administration/Supervision, Program Specialist, and School Counseling. One course must be completed in residency within the first year. Thirty hours of coursework must be taken through Liberty.
7. No residence courses are required for the M.Ed. in Teaching and Learning.
8. All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
9. Time limits for degree completion:
   a. M.Ed. School Counseling degree must be completed within 7 years
   b. M.Ed. degree programs in Administration/Supervision and Program Specialist must be completed within 5 years.
10. Submit a Graduate Application to the Registrar’s Office at the beginning of the final semester.

LICENSURE GUIDELINES

The Teacher Licensure Program is designed to meet licensure requirements of the Commonwealth of Virginia in the student’s approved specialization. In addition, students who complete the Teacher Licensure Program are eligible for the Association of Christian Schools International certificate. The Teacher Licensure Program has been officially approved by the Virginia Department of Education and the National Council for Accreditation of Teacher Education (NCATE). Approved programs for licensure for support personnel may be earned in the program through Administration/Supervision, Program Specialist, and School Counseling. Students entering the Master of Education program must indicate their intention to pursue Virginia licensure when they apply for candidacy in the graduate program. Each concentration has licensure requirements beyond the master’s degree. Upon completion of all requirements, the student must submit the licensure application and fee to Liberty’s Teacher Licensure Office. Liberty’s Coordinator of Teacher Licensure Records will submit the student’s application packet to the Virginia Department of Education.

NOTE: The M.Ed. program in Teaching and Learning is not a licensure program. It is meant for individuals who are already licensed, or for those who are not pursuing licensure.

Additional Requirements for Virginia Licensure

Every applicant for teacher licensure in Virginia is required to answer two questions:

1. Have you ever been convicted of a felony?
2. Have you ever had a teaching license revoked/suspended in another state?
**Administration and Supervision**

The student must:

1. Complete three years of successful full-time experience as a classroom teacher in an accredited nonpublic or public school. (Work experience form required.);
2. Successfully complete Liberty’s M.Ed. in Administration/Supervision;
3. Complete an internship as a school principal or submit documentation of one year of successful full-time experience as a principal or assistant principal in an accredited public or nonpublic school; and
4. Obtain a passing score on all tests required for Virginia licensure.

**Program Specialist**

The student must:

1. Complete three years of successful classroom teaching in which the teaching in the specialty area was/is an important responsibility. (Work experience form required.); and
2. Successfully complete Liberty’s M.Ed. for Reading or Math Specialists which includes an internship.
3. Obtain passing scores on all tests required for Virginia licensure.

**School Counselor**

The student must:

1. Complete two years of successful full-time teaching or two years of successful experience in guidance and counseling. (Work experience form required.); and
2. Successfully complete Liberty’s M.Ed. in School Counseling which includes an internship in preK-6 and grades 7-12).

**Time Limit for School Licensure**

1. Students must have completed all requirements necessary for school licensure within 5 years after completion of the graduate degree;
2. Students who have completed Liberty’s M.Ed. and wish to return to Liberty University to complete the student teaching or internship required for licensure will be subject to the same five-year timeframe; and
3. Each case will be evaluated on an individual basis according to transcripts, program changes, time elapsed from completion of coursework, and recent experiences in the field of education.

**Licensure in Other States**

Students who have completed Liberty’s M.Ed. may be eligible for licensure in other states by interstate agreement. Verification that the student has completed a state-approved program may be required for reciprocity with other states; therefore, it may be necessary for the student to complete the additional requirements listed above for Virginia licensure in order to qualify for reciprocity. Liberty’s Teacher Licensure Office has addresses for the licensing agencies in other states and will assist in completing the appropriate forms. Some states require a state-specific course or test but will grant a provisional license so that the applicant can be employed while completing the additional requirements. It is the student’s responsibility to obtain the appropriate forms from other states to submit to Liberty University’s Licensure Office.

For further licensure information, contact the Coordinator of Teacher Licensure Records (phone 1-800-522-6255, extension 2632 or 434-582-2632; e-mail: teacher@liberty.edu; fax 434-582-2468).

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**Master of Education (M.Ed.)**

**PROGRAMS OF STUDY:**

- Administration/Supervision Cognate
- Program Specialist Cognates:
  - Math Specialist
  - Reading Specialist
- School Counselor Concentration

**COURSE REQUIREMENTS**

<table>
<thead>
<tr>
<th>CORE COURSES</th>
<th>SEMESTER HOURS</th>
<th>OTHER SPECIALIZATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Courses</td>
<td>15</td>
<td>15</td>
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<tr>
<td>Concentration/Cognate Courses</td>
<td>21</td>
<td>12</td>
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<tr>
<td>Professional Courses</td>
<td>12</td>
<td>9*</td>
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<td><strong>TOTAL</strong></td>
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<td><strong>36</strong>*</td>
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</tbody>
</table>

*Additional hours may be required for Virginia Licensure

**Master of Education (M.Ed.) Teaching and Learning Cognates**

(Non-Licensure):

- Early Childhood Education
- Educational Law – Open to currently enrolled Liberty University School of Law students and Liberty University School of Law alumni only. Please see the School of Law Dual Degree section of this Catalog.
- Educational Technology and Online Instruction
- Elementary Education
- English
- General Education
- Gifted Education
- Leadership
- Middle Grades Education
- Special Education

**Programs of Study**

**Master of Education (M.Ed.) (36 hrs)**

**ADMINISTRATION AND SUPERVISION COGNATE**

Program Option: Online Format

**Note:** Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

**Advanced Education Core Courses (15 hrs)**

- EDUC 500 Advanced Educational Psychology 3
- EDUC 518 Understanding Educational Research and Assessment 3
- EDUC 521 Foundations of Exceptionality 3
- EDUC 645 Foundations for Educational Leaders 3
- EDUC 672 Curriculum Development 3

**Cognate Courses (12 hrs)**

- EDUC 640 School Administration 3
- EDUC 646 School-Community Relations 3
- EDUC 647 School Law 3
- EDUC 648 School Finance and Management 3

**Professional Courses (9 hrs)**

- EDUC 641 Supervision of Instruction 3
- EDUC 621 Elective (600 level) 3
- EDUC 699 A01 Internship 3

*Offered in Residency
Master of Education (M.Ed.) (36 hrs)

**PROGRAM SPECIALIST COGNATE**
Math Specialist Endorsement

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**
- EDUC 500 Advanced Educational Psychology 3
- EDUC 518 Understanding Educational Research and Assessment 3
- EDUC 521 Foundations of Exceptionality 3
- EDUC 645<sup>1</sup> Foundations for Educational Leadership 3
- EDUC 672 Curriculum Development 3

**Cognate Courses (12 hrs)**
- EDUC 622<sup>2</sup> Educational Assessment and Intervention 3
- EDUC 650<sup>2</sup> Specialists for Reading/Math Programs 3
- EDUC 652<sup>2</sup> Current Issues in Reading/Math Programs 3
- EDUC 530 Teaching Mathematics 3

**Professional Courses (9 hrs)**
- EDUC 641<sup>1</sup> Elective 3
- EDUC 641<sup>1</sup> Supervision of Instruction 3
- EDUC 699 A-03 Internship 3

**Note:** Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

1 Courses offered in Residency
2 EDUC 650 and 652 are taken the final semester. May be taken with EDUC 699-A03.

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Master of Education (M.Ed.) (36 hrs)

**PROGRAM SPECIALIST COGNATE:**
Reading Specialist Endorsement

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**
- EDUC 500 Advanced Educational Psychology 3
- EDUC 518 Understanding Educational Research and Assessment 3
- EDUC 521 Foundations of Exceptionality 3
- EDUC 645<sup>1</sup> Foundations for Educational Leadership 3
- EDUC 672 Curriculum Development 3

**Cognate Courses (12 hrs)**
- EDUC 622<sup>1</sup> Educational Assessment and Intervention 3
- EDUC 650<sup>2</sup> Specialists for Reading/Math Programs 3
- EDUC 652<sup>2</sup> Current Issues in Reading/Math Programs 3
- EDUC 654 Concentration Courses (27 hrs)
  - EDUC 604 Teaching Content Area Reading 3
  - EDUC 672 Reading and Language Acquisition 3
- EDUC 699 A-03 Internship 3

**Professional Courses (9 hrs)**
- EDUC 556 Teaching Content Area Reading 3
- EDUC 641<sup>1</sup> Supervision of Instruction 3
- EDUC 699 A-03 Internship 3

**Note:** Upon completion of this program plan and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

1 Courses offered in Residency
2 EDUC 650 and 652 are taken the final semester. May be taken with EDUC 699-A03.

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Master of Education (M.Ed.) (48 hrs)

**School Counselor Concentration**

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**
- EDUC 500 Advanced Educational Psychology 3
- EDUC 518 Understanding Educational Research and Assessment 3
- EDUC 521 Foundations of Exceptionality 3
- EDUC 672 Curriculum Development 3

**Choose one:**
- EDUC 604 Foundations of Education 3
- EDUC 645<sup>1</sup> Foundations for Educational Leadership 3

**Concentration Courses (27 hrs)**
- COUN 501 Counselor Professional Identity, Function and Ethics 3
- COUN 504 Ethnicity, Families, and Counseling Relationship 3
- COUN 505 Counseling Techniques and the Helping 3
- COUN 510 Theories of Counseling 3
- COUN 522 Career Development and Counseling 3
- COUN 512<sup>1</sup> Structured Groups 3
- EDUC 611 Child and Adolescent Counseling in the Schools 3
- EDUC 660 Principles of School Counseling 3
- EDUC 661<sup>1</sup> School Counseling Program Development and Evaluation 3

**Professional Courses (6 hrs)**
- EDUC 622<sup>1</sup> Educational Assessment and Intervention 3
- EDUC 699 A02 Internship 3

**Note:** Upon completion of this program plan, initial license/experience, and passing the required Virginia Assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

1 Offered in Residency
2 Five intensives if EDUC 645 is taken

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**Programs of Study – Non Licensure**

Master of Education (M.Ed.) (36 hrs)

**Teaching and Learning**

**EARLY CHILDHOOD EDUCATION COGNATE**
(add-on endorsement only)

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**
- EDUC 500 Advanced Educational Psychology 3
- EDUC 518 Understanding Educational Research and Assessment 3
- EDUC 521 Foundations of Exceptionality 3
- EDUC 655 Organization and Administration of Preschools 3
- EDUC 670 Curriculum and Methods for Early Childhood 3

**Cognate Courses (12 hrs)**
- EDUC 501 Advanced Child Development 3
- EDUC 653 Current Issues in Early Childhood Education 3
- EDUC 655 Organization and Administration of Preschools 3
- EDUC 670 Curriculum and Methods for Early Childhood 3

**Professional Courses (9 hrs)**
- EDUC 624 Classroom Management 3
- EDUC 642 Leadership and Supervision in Education 3
- EDUC 698<sup>1</sup> Directed Practicum 3
## Master of Education (M.Ed.) (36 hrs)
### Teaching and Learning

#### EDUCATIONAL TECHNOLOGY AND ONLINE INSTRUCTION COGNATE

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**
- EDUC 500 Advanced Educational Psychology 3
- EDUC 518 Understanding Educational Research and Assessment 3
- EDUC 521 Foundations of Exceptionality 3
- EDUC 604 Foundations of Education 3
- EDUC 672 Curriculum Development 3

**Cognate Courses (15 hrs)**
- EDUC 629 Technology and Diversity 3
- EDUC 631 Foundations of Educational Technology and Online Learning 3
- EDUC 633 Principles of Design and Management in Online Learning 3
- EDUC 638 Leadership in Educational Technology 3
- EDUC 639 Trends and Issues in Educational Technology 3

**Professional Courses (6 hrs)**
- EDUC 630 Technology Practices for Instructional Improvement 3

**Choose One:**
- EDUC 696 Current Issues in Education 3
- EDUC 698 Directed Practicum 3

**Note:** This is a non-licensure program. Refer to www.liberty.edu/advisingguide

No residency required for non-licensure

EDUC 698 is required for ACSI certificate

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## Master of Education (M.Ed.) (36 hrs)
### Teaching and Learning

#### ENGLISH COGNATE

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**
- EDUC 500 Advanced Educational Psychology 3
- EDUC 518 Understanding Educational Research and Assessment 3
- EDUC 521 Foundations of Exceptionality 3
- EDUC 604 Foundations of Education 3
- EDUC 672 Curriculum Development 3

**Cognate Courses (15 hrs)**
- ENGL 567 Composition Studies 3
- ENGL 633 Advanced English Grammar 3
- ENGL 637 Studies in African-American Literature 3
- ENGL 656 Studies in World Literature 3
- ENGL 664 English as a World Language 3

**Professional Courses (6 hrs)**
- EDUC 564 Methods of Teaching Writing Across the Curriculum 3

**Choose One:**
- EDUC 624 Classroom Management 3
- EDUC 642 Leadership and Supervision in Education 3

**Note:** This is a non-licensure program. Refer to www.liberty.edu/advisingguide

No residency required for non-licensure

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## Master of Education (M.Ed.) (36 hrs)
### Teaching and Learning

#### GENERAL EDUCATION COGNATE

**Program Option: Online Format**

**Advanced Education Core Courses (15 hrs)**
- EDUC 500 Advanced Educational Psychology 3
- EDUC 518 Understanding Educational Research and Assessment 3
- EDUC 521 Foundations of Exceptionality 3
- EDUC 604 Foundations of Education 3

**Choose one:**
- EDUC 675 Elementary Curriculum and Methods – OR 3
- EDUC 676 Middle Grades Curriculum and Methods 3

**Cognate Courses (12 hrs)**
- EDUC 556 Teaching Content Area Reading 3
- EDUC 624 Classroom Management 3
- EDUC 634 Teaching Science in the Elementary School 3
- EDUC 636 Teaching Social Studies in the Elementary School 3

**Professional Courses (9 hrs)**
- EDUC 1 Elective 3

**Choose one:**
- EDUC 6 Directed Practicum 3

**Note:** This is a non-licensure program. Refer to www.liberty.edu/advisingguide

No residency required for non-licensure

Choose any 500-600 level EDUC course, not including EDUC 590, 591, 698 or 699
Master of Education (M.Ed.) (36 hrs)  
Teaching and Learning

GIFTED EDUCATION COGNATE  
(add-on endorsement only)

Program Option: Online Format

Advanced Education Core Courses (15 hrs)
EDUC 500  Advanced Educational Psychology  3
EDUC 518  Understanding Educational Research and Assessment  3
EDUC 521  Foundations of Exceptionality  3
EDUC 604  Foundations of Education  3
Choose One:
EDUC 675  Elementary Curriculum and Methods – OR  3
EDUC 676  Middle Grades Curriculum and Methods  3
Cognate Courses (12 hrs)
EDUC 526  Principles and Practices in Gifted Education  3
EDUC 620  Organization and Design of Gifted Education Programs  3
EDUC 627  Reading and Research in Gifted Education  3
Professional Courses (9 hrs)
EDUC 642  Leadership and Supervision in Education  3
Choose One:
EDUC 696  Current Issues in Education  3
EDUC 698  Directed Practicum  3

Note: Upon completion of this program, candidates with initial license for Gifted Education (add-on endorsement). Refer to www.liberty.edu/advisingguide

No residency required for add-on endorsement

EDUC 698 is required for add-on endorsement or ACSI certificate

Master of Education (M.Ed.) (36 hrs)  
Teaching and Learning

LEADERSHIP COGNATE

Program Option: Online Format

Advanced Education Core Courses (15 hrs)
EDUC 500  Advanced Educational Psychology  3
EDUC 518  Understanding Educational Research and Assessment  3
EDUC 521  Foundations of Exceptionality  3
EDUC 604  Foundations of Education  3
Choose One:
EDUC 675  Elementary Curriculum and Methods – OR  3
EDUC 676  Middle Grades Curriculum and Methods  3
Cognate Courses (12 hrs)
EDUC 637  Principles and Practices in Gifted Education  3
EDUC 638  Leadership and Supervision in Education  3
Choose One:
EDUC 696  Current Issues in Education  3
EDUC 698  Directed Practicum  3

Note: Upon completion of this program, candidates with elementary or secondary license are eligible to add Middle Grades (with content competencies and Praxis score met).

No residency required for non-licensure

EDUC 698 is required for add-on endorsement or ACSI certificate

Master of Education (M.Ed.) (36 hrs)  
Teaching and Learning

SPECIAL EDUCATION COGNATE

Program Option: Online Format

Advanced Education Core Courses (15 hrs)
EDUC 500  Advanced Educational Psychology  3
EDUC 518  Understanding Educational Research and Assessment  3
EDUC 521  Foundations of Exceptionality  3
EDUC 604  Foundations of Education  3
Choose One:
EDUC 675  Elementary Curriculum and Methods OR  3
EDUC 676  Middle Grades Curriculum and Methods  3
Cognate Courses (12 hrs)
EDUC 635  Professional Development in Middle Grades Education  3
EDUC 656  Leadership and Supervision in Education  3
Choose One:
EDUC 696  Current Issues in Education  3
EDUC 698  Directed Practicum  3

Note: This is a non-licensure program. Refer to www.liberty.edu/advisingguide

No residency required for add-on endorsement

EDUC 698 is required for add-on endorsement or ACSI certificate
**Education Specialist (Ed.S.)**

**PURPOSE**

The Education Specialist degrees with concentrations in Educational Law, Educational Leadership, and Curriculum and Instruction are designed to prepare competent effective leaders with a biblical worldview who will model high standards and assume a leadership role in the field of education. Leaders in the field of education are seen as those who assume a facilitating role in accomplishing the goals and objectives of an education system whether it is as a teacher, superintendent, principal, curriculum director, instructional supervisor, college instructor, or university administrator.

**PROGRAM LEARNING OUTCOMES**

A graduate of the Educational Specialist (Ed.S.) program:

A. **Knows** research competencies synthesized with Christian values, moral dimensions, and ethical implications.
   1. Makes broad distinctions between research philosophies and approaches.
   2. Demonstrates an understanding of the practices that inform site-based research by interpreting and designing research.
   3. Interprets how practitioners carry out inquiry and the issues faced, and can make inferences about research implications.

B. **Implements** leadership, teaching and learning competencies as a gift from God because teaching /learning is a calling from God
   4. Integrates skills in speaking, writing, reading, and listening for effective communication in educational settings.
   5. Models citizenship through moral leadership and sensitivity to human needs.
   6. Collaborates with various educational stakeholders in a variety of settings.
   7. Selects appropriate technology and resources to support educational goals.
   8. Utilizes highly effective educational strategies based on individual needs.
   9. Uses a variety of assessment strategies to improve student learning.

C. **Believes** foundation competencies consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools
   10. Upholds high standards of competence and integrity, exercises sound judgment in the practice of the profession, and participates in activities of professional organizations relevant to their field.

**REQUIREMENTS**

Ed.S. students have the option of completing cognates in the areas of Educational Leadership, Educational Law* or Curriculum and Instruction. General requirements are as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foundation of Education Core</td>
<td>9</td>
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<tr>
<td>Research and Evaluation Core</td>
<td>6</td>
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<tr>
<td>Cognate Courses</td>
<td>15</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>30</strong></td>
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</table>

* *EDUC 698 is required for Autism certificate or ACSI certificate.*

**TRANSFER OF CREDIT**

All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six hours may be transferred into the Ed.S. program. It is the responsibility of each applicant to supply official transcripts along with a description of courses taken and the source of those credits. No residency is required for non-licensure.

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*A prerequisite graduate educational research course equivalent to EDUC 518 is required if not completed previously.*

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*The Educational Law Cognate is open to currently enrolled Liberty University School of Law students and Liberty University School of Law alumni only. Please see the School of Law Dual Degree section of this Catalog for more information.*

**PROGRAM SPECIFIC ADMISSION REQUIREMENTS**

In addition to the general admission procedures, specific admission requirements for the Ed.S. are listed below. The following items must be submitted to the Office of Graduate Admissions prior to registering for any graduate courses. Where noted, forms are available online at www.luonline.com.

1. **Graduate Status Record** (available online)
2. **Recommendations for Graduate Program.** This should be obtained from the one individual best qualified to answer questions concerning the applicant’s professional, technical, and personal qualifications for graduate studies in education. The form is available online.
3. **Academic Records.** Applicants must submit an official transcript indicating successful completion of a master’s degree program from an institution accredited by an accrediting agency recognized by the U.S. Department of Education. Transcripts should be sent directly to the Office of Graduate Admissions from all schools previously attended.
   - A master’s degree in education (or a related area) is required before enrolling in doctoral-level coursework.
   - Applicants with a non-educational master’s degree may be required to complete M.Ed. core courses (up to 12 additional hours) before taking any Ed.S. coursework.
   - Ed.S. applicants must have a cumulative GPA of 3.00 or above on graduate degree required for entrance to the program.
4. **Professional Vita.** Include degrees earned, educational experience, and career goals.
5. **Technology Questionnaire (available online).** Computer access and literacy in word processing, Internet, and e-mail are required for all graduate education students.
6. **The Test of English as a Foreign Language (TOEFL).** Liberty University is authorized under federal regulations to enroll non-immigrant alien students. Any person who is not a citizen or permanent resident of the United States and who desires to be admitted to the University must contact the Office of Admissions. Applicants must take the Test of English as a Foreign Language (TOEFL) if English is not their national language. An official score report must be forwarded to Liberty University before an admission decision will be made. The minimum acceptable score for admission is 600. Information regarding the TOEFL may be obtained from: Educational Testing Services; TOEFL Services; P.O. Box 6151; Princeton, NJ 08541, USA.

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with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses from a completed degree will not be accepted as transfer (see exception below). Credit for life experience and for correspondence courses will not be awarded at the graduate level.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation, as stated in the Liberty University Catalog, Ed.S. graduates must:

1. Complete a minimum of 30 semester hours beyond the Master’s degree.
2. Complete a minimum of 24 semester hours through Liberty, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit may be applied to the degree.
4. Maintain a 3.00 GPA to remain in the program, with no more than one C permitted in program courses. Students earning more than one grade of C or lower will be dismissed from the program. While all course grades are averaged in the GPA, course credit toward degree completion is not granted for a grade of D or F. A student may repeat one course in which a C or below was received with the most recent grade to be calculated in the GPA. Any additional use of the repeat policy for a repeated course must have the approval of the School of Education.
5. Certain additional requirements may be necessary depending upon the student’s academic background. Any and all contracts made between the SOE Graduate Committee and the student at the time of acceptance into the degree program must be satisfied before the degree will be awarded.
6. All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
7. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

There are no on-campus residency requirements for the Ed.S. degree. However, students interested in pursuing the Ed.D. degree after completion of the Ed.S. should complete the residency course options, where available (EDUC 741 and 730 for the Teaching and Learning concentration and EDUC 741 and 747 for the Educational Leadership concentration). For students who choose the residence course options, EDUC 741 must be completed within the first year in the program with a minimum grade of “B”.

NOTE: For students who plan to continue with the Ed.D. program beyond the Ed.S.: Although one C is permitted toward completion of the Ed.S. program, Grades lower than B will not count toward completion of the Ed.D.

TIME LIMITS FOR DEGREE COMPLETION

The time limit for completing the degree from the date of admission to the program is five years. Only in unusual circumstances may the student be granted an extension. Granting of an extension of time will usually result in additional requirements.

Any student who does not complete coursework within the permissible time limit for any reason, including discontinued enrollment, must reapply for admission. A student may reapply only once, and will be subject to the current standards and curriculum if readmitted. The SOE Graduate Committee will determine if any precious courses are sufficiently time sensitive and must be repeated. Beginning with the date of readmission, the student’s time limit for degree completion is determined by the number of hours remaining.

Programs of Study

Education Specialist (Ed.S.) (30 hrs)

CURRICULUM AND INSTRUCTION COGNATE

Program Option: Online Format

Foundation of Education Core (9 hrs)
EDUC 701 Theories and Research in Educational Psychology 3
EDUC 740 Leadership Principles and Ethics 3
Choose one:
EDUC 703 Theories of Historical and Social Foundations of Education 3
EDUC 741 Theories of Educational Leadership 3
Research and Evaluation Core (6 hrs)
Prerequisite: An Educational Research course equivalent to EDUC 518
EDUC 712 Advanced Education Statistics 3
EDUC 798 Advanced Research and Writing 3
Cognate Courses (15 hrs)
EDUC 721 Issues and Trends in Exceptionality 3
EDUC 771 Curriculum Theory 3
EDUC___ 600-700 level elective course 3
EDUC___ 600-700 level elective course 3
Choose one:
EDUC 730 Technology Practices for School Improvement 3
EDUC 746 Conflict Resolution

Note: Licensure Option – Upon completion of this program plan including courses noted below, initial licensure/experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide

1 Course offered in residency. No residence is required for the non-licensure program. Residence is required for licensure and is strongly recommended for those who plan to complete the Ed.D. after the Ed.S.
2 Capstone course to be taken in final semester
3 600 level courses are K-12 focus and may require field experience. Additional courses required for licensure are listed under the suggested course sequence notes.

Education Specialist (Ed.S.) (30 hrs)

EDUCATIONAL LEADERSHIP COGNATE

Program Option: Online Format

Foundation of Education Core (9 hrs)
EDUC 701 Theories and Research in Educational Psychology 3
EDUC 740 Leadership Principles and Ethics 3
Choose one:
EDUC 703 Theories of Historical and Social Foundations of Education 3
EDUC 741 Theories of Educational Leadership 3
Research and Evaluation Core (6 hrs)
Prerequisite: An Educational Research course equivalent to EDUC 518
EDUC 712 Advanced Education Statistics 3
EDUC 798 Advanced Research and Writing 3
Cognate Courses (15 hrs)
EDUC 742 Educational Leadership and Public Relations 3
Doctor of Education (Ed.D.)

PURPOSE
The Doctor of Education degrees with concentrations in Educational Law*, Educational Leadership, and Curriculum and Instruction are designed to prepare competent effective leaders with a biblical worldview who will model high standards and uphold professional integrity. Applicants are expected to complete Ed.D. coursework. Additional hours may be required for licensure and is strongly recommended for those who plan to complete the Ed.D. after the Ed.S. Leaders in the field of education are seen as those who assume a facilitating role in accomplishing the goals and objectives of an education system. Leaders in the field of education are seen as those who assume a facilitating role in accomplishing the goals and objectives of an education system whether it be as a superintendent, principal, curriculum director, instructional supervisor, college instructor, teacher, or university administrator.

PROGRAM LEARNING OUTCOMES
A graduate of the Doctor of Education (Ed.D.) program:

A. Knows research competencies synthesized with Christian values, moral dimensions, and ethical implications.
1. Makes broad distinctions between research philosophies and approaches.
2. Demonstrates an understanding of the practices that inform site-based research by interpreting and designing research.
3. Interprets how practitioners carry out inquiry and the issues faced, and can make inferences about research implications.

B. Implements leadership, teaching and learning competencies as a gift from God because teaching/learning is a calling from God
4. Integrates skills in speaking, writing, reading, and listening for effective communication in educational settings.
5. Models citizenship through moral leadership and sensitivity to human needs.
6. Collaborates with various educational stakeholders in a variety of settings.
7. Selects appropriate technology and resources to support educational goals.
8. Utilizes highly effective educational strategies based on individual needs.
9. Uses a variety of assessment strategies to improve student learning.

C. Believes foundation competencies consistent with our mission to prepare competent professionals with a biblical worldview for Christian, public, and private schools
10. Upholds high standards of competence and integrity, exercises sound judgment in the practice of the profession, and participates in activities of professional organizations relevant to their field.

COURSE REQUIREMENTS
Ed.D. students have the option of completing concentrations in the areas of Educational Law*, Educational Leadership or Curriculum and Instruction. General requirements are as follows:

<table>
<thead>
<tr>
<th>Semester Hours</th>
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<tbody>
<tr>
<td>Leadership Core</td>
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<tr>
<td>Research and Evaluation Core</td>
</tr>
<tr>
<td>Concentration Area</td>
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<tr>
<td>Dissertation</td>
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<tr>
<td><strong>TOTAL</strong></td>
</tr>
</tbody>
</table>

NOTE: A prerequisite graduate educational research course equivalent to EDUC 518 is required if not completed previously.

*The Educational Law Concentration is open to currently enrolled Liberty University School of Law students and Liberty University School of Law alumni only. Please see the School of Law Dual Degree section of this Catalog for more information.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission requirements, specific admission procedures for the Ed.D. are listed below. Submit the following items to the Office of Graduate Admissions prior to registering for any graduate courses. Where noted, forms are available online at: http://www.liberty.edu/apply.

A. Graduate Status Record (available online)
B. Recommendations for Graduate Program. These should be obtained from two individuals best qualified to answer questions concerning the applicant’s professional, technical, and personal qualifications for graduate studies in education. The form is available online.
C. Graduate Record Examination (GRE) Score Report or a Miller Analogies Test (MAT) Score Report.
   a. A minimum GRE score of 300 or above (combination of verbal and quantitative scores) and a 4.0 on the analytical writing component is expected.
   b. A minimum score of 400 or better on the MAT may be used instead of the GRE.
D. Academic Records. Applicants must submit an official transcript indicating successful completion of a master’s degree program from an institution accredited by an accrediting agency recognized by the U.S. Department of Education. Transcripts should be sent directly to the Office of Graduate Admissions from all schools previously attended.
E. A master’s degree in education (or a related area) is required before enrolling in doctoral-level coursework.
F. Applicants with a non-educational master’s degree may be required to complete M.Ed. core courses (up to 12 additional hours) before taking any Ed.D. coursework.
G. Ed.D. applicants must have a cumulative GPA of 3.00 or above on graduate degree required for entrance to the program.
H. Professional Vita. Include degrees earned, educational experience, and career goals.
I. Technology Questionnaire (available online).
Computer access and literacy in word processing, Internet, and e-mail are required for all graduate education students.

J. The Test of English as a Foreign Language (TOEFL). Liberty University is authorized under federal regulations to enroll non-immigrant alien students. Any person who is not a citizen or permanent resident of the United States and who desires to be admitted to the University must contact the Office of Admissions. Applicants must take the Test of English as a Foreign Language (TOEFL) if English is not their national language. An official score report must be forwarded to Liberty University before an admission decision will be made. The minimum acceptable score for admission is 600. Information regarding the TOEFL may be obtained from: Educational Testing Services; TOEFL Services; P.O. Box 6151; Princeton, NJ 08541, USA.

TRANSFER OF CREDIT
All graduate transfer credits are subject to the approval of the School of Education (SOE) Graduate Committee. Such courses must carry a grade of at least a B and be comparable to Liberty University graduate courses. Transfer credit will only be considered from institutions or schools accredited by an accrediting agency recognized by the U.S. Department of Education. With approval, up to six hours may be transferred into the Ed.S. program and up to 15 semester hours may be transferred into the Ed.D. program. It is the responsibility of each applicant to supply official transcripts along with a written request to have credit applied to the degree program. Transfer credits must have been completed within the previous five years. Courses from a completed degree will not be accepted as transfer (see exception below). Credit for life experience and for years. Courses from a completed degree will not be accepted as transfer (see exception below). Credit for life experience and for years. Courses from a completed degree will not be accepted as transfer (see exception below). Credit for life experience and for years.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation, as stated in the Liberty University catalog, Ed.D. students must meet the following requirements:

1. Complete a minimum of 60 semester hours beyond the master’s degree for Ed.D. (including dissertation).
2. A minimum of 45 semester hours of coursework must be taken through Liberty.
   - Applicants who have previously completed an Educational Specialist (Ed.S.) or equivalent degree from an institution or school accredited by an agency recognized by the U.S. Department of Education will be considered for advanced standing in the Ed.D. program. This may include credit for up to 24 hours of actual coursework toward satisfaction of Ed.D. requirements. Where previous courses from an Ed.S. degree are appropriate, this entails credit for up to half of the actual courses required for the Ed.D.

3. Maintain a 3.00 GPA to remain in the program, with no grade lower than B. Students earning a letter grade lower than B (or two NP grades) may be dismissed from the program or required to shift to an EdS program. While all course grades are averaged into the GPA, course credit toward degree completion is not granted for a grade of C, D or F. Students may repeat one course in which a C or below was received. The most recent grade will be calculated into the GPA. Any additional use of the repeat policy for a repeated course must have the approval of the School of Education.
4. Satisfy all contracts made between the SOE Graduate Committee and the student upon acceptance into the degree program must be satisfied before the degree will be awarded.
5. Complete a minimum of 12 semester hours in residency; EDUC 741 must be completed in residency within the first year in the program with a minimum grade of “B”. Ed.D. candidates must pass an on-campus comprehensive examination upon completion of the course requirements for the program of study.
6. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

COMPREHENSIVE EXAM
A comprehensive examination must be successfully completed prior to submission of the dissertation proposal. The exam process is taken with EDUC 919, the final residential course. Students may have no more than two attempts at passing the comprehensive exam.

DISSERTATION
Before beginning the dissertation research, the doctoral dissertation committee must approve the research proposal. The dissertation is expected to exhibit scholarship, reflect mastery of technique, and make a distinctive contribution to the field of knowledge in which the candidate has specialized. A faculty committee of at least three (3) members, comprised of a chair and at least two (2) other approved members is responsible for the general supervision of the doctoral dissertation. An on-campus defense of the dissertation is required for final approval.

Once students enter the dissertation phase of their degree, they must maintain continuous enrollment (Fall, Spring, and Summer semesters) until they complete all degree requirements. If they do not, they will break enrollment, and they will be required to apply for readmission if/when they wish to resume the pursuit of their degree. They will have to complete their degree under the Degree Completion Plan (DCP) in effect at the time of their readmission.

TIME LIMITS FOR DEGREE COMPLETION
The time limit for completing the degree from the date of admission to the program is seven years for the Ed.D. Only in unusual circumstances may the student be granted an extension. Granting of an extension of time will usually result in additional requirements. Any student who does not complete coursework within the permissible time limit, for any reason including discontinued enrollment, must reapply for admission. A student may reapply only once, and will be subject to the current standards and curriculum. The SOE Graduate Committee will determine if any previous courses are sufficiently time sensitive and must be repeated. Beginning with the date of admission, the student’s time limit for degree completion is determined by the number of hours remaining.

SCHEDULING RESIDENTIAL COURSES
Residential graduate classes are scheduled as one week intensives during the summer, in December and January and weekend classes in fall and spring. Pre-class and post-class assignments are required for intensive courses and for many of the weekend courses. Required residential classes include EDUC 741, 730 and 919 for the Ed.D. with a concentration in Curriculum and Instruction, and EDUC 741, 747, and 919 for the Ed.D. with a concentration in Educational Leadership. EDUC 919 must be taken as the final residential course (along with EDUC 970).
### Programs of Study

**Doctor of Education (Ed.D.)**

<table>
<thead>
<tr>
<th>Curriculum and Instruction Concentration (60 hrs)</th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Program Option: Online Format</strong></td>
<td></td>
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<tr>
<td><strong>Leadership Core (12 hrs)</strong></td>
<td></td>
</tr>
<tr>
<td>EDUC 701</td>
<td>Theories and Research in Educational Psychology</td>
</tr>
<tr>
<td>EDUC 703</td>
<td>Theories of Historical and Social Foundations</td>
</tr>
<tr>
<td>EDUC 740</td>
<td>Leadership Principles and Ethics</td>
</tr>
<tr>
<td>EDUC 741.L</td>
<td>Theories of Educational Leadership</td>
</tr>
<tr>
<td><strong>Research and Evaluation Core (12 hrs)</strong></td>
<td></td>
</tr>
<tr>
<td>Prerequisite: An Educational Research course equivalent to EDUC 518</td>
<td></td>
</tr>
<tr>
<td>EDUC 712</td>
<td>Advanced Education Statistics</td>
</tr>
<tr>
<td>EDUC 715</td>
<td>Quantitative Methods of Research</td>
</tr>
<tr>
<td>EDUC 817</td>
<td>Qualitative Methods of Research</td>
</tr>
<tr>
<td>EDUC 919.L,5</td>
<td>Professional Writing for Publication</td>
</tr>
<tr>
<td><strong>Concentration Area Courses (24 hrs)</strong></td>
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</tr>
<tr>
<td>EDUC 721</td>
<td>Issues and Trends in Exceptionality</td>
</tr>
<tr>
<td>EDUC 730.L</td>
<td>Technology Practices for Instructional Improvement</td>
</tr>
<tr>
<td>EDUC 746</td>
<td>Conflict Resolution</td>
</tr>
<tr>
<td>EDUC 771</td>
<td>Curriculum Theory</td>
</tr>
<tr>
<td>EDUC 871</td>
<td>Investigations in Curriculum Change</td>
</tr>
<tr>
<td>EDUC 8</td>
<td>600-800 level elective course</td>
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<tr>
<td>EDUC 8</td>
<td>600-800 level elective course</td>
</tr>
<tr>
<td>Choose one:</td>
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</tr>
<tr>
<td>EDUC 735</td>
<td>Issues and Trends in Teaching and Learning (K-12)</td>
</tr>
<tr>
<td>EDUC 758</td>
<td>Teaching the College Student (Higher Education)</td>
</tr>
<tr>
<td><strong>Dissertation (12 hrs)</strong></td>
<td></td>
</tr>
<tr>
<td>EDUC 970</td>
<td>Comprehensive Exam</td>
</tr>
<tr>
<td>EDUC 980</td>
<td>Dissertation Prospectus</td>
</tr>
<tr>
<td>EDUC 989</td>
<td>Dissertation Proposal and Research</td>
</tr>
<tr>
<td>EDUC 990</td>
<td>Dissertation Defense</td>
</tr>
</tbody>
</table>

**Note:** Licensure Option- Upon completion of this program plan including courses noted below, initial license/experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

1 Courses offered in residency (EDUC 741, 730, 919).
2 EDUC 989 must be taken a minimum of two times. Any student who is not ready for enrollment in EDUC 990 after completing the second enrollment EDUC 989 may be required, as determined by the student’s dissertation chair, to repeat EDUC 989 until deemed ready for enrollment in EDUC 990.
3 EDUC 741 must be earned with a grade of B or higher.
4 EDUC 990 (Dissertation Defense) must be completed on campus; does not count toward residency requirements.
5 EDUC 919 should be one of the final courses in the program; must be taken after completion of EDUC 715 and 817.
6 600 level courses are K-12 focus and may require field experience. Additional courses required for licensure are listed under the suggested course sequence notes.
7 Once the student enters the Dissertation phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.
8 EDUC 798 may not be used as an elective in the Doctor of Education.

### Doctor of Education (Ed.D.) (60 hrs)

**Educational Leadership Concentration**

<table>
<thead>
<tr>
<th>Program Option: Online Format</th>
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<tbody>
<tr>
<td><strong>Leadership Core (12 hrs)</strong></td>
<td></td>
</tr>
<tr>
<td>EDUC 701</td>
<td>Theories and Research in Educational Psychology</td>
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<tr>
<td>EDUC 703</td>
<td>Theories of Historical and Social Foundations</td>
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<tr>
<td>EDUC 740</td>
<td>Leadership Principles and Ethics</td>
</tr>
<tr>
<td>EDUC 741.L</td>
<td>Theories of Educational Leadership</td>
</tr>
<tr>
<td><strong>Research and Evaluation Core (12 hrs)</strong></td>
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</tr>
<tr>
<td>Prerequisite: An Educational Research course equivalent to EDUC 518</td>
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<td>EDUC 712</td>
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<tr>
<td>EDUC 817</td>
<td>Qualitative Methods of Research</td>
</tr>
<tr>
<td>EDUC 919.L,5</td>
<td>Professional Writing for Publication</td>
</tr>
<tr>
<td><strong>Concentration Area Courses (24 hrs)</strong></td>
<td></td>
</tr>
<tr>
<td>EDUC 742</td>
<td>Educational Leadership and Public Relations</td>
</tr>
<tr>
<td>EDUC 745</td>
<td>Systems Analysis</td>
</tr>
<tr>
<td>EDUC 746</td>
<td>Conflict Resolution</td>
</tr>
<tr>
<td>EDUC 747.L</td>
<td>Advanced School Law</td>
</tr>
<tr>
<td>EDUC 840</td>
<td>Issues and Trends in Educational Leadership</td>
</tr>
<tr>
<td>EDUC 8</td>
<td>600-800 level elective course</td>
</tr>
<tr>
<td>EDUC 8</td>
<td>600-800 level elective course</td>
</tr>
<tr>
<td>Choose one:</td>
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<tr>
<td>EDUC 848</td>
<td>Culture and Educational Leadership (K-12)</td>
</tr>
<tr>
<td>EDUC 849</td>
<td>College and University Administration</td>
</tr>
<tr>
<td><strong>Dissertation (12 hrs)</strong></td>
<td></td>
</tr>
<tr>
<td>EDUC 970</td>
<td>Comprehensive Exam</td>
</tr>
<tr>
<td>EDUC 980</td>
<td>Dissertation Prospectus</td>
</tr>
<tr>
<td>EDUC 989.L</td>
<td>Dissertation Proposal and Research</td>
</tr>
<tr>
<td>EDUC 990.L</td>
<td>Dissertation Defense</td>
</tr>
</tbody>
</table>

**Note:** Licensure Option- Upon completion of this program plan including courses noted below, initial license/experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

1 Course offered in residency (EDUC 741, 747, 919).
2 EDUC 989 must be taken a minimum of two times. Any student who is not ready for enrollment in EDUC 990 after completing the second enrollment in EDUC 989 may be required, as determined by the student’s dissertation chair, to repeat EDUC 989 until deemed ready for enrollment in EDUC 990.
3 EDUC 741 must be earned with a grade of B or higher.
4 EDUC 990 (Dissertation Defense) must be completed on campus; does not count toward residency requirements.
5 EDUC 919 should be one of the final courses in the program; must be taken after completion of EDUC 715 and 817.
6 600 level courses are K-12 focus and may require field experience. Additional courses required for licensure: EDUC 641, 648, 672, 699; may take two for 600-800 level electives. Equivalent course from master’s is acceptable for EDUC 672.
7 Once the student enters the Dissertation phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.
8 EDUC 798 may not be used as an elective in the Doctor of Education.

**DEGREE COMPLETION PLANS (DCP)**

The Degree Completion Plans for the graduate programs in the School of Education are available online at http://www.liberty.edu/degrees.
Department of Sport Management

Vicky-Lynn Martin, B.S., M.S., D.S.M.
Chair, Department of Sport Management
Associate Professor of Sport Management

Clark T. W. Zealand, B.S., M.A., Ph.D.
Director, Graduate Programs in Sport Management
Assistant Professor of Sport Management

FACULTY
Associate Professor
Blosser, Heisey, Martin, V.
Assistant Professor
Zealand

Master of Science in Sport Management (M.S.)

PURPOSE
The Master of Science degree is designed to prepare competent and effective leaders with a biblical worldview who will model high standards and assume a leadership role in the sport industry. Leaders in the field of sport management are seen as those who assume a facilitating role in accomplishing the goals and objectives of a business based administrative position in sport.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Incorporate moral leadership and ethical decision-making within the sport management workplace in the context of a Christian worldview.
2. Demonstrate critical thinking skills in evaluating economic, environmental, cultural and social impacts on sport management issues.
3. Integrate theoretical knowledge with practical skills necessary for advanced career positions in sport management.
4. Demonstrate research skills in the area of sport management.
5. Demonstrate professional communication skills in written, oral, and technological venues.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, specific admission requirements for the M.S. in Sport Management are listed below. The following items must be submitted to the Office of Graduate Admissions prior to registering for any graduate courses. Where noted, forms are available online at http://www.luonline.com.

1. Applicants should hold a 3.00 grade point average for undergraduate study. Applicants who do not meet this requirement may be considered for enrollment in the program but will be required to take GRST 500 – Introduction to Graduate Writing. This course is designed to give students the skills they need to complete successful written projects in Graduate level courses.
2. Curriculum and General Requirements. Students must choose either a thesis (36 hour) or non-thesis (internship) (36 hour) track.
   A. Thesis track: students have the following requirements (15 hours) beyond the core courses:
      • Cognate – students must select either the Sport Administration or Outdoor Adventure Sport Cognate after consulting with the Graduate Program Director.
   B. Non Thesis (Internship) track – students have the following requirements (15 hours) beyond core courses:
      • Students whose primary interest lies in a career in the sport or recreation management may begin their internship upon completion of at least 21 hours of coursework.
      • The internship must consist of at least one full academic unit or 400 hours at a designated internship site.
      • SMGT 699 – Internship (6 hours).

TRANSFER CREDIT
A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation, as stated in the Liberty University Catalog, M.S. candidates must:
1. Complete 36 semester hours for the M.S. in Sport Management.
2. Complete a minimum of 30 semester hours through Liberty, not to include credits from a prior degree earned through Liberty.
3. Successfully complete a comprehensive exam at the conclusion of all Sport Management core courses and before enrolling in the culminating activity. The comprehensive exam will be made available after 21 hours have been completed. Comprehensive examinations are administered online in the fall, spring, and summer.
4. May register for SMGT 699 after the successful completion of 21 hours, and successfully passing the comprehensive exam.
5. Students must maintain a 3.00 GPA to remain in the program, with no more than two Cs permitted. While all course grades are averaged into the GPA, course credit toward degree completion is not granted for a grade of D or F. Students may repeat one course in which a C or below was received. The most recent grade will be calculated into the GPA. Any additional use of the repeat policy for a repeated course must have the approval of the School of Education.
6. All Resident students are required to enroll in and pass GRST 500 in their first semester.
7. All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.

Program of Study

<table>
<thead>
<tr>
<th>General Studies Non-Thesis Cognate</th>
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<tbody>
<tr>
<td><strong>Program Options: Online and Residential Formats</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Title</th>
<th>Credit</th>
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<tbody>
<tr>
<td>SMGT 501</td>
<td>Social Issues in Sport Management</td>
<td>3</td>
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<tr>
<td>SMGT 502</td>
<td>Sport Marketing and Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 503</td>
<td>Ethics in Sport</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 504</td>
<td>Foundations of Sport Ministry</td>
<td>3</td>
</tr>
</tbody>
</table>
Master of Science in Sport Management (M.S.) (36 hrs)

OUTDOOR ADVENTURE SPORT
NON-THESIS COGNATE

Program Options: Online and Residential Formats

<table>
<thead>
<tr>
<th>Core Courses (21 hrs)</th>
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</thead>
<tbody>
<tr>
<td>SMGT 501 Social Issues in Sport Management</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 502 Sport Marketing and Public Relations</td>
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<tr>
<td>SMGT 503 Ethics in Sport</td>
<td>3</td>
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<tr>
<td>SMGT 504 Foundations of Sport Ministry</td>
<td>3</td>
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<tr>
<td>SMGT 505 Legal Issues in Sports</td>
<td>3</td>
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<tr>
<td>SMGT 506 Economics and Financial Management of Sport</td>
<td>3</td>
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<tr>
<td>SMGT 518 Understanding Educational Research and Assessment</td>
<td>3</td>
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Cognate Courses (15 hrs)

<table>
<thead>
<tr>
<th>Elective Courses (9 hrs)</th>
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</thead>
<tbody>
<tr>
<td>SMGT 611 Foundations of Outdoor Adventure Sport</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 612 Outdoor Adventure Programming</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 613 Leadership and Administration of Outdoor Adventure Sport</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Internship (6 hrs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SMGT 699 Internship</td>
<td>6</td>
</tr>
</tbody>
</table>

1 May register for SMGT 699 after the successful completion of 21 hours and passing the comprehensive exam.

Master of Science in Sport Management (M.S.) (36 hrs)

SPORT ADMINISTRATION
THESIS COGNATE

Program Option: Online and Residential Formats

<table>
<thead>
<tr>
<th>Core Courses (21 hrs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SMGT 501 Social Issues in Sport Management</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 502 Sport Marketing and Public Relations</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 503 Ethics in Sport</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 504 Foundations of Sport Ministry</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 505 Legal Issues in Sports</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 506 Economics and Financial Management of Sport</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 518 Understanding Educational Research and Assessment</td>
<td>3</td>
</tr>
</tbody>
</table>

Cognate Courses (15 hrs)

<table>
<thead>
<tr>
<th>Elective Courses (9 hrs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SMGT 631 Sport Event and Facility Management</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 632 Sport Development and Sales</td>
<td>3</td>
</tr>
<tr>
<td>SMGT 633 Management and Leadership in Sport Organizations</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Internship (6 hrs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SMGT 689 Internship</td>
<td>6</td>
</tr>
</tbody>
</table>

1 Any student who is not ready for enrollment in SMGT 690 after completing SMGT 689 may be required, as determined by the student’s thesis chair, to repeat SMGT 689 until deemed ready for enrollment in SMGT 690.
Helms School of Government

Shawn D. Akers, B.A., M.A., J.D.  
Dean, Helms School of Government  
Associate Professor of Government

Stephen M. Parke, B.S., J.D., L.L.M.  
Associate Dean, Helms School of Government  
Associate Professor of Criminal Justice

Ronald Miller, B.A., M.S.  
Associate Dean, Helms School of Government  
Assistant Professor of Government

RESIDENTIAL FACULTY

Professor  
Bowers, Buzzy, Murphy, Samson

Associate Professor  
Akers, Ferdon, Metallo, Parke

Assistant Professor  
Cox, Martin

Master of Arts in Public Policy (M.A.P.P.)

PURPOSE
The Master of Arts in Public Policy (MAPP) is a joint venture of Liberty University School of Law and Liberty University’s Helms School of Government.

Graduate level training pointedly designed to “impact the world” by training Christ-centered statesmen, leaders, scholars and policy makers, the MAPP will train its graduate to effectively shape policy in governmental, legislative, political, communications, managerial, academic, and international relations areas.

The Master of Arts in Public Policy provides access to faculty who are statesmen, leaders and policy makers and embody a Christ-centered philosophy that Liberty University ascribes to an imparts to a world in need of Christ’s directed influence.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Analyze, plan, and develop public policies and/or public policy initiatives for national, state, and local governmental organizations, international organizations, private entities, and/or non-governmental agencies.

2. Conduct quantitative and qualitative research on issues affecting federal, state and/or local legislative bodies.

3. Analyze impact of existing or proposed public policies on individuals, institutions, American society and/or international relations.

4. Analyze structure and operations of governments, corporations, for-profit, non-profit entities and the judiciary as they relate to public policy.

5. Apply appropriate analysis skills.

PROGRAM FORMAT

The M.A. in Public Policy will be offered entirely online with a few optional residential intensive sessions typically during times when the Liberty University School of Law is not in session, such as during the breaks or summer months.

GRADUATION REQUIREMENTS

In addition to other regulations governing graduation as stated in this Catalog, M.A. in Public Policy graduates must:

- Complete 39 total hours

- A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty

- A maximum of nine (9) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree

- Maintain a minimum cumulative GPA of 3.00

- No more than two (2) grades of C may be applied to the degree

- No grades of D may be applied to the degree

- Students must complete all work for the degree within five years of initial enrollment of the program.

- All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester

- Submit Graduation Application at the beginning of the final semester

The faculty may change the requirements for the receipt of the M.A. in Public Policy, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the Catalog at the time of the student’s enrollment. To maintain enrollment, students must enroll in at least one course during the academic year (from Fall to Summer).

Program of Study

Master of Arts in Public Policy (M.A.) (39 hrs)

<table>
<thead>
<tr>
<th>Program Option: Online Format</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Courses (18 hrs)</strong></td>
</tr>
<tr>
<td>PPOL 501 Foundations of American Governance: An Introduction to Public Policy</td>
</tr>
<tr>
<td>PPOG 502 Economics and Public Policy</td>
</tr>
<tr>
<td>PPOG 503 Political Philosophy</td>
</tr>
<tr>
<td>PPOG 504 Leadership, Statesmanship, and Governance</td>
</tr>
<tr>
<td>PPOG 505 Applied Public Policy Research Methods</td>
</tr>
<tr>
<td>PPOG 506 Introduction to Geopolitics</td>
</tr>
<tr>
<td><strong>Elective Courses</strong> (21 hrs)</td>
</tr>
<tr>
<td>Choose from the following selected courses:</td>
</tr>
<tr>
<td>BUSI, COMS, EDUC, LAW, PPOG, and PPOL</td>
</tr>
</tbody>
</table>

1 Students are strongly encouraged to take PPOL 501, PPOG 502, and PPOG 503 before this course. The content of these courses will help set a foundation for the remaining Public Policy coursework.


3 Up to 9 hrs of LAW may be applied to this degree. LAW course options are only for students who are currently enrolled in Liberty University School of Law or Liberty University SOL alumni. Non-Liberty students pursuing a J.D. or have completed J.D. may be able to use up to 9 hours of Law Credit towards this degree pending review and approval by the Liberty University School of Law.

DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plan for the M.A. in Public Policy is available online at http://www.liberty.edu/dcps.
School of Health Sciences

RESIDENTIAL FACULTY

Professor
Barker, E.; Clinton; Garzon; Hawkins, R.; Wheeler, W.; Volk

Associate
Brooks; Corsini; Daniel; Hawkins, S.; Hinkley; Hinson; Jenkins; Motitinho; O’Hare; Peters; Sibcy; Sosin; Thomas, J.

Assistant
Deacon; Knight; Meyer; Myers

DISTANCE EDUCATION FACULTY

Assistant
Anders; Appleby; Bender Long; Bjerke; Breazeale; Brooks, S.; Burchard; Byars; Chara; Combs; Cooper, M. E.; Coy; Cross; Davis, J. L.; Deel; Dumont; Dunn, G.; Evans, A.; Evans, T.; Farwell; Ferreira, C.; Ferreira, J.; Fisher; Fox; Garcia; Gates; Gho; Giammatteo; Gilliland; Gorbett; Grice; Guiley; Heck; Hickman; Hill, A.; Hobbs; Holland, W.; Hollis; Hull; Huson; Jackson, D.; Jenkins, C.; Johnson, S. G.; Johnson, S. A.; Joyce; Katz; Kilian; Kim, J. D.; Kitzmiller; Laatsch; Lane, D.; Larimore; Lewis, S. R.; McCready; McIvor; Miller, D.; Mills, M.; Monney; Moore, R. L.; Mosholder; Myers, J. K.; Niebuhr; Pace; Pangle; Parker, F.; Pawloski; Pinkston; Powell; Rackley; Rice, D.; Roberts, W.; Robinson, S.; Rolen; Sadik; Sanders, K.; Small, D.; Smith, A. W.; Smith, R. P.; Smylie; Snodgrass; Stanley; Stille; Taylor, R.; Tetrault; Thomas, C. N.; Vareene-Thomas; Verga; Warren, J.; Washington; Welch; West; Westmeier; Winamaki; Williams, C.; Wilson, J.; Wilson, W.; Wright, J.; Zapf

PURPOSE

The School of Health Sciences provides students graduate education and skill development opportunities in Counseling, Family Studies, Nursing and Public Health with an emphasis on the Christian worldview.

PURPOSE

The Center for Counseling and Family Studies provides graduate education and training to prepare individuals for service as professionals within both the Christian and secular communities. Both the master’s and doctoral programs are offered to prepare students to work as counselor educators, supervisors, and advanced practitioners in academic, ministry, and clinical settings, as well as prepare them for leadership roles in other various human service fields. The M.A. programs also provide foundational studies that equip students to pursue doctoral studies and careers in community mental health and human service agencies, educational institutions, private practice, government, and business and industrial settings.

The Graduate Counseling Program, launched in 1981, is committed to providing quality professional training for healing human hurts from a perspective permeated by Christian faith. Our training in theory and practice of counseling is designed for those seeking career opportunities in mental health agencies, hospital programs, private practices, church-related counseling centers, and other public and private facilities.

Both the master’s and doctoral program are offered to prepare students to work as counselor educators, supervisors, and advanced practitioners in academic ministry, and clinical settings. The M.A. program provides foundational studies that equip students for licensure, to pursue doctoral students and careers in community mental health and human service agencies, educational institutions, private practice, government, and business and industrial settings.
Master of Arts in Professional Counseling  
Master of Arts in Marriage and Family Therapy  
Master of Arts in Human Services  

The Professional Counseling and/or Marriage and Family Therapy licensure program(s) at Liberty University/Liberty University Online may not fulfill licensure requirements for the states of Arkansas, Illinois, Kansas, Missouri, and New Hampshire. Students wishing to pursue professional counseling licensure in these states should contact the appropriate state licensing board for more information.

The state of Mississippi does not accept the Master of Arts in Marriage and Family Therapy degree earned through Liberty University Online for licensure purposes.

PROGRAM SPECIFIC ADMISSION PROCEDURES

In addition to the General Admission Procedures outlined in this catalog, Master’s applicants to any of our Counseling programs must have (variations in italics):

1. An earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.);
2. An undergraduate cumulative GPA of at least 3.00 (on a 4.0 scale). Applicants to the M.A. in Human Services are required to hold an undergraduate cumulative GPA of at least 2.50 (on a 4.0 scale);
3. Successfully completed a minimum of six semester hours of coursework in psychology or a closely related field of study (e.g., sociology, human services) and three hours of statistics. Applicants for the 30-hour M.A. in Human Services are not required to complete prerequisite work.

Applicants must submit each of the items listed in the General Admissions Procedures to the Office of Graduate Admissions before being considered for acceptance to the program.

Applicants who have not successfully completed six hours of psychology or related studies and three hours of statistics for the Master’s in Professional Counseling or Marriage and Family Therapy may be admitted with the provision that they must complete the undergraduate coursework within the first two semesters of study. Applicants who do not meet the minimum GPA requirement may be considered for admission on Academic Probation status. Students admitted on Academic Probation must take and pass GRST 500 – Introduction to Graduate Writing in their first semester.

The applicant’s character, integrity, and general fitness to practice counseling may also be considered in the admission process. In addition, limited resources may indicate a need for limited enrollments, requiring the Center for Counseling and Family Studies to restrict admissions and to entertain special admissions only under exceptional circumstances.

To enable our students to be successful, the Center for Counseling and Family Studies have implemented admissions protocol for students wanting to enter the licensure track programs, but have less than the minimum 3.0 GPA.

NOTIFICATION OF ADMISSION

Admission decisions normally are made within a few weeks following the receipt of all of the student’s documentation. Official notification of admission, and of any conditions attached to that admission, is sent by letter to the applicant by the Office of Graduate Admissions. Correspondence or notification from other sources does not constitute official notice of admission. The term for which the applicant is admitted is stated in the official admission letter from the Office of Graduate Admissions.

TRANSFER OF CREDIT

Students may transfer up to 6 semester hours of coursework into the 30-hour Human Services program, up to 12 hours of coursework into the 48-hour Professional Counseling program, and up to 15 hours of coursework into the 60-hour Professional Counseling and Marriage and Family Therapy programs. For a transferred course to replace a Liberty University course, the following requirements must be met:

1. The school at which the course was taken must be appropriately accredited.
2. The course credit must be at least three semester hours or five quarter hours.
3. The student must have earned a grade of B or better in the course.
4. The course must overlap one of Liberty’s courses by at least 80%.

Courses related to psychology and counseling that meet all but the last criterion may be transferred in as elective courses. Course work must have been completed within the previous eight years. Transfer credits will not be accepted for the following courses: COUN 501, 505, 506, 507, 512, 667, 698, and 699. Courses from an earned degree will not be accepted for transfer credit. Credit will not be awarded for life experience or continuing education workshops.

Students in the 48- and 60-hour Professional Counseling program are required to take COUN 505, 512, and 667 in residence (on campus). Students in the 60-hour Marriage and Family Therapy program are required to take COUN 505, 512, 610, and 667 in residence (on campus).

Credits from a prior degree earned through Liberty University are considered transfer credits. Liberty University course work that is more than seven (7) years old must be repeated.

LICENSURE

Liberty University’s Center for Counseling and Family Studies provides academic course work in all areas required by the Virginia Board of Professional Counselors and Marriage and Family Therapists for licensure. The 60-hour M.A. degree program has been designed to meet licensure requirements for LPC in Virginia. With 12 additional hours of coursework, Liberty University’s M.A. degree (48-hour degree program) is acceptable to meet academic education and degree requirements established by the Virginia Board of Professional Counselors and Marriage and Family Therapists for licensure as a Licensed Professional Counselor, and a Marriage and Family Therapist. Students interested in licensure in other states are required to contact the licensing boards of those states to obtain copies of their licensing laws and regulations. These will help students ensure they take all courses necessary for licensure in those states.

EVALUATION AND RETENTION

Students are responsible for meeting the academic and professional standards of Liberty University and the counseling profession. The following requirements apply to all students:

1. Students are expected to use the American Counseling Association “Code of Ethics and Standards of Practice,” the American Association of Christian Counselors “Code of Ethics,” this Catalog, the Student Handbook, and the Liberty Way as guides for their behavior throughout their program. Each of these documents is available for reading and downloading from the respective organizational websites. Students will undergo periodic evaluation by the Counseling faculty for suitability as students and prospective counselors.
2. Students must remain in good academic standing, are required to maintain high ethical standards, and must demonstrate evidence of functional competency in fulfilling the professional roles required by the discipline.

3. Students (other than 30-hour M.A. students) must pass a comprehensive examination that requires an ability to deal with more than individual course content. Satisfactory completion of comprehensive examination requires analysis, synthesis, and integration of the content within the counseling discipline.

4. Doctoral students must also develop, complete, and defend an acceptable dissertation following guidelines developed by the Graduate Administrative Council and approved by the Graduate Senate.

Consult specific program sections of this catalog for additional requirements.

PROGRAM LEARNING OUTCOMES
The student will be able to:

1. Illustrate appropriate knowledge in all core curricular areas of counseling in preparation for certification and taking licensure exams and in procuring employment in the mental health field.
2. Demonstrate appropriate research and report writing skills including the use of APA format and computer technology.
3. Integrate biblical principles and secular theories in a responsibly eclectic manner.
4. Incorporate ethical and legal standards in the counseling arena.
5. Assess, diagnose and treat clients with a broad array of presenting problems and mental disorders using multiple counseling skills in established best practices.

Marriage and Family Therapy
The student will be able to:

- Evaluate child, adolescent, and marriage and family clients in order to effectively determine a treatment.

Licensure Programs in Counseling
The student will be able to:

- Evaluate diverse individual, group and family populations in order to effectively determine a treatment for client(s).

COURSE REQUIREMENTS
The Center for Counseling and Family Studies offers four master’s-level degree programs. The M.A. in Human Services is designed for professionals from all walks of life dedicated not only to career advancement, but impacting tomorrow’s world and the well-being of others in the spirit of Christian services. The degree is grounded in a core of courses developed through the Center for Counseling and Family Studies; a core reflective of the University’s mission statement and designed to provide the values, knowledge, and skills needed for effective work in the vast field of human services. This degree consists of 18 hours of human services courses and a 12 hour cognate from such graduate level academic disciplines as business; communications; marriage and family; executive leadership; health and wellness; Christian ministries; and varied human services fields.

The two M.A. in Professional Counseling programs consist of a minimum of 48 and 60 hours of counseling courses that provide students with a thorough background in the areas of integration of faith and practice; individual and group counseling theories and skills; clinical practice; ethical, professional, and legal issues in counseling; social and cultural factors in counseling; human development across the lifespan; work, leisure, and career development theories and interventions; appraisal and assessment issues in counseling; and the application of research methodology and statistics to understand mental health issues. These degrees prepare individuals for licensure and national certification and careers in mental health agencies, hospital programs, private practices, ministry-related counseling centers, and other public and private facilities.

The M.A. in Marriage and Family Therapy consists of a minimum of 60 hours; 48 hours of course work from the Professional Counseling program, plus four additional courses: COUN 602, Marriage and Family Counseling II or COUN 611, Counseling Children and Their Families; COUN 603, Pre-Marital and Marital Counseling; COUN 610, Human Sexuality; and COUN 620, Counseling Adolescents and Their Families. Students’ internship experiences must consist of work with couples, families, and individuals from a systems perspective, with the majority of the direct service clock hours occurring with couples and family units. This concentration is appropriate for those seeking licensure as Marriage and Family Therapists (MFT). The Human Services program (30 hours) typically takes three semesters (1-1/2 years) to complete; the Professional Counseling program (48 hours), five semesters (2-1/2 years) to complete; the Professional Counseling program (60 hours), six semesters (3 years) to complete; and the Marriage and Family Therapy program, (60 hours) six semesters (3 years) to complete.

Detailed information, policies, and procedures regarding the various programs offered are provided in the Student Handbook. Students should familiarize themselves with the Student Handbook before they begin their studies and before they register for classes every semester.

COMPREHENSIVE EXAMINATION
Students enrolled in the 48- or 60-hour program must take a comprehensive examination. This examination is offered periodically throughout the year. (See the Study Guide for the Counseling Comprehensive Examination for scheduling.) The study guide is available online on the departmental website at http://www.liberty.edu/academics/arts-sciences/counseling.

The comprehensive examination should be taken after the 48 hours of core coursework is completed. To register for the Comprehensive Exam, please contact counselingcompexam@liberty.edu, 30 days prior to the exam date. The Comprehensive Exam is offered the third Saturday of February, July, and October. Students will be given three attempts to successfully complete the exam.

GRADUATION REQUIREMENTS
To graduate, students in the M.A. programs must:

1. Pass the Comprehensive Exam for the 48 and 60 hour Counseling programs and,
2. Complete the following minimum number of credit hours through Liberty University, not to include credits from a prior degree earned through Liberty:
   a. Master of Arts in Human Services – 30 hours
   b. Master of Arts in Professional Counseling/48-hour track – 36 hours
   c. Master of Arts in Professional Counseling/60-hour track – 45 hours
   d. Master of Arts in Marriage and Family Therapy – 45 hours

3. The following maximum number of transfer credits, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degrees:
   a. Master of Arts in Human Services – six (6) hours
   b. Master of Arts in Professional Counseling/48-hour track – 12 hours
c. Master of Arts in Professional Counseling/60-hour track – 15 hours
d. Master of Arts in Marriage and Family Therapy – 15 hours

4. Have completed their required curriculum with a cumulative GPA of 3.00 or better for the 48 and 60 hour Counseling programs or 2.50 or better for the Human Services program. No more than two grades of C may be applied to the 48- and 60 hour counseling programs, and no grades of D may be applied to the Human Services degree or the 48- and 60-hour counseling programs. A student may petition the department for permission to retake a course in which he or she received a grade of C or below. The most recent grade will be recorded on the transcript. Students enrolled in the Human Services program may apply it for six hours of repeated courses, and students in all of the licensure programs may apply it for nine hours.

5. The Master of Arts in Human Services degree must be completed within five (5) years, and all of the licensure degree programs must be completed within seven (7) years.

6. Submit a Graduation Application to the Registrar’s Office in the beginning of the final semester.

7. All Resident students are required to enroll in and pass GRST 500 in their first semester.

8. All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.

Programs of Study

### Professional Counseling (M.A.) (48-hr track)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 501</td>
<td>Counselor Professional Identity, Function, and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>COUN 502</td>
<td>Human Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>COUN 503</td>
<td>Research and Program Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>COUN 504</td>
<td>Social and Cultural Foundations in Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 505</td>
<td>Counseling Techniques and the Helping Relationship</td>
<td>3</td>
</tr>
<tr>
<td>COUN 506</td>
<td>Integration of Psychology and Theology</td>
<td>3</td>
</tr>
<tr>
<td>COUN 507</td>
<td>Theology and Spirituality in Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 510</td>
<td>Theories of Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 512</td>
<td>Group Process</td>
<td>3</td>
</tr>
<tr>
<td>COUN 521</td>
<td>Individual Appraisal</td>
<td>3</td>
</tr>
<tr>
<td>COUN 522</td>
<td>Career Development and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 601</td>
<td>Marriage and Family Counseling I</td>
<td>3</td>
</tr>
<tr>
<td>COUN 646</td>
<td>Psychopathology and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 667</td>
<td>Clinical Diagnosis and Treatment Planning</td>
<td>3</td>
</tr>
<tr>
<td>COUN 698</td>
<td>Practicum (may be repeated)</td>
<td>3</td>
</tr>
<tr>
<td>COUN 699</td>
<td>Counseling Internship (may be repeated)</td>
<td>3</td>
</tr>
</tbody>
</table>

1. Intensive course offered on campus only

### Program Options: Online and Resident Formats

<table>
<thead>
<tr>
<th>Course Code</th>
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<td>COUN 505</td>
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<tr>
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</tr>
<tr>
<td>COUN 510</td>
<td>Theories of Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 512</td>
<td>Group Process</td>
<td>3</td>
</tr>
<tr>
<td>COUN 521</td>
<td>Individual Appraisal</td>
<td>3</td>
</tr>
<tr>
<td>COUN 522</td>
<td>Career Development and Counseling</td>
<td>3</td>
</tr>
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<td>3</td>
</tr>
<tr>
<td>COUN 698</td>
<td>Practicum</td>
<td>3</td>
</tr>
<tr>
<td>COUN 699</td>
<td>Counseling Internship (may be repeated)</td>
<td>3</td>
</tr>
</tbody>
</table>

1. Intensive course offered on campus only

### Marriage and Family Therapy (M.A.) (60 hrs)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 501</td>
<td>Counselor Professional Identity, Function, and Ethics</td>
<td>3</td>
</tr>
<tr>
<td>COUN 502</td>
<td>Human Growth and Development</td>
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<tr>
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<td>Research and Program Evaluation</td>
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</tr>
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<td>Social and Cultural Foundations in Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 505</td>
<td>Counseling Techniques and the Helping Relationship</td>
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<td>3</td>
</tr>
<tr>
<td>COUN 521</td>
<td>Individual Appraisal</td>
<td>3</td>
</tr>
<tr>
<td>COUN 522</td>
<td>Career Development and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 601</td>
<td>Marriage and Family Counseling I</td>
<td>3</td>
</tr>
<tr>
<td>COUN 603</td>
<td>Pre-Marital and Marital Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 610</td>
<td>Human Sexuality</td>
<td>3</td>
</tr>
<tr>
<td>COUN 620</td>
<td>Counseling Adolescents and Their Families</td>
<td>3</td>
</tr>
<tr>
<td>COUN 646</td>
<td>Psychopathology and Counseling</td>
<td>3</td>
</tr>
<tr>
<td>COUN 667</td>
<td>Clinical Diagnosis and Treatment Planning</td>
<td>3</td>
</tr>
<tr>
<td>COUN 698</td>
<td>Practicum</td>
<td>3</td>
</tr>
<tr>
<td>COUN 699</td>
<td>Counseling Internship (may be repeated)</td>
<td>3</td>
</tr>
</tbody>
</table>

1. Intensive course offered on campus only

OR

Choose one of the following:

- COUN 602: Marriage and Family Counseling II
- COUN 611: Counseling Children and Their Families
### Human Services (M.A.) (30 hrs)

**Program Options: Online and Resident Formats**

<table>
<thead>
<tr>
<th>Core Courses (18 hrs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HSER 500 Introduction to Human Services</td>
<td>3</td>
</tr>
<tr>
<td>COUN 502 Human Growth and Development</td>
<td>3</td>
</tr>
<tr>
<td>COUN 506 Integration of Psychology and Theology</td>
<td>3</td>
</tr>
<tr>
<td>HSER 508 Studies in Interpersonal Communications</td>
<td>3</td>
</tr>
<tr>
<td>HSER 509 Multicultural Issues in Human Services</td>
<td>3</td>
</tr>
<tr>
<td>HSER 511 Group Dynamics</td>
<td>3</td>
</tr>
<tr>
<td><strong>COGNATE COURSES –</strong></td>
<td>12</td>
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<tr>
<td>Select from the following options:</td>
<td></td>
</tr>
<tr>
<td>Business, Christian Ministries, Communication Studies,</td>
<td></td>
</tr>
<tr>
<td>Criminal Justice, Executive Leadership, Health and Wellness,</td>
<td></td>
</tr>
<tr>
<td>Marriage and Family, Organizational Studies</td>
<td></td>
</tr>
</tbody>
</table>

**BUSINESS COGNATE**

| BUSI 520 Strategic Marketing Management                                               | 3 |
| BUSI 530 Managerial Finance                                                           | 3 |
| BUSI 560 Corporate Responsibility                                                      | 3 |
| BUSI 561 Legal Issues in Business                                                      | 3 |

**CHRISTIAN MINISTRIES COGNATE**

| COMS 542 Communication in Christian Ministry                                          | 3 |
| DSMN 601 Ministry of Teaching                                                          | 3 |
| DSMN 620 Strategic Driven Ministries                                                    | 3 |
| **Choose one of the following:**                                                       |   |
| YOUT 510 Foundations in Youth Ministries I                                              |   |
| YOUT 520 Foundations in Youth Ministries II                                             |   |
| YOUT 597 Seminar in Youth Ministries                                                    |   |
| YOUT 615 The Role of the Youth Leader                                                   |   |
| YOUT 630 Student Ministries                                                             |   |

**COMMUNICATION STUDIES COGNATE**

| COMS 520 Communication Theory                                                          | 3 |
| COMS 542 Communication in Christian Ministry                                           | 3 |
| COMS 558 Listening and Non-Verbal Communication                                        | 3 |
| **Choose one of the following:**                                                       |   |
| COMS 552 Leadership Communications                                                     |   |
| COMS 560 Communication and Conflict                                                    |   |
| COMS 624 Intercultural Communication                                                   |   |

**CRIMINAL JUSTICE COGNATE**

| CJUS 500 Criminal Justice Integration                                                   | 3 |
| CJUS 520 Administration of Justice Organizations                                        | 3 |
| CJUS 530 Human Resource Management in Criminal Justice Organizations                    | 3 |
| CJUS 550 Topics and Trends in Criminal Justice                                         | 3 |

**EXECUTIVE LEADERSHIP COGNATE**

| CLED 510 Biblical Foundations of Christian Leadership                                   | 3 |
| CLED 520 The Life of the Leader                                                        | 3 |
| CLED 610 Team Leadership and Conflict Resolution                                       | 3 |
| CLED 620 Vision and Strategic Planning                                                  | 3 |

**HEALTH AND WELLNESS COGNATE**

| NURS 501 Health Policy and Ethics                                                      | 3 |
| NURS 503 Managing Population Health                                                    | 3 |
| NURS 519 Strategies for End of Life Care                                                | 3 |
| NURS 668 Health and Wellness Capstone Project                                          | 3 |

### MARRIAGE AND FAMILY COGNATE

| COUN 501 Counselor Professional Identity Function and Ethics                             | 3 |
| COUN 505 Counseling Techniques and the Helping Relationship                              | 3 |
| COUN 601 Marriage and Family Counseling I                                              | 3 |
| COUN 603 Premarital and Marital Counseling                                              | 3 |

1. COUN 510, COUN 602, COUN 611, and COUN 620 are approved substitutions for COUN 501 and COUN 505.

### ORGANIZATIONAL STUDIES COGNATE

| BUSI 500 Organizational Behavior                                                        | 3 |
| CLEC 620 Vision and Strategic Planning                                                   | 3 |
| COMS 622 Organizational Communication Theory and Practice                               | 3 |
| COMS 652 Organizational Communication Consulting                                         | 3 |

The Master of Arts in Human Services program is available with a Cognate in Children, Families, and the Law. This cognate is open only to currently enrolled Liberty University School of Law J.D. students or Liberty University School of Law Alumni. For more information on this cognate please see the Liberty University School of Law section of this Catalog.

### DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for the Master of Arts in Counseling programs and the Master of Arts in Human Services program are available online at http://www.liberty.edu/dcps.

### Doctor of Philosophy in Counseling (Ph.D.)

#### PURPOSE

The terminal Ph.D. in Counseling allows the University to prepare professionals for clinical practice, education, and ministry who demonstrate the highest level of clinical competence and scholarship in their approach to their vocation. Students who enroll in the Ph.D. program are professionals who see their work as a calling to serve God by facilitating bio-psycho-social-spiritual wholeness and healing.

The Ph.D. in counseling is distinctive in its integration of the Christian worldview with the science and practice of contemporary behavioral sciences. The program aims to achieve a threefold integration of (a) spiritual and theological understandings; (b) clinical theory and practice; and (c) empirical research methodology. Programmatic emphasis on the use of empirical research in addressing bio-psycho-social-spiritual issues offers an innovative approach to understanding the experience and behavior of persons in an increasingly complex society. Such an integrated approach is of special interest to individuals who wish to enhance the Christian perspective with contemporary scientific methodology and clinical techniques of the helping professions.

#### PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Synthesize and apply a wide array of counseling theories from within an integrated Christian worldview.
2. Evaluate and incorporate ethical and legal standards in the counseling field.
3. Assess, diagnose, and treat clients with a broad array of presenting problems and mental disorders using multiple counseling skills.
4. Appraise theories in all core curricular areas of counseling utilizing a biblical worldview and an awareness of industry best practices.
5. Design, conduct and critically evaluate scientific research studies and translate them to clinical and applied settings.
6. Evaluate child, adolescent and marriage and family clients in order to effectively determine a treatment in accordance with a distinctly biblical worldview and established best practices.
7. Evaluate diverse individual, group and family populations within a developmental systems context in order to effectively determine appropriate treatments.

PROGRAM SPECIFIC ADMISSION PROCEDURES
In addition to the General Admission Procedures outlined in this catalog, doctoral applicants to the Counseling program must have:
1. An earned master’s degree or its equivalent from an appropriately accredited seminary or graduate school in counseling or a related field.
2. A cumulative GPA of at least 3.25 or above (on a 4.00 scale) in all previous graduate course work.
3. MAT scores are preferred, but GRE General Test scores will be accepted.
4. A TOEFL score with a minimum of 600 or 250 on the computer test (if applicable).
5. Two Letters of Recommendation: One should be from a pastor and one from a professor or a clinical supervisor. All should be obtained from individuals qualified to address the applicant’s ability to complete doctoral work, maturity, motivation, and ethics.
6. A 300-word Letter of Intent specifying the applicant’s purpose and goals for entering the Ph.D. Program.
7. A Professional Vita including degrees earned, ministry and/or counseling experience, and career goals.
8. Demonstration of Writing Competency in proper APA format (latest edition). Applicants must respond to a case study describing the manner in which they would handle the case. The case study (vignette) is available online.
9. A Graduate Status Record (available online).

The above are minimum academic requirements for admission to the Ph.D. in Counseling. The applicant’s character, integrity, and general fitness to practice a particular profession will also be considered in the admission process.

ADMISSIONS COMMITTEE
Once all of the admissions materials are received, the Graduate Admissions Office will send the student’s file to the Center for Counseling and Family Studies for the Ph.D. Admissions Committee to review. Admission to the program requires the approval of the Ph.D. Admissions Committee, who may also request additional actions prior to admittance, if deemed necessary (e.g., an admissions interview; additional writing sample, etc.).

NOTIFICATION OF ADMISSION
The Center for Counseling and Family Studies Ph.D. Admission Committee determines admission status within two weeks following the receipt of the completed Ph.D. application file. Official notification of admission, and of any conditions attached to that admission, is made in a letter sent to the applicant by the Ph.D. Admission Committee. Correspondence or notification from other sources does not constitute official notice or decision.

A student must be admitted at least 120 days prior to the start of an academic term in order for the admission to be effective for that term. If the admission process is completed after that deadline, whether because the file was not completed or because admissions action was not taken earlier, the admission will be effective for the following academic term.

TRANSFER OF CREDIT
Students may transfer up to 15 semester hours of Ph.D. coursework. For a transferred course to replace a Liberty University Ph.D. course, the following requirements must be met:
1. The school at which the course was taken must be appropriately accredited;
2. The course credit must be at least three semester hours or five quarter hours;
3. The student must have earned a grade of B or better in the course; and
4. The course must overlap one of Liberty’s courses by at least 80%.

Transfer credits must have been completed as post-master’s course work (700-900 level) within the previous five years to be accepted. Coursework cannot be transferred from a completed degree. Courses with a recorded grade of C or below will not be accepted. Correspondence studies or life experiences will not be accepted for transfer credit. Credits from a prior degree earned through Liberty University are considered transfer credits.

ADMISSION TO Ph.D. CANDIDACY
Students are admitted to candidacy upon recommendation of the Center for Counseling and Family Studies and successful completion of the following:
1. The Core Curriculum
2. The Ph.D. Qualifying Examination
3. Area of Concentration, Practicum and Internship
4. The Ph.D. Candidacy Examination

If for any reason the student successfully completes the core curriculum, but is unable to complete the other requirements for candidacy, a Certificate of Advanced Graduate Studies will be awarded.

ADVISEMENT
Advisement is given regarding coursework, the Qualifying and Comprehensive Examinations, and other academic requirements by the core doctoral faculty and the appointed advisement staff. Students needing advisement may e-mail the administrator (phdcounseling@liberty.edu) to be directed to the proper advisor. It is always the responsibility of the student to be aware of University policies and regulations and state licensing requirements affecting his or her program.

COURSE REQUIREMENTS
The Ph.D. requires completion of a minimum of 63 hours of post-master’s Ph.D. level coursework. Students must complete 15 hours of qualifying coursework, beginning with COUC 740, pass The Qualifying Examination, complete the post Qualifying Examination core courses and electives, complete a practicum and internship, pass The Candidacy Examination, and complete dissertation related coursework and research.

The Ph.D. Concentration in Professional Counseling (24 hours, including nine hours of clinical instruction) is distinctive in its integration of graduate-level studies in biblical exegesis and theological studies with the science and practice of contemporary behavioral sciences, clinical theory and practice, and empirical research methodology. These emphases are of special interest to professional practitioners who seek to address the total spectrum of issues for which persons seek professional therapy with the added training required to service clients seeking assistance in the area of spirituality.

The Ph.D. Concentration in Pastoral Care and Counseling (24 hours, including nine hours of clinical instruction) is distinctive in its integration of the Christian worldview with the science and practice of contemporary behavioral sciences. The program functions in cooperation with Liberty Baptist Theological Seminary.
Both concentrations aim to achieve a threefold integration of:

a) Spiritual and theological understandings
b) Clinical theory and practice
c) Empirical research methodology.

Programmatic emphasis on the use of empirical research in addressing psycho-theological issues offers an innovative approach to a more complete understanding of the experience and behavior of persons in an increasingly complex society. Such an integrated approach is of special interest to individuals who wish to enhance the Christian perspective with contemporary scientific methodology and clinical techniques of the helping professions.

CLINICAL PREREQUISITES AND FOUNDATIONAL COMPETENCIES

The Ph.D. in Counseling requires that students demonstrate professional competence with transcript evidence of having the following graduate-level clinical prerequisites representing 27 hours:

- Professional Identity, Function and Ethics (COUN 501)
- Human Development (COUN 502)
- Research and Statistics (COUN 503)
- Techniques and the Helping Profession (COUN 505)
- Counseling Theories (COUN 510)
- Group Process (COUN 512)
- Individual Appraisal (COUN 521)
- Psychopathology (COUN 646)
- Diagnosis and Treatment Planning (COUN 667)

The Foundational Competencies (9 hours) focus on theology. It is imperative that students have proper theological instruction in order to integrate effectively. Students must demonstrate transcript evidence of the following graduate-level courses:

- Systematic Theology I (THEO 525)
- Systematic Theology II (THEO 530)
- Hermeneutics (NBST 652)

CLINICAL INSTRUCTION

Approved Practicum and Internship experiences are required for all students enrolled in the Concentration in Professional Counseling or the Concentration in Pastoral Care and Counseling. Both are planned in consultation with the Center’s Coordinator of Practicum and Internship.

EXAMINATIONS

All doctoral students in Counseling are required to take two examinations prior to proceeding into different stages of the doctoral experience.

After the completion of all Foundational Competencies and Qualifying Coursework, the student will be required to pass The Qualifying Exam. This exam builds upon knowledge gleaned from prerequisite courses and qualifying coursework. Areas include: Integration, Theories and Clinical Practice, and Research and Statistics. The Qualifying Examination is a proctored exam that can be taken without coming to campus. It consists of three essay questions that students are given a total of eight hours to complete. Students have two attempts to pass each of the three content areas. Once a student passes a content area they are not required to retake that portion if another area is failed. Failure to pass this exam will lead to dismissal from the program.

The other exam students are required to pass is the Candidacy Examination. This exam is completed in conjunction with the Dissertation Chair and is designed to enable students to demonstrate that they have developed excellence in research methodology and readiness for dissertation research.

DISSERTATION

The dissertation is expected to represent the results of original and significant research written in a scholarly manner and worthy of publication. It is the culmination of the doctoral program.

The student’s dissertation committee (chair and two additional members) will guide him or her through the research process. All members must meet the standards for appointment as graduate faculty.

Once students enter the dissertation phase of their degree, they must maintain continuous enrollment (Fall, Spring, and Summer semesters) until they complete all degree requirements. If they do not, they will break enrollment, and they will be required to apply for readmission if/when they wish to resume the pursuit of their degree. They will have to complete their degree under the Degree Completion Plan (DCP) in effect at the time of their readmission.

GRADUATION REQUIREMENTS

To graduate, students in the Ph.D. program must:

1. Pass the Qualifying Exam.
2. Complete a minimum of 63 hours, with at least 48 hours completed through Liberty University.
3. Complete the degree within 10 years.
4. Complete their required curriculum with a cumulative GPA of 3.00 or better. Any coursework taken toward fulfilling the requirements of the Doctor of Philosophy degree or required by the student’s advisor or committee with a recorded grade below B will not count toward the degree and may result in dismissal from the program.
5. Pass the Candidacy Examination.
6. Successfully write and defend their dissertation research.
7. Take the graduate writing assessment.
8. Submit a Graduation Application to the Registrar’s Office (at the beginning of the final semester)

A student may petition the Center for Counseling and Family Studies for permission to retake one course in which he/she received a grade of C. No further coursework can be completed until the grade of C is replaced on the student’s transcript. If a student receives a grade of C in any subsequent course he/she will be academically dismissed from the program. A grade of D or F in any course will result in dismissal from the program.

Program of Study

Doctor of Philosophy in Counseling (Ph.D.) (63 hrs)

<table>
<thead>
<tr>
<th>Professional Counseling Concentration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Option: Online Format</td>
</tr>
<tr>
<td><strong>Clinical Prerequisites</strong></td>
</tr>
<tr>
<td>Counselor Professional Identify, Function, and Ethics</td>
</tr>
<tr>
<td>Human Growth and Development</td>
</tr>
<tr>
<td>Research and Program Evaluation</td>
</tr>
<tr>
<td>Techniques and the Helping Profession</td>
</tr>
<tr>
<td>Theories of Counseling</td>
</tr>
<tr>
<td>Group Process</td>
</tr>
<tr>
<td>Individual Appraisal</td>
</tr>
<tr>
<td>Psychopathology and Counseling</td>
</tr>
<tr>
<td>Clinical Diagnosis and Treatment Planning</td>
</tr>
<tr>
<td><strong>Foundational Competencies</strong></td>
</tr>
<tr>
<td>Systematic Theology I</td>
</tr>
<tr>
<td>Systematic Theology II</td>
</tr>
<tr>
<td>Hermeneutics</td>
</tr>
<tr>
<td><strong>Statistics Competency Exam</strong></td>
</tr>
<tr>
<td><strong>Core Courses (33 hrs)</strong></td>
</tr>
<tr>
<td>COUC 715 Applied Counseling Theories</td>
</tr>
<tr>
<td>COUC 730 Issues in Integration</td>
</tr>
<tr>
<td>COUC 740 Advanced Research Design</td>
</tr>
</tbody>
</table>
### Degree Completion Plans (DCP) and Course Documents

The Degree Completion Plans for the Ph.D. programs in Counseling are available online at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps) and the Ph.D. documents and other important information are available online at [http://www.liberty.edu/index.cfm?PID=673](http://www.liberty.edu/index.cfm?PID=673).

### Certificate of Advanced Graduate Studies

Liberty University offers the Certificate of Advanced Graduate Studies to those students who complete a course of study not linked to the pursuit of a degree and consisting of a coherent set of courses addressing a specific theme. Students will be awarded a Certificate of Advanced Graduate Studies if they choose not to complete their dissertation or have failed their second attempt on the Qualifying Examination. Students awarded a Certificate of Advanced Graduate Studies in Counseling must have: (a) been admitted to the Ph.D. program; (b) completed the Foundational Competencies and Core Courses; and (c) earned a GPA of 3.00 or better. The awarding of a Certificate of Advanced Graduate Studies will result in an appropriate notation on the student’s academic record.
**Department of Health Professions**

Associate Dean, School of Health Sciences
Acting Chair, Department of Health Professions
Professor of Health Professions

Richard Lane, B.S., M.P.H., M.D.
Director, Master of Public Health Program
Professor of Health Professions

**RESIDENTIAL FACULTY**

Professor
Florence, J.; Lane; Linstra; Mahoney

Associate Professor
Florence, A.; Henderson; Lennon; Pickard

**Master of Public Health (M.P.H.)**

**PURPOSE**

The Master of Public Health program is for individuals wishing to impact the world for Christ through the ministry of health. The degree can enhance the professional preparedness of a recent college graduate or the seasoned professional. Physicians, nurses, health educators, lawyers and social workers are among the many professionals who have benefitted by augmenting their knowledge and skill base with a MPH degree.

**PROGRAM LEARNING OUTCOMES**

The student will be able to:

1. Design, develop, implement and evaluate strategies to improve individual and community health.
2. Interact with diverse individuals and communities to produce an intended public health outcome.
3. Create and communicate a shared vision for changing a public health outcome and propose solutions to organizational and community challenges.
4. Recognize system level properties and how they affect relationships among individuals, groups, organizations, communities, and environments.
5. Articulate and/or demonstrate the Christian worldview regarding ethical choices, values and professional practices in public health decisions.

**Global Health Concentration**

The student will be able to apply public and community health strategies in cross-cultural and global settings.

**Health Promotion Concentration**

The student will be able to assess, plan, implement, and evaluate health programming in community settings as well as administer health programs, serve as a resource person, and advocate for health and health education.

**Nutrition Concentration**

The student will be able to apply the principles of and incorporate best practices in human nutrition as they relate to public health, disease prevention and improved quality of life among various populations.

**COURSE REQUIREMENTS**

The Master of Public Health is a 42 hour program that offers three concentrations: Global Health, Health Promotion and Nutrition. Students complete 18 core hours in five disciplines: biostatistics, epidemiology, environmental health sciences, health policy and management, and social and behavioral sciences. These classes are combined with 24 credit hours in one of three concentrations: Nutrition, Health Promotion, and Global Health.

**PROGRAM SPECIFIC ADMISSION PROCEDURES**

In addition to the general admission requirements, admission to candidacy in the Master of Public Health program requires:

1. Earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.)
2. An undergraduate cumulative GPA of 2.50 or above (on a 4.00 scale)
3. Technology Questionnaire: Computer access and literacy for word processing, Internet, and e-mail are required for all graduate students. This form is available online.
4. TOEFL (if applicable)

Students who do not meet all of the above requirements may be admitted on a provisional basis for nine hours of graduate coursework. Students who do not meet the minimum GPA requirement may be admitted on Academic Probation status; these students must take and pass GRST 500 – Introduction to Graduate Writing in their first semester. Students who have less than an undergraduate 2.00 GPA will not be admitted to the program.

**TRANSFER CREDIT**

Students may transfer up to nine (9) graduate credit hours from an accredited institution subject to department approval. In order to transfer credit, students must have earned the minimum grade of B; and courses must have been completed within 10 years of the start date of the program. Credits from a prior degree earned through Liberty University are considered transfer credits.

**GRADUATION REQUIREMENTS**

1. Satisfactory completion of 42 total hours.
2. A minimum of 33 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
3. A maximum of nine (9) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. Students must complete all courses with a 3.00 or higher cumulative grade point average.
5. No more than two grades of “C” may be applied to the degree.
6. No grades of “D” may be applied to the degree.
7. Degree must be completed within five years.
8. All Resident students are required to enroll in and pass GRST 500 in their first semester.
9. All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
10. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.
Program of Study

Master of Public Health (M.P.H.) (42 hrs)

*Program Options: Online and Resident Formats*

**Core Courses (18 hrs)**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>HLTH 501</td>
<td>Biostatistics</td>
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</tr>
<tr>
<td>HLTH 503</td>
<td>Principles of Epidemiology</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 505</td>
<td>Principles of Environmental Health</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 507</td>
<td>Public Health Administration</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 509</td>
<td>Social and Behavioral Theory Applications in Public Health</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 511</td>
<td>Research Methods in Public Health</td>
<td>3</td>
</tr>
</tbody>
</table>

**Concentration Courses (24 hrs)**

**Global Health Concentration**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTH 620</td>
<td>Introduction to Global Health</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 622</td>
<td>Primary Healthcare in Developing Countries</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 623</td>
<td>Cultural Aspects of Health Behavior</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 624</td>
<td>Sanitation in Developing Countries</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 625</td>
<td>Prevention and Control of Infectious Disease</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 698</td>
<td>Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

**Health Promotion Concentration**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>HLTH 630</td>
<td>Principles of Community Health</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 632</td>
<td>Health Program Planning</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 633</td>
<td>Health Program Evaluation</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 634</td>
<td>Health Communication and Advocacy</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 635</td>
<td>Health Agency Management</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 698</td>
<td>Practicum</td>
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</tr>
</tbody>
</table>

**Nutrition Concentration**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTH 640</td>
<td>Principles of Nutrition</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 642</td>
<td>Food-borne Illness Prevention</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 643</td>
<td>Nutrition and Chronic Disease</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 644</td>
<td>Diabetes, Obesity and Eating Disorders</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 645</td>
<td>Performance Nutrition for the Physically Active</td>
<td>3</td>
</tr>
<tr>
<td>HLTH 698</td>
<td>Practicum</td>
<td>3</td>
</tr>
</tbody>
</table>

**Elective Courses (6 hrs)**

1. Approved electives include: BMAL 500, 501, BUSI 642; CLED 610; COMS 532; HLTH 550, 551, 552, 553, 554, 556, 656, 636, 637

**Degree Completion Plans (DCP)**

Degree Completion Plans for the Master of Public Health program are available online from the Registrar’s webpage at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps).

Department of Nursing

Deanna C. Britt, R.N., B.S.N., M.S.N., Ph.D.
Chair, Department of Nursing
Professor of Nursing

Sharon J. Kopis, R.N., B.S.N., M.S., Ed.D.
Director of Graduate Studies in Nursing
Associate Professor of Nursing

**Residential Faculty**

- **Professor**
  - Britt, Goodrich

- **Associate**
  - Hall, Kopis, Sanders

- **Assistant**
  - Little

**Distance Learning Faculty**

- **Assistant**
  - Brickhill; Giese; Miller, L.; Salladay; Tasker

Master of Science in Nursing (M.S.N.)

**Purpose**

Liberty University’s Master of Science in Nursing program is founded on a Christian worldview and designed to prepare competent men and women in the field of nursing education and nursing administration. The program prepares students as nurse educators and faculty members in schools of nursing, and nurse administrators/leaders. Graduates are equipped with the critical thinking skills, leadership, and knowledge needed to promote the profession of nursing through clinical practice, teaching, research, program development and implementation, and scholarship.

**Program Learning Outcomes**

The student will be able to:

1. Integrate research and scholarship into advanced nursing practice (AACN/CCNE I, IV, NLN 7, ANA-Admin. 10, 13, 15)
2. Influence nursing practice by integrating policy criteria and advocacy skills (AACN/CCNE VI, NLN 8, ANA-Admin. 16)
3. Employ quality improvement, safety standards, and outcomes management to support best practices in nursing (AACN/CCNE III, IX, NLN 6, ANA-Admin. 7)
4. Collaborate with members of interprofessional teams to promote culturally competent population health care and clinical prevention in a variety of settings (AACN/CCNE VII, VIII, ANA-Admin 5b, 10, 11)
5. Utilize innovative health care technologies in a variety of practice settings (AACN/CCNE V, NLN1, ANA-Admin. 14)
6. Apply Christian Worldview and ethical decision making to Advanced Nursing Practice (LU mission, AACN/CCNE I, IX, NLN 6, ANA-Admin 12)
7. Demonstrate leadership in a variety of professional practice and educational settings (AACN/CCNE II, IX, NLN 5, 8, ANA-Admin. 3, 15)

**Nurse Educator Concentration**

The student will be able to:

1. Design nursing curricula that reflects student learning needs, innovative teaching strategies, assessment and
evaluation of learning outcomes that support a positive learning environment (NLN competencies 3 and 4).
2. Construct a learning environment based on educational theory and evidence-based practice which promotes individual learner needs (NLN competency 1).
3. Demonstrates the knowledge, skills, and abilities in creating a learning environment that supports individual goals and diverse student needs (NLN competency 2).

Nurse Administrator Concentration
The student will be able to:
1. Demonstrate consultation and collaboration with interdisciplinary teams to direct health care systems delivery of nursing services and professional practice (ANA-Admin. 5c, 11, 10)
2. Provide health care systems management utilizing the nursing process* to perform strategic planning, fiscal and resource management and evaluation of outcomes (ANA-Admin. 1-6, 14)
3. Utilize evidence to create a culture of safety and quality based on nursing values, advocacy, current nursing practice, legal ethical and regulatory compliance (ANA-Admin. 7, 8, 9, 12)

*Assessment, diagnosis/data analysis, outcomes identification, planning, implementation, and outcomes evaluation.

ACCREDITATION
The Master of Science in Nursing program is accredited by the Commission on Collegiate Nursing Education (CCNE).

CERTIFICATION
The Master of Science in Nursing – Nurse Educator Concentration may meet the educational requirements of the National League of Nursing’s Nurse Educator Certification. The Nurse Administrator concentration may meet the educational requirements of the American Nurse Credentialing Center’s Nurse Executive/Nurse Executive Advanced Certification.

Note: Certification and eligibility requirements are changed periodically by credentialing bodies and are out of the control of the academic institution. Credentialing bodies such as the National League of Nursing and the American Nurse Credentialing Center make the final determination to sit for any exams they may offer.

PROGRAM SPECIFIC ADMISSION PROCEDURES
All policies and procedures for admission to graduate programs as stated in this Catalog apply unless otherwise stated. The following criteria are established to encourage applications from qualified students who are highly motivated, self-directed, and academically competent to ensure selection of individuals who possess abilities that will enable them to successfully pursue graduate study in nursing. Each applicant must submit documentation to the Office of Graduate Admissions [gradadmissions@liberty.edu] that addresses the following criteria:
1. Graduate of a nationally accredited nursing program/school or its equivalent. Accrediting bodies include: Commission on Collegiate Nursing Education (CCNE).
2. Bachelor of Science in Nursing (B.S.N.) or a bachelor’s degree in another discipline. Non-B.S.N. applicants with an RN license may be admitted to the M.S.N. program but must satisfy requirements for the following undergraduate bridge courses: NURS 225, Research in Nursing; NURS 440, Strategies for Community Health; and NURS 490, Leadership/Management in Nursing. Bridge courses are not a prerequisite to admission into the M.S.N. program, but must be completed within the first year of admission to the M.S.N. program.
3. Introductory statistics course (math preferred) and an undergraduate course in health assessment are required. For those who did not complete these courses in their undergraduate programs, they may fulfill these requirements during the first two semesters of the M.S.N. program and must complete the statistics course prior to enrollment in NURS 500, Research; the undergraduate course for health assessment must be fulfilled prior to enrollment in NURS 505, Advanced Health/Physical Assessment.
4. Minimum cumulative undergraduate GPA of 3.00 on a scale of 4.00.
5. Nurses educated outside of the United States must submit the following documentation in order to be considered for admission:
   a. Proof of valid and current RN licensure based on review by the Commission on Graduates for Foreign Nursing Schools (CGFNS) International [+1(215) 222-8454] (must hold a valid registered nurse license issued in one of the fifty University States. See #6.)
   b. Pass the NCLEX Readiness Exam (offered by the CGFNS)
   c. Undergraduate transcript evaluation report from the World Education System (WES) or the National Association of Credential Evaluation Services (NACES). This evaluation is required to determine equivalency of the applicant’s nursing and baccalaureate degrees to nursing education programs offered by schools in the U.S.
   d. TOEFL Scores. Note: TOEFL is not required for students who obtained a baccalaureate degree in the United States or Canada.
6. Current registered nurse license in good standing without any sanctions or restrictions, actual or pending issued in one of the fifty United States.
8. Must have one year of nursing practice as a registered nurse.
9. All students must be fully admitted into the MSN program to enroll in classes or if special student status must be approved through the Nursing Department.
10. Nurse Educator: NURS 617, 618, 619, 620 and Nurse Administrator: NURS 623, 624, 625, 626 require a practicum, which must be completed within the United States.

EVALUATION OF TRANSFER CREDITS
With approval from the Department of Nursing Graduate Faculty Committee, students may transfer up to two graduate-level courses (total of six credit hours) from an appropriately accredited institution. In order to transfer credit hours, the student must have earned the minimum grade of B; the courses must have been completed within five years of the start date of the program. Students may receive transfer credit for graduate courses that were required for another completed master’s degree. No correspondence or life experience study will be accepted for credit in the M.S.N. program. Credits from a prior degree earned through Liberty University are considered transfer credits.
**COURSE REQUIREMENTS**

The Master of Science in Nursing offers nurse educator and nurse administrator concentrations. With faculty guidance students develop a program of study and practicum that reflects their nursing education or administrative interests. Full and part-time options are available. Each student should obtain an up-to-date copy of the Graduate Nursing Student Handbook (available online at Liberty University’s M.S.N. website), for information about matriculation and progression in the M.S.N. program. The application information and forms are also available online.

**PHYSICAL EXAMINATION/INSURANCE PRACTICUM REQUIREMENTS**

Documentation that verifies professional malpractice insurance, current American Heart Association CPR card status, current physical examination, drug screen, immunization status (i.e., measles, mumps and rubella (MMR), tuberculosis (TB) testing, Varicella titer or immunity, Hepatitis B), HIPAA and OSHA education verification and a Criminal Background Check must be submitted once students enroll in courses that include a practicum component. Additional requirements may be requested by the student-selected practicum facility sites. Students are responsible to assume all costs associated with practicum requirements.

**GRADUATION REQUIREMENTS**

1. Satisfactory completion of all course and clinical requirements (minimum grade of B); total of 42 credit hours with a 3.00 or higher cumulative grade point average.
2. A minimum of 36 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. Course repeat policy applied to one course only. Students will have the option to repeat one course if they earn a grade of C. To successfully complete the program, students must earn a minimum grade of B for all graduate courses.
5. Students who receive more than one C are automatically dropped from the program. Any D grade or below results in dismissal from program without option to repeat course.
6. Degree must be completed within five years.
7. All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
8. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

**Programs of Study**

**Master of Science in Nursing (M.S.N.) (42 hrs)**

**Nurse Administration Concentration**

<table>
<thead>
<tr>
<th>Program Option: Online Format</th>
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</thead>
<tbody>
<tr>
<td>Core Curriculum (15 hrs)1</td>
</tr>
<tr>
<td>NURS 500 Research 2</td>
</tr>
<tr>
<td>NURS 501 Health Policy and Ethics</td>
</tr>
<tr>
<td>NURS 502 Nursing Theory and Advanced Practice</td>
</tr>
<tr>
<td>NURS 503 Managing Population Health</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nurse Administration Concentration Courses 2 (24 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS 523 Financial and Resource Management for Nurse Leaders</td>
</tr>
<tr>
<td>NURS 524 Systems Management &amp; Leadership for Nurse Leaders</td>
</tr>
<tr>
<td>NURS 623 Nursing Administration I3</td>
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<td>NURS 624 Nursing Administration II3</td>
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<td>NURS 625 Nursing Administration III3</td>
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<tr>
<td>NURS 626 Nursing Administration IV Advanced Practicum4</td>
</tr>
<tr>
<td>BUSI 610 Organizational Design and Structure</td>
</tr>
<tr>
<td>BUSI 642 Contemporary Issues in Human Resources</td>
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<thead>
<tr>
<th>Elective Course (3 hrs)</th>
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<tr>
<td>Elective 5</td>
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</table>

1 Students with RN license and bachelor’s degree in a discipline other than Nursing must take NURS 225, 440, and 490 within the first year of the program.
2 Introductory statistics course (math preferred) and an undergraduate course in health assessment are required. For those who did not complete these courses in their undergraduate programs, they may fulfill these requirements during the first two semesters of the M.S.N. program. Students must complete the statistics course prior to enrollment in NURS 500 and the health assessment prior to enrollment in NURS 505.
3 NURS 505 requires a faculty approved MSN prepared preceptor who will proctor the final head-to-toe physical exam.
4 NURS 617, 618, 619, & 620 involve practicum hours [Nurse Educator track-200 hours]. Students must obtain a practicum site contract along with an approved MSN or doctorally prepared nurse educator preceptor. Students must also complete pre-practicum requirements prior to enrollment in any practicum course.
5 Electives may include NURS 508, 509, 519, 520, or any 500-600 level graduate courses from the disciplines of Nursing, Accounting, Business, Counseling, Education, Human Services, Seminary.
1 Students with RN license and bachelor’s degree in a discipline other than Nursing must take NURS 225, 440, and 490 within the first year of the program.

2 Introductory statistics course (math preferred) and an undergraduate course in health assessment are required. For those who did not complete these courses in their undergraduate programs, they may fulfill these requirements during the first two semesters of the M.S.N. program. Students must complete the statistics course prior to enrollment in NURS 500 and the health assessment prior to enrollment in NURS 505.

3 NURS 623, 624, 625, & 626 involve practicum hours [Nurse Administrator track-200 hours]. Students must obtain a practicum site contract along with an approved MSN or doctorally prepared nurse leader preceptor. Students must also complete pre-practicum requirements prior to enrollment in any practicum course.

4 Electives may include NURS 508, 509, 519, 520, or any 500-600 level graduate courses from the disciplines of Nursing, Accounting, Business, Counseling, Education, Human Services, Seminary. Please note pre-requisite requirements prior to enrolling in elective courses.

**DEGREE COMPLETION PLANS (DCP)**

Degree Completion Plans for the Master of Science in Nursing program are available online from the Registrar’s webpage at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps).
School of Law

Mathew D. Staver, B.A., M.A., J.D.  
Vice President, Liberty University  
Dean, School of Law  
Director, Liberty Center for Law and Policy  
Professor of Law

Rena Lindevaldsen, B.A., J.D.  
Associate Dean for Academic Affairs, School of Law  
Associate Director, Liberty Center for Law and Policy  
Professor of Law

Joseph M. Wiegand, B.A., M.A., J.D., LL.M.  
Associate Dean for Internal Affairs and Online Programs, School of Law  
Adjunct Assistant Professor of Law

J. Matt Barber, B.S., M.A., J.D.  
Associate Dean for Career and Professional Development, School of Law  
Adjunct Assistant Professor of Law

Suzanne Caruso, B.S., M.B.A., J.D.  
Associate Dean for External Affairs, School of Law  
Assistant Field Instructor

FACULTY

Professor  
Lindevaldsen, Manns, Staver, Thompson, Tuomala  
Visiting Professor  
Blackwell, Bligh, Kline, Reisman, Thomas  
Associate  
Bell, Chrisman, Harp, Hesch, Lucas, Rice, Spinden, Tompkins  
Assistant  
Dunbar, Martins, Mouly, Sandez, Tchividjian, Todd, Udobong  
Instructor  
Caruso, Rost  
Research Fellow  
Klugowski

PURPOSE

Liberty University School of Law exists to equip future leaders in law with a superior legal education in fidelity to the Christian faith expressed through the Holy Scriptures.

- Equip future leaders in law. Inspiring students and preparing them to excel and lead in their profession.
- With a superior legal education. Constructing and implementing an education characterized by excellence.
- In fidelity to the Christian faith. Adhering to the perspective that shaped the Western legal tradition.
- Expressed through the Holy Scriptures. Pursuing truth in a context of free thought and expression informed by a standard.

DISTINCTIVES

An emphasis on mastery of foundational legal subjects and skills. The objective of the School of Law is to equip and prepare students for success as legal professionals. Thus, there is an expectation by administration and faculty that students devote themselves with particular diligence to the subjects and skills identified as critical to professional excellence.

An emphasis on a rigorous and well-rounded intellectual life. Students are challenged intellectually at Liberty, not only with the technical aspects of law, but with a comprehensive and interdisciplinary approach to education and knowledge rooted in the Christian intellectual tradition. We firmly believe an educated lawyer should be thoroughly acquainted with the great thinkers and shapers of Western civilization and the Western legal tradition. Liberty University School of Law trains students to think analytically, a skill that can be developed properly only through an interdisciplinary approach to analyzing ideas.

An emphasis on understanding the significance of constitutional government with a special emphasis on the history and meaning of the United States Constitution and other foundational organic documents.

An emphasis on clear and persuasive writing. Liberty University School of Law is the only law school in the country requiring lawyering skills each semester of a student’s law school career. Liberty graduates must excel in writing—one of the lawyer’s most powerful skills.

An emphasis on influential oral advocacy skills. A lawyer must be able to communicate effectively using the spoken word whether or not a litigation practice is an ultimate goal. Leaders in the legal profession know how to convincingly communicate with an audience. At Liberty, students focus on advocacy in many contexts and take part in demanding lawyering skills courses designed to develop oral communication skills.

An emphasis on teaching/mentoring. Liberty is a teaching law school. Members of the faculty are expected to display the highest degree of professional proficiency and scholarly research while prioritizing the teaching/mentoring role. Proficiency in teaching students is the Liberty law professor’s first priority.

ACCREDITATION

Liberty University School of Law is fully accredited by the Council of the Section of Legal Education and Admissions to the Bar of the American Bar Association; 321 North Clark Street; Chicago, IL 60654-7598; 312.988.5000.

The American Bar Association (ABA) approval process is a thorough and careful process intended to ensure that law schools are approved to meet all of the requirements set by the ABA to ensure a quality legal education.

Liberty University School of Law opened in August 2004 and completed the required full academic year to be eligible to apply for provisional approval by the ABA. On February 13, 2006, provisional approval was awarded. In March 2009, following the required two year provisional approval time frame, Liberty applied for full approval. On August 5, 2010, Liberty University School of Law was awarded full accreditation by the ABA.

Liberty University School of Law is one of only 200 ABA provisionally or fully approved law schools in the United States.

CURRICULUM GOALS

The overarching goal of the faculty in designing and adopting the curriculum is to further the Mission of the School of Law, that is to “equip future leaders in law with a superior legal education in fidelity to the Christian faith expressed through the Holy Scriptures.”

The particular goals of the faculty in designing and adopting the curriculum are to:

1. Reflect the fundamental values upon which our legal system is based:
   a. that there is a corpus juris, a body of law, in which courses are related to one another as a logically consistent, comprehensive whole;
b. that a government of laws is possible only where law reflects the truths that God has revealed to man and to which man is accountable; and

c. that the preservation of the rule of law requires skillful and committed legal practitioners who are much more than mere technicians.

2. Require courses that develop the body of knowledge, set of skills and professional values in which every lawyer must be grounded.

3. Offer a range of electives that allows students to gain an introduction to various areas of law or to develop particular areas of competence.

4. Prepare leaders for success in the two main phases of their professional lives, the study of law, and the practice of law.

5. Prepare students to pass bar examinations in the states of their choice.

**Juris Doctor (J.D.)**

**PROGRAM LEARNING OUTCOMES**

The student will be able to:

1. Demonstrate mastery of foundational legal subjects.
2. Demonstrate proficiency in written skills required for legal practice.
3. Demonstrate proficiency in oral advocacy and communication skills required for legal practice.
4. Critically analyze and resolve legal issues.
5. Demonstrate an understanding of the significance of constitutional government, including the U.S. Constitution and other foundational organic documents.
6. Demonstrate professional behavior grounded in the biblical worldview in accordance with accepted legal standards.
7. Critically analyze legal issues from a distinctively Christian worldview.

**SPECIFIC ADMISSION REQUIREMENTS**

Admission to the Juris Doctor program at Liberty University School of Law is explained under separate cover in the Law School’s viewbook/catalog, which can be requested through law@liberty.edu and is also located online at http://law.liberty.edu.

**GRADUATION REQUIREMENTS**

The faculty may change the requirements for receipt of the Juris Doctor (J.D.) degree, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the catalog in force at the time of the student’s enrollment. A student who is not enrolled for a semester and who is later permitted to re-enroll will be subject to the graduation requirements of the catalog in force at the time of the student’s re-enrollment.

The law school confers the J.D. degree upon its graduates. The J.D. degree has not been conferred on a student until the law school has issued a final transcript marked “Degree Awarded.” Students shall graduate upon satisfying the following requirements, which are not subject to variance or waiver unless otherwise provided in the Academic Policies and Procedures Statement:

1. The successful completion of 90 semester hours of course work, which shall include successful completion of all required courses and satisfaction of the rigorous writing requirements;
2. The maintenance of a cumulative grade point average of at least 2.00; and
3. The completion of six semesters in residence (or equivalent) as a full-time student. For purposes of the Policies and Procedures “semester” excludes both summer and interterm sessions.
4. The maximum period of time for a full-time law student to complete the requirements for the J.D. degree shall be 84 months.
5. Of the 90 credits required for graduation, no more than 12 credits may be acquired through independent studies, clinics, externships, and co-curricular activities.

There shall be no unresolved report of violation of the Academic Honor Code or Personal Code of Honor, no pending conduct review committee proceedings, and no unremedied violation of the Academic Honor Code or Personal Code of Honor.

**Program of Study**

<table>
<thead>
<tr>
<th>Juris Doctor (J.D.) (90 hrs)</th>
</tr>
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<tbody>
<tr>
<td><strong>Program Option: Resident Format</strong></td>
</tr>
<tr>
<td>LAW 501</td>
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<td>LAW 595</td>
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<td>LAW ___</td>
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<tr>
<td>LAW Electives</td>
</tr>
</tbody>
</table>

* Must be taken in the second year (or during intensive session).
+ Must be taken fall or spring semester of second year or fall semester of third year

All Course Requirements subject to change.
Joint Degree Program with Helms School of Government

Shawn D. Akers, B.A., M.A., J.D.
Dean, Helms School of Government
Associate Professor of Government

Stephen M. Parke, B.S., J.D., L.L.M.
Associate Dean, Helms School of Government
Associate Professor of Criminal Justice

Mathew D. Staver, B.A., M.A., J.D.
Vice President, Liberty University
Dean, School of Law
Director, Master of Arts in Public Policy Program
Professor of Law

Joseph M. Wiegand, B.A., M.A., J.D., L.L.M.
Adjunct Assistant Professor of Law
Director, Master of Arts in Public Policy Program
Adjunct Assistant Professor of Law

Master of Arts in Public Policy (M.A.)

PURPOSE
The Master of Arts in Public Policy (MAPP) is a joint venture of Liberty University School of Law and Liberty University’s Helms School of Government.
Graduate level training pointedly designed to “impact the world” by training Christ-centered statesmen, leaders, scholars and policy makers, the MAPP will train its graduate to effectively shape policy in governmental, legislative, political, communications, managerial, academic, and international relations areas.
The Master of Arts in Public Policy provides access to faculty who are statesmen, leaders and policy makers and embody a Christ-centered philosophy that Liberty University ascribes to an imparts to a world in need of Christ’s directed influence.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Analyze, plan, and develop public policies and/or public policy initiatives for national, state, and local governmental organizations, international organizations, private entities, and/or non-governmental agencies.
2. Conduct quantitative and qualitative research on issues affecting federal, state and/or local legislative bodies.
3. Analyze impact of existing or proposed public policies on individuals, institutions, American society and/or international relations.
4. Analyze structure and operations of governments, corporations, for-profit, non-profit entities and the judiciary as they relate to public policy.
5. Apply appropriate analyses skills.

PROGRAM FORMAT
The M.A. in Public Policy will be offered entirely online with a few optional residential intensive sessions typically during times when the law school is not in session, such as during the breaks or summer months.

GRADUATION REQUIREMENTS
In addition to other regulations governing graduation as stated in this Catalog, M.A. in Public Policy graduates must:
• Complete 39 total hours

- A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of nine (9) hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- Maintain a minimum cumulative GPA of 3.00
- No more than two (2) grades of C may be applied to the degree
- No grades of D may be applied to the degree
- Students must complete all work for the degree within five years of initial enrollment of the program.
- All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester
- Submit Graduation Application at the beginning of the final semester

The faculty may change the requirements for the receipt of the M.A. in Public Policy, as well as the courses offered, at any time. A student will be subject to the graduation requirements of the Catalog at the time of the student’s enrollment. To maintain enrollment, students must enroll in at least one course during the academic year (from Fall to Summer).

Program of Study

Master of Arts in Public Policy (M.A.) (39 hrs)

Program Option: Online Format

<table>
<thead>
<tr>
<th>Core Courses (18 hrs)</th>
<th>PPOG 501</th>
<th>Foundations of American Governance: An Introduction to Public Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>PPOG 502</td>
<td>Economics and Public Policy</td>
</tr>
<tr>
<td></td>
<td>PPOG 503</td>
<td>Political Philosophy</td>
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<tr>
<td></td>
<td>PPOG 504</td>
<td>Leadership, Statesmanship, and Governance</td>
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<tr>
<td></td>
<td>PPOG 505</td>
<td>Applied Public Policy Research Methods</td>
</tr>
<tr>
<td></td>
<td>PPOG 506</td>
<td>Introduction to Geopolitics</td>
</tr>
<tr>
<td>Elective Courses (21 hrs)</td>
<td>Choose from the following selected courses:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>BUSI, COMS, EDUC, LAW, PPOG, and PPOL</td>
<td></td>
</tr>
</tbody>
</table>

1 Students are strongly encouraged to take PPOL 501, PPOG 502, and PPOG 503 before this course. The content of these courses will help set a foundation for the remaining Public Policy coursework.
2 Approved electives include:
   BUSI 500, 501, 512, 520, 550, 602, 604, 605, 606, 607, 620;
   COMS 520, 560, 622; EDUC 500, 518, 604, 631
   LAW 501 (2 hrs), 502 (2 hrs), 531 (4 hrs), 532, 581, 585, 601, 605, 610, 645, 721, 725, 741, 743, 745, 755, 760, 761, 765
   Any non-core PPOG; any non-core PPOL; any PADM course
3 Up to 9 hrs of LAW may be applied to this degree. LAW course options are only for students who are currently enrolled in Liberty University School of Law or Liberty University SOL alumni. Non-Liberty students pursuing a J.D. or have completed J.D. may be able to use up to 9 hrs of Law Credit towards this degree pending review and approval by the Liberty University School of Law.

DEGREE COMPLETION PLANS (DCP)
The Degree Completion Plan for the M.A. in Public Policy is available online at http://www.liberty.edu/dcps.
Dual Degree Programs

PURPOSE
Liberty University School of Law exists to equip future leaders in law with a superior legal education in fidelity to the Christian faith expressed through the Holy Scriptures. The dual degree programs with Liberty University prepare students for desired specializations that are natural corollaries to the study of law. This enhances the law graduate’s ability to integrate their gifts, skills and interests into an expanding world.

DUAL DEGREE PROGRAMS
The following degree programs are available for dual enrollment to qualified applicants who are students pursuing the J.D. program at Liberty University School of Law or alumni of the Liberty University School of Law. The master’s level programs will recognize, under certain circumstances, advanced standing or will accept select law school courses to meet certain academic requirements. See the section below on Admission Requirements for more information.

Liberty University College of Arts and Sciences
Department of History
- Master of Arts in History (M.A.), Thesis or Non-Thesis

Liberty University School of Business
- Master of Business Administration (M.B.A.)

Liberty University School of Education
- Masters of Education in Teaching and Learning (M.Ed.) Educational Law Cognate
- Education Specialist (Ed.S.) Educational Law Cognate
- Doctor of Education (Ed.D.) Educational Law Concentration

Liberty University School of Health Sciences
Center for Counseling and Family Studies
- Master of Arts in Human Services (M.A.) Children, Families, and the Law Cognate

Liberty University Baptist Theological Seminary
- Master of Arts in Religion (M.A.R.) Law Studies Cognate
- Master of Divinity (M.Div.) Law Studies Concentration

SCHOOL OF LAW DEGREE SEQUENCING
To pursue non-law courses in the dual degree programs during fall and spring semesters requires approval of the School of Law’s Registrar and the Associate Dean for Academic Affairs. A Liberty Law student is able to pursue the non-law courses in a dual degree during Liberty University’s winter sessions and summer sessions.

First-year law students are not permitted to take non-JD courses. It is the purview of the administration to limit a dual-degree participant’s academic load while actively pursuing a J.D. if the current course load hinders the participant’s course of study in the J.D. For further questions about the sequencing of a dual degree program see the School of Law’s Registrar.

ADMISSIONS REQUIREMENTS
The dual degree programs are available for enrollment to students pursuing the J.D. program in the Liberty University School of Law or alumni of the Liberty University School of Law. The applicant must apply to and be accepted by the appropriate Liberty University Graduate School entity having met all that school’s admission requirements for the non-J.D. degree. As each department will have a distinct set of admission requirements, consult the School of Law’s Registrar for details on specific criteria. The applicant makes application for a particular dual-degree through the School of Law’s Registrar.

PROGRAM COSTS
Current Liberty University School of Law students pay a flat fee for fall and spring semester classes. This currently includes non-J.D. courses taken in one of the dual-degree programs up to an 18 hour cap. Taking non-J.D. courses during a fall and/or spring semester requires approval from the School of Law’s Registrar and the Associate Dean for Academic Affairs.

Students enrolled in non-J.D. courses during the winter and/or summer terms will pay the tuition rate for the non-J.D. dual-degree program as published in the Expenses and Financial Policy section of this Catalog. Courses taken during the winter and/or summer terms are not covered by the School of Law tuition rate.

Dual Degree Programs of Study
College of Arts and Sciences

Master of Arts in History (30 hrs)

<table>
<thead>
<tr>
<th>Thesis Option</th>
</tr>
</thead>
</table>

Core Courses (12 hrs)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 500</td>
<td>Historical Methods</td>
</tr>
<tr>
<td>HIST 501</td>
<td>Histography</td>
</tr>
<tr>
<td>HIST 550</td>
<td>Reading Seminar in American History</td>
</tr>
<tr>
<td>HIST 551</td>
<td>Reading Seminar in Modern European History</td>
</tr>
</tbody>
</table>

History Elective Courses 1

Choose three (3) 500-600 level courses from HIST/HIEU/HIUS/HIWD

Graduate Elective Course 1

Choose one 500-600 level graduate course including History electives not already taken above.

LAW COURSES

Select any combination from the following courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 501</td>
<td>Foundations of Law I</td>
</tr>
<tr>
<td>LAW 502</td>
<td>Foundations of Law II</td>
</tr>
<tr>
<td>LAW 531</td>
<td>Constitutional Law I</td>
</tr>
<tr>
<td>LAW 532</td>
<td>Constitutional Law II</td>
</tr>
<tr>
<td>LAW 581</td>
<td>Jurisprudence</td>
</tr>
<tr>
<td>LAW 585</td>
<td>Legal History</td>
</tr>
</tbody>
</table>

Thesis Option (6 hrs)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 689</td>
<td>Thesis Proposal and Research 2</td>
</tr>
<tr>
<td>HIST 690</td>
<td>Thesis Defense</td>
</tr>
</tbody>
</table>

1 Students who have obtained or are pursuing a J.D. through Liberty University may substitute a history elective and a graduate elective with six credit hours from the following courses: LAW 501, 502, 531, 532, 581, 585

2 Any student who is not ready for enrollment in HIST 690 after completing HIST 689 may be required, as determined by the student’s thesis chair, to repeat HIST 689 until deemed ready for enrollment in HIST 690.

Graduation Requirements:

- 30 total hours
- A min. of 24 hours must be completed through Liberty University, not to include credits from a prior degree earned
Graduation Requirements:
- A max. of 6 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree
- 3.0 GPA or higher
- Thesis required
- Grades of “C” are not permitted in the Core area
- No more than two (2) grades of “C” may be applied to the degree. No grade of “D” may be applied to the degree
- Degree must be completed within 5 years
- All resident students are required to enroll in and pass GRST 500 in their first semester
- Submit Graduation Application at the beginning of final semester

### Master of Arts in History (36 hrs)

#### Non-Thesis Option

<table>
<thead>
<tr>
<th>Program Option: Resident Format Only</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Courses (12 hrs)</strong></td>
</tr>
<tr>
<td>HIST 500 Historical Methods</td>
</tr>
<tr>
<td>HIST 501 Historiography</td>
</tr>
<tr>
<td>HIST 550 Reading Seminar in American History</td>
</tr>
<tr>
<td>HIST 551 Reading Seminar in European History</td>
</tr>
<tr>
<td><strong>History Elective Courses</strong> 3</td>
</tr>
<tr>
<td>Choose six (6) 500-600 level courses from</td>
</tr>
<tr>
<td>HIST/HIEU/HIUS/HIWD</td>
</tr>
</tbody>
</table>

| **Graduate Elective Courses** 3       |
| Choose two 500-600 level graduate courses including History electives not already taken above. |

**LAW COURSES** 12 hrs

Select any combination from the following courses:
- LAW 501 Foundations of Law I 2
- LAW 502 Foundations of Law II 2
- LAW 531 Constitutional Law I 4
- LAW 532 Constitutional Law II 2
- LAW 581 Jurisprudence 3
- LAW 585 Legal History 3

Students who have obtained or are pursuing a J.D. through Liberty University may substitute a history elective and a graduate elective with six credit hours from the following courses: LAW 501, 502, 531, 532, 581, 585

#### Graduation Requirements:
- 36 total hours
- A min. of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty University
- A max. of 6 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree
- 3.0 GPA or higher
- Grades of “C” are not permitted in the Core area
- No more than two (2) grades of “C” may be applied to the degree. No grade of “D” may be applied to the degree
- Degree must be completed within 5 years
- Resident students are required to pass the graduate writing assessment or complete GRST 500
- Submit Graduation Application at the beginning of final semester

### School of Business

#### Master of Business Administration (M.B.A.) (36 hrs)

<table>
<thead>
<tr>
<th><strong>Program Options: Online and Resident Format</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Courses (36 hrs)</strong></td>
</tr>
<tr>
<td>BUSI 520 Strategic Marketing Management 3</td>
</tr>
<tr>
<td>BUSI 530 Managerial Finance 3</td>
</tr>
<tr>
<td>BUSI 561 Legal Issues in Business 2 3</td>
</tr>
<tr>
<td>BUSI 600 Business Research Methods</td>
</tr>
<tr>
<td>BUSI 601 Accounting for Decision Making 3</td>
</tr>
<tr>
<td>BUSI 604 International Business 3</td>
</tr>
<tr>
<td>BUSI 610 Organizational Design and Structure 3</td>
</tr>
<tr>
<td>BUSI 620 Global Economic Environment 3</td>
</tr>
<tr>
<td>BUSI 642 Contemporary Issues in Human Resource Management 3</td>
</tr>
<tr>
<td>BUSI 650 Operations Management 3</td>
</tr>
<tr>
<td>BUSI 690 Policy and Strategy in Global Competition 3</td>
</tr>
<tr>
<td>BUSI Elective 1 &amp; 2 3</td>
</tr>
</tbody>
</table>

**Elective Courses for those pursuing a J.D., with or hold a completed J.D. from Liberty University School of Law**

Select at least 9 hrs from the following LAW courses:
- LAW 615 Taxation of Estates and Gifts 3
- LAW 621 Estate Planning 3
- LAW 637 Basic Uniform Commercial Code 3
- LAW 641 Taxation of Businesses 3
- LAW 643 Mergers and Acquisitions 2
- LAW 644 Securities Regulation 2
- LAW 645 Business Planning 3
- LAW 648 Law of Nonprofits 2
- LAW 651 Real Estate Transactions and Development 3
- LAW 655 Bankruptcy 3
- LAW 661 Intellectual Property 3
- LAW 745 International Business Transactions 2
- LAW 781 Employment Law 3

1 Elective may be chosen from any of the following for which prerequisites have been met: ACCT 531, 612, 622, 632, 642, BUSI 502, 503, 504, 605, 606, 607, 612, 613, 614, 643, 644, 645, 680, 681, 682, CJUS 500, 520, 550, ILTH 551, 553, 556, PADM 501, 530, 550, COMS 532, 560, 658

2 Students who have obtained or are pursuing a J.D. through Liberty University may substitute BUSI 561 and BUSI elective with six hours from the following courses: LAW 561, 615, 621, 637, 641, 643, 644, 645, 680, 681, 682, CJUS 500, 520, 550, ILTH 551, 553, 556, PADM 501, 530, 550, COMS 532, 560, 658

3 May be satisfied as an independent study, if necessary

#### Graduation Requirements:
- 36 total hours; a min. of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty University
- A max. of 6 hours of transfer credit, including credit from a degree on the same academic level previously earned through Liberty, may be applied to the degree
- 3.0 GPA
- No more than two (2) grades of C may be applied to the degree
- No grade of D may be applied to the degree
- Degree must be completed in 5 years
- All resident students are required to enroll in and pass GRST 500 in their first semester
- All online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester
- Submit Graduation Application at the beginning of the final semester
School of Education

Master of Education: Teaching and Learning (M.Ed.) (36 hrs)

EDUCATIONAL LAW COGNATE

Program Option: Online Format

Advanced Education Core Courses (15 hrs)
EDUC 500 Advanced Educational Psychology 3
EDUC 518 Understanding Educational Research and Assessment 3
EDUC 521 Foundations of Exceptionality 3
EDUC 645 Foundations for Educational Leaders 3
EDUC 672 Curriculum Development (Elementary/Secondary) 3

Cognate Courses (12 hrs)
Select a maximum of 12 hrs from the following courses:

LAW 601 Family Law 3
LAW 605 Children and the Law Seminar 2
LAW 648 Law of Nonprofits 2
LAW 661 Intellectual Property 3
LAW 705 First Amendment Law Seminar 2
LAW 725 School Law Seminar 2
LAW 781 Employment Law 3
LAW 785 Land Use and Zoning 2

Professional Courses (9 hrs)
EDUC 500-600 level elective course 3
EDUC 698 Directed Practicum 3
Choose one: 3
EDUC 600 level elective course
EDUC 642 Leadership and Supervision in Education

Required in residence.
1 May be satisfied as an independent study if necessary.

Graduation Requirements:
- Complete 36 total hours; 30 hours must be completed through Liberty University
- 2.50 GPA
- No more than two courses with a grade of C
- Online students are required to take the graduate writing assessment
- Submit Graduation Application at the beginning of the final semester

NOTE: This is a non-licensure program.
Refer to www.liberty.edu/advisingguide. Admission to the Liberty University School of Law is accepted as admission to the M.Ed.

Doctor of Education (Ed.D.) (60 hrs)

Educational Law Concentration

Program Option: Online Format

Foundations of Education Core Courses (12 hrs)
EDUC 701 Theories and Research in Educational Psychology 3
EDUC 703 Theories of Historical and Social Foundations of Education 3
EDUC 740 Leadership Principles and Ethics 3
EDUC 741 Theories of Educational Leadership 3
Research and Evaluation Core Courses (12 hrs)
Prerequisite: An EDUC research course equivalent to EDUC 518
EDUC 712 Advanced Educational Statistics 3
EDUC 798 Advanced Research and Writing 2 3
Cognate Courses (15 hrs)
Select a maximum of 12 hrs from the following LAW courses:

LAW 601 Family Law 3
LAW 605 Children and the Law Seminar 2
LAW 648 Law of Nonprofits 2
LAW 661 Intellectual Property 3
LAW 705 First Amendment Law Seminar 2
LAW 725 School Law Seminar 2

Graduation Requirements
- Complete 36 total hours; 24 hours must be completed through Liberty University
- 3.00 GPA
- No more than two courses with grades of C
- Degree must be completed within 5 years
- Submit Graduation Application at the beginning of the final semester

NOTES: Licensure Option:
Upon completion of this program plan including courses noted above, initial licensure/experience, and passing the required Virginia assessments, a student will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

Admission to the Liberty University School of Law is accepted as admission to the Ed.S.
Students who have previously obtained a J.D. from Liberty University may use conferred LAW credit towards the completion of this degree. Students who do not have a sufficient number of applicable LAW credits must take additional LAW electives to fulfill the requirement.

LAW 781 Employment Law 3
LAW 785 Land Use and Zoning 2

1 Course offered in residency. No residence is required for the non-licensure program. Residence is required for licensure and is strongly recommended for those who plan to complete the Ed.D. after the Ed.S.
2 May be satisfied as an independent study if necessary.
Upon completion of this program plan, including courses noted above, students will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

LICENSURE OPTION:

Upon completion of this program plan, including courses noted above, initial license experience, and passing the required Virginia assessments, you will be eligible for a Virginia license in this program’s area of endorsement. Refer to www.liberty.edu/advisingguide.

Graduation Requirements:
- Complete 60 total hours; 45 hours must be completed through Liberty University*
- 3.00 GPA
- No more than two courses with grades of C
- Degree must be completed within 7 years
- Three courses required in residency
- Passing score on Comprehensive Exam
- Successful defense of Dissertation
- Submit Graduation Application at the beginning of the final semester

* Applicants who have previously completed an Educational Specialist (Ed.S.) or equivalent degree from an institution accredited by an agency recognized by the U.S. Department of Education will be considered for advanced standing (up to 24 hours) in the Ed.D. program. Students who have earned an Ed.S. degree through Liberty are permitted to apply up to 27 hours (as applicable) from that degree toward the Ed.D.

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**Liberty University Baptist Theological Seminary**

Master of Arts in Religion (MAR) (45 hrs)

**LAW STUDIES COGNATE**

Program Options: Online and Resident Formats

<table>
<thead>
<tr>
<th>MAR Core Courses (30 hrs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose one:</td>
<td></td>
</tr>
<tr>
<td>NBST 521</td>
<td>New Testament Orientation I</td>
</tr>
<tr>
<td>NBST 522</td>
<td>New Testament Orientation II</td>
</tr>
<tr>
<td>Choose one:</td>
<td></td>
</tr>
<tr>
<td>OBST 591</td>
<td>Old Testament Orientation I</td>
</tr>
<tr>
<td>OBST 592</td>
<td>Old Testament Orientation II</td>
</tr>
<tr>
<td>Choose two: 500-600 level electives from:</td>
<td></td>
</tr>
<tr>
<td>NBST/OBST/NGRK/OTCL</td>
<td>6</td>
</tr>
<tr>
<td>Choose one 500-600 level CHHI elective</td>
<td>3</td>
</tr>
<tr>
<td>THEO 525</td>
<td>Systematic Theology I</td>
</tr>
<tr>
<td>THEO 530</td>
<td>Systematic Theology II</td>
</tr>
<tr>
<td>Choose one 500-600 level APOL/THEO elective</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 565</td>
<td>Contemporary Evangelism</td>
</tr>
<tr>
<td>Choose one:</td>
<td>3</td>
</tr>
<tr>
<td>GLST 500</td>
<td>Global Studies Survey</td>
</tr>
</tbody>
</table>
### Law Studies Cognate

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 501</td>
<td>Foundations of Law I</td>
<td>2</td>
</tr>
<tr>
<td>LAW 502</td>
<td>Foundations of Law II</td>
<td>2</td>
</tr>
<tr>
<td>LAW 531</td>
<td>Constitutional Law I</td>
<td>4</td>
</tr>
<tr>
<td>LAW 532</td>
<td>Constitutional Law II</td>
<td>2</td>
</tr>
</tbody>
</table>

#### Electives

Choose one of the following (5 hrs):

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 581</td>
<td>Jurisprudence</td>
<td>3</td>
</tr>
<tr>
<td>LAW 585</td>
<td>Legal History</td>
<td>3</td>
</tr>
<tr>
<td>LAW 601</td>
<td>Family Law</td>
<td>3</td>
</tr>
<tr>
<td>LAW 605</td>
<td>Children and the Law Seminar</td>
<td>2</td>
</tr>
<tr>
<td>LAW 648</td>
<td>Law of Non-Profits¹</td>
<td>2</td>
</tr>
<tr>
<td>LAW 705</td>
<td>First Amendment Law Seminar</td>
<td>2</td>
</tr>
<tr>
<td>LAW 725</td>
<td>School Law Seminar</td>
<td>2</td>
</tr>
<tr>
<td>LAW 755</td>
<td>Bioethics and the Law</td>
<td>3</td>
</tr>
<tr>
<td>LAW 760</td>
<td>Public Policy Lawyering Skills</td>
<td>2</td>
</tr>
<tr>
<td>LAW 781</td>
<td>Employment Law</td>
<td>3</td>
</tr>
<tr>
<td>LAW 785</td>
<td>Land Use and Zoning</td>
<td>2</td>
</tr>
<tr>
<td>LAW 821</td>
<td>Mediation</td>
<td>2</td>
</tr>
</tbody>
</table>

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**1** To satisfy the law concentration, students choose 15 hrs. from the courses listed.

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### Graduation Requirements:

- Complete 45 total hours; 33 hours must be completed through Liberty University
- 2.00 GPA
- Degree must be completed within 5 years
- Resident students will be required to pass the graduate writing assessment or complete GRST 500
- Online students will be required to take the graduate writing assessment
- Submit Graduation Application at the beginning of the final semester

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### Law Studies Concentration (16 hrs)

#### Foundation Studies (33 hrs)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHHI 520</td>
<td>History of Christianity I</td>
<td>3</td>
</tr>
<tr>
<td>CHHI 525</td>
<td>History of Christianity II</td>
<td>3</td>
</tr>
<tr>
<td>CHHI 694</td>
<td>History of Baptists</td>
<td>3</td>
</tr>
<tr>
<td>NBST 521</td>
<td>New Testament Orientation I</td>
<td>3</td>
</tr>
<tr>
<td>NBST 522</td>
<td>New Testament Orientation II</td>
<td>3</td>
</tr>
<tr>
<td>NBST 625</td>
<td>Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>OBST 591</td>
<td>Old Testament Orientation I</td>
<td>3</td>
</tr>
<tr>
<td>OBST 592</td>
<td>Old Testament Orientation II</td>
<td>3</td>
</tr>
<tr>
<td>THEO 525</td>
<td>Systematic Theology I</td>
<td>3</td>
</tr>
<tr>
<td>THEO 530</td>
<td>Systematic Theology II</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one 500-600 level APOL/THEO elective

#### Professional Studies (26 hrs)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSMN 500</td>
<td>Discipleship Ministries</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 565</td>
<td>Contemporary Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>HOMI 501</td>
<td>Preparation of the Sermon</td>
<td>3</td>
</tr>
<tr>
<td>PLED 520</td>
<td>Spiritual Formation</td>
<td>3</td>
</tr>
<tr>
<td>PLED 625</td>
<td>Ministry Matters: Preventing Ministry Failure</td>
<td>3</td>
</tr>
</tbody>
</table>

Choose one of the following (3 hrs):

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GLST 500</td>
<td>Global Studies Survey</td>
<td></td>
</tr>
<tr>
<td>GLST 650</td>
<td>Intercultural Communication and Engagement</td>
<td></td>
</tr>
<tr>
<td>LAW 501</td>
<td>Foundations of Law I</td>
<td>2</td>
</tr>
</tbody>
</table>

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**1** Open only to M.Div. – Law Studies students

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**2** NGRK 500 & 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.

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### Additional Information

For more information on program requirements, program learning outcomes, and course descriptions, please see the respective sections of this Catalog for the College of Arts and Sciences, School of Business, School of Education, Helms School of Government, School of Health Sciences, or Liberty University Baptist Theological Seminary.
The Center for Music and the Performing Arts achieves its purpose for music and music education by providing comprehensive training in music for those preparing for music careers (leading to a B.M. degree in choral or instrumental music with and without teacher licensure) as well as for those who wish to receive musical training on an elective basis.

Central to the Center’s purpose is the development of aesthetically sensitive musicians, music educators, music missionaries, and skilled music performers who, with their skills, knowledge, and professional attitudes, may glorify God in the world through the practice of their craft and the testimony of their lives.

The **Department of Music** serves the Center for Music and the Performing Arts by providing training and sequenced skill-based education in all levels of music theory, harmonic practices, aural skills, form and analysis, musicianship, conducting, composition, music history and discipline specific music pedagogy courses. Performance groups affiliated with the Department of Music include the University Chorale, The Concert Choir, Chamber Singers, Percussion Ensemble, Guitar Ensembles, and Liberty University Symphony Orchestra.

The **Department of Music Education and Applied Studies** serves the Center for Music and the Performing Arts by providing training for students preparing for career opportunities in elementary and secondary school settings. The department provides opportunity for students learn how to apply learned principles of “Praxis methodology” to all areas of music education. The department also supervises the practice teaching program in area elementary and secondary schools. In addition, the department provides highly specialized training in undergraduate and graduate level voice, guitar, piano, and a variety of musical instruments.

The **Department of Music in World Cultures** specializes in giving students opportunity to study music of different ethnic and regional cultures. Students engage in field experience, ethnic ensembles and the discovery of regional music practices in various countries around the globe. The department supervises undergraduate and graduate degrees in world music.

The **Department of University Bands** represents the Center for Music and the Performing Arts through: The Liberty University Marching Band; The Liberty University Wind Ensemble; and, The Jazz Band. All three performing groups represent the university in various public relation capacities, including regular performances by the University Marching Band at Liberty University football games.

**Master of Arts in Ethnomusicology (M.A.)**

John L. Benham, B.M., M.A., Ed.D.  
**Program Director, Master of Arts in Ethnomusicology**  
**Professor of Worship and Ethnomusicology**  

**PURPOSE**

The **Master of Arts in Ethnomusicology** equips students to work in a diverse global society using the medium of music, including: foundational scholarship (history and theory), skill development (analysis and technology), performance of non-Western music, and practical application through field experience and independent research. The program at Liberty University fits well with the institution’s emphasis on intercultural studies and its stated aim to “contribute to a knowledge and understanding of other cultures”. Music is a universal form of expression in which cultures of the world capture the essence of their worldview, and it is the system of memory in which cultural history and religious belief is recorded. The Master of Arts in Ethnomusicology
provides musicians, social scientists, and worship leaders, music educators, ministers of music and church leaders an understanding of ethnic music culture that facilitates the use of indigenous music in cross-cultural communication, ministry, and research.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Synthesize various historical and contemporary theories of ethnomusicology.
2. Integrate Christian principles into the use of indigenous music in worship, discipleship and evangelism.
3. Demonstrate knowledge of non-Western systems of music through cultural and theoretical analysis, including application of technology.
4. Demonstrate acquisition of beginning to intermediate performance skill in a selected area of ethnic music.
5. Apply ethnomusicology principles through practical experience and research.

COURSE REQUIREMENTS
The Master of Arts in Ethnomusicology requires the completion of 45 hours of graduate coursework. Students complete their course of study using a blended delivery system of 16-week online courses combined with on campus summer intensives. Students who do not have an undergraduate course in world music must complete ETHM 511 – Introduction to Ethnomusicology in addition to the 42 hours required.

PROGRAM SPECIFIC ADMISSION PROCEDURES
In addition to the General Admission Procedures outlined in this Catalog, applicants to our Master of Arts in Ethnomusicology program must have:
1. An earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.).
2. An undergraduate cumulative GPA of at least 3.00 (on a 4.00 scale). Applicants who do not meet this requirement may be considered for enrollment in the program on a probationary basis. These students are required to take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
3. One recommendation.
4. Students seeking admission to the program must perform an audition that demonstrates musical proficiency sufficient to meet the requirements of the degree.
5. An interview with the Coordinator of Ethnomusicology.
7. Students will need to verify accessibility of adequate technology to complete requirements as specified by Liberty University Online.

TRANSFER CREDIT
Transfer students will be required to submit transcripts for evaluation as per the normal process established by the University. Students may transfer up to nine hours of coursework. In addition, transfer students will be required to perform an entrance interview and audition with the Coordinator of Ethnomusicology. Credits from a prior degree earned through Liberty University are considered transfer credits.

GRADUATION REQUIREMENTS
1. Successful completion of all course and thesis requirements (45 semester hours). Students must complete all courses with a 3.00 or higher cumulative GPA.
2. A minimum of 33 semester hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
3. A maximum of 12 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. No more than two (2) grades of C may be applied to the degree.
5. No grade of D may be applied to the degree.
6. Degree must be completed within seven years.
7. All Online students are required to enroll in and pass GRST 500 in their first semester.
8. Students must submit a Graduation Application to the Registrar’s Office at the end of the final semester.

Program of Study

Master of Arts in Ethnomusicology (M.A.) (45 hrs)

Program Option: Online Format

<table>
<thead>
<tr>
<th>Program Core (33 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>ETHM 511* Introduction to Ethnomusicology</td>
</tr>
<tr>
<td>ETHM 512 Field of Ethnomusicology</td>
</tr>
<tr>
<td>ETHM 513 Anthropology of Music</td>
</tr>
<tr>
<td>ETHM 514 Organology</td>
</tr>
<tr>
<td>ETHM 515 Music, Orality and Storytelling</td>
</tr>
<tr>
<td>ETHM 530 Worship and Culture</td>
</tr>
<tr>
<td>ETHM 531 Resources and Materials in Ethnomusicology</td>
</tr>
<tr>
<td>ETHM 560 Ethnic Music Performance</td>
</tr>
<tr>
<td>ETHM 613 Applied Ethnomusicology</td>
</tr>
<tr>
<td>ETHM 650 Research Methods in Ethnomusicology</td>
</tr>
<tr>
<td>ETHM 688 Field Experience in Ethnomusicology</td>
</tr>
<tr>
<td>ETHM 690 Master’s Thesis/Project Defense</td>
</tr>
</tbody>
</table>

Elective Courses (9 hrs)

<table>
<thead>
<tr>
<th>Choose one elective from:</th>
</tr>
</thead>
<tbody>
<tr>
<td>ETHM 500 Ethnic Music Theory</td>
</tr>
<tr>
<td>ETHM 600 Transcription and Analysis of Non-Western Music</td>
</tr>
</tbody>
</table>

Choose two electives from:

| ETHM 540 Seminar in Ethnic Music: Islam |
| ETHM 541 Seminar in Ethnic Music: India |
| ETHM 542 Seminar in Ethnic Music: Native America |
| ETHM 543 Seminar in Ethnic Music: Africa |
| ETHM 544 Seminar in Ethnic Music: Latin America |
| ETHM 545 Seminar in Ethnic Music: Middle East |
| ETHM 546 Seminar in Ethnic Music: China |
| ETHM 547 Seminar in Ethnic Music: Southeast Asia |
| ETHM 548 Seminar in Ethnic Music: Indonesia |
| ETHM 549 Seminar in Ethnic Music: Eastern Europe |

Students who have already taken ETHM 511 or an equivalent course prior to enrolling at Liberty University may substitute a course from the ETHM 540 series.

1 Ethnic Music Performance arrangements are made by the individual student (often in their country of service) and must be pre-approved by the Coordinator of Ethnomusicology who also supervises and evaluates student achievement according to the requirements specified in the syllabus.

2 Any student who is not ready for enrollment in ETHM 690 after completing ETHM 688 may be required, as determined by the student’s thesis/project chair, to take ETHM 689 until deemed ready for enrollment in ETHM 690.

3 Summer Intensive course
The student will be able to:

1. Evaluate theological, musical, cultural, and ecclesiastical standards for the worship leader.
2. Analyze various roles for the worship leader.
3. Design worship strategy based on the organizational, contextual, musical, and analytical skills needed for leading worship in the evangelical traditions.

4. Apply outcomes of research methodology to the study of music and worship in the evangelical community.
5. Demonstrate functional vocal, guitar, piano, arranging or conducting skills for worship leading.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to Master of Arts in Music and Worship must meet the following requirements:

1. An earned baccalaureate degree or its equivalent from an institution accredited by an agency recognized by the U.S. Department of Education (e.g., SACS, TRACS, ABHE, etc.).
2. Worship/Music Experience Record: those without a Bachelor’s in music or worship must show a minimum of five years life experience in leading music and worship in a church or para-church ministry. This form will be a requirement for all applicants.
3. An undergraduate cumulative GPA of at least 3.00 (on a 4.00 scale). Applicants who do not meet this requirement may be considered for enrollment in the program on a probationary basis. These students are required to take and pass GRST 500 – Introduction to Graduate Writing in their first semester.
4. One recommendation.
5. Statement of purpose essay.
6. Students will need to verify accessibility of adequate technology to complete requirements as specified by Liberty University Online.

TRANSFER CREDIT

Transfer students will be required to submit transcripts for evaluation as per the normal process established by the University. Students may transfer a maximum of twelve hours of coursework, including credit from a degree on the academic level previously earned through Liberty University. Course work from other institutions must have been completed with the past 10 years to be eligible for transfer.

The following courses are not eligible for transfer credit: WMUS 525 and WRSP 690.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduates of the Master of Arts in Music and Worship program must meet the following requirements:

- Complete 45 hours.
- A minimum of 33 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of 12 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- Required 3.00 GPA.
- No more than two (2) grades of C may be applied to the degree.
- No grade of D may be applied to the degree.
- Degree must be completed within 5 years.
- All Resident students must enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.
## Program of Study

**Master of Arts in Music and Worship (45 hrs)**

<table>
<thead>
<tr>
<th>Program Options: Online and Resident Formats</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Foundational Studies (9 hrs)</strong></td>
</tr>
<tr>
<td>WMUS 524  Analytical Techniques for the Worship Leader 3</td>
</tr>
<tr>
<td>WRSP 510  Biblical Foundations of Worship 3</td>
</tr>
<tr>
<td>WRSP 650  Bibliography and Research in Worship and Music 3</td>
</tr>
</tbody>
</table>

**Music Studies (18 hrs)**

| WMUS 515  Graduate Conducting for the Worship Leader 1 3 |
| WMUS 525  Advanced Contemporary Arranging Techniques for Worship 3 |
| WMUS 550  Applied Music 1&2 3 |
| WMUS 610  Tools and Techniques for Contemporary Worship 1 3 |

**Choose Two: (6 hrs)**

| WMUS 600  Music Resources and Literature for Worship Leading 3 |
| WMUS 630  Principles of Worship Technology 3 |
| WMUS 670  Principles of Music and Worship Pedagogy 3 |

**Worship Studies**

| WRSP 502  History and Philosophy of Worship 3 |
| WRSP 520  Role of the Worship Leader 3 |
| WRSP 540  Current Issues in Worship Ministry 3 |
| WRSP 635  Building a Theology of Worship 3 |

**Choose one:**

| WRSP 501  Dynamics of Corporate Worship 3 |
| WRSP 530  Principles of Leadership for Worship 3 |
| WRSP 545  Global Worship 3 |
| WRSP 551  Building a Balanced Worship Ministry 3 |
| WRSP 645  The Role of the Pastor with the Worship Leader 3 |

**Research Studies (3 hrs)**

**Choose One:**

| WMUS 687  Music and Worship Ministry Project 3 |
| WMUS 690  Worship Program Recital 3 |
| WRSP 690  Thesis 3 |
| WRSP 699  Worship Internship 3 |

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1. Offered as an Intensive
2. Choose from the following: Voice, Piano, Guitar, Percussion, Songwriting, Arranging or Conducting
3. Any student who will not be able to complete and defend his/her thesis in the courses of a single semester may be required to take WRSP 689 – Thesis Proposal and Research and repeat the course each semester until deemed ready for enrollment in WRSP 690
**Liberty University Baptist Theological Seminary**

**HISTORY**

The history of Liberty University Baptist Theological Seminary is part of the history of Thomas Road Baptist Church and is the oldest graduate school of the University. The other schools are Liberty Christian Academy, Wilmington School of the Bible, and Liberty University. The Seminary is an outgrowth of the vision of Dr. Jerry Falwell, the founding pastor of the Thomas Road Baptist Church. Dr. Falwell believed in Christian education. He believed that one of the most effective means of winning millions to Christ is by training young men and women to serve the Lord in aggressive, evangelical, soul-winning Baptist churches as pastors, staff, and members. The University was founded to help achieve that goal.

Another need, however, still existed. Professional, graduate level training was needed for graduates of Liberty University and other colleges desiring graduate theological education as preparation for ministries in churches similar to Thomas Road Baptist Church.

Founded as Lynchburg Baptist Theological Seminary in September 1973, it began with an enrollment of 41 students with Dr. Jerry Falwell as President and Chancellor. Forty years later, Liberty University Baptist Theological Seminary continues to demonstrate that a seminary can be built on faith, dedication, and the blessings of God, from Whom comes Truth.

In 1975, the Seminary was given approval by the State Council of Higher Education for Virginia to grant graduate degrees. The Graduate School was established to provide graduate level education for entrance into academic circles for graduate work at the doctoral level.

Liberty University Baptist Theological Seminary provides quality, well-rounded education, based on academic excellence, emanating from the belief that Christian education should be superior, not inferior, to that provided by other schools. The Seminary was founded upon the principle that a person’s most effective ministry will be in conjunction with a local church.

**VISION**

The vision of the Seminary is to equip Christians to reach the entire world through aggressive New Testament church evangelism.

**DISTINCTIVES**

The Seminary is characterized by commitment to the fundamental doctrines of the faith and providing significant experiences to develop practical ministry skills.

Scholarship is of the most exacting type. Students are taught and are expected to produce at the graduate level.

Evangelism is a primary emphasis. Every faculty member and student is expected to manifest a concern for lost souls and to be a soul winner according to the gifts God has given him.

Church planting and church growth are major emphases at Liberty. Not only is church expansion a biblical mandate, it is a science at LUBTS.

Practical learning-by-doing is a part of every student’s life. The Seminary trains students primarily for service in Baptist churches. LUBTS also offers graduate programs that retain these distinctives, but are more suitable for advanced continuing education or personal enrichment and are not designed for pastoral training.

**The Mission of LUBTS**

Liberty University Baptist Theological Seminary (LUBTS) exists to come alongside the local church and help it fulfill the Great Commission. In accordance with the mission of Liberty
University and within the historic Baptist tradition, Liberty University Baptist Theological Seminary provides graduate and professional programs that train persons for traditional, Christian ministry positions.). LUBTS offers programs designed to equip people for lay ministry, personal enrichment, church, mission and denominational leadership, and advanced scholarly research.

As a Christian community, LUBTS seeks to cultivate spiritual growth and faithful service to Christ and His church. As an academic community, LUBTS seeks to educate and impart knowledge and requisite skills to men and women for service and leadership in Christian ministry. As a service community, LUBTS seeks to respond to the needs of local churches and Christian ministries as they participate in worship, world-wide evangelism, discipleship and scholarship.

Program Goals and Objectives
In keeping with its stated mission, Liberty University Baptist Theological Seminary strives to achieve the following institutional goals:

Personal Goals

COMMITMENT
We seek to provide an environment in which students are encouraged to strengthen their commitment to Christ, certify their call to service, and develop an abiding love for God and His Word.

LIFESTYLE
We seek to develop a lifestyle of actively communicating the Christian faith through personal integrity, evangelistic witness, and responsible scholarship.

SOCIAL RESPONSIBILITY
We seek to foster an awareness of the Christian’s responsibility to be a productive member of society and to be responsive to the needs and concerns of diverse cultures.

Academic Goals

KNOWLEDGE
We seek to develop cognitive skills for ministry and scholarship through rigorous interaction with the biblical text and disciplines related to professional vocation.

UNDERSTANDING
We seek to provide theological, historical, and intellectual understandings necessary for a self-conscious, critical, and Christian response to the world.

Vocational Goals

RELATIONSHIPS
We seek to develop communicative, administrative, and relational skills necessary for professional competence.

ETHICS
We seek to provide opportunities for students to explore the moral dimensions and ethical implications of their chosen vocation.

EVANGELISM
We seek to cultivate sensitivity to others and a concern for world evangelization through local church ministries and vigorous defense of the gospel.

CHURCH GROWTH
We seek to develop biblical and scientific expertise in establishing, developing, and sustaining growing churches and ministries.

Programs of Study
The programs of the Seminary are open equally to all men and women who meet the entrance requirements. Our purpose is to provide educational experiences for personal enrichment or professional training. We encourage the students to be all they can for God, and we are confident He will direct them to places of service. However, it is important for our students to know that we are a training agency not an ordaining agency. Ordination is the responsibility of a local church or, in some cases, a denominational body, each of which has its own criteria. Women need to be advised that few opportunities presently exist for ordination of women among Baptist churches and Liberty University Baptist Theological Seminary supports the Baptist Faith and Message as amended by the Southern Baptist Convention of June 2000. There are a broad variety of positions on both ordination and staff employment of divorced persons among churches which may impact our ability to place such students. As a seminary, we will assist all of our students with placement, but we cannot guarantee it, nor will we attempt to influence the policies of churches.

Korean Language Assistance Program (K LAP)
K LAP is a program designed to help Korean students who have a TOEFL score below 550 (PBT: Paper-based), 213 (CBT: Computer-based), or 80 (iBT: Internet-based), which is the score that the catalogue requires for those whose mother tongue is not English for admission to Liberty University Baptist Theological Seminary (LUBTS).

This program provides language assistants to the classes designated as K LAP courses so that they can help Korean students who need assistance in communication with the instructor on the lecture and course-related issues. Language assistants clarify and facilitate the communication within the framework of the K LAP courses, between the instructor and Korean students with a TOEFL score below 550, 213, or 80.

K LAP offers Theological English for Korean Students (THEK) courses for those students who need training in English in this program. Students in K LAP (Korean Language Assistance Program) will be required to take all four THEK courses until they retake TOEFL and score at least 550, 213, or 80. Otherwise they will not be graduated in their major program in Seminary.

EVALUATION OF TRANSFER CREDITS
Credit toward the master’s-level Seminary degrees (excluding the Th.M.) will be given for those courses taken at an institution in which a grade of C or better was earned and which are equivalent to courses offered at the Seminary. The Liberty University Baptist Theological Seminary will accept no more than three courses of transfer that were completed more than ten years prior to application of transfer of credit. Transfer credit into either the Th.M. or D.Min. program is limited to six hours in which the student has received a grade of B or better. Internship credit is not transferable.

Only courses and degrees from institutions accredited by accrediting agencies recognized by the Department of Education will be evaluated for transfer credit. (e.g., SACS, TRACS, ABHE, etc).

Credits from a prior degree earned through Liberty University are considered transfer credits.

SEMINARY ADVANCED PLACEMENT
Liberty University School of Religion students admitted to the Seminary may petition the Seminary Dean for permission to substitute advanced electives for select foundational courses that are a significant duplication of course content covered in similar courses taken by the student at the undergraduate level.
INSTITUTIONAL CHALLENGE EXAMINATIONS (ICE)
To apply for credit by examination, other than Advanced Placement, a student must submit the request to the Seminary. Such requests are subject to the following guidelines:
1. Requests are to be submitted to the Associate Dean.
2. The minimum passing score for graduate courses is set at 86%.
3. The majority of the course work for any program of study must be earned through Liberty University. The minimum number of hours which must be completed through Liberty for each degree program is noted in this section in the information pertaining to each program.
4. A student must have a majority of his coursework taken through the Seminary. Examples for Seminary degrees:
   a. For the 36-hour M.A. degrees, a student may apply no more than 6 hours from all other sources toward the degree – a minimum of 30 hours must be taken in Liberty coursework.
   b. For the M.A.R. degree, a student could apply up to a total of 12 hours from all other sources toward the degree – a minimum of 48 hours must be taken in Liberty coursework.
   c. For the M.Div. degree, a student could apply no more than a total of 45 hours from all other sources toward the degree – a minimum of 48 hours must be taken in Liberty coursework.
5. A student may not take the Institutional Challenge Exam if the course has previously been taken or is currently being taken.
6. ICE may not be taken during the drop/add period.
7. ICE cannot be taken after classes begin in the student’s final semester.
8. Successful completion requires a $45 administration fee for transcript recording.
9. Only the following courses may be challenged:
   CHHI 520  NGRK 500  OBST 592  THEO 525
   CHHI 525  NGRK 501  OTCL 505  THEO 530
   NBST 521  NGRK 506  OTCL 510
   NBST 522  OBST 591  OTCL 530

DEGREE CANDIDACY
Degree Candidacy is granted when the student completes all prerequisites and is in good academic standing.

Master of Arts in Christian Ministry (M.A.C.M.)
Director, Master of Arts in Christian Ministry
Associate Director, Center for Ministry Training
Associate Professor of Educational Ministries

PURPOSE
The Master of Arts in Christian Ministry degree is designed to address the needs of students looking for a single-track seminary degree. Its focused nature allows students to pursue a degree that allows them to specialize in their area of interest and equips graduates with specialized knowledge in the area of interest.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Categorize the essential foundations of ministry.
2. Organize an effective administrative structure for ministry.
3. Develop a curricular program, including an implementation plan, for ministry in a local congregation.
4. Design a plan for equipping others to participate in and contribute to ministry programs.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, applicants to the Master of Arts in Christian Ministry program must meet the following requirements:
- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
- Questionnaire/Personal Statement

GRADUATION REQUIREMENTS
In addition to the other regulations governing graduation, students must meet the following requirements:
- Complete 36 hours.
- A minimum of 30 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 2.00 GPA.
- Degree must be completed within 5 years.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

<table>
<thead>
<tr>
<th>Core Courses (27 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLED 510  Biblical Foundations of Leadership 3</td>
</tr>
<tr>
<td>CHHI 520  History of Christianity I 3</td>
</tr>
<tr>
<td>DSMN 500  Discipleship Ministries 3</td>
</tr>
<tr>
<td>EVAN 565  Contemporary Evangelism 3</td>
</tr>
<tr>
<td>GLST 500  Global Studies Survey 3</td>
</tr>
<tr>
<td>NBST 525  New Testament Introduction 3</td>
</tr>
<tr>
<td>OBST 590  Old Testament Introduction 3</td>
</tr>
<tr>
<td>THEO 510  Survey of Christian Doctrine 3</td>
</tr>
<tr>
<td>WRSP 510  Biblical Foundations of Worship 3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Elective Courses (9 hrs) - Choose three 500-600 level</th>
</tr>
</thead>
<tbody>
<tr>
<td>NBST 620  Biblical Foundations of Ministry 3</td>
</tr>
<tr>
<td>NGRK 600  Biblical Foundations of Missionary Work 3</td>
</tr>
<tr>
<td>OBST 600  Biblical Foundations of Administration 3</td>
</tr>
<tr>
<td>THEO 600  Biblical Foundations of Counseling 3</td>
</tr>
</tbody>
</table>

Notes:
- Students who pursue a Master of Arts in Religion (MAR) degree after the completion of this degree may transfer a maximum of 27 hrs from this degree into the MAR
- When selecting an Area of Personal Interest, the student should be mindful of the prerequisites listed in this academic Catalog.
Recommended Areas of Personal Interest

**Marketplace Chaplaincy**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHPL 500</td>
<td>Introduction to Chaplaincy Ministry</td>
<td>3</td>
</tr>
<tr>
<td>HOMI 501</td>
<td>The Preparation of the Sermon</td>
<td>3</td>
</tr>
<tr>
<td>PACO 500</td>
<td>Introduction Pastoral Counseling</td>
<td>3</td>
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</table>

**Pastoral Counseling**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PACO 500</td>
<td>Introduction Pastoral Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PACO 507</td>
<td>Theology and Spirituality in Counseling</td>
<td>3</td>
</tr>
<tr>
<td>PACO 603</td>
<td>Premarital/Marital Counseling</td>
<td>3</td>
</tr>
</tbody>
</table>

**Pastoral Ministries**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PACO 500</td>
<td>Pastoral Counseling</td>
<td>3</td>
</tr>
<tr>
<td>HOMI 501</td>
<td>The Preparation of the Sermon</td>
<td>3</td>
</tr>
<tr>
<td>PLED 635</td>
<td>Theology of Pastoral Ministries</td>
<td>3</td>
</tr>
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</table>

**Worship**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>WRSP 520</td>
<td>The Role of the Worship Leader</td>
<td>3</td>
</tr>
<tr>
<td>WRSP 530</td>
<td>Principles of Leadership for the Worship Leader</td>
<td>3</td>
</tr>
<tr>
<td>WRSP 540</td>
<td>Current Issues in Worship Ministry</td>
<td>3</td>
</tr>
</tbody>
</table>

**Evangelism and Church Planting**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EVAN 500</td>
<td>Church Growth I: Spiritual Factors of Church Growth</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 550</td>
<td>Church Growth IV: Church Planting</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 660</td>
<td>Leading a Healthy, Growing, Multiplying Church</td>
<td>3</td>
</tr>
</tbody>
</table>

**Church Ministry**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSMN 505</td>
<td>Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>DSMN 630</td>
<td>Small Group Ministries</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 660</td>
<td>Leading a Healthy, Growing, Multiplying Church</td>
<td>3</td>
</tr>
</tbody>
</table>

**Global Studies**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GLST 531</td>
<td>Introduction to Islam</td>
<td>3</td>
</tr>
<tr>
<td>GLST 650</td>
<td>Intercultural Communication and Engagement</td>
<td>3</td>
</tr>
<tr>
<td>GLST 657</td>
<td>History of Global Christianity</td>
<td>3</td>
</tr>
</tbody>
</table>

**Leadership**

<table>
<thead>
<tr>
<th>Course Code</th>
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<tr>
<td>CLED 520</td>
<td>The Life of the Leader</td>
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<tr>
<td>CLED 610</td>
<td>Team Leadership and Conflict Resolution</td>
<td>3</td>
</tr>
<tr>
<td>CLED 620</td>
<td>Vision and Strategic Planning</td>
<td>3</td>
</tr>
</tbody>
</table>

**Liberty University en Español**

The Seminary also offers the Master of Arts in Christian Ministry program online through Liberty University en Español. Additional information can be accessed online at http://www.luonline.com/index.cfm?PID=21499.

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**Master of Arts in Global Studies (M.A.)**

Jeffrey Ritchie, B.A., M.Div., M.A.R.E., Ph.D.
Director, Master of Arts in Global Studies Program
Assistant Professor of Global Studies

**PURPOSE**

The Master of Arts in Global Studies program seeks to prepare students for effective engagement in intercultural careers and service. Students are trained in both intercultural theory (i.e., history, anthropology, worldview studies) and practice (i.e., communication). The degree offers two tracks of study: an academic track with culminates in a thesis, or a practical track which concludes with an extended practicum.

**PROGRAM LEARNING OUTCOMES**

The student will be able to:

1. Articulate a biblical theology of mission.
2. Analyze the inventory of culture (customs, values, worldview, history) of a given host people.
3. Construct a plan for engaging in Christian mission in a manner that is biblically authentic and relevant to the host culture.
4. Employ critical thinking skills in addressing current questions in missiology.

**PROGRAM SPECIFIC ADMISSION REQUIREMENTS**

In addition to the General Admission Procedures outlined in this Catalog, applicants to the Master of Arts Global Studies program in the Seminary must have:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
- Questionnaire/Personal Statement

**GRADUATION REQUIREMENTS**

In addition to the other regulations governing graduation, students enrolled in the Master of Arts Global Studies program must meet the following requirements:

- Complete 36 hours.
- A minimum of 30 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 3.00 GPA
- No more than two grades of C may be applied to the degree
- No grade of D may be applied to the degree
- Degree must be completed within 5 years.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
• All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
• Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

Master of Arts Global Studies (M.A.) (36 hrs)

Thesis Track

Program Options: Online and Resident Formats

<table>
<thead>
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<th>Foundational Studies (12 hrs)</th>
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<td>THEO 605</td>
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<td>THEO 675</td>
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<tr>
<th>Global Studies Courses (18 hrs)</th>
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<tr>
<td>GLST 500</td>
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<tr>
<td>GLST 699</td>
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<tr>
<th>Thesis (6 hrs)</th>
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<td>GLST 680¹</td>
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<tr>
<td>GLST 690</td>
<td>3</td>
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¹ Any student who is not ready for enrollment in GLST 690 after completing GLST 680 may be required, as determined by the student’s thesis chair, to take GLST 689, and may be required to repeat GLST 689 until deemed ready for enrollment in GLST 690.

Program of Study

Master of Arts Global Studies (M.A.) (36 hrs)

Practicum Track

Program Options: Online and Resident Formats

<table>
<thead>
<tr>
<th>Foundational Studies (12 hrs)</th>
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<tbody>
<tr>
<td>THEO 605</td>
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<td>THEO 675</td>
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<tr>
<td>OBST</td>
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</table>

<table>
<thead>
<tr>
<th>Global Studies Courses (18 hrs)</th>
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</thead>
<tbody>
<tr>
<td>GLST 500</td>
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<tr>
<td>GLST 699</td>
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<tr>
<td>GLST</td>
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</table>

<table>
<thead>
<tr>
<th>Practicum (6 hrs)</th>
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<tbody>
<tr>
<td>GLST 690</td>
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</tr>
</tbody>
</table>

Master of Arts in Pastoral Counseling (M.A.)

Elias S. L. Moitinho, B.S., M.R.E., M.A., Ph.D.
Director, Master of Arts in Pastoral Counseling
Associate Professor of Counseling

PURPOSE

The Master of Arts in Pastoral Counseling equips students to minister as non-professional counselors in ministry settings such as the church staff and benevolence ministries. This degree does not lead to licensure as a professional counselor.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the Master of Arts in Pastoral Counseling must meet the following requirements:

• Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
• First-time applicants are asked to submit a written recommendation from a pastor.
• Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
• Questionnaire/Personal Statement

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, students enrolled in the Master of Arts in Pastoral Counseling program must meet the following requirements:

• Complete 36 hours.
• A minimum of 30 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
• A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
• 2.00 GPA.
• Degree must be completed within 5 years.
• All Resident students are required to enroll in and pass GRST 500 in their first semester.
• All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
• Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.
DSMN 601 Ministry of Teaching
HOMI 501 Preparation of the Sermon
HOMI 611 Expository Preaching
PLED 655 Communication in Christian Ministry

DEGREE TRANSFER:
PROGRAMS

Students who earn Master of Arts (M.A.) degrees in the Seminary may pursue the Master of Arts in Religion (M.A.R.) or Master of Religious Education (M.R.E.) and apply 27 of the hours from the M.A. toward the M.A.R. or M.R.E. Students who earn M.A. degrees may also pursue the Master of Divinity (M.Div.) degree and apply all 36 hours to the M.Div. Please refer to the Multiple Degrees information in the Graduate Admissions section of this Catalog.

This does not apply to the 72-hour track of the M.Div. Chaplaincy degree. Students who have earned Seminary M.A. degrees may not pursue the M.Div. – Chaplaincy 72-hour track.

Students may not earn the M.A.R., M.R.E., or M.Div. degree first, then apply to pursue the M.A.

Students desiring the additional degree must submit an application for admission through the Graduate Admissions Office.

Master of Arts in Religion (M.A.R.)

Chair, Department of Practical Studies
Director, Master of Arts in Religion Program
Instructor of Religion

PURPOSE

The Master of Arts in Religion degree program is appropriate as an entry level and general professional degree in religion. It is designed to give the student intensive study in the Scriptures and the essential truths of the Christian message.

The program is profitable for pastors and ministry leaders who wish to have a firm scriptural undergirding for service in Christian ministry. The program also provides an opportunity for potential advanced studies in a program such as the 93-hour M.Div. or a D.Ed.Min. degree.

PROGRAM LEARNING OUTCOMES

The student will be able to:

- Explicate the origin and contents of the Bible, as it informs the Christian faith.
- Compose a discipleship ministry strategy for Christian ministries.
- Categorize the critical components of Christian ministry.
- Devise a plan for personal growth, development, and service.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the Master of Arts in Religion program must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.).
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
  - Questionnaire/Personal Statement

DEGREE CANDIDACY

Degree Candidacy is granted when the student completes all prerequisites and is in good academic standing.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduates of the Master of Arts in Religion program must meet the following requirements:

- Complete 60 hours.
- A minimum of 33 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of 12 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 2.00 GPA.
- Degree must be completed within seven years.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

<table>
<thead>
<tr>
<th>Master of Arts in Religion (M.A.R.) (60 hrs)</th>
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<tbody>
<tr>
<td><strong>Program Options: Online and Resident Formats</strong></td>
</tr>
<tr>
<td><strong>Core Courses (48 hrs)</strong></td>
</tr>
<tr>
<td>APOL 500 Introduction to Apologetics</td>
</tr>
<tr>
<td>CHHI 520 History of Christianity I</td>
</tr>
<tr>
<td>CHHI 525 History of Christianity II</td>
</tr>
<tr>
<td>CLED 510 Biblical Foundations of Leadership</td>
</tr>
<tr>
<td>DSMN 500 Discipleship Ministries</td>
</tr>
<tr>
<td>DSMN 601 Ministry of Teaching</td>
</tr>
<tr>
<td>EVAN 565 Contemporary Evangelism</td>
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<tr>
<td>GLST 500 Global Studies Survey</td>
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<tr>
<td>NBST 521 New Testament Orientation I</td>
</tr>
<tr>
<td>NBST 522 New Testament Orientation II</td>
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<tr>
<td>NBST 652 Hermeneutics</td>
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<tr>
<td>OBST 591 Old Testament Orientation I</td>
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<tr>
<td>OBST 592 Old Testament Orientation II</td>
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<tr>
<td>PLED 520 Spiritual Formation</td>
</tr>
<tr>
<td>THEO 525 Systematic Theology I</td>
</tr>
<tr>
<td>THEO 530 Systematic Theology II</td>
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<tr>
<td><strong>COGNATE COURSES</strong> (12 hrs)</td>
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<tr>
<td>Select from: Marketplace Chaplaincy, Pastoral Counseling, or Pastoral Ministry*</td>
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<tr>
<th>Course</th>
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<td>Discipleship Ministries</td>
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<tr>
<td>DSMN 601</td>
<td>Ministry of Teaching</td>
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<tr>
<td>EVAN 565</td>
<td>Contemporary Evangelism</td>
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<tr>
<td>GLST 500</td>
<td>Global Studies Survey</td>
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<td>NBST 521</td>
<td>New Testament Orientation I</td>
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<td>NBST 522</td>
<td>New Testament Orientation II</td>
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<td>NBST 652</td>
<td>Hermeneutics</td>
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<td>OBST 591</td>
<td>Old Testament Orientation I</td>
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<td>OBST 592</td>
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<td>PLED 520</td>
<td>Spiritual Formation</td>
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<td>THEO 525</td>
<td>Systematic Theology I</td>
</tr>
<tr>
<td>THEO 530</td>
<td>Systematic Theology II</td>
</tr>
</tbody>
</table>

* Students who select the Pastoral Ministry Cognate have the option to choose four 500-600 level Seminary courses or courses from the recommended Areas of Personal Interest.
PROGRAM LEARNING OUTCOMES

1. Evaluate a worldview based upon established theological principles.
2. Integrate critical thinking skills in the practice of Christian scholarship.
3. Synthesize the principles of Christian ministry.
4. Interpret issues that foster the development of a personal theology and worldview.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the Master of Arts in Theological Studies program must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale)
- Questionnaire/Personal Statement

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduates of the Master of Arts in Theological Studies program must meet the following requirements:

- Complete 36 hours.
- A minimum of 30 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- Required 2.00 GPA.
- Degree must be completed within 5 years.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Program of Study

<table>
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<tr>
<th>Core Courses (27 hrs)</th>
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<tbody>
<tr>
<td>APOL 500 Introduction to Apologetics 3</td>
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<tr>
<td>CHHI 520 History of Christianity I 3</td>
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<td>EVAN 565 Contemporary Evangelism 3</td>
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<td>GLST 500 Global Studies Survey 3</td>
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<td>NBST 525 New Testament Introduction 3</td>
</tr>
<tr>
<td>NBST 652 Hermeneutics 3</td>
</tr>
<tr>
<td>OBST 590 Old Testament Introduction 3</td>
</tr>
<tr>
<td>PHIL 550 Introduction to Philosophy of Religion 3</td>
</tr>
<tr>
<td>THEO 510 Survey of Theology 3</td>
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</table>

Elective Courses (9 hrs)

Choose three 500-600 level Seminary courses or an Area of Personal Interest
### Recommended Areas of Personal Interest

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<thead>
<tr>
<th>Program</th>
<th>Course</th>
<th>Hours</th>
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<tr>
<td>Biblical Studies</td>
<td>OBST 605 - Genesis</td>
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<tr>
<td></td>
<td>OBST 633 - Isaiah</td>
<td>3</td>
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<td></td>
<td>NBST 655 - John</td>
<td>3</td>
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<tr>
<td>Church History</td>
<td>CHHI 657 - History of Global Christianity</td>
<td>3</td>
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<td></td>
<td>CHHI 686 - History of Fundamentalism</td>
<td>3</td>
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<td>CHHI 692 - American Christianity</td>
<td>3</td>
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<tr>
<td>Evangelism and Church Planting</td>
<td>EVAN 500 - Church Growth I: Spiritual Factors of Church Growth</td>
<td>3</td>
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<td>EVAN 510 - Church Growth II: Evangelism and Church Growth</td>
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<td>EVAN 550 - Church Growth IV: Church Planting</td>
<td>3</td>
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<tr>
<td></td>
<td>EVAN 660 - Leading a Healthy, Growing, Multiplying Church</td>
<td>3</td>
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<tr>
<td>Global Studies</td>
<td>GLST 531 - Introduction to Islam</td>
<td>3</td>
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<td></td>
<td>GLST 650 - Intercultural Communication and Engagement</td>
<td>3</td>
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<tr>
<td></td>
<td>GLST 657 - History of Global Christianity</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>GLST 699 - Global Studies Internship</td>
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<tr>
<td>Leadership</td>
<td>CLED 520 - The Life of the Leader</td>
<td>3</td>
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<td></td>
<td>CLED 610 - Team Leadership and Conflict Resolution</td>
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<td>CLED 620 - Vision and Strategic Planning</td>
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<td>DSMN 505 - Church Administration</td>
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<td>Pastoral Ministry</td>
<td>HOMI 501 - The Preparation of the Sermon</td>
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<td>PACO 500 - Pastoral Counseling</td>
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<td>PLED 625 - Preventing Church Ministry Failure</td>
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<td>PLED 635 - Theology of Pastoral Ministries</td>
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<tr>
<td>Worship</td>
<td>WRSP 510 - Biblical Foundations of Worship</td>
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<td>WRSP 520 - The Role of the Worship Leader</td>
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<td>WRSP 530 - Principles of Leadership for the Worship Leader</td>
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<td>WRSP 540 - Current Issues in Worship</td>
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</table>

### DEGREE COMPLETION PLANS (DCP)

Degree Completion Plans for the Master of Arts in Religion program are available online at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps).

**Master of Arts in Worship Studies (M.A.)**

L. Lavon Gray, B.A., MCM, Ph.D.
Program Director, Master of Arts in Music and Worship
Associate Professor of Worship and Music

**PURPOSE**

The Master of Arts in Worship Studies is a 45-hour graduate program sponsored jointly by the Center for Music and Worship and the Liberty University Baptist Theological Seminary. It will allow students to study and practice context-specific biblical and theological competencies in worship, worship theories practical to the local church and career specific principles as applied to leadership, church planting or ethnomusicology. The goal is to develop knowledge and expertise to function in a variety of worship cultures and contexts within the evangelical community.

**PROGRAM LEARNING OUTCOMES**

The student will be able to:

1. Build a worship strategy based on biblical, theological, and philosophical foundations of worship.
2. Evaluate theological, musical, cultural, and ecclesiastical standards for the worship leader.
3. Apply principles of critical contextualization to current issues confronting worship leaders in the evangelical tradition.
4. Analyze various roles for the worship leader.

**PROGRAM SPECIFIC ADMISSION REQUIREMENTS**

In addition to the general admission procedures, applicants to Master of Arts in Worship Studies must meet the following requirements:

1. Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.);
2. Worship/Music Experience Record: those without a Bachelor’s in music or worship must show a minimum of five years life experience in leading music and worship in a church or para-church ministry. This form will be a requirement for all applicants.
3. First-time applicants are asked to submit a written recommendation from a pastor.
4. Minimum undergraduate GPA of 2.00 (on a 4.00 scale). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
5. Questionnaire/Personal Statement

**TRANSFER CREDIT**

Transfer students will be required to submit transcripts for evaluation as per the normal process established by the University. Students may transfer a maximum of twelve hours of coursework, including credit from a degree on the academic level previously earned through Liberty University.

**GRADUATION REQUIREMENTS**

In addition to the other regulations governing graduation, graduates of the Master of Arts in Worship Studies program must meet the following requirements:

- Complete 45 hours.
- A minimum of 33 hours must be completed through Liberty University, not to include credits from a prior degree earned through Liberty.
- A maximum of 12 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- Required 2.00 GPA.
- Degree must be completed within 5 years.
- All Resident students must enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

**Programs of Study**

### Master of Arts in Worship Studies (45 hrs)

| CHURCH PLANTING COGNATE |  |
|--------------------------|
| **Program Options: Online and Resident Formats** |
| **Biblical and Theological Foundations** |
| WRSP 510 | Biblical Foundations of Worship | 3 |
| WRSP 635 | Building a Theology of Worship | 3 |
| THEO 530 | Systematic Theology | 3 |
| **Choose one:** |
| NBST 521 | New Testament Orientation I | 3 |
| NBST 525 | New Testament Introduction | 3 |
| NBST 652 | Hermeneutics | 3 |
| OBST 590 | Old Testament Introduction | 3 |
| OBST 592 | Old Testament Orientation II | 3 |
| OBST 610 | Psalms | 3 |
| OBST 620 | The Poetry of the Old Testament | 3 |
| **Worship Studies** |
| WRSP 501 | The Dynamics of Corporate Worship | 3 |
| WRSP 540 | Current Issues in Worship Ministry | 3 |
| WRSP 551 | Building a Balanced Worship Ministry | 3 |
| WRSP 645 | The Role of the Pastor with the Worship Leader | 3 |
| **Choose one:** |
| CHHI 692 | American Christianity | 3 |
| CHHI 694 | History of Baptists | 3 |
| **ETHNOMUSICOLOGY COGNATE (15 hrs)** |
| EVAN 550 | Church Planting | 3 |
| EVAN 610 | Methods and Models of Ministry | 3 |
| EVAN 650 | Healthy Church Leadership | 3 |
| EVAN 670 | Strategic Prayer and Spiritual Warfare | 3 |
| WRSP 545 | Global Worship | 3 |
| **Practical Theology in Worship** |
| EVAN 565 | Contemporary Evangelism | 3 |

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| LEADERSHIP COGNATE |  |
|---------------------|
| **Program Options: Online and Resident Formats** |
| **Biblical and Theological Foundations** |
| WRSP 510 | Biblical Foundations of Worship | 3 |
| WRSP 635 | Building a Theology of Worship | 3 |
| THEO 530 | Systematic Theology | 3 |
| **Choose one:** |
| NBST 521 | New Testament Orientation I | 3 |
| NBST 525 | New Testament Introduction | 3 |
| NBST 652 | Hermeneutics | 3 |
| OBST 590 | Old Testament Introduction | 3 |
| OBST 592 | Old Testament Orientation II | 3 |
| OBST 610 | Psalms | 3 |
| OBST 620 | The Poetry of the Old Testament | 3 |
| **Worship Studies** |
| CHHI 694 | History of Baptists | 3 |
| WRSP 502 | History and Philosophy of Worship | 3 |
| WRSP 540 | Current Issues in Worship | 3 |
| WRSP 545 | Global Worship | 3 |
| WRSP 645 | Tools and Techniques of Contemporary Worship | 3 |
| **LEADERSHIP COGNATE (15 hrs)** |
| WRSP 501 | The Dynamics of Corporate Worship | 3 |
| WRSP 520 | The Role of the Worship Leader | 3 |
| WRSP 530 | Principles of Leadership for the Worship Leader | 3 |
| WRSP 551 | Building a Balanced Worship Ministry | 3 |
| WRSP 645 | The Role of the Pastor with the Worship Leader | 3 |
| **Practical Theology in Worship** |
| EVAN 565 | Contemporary Evangelism | 3 |

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*Offered as an Intensive

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| ETHNOMUSICOLOGY COGNATE |  |
|--------------------------|
| **Program Option: Online Format** |
| **Biblical and Theological Foundations** |
| WRSP 510 | Biblical Foundations of Worship | 3 |
| WRSP 635 | Building a Theology of Worship | 3 |
| THEO 530 | Systematic Theology | 3 |
| **Choose one:** |
| NBST 521 | New Testament Orientation I | 3 |
**Master of Religious Education (M.R.E.)**

Michael R. Mitchell, B.S., M.A.C.M., Ed.D.  
Director, Master of Religious Education Program  
Associate Professor of Christian Leadership

**PURPOSE**

The Master of Religious Education degree is the professional theological degree in Christian Education and Discipleship Ministries. This 60-hour program is designed to equip a man or woman who has been called by God to serve as a professional Christian worker in such capacities as the associate pastor, a minister or director of Christian education, a discipleship pastor, small group pastor and other positions that require a broad general knowledge of church educational programs and discipleship ministries.

**PROGRAM SPECIFIC ADMISSION REQUIREMENTS**

In addition to the general admission procedures, applicants to the Master of Religious Education program must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.)
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 Introduction to Graduate Writing their first semester.
- Questionnaire/Personal Statement

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**DEGREE TRANSFER:**

**M.A. DEGREE INTO THE M.R.E. PROGRAM**

Students who earn Master of Arts (M.A.) degrees in the Seminary may pursue the Master of Religious Education (M.R.E.) and apply 27 hours from the M.A. toward the M.R.E. Please refer to the Multiple Degrees information in the Graduate Admissions section of this Catalog.

Students may not earn the M.R.E. first, then apply to pursue the M.A. Students desiring the additional degree must submit an application for admission through the Graduate Admissions Office.

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**DEGREE CANDIDACY**

Degree Candidacy is granted when the student completes all prerequisites and is in good academic standing.

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**GRADUATION REQUIREMENTS**

In addition to the other regulations governing graduation, graduate of the Master of Religious Education program must meet the following requirements:

- Complete 60 hours.
- A minimum of 45 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of 27 hours of transfer credit, including credits from a degree on the same academic level previously completed through Liberty, may be applied to the degree.
- 2.00 GPA.
- Degree must be completed within seven years.

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**Program of Study**

**Master of Religious Education (M.R.E.) (60 hrs)**

<table>
<thead>
<tr>
<th>Program Options: Online Format</th>
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<tbody>
<tr>
<td><strong>Biblical Studies (12 hrs)</strong></td>
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<tr>
<td><strong>Choose one:</strong></td>
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<tr>
<td>NBST 521 New Testament Orientation I</td>
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<tr>
<td>NBST 522 New Testament Orientation II</td>
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<tr>
<td><strong>Choose one:</strong></td>
</tr>
<tr>
<td>OBST 591 Old Testament Orientation I</td>
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<tr>
<td>OBST 592 Old Testament Orientation II</td>
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<tr>
<td><strong>Choose two 500-600 electives from:</strong></td>
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<tr>
<td>NBST/NGRK/OBST/OTLC</td>
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<tr>
<td><strong>Church History (3 hrs)</strong></td>
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<tr>
<td>CHHI Elective</td>
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<tr>
<td><strong>Theology and Apologetics (9 hrs)</strong></td>
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<tr>
<td>THEO 525 Systematic Theology I</td>
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<td>THEO 530 Systematic Theology II</td>
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<tr>
<td><strong>Choose one 500-600 level APOL/THEO elective</strong></td>
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<tr>
<td><strong>Evangelism and Missions (6 hrs)</strong></td>
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<tr>
<td>EVAN 565 Contemporary Evangelism</td>
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<td><strong>Choose one:</strong></td>
</tr>
<tr>
<td>GLST 500 Global Studies Survey</td>
</tr>
<tr>
<td>GLST 650 Intercultural Communication and Engagement</td>
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<tr>
<td><strong>MRE Core (15 hrs)</strong></td>
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<tr>
<td>DSMN 500 Discipleship Ministries</td>
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<tr>
<td>DSMN 601 Ministry of Teaching</td>
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<td>DSMN 605 Christian Leadership</td>
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<tr>
<td>DSMN 630 Small Group Ministries</td>
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<tr>
<td><strong>Choose one:</strong></td>
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<tr>
<td>DSMN 505 Church Administrations</td>
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<tr>
<td>DSMN 620 Strategic Driven Ministries</td>
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<tr>
<td><strong>Seminary Electives (15 hrs)</strong></td>
</tr>
<tr>
<td>Choose five 500-600 level courses</td>
</tr>
</tbody>
</table>

**DEGREE COMPLETION PLANS (DCP)**

The Degree Completion Plan for the Master of Religious Education program is available online at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps).

**DEGREE TRANSFER:**

**M.R.E. DEGREE INTO THE M.DIV. PROGRAM**

Students who earn the M.R.E. degree may pursue the Master of Divinity (M.Div.) and apply 45 hours from the M.R.E. toward the M.Div. Please refer to the Multiple Degrees information in the Graduate Admissions section of this Catalog.

*This does not apply to the 72-hour track of the M.Div – Chaplaincy degree.* Students who have earned M.R.E. degrees may not pursue the M.Div. – Chaplaincy 72-hour track.

Students may not earn the M.Div. first, then apply to pursue the M.R.E. Students desiring the additional degree must submit an application for admission through the Graduate Admissions Office.


Master of Divinity (M.Div.)

Kevin K. King, Sr., B.S., M.Div., D.Min., Ph.D.  
Director, Master of Divinity Program  
Associate Professor of Church History and Homiletics

PURPOSE

The Master of Divinity degree is designed to help men and women prepare for professional Christian Ministry in local church and para-church settings. The following options are available in the Master of Divinity program:

- Academic/Pre-Ph.D. Cognate
- Chaplaincy (72 hr. and 93 hr.) Concentration
- Law Studies Concentration*
- Missional Studies Cognate
- Pastoral Ministries Cognate
- Professional Ministries Cognate
- Theological Studies Cognate

*The Law Studies concentration is available to currently enrolled Liberty University School of Law students or Liberty University School of Law alumni only. For more details see the School of Law section of this Catalog.

PROGRAM LEARNING OUTCOMES

The student will be able to:

1. Interpret biblical passages using advanced research skills and original biblical languages.
2. Address contemporary issues in pastoral ministry in light of biblical principles.
3. Compose a public presentation explaining selected Scriptures.
4. Construct a strategic plan for a comprehensive ministry program.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS

In addition to the general admission procedures, applicants to the Master of Divinity program must meet the following requirements:

- Earned baccalaureate degree or its equivalent (in any field) from an institution accredited by an agency recognized by the U.S., Department of Education (e.g., SACS, TRACS, ABHE, etc.)
- First-time applicants are asked to submit a written recommendation from a pastor.
- Minimum undergraduate GPA of 2.00 (on a 4.00 scale). Applicants who hold a prior degree from an unaccredited institution may be considered for admission on Academic Probation; students admitted on Academic Probation are required to take and pass GRST 500 – Introduction to Graduate Writing their first semester.
- Questionnaire/Personal Statement

DEGREE TRANSFER:

M.A., M.A.R., OR M.R.E. INTO THE M.DIV. PROGRAM

Students who earn a Master of Arts (M.A.) degree in the Seminary may pursue the Master of Divinity (M.Div.) and apply all 36 hours from the M.A. toward the M.Div. Students who earn a Master of Arts in Religion (M.A.R.) or Master or Religious Education (M.R.E.) may pursue the M.Div. and apply 45 hours from the M.A.R. or M.R.E. toward the M.Div. Please refer to the Multiple Degrees information in the Graduate Admissions section of this Catalog.

This does not apply to the 72-hour track of the M.Div. – Chaplaincy degree. Students who have earned M.A., M.A.R., or M.R.E. degrees may not pursue the M.Div – chaplaincy 72-hour track. Students may not earn the M.Div first, then apply to pursue the M.A., M.A.R., or M.R.E.

Students desiring the additional degree must submit an application for admission through the Graduate Admissions Office.

DEGREE CANDIDACY

Degree Candidacy is granted when the student completes all prerequisites and is in good academic standing.

GRADUATION REQUIREMENTS

In addition to the other regulations governing graduation, graduate of the Master of Divinity program must meet the following requirements:

- Complete 93 semester hours.
- A minimum of 48 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of 45 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 72-hour Chaplaincy program: A minimum of 39 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- 72-hour Chaplaincy program: A maximum of 33 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
- 2.00 GPA.
- Degree must be completed within 10 years.
- All Resident students are required to enroll in and pass GRST 500 in their first semester.
- All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Programs of Study

<table>
<thead>
<tr>
<th>Master of Divinity (M.Div.) (93 hrs)</th>
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</thead>
<tbody>
<tr>
<td><strong>ACADEMIC/PRE-PH.D. COGNATE</strong></td>
</tr>
<tr>
<td><strong>Program Option: Resident Format Only</strong></td>
</tr>
<tr>
<td><strong>Foundational Studies (30 hrs)</strong></td>
</tr>
<tr>
<td>CHHI 520 History of Christianity I</td>
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<tr>
<td>CHHI 525 History of Christianity II</td>
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<tr>
<td>CHHI 694 History of Baptists</td>
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<tr>
<td>NBST 521 New Testament Orientation I</td>
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<tr>
<td>NBST 522 New Testament Orientation II</td>
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<tr>
<td>NBST 652 Hermeneutics</td>
</tr>
<tr>
<td>OBST 591 Old Testament Orientation I</td>
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<tr>
<td>OBST 592 Old Testament Orientation II</td>
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<tr>
<td>THEO 525 Systematic Theology I</td>
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<tr>
<td>THEO 530 Systematic Theology II</td>
</tr>
<tr>
<td><strong>Choose two 500-600 level: APOL/THEO electives</strong></td>
</tr>
<tr>
<td><strong>Professional Studies</strong></td>
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<tr>
<td>DSMN 500 Discipleship Ministries</td>
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<tr>
<td>EVAN 565 Contemporary Evangelism</td>
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<tr>
<td>HOMI 501 Preparation of the Sermon</td>
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<tr>
<td>PLED 520 Spiritual Formation</td>
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<tr>
<td>PLED 625 Ministry Matters</td>
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</tbody>
</table>
Master of Divinity (M.Div.) (72 hrs)

Chaplaincy Concentration

Program Options: Online and Resident Formats

Program Options: Online and Resident Formats

Church History (6 hrs)
- CHHI 520 History of Christianity I
- CHHI 525 History of Christianity II

Discipleship Ministries (6 hrs)
- DSMN 500 Discipleship Ministries
- DSMN 601 Ministry of Teaching

Theology and Apologetics (9 hrs)
- THEO 525 Systematic Theology I
- THEO 530 Systematic Theology II

Choose one 500-600 level APOL/THEO Elective

Evangelism and Missions (9 hrs)
- EVAN 565 Contemporary Evangelism
- GLST 500 Global Studies Survey
- GLST 650 Intercultural Communication and Engagement

Biblical Studies Core (12 hrs)
- NBST 521 New Testament Orientation I
- NBST 522 New Testament Orientation II
- OBST 591 Old Testament Orientation I
- OBST 592 Old Testament Orientation II

Chaplaincy Concentration (30 hrs)
- CHPL 500 Introduction to Chaplaincy Ministry
- CHPL 696 Chaplaincy and Pastoral Ministries
- PLED 635 Theology of Pastoral Ministry
- CHPL 600 Chaplain Ministry of the United States Military
- CLED 620 Vision and Strategic Planning
- PACO 500 Introduction to Pastoral Counseling
- PACO 603 Premarital/Marital Counseling
- PACO 604 Crisis Counseling

1 Only graded course work from accredited institutions will be eligible for transfer.

Master of Divinity (M.Div.) (93 hrs)

Chaplaincy Concentration

Program Options: Online and Resident Formats

Foundational Studies (30 hrs)
- OTCL 635 Theology of Pastoral Ministry
- CHPL 600 Chaplain Ministry of US Military
- CLED 620 Vision and Strategic Planning
- PACO 500 Introduction to Pastoral Counseling
- PACO 603 Premarital/Marital Counseling
- PACO 604 Crisis Counseling

1 NGRK 500 and 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.

Choose one of the following:
- GLST 500 Global Studies Survey
- GLST 650 Intercultural Communication and Engagement

Choose one of the following:
- DSMN 505 Church Administration
- PLED 635 Theology of Pastoral Ministry
- PACO 500 Pastoral Counseling

1 NGRK 500 and 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.

Choose one of the following:
- EVAN 510 Church Growth II: Evangelism and Church Growth
- EVAN 550 Church Planting
- EVAN 670 Spiritual Warfare
- GLST 650 Intercultural Communication and Engagement

Choose one of the following:
- CLED 510 Biblical Foundations of Leadership
- EVAN 660 Leading a Healthy Church
- DSMN 605 Christian Leadership

GREEK TRACK – OT Language (9 hrs)
- NGRK 620 Greek Syntax
- Choose one 600 level NGRK exegesis elective
- Choose one 600 level NGRK elective

HEBREW TRACK – OT Language (9 hrs)
- OTCL 510 Beginning Hebrew
- OTCL 530 Hebrew Syntax
- OTCL 635 Hebrew Exegesis

ACADEMIC/PRE-PH.D COGNATE
- THEO 680 Research Methods
- THEO 690 Thesis Defense

Choose two 500-600 level electives from:
- APOL/CHHI/NBST/NGRK (600 level only),
- OBST/OTCL (600 level only)

1 Any student who is not ready for enrollment in THEO 690 after completing THEO 680 may be required, as determined by the student’s thesis chair, to take THEO 689 Thesis Proposal and Research, and may be required to repeat THEO 689 until ready for enrollment in THEO 690.

2 Credit for NGRK 620 may be applied to either the Professional Studies requirement or the Chaplaincy Concentration requirement.

3 Only graded course work from accredited institutions will be eligible for transfer.

Master of Divinity (M.Div.) (93 hrs)

ACADEMIC/PRE-PH.D COGNATE
- DSMN 505 Church Administration
- PLED 635 Theology of Pastoral Ministry
- CHPL 600 Chaplain Ministry of the United States Military
- CLED 620 Vision and Strategic Planning
- PACO 500 Introduction to Pastoral Counseling
- PACO 603 Premarital/Marital Counseling
- PACO 604 Crisis Counseling

1 NGRK 500 and 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.

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Choose one of the following:
- NGRK 500 and 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.
Choose a 600 level NGRK elective 3
- OR - ENGLISH BIBLE TRACK
NGRK 506 Greek Language Tools 3
Choose two 500-600 level NBST/NGRK electives 6
Select an Old Testament Language Track: (9 hrs)
HEBREW TRACK
OTCL 510 Beginning Hebrew 3
OTCL 530 Hebrew Syntax 3
OTCL 635 Hebrew Exegesis 3
- OR - ENGLISH BIBLE TRACK
OTCL 505 Hebrew Language Tools 3
Choose two 500-600 level OBST/OTCL electives 6
MISSIONAL STUDIES COGNATE (12 hrs)
Choose four 500-600 level courses from:
APOL/CHHI/EVAN/HOMI or GLST electives 12

¹ NGRK 500 and 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.

Master of Divinity (M.Div.) (93 hrs)

PASTORAL MINISTRIES COGNATE

Program Options: Online and Resident Formats

Foundational Studies (36 hrs)
Professional Studies (27 hrs)
Select a New Testament Language Track: (9 hrs)
GREEK TRACK
NGRK 620¹ Greek Syntax 3
Choose a 600 level NGRK exegesis elective 3
Choose a 600 level NGRK elective 3
-OR- ENGLISH BIBLE TRACK
NGRK 506 Greek Language Tools 3
Choose two 500-600 level courses from:
Select an Old Testament Language Track: (9 hrs)
HEBREW TRACK
OTCL 510 Beginning Hebrew 3
OTCL 530 Hebrew Syntax 3
OTCL 635 Hebrew Exegesis 3
- OR - ENGLISH BIBLE TRACK
OTCL 505 Hebrew Language Tools 3
Choose two 500-600 level OBST/OTCL electives 6
MISSIONAL STUDIES COGNATE (12 hrs)
Choose four 500-600 level electives from:
APOL/CHHI/EVAN/HOMI or GLST electives 12

¹ NGRK 500 and 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.

Master of Divinity (M.Div.) (93 hrs)

THEOLOGICAL STUDIES COGNATE

Program Options: Online and Resident Formats

Foundational Studies (36 hrs)
Professional Studies (27 hrs)
Select a New Testament Language Track: (9 hrs)
GREEK TRACK
NGRK 620¹ Greek Syntax 3
Choose a 600 level NGRK exegesis elective 3
Choose a 600 level NGRK elective 3
-OR- ENGLISH BIBLE TRACK
NGRK 506 Greek Language Tools 3
Choose two 500-600 level courses from:
Select an Old Testament Language Track: (9 hrs)
HEBREW TRACK
OTCL 510 Beginning Hebrew 3
OTCL 530 Hebrew Syntax 3
OTCL 635 Hebrew Exegesis 3
- OR - ENGLISH BIBLE TRACK
OTCL 505 Hebrew Language Tools 3
Choose two 500-600 level OBST/OTCL electives 6
MISSIONAL STUDIES COGNATE (12 hrs)
Choose four 500-600 level electives from:
APOL, CHHI, THEO

¹ NGRK 500 and 501 are prerequisites for NGRK 620 for students who have not had undergraduate Greek.

DEGREE COMPLETION PLANS (DCP)
The Degree Completion Plans for the Master of Divinity program are available online at http://www.liberty.edu/dcps.

Master of Theology (Th.M.)

Gary Yates, B.A., Th.M., Ph.D.
Director, Master of Theology Program
Associate Professor of Biblical Studies

PURPOSE
The Master of Theology degree program will provide additional training beyond the Master of Divinity degree in preparation for full-time Christian service. Through course work, scholarly research, and logical and critical writing, the Th.M. will provide advanced preparation for those called to service in
theological education or those planning to pursue degree programs at the doctoral level.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Select and design a scholarly research project.
2. Assess alternative views of Scripture and theology.
3. Synthesize a personal and biblical systematic theology.
4. Defend Christian theology from a biblical perspective.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, the following requirements will govern admission into the Master of Theology program:

1. The applicant must have earned a Master of Divinity or its equivalent from an approved institution.
2. The applicant must have attained a cumulative GPA of 3.00 or above (on a 4.00 scale) in the Master of Divinity program. Applicants who do not meet this criterion may be considered for admission on Academic Probation. Students admitted on Academic Probation must take and pass GRST 500 – Introduction to Graduate Writing their first semester.
3. Ordinarily, satisfactory completion of at least nine semester hours of coursework or its equivalent in Greek are required. Students may be admitted without the language requirements depending on their areas of concentration.
4. First-time applicants are asked to submit a written recommendation from a pastor.
5. Seminary Questionnaire/Personal Statement

ADMISSION TO CANDIDACY
Admission to candidacy for the Th.M. program will be granted upon completion of 12 semester hours of course work with a cumulative GPA of 3.00 and approval of the student’s advisor. The degree must be completed within five years from the date of original matriculation.

GRADUATION REQUIREMENTS
In addition to the other regulations governing graduation, Th.M. graduates must meet the following requirements:

1. Must complete 30 hours of course work with a cumulative GPA of 3.00.
2. A minimum of 24 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. No more than two (2) grades of C may be applied to the degree.
5. No grades of D may be applied to the degree.
6. Must complete a unified program of study as follows:
   a. A core of 12 hours to be selected from courses in Biblical Studies, Historical Studies and Theological Studies.
   b. 18 semester hours must be taken as follows: A specialization of 12 hours; plus 6 hours elective (non-thesis program) or THEO 680 and a thesis. The specialization is a unified program of study constructed by the student with the consultation and approval of the program director.
   c. All courses for the Th.M. degree plan must be taken at the 600 level or higher.

7. Degree must be completed within five years.
8. All Resident students are required to enroll in and pass GRST 500 in their first semester.
9. All Online students admitted on Academic Probation are required to enroll in and pass GRST 500 in their first semester.
10. Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

Cognates include: Biblical Studies, Church History and Theology, and Practical Theology. All 12 hours of the cognate must be in the same area. Ordinarily the student will include language studies (ancient or modern) related to the specialization. Language courses must be taken in keeping with the standards for language studies of all graduate programs of Liberty University.

Program of Study

<table>
<thead>
<tr>
<th>Master of Theology (Th.M.) (30 hr)</th>
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<tr>
<td><strong>Thesis Track</strong></td>
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<tr>
<td><strong>Program Option: Resident Format</strong></td>
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<tr>
<td><strong>Core Courses (12 hrs)</strong></td>
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<tr>
<td>CHHI    Elective</td>
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<tr>
<td>NBST    Elective</td>
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<tr>
<td>OBST    Elective</td>
</tr>
<tr>
<td>THEO    Elective</td>
</tr>
<tr>
<td><strong>COGNATE COURSES (12 hrs)</strong></td>
</tr>
<tr>
<td>• Biblical Studies: (NBST, NGRK, OBST, OTCL)</td>
</tr>
<tr>
<td>• Church History and Theology: (APOL, CHHI, PHIL, THEO)</td>
</tr>
<tr>
<td>• Practical Theology: (CHPL, CLED, CMIN, COUN, DSMN, ETHM, EVAN, HOMI, GLST, PACO, PLED, YOUT)</td>
</tr>
<tr>
<td><strong>Thesis (6 hrs)</strong></td>
</tr>
<tr>
<td>THEO 680  Research Methods</td>
</tr>
<tr>
<td>THEO 690  Thesis Defense</td>
</tr>
</tbody>
</table>

1 The student is to work out a unified course of study in consultation with and approval of the advisor.
2 COUN 801, 980 and 985 may be used as electives. Other 800-900 level COUN courses may be used only with approval from the Director of the Th.M. program. Resident and Online Th.M. students need to contact the Liberty University Online Transfer Evaluation Office to initiate the process of obtaining this approval.
3 Any student who is not ready for enrollment in THEO 690 after completing THEO 680 may be required, as determined by the student’s thesis chair, to take THEO 689 Thesis Proposal and Research, and may be required to repeat THEO 689 until deemed ready for enrollment in THEO 690.

THESIS REQUIREMENTS FOR TH.M. DEGREE
With the approval of the student’s advisor and the mentor, a student may write a thesis of 10,000 words (minimum) that follows the latest edition of Kate L. Turabian’s A Manual for Writers of Term Papers, Theses and Dissertations. The project must meet all designated deadlines and receive a minimum grade of B. A graduate faculty member selected in consultation with both student and advisor will function as a mentor of the thesis and will monitor the progress during the various stages of writing (from the selection of a topic to the final draft). Both the mentor and a second reader must approve the thesis. Two copies of the approved final draft thesis must be submitted electronically to the Integrated Learning Resources Center. Three semester hours credit will be given for the
thesis. The student opting to write a thesis must also include a course in research methods in the overall program.

<table>
<thead>
<tr>
<th>Master’s Thesis Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1</td>
</tr>
<tr>
<td>Approval of thesis topic by Thesis Committee.</td>
</tr>
<tr>
<td>November 1</td>
</tr>
<tr>
<td>Submission of Thesis Prospectus to Mentor and Reader(s).</td>
</tr>
<tr>
<td>December 1</td>
</tr>
<tr>
<td>Last possible day for submission of late Thesis prospectus, if the student plans to appeal for extension of the Thesis Prospectus deadline</td>
</tr>
<tr>
<td>January 15</td>
</tr>
<tr>
<td>Submission of the first draft of the Thesis</td>
</tr>
<tr>
<td>February 15</td>
</tr>
<tr>
<td>Last day for return of first draft with corrections to the student from Mentor and Reader(s).</td>
</tr>
<tr>
<td>March 15</td>
</tr>
<tr>
<td>Submission of corrected draft to Mentor and Reader(s). Include copies of initial draft with suggested corrections of them</td>
</tr>
<tr>
<td>April 1</td>
</tr>
<tr>
<td>Return of corrected draft to student.</td>
</tr>
<tr>
<td>April 30</td>
</tr>
<tr>
<td>Submission of final draft.</td>
</tr>
<tr>
<td>Early May</td>
</tr>
<tr>
<td>Final grade on Thesis due on date when grades are due.</td>
</tr>
</tbody>
</table>

Master of Theology (Th.M.) (30 hr)

Non-Thesis Track

Program Option: Online and Resident Formats

<table>
<thead>
<tr>
<th>Core Courses (12 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHHI</td>
</tr>
<tr>
<td>NBST</td>
</tr>
<tr>
<td>OBST</td>
</tr>
<tr>
<td>THEO</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cognate Courses (12 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
</tr>
<tr>
<td>Biblical Studies: (NBST, NGRK, OBST, OTCL)</td>
</tr>
<tr>
<td>Church History and Theology: (APOL, CHHI, PHIL, THEO)</td>
</tr>
<tr>
<td>Practical Theology: (CHPL, CLED, CMIN, COUN², DSMN, ETHM, EVAN, HOMI, GLST, PACO, PLED, YOUT)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Elective Courses (6 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
</tr>
</tbody>
</table>

1 The student is to work out a unified course of study in consultation with and approval of the advisor.

2 COUN 801, COUN 980 and COUN 985 may be used as electives. Other 800-900 level COUN courses may be used only with approval from the Director of the Th.M. program. Resident and Online Th.M. students need to contact the Liberty University Online Transfer Evaluation Office to initiate the process of obtaining this approval.

3 Students must choose electives from disciplines within their chosen concentration.

DEGREE COMPLETION PLANS (DCP)
The Degree Completion Plan for the Master of Theology is available online at http://www.liberty.edu/dfps.

Doctor of Ministry (D.Min.)

Charlie Davidson, B.S., M.Div., D.Min.
Director, Doctor of Ministry Program
Director, Master of Divinity – Military Chaplaincy
Associate Professor of Chaplaincy Studies

PURPOSE
The Doctor of Ministry degree offers pastors, missionaries and other church leaders an opportunity for professional and personal growth. It is designed to enhance one’s knowledge and skills in the practice of ministry. Students will have the opportunity to interact with recognized church leaders, to explore new ministry perspectives, to evaluate their ministry, to increase their vision and to crystallize their understanding of the purpose and goals of ministry.

The program is composed of 33 semester hours involving two semesters of THEO 989 (6 hrs) and THEO 990, Thesis Project Defense (3 hrs).

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Synthesize a comprehensive and critical theory of ministry.
2. Analyze the effect of the program on personal and professional growth.
3. Assess the effectiveness of a ministry plan.
4. Design ministry programs that relate to the disciplines studied.

PROGRAM SPECIFIC ADMISSION REQUIREMENTS
In addition to the general admission procedures, applicants to the Doctor of Ministry degree program must meet the following specific requirements:
1. A Master of Divinity degree, or its equivalent, from an appropriately accredited theological seminary with a cumulative GPA of 3.00 or above (on a 4.00 scale).
2. A vita showing three years of experience in a full-time ministry position after receiving the Master of Divinity degree. Exceptions to this must be approved by the Dean.
3. A current place of ministry where the student can successfully carry out a ministry-related project. International students who file under the I-20 may be allowed to complete their residency course work without this requirement. However, they must complete their thesis project in the context of a full-time ministry.
4. References from three colleagues in the ministry with respect to the applicant’s moral, spiritual, and professional qualifications.
5. Ecclesiastical Endorsement indicating the agreement of the church (or employing organization) with the applicant’s participation in the Doctor of Ministry program.
6. A detailed Statement of Purpose for pursuing the program.

INITIAL ADMISSION (D.Min.)

An applicant to the Doctor of Ministry program who has a Master of Divinity degree or its equivalent and has at least three years of full-time ministry experience, but who does not meet all of the other entrance requirements, may be granted Initial Admission status. A student in this category may attend for one semester only (six semester hours maximum). After this one semester, the student must meet the requirements to qualify for Provisional Acceptance. Provisional Acceptance is attainable by completing all admissions requirements. Full candidacy is discussed in the section below.
Also, see the section on the Doctor of Ministry program for more details.

**ADVANCEMENT TO CANDIDACY (D.Min.)**
Candidate status is granted when all admissions criteria have been met, 15 hours of coursework have been completed, and a formal introduction for the thesis project has been submitted.

**SEMINARY CONTINUATION FEE**
Students enrolled in the D.Min. program who are unable to take classes during a semester will be charged a $30 continuation fee. Students who remain inactive for more than three semesters will be automatically dropped from the program and will be required to reapply in order to be readmitted to the program.

**SEMINARY ADMINISTRATION FEE**
Students in the D.Min. program who enroll in at least one intensive each Spring, Summer, or Fall term, including the Thesis Project courses, will be charged $50.

**THESIS-PROJECT ENROLLMENT POLICY**
Once students enter the thesis-project phase of their degree, they must maintain continuous enrollment (Fall, Spring, and Summer semesters) until they complete all degree requirements. If they do not, they will break enrollment, and they will be required to apply for readmission if/when they wish to resume the pursuit of their degree. They will have to complete their degree under the Degree Completion Plan (DCP) in effect at the time of their readmission.

**GRADUATION REQUIREMENTS**
In addition to the other regulations governing graduation, graduates of the D.Min. program must meet the following requirements:

1. Must complete 33 semester hours of course work, including the thesis project, with a cumulative GPA of 3.00.
2. A minimum of 27 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
3. A maximum of six (6) hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree.
4. The student must earn no more than one grade of C, and may repeat up to 6 semester hours of coursework under the repeat policy.
5. No grades of D may be applied to the degree.
6. Must complete the thesis project with a minimum grade of B.
7. Degree must be completed within seven years.
8. Submit a Graduation Application to the Registrar’s Office at the beginning of final semester.

<table>
<thead>
<tr>
<th>Doctor of Ministry Thesis Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong> April 1</td>
</tr>
<tr>
<td><strong>2</strong> August 1</td>
</tr>
<tr>
<td><strong>3</strong> December 1</td>
</tr>
</tbody>
</table>

A formal introduction will be submitted during the program’s second phase. The candidate will provide a 15-20 page prospectus of the thesis project, including an extensive bibliography. The introduction must be submitted by April 1, one year before graduation.

<table>
<thead>
<tr>
<th>Program of Study</th>
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</table>

**Doctor of Ministry (D.Min.) (33 hrs)**

**General Program**

Program Option: Residential and Online Format

<table>
<thead>
<tr>
<th>Core Seminars (9 hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>EVAN 851 Twenty-First Century Techniques and Tools for the Revitalization of the Church 3</td>
</tr>
<tr>
<td>COUN 852 Growth and Development of the Contemporary Minister 3</td>
</tr>
<tr>
<td>DSMN 876 Intro to the Thesis Writing Process and 21st Century Computer Tools and Techniques 3</td>
</tr>
</tbody>
</table>

**Elective Support Seminars (15 hrs)**

Choose five 800-900 level courses from the following disciplines:

- APOL/CHHI/CLED/CMIN/COUN/DSMN/EVAN/ Hom/GLST/NBST/OBST/PLED/THEO/WRSP 15

**Thesis Project (9 hrs)**

- DMIN 980 Thesi Project, Proposal and Research 3
- DMIN 980 Thesi Project, Proposal and Research 3
- DMIN 990 Thesis Project Defense 3

1. COUN 801, COUN 980, and COUN 985 may be used as electives. Other 800-900 level COU courses must be used only with approval from the Director of the D.Min. program. Students need to contact the Liberty University Online Transfer Evaluation Office to initiate the process of obtaining this approval.

2. Once the student enters the Thesis Project phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.

3. DMIN 989 must be taken a minimum of two times. Any student who is not ready for enrollment in DMIN 990 after completing the second enrollment in DMIN 989 may be required, as determined by the student’s thesis project chair, to repeat DMIN 989 until deemed ready for enrollment in DMIN 990.

4. Thesis required (grade of B or higher).
## Doctor of Ministry (D.Min.) (33 hrs)

### Program Option: Residential and Online Format

#### Area of Personal Interest Options (9 hrs) – see below
- Evangelism and Church Growth
- Expository and Evangelistic Preaching
- Pastoral Counseling
- Pastoral Leadership and Management

#### Worship Studies
- Core Seminars (9 hrs)
  - EVAN 851: Twenty-First Century Techniques and Tools for the Revitalization of the Church 3
  - COUN 852: Growth and Development of the Contemporary Minister 3
- DSMN 876: Creative Ministry Uses for the Computer 3

#### Elective Support Seminars (6 hrs)
- Choose two 800-900 level courses from the following disciplines:
  - APOL/CHII/CLED/CIN/COUN/DSMN/EVAN/HOMI/GLST/NSBT/OBST/PLED/THEO/WRSP

#### Thesis Project (9 hrs)
- DMIN 989: Thesis Project, Proposal and Research 3
- DMIN 990: Thesis Project Defense 3

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### Recommended Areas of Personal Interest

#### Evangelism and Church Growth (9 hrs)
- Choose three of the following courses:
  - EVAN 910: Spiritual Factors of Church Growth
  - EVAN 930: Revivals and Church Growth
  - EVAN 950: Leading a Healthy Church
  - EVAN 970: Building a Dynamic Church Evangelism Strategy
  - PLED 910: Principles and Practices of Prayer

#### Expository and Evangelistic Preaching (9 hrs)
- HOMI 960: Biblical Hermeneutics and Exposition
- HOMI 966: Expository Preaching Practicum
- HOMI 967: Evangelistic Preaching Practicum

#### Pastoral Counseling (9 hrs)
- COUN 801: Pastoral Care and Counseling
- COUN 980: Ministering to Troubled Families
- COUN 985: Pastoral Counseling Couples in Distress

#### Pastoral Leadership & Management (9 hrs)
- PLED 970: Pastoral Leadership
- DSMN 972: Managing the Local Church
- CLED 974: Developing Lay Leadership

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### Worship Studies (9 hrs)
- Choose three courses from the following:
  - WRSP 801: The Dynamics of Corporate Worship
  - WRSP 820: The Role of the Worship Leader
  - WRSP 840: Current Issues in Worship Ministry
  - WRSP 851: Building a Balanced Worship Ministry
  - WRSP 935: Building a Theology of Worship
  - WRSP 945: The Role of the Pastor with the Worship Leader

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### DEGREE COMPLETION PLANS (DCP)

The Degree Completion Plans for the Doctor of Ministry program are available online at [http://www.liberty.edu/dcps](http://www.liberty.edu/dcps).

## Doctor of Philosophy in Counseling (Ph.D.)

The School of Health Sciences offers the Doctor of Philosophy in Counseling degree with two concentrations: Professional Counseling and Pastoral Care and Counseling. The Ph.D. in Counseling with the concentration in Pastoral Care and Counseling is offered in cooperation with Liberty University Baptist Theological Seminary. Students in Liberty University Baptist Theological Seminary are encouraged to consider this program as a possible doctorate following the completion of a Seminary masters degree.

See the School of Health Sciences section of this Catalog for more details concerning this program.

## Doctor of Philosophy in Theology and Apologetics (Ph.D.)

Leo Percer, B.A., M.Div., M.A., Ph.D.
Director, Doctor of Philosophy in Theology and Apologetics Program
Associate Professor of Biblical Studies

### PURPOSE

The Doctor of Philosophy in Theology and Apologetics degree will prepare professional scholars and Christian community leaders at the highest level of scholarship. Trained by a qualified academic faculty, graduates with the Ph.D. in Theology and Apologetics will be prepared to serve as faculty in academic institutions and as scholars and theologically and biblically informed leaders for the church and community. This is a 57 semester hour program: 48 hours of seminar work; six (6) hours for dissertation proposal and research; and three (3) hours for dissertation defense.

As with all programs of the Seminary and Graduate School the Ph.D. program will seek to provide an environment in which students in the context of open research and inquiry will be encouraged to strengthen their faith and certify their calling to service at the highest academic and professional levels. Students will be mentored within an academic environment that fosters an awareness of the Christian’s responsibility as a member of society who is responsive to the needs and concerns of diverse cultures and conflicting ideals.

The program is set within the context of a conservative evangelical academic community in which students are challenged to develop the cognitive skills requisite to a rigorous interaction with biblical, theological, historical, and philosophical understandings necessary for a self-conscious, critical, and Christian response to the world. In this setting, students will have the opportunity to become part of a community of scholars in which they can develop the concomitant skills necessary for relational and professional competence. The Ph.D. will further encourage students to explore the moral and ethical dimensions of their chosen field of study.
Moreover, the program is designed to inculcate sensitivity to others and a concern for world evangelization through a vigorous defense of the gospel and a lifestyle of personal integrity and responsible scholarship.

With its mix of traditional and non-traditional delivery formats, the Ph.D. is designed to attract and retain students who desire flexibility in their schedules, breadth of exposure, and professional training in theology and apologetics. The teaching options will attract a diverse and dedicated mix of faculty and students facilitating rich interaction between future academic professionals and church leaders. The cognates are designed to further meet the needs of persons seeking studies in biblical or historical studies.

PROGRAM LEARNING OUTCOMES
The student will be able to:
1. Design an original research project that adds to the knowledge base of the discipline.
2. Appraise an apologetic argument or a theological method.
3. Critique the place of evidence in apologetic methods of inquiry.
4. Contrast an evangelical view of Scripture and theology with an alternative view.

Ph.D. Concentrations
The student will be able to:
- Evaluate interpretive methods and approaches to biblical texts and concepts (Biblical Studies).
- Analyze the impact of historical figures and movements in Christian thought (Historical Studies).

PROGRAM SPECIFIC ADMISSIONS REQUIREMENTS
In addition to general requirements for admission to Liberty University Baptist Theological Seminary, applicants for admission to the Doctor of Philosophy in Theology and Apologetics must submit the following for review:
1. An earned Master of Divinity or a Master of Theology with a thesis or a Master of Arts with a thesis.
2. An earned grade point average of 3.25 on a scale 4.00 in all previous graduate work.
3. Miller Analogy Test (MAT) results. The GRE may be substituted in special cases at the director’s approval. If an applicant’s scores are older than two years, then the applicant must submit new scores.
4. A writing sample that must meet the following criteria:
   a. A minimum 30-page paper (excluding cover page, table of contents and bibliography). A chapter from a Master’s thesis may be submitted if it meets the 30-page minimum. It is preferable, but not required, that the subject area be in the area of theology or apologetics.
   b. Either submission must conform to the latest Turabian Manual for Writers AND standard English Grammar and Composition Form.
5. A Personal Statement, Doctrinal Agreement, and Honor Code Document. Included with these documents must be the name of the applicant’s current church and the name of a pastor who is familiar with the applicant’s church life.
6. The student must have a pastoral recommendation as well.
7. A one-page essay on reasons for pursuing a Ph.D. in Theology and Apologetics.
8. Two Academic References. All applicants must submit letters of recommendation from two professors with whom they studied at the graduate (master’s degree) level. These recommendations need to be on school letterhead and have the professors’ signatures.
9. Professional vita including degrees earned, ministry experience, and/or teaching experience and career goals.

The applicant must understand that before the end of the second year of admission, the student must pass a proficiency exam in German and French or Latin. Seminars in the Biblical Studies area will require one year of Greek and one year of Hebrew on their transcripts. Admissions for the Fall are due by May 1.

TRANSFER CREDIT
Transfer hours may not exceed 15 credit hours for the Ph.D. program. Transfer credits are considered on a case-by-case basis and must have been completed as Ph.D. course work within the previous 10 years from a regionally accredited program to be accepted. Courses with a recorded grade of C or below will not be accepted. Correspondence studies or life experiences will not be accepted for transfer credit. Credits from a prior degree earned through Liberty University are considered transfer credits.

PROGRAM REQUIREMENTS
Language Requirements. In addition to the other factors relating to participation in the Ph.D. in Theology and Apologetics, those pursuing a cognate must meet language requirements. A biblical language competency is required for those applicants who plan to focus on Biblical Studies as their cognate field. Students must meet any language requirements prior to their second year in the program.

Active Enrollment. To maintain active enrollment, students must enroll in course work each semester. Online students must enroll in at least one course during each academic year (from Fall to Summer) to maintain active enrollment status.

Residency Requirement. Liberty University Baptist Theological Seminary does not have a residency requirement in the traditional sense of requiring students to uproot and move to the physical campus in Lynchburg. Using an intensive model, students may come to the Liberty University campus or another designated location for a time of group study with a professor. A cohort model will be encouraged by requiring students to register each semester for classes through aggressive advising so that students who begin together will be directed to continue through the program together, meeting regularly and by connecting via the online learning facilities of Liberty University.

Online Options. Liberty University Baptist Theological Seminary proposes to offer Ph.D. courses using the modular format so that students who are living near the campus or who are living at a distance can meet the program requirements. Students will be required to be on campus to take campus-based modular courses, to take their comprehensive exams over a two-day period, and to defend their dissertations.

ADMISSION INTO DOCTORAL CANDIDACY
Students who successfully complete the required 48 hours of doctoral course study with a grade point average of 3.25 or higher in the doctoral course studies will be eligible to take comprehensive examinations in the major field and chosen recommended cognate field. These exams may be written or oral, as determined by the student’s mentor. Upon passing of the comprehensive examinations, the student is admitted to doctoral candidacy and may proceed toward developing a dissertation thesis and writing the dissertation under the supervision of a faculty supervisor and two faculty readers (the dissertation committee).

Students may graduate with the Doctor of Philosophy in Theology and Apologetics upon the successful completion of their
dissertation requirement and upon the recommendation of the faculty.

**DISSEMINATION ENROLLMENT POLICY**

Once student enter the dissertation phase of their degree, they are required to maintain continuous enrollment (Fall, Spring, and Summer semesters) until they complete all degree requirements. If they do not, they will break enrollment, and they will be required to apply for readmission if/when they wish to resume the pursuit of their degree. They will have to complete their degree under the Degree Completion Plan (DCP) in effect at the time of their readmission.

**GRADUATION REQUIREMENTS**

In addition to general regulations governing graduation, Doctor of Philosophy in Theology and Apologetics graduates must meet the following requirements:

- Complete 57 total hours.
- A minimum of 51 hours must be completed through Liberty University, not to include credit from a prior degree earned through Liberty.
- A maximum of 15 hours of transfer credit, including credits from a degree on the same academic level previously earned through Liberty, may be applied to the degree, with the approval of the Program Director.
- Successful completion of the Research and Language Competency.
- Successful completion of Comprehensive Exam.
- Minimum 3.00 GPA.
- No grades of C or D may be applied to the degree.
- Students may repeat one course under the repeat policy.
- Degree must be completed within 7 years.
- Submit a Graduation Application to the Registrar’s Office at the beginning of the final semester.

## Program of Study

### Doctor of Philosophy in Theology and Apologetics (Ph.D.) (57 hrs)

#### Program Option: Resident and Online Format

<table>
<thead>
<tr>
<th>Component</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Language Competency</strong></td>
<td>0</td>
</tr>
<tr>
<td><strong>Research Competency</strong></td>
<td>3</td>
</tr>
<tr>
<td><strong>Theology and Apologetics</strong></td>
<td>27</td>
</tr>
<tr>
<td><strong>Theology/Apologetics Cognate Field</strong></td>
<td>18</td>
</tr>
<tr>
<td><strong>Dissertation</strong></td>
<td>9</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>57</td>
</tr>
</tbody>
</table>

#### Language Competency (0 hrs)
- German Examination (required)

#### Research Competency (3 hrs)
- RTCH 900 Research Methods and Teaching in Christian Higher Education 3

#### Theology and Apologetics (27 hrs)
- APOL 910 Apologetic Method 3
- APOL 920 Miracles 3
- THEO 900 Theological Method 3
- THEO 904 Bibliology 3

#### Choose five 900 level Theology or Apologetics Seminars (15 hrs)
- Theology and Apologetics 15

#### Concentration Field (18 hrs)
- Choose six 900-level courses: Apologetics (APOL), Biblical Studies (NBST/ OBST), Church History (CHHI), or Theology (THEO) 18

#### Comprehensive Examinations (0 hrs)
- Theology/Apologetics
- Cognate Field

#### Dissertation (9 hrs)
- DISS 989 Dissertation Proposal and Research 3
- DISS 989 Dissertation Proposal and Research 3
- DISS 990 Dissertation Defense 3

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1 A Biblical Studies Cognate requires 6 hrs of Greek 605 or higher or the equivalent.

2 Once the student enters the Dissertation phase, he/she must maintain continuous enrollment (Fall, Spring and Summer semesters) until all degree requirements are completed.

3 DISS 989 must be taken a minimum of two times. Any student who is not ready for enrollment in DISS 990 after completing the second enrollment in DISS 989 may be required, as determined by the student’s dissertation chair, to repeat DISS 989 until deemed ready for enrollment in DISS 990.
Center for Ministry Training

David A. Wheeler, B.S., M.Div., Ph.D.
Director, Center for Ministry Training
Professor of Evangelism and Student Ministries

Associate Director, Center for Ministry Training
Director, Master of Arts in Christian Ministry
Associate Professor of Educational Ministries

Scott D. MacLeod, B.S., M.A.G.A.
Associate Director, Center for Ministry Training

PURPOSE
The Center for Ministry Training (CMT) is an innovative, fully integrated training center, encompassing academic, social, and administrative functions and exists as a medium to provide services and space that meet the unique needs of Seminary and ministry students, all of which will enable adequate training, experience and placement possibilities.

The Center for Ministry Training is the dynamic hub of recruiting, training and sending pastors, church planters and missionaries that are impacting the world for Jesus Christ from Lynchburg, Virginia.

Liberty University Baptist Theological Seminary is not only a place of academic learning, but also requires the student to apply that what he/she learns in the classroom in his/her ministry. That is why LUBTS is the best place to prepare for ministry. The Center for Ministry Training is the practical arm of LUBTS and Liberty University. CMT's purpose is to train leaders to engage the world in an effective way with the Gospel.

The Center for Ministry Training has a unique blend of training leaders through Ministry Impact, small groups opportunities, exposure trips, introducing students to church planters and leaders and helping provide practical ministry experience through local church experiences, much like an internship.

VISION
To train up students to become multiplying vocational Christ-followers who desire to fulfill the Great Commission at any cost.

MISSION
To create ministry opportunities and to cultivate a ministry consciousness at Liberty University and throughout the world.

SUPERVISED FIELD MINISTRY EXPERIENCE
The Center for Ministry Training provides opportunities that allow LUBTS students to apply what they learn in the classroom to practical ministry. All full-time residential Seminary students (9 credits or more, residentially) are required to successfully complete 40 hours of approved field ministry experience each semester. If a student fails to complete the SFME requirement, the student will not be able to graduate.

SFME is non-credit course and is graded on a pass/fail scale. Each semester all applicable students will be automatically enrolled into SFME. SFME does not meet as a traditional class and all assignments are completed through Blackboard.

MINISTRY IMPACT
The Center for Ministry Training hosts "Ministry Impact" which asks Ministry Specialist to speak on practical aspects of ministry in the world today. This event is for students who are looking forward to hearing real, practical expertise that can be applied to their Christian walk whether here on campus, at home, in the workplace, or in the church.

Ministry Impact will be offered on select Mondays, Wednesdays and Fridays at 10 a.m., in the Towns Auditorium in the School of Religion building.

THE GENESIS PROJECT
The Center for Ministry Training oversees The Genesis Project which is a ministry experience program that seeks to equip students for the works of the ministry by connecting them with local churches and parachurch organizations committed to the Great Commission. Applicants must go through a thorough application and interview process before being accepted into the program. A small honorarium is given to the student during their service time. During the program students will be required to submit feedback on their ministry experience, in addition, feedback is also given by the host organization.

OUTREACH
The Center for Ministry Training has several outreach divisions which consists of LU Block Party, Vision Ministries, and Church Planting.

CHURCH PLACEMENT
The Center for Ministry Training offers church placement services to Liberty Students and Liberty Alumni who are searching for a vocational ministry position.

ADDITIONAL INFORMATION
For more information on the Center for Ministry visit the website at http://www.liberty.edu/CMT.
Courses of Instruction – Graduate Programs

NOTE: It is the student's responsibility to make up any prerequisite deficiencies, as stated in this Catalog, which would prevent the successful completion of any course.

Some courses may have additional fees. For a list of course fees please refer to http://www.liberty.edu/registrar

ACCOUNTING

ACCT 511 Advanced Business Law for Accountants 3 hours
Prerequisite: ACCT 531
This advanced course seeks to equip the student with an in-depth understanding of business law specifically as it relates to the legal issues that are encountered by certified public accountants. This course is designed to further the students' knowledge and understanding of the law in such areas as the Uniform Commercial Code, contracts, securities regulation, organizational structure and formation, ethics, the Sarbanes-Oxley Act, property and insurance, and other forms of government regulation of business.

ACCT 521 Advanced Cost Accounting 3 hours
Prerequisite: ACCT 531
This course will examine the importance of analyzing and managing costs; activity-based management, process costing and cost allocation; planning and decisions making, and evaluating and managing performance. This course is designed primarily for accounting/finance majors who seek careers or are already employed in for profit corporations or not for profit organizations as public (such as CPAs) or private (such as controllers and/or CMAs or CFMs) accounting/business leaders in a fast changing, highly technically oriented society.

ACCT 531 Accounting Information Systems 3 hours
Prerequisites: ACCT 211, 212, 301, 302, 401 or ACCT 412, 404. This is the first course in the MSA.
This course builds upon the student’s existing basic knowledge of how accounting information systems function in today’s business environment. It strongly emphasizes the internal control features necessary to provide accurate and reliable accounting data as it looks at how accounting information is recorded, summarized, and reported in both manual and computerized systems. Internal control as it applies to production processes as required by Rule 404 of the Sarbanes-Oxley Act of 2002 is part of this course.

ACCT 612 Tax Research and Jurisprudence 3 hours
Prerequisite: ACCT 511, 531
This innovative course seeks to equip the student with an in-depth understanding of the best tax research methods while providing the student with the opportunity to analyze the statutory and judicial doctrines that collectively give rise to the conceptual framework of tax law. The students will engage in tax research that will give them the opportunity to understand, analyze, and apply these familiar tax doctrines to a host of sophisticated and contemporary fact patterns.

ACCT 622 Advanced Auditing 3 hours
Prerequisite: ACCT 612
This advanced course provides students with actual applications of auditing procedures by exploring cases in which auditing was prominent and includes: Auditor’s Ethical Responsibilities, Auditor’s Responsibility to Detect Fraud, Event leading to creation of the Public Company Accounting Oversight Board (PCAOB) and Classic Court Cases affecting auditors.

ACCT 632 Advanced Financial Accounting Theory 3 hours
Prerequisite: ACCT 612
This advanced course in financial accounting theory presents an in-depth analysis of the historical development of accounting theory and its application to current and future accounting issues.

The course utilizes a case approach that provides a blend of theory, practice, and research. The course enhances critical thinking skills by synthesizing the professional accountant’s understanding and knowledge of accounting theory with the resolution of real world accounting problems. The course incorporates a global perspective with respect to the development and analysis of accounting standards.

ACCT 642 Accounting Ethics 3 hours
Prerequisite: ACCT 622, 632
This course evaluates accounting ethics research in the context of a Christian world view perspective and in relation to the development of the profession’s code of professional conduct. The course examines the major ethical systems that exist today and distinguishes those that are compatible with a Christian world view to enable the student to develop a sound framework for ethical decision making. The course present an in-depth analysis of the two prevailing ethical systems (rule deontology and utilitarianism) advocated for the accounting profession and examines their appropriateness in resolving accounting ethics dilemmas as they relate to the profession’s code of conduct. The course also presents an ethical decision making model based on the profession’s code of professional conduct that is compatible with a Christian worldview.

ACCT 697 Special Topics in Accounting 3 hours
Topics of special interest not included in the regular department offerings. May be taken more than once, but no topic may be repeated. (I)

APOLOGETICS

APOL 500 Introduction to Apologetics 3 hours
This course surveys the basic issues in apologetics such as apologetic method, the biblical basis for apologetics, and the relationship between faith and reason. Then it turns to consideration of various apologetic issues, including the inerrancy of the Bible, the resurrection of Jesus Christ, and the existence of God. Finally, the student will be exposed to major worldviews extant today and will consider responses to modern apologetic challenges to Christianity, such as postmodernism, and religious pluralism. (I)

APOL 560 Introduction to Global Apologetics 3 hours
A contrast between the truth-claims of the major world religions and the uniqueness of Christian theistic apologetics, both in content and method.

APOL 570 Apologetics to Far Eastern Religions 3 hours
An intensive study of the major Pan-Asian world religions, including Confucianism, Shinto, and Daoism. The student will learn to present a Christian apologetic specific to these systems, including minor sects and ancestral worship.

APOL 580 Apologetics to Near Eastern Religions 3 hours
An intensive study of the major Indian and Sanskrit world religions, including Hinduism, Buddhism, Sikhism and Jainism. The student will learn to present a Christian apologetic specific to these systems, including the related African animism.

APOL 590 Apologetics to Middle Eastern Religions 3 hours
An intensive study of the major Middle Eastern world religions, including Islam, modern Judaism, Zoroastrianism, and Baha’i. The student will learn to present a Christian apologetic specific to these systems, including minor sects.
APOL 900  Seminar in Apologetics  1 to 3 hours
Presented as a detailed study of contemporary denial of miracles, emphasizing the resurrection of Jesus and the part it plays in Christian apologetics and theology.
APOL 910  Miracles  3 hours
A seminar critically examining various methods and taxonomies of apologetics. A detailed study of major Christian apologetic methodologies, as espoused by representative thinkers, from New Testament times to the present. Emphasis is placed on the structure and defense of various systems, including the formulation of a personal apologetic strategy.
APOL 920  Miracles  3 hours
A seminar examining classic and modern arguments against the miraculous with special attention to the resurrection of Jesus Christ.
APOL 930  The Problem of Evil, Pain and Suffering  3 hours
A seminar examining the problem of evil in classical theology and apologetics. Theologies with the time of the Church Fathers down through the modern era, as well as serious challenges to Christian theism, from both philosophy and apologetics, will be critically examined.
APOL 940  Modern Apologetic Issues  3 hours
A seminar examining current issues in apologetics, including pluralism, open theism, the validity/historicity of the biblical documents, and the validity of religious truth claims.
APOL 950  Global Apologetics  3 hours.
A seminar on apologetic approaches to major religions.
APOL 965  Apologetics in the Church  3 hours
A seminar especially designed to deal with current issues in Christian evidences, so that the student can apply the results to teaching, and evangelism.
APOL 995  Directed Research in Apologetics  1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Apologetics.
APOL 997  Seminar in Apologetics  1 to 3 hours
An intensive study in a specific subject of Apologetics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

BIOL 515  Cell Biology  4 hours
(3 hours lecture; 3 hours lab)
Prerequisites: BIOL 200, 207, 208, 301 and CHEM 301
A study of the organization and function of living matter at the cellular level. Special emphasis will be given to the integration of molecular and cellular interactions for the maintenance of life.

BIOL 518  Vertebrate Natural History  4 hours
(3 hours lecture; 3 hours lab)
Prerequisites: BIOL 200, 207 and 208
A study of the life history of the vertebrates with special emphasis on their taxonomy, life cycles, and ecological relationships. Vertebrates native to central Virginia will receive special attention.

BIOL 595  Special Problems in Biology  1 to 4 hours
Prerequisites: Sixteen hours of Biology and consent of instructor and Department Chairman.
The preparation of a paper based on library, laboratory, and/or field research of a problem selected after consultation with the Biology faculty. Limited to students planning to pursue graduate studies in Biology. Only 4 hours may count toward the Biology major.

BIOL 597  Special Topics in Biology  1 to 3 hours

BUSINESS MANAGEMENT AND LEADERSHIP

BMAL 500  Organizational Behavior  3 hours
Prerequisites: BUSI 561 or ACCT 511, BUSI 604
This course discusses managerial competence in understanding the human output of organizations from the viewpoints of individual, group, and organizational systems levels. Emphasis is given to assessing one’s personality and values and to applying course material to one’s work environment. (Formerly BUSI 500)

BMAL 501  Executive Leadership and Management  3 hours
Prerequisite: BMAL 500
This course provides a comprehensive perspective on leadership and management, from both an historical and current practices perspective. The link between management and leadership is examined and the application of leadership theory is explored. (Formerly BUSI 501)

BMAL 550  Effective Executive Communication  3 hours
Prerequisite: BMAL 500
Executives in professional organizations are expected to solve problems and make decisions, but ultimately, they must communicate them effectively to a variety of stakeholders. This course is designed to integrate knowledge of the pervasive impact of computer and other information technologies with time-honored communications principles to enable students to maximize their effectiveness in diverse and technologically dynamic business environments. (Formerly BUSI 550)

BMAL 560  Corporate Responsibility  3 hours
Prerequisite: BMAL 500
This course provides a comprehensive perspective on the role of business in society, the nature of corporate responsibility, business ethics, and the complex roles of government and business in the global economic community. That is, it presents the “non-economic” strategy that a company must have to survive in tomorrow’s business world. Underlying this, of course, is the importance of personal character and the Christian worldview. (Formerly BUSI 560)

BMAL 562  Non-Profit Management  3 hours
Prerequisite: BMAL 560
Leaders of non-profit organizations must understand their role in the diverse political, social, and economic contexts in which they will lead. This course provides a comprehensive understanding of how to lead a non-profit organization. Students will examine governance, key concepts and the stakeholders involved in non-profit management. (Formerly BUSI 602)
BUSI 502  **Servant Leadership**  3 hours  
Prerequisite: BMAL 501  
This course examines the concept of servant leadership from the perspective of leadership theory and applied biblical integration. The course will impart the philosophy of servant leadership.

BUSI 503  **Leadership Theory**  3 hours  
Prerequisite: BUSI 502  
This course broadly surveys the body of leadership literature with heavy emphasis on the major practical theories. All leadership theories are evaluated in the light of biblical reasoning.

BUSI 504  **Leading Organizational Change**  3 hours  
Prerequisite: BUSI 503  
Students in this course will study the impact of change on an organization and stakeholders and the dynamics of change in order to lead organizational change efforts. The course reviews the literature for the best practices relating to organizational change and organizational learning.

BUSI 512  **Managerial Information Technology**  3 hours  
Prerequisite: BUSI 600  
This course is designed to provide the essential tools needed for the effective management of information technology. The objective is to build a basic understanding of the value and uses of information systems for business operation, management decision-making, and strategic advantage. While not designed as a course in computer literacy, the course does include topics that develop skills as managers and users of information systems technology, rather than as producers of information systems technology.

BUSI 520  **Strategic Marketing Management**  3 hours  
This course is designed to provide the student with a working knowledge of the steps involved in the analytical and decision-making processes involved in formulating, implementing and controlling a strategic marketing program for a product market entry.

BUSI 530  **Managerial Finance**  3 hours  
A treatment of the theory and practice of financial decision making in the firm, with emphasis on the practical application of financial analysis, the course is based on the principle that a firm should be managed to increase the wealth of its shareholders. The target audience is managers, at all levels and in all functional areas. Beginning with an overview of financial analysis, the course topics include financial management, capital investment decisions, financing decisions, and managing for value creation. Importance is placed on the concept of the time value of money.

BUSI 561  **Legal Issues in Business**  3 hours  
This course provides the student with a foundational knowledge of the legal issues that both start-up and established business enterprises face. Armed with this wisdom, the student will assess an organization’s need for competent legal advice from an experienced professional in matters of contracts, corporations, employment, insurance, intellectual property, international trade, leases, limited liability organizations, partnerships, and homeland security concerns.

BUSI 600  **Business Research Methods**  3 hours  
Prerequisite: BUSI 561, 604  
Business research is a systematic inquiry whose objective is to provide information to solve managerial problems. This course is an introduction on how to do business research with an emphasis on applied problem solving. It has a major focus on problem identification and analysis, problem solving strategies and communication skills.

BUSI 601  **Accounting for Decision Making**  3 hours  
Prerequisite: BUSI 600  
This is a graduate level course in cost management with a strategic cost emphasis. The course presents an in-depth study of contemporary management techniques used by managers in a contemporary business environment. The balanced scorecard, critical success factors, and strategic analysis are emphasized and integrated with other decision making techniques in this accounting course. (I)

BUSI 604  **International Business**  3 hours  
The purpose of the course is to prepare managers to compete successfully in the global economy. The rapidly changing economic, political, technological and cultural environments will be studied as a foundation for understanding how to compete in differing environments, utilizing the resources available to the enterprise in managing the various functional areas of business. (I)

BUSI 605  **Environment of International Business**  3 hours  
Prerequisite: BUSI 604  
The course provides in-depth perspectives concerning the nature of international business and the environment in which it is conducted, including international trade, foreign direct investment, the relationship between international organizations, and international business, the international monetary system, and international environmental forces (socio-cultural, natural resources, economic, political, legal, financial, labor).

BUSI 606  **Global Financial Markets**  3 hours  
Prerequisite: BUSI 605  
This course provides an overview of international financial markets and how they operate and interrelate. The structure, characteristics, and issues for markets in the Americas, Europe, Africa/Middle East, and Asia/Pacific will be identified.

BUSI 607  **Developing Global Markets**  3 hours  
Prerequisite: BUSI 605  
This course provides an organizational analysis framework within which a firm’s market-based global operations can be analyzed, understood, and undertaken. Particular focus will be placed on international competitive strategy, the assessment of global markets, modes of entry, workforce planning and development, and global operations and supply chain management.

BUSI 610  **Organizational Design and Structure**  3 hours  
Prerequisite: BUSI 600  
This course provides graduate-level instruction regarding the design, redesign, and implementation of effective organizations. Special emphasis is placed on the analysis, planning, implementation, and evaluation of both the social and technical systems of organizations with emphasis on the structural changes necessary to improve and maintain productivity and quality of work life.

BUSI 612  **Marketing Promotions**  3 hours  
Prerequisite: BUSI 520  
This course guides students in understanding and the application of key promotional theories, strategies and tactics associated with organizations whose unique product mix demands the highest levels of promotions. Students will get a solid foundation of the theory, design and application of promotion techniques and practices that are dedicated to increasing brand awareness and top line sales growth.

BUSI 613  **Supply Chain Management**  3 hours  
Prerequisite: BUSI 520  
This course will provide learners with a solid foundation of the theory and application of supply chain management techniques
and practices that are dedicated to providing customers with superior value. Course topics include supply chain network design, facility planning, capacity planning, globalization and outsourcing, information technology, and global issues in supply chain management.

BUSI 614  Marketing Research  3 hours  
Prerequisite: BUSI 520  
This course will provide learners with a solid foundation of the theory, evaluation and application of marketing research techniques and practices. Students will apply marketing research through the use of tools and techniques to include data collection and report-generation software.

BUSI 620  Global Economic Environment  3 hours  
Prerequisite: BUSI 600  
This course covers the tools of microeconomics useful in the analysis of producer and consumer behavior. The economics of demand, production and cost, and pricing and output decisions in a market system form the core of an approach adapted to the challenges faced by managers in the private, public, and nonprofit sectors of the economy. The coverage is from the domestic, as well as global perspectives.

BUSI 642  Contemporary Issues in Human Resource Management  3 hours  
Prerequisite: BUSI 620  
A practical approach designed for the general manager that provides a knowledge base in basic human resource topics, as well as an in-depth analysis of important current issues in the field. Through text readings, case studies, experiential exercises, Internet activities, and research, students will learn to synthesize and integrate theory with application and evaluate the effectiveness of an organization’s human resources.

BUSI 643  Workforce Planning and Employment  3 hours  
This course will examine the changing nature of the labor market, including conceptual, operational, and the legal issues. Discussion and activities will focus on the legal, ethical, and economic factors affecting recruitment, selection, placement, and appraisal. Students will learn to synthesize theory with application and evaluate the effectiveness of an organization’s workforce planning and employment strategies. Understanding strategic organizational considerations and developing decision-making skills related to the staffing process will be emphasized through text readings, case studies, experiential exercises, and secondary research.

BUSI 644  Human Resources Development  3 hours  
This course integrates theory with a practical approach to the topic of human resources development (HRD) with a focus on the design, implementation, and management of employee orientation, training, and career development programs. A comprehensive view of the concepts, processes, and philosophies of training and development is presented in this course. Emphasis is placed on current trends and research related to the various aspects of the human resource development function. Students will discuss the history and future of HRD, strategies, methods, materials, and measurement of training programs, as well as apply the processes involved in designing, developing, and implementing appropriate and effective training programs.

BUSI 645  Compensation Management  3 hours  
The course will focus on the critical issues related to the strategic management of the organization’s compensation and benefit system. Topics discussed will include the components and strategic analysis of compensation systems, bases for pay, designing compensation systems, legally required and discretionary employee benefits, and contemporary strategic compensation challenges. Students will learn to apply tools for decision-making complex, compensation related environments, as well as design, develop, and implement compensation strategies that achieve value-added results, thereby enabling organizations to more effectively and efficiently achieve their goals.

BUSI 650  Operations Management  3 hours  
Prerequisite: BUSI 620  
This course provides graduate-level instruction regarding the concepts and analytic methods that are useful in understanding the management of a firm’s operations. Special emphasis will be placed on familiarizing the student with the problems and issues confronting operations managers, and providing the student with language, concepts, insights and tools to deal with these issues in order to gain competitive advantage through operations. Because the course deals with the management of “processes,” it applies to both for-profit and non-profit organizations, to both service and manufacturing organizations, and to virtually any functional area or industry.

BUSI 680  Advanced Project Management I  3 hours  
Prerequisite: BUSI 680  
This is the first of a two-course series covering advanced topics in Project Management, cross-referenced with PMBOK concepts. Topical coverage includes: project selection and definition, aligning projects with organizational strategy/structure/culture, estimating project times and costs, developing the project plan, managing risk, and scheduling resources and costs.

BUSI 681  Advanced Project Management II  3 hours  
Prerequisite: BUSI 680  
This is the second of a two-course series covering advanced topics in Project Management, cross-referenced with PMBOK concepts. Topical coverage includes: reducing project duration, leading and managing project teams, outsourcing, progress and performance measurement and evaluation, project closure, and agile project management.

BUSI 682  Global Project Management  3 hours  
Prerequisite: BUSI 681  
Advanced coverage of Project Management concepts and techniques as applied to various political, cultural, and geographic settings. Topical coverage may include: outsourcing initiatives, the global integrated logistics support process, virtual global software projects, developing multinational teams, risk assessment in global projects, and program/project portfolio management.

BUSI 690  Policy and Strategy in Global Competition  3 hours  
Prerequisite: BUSI 620  
This capstone course integrates the concepts, techniques, and knowledge of all areas of business administration. Therefore, it may be taken only after the student has completed thirty-nine hours in the program. This course may not be substituted for or transferred in from another institution. This course is the capstone course and must be taken in the final term of enrollment. (I)

BUSI 697  Special Topics in Business  3 hours  
Topics of special interest not included in the regular department offerings. May be taken more than once, but no topic may be repeated. (I)

CHURCH HISTORY

CHHI 520  History of Christianity I  3 hours  
A study of the first fifteen centuries of historical Christianity. Includes the rise of the church under persecution, orthodoxy vs. heresy, doctrinal developments, the rise of the Roman Papacy and opposition to it during the Middle Ages, and the events leading up to the Protestant Reformation.

CHHI 525  History of Christianity II  3 hours  
A study of historical Christianity from the Sixteenth Century to the present. Includes the major personalities, events, and results of the Protestant Reformation, the rise of modern denominationalism, modern Roman Catholicism, the ecumenical movement and current
developments. Special attention is given to the development of American Christianity.

**CHHI 597 Seminar in Church History** 1 to 3 hours

A study of the rise of the Christian movement through the first six centuries (A.D. 30-600). Includes periods of persecutions, heretical developments and attempts to preserve doctrinal purity, the determination of the canon, ecclesiastical developments, the union of church and state, the role of church councils, and the expansion of the authority of the bishop of Rome.

**CHHI 635 Patristic and Ancient Heresy** 3 hours

This course explores the historic expansion of global Christianity from the first century to the present day. Attention will be given to cultural contexts, key personalities, and movements that contributed to the spread and identity of global Christianity.

**CHHI 645 Directed Research in Church History** 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Church History.

**CHHI 654 Classical Reformation** 3 hours

A study of the magisterial phase of Protestant Reformation, especially as promoted in Germany, Switzerland, Scotland and England. Special emphasis will be placed on one of its major personalities: Luther, Zwingli, Calvin, Knox or the Anglicans and Puritans.

**CHHI 657/658 History of Global Christianity** 3 hours

This course explores the historic expansion of global Christianity from the first century to the present day. Attention will be given to cultural contexts, key personalities, and movements that contributed to the spread and identity of global Christianity.

**CHHI 662 Historical Development of Christian Theology** 3 hours

The doctrinal development of the early church fathers and the Greek apologists, the doctrinal construction in the Nicene and post-Nicene period, and the further development and divisions in the Middle Ages, the Reformation Period, and the Modern Era.

**CHHI 664 History of Evangelism** 3 hours

A study of evangelism from New Testament times to the present. Emphasis is given to evangelism in the life and ministry of Jesus and the Apostles. Attention will be given to the Reformation in Europe, the Great Awakening in England and America, and more recent revivals of evangelism.

**CHHI 679 Medieval European Christianity** 3 hours

A study of evangelical groups that appeared before the Reformation, with attention to their doctrines, practices, and influences.

**CHHI 685 Free Church History and Thought** 3 hours

A survey of the background, development, personalities, issues and results of the Anabaptist phase of the Reformation of the Sixteenth Century and its particular impact on the rise of the English Baptists.

**CHHI 686 History of Fundamentalism** 3 hours

The historical development of the Fundamentalist Movement, especially in Twentieth Century America. Its background, theology, methodology, and current state will be covered.

**CHHI 690 Thesis** 3 hours

A study of the beginnings of Christianity in America to the present. Includes the European background, colonial Christianity, the first Great Awakening, the rise of the United States, the separation of church and state, the second Great Awakening, the development of religious diversity, the impact of the Civil War on religion, denominational development, the impact of immigration and industrialization, and the modern period. (I)

**CHHI 692 American Christianity** 3 hours

A study of the background of English Baptists, including their progress from the seventeenth century in England until the present day. Includes a survey of the rise of Baptists in America in the seventeenth century and their progress to the present. Includes various Baptist groups, large and small, of differing theological persuasions, denominational and independent.

**CHHI 695 Directed Research** 1 to 3 hours

An intensive study in a specific subject of Church History. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

**CHHI 697 Seminar in Church History** 3 hours

This course offers a historical and theological investigation into the origins, theological trends, major issues and figures, and institutions of American Fundamentalism and Evangelicalism. American Fundamentalism and Evangelicalism will be examined in relation to theological liberalism, modernism, postmodernism, Pentecostalism, and Roman Catholicism. The course will attempt to place American Fundamentalism and Evangelicalism in the context of various theological, political, and social tensions of the twentieth century and to reveal their current shape in the 21st Century. (I)

**CHHI 698 Non-Resident Thesis** No Credit

This seminar focuses on the work and theology of the Latin church fathers in the first five centuries. While reading sermons and commentaries from exegetes like Origen, Ambrose, Augustine, Basil, Gregory of Nyssa, Gregory of Nazianzus, Athanasius and Augustine, the Alexandrian and Antiochene schools of interpretation will be considered.

**CHHI 699 Directed Research** 1 to 3 hours

A seminar studying the approach to Scripture of the church fathers in the first five centuries. While reading sermons and commentaries from exegetes like Origen, Ambrose, Augustine, Basil, Gregory of Nyssa, Gregory of Nazianzus, Athanasius and Augustine, the Alexandrian and Antiochene schools of interpretation will be considered.

**CHHI 704 History of Baptists** 3 hours

A seminar that would consider Augustine's life, philosophy, theology, and legacy. His ministry in the context of 4th-5th century Roman Africa (with its politics, philosophy, social movements) will be explored. While readings would comprise some key secondary sources (Brown, Frend), a key component would be interacting with primary sources (Confessions, City of God, On the Trinity, Letters and Sermons).

**CHHI 706 Patristic Exegesis** 3 hours

A concentrated study into the work and theology of the Latin church fathers including Lactantius, Tertullian, Cyprian, Ambrose, Augustine and Jerome, among others.

**CHHI 945/946 Seminar in Modern Theologies and Theologians** 3 hours

This seminar focuses on the work of select theologians and theological movements since the 18th Century. This seminar may be repeated as subject matter varies.

**CHHI 948 Reading Seminar in Historical Theology** 3 hours

A seminar focused on reading classic texts in Historical Theology.

**CHHI 997 Seminar in Church History** 3 hours

An intensive study in a specific subject of Church History. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors. (I)

**CHAPLAINCY MINISTRY**

**CHPL 500 Introduction to Chaplaincy Ministry** 3 hours

Examines the theological and cultural issues of a formal and informal ministry setting. Explores the similarities and differences among the various types of chaplaincies. Gives attention to ministry in religiously pluralistic, multicultural and multi-staff environments. Emphasizes skills, strategies and character traits necessary for effective ministry.
COURSES OF INSTRUCTION – GRADUATE PROGRAMS

### CRIMINAL JUSTICE

**CJUS 500  Criminal Justice Integration**  
3 hours  
This course focuses on the interdependency of organizations and agencies in the criminal justice system. Specifically, the course will examine the competing roles of law enforcement, courts, prosecution, defense counsel, etc., in the pursuit of justice.

**CJUS 530  Human Resource Management in Criminal Justice Organizations**  
3 hours  
This class will emphasize applying the theoretical knowledge discussed in class lectures to “real world” situations and events important to human resources management in criminal justice. The student will be expected to demonstrate their knowledge of human resource management in a criminal justice setting through various reading and written exercises. General objectives for students are to learn and be able to apply general management principles and techniques in a public agency office setting. The role of personnel manager in a criminal justice setting is stressed throughout the course, to define and clarify responsibilities, areas of authority, decision-making, and technical knowledge of services, systems, and procedure. While the subject primarily targets personnel managers, all supervisors and managers benefit from effective personnel management skills, knowledge of services, systems, and procedures. While the subject primarily targets personnel, managers, all supervisors and managers benefit from effective personnel management skills, knowledge and abilities.

**CJUS 550  Topics and Trends in Criminal Justice**  
3 hours  
This course focuses upon contemporary topics and trends in the criminal justice arena. Topics will include: substantive and procedural changes in criminal law from a federal perspective utilizing case law, professional law enforcement organization reviews, and law review articles. Additionally, the course will identify and evaluate research trends of the National Institute of Justice, i.e., corrections, technology development, homeland security, and white collar/financial crime.

**CJUS 697  Special Topics in Criminal Justice**  
1 to 3 hours

### CHRISTIAN LEADERSHIP

**CLED 510  Biblical Foundations of Christian Leadership**  
3 hours  
This course explores the topic of leadership from a biblical and theological perspective. Essential biblical principles bearing on the purpose and character of leadership will be examined. Instances of leadership in the Old and New Testaments will be analyzed within their biblical context, and in terms of contemporary understanding of leadership, with a special focus on the leadership of Jesus Christ as seen in the New Testament.

**CLED 520  The Life of the Leader**  
3 hours  
This course will focus upon the life of the leader and how the emotional, ethical, mental, moral, psychological, and spiritual well-being of the leader has an effect upon leadership effectiveness. Significant personal reflection will be undertaken in an effort to help the leader recognize the unique personal dimensions that hinder personal effectiveness as a leader.

**CLED 610  Team Leadership and Conflict Resolution**  
3 hours  
This course will focus on building and sustaining decision making teams, mentoring, delegating, resolving conflict, and handling and overcoming opposition. Extensive time will also be devoted to improving the individual’s and the group’s repertoire of styles of communication skills with a view of functioning more effectively and efficiently as a team leader in handling routine and crisis situations.

**CLED 620  Vision and Strategic Planning**  
3 hours  
Effective organizations have learned how to sustain and implement a strong strategic vision that is based on core values. This course will examine how leaders can use creative and systematic processes to develop shared vision, communicate it to internal and external groups, and translate it through strategic planning processes into effective action. Leading theories of vision and strategic planning in organizations will be examined.

**CLED 630  The Art of Developing Leaders**  
3 hours  
A truly effective leader understands the relationship between the organization’s success and the ability to develop other leaders within the organization. This course will examine how leaders are recognized and developed. Skills necessary for mentoring others as leaders will be explored and developed.

### CHILDREN’S MINISTRY

**CMIN 500  Foundations for Children’s Ministry**  
3 hours  
This course addresses the underlying principles and the essential practices of an effective ministry to children, from evangelism to edification and discipleship.

**CMIN 600  Nurture and Formation of Children**  
3 hours  
As ministers to children, today’s Christian educators in home, church, and school can benefit from an exploration of these formative components of a child’s life. This course will help the student to understand and facilitate these dimensions of growth and development and assist him or her in shaping strategies for instructing children in the nurture and admonition of the Lord.
and effective management, this course will provide the principles and practices from contemporary examples of efficient building upon biblical models of leadership and extracting development in our youngest disciples. Children’s ministers today must equip and provide themselves with the necessary “tools of the trade.” This course will expose the student to a wide-range of ministry resources and tools – from curricular plans to ministry programs to equip and prepare ministers for their service to children. (I)

CMIN 660 Resources for Children’s Ministries 3 hours

Children’s ministers today must equip and provide themselves with the necessary “tools of the trade.” This course will expose the student to a wide-range of ministry resources and tools – from curricular plans to ministry programs to equip and prepare ministers for their service to children. (I)

CMIN 698 Children’s Ministry Practicum 1 to 3 hours

COMMUNICATION STUDIES

COMS 510 Rhetorical Theory 3 hours
An historical survey and study of the major contributions to rhetorical theory in the Western tradition. Attention is given to Greek and Roman rhetorical theory and theories prevalent in the Middle Ages and Renaissance.

COMS 513 Public Discourse in Retrospect 3 hours
A study of Anglo-American public discourse from Colonial times to the present. Focus on speakers, writers, and social movements in their socio-political, cultural, and rhetorical significance.

COMS 520 Communication Theory 3 hours
Intensive study of current theories, research, and trends in communication.

COMS 522 Interpersonal Communication Theory and Practice 3 hours
Analysis of theories and research of the relationships between communication and factors such as self-concept, gender, culture, language, paralanguage, and competence in a variety of interpersonal contexts.

COMS 524 Small Group Communication Theory and Practice 3 hours
An analysis of theories, research, and practice of small group communication in various contexts.

COMS 530 Mass Media Theory 3 hours
Intensive study of current theories, research, and trends in mass media.

COMS 532 Approaches to Media Technologies 3 hours
This course examines established and emerging media technologies used by various organizations in communicating specific messages to diverse audiences.

COMS 542 Communication in Christian Ministry 3 hours
A practical and theoretical course designed to strengthen communication competencies of students in the Christian ministry environment. Concepts of communication theory are applied to ministry contexts.

COMS 550 Communication Education Theory 3 hours
The theories and skills needed to manage the communication environment in the classroom. Exposes graduate students to the principles and practices of teaching college communication courses. (Required for all graduate teaching assistants.)

COMS 552 Leadership Communication 3 hours
Study of communication theory, research, and practice related to leadership in ministry, business, and other public contexts.

COMS 554 Argument and Persuasion 3 hours
An analysis of theories, research, and practice of techniques designed to change attitudes, beliefs, and behavior in various communication contexts.

COMS 556 Audience Analysis and Measurement 3 hours
An examination of the practice, interpretation, and implications of audience research, and the implications it has on communication content. Students will explore among others the topics of demographics, psychographics, and media marketing and research.

COMS 558 Listening and Nonverbal Communication 3 hours
An analysis of theories and research of listening and factors that influence competence and the theoretical foundations of nonverbal communication.

COMS 560 Communication and Conflict 3 hours
Analysis of theories and research of the role of communication in conflict in interpersonal, group, organizational, and societal contexts. Emphasis on individual communication styles and competence in the management of conflict.

COMS 562 Web-based Communication 3 hours
This course explores contemporary technologies including interactive television, broadband, and the Internet.

COMS 564 Family Communication 3 hours
Family Communication is a theoretical overview of communication functions and issues in a variety of contexts within families. Family Communication will include the study and development of effective communication skills in the highly complex, challenging, and diverse family setting.

COMS 610 Discipleship and Education of Children 3 hours
This course is an examination of the procedures and processes utilized to impress the life of God and the lifestyle it fosters upon the community’s youngest members. The course will focus first upon child evangelism strategies, then will proceed to a discussion of educational philosophy and psychology, teaching methods and materials, and instructional resources for promoting growth and development in our youngest disciples.

COMS 650 Administration of Children’s Ministries 3 hours
Building upon biblical models of leadership and extracting principles and practices from contemporary examples of efficient materials, and instructional resources for promoting growth and of educational philosophy and psychology, teaching methods and

COMS 660 Resources for Children’s Ministries 3 hours
Children’s ministers today must equip and provide themselves with the necessary “tools of the trade.” This course will expose the student to a wide-range of ministry resources and tools – from curricular plans to ministry programs to equip and prepare ministers for their service to children. (I)

COMS 698 Children’s Ministry Practicum 1 to 3 hours

COMMUNICATION STUDIES

COMS 510 Rhetorical Theory 3 hours
An historical survey and study of the major contributions to rhetorical theory in the Western tradition. Attention is given to Greek and Roman rhetorical theory and theories prevalent in the Middle Ages and Renaissance.

COMS 513 Public Discourse in Retrospect 3 hours
A study of Anglo-American public discourse from Colonial times to the present. Focus on speakers, writers, and social movements in their socio-political, cultural, and rhetorical significance.

COMS 520 Communication Theory 3 hours
Intensive study of current theories, research, and trends in communication.

COMS 522 Interpersonal Communication Theory and Practice 3 hours
Analysis of theories and research of the relationships between communication and factors such as self-concept, gender, culture, language, paralanguage, and competence in a variety of interpersonal contexts.

COMS 524 Small Group Communication Theory and Practice 3 hours
An analysis of theories, research, and practice of small group communication in various contexts.

COMS 530 Mass Media Theory 3 hours
Intensive study of current theories, research, and trends in mass media.

COMS 532 Approaches to Media Technologies 3 hours
This course examines established and emerging media technologies used by various organizations in communicating specific messages to diverse audiences.

COMS 542 Communication in Christian Ministry 3 hours
A practical and theoretical course designed to strengthen communication competencies of students in the Christian ministry environment. Concepts of communication theory are applied to ministry contexts.

COMS 550 Communication Education Theory 3 hours
The theories and skills needed to manage the communication environment in the classroom. Exposes graduate students to the principles and practices of teaching college communication courses. (Required for all graduate teaching assistants.)
organization, the design of descriptive evaluations and prescriptive applications, the development and presentation of written and oral proposals, and the facilitation of seminars, workshops, and other activities.

**COMS 656 Media Strategies** 3 hours
A study of the historic and futuristic uses of mass communication. Students will design strategies for potential applications of print and electronic media.

**COMS 658 Public Relations and Advertising** 3 hours
This course allows graduate students to explore marketing communication, specifically public relations and advertising. This course is taught from an Integrated Marketing Communication (IMC) perspective. IMC incorporates public relations, advertising, marketing, sales, event promotion/sponsorship, etc. into one unified campaign with a common theme or element. This course focuses on the theory, models, and findings from research in marketing, communication, and management that are relevant to the design and evaluation of advertising.

**COMS 680 Communication Research Methods** 3 hours
The study and practice of the design, interpretation and evaluation of qualitative and quantitative research methods. A product of the course will be a formal thesis or project proposal.

**COMS 689 Thesis Proposal and Research** 3 hours
Intended to demonstrate a student’s ability to carry out original research using one of three class research methods: historical-critical (qualitative), descriptive (qualitative and quantitative), or experimental (quantitative). Thesis may be designed to answer practical research questions, theoretical, or ethical issues of interest to scholars and professionals in the communication field.

**COMS 691 Project** 6 hours
Intended to demonstrate a student’s ability to apply learning from the graduate program in a campaign or other major project completed for an actual client.

**COMS 697 Special Topics** 3 hours
Topics of special interest not included in the regular department offerings. May be taken more than once, but no topic may be repeated.

**Counseling**

**COUC courses are open to Ph.D. students only**

**COUC 700 Theology and Counseling** 3 hours
This is a study of evangelical, theological and ethical perspectives and their impact on pastoral and professional counseling. Particular emphasis is placed on biblical themes related to human nature, its ideal vs. its present condition, and the divine design for its restoration, health, and destiny.

**COUC 705 Philosophy of Religion and the Helping Professions** 3 hours
This course examines several issues that are commonly addressed in both philosophy of religion and counseling, like the problem of evil, the nature of persons, and the issue of religious doubt. (I)

**COUC 710 Advanced Group Counseling** 3 hours
Students review counseling leadership styles in task-oriented and personal growth groups. Current research on group counseling models and application is critiqued. Emphasis is placed upon leadership behaviors that are most facilitative to the group process. (I)

**COUC 715 Applied Counseling Theories** 3 hours
A review and critique of counseling theories. Research regarding counseling theory constructs, along with their application in different settings and populations, is reviewed. (I)

**COUC 720 Family Development** 3 hours
A review of family therapy models, with special emphasis placed upon family change issues over the life span. Specifically, research is reviewed on family assessment, the family life cycle, and family pathology in the developmental context. (I)

**COUC 725 Counseling Religious Clients** 3 hours
Counseling issues and special needs of religious clients are discussed, including philosophical and value differences and ethical issues. Students are encouraged to review techniques and therapy styles for different religious groups.

**COUC 730 Issues in Integration** 3 hours
Current trends and themes in integration literature are reviewed. Special emphasis is given to current philosophical, theological, and psychological bases of integration, models of integration, and future themes. (I)

**COUC 735 Spirituality and Identity** 3 hours
The Christian counselor must be in good spiritual as well as emotional and psychological health in order to assist those needing healing. Personal psychological assessment of each student will take place during this course. This course is intended to provide an opportunity for self-examination, as well as to suggest ways the counselor may sustain good spiritual health while assisting others in a broken world. (I)

**COUC 740 Advanced Research Design** 3 hours
A review of the process and method of developing and conducting research. Emphasis will be placed upon the application of methods for development and preparation of the doctoral proposal. (I)

**COUC 745 Intermediate Statistics and Quantitative Research** 3 hours
An examination of both quantitative and qualitative designs for research to assist the student in preparing a research proposal for discussion and critique in class. Each student will submit a formal written proposal. (I)

**COUC 815 Empirically Supported Treatments** 3 hours
Evidence-based or empirically supported practice involves “the integration of the best available research with clinical expertise in the context of patient characteristics, culture, and preferences” (APA, 2005). In this course, students will explore and understand how science informs clinical practice in the field of counseling with the goal of translating learning into ethical, effective, and biblically grounded clinical practice. (I)

**COUC 870 Quantitative Research and Advanced Statistics Seminar** 3 hours
The course is designed to assist dissertators in clarifying, developing, and completing their dissertations by examining both the methodological and practical issues involved in quantitative research designs and advanced, multivariate statistical methods. Under the supervision of the instructor, students will present their own dissertation research ideas to the seminar participants for discussion, critique, and advice. Specific attention will be given to insuring that students craft research questions that build upon previous research and then selecting an appropriate research design and statistical analytic strategy. Concerns about internal and external validity will be addressed, as well as measurement issues, data quality, statistical power, and effects sizes. Additionally, institutional guidelines regarding thesis and dissertation policies and procedures, the Human Research Review Committee application, publication options, timelines, committee membership, etc., requirements will be reviewed.

**COUC 871 Advanced Qualitative Research Seminar** 3 hours
The course is designed to assist dissertators in clarifying, developing, and completing their thesis by examining both the philosophical and methodological issues of qualitative research. Under the supervision of the instructor, students will present their
COURSES OF INSTRUCTION – GRADUATE PROGRAMS

COUNSELING

COUN 501  Counselor Professional Identity, Function, and Ethics  3 hours
This course introduces students to concepts regarding the professional functioning of counselors and marriage and family therapists, including history, roles, professional organizations, ethics, legalities, standards, and credentialing. Current issues in the practice of counseling and marriage and family therapy in a variety of professional settings are explored.

COUN 502  Human Growth and Development  3 hours
This course includes a survey of the organic, social, and psychological factors that influence the development of personality. It seeks to understand what makes a person distinctively different along with a critical evaluation of various theories of personality development, particularly as they relate to questions of values and religious commitment.

COUN 503  Research and Program Evaluation  3 hours
Prerequisite: MATH 201 or equivalent
Students learn the importance of scientific inquiry in the fields of counseling and marriage and family therapy. Emphasis is on research methods (designs, statistical analysis, needs assessment, and program evaluation) and locating, interpreting, and evaluating research and program evaluation articles that inform evidence-based practice. Ethical and cultural relevance is also addressed.

COUN 504  Social and Cultural Foundations in Counseling  3 hours
This course focuses on the contribution of ethnic background to family makeup and functioning. Major ethnic groups are studied along with the counseling, social justice, and advocacy approaches appropriate to each. In a similar fashion, the overarching cultural context of relationships, including factors such as age, gender, sexual orientation, religious and spiritual values, mental and physical characteristics, education, family values, socioeconomic status, and within group as well as between group cultural differences are examined. Theories of multicultural counseling, identity development, pluralistic trends, and systems-oriented intervention strategies (couple, family, group, and community) are considered. Counselor cultural self-awareness and the role of counseling in eliminating biases, prejudice, oppression, and discrimination are emphasized.

COUN 505  Counseling Techniques and the Helping Relationship  3 hours
Prerequisites: COUN 501 and 502
This experiential and didactic course provides students an understanding of effective interventions from individual, relational, and systems perspectives. Students also examine personal characteristics and their effect on individual, couple, and family counseling using case discussion and analysis. (I)

COUN 506  Integration of Psychology and Theology  3 hours
Students critically examine the implications of a Christian worldview for counseling and marriage and family practice. Ethical issues relevant to the use of spiritual and religious interventions with individuals, couples, and families are considered, along with current research related to spirituality and counseling.

COUN 507  Theology and Spirituality in Counseling  3 hours
An examination of the content, comprehensiveness, and validity of several counseling theories that have been developed by prominent Christian counselors.

COUN 510  Theories of Counseling  3 hours
Prerequisites: All undergraduate prerequisite requirements must be completed before beginning COUN 510
This course provides an intensive look at selected theories of counseling and psychotherapy. Theoretical and empirical foundations of individual, relational, and systemic approaches are examined. Students are encouraged to begin to define their own theoretical approach to their work with individuals, couples, and families.

COUN 512  Group Process  3 hours
Prerequisites: COUN 501 and 502
This course enables students to understand the types of groups, their purpose, development and dynamics, counseling theories, and group counseling methods and skills. Ethical and legal considerations of group counseling are also explored. Students are required to participate in small groups for educational and self-assessment purposes. (I)

COUN 521  Individual Appraisal  3 hours
Prerequisites: COUN 501, 502 and 503
A survey of the appraisal methods in counseling, marriage and family therapy, and education is given. Basic psychometric properties of these are also examined along with issues related to the use and interpretation of tests. Emphasis is on the use of tests by counselors, marriage & family therapists, and educators.

COUN 522  Career Development and Counseling  3 hours
Prerequisites: COUN 501 and 502
This course provides students an understanding of career development and related life factors. Students study career development theory and decision-making models, procedures for planning and conducting effective job searches, assessment instruments and techniques relevant to career planning and decision-making, and the use of career information. Emphasis is placed on understanding the interrelationships between career development and career decision-making and such factors as God’s calling, family, socio-economic status, leisure, individual interests and abilities, and other life roles.

COUN 597  Seminar  1 to 3 hours
COUN 601  Marriage and Family Counseling I  3 hours
Prerequisites: COUN 501, 502
This course considers the dynamics of marriage and family relationships from a systems perspective. The emphasis is on understanding family and other systems theories, the structure and function of marriage, various aspects of the marital relationship and family systems, and models of family and systemic interventions.

COUN 602  Marriage and Family Counseling II  3 hours
Prerequisites: COUN 501, 502 and 601
This course is an experiential exploration of selected, major treatment approaches utilized in premarital, marital and family counseling. Development of practical skills, interventions and techniques constitute the primary focus. (I)

COUN 603  Premarital and Marital Counseling  3 hours
Prerequisites: COUN 501, 502
This course introduces students to a variety of approaches that have been developed for thorough premarital counseling. The course also teaches students a conceptual model for understanding the variety of ways marriages can become dysfunctional, and introduces them to short-term methods that can be used when those kinds of problems develop.

COUN 604  Crisis Counseling and Brief Therapy  3 hours
An examination of the theory and practice of crisis intervention and approaches to brief therapy.

COUN 605  Community and Agency Counseling  3 hours
This course provides an overview of the theory and practice of counseling in human services agencies and other community...
settings. Emphasis is given to principles and practices of community outreach, intervention, education, consultation, and client advocacy in multicultural settings.

COUN 610 Human Sexuality 3 hours
An analysis of the physiological, psychological, cultural, and religious aspects of a wide range of topics in the area of human sexuality. Emphasis is on the development of an understanding and appreciation of the role of sexuality in individuals, couples, and families throughout the various phases of the life cycle. (I)

COUN 611 Counseling Children and Their Families 3 hours
Prerequisites: COUN 501, 502
The developmental and psychological needs and problems of children are examined through the analysis of personality types and family structure. Counseling techniques (e.g. play therapy) for children are also examined.

COUN 620 Counseling Adolescents and Their Families 3 hours
Prerequisites: COUN 501, 502
This course examines the transitions of adolescence emphasizing family, social, spiritual/moral, and physical issues. Counseling theories and practices for working with adolescents are explored. Opportunities for application of theory are provided.

COUN 625 Psychopharmacology and Counseling 3 hours
Prerequisites: COUN 501, 502, 503, 510, 512, and 601
This course is designed to teach the prospective counselor about the history and development of psychopharmacologic agents, the biochemical nature of the central nervous system and its relationship to psychopharmacology. The legitimate use of medications and their importance for treatment are also examined.

COUN 630 Gerontology and Counseling 3 hours
Prerequisites: COUN 501, 502 and 504
This course acquaints the counselor with the issues and problems unique to the elderly in American society. Topics such as suffering, societal attitude, and family structure are examined.

COUN 646 Psychopathology and Counseling 3 hours
Prerequisites: COUN 501, 502, 503 and 510
This course studies various forms of psychopathology, etiological factors, differential diagnoses, and current therapeutic approaches. Students are introduced to the DSM, with attention also given to relational and systemic considerations.

COUN 667 Clinical Diagnosis and Treatment Planning 3 hours
Prerequisites: COUN 501, 502, 503, 505, 510, 521, and 646
Students become knowledgeable of the principles of clinical diagnosis and the development of treatment plans. The current edition of the Diagnostic and Statistical Manual is emphasized, with consideration also given to dimensional, relational, and systemic issues important in diagnosis and treatment planning. (I)

COUN 668 Capstone Project 3 hours
Prerequisites: Students in the 30-hour track may enroll in COUN 668 only during their final semester of studies

COUN 670 Comprehensive Exam – CPCE 0 hours
Prerequisites: COUN 501, 502, 503, 504, 505, 506, 510, 512, 521, 522, and 667; 3.00 GPA; be in good standing in the program; not in remediation

The Comprehensive Exam – CPCE must be taken no earlier than completion of the prerequisite courses listed. The Comprehensive Exam – CPCE must be successfully completed prior to degree conferral. Exam fee of $45 will be billed to the student’s account, due to outside institution administrative fee.

COUN 671 Comprehensive Exam – Integration 0 hours
Prerequisites: COUN 501, 502, 503, 504, 505, 506, 510, 512, 521, 522, and 667; 3.00 GPA; be in good standing in the program; not in remediation

The Comprehensive Exam – Integration must be taken no earlier that completion of the prerequisite courses listed. The Comprehensive Exam – Integration must be successfully completed prior to degree conferral. This is no charge for the Integration part.

COUN 687 Counseling Women 3 hours
This course examines the most common problems women bring to counseling, including both developmental and situational crises. It explores biblical perspectives and the most effective treatments for these situations.

COUN 691 Substance Abuse: Diagnosis, Treatment and Prevention 3 hours
Prerequisites: COUN 501, 502, 503, 504, 505, 506, 510, 512, 521, 522, 601, 646, and 667
A course designed to introduce the student to current counseling and treatment techniques for substance abuse. Emphasis is placed on etiological factors, physiological and psychological effects, and related behaviors.

COUN 695 Directed Research in Counseling 1 to 3 hours
Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor
Designed for advanced students in good standing who have demonstrated an ability to work on their own. Students will work with the instructor in developing a proposal for guided research in a specified area of counseling.

COUN 697 Seminar in Counseling 3 hours
An intensive study of a specific subject in counseling. This course allows variation in the approach and content of the regular curriculum. (I)

COUN 698 Practicum 3 hours*
Prerequisites: COUN 501, 502, 503, 505, 506, 507, 510, 512, 521, 601, 646, and 667
*This course may be repeated.

Students will complete counseling and counseling related experiences under supervision of an approved supervisor in a professional setting. The primary focus is the development of counseling skills. Student counseling performance is evaluated throughout the practicum.

COUN 699 Counseling Internship 3 hours*
Prerequisites: COUN 501, 502, 503, 505, 506, 507, 510, 512, 521, 601, 646, 667, and 698 (if in 48-hr degree)
*This course may be repeated.

This course requires student participation in a supervised counseling experience in an approved site. While gaining direct service experience with clients, students regularly meet with an approved onsite supervisor. Student counseling performance is evaluated throughout the internship.

COUN 711 Diagnosis and Treatment of Addictive Behaviors 3 hours
Prerequisites: Ph.D. student or M.A. student who has completed COUN 501, 502 and 503
The psychological and psychosocial effects of various drugs are examined, along with current information about the effects of addictive patterns and behaviors on individuals, couples, and families. Emphasis is placed on counseling skills and techniques from individual, relational, and systemic perspectives in working with various types of addictive behaviors.

COUN 712 Psychopharmacology 3 hours
Prerequisite: Ph.D. student or M.A. student who has completed COUN 646
This course is a study of neurology, brain-behavioral relationships, diseases, injuries, and psycho-pharmacology. The effects of psychotropic drugs on individuals are examined and Pastoral Care and Counseling treatments are developed.
COURSES OF INSTRUCTION – GRADUATE PROGRAMS

COUN 713 Community Systems Counseling: Programs and Practice 3 hours
Prerequisite: Ph.D. student or M.A. student who has completed COUN 646
Principles of service delivery in community agencies is reviewed, including roles and functions of counselors, trends in community systems, problems, and special populations.

COUN 714 Counseling Supervision 3 hours
Prerequisite: Ph.D. student or M.A. student who has completed COUN 699
Theory, practice, and experience of supervision for counselors in training are reviewed. Students apply principles and theory while supervising other students, as well as being supervised themselves. (I)

COUN 716 Consultation and Counseling 3 hours
Prerequisite: Ph.D. student or M.A. student who has completed COUN 646
Consultation strategies in working with individuals and groups are surveyed. Topics, problems, and research are taken from counseling, adult education, community service agencies, and instructional technology.

COUN 747 Teaching and Learning 3 hours
The course is designed to address the need for counselor educators to operate within a biblically framed pedagogy. To do so, the course examines established and emerging teaching and learning perspectives and practices, viewed through the lens of Scripture, as foundational for developing and reflectively practicing a personal philosophy of education. Participants will be expected to reflect on their own learning, as well as dialogue with others, to build a meaningful education learning community.

COUN 797 Counseling Seminar 3 hours
An intensive study in a specific subject of Professional Counseling. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors. (I)

COUN 800 Personality Testing 3 hours
Prerequisites: COUN 521 and 646
Use and application of personality assessment instruments are discussed, including projective tests with individuals. Students learn testing procedures as well as application of results and use in diagnosis and treatment planning. (I)

COUN 801 Pastoral Care and Counseling in the New Millennium Church 3 hours
This course presents an overview of the field of pastoral care and counseling in the local church setting. (I)

COUN 805 Advanced Psychopathology and its Treatment 3 hours
Prerequisite: COUN 646
This course presents a comprehensive examination of the major psychiatric disorders contained in the Diagnostic and Statistical Manual of Mental Disorders, including Personality Disorders and Character Flaws. Students will learn multi-axial diagnosis and develop treatments for these disorders. (I)

COUN 806 Cognitive-Behavioral Therapy 3 hours
Prerequisite: COUN 646
An overview of theoretical foundations of cognitive-behavioral therapy. Students learn the assessment, conceptual framework, strategic focus, and technical details of how cognitive-behavioral therapy is conducted. (I)

COUN 820 Advanced Readings in Pastoral Care and Counseling 1 to 3 hours
An advanced reading class of an approved subject area in pastoral care and counseling.

COUN 850 Advanced Theory in Career Development 3 hours
Prerequisite: COUN 522
A thorough grounding in current career development theories and application is provided. Special attention is given to career development, career counseling with special populations, and decision-making models.

COUN 852 Growth and Development of the Contemporary Minister 3 hours
An in-depth look at the person in the ministry. Extensive testing will form the foundation for this course and the results of the testing will be used to develop a growth profile for the individual student. (I)

COUN 875 Advanced Family Counseling 3 hours
Advanced theoretical foundations and intervention for the practice of marriage and family therapy. Emphasizes intervention for couples and families in conflict. Treatment strategies and goals for intervention in specific areas of family conflict are described. Supervision of current cases is employed.

COUN 898 Ministering to Troubled Families 3 hours
This course presents a biblical-theological base for resolving issues related to marriage and family problems developed within the context of the current American lifestyle. (I)

COUN 985 Pastoral Counseling with Couples in Distress 3 hours
Provides an in-depth study of marital distress and dissolution, theory, intervention strategies, and factors central to marital stability, growth, and health. (I)

COUN 989 Dissertation Proposal and Research 6 hours
Preparation for research and writing of the Dissertation.

COUN 990 Dissertation Defense 3 hours

COUN 995 Directed Research 3 to 6 hours
An individually selected research project or tutorial under supervision of the student’s advisor.

COUN 997 Counseling Seminar 3 to 6 hours
Prerequisite: COUN 646
An intensive study in a specific subject of Professional Counseling. This course allows variation in the approach and content of the regular curriculum, and often will be used by visiting professors.

COUN 998 Advanced Practicum 3 hours
Supervised practice of counseling. Focus is on the skills and development of the counselor under the supervision and guidance of staff in that setting. Students will actively participate in counseling situations with individuals and groups.

COUN 999 Internship in Counseling 6 hours
Work with individual or groups in practical situations under the supervision and guidance of staff in that setting. Open only to doctoral students or by consent of the department.

DISSERTATION

DISS 989 Dissertation Proposal and Research 3 hours

DISS 990 Dissertation Defense 3 hours

DOCTOR OF MINISTRY

DMIN 989 Thesis Project Proposal and Research 3 hours

DMIN 990 Thesis Project Defense 3 hours

DISCIPLESHIP MINISTRIES

DSMN 500 Discipleship Ministries 3 hours
This course will examine the biblical, general and specific steps to enable a person first to be a disciple. Then will discover systems, biblical principles, and methods that create a disciple making context. The systems will cover both the macro level and the micro level. Once this has been discovered and discussed the
student will select a disciple making system and create a micro-
level disciple making plan for a local church.

**DSMN 505 Church Administration**  3 hours
A study of administrative principles and practices for the local
church. The course examines staff, finances, buildings, and public
relations in churches and integrates material from both religious
and secular sources. (I)

**DSMN 597 Seminar in Educational Ministries**  1 to 3 hours

**DSMN 601 Ministry of Teaching**  3 hours
A practical study of the New Testament ministry of teaching
with emphasis given to the philosophy, principles, and practices of
teaching-learning situations, with experience in preparation and
presentation and organization of teacher education courses.

**DSMN 605 Christian Leadership**  3 hours
This course examines the functions or tasks of leadership:
planning, organizing, directing, staffing, and controlling. A unit is
included on time management and personal planning for the
Christian worker. The emphasis is to improve leadership abilities of
the students and to prepare them to develop leadership in others.

**DSMN 615 Educational Programs in the Southern Baptist Convention**  3 hours
The course will introduce the structure, programs, curriculum, and
terminology of the Southern Baptist Convention. It is
designed especially for students desiring to work in a Southern
Baptist Church.

**DSMN 620 Strategic Driven Ministries**  3 hours
Strategic Driven Ministries prepares the individual to not only understand how a purpose driven strategy works within a local church, but it also enables the student to put a purpose driven strategy into practice. The student will examine core biblical passages and create a clear vision/mission/values statement. Particular attention will be given to how to measure success in a Purpose Driven model.

**DSMN 630 Small Group Ministries**  3 hours
Ministry of Small Groups prepares the individual to serve and equip the church to embrace, plan for, implement and evaluate small group ministry. In addition to helping establish a clear biblical basis for small groups, this course is divided into two distinct, but related, topics. The first aspect deals with the issue of organizing and ministering small group ministry. The second aspect deals with the dynamics related to small group leadership. The focus is on one leader and one group.

**DSMN 695 Directed Research in Educational Ministries**  1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area.

**DSMN 697 Seminar in Educational Ministries**  3 hours
An intensive study in a specific subject of educational ministries. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

**DSMN 698 Discipleship Ministry Practicum**  1 to 3 hours
**DSMN 876 Creative Ministry Uses for the Computer**  3 hours
An introduction to computer usage in the local church. The application of personal computers to the needs of the local church (word processing, financial management, pastoral care, sermon preparations, and evangelism) will be studied. Various software and hardware manufacturers will be examined. The course project will consist of implementing computer programs into the student’s ministry. (I)

**DSMN 972 Managing the Local Church**  3 hours
A detailed study will be made of managing staff, finances, and buildings of a local church. Students will have an opportunity to evaluate critically the management systems in their place of ministry.

**DSMN 978 Media in the Ministry**  3 hours
This course will explore the alternative ministry uses of the electronic media. Experience will be provided in preparing and producing Christian programs and spot messages.

**DSMN 995 Directed Research in Educational Ministries**  1 to 3 hours
Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area.

**DSMN 997 Seminar in Educational Ministries**  3 hours
An intensive study in a specific subject of educational ministries. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors. (I)

**EDUC 500 Advanced Educational Psychology**  3 hours
An overview of the contributions of psychology to the teaching-learning process. Topics include learning theory, individual differences, motivation, human development, exceptionality, teaching methodology, measurement and evaluation.

**EDUC 501 Advanced Child Development**  3 hours
An examination of physical, cognitive, spiritual and social/emotional development, and guidance of a young child.

**EDUC 504 Historical and Philosophical Foundations of Education**  3 hours
A comprehensive survey of the historical and philosophical development of education. Emphasis is placed upon analysis of religious and public educational trends in the past and present. The candidates will be required to formulate a personal, Christian world view philosophy. (I)

**EDUC 506 Tests and Measurements**  3 hours
Focuses on the development of the ability to evaluate and interpret standardized tests, and to construct, evaluate and interpret the results of teacher-made tests.

**EDUC 507 Educational Statistics**  3 hours
Prerequisite: EDUC 506 or equivalent course in tests and measurements
An examination of descriptive statistics and basic inferential statistical techniques. Also, hypothesis testing, confidence intervals and correlation techniques will be studied.

**EDUC 512 Structured Groups**  3 hours
This course enables students to understand the types of groups, their purpose, development, and dynamics, counseling theories, and group counseling methods and skills with an emphasis on structured group work in the elementary and secondary schools. Participation in small groups is required for educational and self-assessment purposes. Offered in intensive format.

**EDUC 518 Understanding Educational**  3 hours
**SMGT 518 Research and Assessment**
Overview of the nature of research on human development, learning, and pedagogical knowledge and skills. Topics include current trends and issues in education, skills in data collection and assessment, and application of research in the school setting.

**EDUC 521 Foundations of Exceptionality**  3 hours
Prerequisite: EDUC 500 or equivalent
A comprehensive course dealing with the characteristics of children and youth with disabilities and topics related to models of service delivery, documentation procedures, and legal/ethical issues. Recommended as the first special education course.
EDUC 524  Collaborating for Successful Inclusive Classrooms  
Prerequisite: EDUC 500 or equivalent  
A study of the types and characteristics of students with learning disabilities. Emphasis will be placed on classroom intervention strategies. Field experience required.

EDUC 525  Collaborating for Successful Transitions  
Prerequisite: EDUC 500 or equivalent  
A study of the characteristics of students with intellectual disabilities. Curriculum and techniques will be investigated to enable achievement of individual potential academically, socially, and functionally.

EDUC 526  Principles and Practices in Gifted Education  
Prerequisite: EDUC 500 or equivalent  
Candidates will explore the characteristics of gifted students as well as the emotional, academic, and social needs of gifted learners, with emphasis on those from special populations. Theories and strategies for differentiating curriculum designed for gifted students in heterogeneous and homogeneous groups will be analyzed.

EDUC 527  Characteristics of Autism Spectrum Disorder and Assessment  
Prerequisite: Completed background check.  
This course provides an overview of autism across the lifespan and examines characteristics, definitions, eligibility criteria, incidence rates, and etiology. Assessment, diagnostic and identification criteria are described, and methods for monitoring the impact of interventions in a variety of service delivery models will be explored.

EDUC 528  Communication, Language and Sensory Aspects for Autism  
Prerequisite: EDUC 527  
This course provides students with an overview of the components of communication and strategies to increase an individual’s communication abilities, with emphasis on visual aspects of language. Sensory systems, sensory processing and sensory motor development, and the implication of sensory processing when developing a complete educational program for students with autism spectrum disorders will be discussed.

EDUC 530  Teaching Mathematics  
Prerequisite: EDUC 500 or equivalent  
An in depth study of the theory and processes of teaching mathematics to students in preschool through eighth grade, the course includes the instructional process in the area of numeration, operations and computations, geometry and logic. Candidates will participate in hands-on, modeled instruction, will construct and demonstrate models and teaching tools, and will complete a research project.

EDUC 531  Teaching the Natural and Social Sciences  
Prerequisite: EDUC 500 or equivalent  
Using a thematic approach, the integration of sciences with other areas of the curriculum is the focus of this course. Candidates will participate in hands-on demonstration in the areas of biological and physical science, chemistry, geography, political science, and history. Candidates will generate and implement a thematic teaching unit which includes instructional activity in each of eight subject areas.

EDUC 533  Teaching Writing Across the Curriculum  
Prerequisite: EDUC 500 or equivalent  
This course investigates theories and applications of writing to learn, using writing as a means of learning in the English classroom and within the disciplines.

ENGL 554  
This course investigates theories and applications of writing to learn, using writing as a means of learning in the English classroom and within the disciplines.

EDUC 535  Secondary Instructional Procedures  
Prerequisite: EDUC 500 or equivalent  
A course in secondary methodology focusing on competencies associated with individualizing instruction, grouping students for cognitive subject-matter learning, and preparing advanced organizers for cognitive instruction. An emphasis will be placed on transferring theory into practice through selection and use of materials appropriate for the secondary classroom.

EDUC 554  Reading and Language Acquisition  
Prerequisite: EDUC 500 or equivalent  
A study of foundations of reading and language acquisition principles, techniques, and materials for developmental reading programs. Field experience required.

EDUC 556  Teaching Content Area Reading  
Prerequisite: EDUC 500 or equivalent  
Develops instructional competencies necessary for teaching reading and study skills essential in learning the concepts of content subjects. Applicable to teaching in grades 4-12.

EDUC 571  Curriculum Fundamentals  
Prerequisite: To be taken the semester directly before student teaching or during student teaching  
An introduction to basic concepts and issues related to curriculum design, development, change and evaluation.

EDUC 590  Student Teaching I: Local  
Prerequisite: Completion of all program course work.  
Co-teaching with a responsible classroom teacher in an accredited K-12 institution and participation in professional activities. Applies what has been learned to the actual process of teaching and guiding K-12 students. Offers practice in all phases of teacher responsibility. Lab fee.

EDUC 591  Student Teaching II: Local  
Prerequisite: Completion of all program coursework and employment as a full-time K-12 teacher  
Teaching in an accredited K-12 institution and participation in related professional activities. Applies what has been learned to the actual process of the classroom for which the candidate has been employed. Lab fee.

EDUC 592  Student Teaching I: External  
Prerequisite: Completion of all program course work.  
Co-teaching with a responsible classroom teacher in an accredited K-12 institution and participation in professional activities. Applies what has been learned to the actual process of teaching and guiding K-12 students. Offers practice in all phases of teacher responsibility. Lab fee.

EDUC 593  Student Teaching II: External  
Prerequisite: Completion of all program coursework and employment as a full-time K-12 teacher  
Teaching in an accredited K-12 institution and participation in related professional activities. Applies what has been learned to the actual process of the classroom for which the candidate has been employed. Lab fee.

EDUC 601  Professional Development in Middle Grades Education  
Prerequisite: EDUC 500 or equivalent  
This class will heighten Middle Grade Educators’ understanding of their personal pedagogy by encouraging reflective practice through individualized and collaborative professional development opportunities.

EDUC 602  Young Adolescents, Schools and Communities  
Prerequisite: EDUC 500 or equivalent  
An overview of the characteristics and issues related to transience and their implications for educational practice. Understanding of preadolescent physical, social, emotional, intellectual, and spiritual development will be applied to school processes and the teacher’s interaction with middle school students and families.
COURSES OF INSTRUCTION – GRADUATE PROGRAMS

EDUC 603  Comparative Education  3 hours
A study of selected national systems of education in their differing cultural settings, with particular reference to administration, curriculum development and educational opportunity.

EDUC 604  Foundations of Education  3 hours
This course is a comprehensive survey of the historical development of education. Emphasis is placed on American education and the emergence of the Christian School Movement.

EDUC 611  Child and Adolescent Counseling in the Schools  3 hours
This course focuses on counseling theories and techniques used with children and adolescents in the school setting (e.g., play therapy, solution-focused counseling). The school counselor’s role is examined. Field experience required.

EDUC 618  Applications of Educational Research  3 hours
Prerequisite: EDUC 518 or equivalent
Principles and techniques in the utilization of research methods to solve problems and answer questions in educational settings. This course requires completion of a major research project, along with demonstration of skills is using technology as a tool in qualitative and quantitative educational research and assessment.

EDUC 620  Organization and Design of Gifted Education Programs  3 hours
Candidates will examine model programs for gifted students that include organizational strategies for heterogeneous and homogeneous groupings. The study will include programs that are field specific, integrated content, and extracurricular models. Strategies for securing funding for gifted programs will be explored.

EDUC 621  Educational Assessment for Special Needs  3 hours
This course examines the processes and strategies for assessing students with special needs.

EDUC 622  Educational Assessment and Intervention  3 hours
A study of the techniques and procedures of educational identification and intervention strategies, collaboration, and referral. Field experience required. (I)

EDUC 623  Principles of Behavior Management  3 hours
An examination of the principles of behavior management as applied to children and youth in the classroom setting. Positive approaches for dealing with behavior problems are emphasized. Contemporary research in the area is analyzed and discussed. (I)

EDUC 624  Classroom Management  3 hours
This course will explore research for instructional approaches and methods for classroom management. Emphasis will be placed on management styles and the various methods associated with those styles.

EDUC 627  Reading and Research in Gifted Education  3 hours
Candidates will explore the contemporary issues and research in gifted education including the systematic gathering, analyzing, and reporting of formative and summative data and current issues on a local, state, and national level.

EDUC 629  Technology and Diversity  3 hours
Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631
This course focuses on the nature of individual learners as it impacts instructional design with the use of technology in education. Specifically, the course covers topics on tools, methods and approaches to meet learning needs of children with special learning, those of differing socioeconomic and cultural backgrounds, and those of varying learning styles and preferences. The course attempts to bridge the gap between theoretical implications and practical applications of diversity considerations in the context of educational technology integration.

EDUC 630  Technology Practices for Instructional Improvement  3 hours
Prerequisites: EDUC 500, 518, 521, 604, 672
This course has students research and engage best practices in educational technology usage for the purposes of inclusion in instructional practice for student learning and for assessment of student achievement as a result of instruction. Student practice and demonstrate competency in using productivity tools for professional and pedagogical practice. Further, students will develop means of effectively using technologies for communication and collaboration to improve teaching and learning.

EDUC 631  Foundations of Educational Technology and Online Learning  3 hours
Prerequisites: EDUC 500, 518, 521, 604, 672
An introduction to the historical, theoretical, and philosophical foundations of educational technology and online learning systems; an overview of education technologies including online, classroom, and administrative; and an examination of effective techniques for teaching and learning within these systems.

EDUC 632  Language Acquisition and Instruction  3 hours
A study of the major perspectives on the acquisition of oral and written language, including language differences and difficulties; methods of evaluating oral and written language performance; and strategies for improving the quality and quantity of oral and written language in classroom settings. Field experience required. (Formerly EDUC 532) (I)

EDUC 633  Principles of Design and Management in Educational Technology and Online Learning  3 hours
Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631
This course is designed to assist the education professional in developing a solid foundation in instructional design and current research. The student will develop the skills and knowledge to advance their instructional effectiveness in varied settings through application of technology theory and practice.

EDUC 634  Teaching Science in the Elementary School  3 hours
Contemporary methods and research for teaching science to elementary-aged students.

EDUC 635  Teaching Science in the Middle School  3 hours
Contemporary methods and research for teaching science to middle school students.

EDUC 636  Teaching Social Studies in the Elementary School  3 hours
An analysis of trends and practices of teaching social studies in the elementary school. An emphasis will be made on how to transfer theory into practice through preparation of activities and materials appropriate for the elementary classroom and critical reflection on those very materials and approaches. Students will plan instruction considering student-based diversity, instructional demands of the field and the best integration of other tools and disciplines. Teaching candidates will be required to prepare these instructional elements focused on the Virginia Standards of Learning.

EDUC 637  Teaching Social Studies in the Middle School  3 hours
An analysis of trends and practices of teaching social studies in the middle school, and its contextual relationship to elementary and secondary instruction in social science. An emphasis will be made on how to transfer theory into practice through preparation of activities and materials appropriate for the elementary classroom and critical reflection on those very material and approaches. Students will plan instruction considering student-based diversity,
instructional demands of the field and the best integration of other tools and disciplines.

EDUC 638  **Leadership in Educational Technology**  3 hours  
Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631  
This course will examine the roles of leadership in community, leadership in administration and leadership in the schools from a Christian worldview. This course will provide educators with both the theoretical and the practical considerations for planning and implementing technology, particularly computer applications, in schools. Basic concepts of technology and planning that use systems theory are presented. Emphasis is placed on the importance of the total application of technology as opposed to any individual component, be it hardware, software, facilities, personnel, or finances. This course will form a foundation from which educators will provide leadership and become agents for realizing the powerful potential of technology in their schools.

EDUC 639  **Trends and Issues in Educational Technology**  3 hours  
Prerequisites: EDUC 500, 518, 521, 604, 672; EDUC 631  
Trends and Issues examines current trends in the research area of educational technology, having students engage literature to understand theoretical underpinnings of the field, current research projects in effect, and future trends as technology in learning evolves as a practice and as a research interest. The course uses foundational concepts of learning in the fields of psychology, sociology and educational research to understand critical implications of the current body of literature.

EDUC 640  **School Administration**  3 hours  
An examination of the administration roles in the design, implementation and improvement of the total educational program in private and public schools. Specific areas of study include curriculum and instruction, pupil and staff personnel, student activities, school organization and management.

EDUC 641  **Supervision of Instruction**  3 hours  
Methods, theories and research applying to supervision at all levels of education: analyses made concerning the work of curriculum directors, general supervisors, special supervisors, supervising principals department heads; study of supervisory methods, current plans for staff utilization and use of instructional materials; and stress on evaluation of educational programs and the effects of supervision. (I)

EDUC 642  **Leadership and Supervision in Education**  3 hours  
Methods, theories and research applying to supervision and leadership at the elementary school level of education: analyses made concerning the work of curriculum directors, general supervisors, special supervisors, and department heads; study of supervisory methods current plans for staff utilization and use of instructional materials; and stress on evaluation of educational programs and the effects of supervision.

EDUC 643  **Contemporary Issues in Educational Policy**  3 hours  
This course examines current issues and trends in education. Emphasis will be placed on how policy at the federal, state, and district levels affect the school-level decision-making process.

EDUC 644  **School Leadership in Diverse Settings**  3 hours  
This course focuses on differences in educational leadership in diverse settings to include: private, charter, and traditional public schools with a focus on urban schools, as well as alternative and online schools.

EDUC 645  **Foundations for Educational Leaders**  3 hours  
A study in the philosophy, precepts, and principles of education applied to Christian leadership in the educational setting. Emphasis is placed on self-investigation and analysis of leadership skills, strengths, and styles. (I)

EDUC 646  **School-Community Relations**  3 hours  
Prerequisite: 6 hours in the core area of the program  
Concepts and specific techniques in school-community relations involving the development and maintenance of purposeful programs of communication and collaboration between school personnel and the community. Includes appropriate field projects relating theory to practice.

EDUC 647  **School Law**  3 hours  
Prerequisite: 6 hours in the core area of the program  
An examination of the legal aspects of education affecting administrators, teachers, students, parents and board members; various forms of liability; separation of church and state.

EDUC 648  **School Finance and Management**  3 hours  
Prerequisite: Six hours in the core area of the program  
Basic methods of school finance and business management and principles of plant, finance, budgeting and accounting will be discussed. Federal and State regulations and grants will be studied.

EDUC 650  **Specialists for Reading/Math Programs**  3 hours  
Prerequisite: EDUC 530 or 554 or 627 or equivalent course.  
May be repeated for credit. Program Specialists: To be taken the semester directly before or during internship.  
An investigation of research-based intervention for reading or math programs. The role of the reading or math specialist to the total school program is also examined. Field experience required.

EDUC 652  **Current Issues in Reading/Math**  3 hours  
Prerequisite: EDUC 530 or 554 or 627 or equivalent course.  
May be repeated for credit. Program Specialists: To be taken the semester directly before or during internship.  
An examination of current standards and exploration of controversies related to reading or math programs.

EDUC 653  **Current Issues in Early Childhood Education**  3 hours  
Prerequisite: EDUC 670  
An examination of current standards and exploration of controversies related to early childhood education.

EDUC 654  **Organization and Administration of Pre-Schools**  3 hours  
Philosophy, objectives and methods for organizing and operating a kindergarten, nursery school, day-care center and play group for children below six years of age. Also includes the planning of pre-school facilities and the selection of equipment and personnel.

EDUC 655  **Principles of School Counseling**  3 hours  
This course studies the specialization of professional school counseling including foundations, history and current trends, and the roles of the school counselor in pluralistic schools with a systems-focus. Students are introduced to the ASCA Model as a framework for developing comprehensive, developmental school counseling programs. Field experience required.

EDUC 656  **School Counseling Program Development and Evaluation**  3 hours  
This course is designed to examine the planning, development, organization, implementation, and evaluation of comprehensive developmental K-12 school counseling programs that promote access and equity for all students. Offered in intensive format. (I)

EDUC 670  **Curriculum and Methods for Early Childhood**  3 hours  
The course is designed to show current trends in curriculum organization, the effects of environment on learning and adapting curriculum content and methods to maturity level of the young child. Emphasis will be placed on designing individual educational programs for all children.
EDUC 671  Curriculum Evaluation  3 hours
A study of the curriculum evaluation process focusing on the beliefs and practices of curriculum evaluation, the relationship between evaluation and curriculum improvement, and the relationship between theory and practice of curriculum evaluation.

EDUC 672  Curriculum Development (Elementary/Secondary)  3 hours
A study of the construction, organization and function of the curriculum. Special attention is given to objectives, sequence, major problems and recent developments in each school program area.

EDUC 673  Curriculum and Methods for the Middle School  3 hours
A review of the history of education as it affects the development of the middle school. Emphasis on characteristics of preadolescents, personalizing curriculum for the middle school student, and strategies for motivating middle grades education and curriculum improvement planning to involve teachers and community. (I)

EDUC 675  Elementary Curriculum and Methods  3 hours
An overview of the current issues and trends in the field of elementary teaching and curriculum.

EDUC 676  Middle Grades Curriculum and Methods  3 hours
An overview of the current issues and trends in the field of middle grades teaching and curriculum.

EDUC 690  Thesis Defense  3 hours
Prerequisite: EDUC 518 or permission of the instructor
Research project completed on an educational topic related to the concentration in the master’s degree. Credit is not awarded until the thesis has been accepted.

EDUC 695  Directed Research  1 to 6 hours
Offers opportunity and challenge of self-directive, independent study; that is, it develops the individual’s ability as an independent student and enables the student to pursue needed study or to pursue a particular interest (thesis or project). May be repeated for credit to a maximum of 6 hours.

EDUC 696  Current Issues in Education  3 hours
Prerequisite: Completed application and approval of department chair
This is a capstone course. It should be the last course taken. An examination of current issues in the field of education with classroom implications and case study.

EDUC 697  Seminar in Education  1 to 6 hours
Topics of special interest not included in the regular department offerings, may be taken more than once, but no topic may be repeated.

EDUC 698  Directed Practicum  1 to 6 hours
Prerequisites: Completed application and approval of Department Chair
A planned program of practice in an educational setting under the direct supervision of University faculty and/or appropriate school administrator. May be repeated to a maximum of six hours.

EDUC 699  Internship  1 to 6 hours
Prerequisites: Proposal submitted one semester in advance and approved by the Chair of the Graduate Program
Requires completion of the projects and minimum number of hours as specified in proposal. May be repeated to a maximum of six hours. (A01: Administration/Supervision; A02: School Counseling; A03: Program Specialist)

EDUC 701  Theory and Research in Educational Psychology  3 hours
Theories and research in educational psychology will be examined, including recent theories and research about classroom management, learning, motivation, diversity, exceptionalities, assessment, and teaching. Discussion, analysis of cases, examination of personal experiences in schools, cooperative projects, and other activities will also be included.

EDUC 703  Theories of Historical and Social Foundations of Education  3 hours
Advanced study covering the historical and philosophical principles and theories that have shaped education on a global basis.

EDUC 712  Advanced Educational Statistics  3 hours
Prerequisite: EDUC 518 or an equivalent course in educational research
This course involves an examination of descriptive statistics and basic inferential statistical techniques. Hypothesis testing, confidence intervals, analysis of variance, correlation techniques and nonparametric statistical methods will be discussed.

EDUC 715  Quantitative Methods of Research  3 hours
Prerequisite: EDUC 712
This course is designed for those planning to write a dissertation. An examination of quantitative designs for educational research topics will be considered. These are: Developing a research problem, Reviewing the Literature, The Hypothesis, Descriptive Statistics, Sampling and Inferential Statistics, Tools of Research, Validity and Reliability, Experimental Research Designs, Ex Post Facto Research, Correlational Research, Survey Research, Guidelines for Writing a Quantitative Research Proposal, and Interpreting and Reporting Results of Quantitative Research.

EDUC 721  Issues and Trends in Exceptionality  3 hours
A research oriented course that focuses on issues and trends that face the discipline of special education. The course utilizes research to analyze and examine through written discussions controversial issues in various areas of exceptionalities.

EDUC 730  Technology Practices for Instructional Improvement  3 hours
A study of technology practices as they impact the effectiveness of the education process and support educational activities including administration, instruction, service to students and parents, and support activities. (I)

EDUC 735  Issues and Trends in Teaching and Learning  3 hours
An overview of the current issues and trends in the field of education, specifically targeting the area of teaching and learning.

EDUC 740  Leadership Principles and Ethics  3 hours
Candidates are engaged in an analysis of appropriate practices and principles related to leadership by exploring ethical issues and developing a biblical foundation for leadership practices.

EDUC 741  Theories of Educational Leadership  3 hours
A study of leadership styles and the resulting influence upon school personnel, community, and instructional innovation and curricular change within the system. Required residential course. (I)

EDUC 742  Educational Leadership and Public Relations  3 hours
Prerequisite: EDUC 741
An investigation into the issues and practices of developing communication and relationships to enhance support for educational activities within and outside the school.

EDUC 745  Systems Analysis  3 hours
Prerequisite: EDUC 741
Explores the interaction of various organizational structures. Provides an introduction to the processes of communication power,
interpersonal perception, inter-group relations, decision-making, and leadership.

EDUC 746 Conflict Resolution 3 hours
The effective means of solving conflicts are explored through conceptualizing and practicing interpersonal leadership skills, testing assumptions about other people, taking other people into account by listening and testing the meaning of what they have said.

EDUC 747 Advanced School Law 3 hours
An in-depth study into educational law and how social and cultural changes are directing how our courts act and react. A new global mind-set present in our high courts has and will continue to re-direct how our courts view many judicial rulings and from those considerations a new set of legal precedents will emerge impacting how our educational systems are viewed by those courts. (I)

EDUC 758 Teaching the College Student 3 hours
A study of the nature of the college student from a sociological, cultural, and psychological perspective. Opportunity will be given to analyze, synthesize, and discuss ways to bring about maximum impact, growth and satisfaction.

EDUC 771 Curriculum Theory 3 hours
Addresses the theoretical constructs of the K-12 curriculum as related to the nature and function of curriculum, the curriculum development process, and curriculum evaluation procedures.

EDUC 798 Advanced Research and Writing 3 hours
Prerequisites: EDUC 712, 746
This course will provide an overview of current educational research and its use as an inquiry tool. Students will apply professional writing skills by completing a final research project for the Ed.S. program, and by writing and submitting an article for publication. This is the capstone course for the Ed.S. program, and it should be taken as the last course in the program. (Formerly EDUC 718)

EDUC 817 Qualitative Methods of Research 3 hours
Prerequisite: EDUC 712
This course examines qualitative methods used in educational research, focusing primarily on participant-observation, asking questions, writing field notes, and on the transformation of these primary field data into written ethnographic documents. (Formerly EDUC 717)

EDUC 840 Issues and Trends in Educational Leadership 3 hours
A study of the current issues and trends related to the field of education leadership. Emphasis will be placed on research and analysis of practices related to effectiveness.

EDUC 845 Policy Analysis 3 hours
Prerequisite: Candidacy status
A study of the contemporary educational policy issues. Candidates will be required to assess and evaluate current education policies and implications for education effectiveness.

EDUC 848 Culture and Educational Leadership 3 hours
Prerequisite: EDUC 715, 817
This course deals with the complexities of multicultural issues in school systems by exploring the history, philosophy, and goals of multicultural education. Emphasis is given to the role of educational leaders in evaluating cultural issues in the context of a biblical worldview and developing practices that maximize the opportunities of cultural diversity.

EDUC 849 College and University Administration 3 hours
Prerequisite: EDUC 715, 817
A study of the administrative and organizational aspects of colleges and universities with emphasis on principle organizational components, and contemporary leadership issues.

EDUC 871 Investigations in Curriculum Change 3 hours
Prerequisite: EDUC 771 or equivalent
Review and evaluation of theories, models, and strategies for change; recognition and use of this knowledge as a practical guide to problem solving.

EDUC 872 Readings and Research in Curriculum 3 hours
Prerequisite: EDUC 771 or equivalent
Designed for candidates in advanced study with a research orientation. Content and emphasis will vary according to student needs and current issues.

EDUC 895 Advanced Directed Research 3 hours
Prerequisite: 12 hours of 600-800 level education courses and approval of instructor
Offers opportunity and challenge for advanced independent research to develop the individual’s ability as an independent student and enable the student to pursue needed study or to pursue a particular interest (thesis or project). May be repeated for credit to a maximum of 6 hours.

EDUC 897 Advanced Seminar in Education 1 to 6 hours
Prerequisite: 12 hours of 600-800 level education courses and approval of instructor
A study of selected topics relevant to current issues in education.

EDUC 919 Professional Writing and Research 3 hours
Prerequisite: EDUC 715, 817
Overview of writing and organizational skills necessary for completion of a dissertation and submission of articles for publication. Includes components of research design. (Formerly EDUC 719) (I)

EDUC 970 Comprehensive Exam *No Credit
A comprehensive examination must be taken no earlier than completion of the course requirements for the program of study. The comprehensive examinations must be successfully completed prior to submission to the dissertation proposal. *Tuition charged for a one hour course. (I)

EDUC 980 Dissertation Prospectus 3 hours
Prerequisite: EDUC 919
Required of all candidates for the Doctor of Education degree. Completion and review of the dissertation prospectus under the supervision of a dissertation consultant.

EDUC 989 Dissertation Proposal and Research 3 hours
Prerequisite: EDUC 919
Required of all candidates for the Doctor of Education degree. Following successful completion of the comprehensive exam, all candidates for the Doctor of Education degree must register for the dissertation seminar each semester, including summer, until successful defense of the dissertation.

EDUC 990 Dissertation Defense 3 hours
Prerequisite: EDUC 970, 989
Required of all candidates for the Doctor of Education degree. Research is completed on an educational topic related to the concentration in the Ed.D. degree. Credit is awarded when the dissertation has been accepted.

ENGLISH
ENGL 501 Christian Poetics 3 hours
This course assists the student in developing, through reading and discussion of salient critical texts, a distinctly Christian poetics: a set of principles by which the reader analyzes, interprets, and evaluates literature in a manner consistent with a Biblical worldview.

ENGL 503 Bibliography and Research 3 hours
This course provides students with an introduction to graduate-level research and bibliography methods in the field of
ENGL 505  Advanced Literary Criticism  3 hours
An inquiry into the nature and functions of Anglo-American literary criticism and theory. A review of ancient, early Modern, and 18- and 19th-Century figures as context for analysis and critique of a selected recent theorist.

ENGL 507  Teaching Composition  3 hours
This course introduces composition studies—its theory, research, scholarship and pedagogy—and the teaching of academic composition classes. Students will engage in both theoretical and practical approaches to teaching writing. This course is required of all Graduate Teaching Assistants who plan to teach English composition classes at LU and must be taken prior to or concurrently with their first semester of teaching.

ENGL 510  Studies in Ancient Literature/Classics  3 hours
A study of the literature of the ancient Greek and Roman world, with the works studied each semester to be determined by the genre emphasized (epic, tragedy, comedy). The inquiry into the nature of this body of literature will revolve around an investigation of the poets’ peculiar visions and the limits of the genre studied, with reference the theories of Aristotle and Plato regarding the nature and purpose of poetry and civil life.

ENGL 511  Christian Authors  3 hours
This course offers advanced study of selected authors, themes, or genres that either reflect or respond to Christian belief as well as analysis of the relationship of such texts to both Christian culture and the larger world.

ENGL 512  Seminar in British Authors  3 hours
This course explores the works and contexts, both critical and historical, of a major British author. Authors studied might include Chaucer, Spenser, Fielding, Thackeray, or Joyce, among others.

ENGL 513  Linguistics  3 hours
This course lays a foundation for studying and understanding not only English, but any language, primarily from the functional/typological approach, but also from the generative one. Principles will be learned via text analysis, breaking down a language into its basic constituents relative to its phonology, morphology, syntax and discourse.

ENGL 515  Studies in British Literature  3 hours
This course offers a focused study of a specific time period, genre, or major figure in British literature.

ENGL 517  Old English Literature  3 hours
This course is an introduction to Old English language, literature, and culture. It will focus on an introduction to the language itself with a central view to reading the literature of the Anglo-Saxon world. The course will therefore also involve an introductory study of Anglo-Saxon culture and the history of the Anglo-Saxon peoples.

ENGL 523  Shakespeare  3 hours
A study of selected works from the Shakespearean canon, with the chief focus each semester determined by genre (tragedy, comedy, or history).

ENGL 529  Studies in American Literature  3 hours
This course offers a focused study of a specific time period, genre, or major figure in American literature.

ENGL 532  Seminar in American Authors  3 hours
An in-depth study of the life and literary works of one major American writer who made significant contributions to the canon of American literature.

ENGL 533  Advanced Grammar  3 hours
Advanced Grammar will encompass the basic as well as the most complex constituents of the English language, not just in sentence structures, but in phonology, morphology, and discourse.

ENGL 537  African-American Literature  3 hours
This course is a study of selected African-American Literature from the Seventeenth-Century (including the vernacular tradition) through the present, introducing students to the literary, cultural, and historical contexts of selected works. The course focuses on each of the three major genres of poetry, prose, and drama from a representative sample of periods of African American literature - 17th Century, 18th Century, 19th Century, and 20th Century - in an attempt to show the breadth and variety of African-American literary tradition.

ENGL 550  Nonfiction Writing  3 hours
This course will survey various tools and techniques which assist in the writing of nonfiction works: essays, articles, memoirs, trade books, travelogues, biographies, etc. Exemplary nonfiction works will be reviewed. Attention will also be given to the roles of agents, editors, and publishers in the production of nonfiction literature. A significant portion of the course will be dedicated to the production of publishable works by the students.

ENGL 551  Poetry Writing  3 hours
Integrating instruction, exercise, and feedback on work from the instructor and classmates, this course teaches students techniques in producing publishable poetry as well as in creating a variety of poetic forms.

ENGL 552  Fiction Writing  3 hours
Integrating instruction, exercise, and feedback on work from the instructor and classmates, this course teaches students the craft of fiction writing with attention to setting, mood, theme, character, dialogue, plot, point of view, tone and style, description, technique, and publication.

ENGL 554/ Teaching Writing Across the Curriculum  3 hours
EDUC 533
This course investigates theories and applications of writing to learn, using writing as a means of learning in the English classroom and within the disciplines.

ENGL 562  Text Analysis  3 hours
This course is an in-depth examination and application of principles and practices of text analysis, both oral and written. Focus will be upon the full range of genres: narrative, procedural, hortatory, and expository discourse.

ENGL 564  English as a Global Language  3 hours
Assuming a general background in the histories of Old, Middle, and Modern English, this course focuses on the rise of English to a global language, beginning with the ages of exploration, science, and technology, and the rise of the political, economic, and cultural influences of English speaking peoples.

ENGL 595  Directed Research  3 hours
Prerequisite: Approval of program director is required
This course will allow a student to work individually with a professor or to take an approved course outside of the English program for credit.

ENGL 607  Composition Studies  3 hours
This course introduces composition studies – its theory, research, scholarship and pedagogy – and the teaching of academic composition classes. Students will engage in both theoretical and practical approaches to teaching writing.

ENGL 613  Contemporary and Postmodern Literature  3 hours
A study of contemporary (post-World War II) fiction, poetry, and/or drama and of postmodern world literature. Readings include American, English, and world literature.

ENGL 633  Advanced English Grammar  3 hours
This course is an advanced study of the full-range of English grammar, from phonology, morphology and syntax to discourse.
ENGL 637 Studies in African-American Literature 3 hours
This course is a study of the periods and major genres of African-American Literature – poetry, prose, drama, vernacular tradition, essays, and non-fiction. Selected major works and authors are taken from all the periods of African-American literature to show the breadth and variety of African-American literary tradition.

ENGL 654 Methods of Teaching Writing Across the Curriculum 3 hours
This course is a study of the theories, practices, and different scenarios of writing to learn, including pedagogy of using writing as a means of learning in the English classroom and within the disciplines.

ENGL 656 Studies in World Literatures 3 hours
This course is a study of some of the world’s literary masterpieces from antiquity to the present with particular emphasis on religious texts, diverse literary traditions, and universal themes.

ENGL 664 English as a World Language 3 hours
Assuming a general background in the histories of Old, Middle, and Modern English, this course focuses on the rise of English language to the position of global dominance that it holds today, analyzing the reasons and relative stability of its position, and in particular, in relation to other major world languages.

ENGL 689 Thesis Proposal and Research 3 hours
This course is designed to help students complete their M.A. Thesis. It is expected that research for the thesis project will be relevant to the student’s study in the master’s program and will make an academic contribution to the research in English.

ENGL 690 Thesis Defense 3 hours

ETHNOMUSICOLOGY

ETHM 500 Ethnic Music Theory 3 hours
The study of non-Western theories of music, with an emphasis on both existing systems of art and folk music as well as systems without an articulated theory.

ETHM 511 Introduction to Ethnomusicology 3 hours
The study of traditions, belief systems and practices of world cultures as approached through the comparative study and analysis of the music cultures of contrasting ethnic groups. Specific cultures studied may vary each term.

ETHM 512 Field of Ethnomusicology 3 hours
The study of various philosophical approaches in the practice of ethnomusicology. Primary emphasis is given to research of the history of the discipline, comparative analysis, and readings of some major contributors in the field of ethnomusicology.

ETHM 513 Anthropology of Music 3 hours
Explore the anthropological side of ethnomusicology by examining a wide variety of theoretical and ethnographic approaches to music culture analysis.

ETHM 514 Organology 3 hours
The study of sound instrument classifications and characteristics, their use in Western and non-Western cultures, and the variety of contexts in which instruments are found. Emphasis is also given to recent approaches and uses in the field of organology.

ETHM 515 Music, Orality and Storytelling 3 hours
The examination of various strategies for using music to break down cultural barriers and build bridges for intercultural relationships, including chronological storytelling in cultures of oral tradition.

ETHM 530 Worship and Culture 3 hours
A study of worship as observed in biblical examples. Scriptural principles regarding worship are applied to the life of the individual and to individual responsibility in the corporate worship experience. Emphasis is on building a theological orientation for interculturality by understanding the nature of worship as the foundation for building interdependent relationships in the kingdom of God.

ETHM 531 Resources and Materials in Ethnomusicology 3 hours
Bibliographic research in the field of ethnomusicology. Students will identify, access, evaluate and interpret ethnomusicology resources and materials while performing research of the socio-musical culture of selected ethnic group(s).

ETHM 540 Seminar in Ethnic Music: Islam 3 hours
ETHM 541 Seminar in Ethnic Music: India 3 hours
ETHM 542 Seminar in Ethnic Music: Native America 3 hours
ETHM 543 Seminar in Ethnic Music: Africa 3 hours
ETHM 544 Seminar in Ethnic Music: Latin America 3 hours
ETHM 545 Seminar in Ethnic Music: Middle East 3 hours
ETHM 546 Seminar in Ethnic Music: China 3 hours
ETHM 547 Seminar in Ethnic Music: Southeast Asia 3 hours
ETHM 548 Seminar in Ethnic Music: Indonesia 3 hours
ETHM 549 Seminar in Ethnic Music: Eastern Europe 3 hours
Concentrated study of a selected ethnic music culture. In scheduling each seminar, consideration will be given to student interest and the availability of appropriate guest musicians.

ETHM 560 Ethnic Music Performance 3 hours
Individual and/or ensemble performance in an ethnic music instrumental or vocal genre. The performance genre will be arranged in cooperation with the Coordinator of Ethnomusicology, who will also approve the instrumental or vocal genre to be studied. A minimum of ten (10) 30-minute lessons, ten (10) 60-minute ensemble rehearsals, or a combination thereof is required for each of the three credits. May be repeated for credit.

ETHM 600 Transcription and Analysis of Non-Western Music 3 hours
Practice in the generative transcription and theoretical analysis of non-Western music systems, including etic and emic elements, systems of notation, and computer-assisted analysis.

ETHM 613 Applied Ethnomusicology 3 hours
The practice of ethnomusicology including: 1) a summary of technology and audio/video recording practices; 2) development of professional and intercultural relationships; 3) contextualization of music in worship, discipleship, and evangelism; 4) promoting the creation of indigenous Christian songs; 5) promoting the distribution of such songs through appropriate media; and, 6) introduction to other areas of “applied ethnomusicology.”

ETHM 650 Research Methods in Ethnomusicology 3 hours
Prerequisite ETHM 531
Introduction to research methodologies in preparation for completion of the capstone project in ethnomusicology.

ETHM 688 Field Experience in Ethnomusicology 3 hours
Extended field experience in a cross-cultural setting providing for the on-site application and appraisal of skills learned in the classroom. The internship provides a basis for field research for the Master’s Thesis or Project. The thesis advisor will be assigned in collaboration between the student and the Coordinator of Ethnomusicology.

ETHM 689 Master’s Thesis/Project Proposal and Research 3 hours
Prerequisite ETHM 688
Completion of the Master’s Thesis or Project. This course is required each semester following ETHM 688: Field Experience in Ethnomusicology only for students who have not made sufficient progress so as to demonstrate they will be able to complete the thesis or project within the time frame required in ETHM 690: Master’s Thesis or Project Defense.
work with the instructor in developing a proposal for guided research

demonstrated an ability to work independently. The student will

Designed for the advanced student in good standing who has

strengths and weaknesses.

various schools of church planting with an evaluation of their

New Testament church “in culture.” A survey is given of the

EVAN 550

churches. The principles of church growth are empirically applied

weaknesses and possible programs for growth of local churches. The

principles of church growth are empirically applied to an existing

church, using the sociological research methods of case study.

EVAN 565

An introduction to the skills and knowledge needed to plant a

New Testament church “in culture.” A survey is given of the various

schools of church planting with an evaluation of their strengths and weaknesses.

EVAN 560

A study of the evangelistic imperative and various methods of

personal witnessing. Particular emphasis is given to follow-up,
discipleship, and memorizing key Bible verses.

EVAN 597

This course combines study of various cross-cultural methods

with exegesis of North American culture. In specific, focus will be

given to methods deemed effective in reaching the “Builder,”

“Boomer,” and “Buster” generations, with special emphasis on the

millennial generation of North America.

EVAN 650

A study of cross-cultural evangelism and church growth.

Emphasis is placed on evangelizing and ministering in a pluralistic

context.

EVAN 660

This course teaches the necessary areas of pastoral leaderships

regarding church growth and health issues. It further addresses the

process of church multiplication. A section of it would discuss

church health and growth in the early years of a new church. (I)

EVAN 670

This course addresses necessary aspects of angelology, personal

prayer life, and holy living. It further helps the student form effective

corporate church based prayer strategies.

EVAN 695

Designed for the advanced student in good standing who has

demonstrated an ability to work independently. The student will

work with the instructor in developing a proposal for guided research

in a specific area of evangelism.

EVAN 697

An intensive study in a specific subject of evangelism. This

course allows variation in the approach and content of the regular

curriculum and often will be used by visiting professors.

EVAN 698

A biblical and sociological investigation of the nature and

mission of the Church in light of current trends and needs. An

evaluation of emerging forms of ministry will be made. The

student will evaluate his present ministry and its potential for

future development. (I)

EVAN 900

Student involvement in the process of evaluating the strengths,

weaknesses and possible programs for growth of local churches. The

principles of church growth are empirically applied to an existing

church, using the sociological research methods of case study.

EVAN 910

A study in the various aspects of the Christian life (types of

Christian experiences) and of the biblical and theological basis of

Christian experiences as reflected in and through local churches.

The course includes a basic introduction to the various ministries

and principles of Church Growth as related to Christian

experiences and the correlation to ministry and Church Growth. (I)

EVAN 930

An examination of the history of spiritual revival awakenings

and their influence on the church life and growth. This course will

study the sociological and spiritual milieu out of which these

movements arose and what impact they had on cultural society. The

class will seek to discover the theological and biblical principles of

those movements and apply them to the contemporary church.

EVAN 950

This course is designed to show the student the skills

needed for giving leadership in a healthy, growing, multiplying

21st century church. In addition to foundational pastoral

leadership skills, emphasis will be placed on church

health/growth, church planting, church multiplication, and

postmodern ministry factors. (I)

EVAN 970

The class will explore various approaches to establishing a viable

dynamic and evangelism strategy for the local church. There will be a special emphasis on biblical principles, evangelism

planning, and multiplication as the core value.

EVAN 995

Designed for the advanced student in good standing who has

demonstrated an ability to work independently. The student will

work with the instructor in developing a proposal for guided research

in a specific area of evangelism.

EVAN 997

An intensive study in a specific subject of evangelism. This

course allows variation in the approach and content of the regular

curriculum and often will be used by visiting professors.

GLOBAL STUDIES

GLST 500

An introduction to global engagement. This course explores

theoretical foundations and history of global engagement, as

well as a basic introduction to culture and intercultural

communication.

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GLST 531 Introduction to Islam 3 hours
This course explores the historic rise and expansion of Islam as well as basic Muslim beliefs and practices. Attention is also given to the diversity within the world of Islam.

GLST 600 Cultural Anthropology 3 hours
An introduction to the discipline of cultural anthropology with particular emphasis on studying culture, worldview, and communication toward gaining insights for effective intercultural communication and engagement.

GLST 630 Current Issues in Global Studies 3 hours
This course addresses current trends and issues in global engagement, including controversial areas presently debated by practitioners and scholars.

GLST 650 Intercultural Communication and Engagement 3 hours
This course explores the process of intercultural communication and the transformation of communities.

GLST 657/ History of Global Christianity 3 hours
This course explores the historic expansion of global Christianity from the first century to the present day. Attention will be given to cultural contexts, key personalities, and movements that contributed to the spread and identity of global Christianity.

GLST 680 Research Methods 3 hours
Bibliography and thesis research. Emphasis will be given to the formulation of the topic and thesis proposal.

GLST 681 World Religions Survey 3 hours
This course surveys the origin and growth of the major world religions and discusses their core beliefs, practices and worldviews.

GLST 689 Thesis Project Proposal and Research 3 hours
This course will allow a student to work individually with a professor to do extra readings on topics and/or specific issues agreed upon by professor and student.

GLST 695 Directed Research in Global Studies 1 to 3 hours
This course facilitates independent research on a topic agreed upon by professor and student.

GOVT 697 Seminar in Global Studies 3 hours
This course will address a special topic or issue in global studies, especially those presented by visiting lecturers.

GOVT 699 Global Studies Internship 3 to 6 hours
A practical field experience in intercultural global engagement under the supervision of an approved mentor. The field, mentor, and nature of service must be approved beforehand by the professor. To receive 3 hours credit, students must spend a minimum of 150 field hours (1 month full-time); to receive 6 hours credit, students must spend a minimum of 300 field hours (2 months full-time). While these represent minimum requirements, students are encouraged to spend 3-9 months on their internship.

GRST 501 Graduate Writing No Credit
This elective course is designed to give students the skills they need to complete successful written projects in graduate-level courses. Students who pass the course will demonstrate proficiency in the following areas: grammar, punctuation, syntax, diction, organization, revision, documentation, and topic development.

GRST 500 Introduction to Graduate Writing
This course is designed to give students the skills they need to complete successful written projects in graduate-level courses. Students who pass the course will demonstrate proficiency in the following areas: grammar, punctuation, syntax, diction, organization, revision, documentation, and topic development.

EUROPEAN HISTORY

HIEU 550 20th Century Germany 3 hours
This course covers the history and historiography of the German states from the early nineteenth century to the present. Study of the rise of German nationalism, pattern of German unification, and dissolution and reunification of Germany in the twentieth century provides the focus of this course. Students will also discuss cultural, religious, and gender issues.

HIEU 555 Modern European Military History 3 hours
This course examines modern European military history from the French Revolution in 1789 until the present day as well as the historiography of the field. While focusing on conflicts in Europe, the course also examines European imperial wars. Demographic, industrial, social, and technical developments that shaped the pattern of European warfare provide the background for this class.

HIEU 570 18th Century Europe 3 hours
This course will examine the political, social, economic, and intellectual developments in selected European countries from the late seventeenth century to the end of the Napoleonic Era.

HIEU 580 19th Century Europe 3 hours
The course will cover the political, social, economic, and intellectual developments in selected European countries from the Congress of Vienna to the outbreak of World War I.

HIEU 590 20th Century Europe 3 hours
The political, military, social, economic and intellectual developments in selected European countries from 1914 through 1945 will be analyzed. Topics include causes of WWI, the Versailles Peace Conference, rise of Fascism and Communism, origins of World War II, the war, the holocaust, and end of WWII, setting the stage for the Cold War.

HIEU 595 Directed Research 3 hours
This course will allow a student to work individually with a professor to do extra readings on topics and/or specific issues related to European history and/or historiography.

HIEU 597 Special Topics in European History 3 hours
This course will allow a student to work individually with a professor to do research on a specific topic related to European history.

GENERAL HISTORY

HIST 500 Historical Methods 3 hours
This course provides students with an opportunity to master the basic methods and tools of historical research and writing, covering every aspect of the process from the selection of a topic to the presentation of a highly polished paper.

HIST 501 Historiography 3 hours
This course will introduce the historiographical and theoretical approaches to the discipline of history. The course covers the history of historical writing, classic works of historiography, and methodological and interpretive approaches, with a special focus on a Christian philosophy of history.

HIST 520 Teaching History in College 1 hour
This course will introduce new graduate assistants to teaching in college with an emphasis on teaching history. It will be required of all graduate assistants during their first semester of receiving financial aid.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HIUS 510</td>
<td>American Colonial History</td>
<td>3</td>
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<tr>
<td>HIUS 511</td>
<td>Colonial Virginia History</td>
<td>3</td>
</tr>
<tr>
<td>HIUS 512</td>
<td>American Revolution</td>
<td>3</td>
</tr>
<tr>
<td>HIUS 513</td>
<td>Jeffersonian America</td>
<td>3</td>
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<tr>
<td>HIUS 519</td>
<td>Antebellum South</td>
<td>3</td>
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<tr>
<td>HIUS 520</td>
<td>Civil War and Reconstruction</td>
<td>3</td>
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<tr>
<td>HIUS 530</td>
<td>American Christian Heritage</td>
<td>3</td>
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<tr>
<td>HIUS 535</td>
<td>American Social and Intellectual History to 1865</td>
<td>3</td>
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<tr>
<td>HIUS 536</td>
<td>American Social and Intellectual History Since 1865</td>
<td>3</td>
</tr>
<tr>
<td>HIUS 541</td>
<td>History of American Political Parties to 1896</td>
<td>3</td>
</tr>
<tr>
<td>HIUS 542</td>
<td>History of American Political Parties Since 1896</td>
<td>3</td>
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<tr>
<td>HIUS 545</td>
<td>The Gilded Age</td>
<td>3</td>
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<tr>
<td>HIUS 551</td>
<td>Studies in U.S. History (1898-1945)</td>
<td>3</td>
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<tr>
<td>HIUS 552</td>
<td>Recent America (Since 1945)</td>
<td>3</td>
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<tr>
<td>HIUS 555</td>
<td>Modern American Military History</td>
<td>3</td>
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<tr>
<td>HIUS 595</td>
<td>Directed Readings</td>
<td>3</td>
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<tr>
<td>HIWD 571</td>
<td>Latin American History I</td>
<td>3</td>
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<tr>
<td>HIWD 572</td>
<td>Latin American History II</td>
<td>3</td>
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<tr>
<td>HIWD 595</td>
<td>Directed Readings in World History</td>
<td>3</td>
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<tr>
<td>HIWD 597</td>
<td>Special Topics in United States History</td>
<td>3</td>
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<tr>
<td>HIST 550</td>
<td>Reading Seminar in American History</td>
<td>3</td>
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<tr>
<td>HIST 551</td>
<td>Reading Seminar in Modern European History</td>
<td>3</td>
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<tr>
<td>HIST 689</td>
<td>Thesis Proposal and Research</td>
<td>3</td>
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<tr>
<td>HIST 690</td>
<td>Thesis Defense</td>
<td>3</td>
</tr>
</tbody>
</table>

**UNITED STATES HISTORY**

- This course will provide a comprehensive examination of the political, economic, religious, cultural, and military developments from the founding of the thirteen colonies to the American Revolution.
- Students in this course will explore and analyze the key political, economic, religious, cultural, and military developments from the founding of Virginia to the American Revolution.
- The course covers American history during the War for Independence, focusing on the factors that prompted separation of the colonies from Great Britain, on the role of Christianity in the resistance and independence movements, and on the nature and genius of the American constitutional system of government.
- This course more precisely deals with the foundations of the American Republic, than Jefferson alone. It will survey the history of the United States from the ratification of the Constitution through the War of 1812. We will also briefly examine America under the Articles of Confederation and the Constitutional Convention in order to provide context. It will cover important political, military, religious, economic, cultural, and intellectual developments that affected the nation’s history.
- This course will study all aspects of Southern life and civilization from the colonial period to secession with special emphasis on the effects of the institution of slavery and the formation of Southern nationalism.
- This course is a comprehensive examination of the causes, course, and the significance of the American Civil War and Reconstruction.
- The course will explore American Christianity, emphasize its impact on American political, social, and cultural history, and evaluate the role of Christianity in influencing the American character.
- This course examines the significant religious, educational, literary, and scientific developments of the United States from the Colonial period through the Civil War.
- This course examines the social and intellectual history of the United States from Reconstruction to the present.
- This course examines the origin and development of the American party system from the ratification of the Constitution to the election of William McKinley. Special emphasis is placed on U.S. presidential elections.
### COURSES OF INSTRUCTION – GRADUATE PROGRAMS

**HEALTH**

**HLTH 501 Biostatistics** 3 hours  
This course prepares the student in the development and application of statistical reasoning and methods in addressing, analyzing and solving problems in public health, healthcare; and biomedical, clinical and population-based research.

**HLTH 503 Principles of Epidemiology** 3 hours  
This course is a study of human population patterns of disease and injury and the application of this study to the control of health problems.

**HLTH 505 Principles of Environmental Health** 3 hours  
The course is a study of environmental factors including biological, physical and chemical factors that affect the health of a community.

**HLTH 507 Public Health Administration** 3 hours  
The course is a study of the behavioral, social and cultural factors related to population health disparities. The student will learn that research in this area contributes to the development and evaluation of public health policies, programs and services that promote and sustain healthy populations.

**HLTH 509 Social and Behavioral Theory Applications in Public Health** 3 hours  
The course is a study of the behavioral, social and cultural factors related to population health disparities. The student will learn that research in this area contributes to the development and evaluation of public health policies, programs and services that promote and sustain healthy populations.

**HLTH 511 Research Methods in Public Health** 3 hours  
Prerequisite: HLTH 501  
This course prepares students to critically evaluate research protocols in public health. Students must be prepared to design practical research methodologies to evaluate contributing factors of contemporary health issues with measurable goals and objectives.

**HLTH 550 Addictive Behaviors and Interventions** 3 hours  
This course explores the dynamics of chemical and non-chemical dependency including the psychological, physiological, and spiritual bases of addiction. Intervention modalities will be discussed for various forms of addictions.

**HLTH 551 Christian Ethics and Health Behavior** 3 hours  
This course reviews the Christian worldview and healthcare choices in the 21st century. Topics may include but are not limited to: genetic testing, eugenics, reproductive control, terminating impaired infants, organ transplantation and euthanasia.

**HLTH 552 Chronic Disease Prevention and Management** 3 hours  
This course is focused on the leading chronic disease indicators of morbidity and mortality in the United States, including cardiovascular disease, cancer, stroke, diabetes, and chronic obstructive pulmonary disease. Students will study prevention strategies using the ecological framework to examine individual, social, organizational, community, and population levels of prevention. Public health measures to reduce chronic disease will be emphasized.

**HLTH 553 Grant Acquisition and Management** 3 hours  
This course acquaints students with the “soft” money world of private and public grants, promotes the development of grant writing skills and identifies the practical issues of managing a grant once acquired.

**HLTH 554 Medical Terminology en Español** 3 hours  
Prerequisite: An Introduction to Spanish is recommended]  
This course provides students with medical and health related vocabulary and terminology necessary to communicate with Spanish speakers with limited English proficiency.

**HLTH 556 Politics and Health Policy** 3 hours  
This course examines the framework and concepts used in public health policy. Processes of formulation, implementation and change will be discussed. Evidence-based decision making will be discussed. The role of politics in relation to be health policy will be highlighted.

**HLTH 620 Introduction to Global Health** 3 hours  
This course introduces the student to global health priorities and the roles of institutional players in resolving the issues. Multiple determinants of health such as economic, environmental, biological and cultural are addressed with an emphasis on the health needs of lesser economically developed nations.

**HLTH 622 Primary Healthcare in Developing Countries** 3 hours  
This course addresses the delivery of essential health care to individuals, families and communities in lesser economically developed countries. Emphasis is on the utilization of community health care worker schemes and appropriate technology.

**HLTH 623 Cultural Aspects of Health Behavior** 3 hours  
This course examines cultural perspectives on beliefs and health risk perception in relationship to health behavior. The cultural aspects of health care use through “healers” and health systems are also examined.

**HLTH 624 Sanitation in Developing Countries** 3 hours  
This course examines environmental hygiene and health problems related to water supply and sanitation. Low cost methods as well as appropriate technology applied to sanitation are discussed.

**HLTH 625 Prevention and Control of Infectious Diseases** 3 hours  
This course provides the student with the knowledge base necessary to understand the mechanisms of infectious disease transmission, to select specific preventive methodologies in the control of particular diseases and to communicate the rationale for the various control methods.

**HLTH 626 Vaccines and Immunology** 3 hours  
Prerequisite: Completion of microbiology at the undergraduate level or HLTH 625  
This course provides an overview of the immune system. The course will cover immune mechanisms believed to be related to vaccine induced disease protection. The course will examine vaccine development.

**HLTH 630 Principles of Community Health** 3 hours  
This course provides an overview of public health issues as they relate to community health promotion and disease prevention. Theories and models relevant to community health programming as well as the connections between local, state, and national public health initiatives are presented. Emphasis is placed on acquisition of pertinent public health data to enable practical, applied, community-wide planning and cooperation among varied stakeholders.

**HLTH 632 Health Program Planning** 3 hours  
This course provides students with an overview of program planning, including methods for assessment, planning models and theories, and intervention strategies. Course content will focus on program planning in community settings.

**HLTH 633 Health Program Evaluation** 3 hours  
Prerequisite: HLTH 632  
This course provides an introduction to quantitative, qualitative, and ethnographic methods of evaluation for health education programming. A variety of health education evaluation topics are included. Students will be introduced to both formative and summative evaluation as well as principles of measurement.
<table>
<thead>
<tr>
<th>COURSES OF INSTRUCTION – GRADUATE PROGRAMS</th>
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<tbody>
<tr>
<td><strong>HLTH 634 Health Communication and Advocacy</strong> 3 hours</td>
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<tr>
<td>Prerequisite: HLTH 509 or permission of instructor</td>
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<tr>
<td>This course examines the principles and practices of effective interpersonal, organizational, and community-based communication to shape attitudes and actions about health and health care. Students will explore the use of counseling, public campaigns, social media, and political processes to advocate for health among diverse populations.</td>
</tr>
<tr>
<td><strong>HLTH 635 Health Agency Management</strong> 3 hours</td>
</tr>
<tr>
<td>This course prepares students for employment as Executive Directors, Program Directors and / or House Managers of 501(c)(3) organizations. Topics include but are not limited to fund-raising, staffing, liability, budgeting, human rights issues, service coordination, and emergency preparedness.</td>
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<tr>
<td><strong>HLTH 636 Controversial Health Education Issues</strong> 3 hours</td>
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<tr>
<td>Prerequisite: HLTH 634</td>
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<tr>
<td>This course focuses on many of the classroom and schoolyard issues confronting the public school Christian teacher in the 21st century. “Salt &amp; Light” strategies in the spirit of 1 Peter 3:15 are included.</td>
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<tr>
<td><strong>HLTH 637 Perspectives on Healthy Aging</strong> 3 hours</td>
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<tr>
<td>Prerequisite: HLTH 630</td>
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<tr>
<td>This course presents an analysis of contemporary issues that contribute to health risk factors for aging populations. Students will learn methods and strategies leading to health promotion and disease prevention for the elderly. Spiritual health and cultural issues are also addressed as they relate to aging, death, and dying.</td>
</tr>
<tr>
<td><strong>HLTH 640 Principles of Nutrition</strong> 3 hours</td>
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<tr>
<td>This course reviews the basic principles of nutrition, the metabolism of proteins, fats, macro and micro nutrients and the role food choices play in health promotion and disease prevention.</td>
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<tr>
<td><strong>HLTH 642 Food-borne Illness Prevention</strong> 3 hours</td>
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<tr>
<td>Prerequisite: HLTH 640</td>
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<tr>
<td>This course examines current research and governmental initiatives regarding food safety as well as “best practices” for food handling in foodservice systems.</td>
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<tr>
<td><strong>HLTH 643 Nutrition and Chronic Disease</strong> 3 hours</td>
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<tr>
<td>Prerequisite: HLTH 640</td>
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<tr>
<td>This course reviews current research on the relationship of genetics, chronic disease and the role of medical nutritional therapy. The class also explores nutrition and the aging process with an emphasis on the interactions of physiological stages and lifestyle choices.</td>
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<tr>
<td><strong>HLTH 644 Diabetes, Obesity and Eating Disorders</strong> 3 hours</td>
</tr>
<tr>
<td>Prerequisite: HLTH 640</td>
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<tr>
<td>This course examines the societal, family and psychological influences on eating behaviors, their contribution to the development of Type 2 Diabetes, Anorexia and Bulimia and a review of treatment options.</td>
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<tr>
<td><strong>HLTH 645 Performance Nutrition for the Physically Active</strong> 3 hours</td>
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<tr>
<td>Prerequisite: HLTH 640</td>
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<tr>
<td>This course focuses on the role of nutrients and prescriptive diets in rehabilitation services, fitness and sport performance.</td>
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<tr>
<td><strong>HLTH 698 Practicum</strong> 3 hours</td>
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<tr>
<td>Prerequisites: Completion of core and track courses</td>
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<td>In this experience the student applies knowledge and skills related to global health in a supervised cross-cultural setting.</td>
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<tr>
<td><strong>HOMILETICS</strong></td>
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<tr>
<td><strong>HOMI 501 Preparation of the Sermon</strong> 3 hours</td>
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<tr>
<td>A basic study of the principles of sermon construction: selecting and interpreting of the text, forming sermon objectives, structuring sermons for content and style, and preaching the sermon.</td>
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<tr>
<td><strong>HOMI 521 New Testament Preaching Lab I</strong> 1 hour</td>
</tr>
<tr>
<td>This course is designed to teach the student proper methodology in organizing and presenting messages from the New Testament Gospels, General Epistles, and Revelation. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.</td>
</tr>
<tr>
<td><strong>HOMI 522 New Testament Preaching Lab II</strong> 1 hour</td>
</tr>
<tr>
<td>This course is designed to teach the student proper methodology in organizing and presenting messages from the New Testament Book of Acts and the Pauline Epistles. The student is alerted to particular voice and communication problems and is given opportunity to remedy them through-out the course of the semester.</td>
</tr>
<tr>
<td><strong>HOMI 591 Old Testament Preaching Lab I</strong> 1 hour</td>
</tr>
<tr>
<td>This course is designed to teach the student proper methodology in organizing and presenting messages from the Pentateuch and historical books of the Old Testament. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.</td>
</tr>
<tr>
<td><strong>HOMI 592 Old Testament Preaching Lab II</strong> 1 hour</td>
</tr>
<tr>
<td>This course is designed to teach the student proper methodology in organizing and presenting messages from the poetic and prophetic books of the Old Testament. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.</td>
</tr>
<tr>
<td><strong>HOMI 597 Seminar in Homiletics</strong> 1 to 3 hours</td>
</tr>
<tr>
<td>A study of Christian history’s outstanding preachers. Special attention is given to their lives, their sermons, and their homiletical methods.</td>
</tr>
<tr>
<td><strong>HOMI 610 Great Preachers and Their Preaching</strong> 3 hours</td>
</tr>
<tr>
<td>A study of Christian history’s outstanding preachers. Special attention is given to their lives, their sermons, and their homiletical methods.</td>
</tr>
<tr>
<td><strong>HOMI 611 Expository Preaching</strong> 3 hours</td>
</tr>
<tr>
<td>A study in the preparation of expository sermons. Attention is given to the types of expository preaching: paragraph, parable, biographical, etc. A study of the methods of interpretation, the formula of expository sermon outlines, and the preaching of expository sermons. (I)</td>
</tr>
<tr>
<td><strong>HOMI 612 Evangelistic Preaching</strong> 3 hours</td>
</tr>
<tr>
<td>A study of the preparation and preaching of soul-winning sermons. This course will briefly survey the principles of evangelistic preaching as a special class of preaching. The second half of the course will consist of intensive investigation of selected evangelistic preachers and their sermons, using the seminar method in the classroom. There will be some practice in the preparation and evaluation of evangelistic sermons. There will be no classroom experience in sermon delivery.</td>
</tr>
<tr>
<td><strong>HOMI 695 Directed Research in Homiletics</strong> 1 to 3 hours</td>
</tr>
<tr>
<td>Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of homiletics.</td>
</tr>
<tr>
<td><strong>HOMI 697 Seminar in Homiletics</strong> 1 to 3 hours</td>
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<tr>
<td>An intensive study in a specific subject of homiletics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors. (I)</td>
</tr>
<tr>
<td><strong>HOMI 698 Homiletics Practicum</strong> 1 to 3 hours</td>
</tr>
<tr>
<td>A study of the principles for an accurate interpretation and an appropriate application of Scripture. Problems created by various literary forms, cultural differences, and theological issues will be considered. (I)</td>
</tr>
<tr>
<td><strong>HOMI 960 Biblical Hermeneutics and Exposition</strong> 3 hours</td>
</tr>
</tbody>
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COURSES OF INSTRUCTION – GRADUATE PROGRAMS

HOMI 966  Expository Preaching Practicum  3 hours
A course in expositional preaching in which the student both prepares a sermon calendar for a year’s preaching and preaches through a book of the New Testament. The student shares his work of preparation with others in the class so that each one gathers a sermon reservoir on the book selected. There are both pre- and post-class assignments. (I)

HOMI 967  Evangelistic Preaching Practicum  3 hours
A course in the preparation and preaching of evangelistic sermons. Evangelistic preaching as presented in the New Testament will be studied as a foundation. Historically significant revivals and evangelistic preachers will be studied and compared with a model of evangelistic-expository preaching that will be the focus of the course. Special issues will include the role of the local church in preparing for evangelistic preaching, interaction with an audience, and the role of the Holy Spirit. (I)

HOMI 995  Directed Research in Homiletics  1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of homiletics.

HOMI 997  Seminar in Homiletics  1 to 3 hours
An intensive study in a specific subject of homiletics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors. (I)

HUMAN SERVICES

HSER 500  Introduction to Human Services  3 hours
This course explores the historical context and the current structure of the Human Service field. Students will be exposed to the primary intervention strategies utilized in human services including interviewing, case management and facilitating groups. The special populations served in the Human Service profession will be examined. Topics including values and ethical dilemmas, the social welfare system, diversity, program planning, organizing and changing systems, legal issues, staying current and avoiding burnout will be considered.

HSER 508  Studies in Interpersonal Communication  3 hours
An interactive learning experience designed to equip students with a comprehensive understanding of self and the “listening-to-understanding” skills which facilitate improved interpersonal communications in establishing and maintaining relationships with God and others.

HSER 509  Multicultural Issues in Human Services  3 hours
This course examines contemporary scholarship on race/ethnic relations and addresses issues of racial/ethnic identities, gender inequality, and disability discrimination. It will examine social stratification by looking at various public policy arenas, social institutions, and the history of group marginalization. The course employs case studies, various readings, and theoretical and empirical literature on racial/ethnic relations, gender, and disability issues.

HSER 511  Group Dynamics  3 hours
This course involves the study of human beings in relationship to other persons, singularly and in groups. The course explores-in theory and through in-class exercises—the real-life application of various aspects of group dynamics including (but not limited to) leadership, motivation, perception, power, and decision-making.

LAW

LAW 501  Foundations of Law I  2 hours
An introduction to the theological and philosophical foundations of law, including the Augustinian concept of antithetical thinking; the Creator/creature distinction; the development of higher/natural law thinking; the basis for the distinction between the judicial and prudential methods of analysis; the origins and jurisdictional boundaries of family, church, and state; the schools of jurisprudence; and the biblical basis for the fundamental principles underlying the several courses that comprise the basic curriculum.

LAW 502  Foundations of Law II  2 hours
Prerequisite: LAW 501
An introduction to the historical and political background of the Western legal tradition; the impact of canon law and higher law influences on the development of the common law; the development of the respective jurisdictional bases of family, church, and state, and historical struggle between them; and the influence of Christian and secular worldviews on the application of American law, with a particular emphasis on the influences on the Founding Fathers and the drafters of the Declaration of Independence and the Constitution.

LAW 505  Contracts I  3 hours
A study of the history of the development of the common law of contracts, and statutory variances from the common law, particularly the Uniform Commercial Code. It focuses on legal theories for enforcing promises or preventing unjust enrichment; and principles controlling the formation, modification, and enforceability of contracts.

LAW 506  Contracts II  3 hours
Prerequisite: LAW 505
A study of the legal principles dealing with performance, remedies for nonperformance or threatened nonperformance, excuses for nonperformance, rights of nonparties to enforce contracts, assignment of rights, and delegation of duties.

LAW 511  Torts I  3 hours
A study of intentional torts against persons and property and the privileges thereto. It focuses on the basic principles of negligence and other standards of care.

LAW 512  Torts II  2 hours
Prerequisite: LAW 511
A survey of the remaining issues in negligence including particular duties of landowners, damages, joint and several liability, and defenses. It also deals with products liability, wrongful death, vicarious liability, and nuisance.

LAW 515  Property I  2 hours
A study of the fundamental precepts applicable to real and personal property. Aspects of real property covered are possessory estates and interests, as well as joint and concurrent ownership.

LAW 516  Property II  3 hours
Prerequisite: LAW 515
A study of the rights, duties, and liabilities of landlords and tenants; acquisition, ownership, and transfer of property; rights of possession; donative transactions; issues in the conveyancing system; and governmental regulations.

LAW 521  Civil Procedure I  3 hours
An introduction to the rules and principles that dictate the process by which civil disputes are resolved by courts. A study of the judicial process and of the relationship between the procedural and substantive law; pleadings; principles of jurisdiction, including jurisdiction over subject matter and persons, and service of process; and an introduction to the allocation of jurisdiction between the state and federal courts and the law to be applied in state courts and federal courts.

LAW 522  Civil Procedure II  2 hours
Prerequisite: LAW 521
A continuation of Civil Procedure I with a focus on pleadings, joinder of parties and claims, discovery, motions, trial, post-trial matters, and the binding effects of adjudications.

LAW 525  Lawyering Skills I  2 hours
An introduction to the law library and basic legal research; interviewing clients; drafting basic pleadings; fundamentals of legal
LAW 526  Lawyering Skills II  3 hours
Prerequisite: LAW 525
A continuation of Lawyering Skills I with an increased level of sophistication in researching, analysis and writing; drafting basic transactional documents; drafting a memorandum of law; oral argument.

LAW 531  Constitutional Law I  4 hours
An analysis of the basic principles of constitutional law, including the nature of a written constitution, the covenantal framework of the U.S. Constitution, the Marshall legacy and judicial review, theories of interpretation, and principles of interpretivism. Emphasis is given to the distribution of governmental powers in the federal system; separation of powers; the federal commerce, taxing, and foreign affairs powers; intergovernmental relations; due process; and equal protection.

LAW 532  Constitutional Law II  2 hours
Prerequisite: LAW 531
A study of the history and development of the first amendment and the body of constitutional law including the doctrines of freedom of speech, press, peaceable assembly, the right to petition the government for the redress of grievances, and the religion clauses.

LAW 535  Criminal Law  3 hours
An introduction to the general principles, sources, and purpose of criminal law, including the following doctrinal issues that apply to crimes in general: the act requirement, the mens rea requirement, causation, liability for attempted crimes, accomplice liability, defenses, and criminal code interpretation.

LAW 541  Criminal Procedure  3 hours
An introduction to the limitations imposed on law enforcement activities by the Fourth, Fifth, and Sixth Amendments of the U.S. Constitution as applied to the states through the Fourteenth Amendment. The course considers the criminal justice process from investigation through arrest and initial court appearance.

LAW 545  Evidence  3 hours
An introduction to the law of evidence and the rules and principles governing its admission within the context of the adversarial trial system. Emphasis is placed upon mastering the Federal Rules of Evidence, examination and cross-examination of witnesses, functions of the judge and the jury, and burden of proof. (NOTE: This course is a prerequisite for Virginia Third-Year Practice.)

LAW 561  Business Associations  3 hours
An examination of agency, partnership, and corporation concepts with emphasis on the rights and obligations of partners; and the formation, management, and operation of for-profit and nonprofit corporations.

LAW 565  Professional Responsibility  2 hours
A study of the authority and duties of lawyers in the practice of their profession as advocates, mediators, and counselors; and of their responsibility to the courts, to the bar, and to their clients, including a study of the various ABA standards of professional conduct. (NOTE: This course is a prerequisite for Virginia Third-Year Practice; it must be taken in the spring semester of the student’s second year or during an intensive session.)

LAW 571  Lawyering Skills III  2 hours
Prerequisite: LAW 526
Students continue the pretrial development of a case. A major focus is on drafting and arguing pretrial motions, in particular motions in limine in a civil trial. Students also further develop skills of interviewing and witness preparation, examining witnesses, negotiating settlements and pretrial agreements. The planning portion of the course focuses on drafting documents necessary for the effective establishment and operation of one or more business organizations.

LAW 572  Lawyering Skills IV  2 hours
Prerequisite: LAW 571
Students review and then practice the major steps in the pretrial litigation process, including litigation planning, informal fact investigation, legal research, and all facets of discovery. Each student prepares requests for documents, interrogatories, and requests for admissions. Each student also conducts and defends a deposition of one of the parties or witnesses in a case. Students also draft and argue a motion to dismiss in a criminal trial.

LAW 575  Wills, Trusts, and Estates  3 hours
A study of the basic devices in gratuitous transfers, including the will and trust; selected problems in class gifts, and will and trust substitutes; and social restrictions upon the power of testation, the formation of property interests, and the trust device.

LAW 581  Jurisprudence  3 hours
An introduction to the many schools of jurisprudence. Jurisprudence is the study of legal philosophy. Particular emphasis is given to formulating principles of a distinctively Christian jurisprudence and on reading primary materials. (NOTE: This course is offered in the spring semester of odd-numbered years.)

LAW 582  Law and Economics  2 hours
Law and economics as a jurisprudential theory seeks to apply neoclassic economics concepts to the law. Law and economics tends to be both positive (explaining rules in terms of economics concepts) and normative (arguing that legal rules should promote economic efficiency). This course considers a variety of subject areas in order to provide a critique of law and economics from the perspective of the distinct mission of Liberty University School of Law. Possible subject areas for consideration include: property, contracts, constitutional law, human rights, family law, tort law, criminal law, employment law, corporate law, securities regulation, and taxation.

LAW 585  Legal History  3 hours
An examination of the nature and meaning of the legal past, particularly the Western legal tradition, with a primary focus on the historical relationship between church and state; and the biblical and theological foundations of the Western legal tradition and the English Common Law heritage. (NOTE: This course is offered in the spring semester of even-numbered years.)

LAW 591  Taxation of Individuals  3 hours
An introduction to the federal income tax system. Topics include items of inclusion and exclusion from gross income, deductions from gross income, capital gains and losses, basic tax accounting, and the identification of income to the appropriate taxpayer. The course gives consideration to the private attorney’s role in administering the tax law and in advising clients on the interaction of the tax law with their businesses, investments, and personal activities. This course must be taken in the fall or spring semester of the student’s second year or in the fall semester of the student’s third year.

LAW 595  Lawyering Skills V  3 hours
Prerequisites: LAW 545, 572
The basics of trial advocacy. There is an emphasis on mastering certain litigation and trial tasks; paying attention to detail; and precision in analysis, thought, expression, and communication.

LAW  Lawyering Skills VI  2 to 3 hours
The course requirements are satisfied by taking Appellate Advocacy, Business Planning, Estate Planning, Real Estate Transactions and Development, Mediation, Advanced Trial Advocacy, Public Policy Lawyering Skills.
COURSES OF INSTRUCTION – GRADUATE PROGRAMS

LAW 601  Family Law  3 hours
A general introduction to the nature and regulation of family associations. This course focuses on the relationships of husband and wife as well as parent and child. It addresses moral, legal, and biblical issues relating to marriage, divorce, and custody, including international and American developments involving same-sex unions.

LAW 605  Children and the Law Seminar  2 hours
A study of delinquency, deprivation, status offenses, and dependency in Juvenile Court. History of the Juvenile Court, development of children’s rights, and trends in juvenile justice.

LAW 608  Adoption Law  2 hours
The course explores fundamental issues in adoption law from both international and domestic perspectives. It will examine on a comparative basis the legal relationship among children, families across continents and in the state. Students will understand the legal framework of adoption laws in states such as Virginia, Florida, Georgia, North Carolina and a few selected states, as well as processes and procedures involving adoptions in general. Students will also learn, on a step-by-step basis, how adoption treaties in private international law are interpreted and applied in U.S. Courts. The course will further examine issues in assisted reproduction using reproductive technology. The learning process will involve practical hands-on approach including problem solving, case law review and analysis of domestic rules and procedures for the recognition of foreign judgments in U.S. courts.

LAW 610  Child Abuse and the Law  2 hours
Prerequisites: LAW 535, 541, 545
This is a course designed for students interested in public service and working on behalf of abused children. Students who enroll in this course will have diverse practice interests such as, being a criminal or civil child abuse prosecutor, guardian/attorney ad litem, child protection attorney, or public interest lawyer. The course is designed to provide an overview of the prosecution process in civil and criminal cases involving child abuse and neglect. Students will learn the internal path of both a criminal child abuse case as well as the civil process for protecting children from further abuse or neglect. This course will explore the necessity of working with a multi disciplinary team of professionals in preparing a case for the court process as well as the necessary skills needed to communicate with child victims. The course will require observation of a criminal or civil child abuse case. Ethical responsibilities of prosecution will be addressed.

LAW 615  Taxation of Estates and Gifts  3 hours
Prerequisite: LAW 591
An in-depth study of federal taxation of wealth transmission, including estate and gift taxes.

LAW 621  Estate Planning  3 hours
Prerequisites: LAW 575, 591, 615
An overview of the estate planning process, including considerations entering into the structure and completion of an estate plan. This course includes a discussion of the information-gathering process and the preparation of such estate planning documents as wills, trusts, and durable powers of attorney. It also includes a consideration of the various methods that may be used to reduce estate taxes for the client, both through lifetime and testamentary planning.

LAW 637  Basic Uniform Commercial Code  3 hours
A study of the Uniform Commercial Code with an emphasis on Articles 3, 4, and 9 covering general principles applicable to promissory notes and drafts, bank deposits and collections, and secured transactions.

LAW 641  Taxation of Businesses  3 hours
Prerequisites: LAW 561, 591
An advanced course in federal income taxation with emphasis on tax laws related to corporations, partnerships, and limited liability companies.

LAW 643  Mergers and Acquisitions  2 hours
Prerequisites: LAW 561
Co-requisite: LAW 641
A study of the process of and the law governing business combinations and acquisitions including mergers, stock purchases, assets sales, and change-of-control transactions. The course will consider primarily the role of state business organization law and federal securities law in determining the structure, mechanics, timing, and price of such transactions.

LAW 644  Securities Regulation  3 hours
Prerequisites: LAW 561
A study of the process of and the law governing the issuance, distribution, and trading of securities focusing primarily on the Securities Act of 1933 and the Securities Exchange Act of 1934 and related rules and regulations. Topics include the definition of a “security;” the obligation to register; the registration and disclosure requirements; the exemptions from the registration process; and the insider trading and antifraud provisions.

LAW 645  Business Planning  3 hours
Prerequisites: LAW 561, 591, 641
A general survey of the factors to be considered in the organization, financing, operation, and liquidation of the small business venture, all examined within a choice of business entity frameworks. Proprietorships, partnerships, limited partnerships, limited liability companies, business trusts, close corporations and professional corporations are covered. Particular emphasis is on the practical aspect of the organization, operation, purchase, and sale of a business, and other matters related to the role of a practicing lawyer in business affairs.

LAW 648  Law of Nonprofits  2 hours
This course includes the study of the state and federal law affecting nonprofit entities, churches and parachurch ministries. Topics covered include formation, exempt purposes, private inurement, board governance, compensation, fundraising and financial regulation, charitable contributions, lobbying, political activity, electioneering, unrelated business income, employment law, church-specific matters, and international law, activities and structure.

LAW 651  Real Estate Transactions and Development  3 hours
Prerequisites: LAW 515, 516
A course in the application of real property law, covering deeds, mortgages, leases, land contracts, real estate closings, and financing in the context of simple transactions; and of the development of a shopping plaza or housing complex.

LAW 655  Bankruptcy  3 hours
Prerequisite: LAW 561
A course covering the history and philosophy of the Bankruptcy Acts and Bankruptcy Rules as interpreted by the United States Supreme Court and the other inferior courts. It includes relief under chapters 7, 11, and 13 of the Bankruptcy Code; complaints; motions; and applications. It deals extensively with the rights and duties of debtors and creditors.

LAW 661  Intellectual Property  3 hours
An introduction to the basic principles of the law of copyrights, trademarks, patents, and unfair competition. An overview of the U.S. legal systems that protect creations of the mind: inventions, trade secrets, artistic creations, computer software, brand names, and image/persona, with primary focus on patent, copyright, trademark, and trade secret law. It serves as a basic building block for more advanced intellectual property courses.
LAW 721  Federal Jurisdiction  3 hours
An introduction to the federal judicial system. Topics include separation of powers; federalism; Congressional power to curtail federal jurisdiction; the case and controversy requirement as it relates to doctrines of standing, ripeness, and mootness; sovereign immunity; Congressional power to abrogate Eleventh Amendment immunity; Ex Parte Young doctrine; Section 1983 litigation; absolute and qualified immunity in suits against state and federal officers; and abstention doctrine. An analysis of the Constitutional and legislative foundations of the judicial power of the U.S.

LAW 715  Conflict of Laws  2 hours
Prerequisite: LAW 531
A study of the conflicts arising in many cases that have connections with more than one state, or with a state and a foreign country, or that involve both state and federal interests. It explores the principles that courts use in selecting the proper law to apply in such cases under the American system of divided sovereignty -- divided both horizontally among states and vertically between state and federal governments.

LAW 721  State and Local Government  3 hours
Prerequisite: LAW 531
An overview of the nature, structure, powers, and liabilities of state governments and their political subdivisions, including the interrelationships among administrative agencies and municipal, county, and state governments.

LAW 725  School Law Seminar  2 hours
Prerequisite: LAW 532
A survey of the law relating to public, private, and home education. Emphasis is placed on the legal framework for public education, the First Amendment and other Constitutional issues related to the public schools, and the nature of parental rights in the context of public education.

LAW 740  Israel and Middle Eastern International Law and Policy  3 hours
An introduction to the basic legal, business, and financial aspects of the entertainment industry including comparisons and contrasts between the motion picture, television, literary, music, and digital industries. In addition to covering general legal concepts relevant to the entertainment industry, students will achieve an understanding of selected topics and transactions germane to this area of law. Customs and practices within the entertainment industry and various legal scenarios will be examined.

LAW 705  First Amendment Law Seminar  2 hours
Prerequisites: LAW 531, 532
A study of the history and development of the First Amendment and the body of Constitutional law including the doctrines of freedom of religion, speech, press, peaceable assembly, the right to petition the government for a redress of grievances, and the balance between church and state.

LAW 711  Federal Jurisdiction  2 hours
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A study of the federal judicial system. Topics include separation of powers; federalism; Congressional power to curtail federal jurisdiction; the case and controversy requirement as it relates to doctrines of standing, ripeness, and mootness; sovereign immunity; Congressional power to abrogate Eleventh Amendment immunity; Ex Parte Young doctrine; Section 1983 litigation; absolute and qualified immunity in suits against state and federal officers; and abstention doctrine. An analysis of the Constitutional and legislative foundations of the judicial power of the U.S.

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LAW 761  Public Policy Survey  2 hours
An introduction to public policy that examines the effect of worldview on both the objects and means of creating public policy. The course will use substantive public policy, policy initiatives, bills, legislative history, case law, white papers, and public relation campaigns to provide an understanding of the various methods, tactics, and strategies used in transforming ideas into governing policy and will prepare students to analyze both the substance of public policy and the policy creation process.

LAW 765  Sexual Behavior and the Law  2 hours
A survey of the relationship between various types of human sexual behavior and law, including employment law, education law, criminal law, family law, civil rights legislation, and the constitutional guarantees of equal protection and freedom of religion, speech, and association. The course will explore sexual behavior and notions of sexual morality through a biblical, historical, and anthropological prism and consider how the law, public policy, and culture approaches the sexual choice people make.

LAW 771  Administrative Law  3 hours
Prerequisite: LAW 531
A study of the processes by which legislative and administrative policy is translated into law and applied by the responsible administrative agencies. Topics include analysis of informal and formal procedures, separation of powers, delegation, statutory construction, rule making, and adjudication.

LAW 775  Environmental Law  3 hours
A survey of statutory regulations applicable to the protection of the environment. Attention is directed to the role of the EPA and other administrative agencies in the development and implementation of environmental policy.

LAW 781  Employment Law  3 hours
A survey of common law and federal and state statutes regulating the relationship between an employer and an employee. Subjects include the hiring process, termination, terms and conditions of employment, disability unemployment, and retirement.

LAW 785  Land Use and Zoning  2 hours
A selective examination of governmental regulation of the use of real estate and of the land development industry. It is fundamentally a course in applied Constitutional and administrative law. While it includes the law of nuisance, zoning, density, growth, and subdivision controls, it is a vehicle for exploring the public regulation of business behavior in general, including various strategies for deregulation.

LAW 801  Remedies  3 hours
A study of the law of judicial remedies, both legal and equitable, focusing on the nature and scope of relief as distinguished from substantive and procedural law. The four major categories of remedies are addressed: damages, including measurement issues for both compensatory and punitive damages, and limitations on the damages remedy; restitution, including measurement issues and issues related to rescission, constructive trust, and equitable lien; injunctions, including issues relating to requirements for obtaining preliminary and permanent injunctive; and declaratory relief, including ancillary remedies to effectuate the relief obtained, and legal and equitable defenses.

LAW 802  Virginia Practice  1 hour
Prerequisite: Third year status.
This course will emphasize practical and substantive issues of Virginia law that are common to everyday practice. Students will be expected to apply Virginia law to articulate answers to common legal issues that arise in Virginia practice. The course includes a writing component.

LAW 803  Virginia Civil Procedure  2 hours
Prerequisites: LAW 521 and 522
This course covers Virginia civil procedural law for both law and equitable claims, including applicable statutes, rules of court and cases interpreting the statutes and rules. Appellate procedure for both the Court of Appeals of Virginia and the Supreme Court of Virginia are covered.

LAW 804  Virginia Criminal Procedure  1 hour
Prerequisite: LAW 535
A review of the Virginia statutes and Rules of Court governing criminal procedure in Virginia. Covers Virginia Code Title 19.2 and Rules of the Supreme Court of Virginia, Parts 1, 3A, 5 & 5A [the latter two dealing with appellate procedure for criminal cases] together with some of the cases dealing with the statutes and rules. Topics include jurisdiction, venue, pre-trial motions and procedures, competency and insanity issues, trial, sentencing and appeals. Course offered as a Winter intensive.

LAW 805  Insurance Law  3 hours
A study of the regulation of the insurance business, insurable interest, the insurance contract, the interests protected by contracts of insurance, construction of policies, rights under the policies, subrogation; and processing of claims and suits for insureds, claimants, and insurers.

LAW 815  Law Office Management  2 hours
An introduction to the establishment and management of a law office. It is designed to prepare the student for entry into the private practice of law, including ethical and personal pressures related to private law practice.

LAW 821  Mediation  2 hours
Prerequisite: LAW 595
A course on dispute resolution, building on the foundation of Lawyering Skills V, using a mixture of lecture, discussion, role-playing, and analysis of videotape. A lawyer’s primary task is to resolve disputes. Most controversies never reach trial; rather, they are settled by agreement. The ability to negotiate and mediate effectively is crucial for all attorneys.

LAW 825  Advanced Trial Advocacy  3 hours
Prerequisites: LAW 545, 595
A course building on the foundation of Lawyering Skills V. Develops courtroom skills through simulated trials. Focus is on opening statement, direct and cross-examination, and closing argument.

LAW 831  Appellate Advocacy  2 hours
Prerequisites: LAW 525, 526
An introduction to the mechanics of appellate brief-writing and oral argument by engaging in simulated oral arguments. It is designed to develop clear and persuasive communication skills through written and oral advocacy. (NOTE: This course is offered in the fall semester and is designed for those who are interested in participating in Moot Court.)

LAW 832  Advanced Appellate Advocacy  1 hour
Prerequisites: Competed in the 2L/3L Liberty Cup Moot Court Tournament
This course requires research of unique legal issues, preparation of an appellate brief, preparation of at least two oral arguments, and participation in an intercollegiate moot court tournament. Successful completion of the course will be determined by the Moot Court Faculty Advisor based on the student’s preparation for the tournament and demonstrated competence in both the written and oral skills. A student may earn only one credit in this course per semester, and a maximum of two credits total. Course credit is pass/fail.
### LAW 833 Trial Team 1 hour
Corequisite: This course is for those students who try out for and are chosen to be on the Trial Team.

Team members will engage in an intense study of trial strategy and preparation, direct and cross examination, opening statements and closing arguments, pretrial motions, arguing and opposing objections, and all aspects of trial advocacy. Team members will be chosen to compete in state, regional, and national trial competitions. Students who compete in a competition may earn one credit in this course per semester. A student may earn a maximum of 2 credits while on the team. Course credit is pass/fail.

### LAW 851 Constitutional Litigation Clinic 2 hours
Prerequisites: Permission of Instructor is required and availability is limited.

Students will be provided a hands-on experience in Constitutional litigation representing actual clients and preparing and prosecuting a lawsuit at the trial and/or appellate level. Students share responsibility for the management of a case under supervision of a member of the faculty and licensed attorneys and staff with Liberty Counsel. Students will be expected to research, write legal arguments, and engage in critical thinking in order to prosecute a case. Coursework encompasses civil procedure, evidence, substantive law, law office management, ethics, and professional responsibility.

### LAW 855 Prosecution Clinic 2 hours
Prerequisites: Permission from the Bedford Commonwealth Attorney and Associate Dean for Academic Affairs; and Virginia Third-Year Practice Certificate required.

Students will work under the direct supervision of the Bedford (Virginia) Commonwealth Attorney’s Office and will be involved in all aspects of criminal prosecution. Students will be exposed to the role and responsibilities of a prosecutor while engaging in the hands-on experiences of a working prosecutor. Students will be encouraged to think critically about the prosecutor’s role in the criminal justice system. The Clinic will also contain a classroom component where students will cover subject matter that includes: the role of the prosecutor, ethics, plea bargaining, motions and hearings, discovery and examination of witnesses. Students may conduct legal research and writing, write motions and briefs and give oral arguments.

### LAW 861 Externship 2 to 3 hours*
Prerequisites: Second year standing; approval of the Associate Dean for Academic Affairs

Externs earn academic credit while working part time in government or nonprofit institutions. Externs work under the supervision of qualified and experienced attorneys who provide guidance and training in practical lawyering skills. Classroom component covers topics relating to the legal system, judicial process, and professionalism.

*The normal externship is for two credit hours. Three credit hours are approved only in special circumstances.

### LAW 862 Criminal Law Externship 2 to 3 hours*
Prerequisites: Qualify for third year practice in Virginia; approval of the Associate Dean for Academic Affairs

Students earn academic credit while working part time with other students in a Commonwealth’s Attorney’s Office in Virginia under the supervision of an attorney in that office and a Liberty law professor. Students receive guidance and training in lawyering skills, interview and prepare witnesses for trial, and appear in court.

*The normal externship is for two credit hours. Three credit hours are approved only in special circumstances.

### LAW 863 Judicial Clerks Externship 2 to 3 hours*
Prerequisites: Second year standing; approval of the Associate Dean for Academic Affairs

Students earn academic credit while working part time with other students under the supervision of a judge and his or her staff attorneys and a Liberty law professor. Students receive guidance and training in legal research and writing, write research memoranda, and draft opinions for judges.

*The normal externship is for two credit hours. Three credit hours are approved only in special circumstances.

### LAW 868 Directed Research in Law and Policy 2 hours
Prerequisites: Second year standing; approval of the Associate Dean for Academic Affairs.

Includes components of an externship, with real-life, legal work generated by the client of a supervising externship attorney, and an independent study, with research and writing course covering subject matter comparable to that in other academic activities.

### LAW 871 Independent Study 1 to 3 hours
Prerequisites: Second year standing; membership is by invitation only based upon the student’s demonstration of advanced academic and writing ability and criteria set forth in the Liberty University Law Review Constitution

Participation in law review activities includes writing a note or comment judged to meet the acceptable or publishable standard, editing student written notes and comments, editing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

### LAW 881 Law Review Candidacy 1 hour
Prerequisite: Second year standing; satisfactory completion of Law Review Candidacy

Participation in law review activities in the fall semester includes writing a note or comment judged to meet the acceptable or publishable standard, editing student written notes and comments, editing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

### LAW 882 Law Review Junior Staff 1 hour
Prerequisite: Second year standing; satisfactory completion of Law Review Candidacy

Participation in law review activities in the spring semester includes editing student written notes and comments, editing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

### LAW 883 Law Review Senior Staff I 1 hour
Prerequisite: Third year standing; satisfactory completion of Law Review Candidacy

Participation in law review activities includes writing a comment judged to meet the acceptable or publishable standard, editing student written notes and comments, editing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

### LAW 884 Law Review Senior Staff II 1 hour
Prerequisite: Third year standing; satisfactory completion of Law Review Senior Staff I

Participation in law review activities includes editing student written notes and comments, editing articles and other scholarly legal writings, and performing other staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

### LAW 885 Law Review Editorial Board I 2 hours
Prerequisite: Third year standing; satisfactory completion of Law Review Junior Staff; elected as a member of the Liberty University Law Review Editorial Board
Participation in law review activities includes managing the law review, participating in the activities of the editorial board, writing a comment judged to meet the acceptable or publishable standard, editing and publishing student written notes and comments, reviewing, selecting, editing, and publishing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

**LAW 886 Law Review Editorial Board II** 2 hours

Prerequisite: Third year standing; satisfactory completion of Law Review Editorial Board I; membership on the Liberty University Law Review Editorial Board

Participation in law review activities includes managing the law review, participating in the activities of the editorial board, editing and publishing student written notes and comments, reviewing, selecting, editing, and publishing articles and other scholarly legal writings, and performing other editorial and staff duties pursuant to the Liberty University Law Review Constitution. P/NP grade.

**LAW 901 Advanced Bar Studies** 3 hours

Prerequisite: Third year standing.

Advanced Bar Studies is a skills development course that provides students with an intensive substantive review of selected legal material routinely tested on the bar examination. The course uses problems and exercises in a bar examination format to familiarize students with techniques for answering bar examination multiple choice questions.

**MATHEMATICS**

**MATH 595 Directed Research** 1 to 3 hours

**MATH 597 Seminar** 1 to 3 hours

**NEW TESTAMENT BIBLICAL STUDIES**

**NBST 500 The New Testament World** 3 hours

An intensive investigation of the historical, literary, and cultural milieu in which the New Testament revelation was given. Special attention will be given to the inter-testamental, Egyptian, Greek, and Roman sources that provide a framework for the understanding of the New Testament.

**NBST 521 New Testament Orientation I** 3 hours

A general introduction to the New Testament Gospels, General Epistles, and Revelation, emphasizing matters of text, canon, authorship, date, authorial purpose, and theme development. Also a special introduction, involving current issues of criticism and interpretation, such as the synoptic problem. The general principles of interpretation (hermeneutics) will be introduced as well as the special principles concerning parables, symbols and types, and prophecy.

**NBST 522 New Testament Orientation II** 3 hours

A continuation of NBST 521 with a general and special introduction of Acts and the Pauline Epistles. The study of hermeneutics will continue with emphasis upon word meaning, figures of speech, and other linguistic matters.

**NBST 525 New Testament Introduction** 3 hours


**NBST 597 Seminar in New Testament Studies** 1 to 3 hours

**NBST 651 Life of Christ** 3 hours

Using a harmony of the Gospels as a basis, the life of Christ will be studied in the light of its historical background, geographical setting, political situation, and religious conditions. Special emphasis will be given to His mission and His message.

**NBST 652 Hermeneutics** 3 hours

An advanced course in hermeneutics including a study of the history of interpretation, both biblical and extra-biblical, and an examination of the current status of various interpretive approaches to the Scriptures.

**NBST 654 Hebrews** 3 hours

An intensive exegetical study of Hebrews. The course includes an investigation of the doctrines of Christ, especially His mediatorship and priesthood and the use of the Old Testament in this book. A verse-by-verse exposition will follow a brief study of authorship, background, destination and purpose.

**NBST 655 John** 3 hours

An intensive exegetical study of the Gospel of John, including an investigation of the uniqueness of this Gospel compared with the synoptic Gospels, and a study of the life and teachings of Christ which are distinctive in this Gospel.

**NBST 666 Romans** 3 hours

An intensive exegetical study of Paul’s epistle to the Romans. The study includes an investigation of the doctrines of justification, sanctification, and proper Christian conduct. Advanced language students will be given opportunity to use their Greek skills. A verse-by-verse exposition will follow a brief study of authorship, background, destination, and purpose.

**NBST 670 Acts** 3 hours

An intensive study of the book of Acts, emphasizing its foundational importance to the New Testament epistles and showing the origin and establishment of the church. Attention is also given to the historical, geographical, and political background for Acts and the book’s doctrinal significance for the church today.

**NBST 675 The Corinthian Correspondence** 3 hours

An expositional study of the two letters of Paul to Corinth. Special attention is directed to discovering the major doctrinal themes developed by Paul and how these are applied to the numerous personal and institutional problems of the first century Gentile church.

**NBST 677 Pastoral Epistles** 3 hours

An expository treatment of the epistles to Timothy and Titus, emphasizing the personal responsibilities and the public functions of the pastor as he administers the affairs of a local church. Attention is given to such introductory matters as date, authorship, occasion, and purpose.

**NBST 679 I and II Peter** 3 hours

An intensive study of I & II Peter. Attention is directed to discovering the major doctrinal themes developed by Peter, and how these are applied to the personal and institutional problems of the first-century church. Application will also be made to the personal and spiritual life of each class member and to the contemporary church.

**NBST 682 Revelation** 3 hours

An intensive historical, doctrinal, and critical study of the text of the book; the interpretation of the messages and visions of the Apocalypse with a consideration of the various approaches to the interpretation of this book.

**NBST 690 Thesis** 3 hours

**NBST 695 Directed Research in New Testament** 1 to 3 hours

**Biblical Studies**

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of the New Testament.

**NBST 697 Seminar in New Testament** 3 hours

An intensive study in a specific subject of the New Testament. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.
NBST 698  Non-Resident Thesis  No Credit
NBST 900/  Intertestamental Period  3 hours
OBST 900  A seminar on the development of Jewish doctrine during the period between the Old and New Testaments. This seminar will focus on theological, philosophical, and political developments that set the stage for the coming of Christ in the first century. Areas of investigation could include the Dead Sea Scrolls, the Old Testament Apocrypha, or the writings commonly called Old Testament Pseudepigrapha.
NBST 910/  Uses of the Old Testament in the New Testament  3 hours
OBST 910  An intensive study of the historical, exegetical, and theological issues related to the use of the Old Testament in the New Testament, with special attention to the question of how the hermeneutics of the New Testament writers should impact Christian interpretation of Scripture. (I)
NBST 935  Theology of Paul  3 hours
A seminar examining the theological themes expressed in the epistles of the Apostle Paul.
NBST 950  Special Topics in the New Testament  3 hours
An intensive study in a specific topic related to the New Testament. The emphasis in this study will be on directed reading and research in an area determined by the supervising instructor. This course allows a variation in approach and content and may be used to supplement areas already covered. (I)
NBST 968  Current Biblical and Theological Issues  3 hours
A study of biblical and theological issues of contemporary significance. Attention will be given to the present-day representatives along with their literature and influence upon current Christianity.
NBST 995  Directed Research in New Testament  1 to 3 hours
Biblical Studies
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of the New Testament.
NBST 997  Seminar in New Testament  3 hours
An intensive study in a specific subject of the New Testament. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

NEW TESTAMENT GREEK

NOTE: The student who is unable to pass the Greek entrance exam or who has had no previous Greek study must take Beginning Greek. Six hours credit will be granted but may not meet graduation requirements.
NGRK 500  Beginning Greek I  3 hours
Introduction to Greek grammar, vocabulary, and pronunciation for the beginning student.
NGRK 501  Beginning Greek II  3 hours
Prerequisite: NGRK 500 or equivalent
Continuation of Beginning Greek I. The student completes the study of grammar and begins a study of translation of the New Testament.
NGRK 506  Greek Language Tools  3 hours
An introduction to the biblical Greek alphabet, word formation, the verbal system, and syntax. Emphasis is placed on developing skills in the use of concordance and lexicons, as well as the use of various linguistic helps and differing English translations.

NGRK 605  New Testament Textual Criticism  3 hours
Prerequisite: Permission of instructor
A study of the materials, history, theories, and principles of textual criticism with application to selected textual problems.
NGRK 620  Greek Syntax  3 hours
An intermediate study of the function or syntax of Greek grammar, focusing upon tense, participles, infinitives, and clauses.
NGRK 640  Advanced Greek Grammar  3 hours
Prerequisites: one Greek Exegesis and NGRK 620 or consent of instructor
An intensive study of the syntax of New Testament Greek involving the reading of advanced level grammars and the inductive study of selected portions of the Greek New Testament.
NGRK 654  Greek Exegesis: Colossians  3 hours
Prerequisite: NGRK 620 or equivalent
An exegetical analysis of Colossians emphasizing the doctrinal error being confronted and the Apostle’s delineation of the Christian truth.
NGRK 657  Greek Exegesis: Ephesians  3 hours
Prerequisite: NGRK 620 or equivalent
An exegetical analysis of Ephesians emphasizing the mystery of the Church as revealed to the Apostle Paul.
NGRK 660  Greek Exegesis: Galatians  3 hours
Prerequisite: NGRK 620 or equivalent
A careful investigation in Greek of the argument of the book of Galatians.
NGRK 670  Greek Exegesis: Philippians  3 hours
Prerequisite: NGRK 620 or equivalent
An exegesis of Paul’s Epistle to the Philippians giving special attention to Christological passages.
NGRK 695  Directed Research in Greek  1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Greek.
NGRK 697  Seminar in Greek  3 hours
An intensive study in a specific area related to the Greek Bible. This course allows variation in the approach and content.

NURSING

NURS 500  Research  3 hours
Prerequisites: Undergraduate research and an undergraduate statistics course. Passing score on GRAT or enrolled in GRST 500 concurrently.
This course expands upon research knowledge acquired at the baccalaureate level and focuses on in-depth study of the research process, theory-based research, data collection and analysis methods, and application of nursing and related research findings to nursing practice. The importance of evidence-based practice is emphasized. Quantitative and qualitative methodologies are examined.
NURS 501  Health Policy/Ethics  3 hours
This course examines policy decisions and related issues that shape the organization, financing, and implementation of health care services and delivery systems. Ethical, social, and political issues that affect the provision of health care, nursing services, communities, and society are critically analyzed. Dynamics related to the roles and influences of health care providers and consumers, government, and law are discussed. Advanced nursing practice and its impact on policy decision making and health care is emphasized.
NURS 502  Nursing Theory and Advanced Practice  3 hours
Emphasis is placed on the critique, evaluation, and utilization of nursing and other relevant theories that apply to advanced nursing
practice and a comprehensive approach to care. Professional role development, interdisciplinary relationships, and issues relevant to advanced practice are studied.

NURS 503 Managing Population Health 3 hours

This course focuses on health behaviors of diverse populations and critical analysis of various theories of health promotion and clinical prevention for improving population health. Health behaviors of different cultures and age groups are addressed, relevant nursing research on health promotion and clinical prevention are discussed, and new areas for nursing research are identified. Emphasis is placed on the promotion of health, prevention of illness, and environmental factors that impact health status. Students will explore policy and advocacy and the use of the electronic health record in promoting population health is emphasized. The importance of providing appropriate, individualized health care that is sensitive to the ethnic, racial, gender and age differences within and across diverse populations is stressed and the role of the advanced practice nurse is emphasized.

NURS 504 Advanced Pharmacology 3 hours

Prerequisites: BSN, RN, or RN with bachelor’s degree in another discipline and NURS 225, 440, 490; NURS 505, 506

This course is designed to expand the advanced practice student’s knowledge of pharmacotherapeutics, which includes the cellular response level, for the management of individuals in the acute care and primary care setting. Broad categories of pharmacologic agents are examined. Skills to assess, diagnose, and manage a client’s common health problems in a safe, high quality, cost-effective manner are emphasized.

NURS 505 Advanced Health / Physical Assessment 3 hours

Prerequisites: BSN, RN, or RN with bachelor degree in another discipline, NURS 225, 440, 490 and undergraduate Health Assessment course.

This course focuses on comprehensive physical assessment which includes in-depth health history, physical and psychological signs and symptoms, developmental stages, pathophysiologic changes, and psychosocial and cultural characteristics of the individual, family, and community as client. Enhancement of communication and observational skills are emphasized along with the development of sensitive and refined interviewing techniques. Students must obtain a master’s prepared nurse preceptor who will proctor their final exam which is a comprehensive head-to-toe physical assessment.

NURS 506 Advanced Physiology and Pathophysiology 3 hours

Prerequisites: BSN, RN or Non-BSN degree, RN and NURS 225, 440 and 490

System-focused content addresses the normal physiologic and pathologic mechanisms of disease that serve as the foundation for advanced clinical assessment, decision-making, and management. Physiologic changes are compared and contrasted over the life span and developmental physiology, normal etiology, pathogenesis, and clinical manifestations of commonly found/observed altered health states and responses to illness and treatment modalities are examined.

NURS 508 Advanced Critical Care I 3 hours

Prerequisites: NURS 504, 505 and 506

Designed to enhance the ongoing development of knowledge for the advanced practice role of Critical Care Clinical Nurse Specialist. The American Association of Critical-Care Nurses (AACN) Synergy Model serves as the theoretical foundation of the course. The role of the Critical Care Clinical Nurse Specialist is explored along with spheres of influence. Nurse competencies of the Synergy Model include in-depth clinical judgment, clinical inquiry, and facilitator of learning. Advanced strategies for care of critically ill patients and their families are explored. Care of patients with critical alterations of the cardiovascular, pulmonary, hematological, and immunological systems are explored at an advanced level.

NURS 509 Advanced Critical Care II 3 hours

Prerequisite: NURS 508

This is the second in a series of two courses designed to enhance the ongoing development of knowledge for the advanced practice role of the Critical Care Clinical Nurse Specialist. The American Association of Critical-Care Nurses (AACN) Synergy Model serves as the theoretical foundation of the course. Nurse competencies of the Synergy Model include in-depth systems thinking, advocacy and moral agency, caring practices, and response to diversity. Professional development and expanded opportunities for the CNS are explored. Advanced strategies for care of patients and families with critical alterations of the neurological, gastrointestinal, and renal systems are explored at an advanced level. Various multisystem alterations are addressed.

NURS 519 Strategies for End of Life Care 3 hours

The focus of this course is to explore the multifaceted role of caring for the patient who has reached the end of life. Particular attention is given to providing sufficient knowledge to assure that the student will be prepared to facilitate the patient’s comfort and quality of life. Other areas include ethical / legal issues, cultural perspectives on death and dying, grief, and death. Course content emphasizes the respectful treatment of the entire individual and the delivery of care with the love of Christ. (Elective course)

NURS 520 Pain Management 3 hours

This course emphasizes the development of the nurse as an advocate pertaining to pain management. Areas of study include societal bias, ethnic and gender biases related to pain management, ethical and legal considerations, and the nurse’s role in the development of a therapeutic culture for pain management. This course will establish a sound foundation for nurses to take a leadership role in pain management. (Elective course)

NURS 521 Nursing Issues, Informatics and Technology 3 hours

Prerequisites: NURS 500, 501 and 502; admission to the MSN program.

This course prepares students for the rapidly evolving world of health care by addressing topics affecting practice and issues facing future nurse leaders and educators. Changing reimbursement models and their effect on nursing practice will be discussed. Topics related to technology such as tele-health and nursing informatics will be examined. Quality improvement, patient safety, and other topics relevant to contemporary nursing will be explored.

NURS 523 Financial and Resource Management for Nurse Leaders 3 hours

Prerequisites: NURS 521, Admission to the MSN program

The course focuses on financial and resource management for the nurse leader. The course provides students the skills and knowledge to perform a variety of functions related to financial and resource management including budgetary functions such as operating, expense, revenue, capital, and performance budgets, planning, controlling, management of costs associated with staff/skill mix, and cost analysis. Key concepts such as strategic management, reimbursement and payor mix, forecasting economic and marketing factors are explored for decision making. Students will be required to perform financial and budgeting operations and spreadsheet analysis using Microsoft® Excel.

NURS 524 Systems Management and Leadership for Nurse Leaders 3 hours

Prerequisites: NURS 500, 501, 502, 503, 521, 523; admission to the MSN program.

This course is designed for students who desire to develop skills in the areas of leadership and management who plan to
utilize their selected area of advanced practice and knowledge as nurse leaders within healthcare organizations. Students will investigate content areas that will build knowledge and expertise in working with systems theories, high performing work teams, information systems, change theories and theories of organizational behavior. Leadership styles and innovations styles

NURS 617 Advanced Clinical Applications for the Nurse Educator
Prerequisites: NURS 504, 505, 506; admission to the MSN program

This course provides the student advanced health assessment skills within a selected population. Biopsychosocial, cultural, spiritual, physical, ethical concepts, and systems theory will be integrated into managing advanced health care needs of the client. Students will apply the nursing process and focus on improving patient outcomes. The theoretical framework for simulation design for nursing education, the nursing process, collaborative learning and guided reflection will be explored to create student-centered educational experiences for attainment of clinical skills and critical thinking.

An educational site affiliation agreement with a student selected approved facility is secured and a practicum contract is developed and established with an approved nurse educator preceptor prior to enrollment in this course; advanced clinical application practicum hours are initiated in NURS 617. Students must meet all pre-practicum requirements prior to enrollment in NURS 617; refer to Graduate Nursing Handbook for pre-practicum requirements.

NURS 618 Nursing Education I: Teaching Strategies and Evaluation
Prerequisites: NURS 500, 504, 505, 506. Most coursework should be completed; see Nurse Educator DCP.

This course provides students with a variety of teaching strategies and evaluative approaches designed to promote a productive and effective learning environment. Selected teaching learning theories are examined and applied to the role of nurse educator and nursing education practice. Students establish nurse education practicum goals and objectives and are required to obtain a nurse educator preceptor. Practicum hours involve practical observational and hands-on experiences in both the clinical and classroom environments.

An educational site affiliation agreement with a student selected approved facility is secured and a practicum contract is developed and established with an approved nurse educator preceptor prior to enrollment in this course; practicum hours are initiated in NURS 618. Students must meet all pre-practicum requirements prior to enrollment in NURS 618; refer to Graduate Nursing Handbook for pre-practicum requirements.

NURS 619 Nursing Education II: Curriculum Development
Prerequisites: NURS 618, EDUC 500

This course provides students with the fundamental knowledge and requisite skill set needed to effectively design, develop, implement, and evaluate nursing education focused curricula. Current trends in nursing education and accreditation are discussed; philosophies, conceptual frameworks, development of learning goals and objectives are examined and applied. Practicum hours continue.

NURS 620 Nursing Education III: Advanced Practicum
Prerequisites: NURS 500, 618, 619

This course is designed for students who elect to utilize their selected area of advanced practice knowledge and related practicum experiences by serving as nurse educators. Students are guided to continue working with preceptors to fulfill clinical and educational objectives that were developed and initiated in NURS 618. A research project that leads to the writing of a scholarly paper suitable for publication is required.

*Students admitted in the program prior to Fall 2012, follow the prior Nurse Education track and the course/practicum hours for those students is 6 hours.

NURS 623 Nursing Administration I: The Role of the Nurse Administrator
Prerequisites: Admission to MSN program, NURS 500, 501, 502, 503, 521, 523 and BUSI 610

The practicum course will provide the student an opportunity to explore the role of the nurse administrator within today’s health care organizations. Students will examine organizational structure, management theory, professional ethics, and policy, legal and ethical and regulatory issues as a foundation to create a culture of excellence, quality and safety. Students will examine decision making and the role of the nurse administrator within the context of political and power structures, the practice, institutional and physical environments of the organization and external factors.

An educational site affiliation agreement with a student selected approved facility is secured and a practicum contract is developed and established with an approved nurse leader preceptor prior to enrollment in this course; nursing administration/leadership practicum hours are initiated in NURS 623. Students must meet all pre-practicum requirements prior to enrollment in NURS 623; refer to Graduate Nursing Handbook for pre-practicum requirements.

NURS 624 Nursing Administration II: Organizational Leadership and Management
Prerequisites: NURS 500, 501, 502, 503, 521,523, 524, and BUSI 610

This practicum course will provide students with an opportunity to apply theories of leadership and use of self to develop the leadership and management skills required of the nurse leader. Students will obtain knowledge, skills and abilities to lead and manage a diverse workforce in a complex healthcare environment. Particular emphasis will be on team building, managing conflict, expanding opportunities for effective communication and dealing with change. The role of the leader as a transforming influence will be integrated into the practicum experience that fosters a vision for developing innovations that support positive patient and organizational outcomes

NURS 625 Nursing Administration III: Management of Resources
Prerequisites: Admission to the MSN program, NURS 500, 501, 502, 503, 521, 523, 623, 624 and BUSI 610.

This practicum course will provide the student an opportunity to apply legal, regulatory and ethical considerations in the management of resources. Management of human resources will include topics such as staffing, patient/client classification analysis, staff development, professional performance appraisals, motivation, personnel policies and procedures. Principles of financial resource management will be conducted through development of budgets and reimbursement, market share analysis, cost–benefit analysis and other operations will be managed. Students will be required to perform spread sheet and other budgetary and financial operations in Microsoft Excel.

NURS 626 Nursing Administration Capstone
Prerequisites: Enrollment in the MSN program, NURS 500, 501, 502, 503, 521, 523, 524, 623, 624 and 625, BUSI 610.

This practicum course provides students an opportunity to demonstrate competencies in key elements of the Nurse Administrator role and apply the advanced practice role to a variety of professional practice settings. Students will integrate standards of professional nursing performance, ethical, legal and
regulatory compliance to practice during a capstone project and experience.

NURS 668 Health/Wellness Capstone Project 3 hours
Prerequisites: NURS 501, 503, 519. Students must be in the final semester of their Health Services degree program.

This capstone course is designed for health/wellness majors who are in the last semester of their Health Services graduate degree program. With guidance from the course professor, students will write a publishable paper, develop a health-oriented program/intervention, or engage in a primary research project related to a selected health issue.

**OLD TESTAMENT BIBLICAL STUDIES**

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<thead>
<tr>
<th>Course Code</th>
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<td>OBST 690</td>
<td>Old Testament Introduction</td>
<td>3</td>
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<td>Deals with the two major subdivisions of OTI: (1) general introduction which involves the matters of text, canon, and the particular question of the date and authorship of the Pentateuch; and (2) special introduction relating to the treatment of the individual books of the Old Testament one-by-one, giving an account of authorship, date, purpose, and integrity. The goal of the course is to provide a basis for an introduction to the tools used in the Old Testament materials in their historical and theological context. <em>(Offered in online format only.)</em></td>
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<tr>
<td>OBST 591</td>
<td>Old Testament Orientation I</td>
<td>3</td>
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<tr>
<td></td>
<td>An examination of the current status of research in studies relative to the Pentateuch and Historical Books. Special attention will be given to biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of particular critical concern.</td>
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<tr>
<td>OBST 592</td>
<td>Old Testament Orientation II</td>
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<td></td>
<td>An examination of the current status of research in studies relative to the poetic and prophetic books. Special attention will be given to biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of particular critical concern.</td>
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<tr>
<td>OBST 597</td>
<td>Seminar in Old Testament Studies</td>
<td>1-3</td>
</tr>
<tr>
<td>OBST 605</td>
<td>Genesis</td>
<td>3</td>
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<td></td>
<td>An examination of Genesis with particular emphasis on the major themes and events: creation, flood, patriarchal narratives, and the Abrahamic Covenant. Attention will be given to significant historical and archaeological details relative to the cultural milieu as well as to crucial theological concepts found in key chapters in the book.</td>
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<tr>
<td>OBST 609</td>
<td>Deuteronomy</td>
<td>3</td>
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<tr>
<td></td>
<td>An intensive examination of Deuteronomic legislation in its historical and cultural setting.</td>
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<tr>
<td>OBST 610</td>
<td>Psalms</td>
<td>3</td>
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<tr>
<td></td>
<td>An in-depth study of representative types of psalmic materials. Attention is given to questions of historical setting and literary form as they relate to major religious ideas and teachings.</td>
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<tr>
<td>OBST 615</td>
<td>Joshua-Kings</td>
<td>3</td>
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<td></td>
<td>A survey of the historical books of the Old Testament with a brief special introduction to each, followed by a detailed study of the history of Israel from the era of conquest to the era of restoration. Assigned work in the biblical materials.</td>
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<tr>
<td>OBST 620</td>
<td>The Poetry of the Old Testament</td>
<td>3</td>
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<tr>
<td></td>
<td>A survey of the historical background, nature, and purpose of divine revelation in the poetic literature of the Old Testament. An analysis of the form and content of the poetic books of the Old Testament: Job through Song of Solomon, and Lamentations.</td>
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<tr>
<td>OBST 633</td>
<td>Isaiah</td>
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<td>Careful attention is given to the special introductory aspects of the book: 1) unity, authorship, date; 2) historical background; 3) themes, motifs, or emphasis; 4) purpose(s); and 5) literary features. A detailed exposition of the major portions of the text will be presented, especially the Messianic sections.</td>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>OBST 635</td>
<td>Jeremiah and Ezekiel</td>
<td>3</td>
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<tr>
<td></td>
<td>A detailed investigation of two of Judah’s great major prophets in the late kingdom and exilic periods, with special emphasis on their historical setting and literary compilation.</td>
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<tr>
<td>OBST 638</td>
<td>Daniel</td>
<td>3</td>
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<td></td>
<td>An intensive study of the book of Daniel. Attention will be given to the historical setting, questions of date and authorship, the nature of Hebrew prophecy, parallel eschatological passages, and basic teachings. The best critical literature will be utilized.</td>
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<tr>
<td>OBST 642</td>
<td>Pre-Exilic Minor Prophets</td>
<td>3</td>
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<tr>
<td></td>
<td>An examination of Israel’s prophets before the fall of Jerusalem in 586 B.C. Attention is given to their historic setting as well as to their message and theological relevance.</td>
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<tr>
<td>OBST 690</td>
<td>Thesis</td>
<td>3</td>
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<tr>
<td>OBST 695/</td>
<td>Directed Research in Old</td>
<td>1-3</td>
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<tr>
<td>OBST 995</td>
<td>Testament Biblical Studies</td>
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<tr>
<td></td>
<td>Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Old Testament.</td>
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<tr>
<td>OBST 697/</td>
<td>Seminar in Old Testament</td>
<td>3</td>
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<tr>
<td>OBST 997</td>
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<td></td>
<td>An intensive study in a specific subject of the Old Testament. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.</td>
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<tr>
<td>OBST 698</td>
<td>Non-Resident Thesis</td>
<td>No Credit</td>
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<tr>
<td>OBST 910/</td>
<td>Uses of the Old Testament in the</td>
<td>3</td>
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<tr>
<td>NBST 910</td>
<td>New Testament</td>
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<td></td>
<td>An intensive study of the historical, exegetical, and theological issues related to the use of the Old Testament in the New Testament, with special attention to the question of how the hermeneutics of the New Testament writers should impact Christian interpretation of Scripture. (I)</td>
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<tr>
<td>OBST 922</td>
<td>The Theology of the Torah</td>
<td>3</td>
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<tr>
<td></td>
<td>A seminar examining the theological themes expressed in the Pentateuch and how these themes are developed in the larger canon of Christian Scripture.</td>
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<tr>
<td>OBST 950</td>
<td>Special Topics in the Old Testament</td>
<td>3</td>
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<tr>
<td></td>
<td>An intensive study in a specific topic of interest related to the Old Testament. The emphasis in this study will be on directed reading and research in the designated topic.</td>
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**OLD TESTAMENT COGNATE LANGUAGES**

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>OTCL 505</td>
<td>Hebrew Language Tools</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>An introduction to the biblical Hebrew alphabet, word formation, the verbal system, and syntax. Emphasis is placed on developing skills in the use of concordances and lexicons, as well as the use of various linguistic helps and differing English translations.</td>
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<tr>
<td>OTCL 510</td>
<td>Beginning Hebrew</td>
<td>3</td>
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<tr>
<td></td>
<td>The basic elements of Hebrew grammar with stress upon morphology and vocabulary.</td>
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<tr>
<td>OTCL 530</td>
<td>Hebrew Syntax</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Prerequisite: OTCL 510 or its equivalent A study of Hebrew tools and syntactical principles that will serve as guides to sound exegetical procedure.</td>
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<tr>
<td>OTCL 635</td>
<td>Hebrew Exegesis</td>
<td>3</td>
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<tr>
<td></td>
<td>Prerequisite: OTCL 530 or its equivalent The development of exegetical principles (including text critical, grammatical, historical, and theological factors) and their application to selected readings from the Hebrew Old Testament.</td>
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</tbody>
</table>
OTCL 638 Aramaic 3 hours
Prerequisite: One year of Classical Hebrew
The elements of Aramaic with reading of the biblical and extra-biblical texts.

OTCL 695 Directed Research in Hebrew 1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Hebrew.

OTCL 697/ Seminar in Old Testament Language 1 to 3 hours
OTCL 997
An intensive study in a distinctive language related to the Hebrew Old Testament. This course will vary considerably in approach and course content.

PASTORAL COUNSELING / COUNSELING

PACO 500 Introduction to Pastoral Counseling 3 hours
Introduces students to a model for short-term counseling that incorporates knowledge of and practice in facilitation skills, cognitive behavioral approaches, and biblical teaching.

COUN 506/ Integration of Psychology and Theology 3 hours
This course prepares students to counsel with a variety of religious clients, particularly religious clients who would define themselves as evangelical Christians. The course provides a systematic overview of Christian doctrines, a discussion of various theological viewpoints regarding those doctrines, and an examination of how psychological and theological concepts relate to each other.

COUN 507/ Theology and Spirituality in Counseling 3 hours
COUN 597/ Seminar 1 to 3 hours

PACO 507
An examination of the content, comprehensiveness, and validity of several counseling theories that have been developed by prominent Christian counselors. (Formerly PACO 600).

PACO 597

PACO 603 Premarital and Marital Counseling 3 hours
This course introduces students to a variety of approaches that have been developed for thorough premarital counseling. The course also teaches students a conceptual model for understanding the variety of ways marriages can become dysfunctional, and introduces them to short-term methods that can be used when those kinds of problems develop. (Formerly PACO 610)

PACO 604 Crisis Counseling and Brief Therapy 3 hours
An examination of the theory and practice of crisis intervention and approaches to brief therapy.

PACO 611 Counseling the Child and Their Families 3 hours
The developmental and psychological needs and problems of children are examined through the analysis of personality types and family structure. Counseling techniques (e.g. play therapy) for children are also examined.

PACO 620 Counseling the Adolescent and Their Families 3 hours
This course examines the transitions of adolescence emphasizing family, social, spiritual/moral, and physical issues. Counseling theories and practices for working with adolescents are explored. Opportunities for application of theory are provided.

COUN 630 Gerontology and Counseling 3 hours
Prerequisites: COUN 501, 502 and 504
This course acquaints the counselor with the issues and problems unique to the elderly in American society. Topics such as suffering, societal attitude, and family structure are examined.

PACO 687 Counseling Women 3 hours
This course examines the most common problems women bring to counseling, including both developmental and situational crises. It explores biblical perspectives and the most effective treatments for these situations.

COUN 695/ Directed Research in Pastoral Counseling 1 to 6 hours
COUN 695 Counseling 1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of counseling.

COUN 697/ Seminar in Pastoral Counseling 1 to 6 hours
PACO 697
An intensive study in a specific subject of counseling. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

COUN 698/ Practicum 3 hours
PACO 698
COUN 698 Prerequisites: COUN 501, 502, 503, 504, 505, 506, 507, 510, 512, 521, 522, 601, 646, and 667
Students will complete supervised counseling and counseling-related experiences in a professional setting. The primary focus is the development of counseling skills.

COUN 699/ Counseling Internship 6 hours
PACO 699
Prerequisites: COUN 606, 645, 660, and 661
This course offers student participation in a clinical experience under supervision in an approved agency along with supervision by a university faculty member.

PACO 990 Dissertation Proposal and Research 6 hours
Preparation for research and writing of the Dissertation.

PACO 990 Dissertation Defense 3 hours
COUN 995 Directed Research in Pastoral Counseling 1 to 6 hours
COUN 995
Designated for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of counseling.

COUN 997 Pastoral Counseling Seminar 3 to 6 hours
An intensive study in a specific subject of pastoral care and counseling, this course allows variation in the approach and content of the regular curriculum, and often will be used by visiting professors.

COUN 998 Practicum in Pastoral Counseling 3 hours
Supervised practice of pastoral care and counseling, which focuses on the skills and development of the pastoral counselor under the supervision and guidance of staff in the pastoral counseling setting. Students will actively engage in pastoral counseling situations with individuals and groups.

COUN 999 Internship in Pastoral Counseling 6 hours
Work with individuals or groups in practical pastoral situations under the supervision and guidance of staff in that setting. Open only to doctoral students or by consent of the department.

PUBLIC ADMINISTRATION

PADM 501 Fundamentals of Public Administration 3 hours
This course explores the various theories and practices that have led to, and continue to dominate the profession of and study of public administration.

PADM 530 Politics, Strategies, and Initiatives of Community Economic Development 3 hours
This course will provide an overview of theoretical and practical approaches to community economic development.
PHILOSOPHY

PHIL 550 Introduction to Philosophy of Religion 3 hours
This course will acquaint the student with the central issues in the philosophy of religion. These include topics such as the status of revelation, the existence of God, the problem of evil, and religious language.

PHIL 597 Seminar in Philosophy 1 to 3 hours
PHIL 605 The Existence of God 3 hours
An investigation and critique of the major arguments for God’s existence from Plato to the present, and a discussion of their relation to theology and in particular, God’s attributes.

PHIL 615 The Problem of Evil 3 hours
An examination of how the problem of evil arises along with some of the major historical and contemporary solutions. The course attempts to evaluate the current status of the debate and to construct a theodicy which is both theologically and philosophically acceptable.

PHIL 620 Religious Language 3 hours
A course designed to acquaint the student with the philosophical debate over the meaningfulness and factual significance of theological discourse. Primary focus will be the debate in contemporary discussions.

PHIL 625 Religious Epistemology 3 hours
This course investigates and critiques the major philosophical explanations of knowledge and their specific application to God, revelation, and religious experience.

PHIL 680 Research Methods 3 hours
Bibliography and thesis research. Emphasis will be given to the formulation of the topic and thesis proposal.

PHIL 689 Thesis Project Proposal and Research 3 hours
PHIL 690 Thesis Defense 3 hours
PHIL 695/ Directed Research in Philosophy 1 to 3 hours
PHIL 995
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of philosophy.

PHIL 697/ Seminar in Philosophy 3 hours
PHIL 997
An intensive study in a specific subject of philosophy. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

PASTORAL LEADERSHIP

PLED 520 Spiritual Formation 3 hours
This course focuses on the development of the spiritual life in ministry. Attention is given to the spiritual disciplines, the prayer life, and the biblical nature of calling, ministry and character.

PLED 597 Seminar in Pastoral Ministries (I) 1 to 3 hours
PLED 625 Ministry Matters: Preventing Ministry Failure 3 hours
This class will help the student (and their spouse) better prepare themselves for the rigors of 21st century ministry, avoid common pitfalls, and prevent potential problems. It will deal with such significant issues as setting realistic expectations, dealing with church boards, marriage, children, finances, burnt-out, stress, time management and more. (I)

PLED 635 Theology of Pastoral Ministry 3 hours
A study of the different phases of the daily work of the pastor. Attention is given to the call, character, leadership, and responsibilities of the pastor. Opportunities are also given for the student to practice methods of pastoral work.

PLED 655 Communication in Christian Ministry 3 hours
A practical and theoretical course designed to strengthen communication competencies of students in the Christian ministry environment. Concepts of communication theory are applied to ministry contexts.

PLED 695 Directed Research 1 to 3 hours
PLED 697 Seminar in Pastoral Ministries 1 to 3 hours
An intensive study in a specific subject of pastoral ministry. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors. (I)

PLED 698 Practicum in Pastoral Leadership 1 to 3 hours
A practical field experience for international students in pastoral leadership under the supervision of an approved mentor.

PLED 699 Internship 3 to 6 hours
Prerequisites: DSMN 505, EVAN 510, 565, HOMI 501, 521, 591; PLED 635, PACO 500 or COUN 601
Internship involves supervised work in an applied ministry setting. Students continue to apply, adapt, and improve their skills in specialized ministry situations. Students work under the supervision of a qualified professional Christian worker.

PLED 910 Principles and Practices of Prayer 3 hours
A study in the various aspects of Christian prayer, 52 Ways to Pray, and of the biblical and theological basis of prayer as reflected in Scriptures. The course includes a basic introduction to the various ministries and principles using prayer in a local church.

PLED 961 Contemporary Ethical Problems in Ministry 3 hours
A study of the basis for making decisions that have ethical aspects and of specific ethical problems encountered in the pastoral ministry. (I)

PLED 969 Current Legal Matters Confronting the Pastor 3 hours
An exploration of common law, statutory, regulatory and constitutional requirements, and restrictions for ministries. Significant issues involving such critical areas as contracts, torts, taxation, and governmental regulations will be discussed as they affect religious freedom.

PLED 970 Pastoral Leadership 3 hours
An advanced study of the personal leadership functions of the pastor. Planning, organizing, guiding, staffing, and controlling are studied and applied to the work of the pastor. Attention is focused on such topics as conflict management, decision-making, long-range planning, motivation, and interpersonal relationships.

PLED 995 Directed Research 1 to 3 hours
PLED 997 Seminar in Pastoral Ministries 1 to 3 hours
An intensive study in a specific subject of pastoral ministry. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

PLED 998 Practicum in Pastoral Leadership 1 to 3 hours
A practical field experience for international students in pastoral leadership under the supervision of an approved mentor.

PUBLIC POLICY – GOVERNMENT

POG 502 Economics and Public Policy 3 hours
This course will study markets and market failure, the effects of Public Policy on economics, the effects of economics on Public Policy, and the role of government in economic issues particularly in the areas of trade, enterprise, debt and taxation, from a biblical worldview. The class will emphasize the Judeo-Christian foundations and principles of economic activity.
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<tr>
<th>COURSES OF INSTRUCTION – GRADUATE PROGRAMS</th>
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<tbody>
<tr>
<td><strong>PPOG 503  Political Philosophy</strong> 3 hours</td>
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<tr>
<td>This course studies the most influential political philosophers who substantially influence the Western political and legal thought processes, for better or worse, from ancient Greece, through Western European development and the American Founding era to the modern era.</td>
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<tr>
<td><strong>PPOG 504  Leadership, Statesmanship, and Governance</strong> 3 hours</td>
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<td>This course will provide an examination of the fundamentals and characteristics of diligent, principled-based servant leadership from a Judeo-Christian perspective. This course will be as practical as it is philosophical.</td>
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<tr>
<td><strong>PPOG 506  Introduction to Geopolitics and International Diplomacy</strong> 3 hours</td>
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</table>
| Prerequisites: PPOL 501, PPOG 502, PPOG 503 are strongly encouraged, but not required.  
Introduction to Geopolitics and International Diplomacy will provide a Judeo-Christian perspective on international affairs; American foreign policy; international governments, groups, organizations and coalitions; sovereignty issues; the influence of Christianity and competing worldviews on the changing global arena; and the role of America in the world. |
| **PUBLIC POLICY – LAW** |
| **PPOL 501  Foundations of American Governance: An Introduction to Public Policy** 3 hours |
| This course provides a broad study of the philosophical, intellectual, political, and cultural influences on Western Society and examines the manner in which those influences have been and are being reflected in American Public Policy. More specifically, it will examine the manner in which various worldviews affect American Public Policy, with particular emphasis on the contrast between the Judeo-Christian worldview and Secular Humanism, Marxism/Leninism, and Islamic Fundamentalism. |
| **PPOL 505  Applied Public Policy Research Methods** 3 hours |
| Prerequisites: PPOL 501, PPOG 502, PPOG 503 are strongly encouraged, but not required.  
This course will study research methods, research strategies, and statistical analysis skills necessary to both produce and critically analyze research reports and data compilations used in forming public policy. |
| **RESEARCH METHODS AND TEACHING** |
| **RTCH 900  Research Methods and Teaching in Christian Higher Education** 3 hours |
| This course guides the student in the use of library materials, computerized databases, bibliographic resources as well as research strategies, dissertation topic selection, and familiarization with form and style for research papers and dissertations. Students will also be introduced to the processes involved in syllabus development, lesson planning, and evaluation of student progress for both live instruction and the distance learning environment. |
| **SPORT MANAGEMENT** |
| **SMGT 501  Social Issues in Sport Management** 3 hours |
| This course will examine the social institution of sport and its consequences for the North American society; the social organization from play to professional sport; violence and discrimination; women and ethnic minorities in sport; and the socialization implications from participation in sports. |
| **SMGT 502  Sport Marketing and Public Relations** 3 hours |
| This course is an examination of principles of marketing, promotion, sponsorship, public relations and licensing as it applies to the sport industry. |
| **SMGT 503  Ethics in Sport** 3 hours |
| This course offers an introduction to ethics within the sporting context. The values promoted within sport will be examined along with common ethical dilemmas faced by those involved in sport. The course will cover issues ranging from fair play to sportmanship to Title IX and drug use for performance enhancement. |
| **SMGT 504  Foundations of Sport Ministry** 3 hours |
| This course will investigate the historical foundations and the current development, operation, and biblical justifications for sport ministry programs within church and parachurch organizations. |
| **SMGT 505  Legal Issues in Sport** 3 hours |
| This course provides an examination of risk management and the current legal principles which affect sport and recreation organizations. |
| **SMGT 506  Economics and Financial Management of Sport** 3 hours |
| This course provides a comprehensive synopsis of the application of economics and financial management used in the sport organization decision making context from both a macro and micro level. |
| **SMGT 507  Sports Law** 3 hours |
| This course provides an examination of the legal fundamentals of outdoor recreation and adventure sport. The emphasis is on understanding the interaction of the participant in the experiential environment as it relates to the complex challenges faced by management professionals working in public, commercial and not-for-profit sport and recreation delivery systems. |
| **SMGT 518  Understanding Educational Leadership** 3 hours |
| This course offers a consideration of the history, theory, design and management, as well as current issues and trends in outdoor and adventure-based programs. Special attention will be given to developing an understanding of principles and methodologies of outdoor curricula, as well as implementation, risk management, and group dynamics in outdoor programs. (I) |
| **SMGT 613  Leadership and Administration of Outdoor Adventure Sport** 3 hours |
| This course is a critical analysis of the historic development, current status, and changing patterns of public policy in outdoor recreation, adventure sport and eco-tourism. A majority of the course will focus on leadership and strategic planning relating to land use and community engagement for outdoor organizations. |
| **SMGT 631  Sport Event and Facility Management** 3 hours |
| This course will examine the current research related to planning, funding, and operating sporting events and sport/recreation facilities. |
| **SMGT 632  Sport Development and Sales** 3 hours |
| This course will provide practical professional sales techniques needed to form a framework for strategic account management. Subsequently, the dynamics associated with building and fostering relationships necessary for a vibrant development office will be thoroughly examined. |
| **SMGT 633  Management and Leadership in Sport Organizations** 3 hours |
| This course will provide application for the development of skills necessary to be an effective and efficient leader regarding communication, motivation and corporate decision making. The |
role of human resources and leadership theory in an atmosphere of complexity and diversity will be explored. (I)

**SMGT 689 Thesis Proposal and Research** 3 hours
Prerequisite: Successfully pass the Comprehensive Examination.

This course is designed to help students complete their M.S. thesis. It is expected that research for the thesis project will be relevant to the student’s specialization area and will make an academic contribution to the literature in Sport Management.

**SMGT 690 Thesis Defense** 3 hours
Prerequisites: Successfully pass the Comprehensive Examination; consent of instructor.

Intended to demonstrate a student’s ability to carry out original research. Thesis may be designed to answer practical research questions, theoretical, or ethical issues of interest to scholars and professionals in the sport management field. Credit is not awarded until the thesis has been accepted.

**SMGT 699 Internship** 6 hours
Prerequisites: 21 hours completed; consent of instructor; successfully pass the Comprehensive Examination.

Placement with a sport or recreation management organization for a controlled learning experience with the student’s career specialization area. A minimum of 400 hours are required at an approved internship site.

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**THEOLOGICAL ENGLISH FOR KOREAN STUDENTS**

**THEK 500 English Communication Skills** 3 hours
The course is designed for Korean students who have previously studied English, but desire to attain higher levels of fluency and greater mastery of English structure. English communication is a necessary skill for students to perform in the seminary classes. This, this course will assist students in developing the four language skills- listening, speaking, reading, and writing. The course incorporates the use of a wide variety of exercise materials and covers a broad range of goals, which include mastering sentence structures, understanding and minimizing grammatical errors, and ultimately producing fluency in communication.

**THEK 501 English Writing Skills** 3 hours
This course is designed for Korean seminary students whose native language is other than English. Students will learn effective writing techniques in a workshop setting. This course will introduce the basics of academic writing including grammar and syntax, and students will practice writing a variety of academic assignments. The course is designed to improve qualities of students’ academic writing through plan, draft, and revision.

**THEK 502 English Reading Skills I** 3 hours
This course is designed for Korean student who need to improve their English knowledge and skills. As the first two courses on reading comprehensions, it will build student’s vocabularies, idioms, grammar, and sentence patterns. The technique of diagramming sentences will also be introduced in order to aid students’ grasp of the reading material. Daily exercise in English will be emphasized throughout the course.

**THEK 503 English Reading Skills II** 3 hours
Prerequisite: THEK 502 and either THEK 500 or 501
This course purposes to help Korean students who desire to let students practice their reading and comprehension skills, it will continue to enhance students’ ability to comprehend the reading material. Grammar and syntax will be reviewed whenever necessary. Some theology and ministry related articles will be used to get students acquainted with theological, pastoral, and ministerial vocabularies and to raise the quality of students’ seminary study overall.

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**THEOLOGY**

**THEO 501 Patristic and Medieval Christian Thought** 3 hours
A study of the early development of Christian ideas from their background in the Greco-Roman world, Judaism, and the Scriptures, through the apostolic fathers, the apologists, and the early struggles toward doctrinal clarity and purity. In the latter half of the course, attention will be given to the establishment of papal supremacy, the rise and subsequent decline of the scholastic Christianity, and the conceptual factors leading toward the Renaissance and Reformation.

**THEO 502 Renaissance and Reformation Christian Thought** 3 hours
A study of the renewal of cultural and intellectual activity in Europe from the later Middle Ages through the Renaissance, Protestant Reformation, Roman Catholic Counter Reformation, rise of capitalism, scientific revolution, and the Enlightenment.

**THEO 503 Modern and Contemporary Christian Thought** 3 hours
A study of thought from Enlightenment trends to contemporary theological and philosophical developments. The latter subject includes Nineteenth Century liberalism, Twentieth Century new-orthodoxy, existentialism, and post-existential trends such as secular, liberation, and hope theologies. Attention is also given to recent philosophical movements such as logical positivism, linguistic analysis, and process thought. The course stresses the history of major ideas, the system of formative scholars, and the conservative alternative.

**THEO 510 Survey of Christian Doctrine** 3 hours
A survey of the field of biblical doctrine. Each of the following doctrines will be examined: the Bible, God the Father, Christ, the Holy Spirit, Man, Sin, Salvation, the Church, and Last Things. (I)

**THEO 525 Systematic Theology I** 3 hours
A course beginning the study of systematic theology with special attention given to prolegomena the doctrines of Scripture, God, angels, humanity and sin.

**THEO 530 Systematic Theology II** 3 hours
A course completing the study of systematic theology with special attention given to the doctrines of the person and work of Christ, the Holy Spirit, salvation, the church, and last things. Such issues as nature and extent of salvation, the origin, nature and future of the church, and the eternal state are explored.

**THEO 597 Seminar in Theology** 1 to 3 hours

**THEO 605 Theology of Global Engagement** 3 hours
This course explores a biblical foundation and theology for Christian mission. Beginning with a rigorous interaction with the Old and New Testaments, the key aspects of mission theology will be explored as well as how theology of mission relates to other key themes in theology. The seminar will also consider how theology of mission affects mission practice.

**THEO 610 Biblical Theology** 3 hours
A study of the nature, history and current trends in biblical theology. Each semester there will be a special focus given to specific areas in Old Testament biblical theology or New Testament Biblical theology.

**THEO 620 Ecclesiology/Eschatology** 3 hours
A study of the nature of the Church and the doctrine of Last Things. In ecclesiology, a major emphasis will be Baptist ecclesiology. Eschatology will focus particularly on the concept of the Kingdom and the rapture of the Church.

**THEO 626 Doctrine of God** 3 hours
A study of the existence, nature, and attributes of the triune God. Contains a study of such doctrines as the decree of God, Creation, the providence of God, and the doctrine of the Trinity. (I)
THEO 630  Problems and Issues in Eschatology  3 hours
A discussion of several issues challenging the church today in relation to dispensational hermeneutics, the rapture, the tribulation, the millennial kingdom, the future of the church, and the nations, as well as recent attempts to coordinate Bible prophecy with current events.

THEO 635  Seminar in Contemporary Theological Issues  3 hours
Designed to isolate and discuss major theological issues within the various major heads of systematic theology. Specific problems to be discussed will vary with the discretion of the professor, but issues such as free will and determinism, the nature of man, and the rapture of the Church are indicative of the kinds of issues to be discussed. (I)

THEO 641  Advanced Bibliology  3 hours
A detailed study of the whole area of Bibliology. Special emphasis will be placed on contemporary conceptions of such doctrines as Revelation and Inspiration. An in-depth analysis of the contemporary debate over the inerrancy and authority of Scripture will be included.

THEO 642  Advanced Christology  3 hours
A detailed examination of the Person, nature, and works of Jesus Christ. Focus will be not only on traditional issues in Christology, but also on contemporary discussions in the field, both within orthodoxy and outside it.

THEO 644  Johannine Theology  3 hours
Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor
A course focusing on the unique contributions of John to each of the major areas of history, symbolism, language and journalistic style of development. From the course, the student will correlate the unique Johannine principles of theologizing and hermeneutics, as well as the particular contributions John makes to New Testament theology.

THEO 650  Ethics and Christian Ministry  3 hours
A study of the methodology and practice of biblical ethics as applied to such issues as abortion, euthanasia, in-vitro fertilization, capital punishment, government, war, race relations, marriage, divorce, personal and ecclesiastical separation, and worldly amusements. (I)

THEO 654  Pneumatology  3 hours
A comprehensive study of the Person and work of the Holy Spirit. The activities of the Holy Spirit are traced through the Old and New Testaments, with special attention to His ministry to Christ, to the Church, and to the individual Christian. (I)

THEO 675  Contextualization and Global Theology  3 hours
This course considers the process of communicating a Christian worldview in a manner that is faithful to Scriptures and relevant to the world’s cultures. In part, this involves the process of exegeting or probing culture for spiritual themes. In addition, this course explores the process of doing theology in a global context. (Formerly ICST 675)

THEO 678  Western and New Religions  3 hours
The history, doctrines, and present state of the major cults such as Mormonism, Christian Science, Jehovah’s Witnesses and Seventh Day Adventism. The course will also include a study of the Occult Movement. Emphasis is placed on the errors of these groups and on methods and materials for confronting them effectively.

THEO 680  Research Methods  3 hours
Bibilography and thesis research. Emphasis will be given to the formulation of the topic and thesis proposal.

THEO 689  Thesis Project Proposal and Research  3 hours
THEO 690  Thesis Defense  3 hours

THEO 695  Directed Research in Theology  1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of theology.

THEO 697  Seminar in Theological Studies  3 hours
An intensive study in a specific subject of theology. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

THEO 900  Seminar in Theological Method  3 hours
Analyzes theological methods in various theological traditions and persuasions. Different types of biblical, systematic, and contemporary theologies will be scrutinized. Particular attention will be given to the significance of theological sources including revelation, tradition, and culture and to their role in theology. (I)

THEO 901  Contemporary Issues in the Doctrine of God  3 hours
A Seminar on the Doctrine of God with special attention to modern issues on the topic, such as Open Theism, the knowability of truths about God, proper basicity and the justification of God's existence, and the problem of evil.

THEO 904  Bibliology  3 hours
An examination of the doctrine of scripture with attention to its inerrancy, and inspiration, along with a consideration of the matter of inscripturated revelation and the nature of religious language.

THEO 905  Christology in Contemporary Theological Perspective  3 hours
A study of recent trends in Christological method and understanding including process christologies, the Jesus Seminar, and the “new search” for the historical Jesus. (I)

THEO 908  Reading Seminar in Systematic Theology  3 hours
The purpose of this reading seminar is to provide a base-line of readings in systematic theology focusing on reading classic texts significant to or exemplary of systematic theology. Students will read about thirty books and treatises, reading both scholarly and popular work throughout the history of the church. Students will evaluate, critique, and write critical reviews of assigned works evaluating, comparing and synthesizing their respective contribution to the development of the discipline and relation to contemporary evangical theological concerns. (I)

THEO 945/CHHI 945  Seminar in Modern Theologies and Theologians  3 hours
This seminar focuses on the work of select theologians and theological movements since the 18th Century. This seminar may be repeated as subject matter varies.

THEO 946  Contemporary Theology  3 hours
An examination and critical analysis of theologians and theological movements since 1945. Topics include Liberation and Feminist Theologies as well as Open Theism, and the work of Paul Tillich, Jurgen Moltmann, John A. T. Robinson, and Harvey Cox. This seminar focuses on the work of select theologians and theological movements since the eighteenth century. This seminar may be repeated as subject matter varies. This seminar will focus on the Twentieth and early Twenty-first Centuries.

THEO 995  Directed Research in Theology  1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of theology.

THEO 997  Seminar in Theological Studies  (I)  3 hours
WORSHIP MUSIC

WMUS 515  Graduate Conducting for the Worship Leader  3 hours

Prerequisite: Completion of an undergraduate course in conducting

Intermediate and advanced instruction in conducting techniques for worship leaders in traditional and non-traditional worship settings. Knowledge and skill areas stressed are a review of conducting gestures and patterns; advanced score interpretation, rehearsal management and technique, special problems in vocal and instrumental situations.

WMUS 524  Analytical Techniques for the Worship Leader  3 hours

This course is a foundational course for graduate contemporary music theory practices. The study includes a thorough investigation of jazz and extended harmonies used in contemporary worship music. Worship students continue to learn and apply analytical technique to various music styles. Melodic concepts and music form are explored in the literature from historical music periods and compared to present worship music literature and practice. Principles of harmonic function are taught and applied to representative worship literature forms.

WMUS 525  Advanced Contemporary Arranging Techniques for Worship  3 hours

This course is designed to teach and develop advanced skills as an arranger of vocal and instrumental ensembles. Chord chart writing and arranging techniques relevant to the rhythm section (keyboards, bass, guitar, drums, and percussion) and contemporary rhythm idioms will be explained and studied. Students will be expected to demonstrate skill in scoring for praise bands, orchestras, singers, and choirs. A major worship arranging project is required.

WMUS 550  Applied Music  3 hours

Prerequisite: Student must have the requisite experience or consent of the instructor (see syllabus for additional information specific to each application)

Guitar: Graduate level Private guitar lessons. Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classical and contemporary styles.

Piano: Graduate private piano lessons. Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classical and contemporary styles.

Voice: Graduate level private vocal lessons. Instruction includes technical exercises, review of literature, and development of music reading and performance skills in classical and contemporary styles.

Woodwinds: Continuation of private lessons at the graduate level in the woodwind instruments of band and orchestra (Clarinet, Flute, Saxophone, Oboe or Bassoon). Instruction includes technical exercises, chords and chord progressions, and development of music reading and performance skills in classic and contemporary styles.

WMUS 600  Music Resources and Literature for Worship Leading  3 hours

A study of the materials used in program building of instrumental and choral ensembles in non-traditional worship settings. Evaluation is made of select publishers to investigate musical, audio, video, and software resources availability with application to contemporary Christian worship ensemble.

WMUS 610  Tools and Techniques of Contemporary Worship  3 hours

A study of the current available resources and techniques employed by contemporary worship leaders. Consideration is given to practical issues related to rehearsal techniques, programming, MIDI technology, sound reinforcement, use of drama, use of drama as script, and worship events. (Formerly WRSP 610) (I)

WMUS 630  Principles of Worship Technology  3 hours

Prerequisites: Successful completion of an undergraduate theory track

The study of computer applications in music, including: competencies in the use of notation software, music recording software; sequencing; using loops in live and recording applications; integrating midi and digital audio; capturing, editing, and storing digital audio data; multi and single tracking; VSTs; and sound shaping.

WMUS 670  Principles of Music and Worship Pedagogy  3 hours

This course is designed to examine the planning development, organization, implementation and evaluation of Worship Pedagogy for secondary, post-secondary, and college students. Attention is given to historical concepts of pedagogy, current trends in curriculum organization, available resources for the teaching and training of worship leaders, and strengths and weaknesses of various worship pedagogy models. Includes a graduate level curriculum project.

WMUS 687  Music and Worship Ministry Project  3 hours

This course is designed to provide the student with practical experience in the planning and implementation of a major music and worship ministry project. This project is practical in nature and may include, but is not limited to: a major seasonal presentation, choral recording project, or group mission project. The student must demonstrate the ability to develop a plan of action for spiritual foundation, ministry methodology, communication of learned principles and application to the local ministry being served. Presentation of the “ministry project” must include all planning and production aspects of the event and a formal research paper.

WMUS 690  Worship Program Recital  3 hours

This is a faculty supervised, 55-60 minute worship recital program. The student must demonstrate the ability to organize a worship program using a variety of media, drama, lighting, and instrumentation. Repertoire is representative of the vast stylistic preferences of the Evangelical Community and may include, but is not limited to: traditional classical, sacred classic, contemporary Christian, worship and praise, gospel song, or hymn-style literature. Preparation recital must demonstrate completion of a serious, formal research paper that documents the song repertoire and selection, historical data about composers and song writers, rationale for stylistic representation, and biblical foundations for the program.

WORSHIP STUDIES

WRSP 501  The Dynamics of Corporate Worship  3 hours

This course involves a study of the dynamic influences of personal, biblical, historical, professional, and practical worship to the corporate ministry of the local church. Application is made to the presentation and influence of singing, praying, preaching, evangelism, and the great modern revival movements on corporate worship in the church today. Graduate students complete a personal assessment that relates honest, genuine, unhindered, and biblical worship to their own responsibility to music, prayer, evangelism, preaching, and corporate ministry. (I)
WRSP 502 History and Philosophy of Worship 3 hours
This is a study of the history of worship from the Old Testament, the early church, through the modern period. Emphasis is given to changes in worship practices resulting from the Reformation, the Great Awakenings, revival movements, large evangelistic crusades of the 1940s and 1950s, Jesus Movement, and the Praise and Worship movement.

WRSP 510 Biblical Foundations of Worship 3 hours
A study of the principles of worship as found in the Old and New Testaments. Includes study of the Tabernacle as a model of worship, worship in the lives of biblical characters, and the biblical roots of worship practices developed by the early church.

WRSP 520 The Role of the Worship Leader 3 hours
A study of the many and varied roles and relationships of the worship leader. Special emphasis is placed on the relationship between the worship leader and the pastor. Also considered are the relationships between the worship leader and other staff members, singers/instrumentalists, and the congregation.

WRSP 530 Principles of Leadership for the Worship Leader 3 hours
A study of the characteristics and responsibilities of a good leader as they relate to the worship leader. Planning, organizing, staff development, and decision-making are topics of consideration.

WRSP 540 Current Issues in Worship 3 hours
A study of the current trends and issues related to contemporary worship. Consideration is given to various worship models, worship evangelism, cross-cultural issues, and church worship in transition.

WRSP 545 Global Worship 3 hours
A study of worship as observed in biblical examples. Scriptural principles regarding worship are applied to the life of the individual and to individual responsibility in the corporate worship experience. Emphasis is on building a theological orientation for interculturality by understanding the nature of worship as the foundation for building interdependent relationships in the kingdom of God.

WRSP 551 Building a Balanced Worship Ministry 3 hours
This is a course that looks at the various roles the worship leader holds within the mandates of the overall church mission. Consideration is given to the worship leader’s relationship to the local church education and discipleship programs, missions and evangelism outreach ministries, preaching and teaching ministries, women’s and men’s ministries, children, youth and young adult ministries, and creative arts ministries.

WRSP 635 Building a Theology of Worship 3 hours
This course is a comprehensive study of the purpose and practice of a theology of worship in the local church. The study is divided into two parts: Cognitive theology that includes the understanding and discovery of a biblical theology of worship and music; and, practical application of theology which includes developing a strategy for teaching theology as a worship leader. The class is guided by a series of projects whereby students build a personal theology for private and public worship. (I)

WRSP 645 The Role of the Pastor with the Worship Leader 3 hours
This is a study of the relationship between the pastor and minister of music/worship leader in a local church. Clarification of the biblical role a pastor has as “the worship leader” of his congregation is discussed. Responsibilities pastors and ministers of music/worship leaders have to the gospel ministry are defined and articulated. Leadership models are investigated in the light of team building and staff management. Practical application is made through class and small group case studies, interviews, on-location observations, and personal evaluation.

WRSP 650 Research Methodology in Music and Worship 3 hours
Prerequisites: Completion of all coursework, except WRSP 690
Introduction to research methodologies in preparation for completion of the capstone project in worship and music studies.

WRSP 690 Thesis: Research and Writing in Worship 3 hours
The thesis is a comprehensive paper written in a specific worship discipline and selected in consultation between the student and approved faculty. It should illustrate a thorough understanding and mastery of research techniques and demonstrate a level of original discovery suitable for graduate work on the master’s level. Students may not enroll in this class until the last semester of graduate work or until all other course requirements for the degree have been successfully completed.

WRSP 689 Master’s Thesis Proposal & Research 3 hours
Prerequisite: WRSP 650
This course is only for students who have not made sufficient progress so as to demonstrate they will be able to complete the thesis or project within the time frame required in WRSP 690: Master’s Thesis/Project Defense.

WRSP 690 Master’s Thesis/Project Defense 3 hours
The thesis is a comprehensive paper written in a specific worship discipline and selected in consultation between the student and approved faculty. It should illustrate a thorough understanding and mastery of research techniques and demonstrate a level of original discovery suitable for graduate work on the master’s level. The final document should also reflect the ability of the student to integrate the various facets of course preparation to practical research in the field of music and worship.

Note: Any student who will not be able to complete and defend his/her thesis in the course of a single semester may be required to take WRSP 689 – Thesis Proposal and Research, and repeat the course each semester until deemed ready for enrollment in WRSP 690.

WRSP 695 Directed Research in Worship 1 to 3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of worship.

WRSP 697 Seminar in Worship Studies 3 hours
This course focuses on advanced worship practice within the evangelical and local church community. Student and faculty will work together to develop and tailor assignments to each student’s individual preference, professional goals, and objectives for future practice as a worship leader. A major project illustrating the student’s ability to apply learned theory to the practical outcomes of a local church is expected.

WRSP 698 Worship Practicum 1 to 3 hours
WRSP 699 Graduate Worship Internship 3 hours
Prerequisites: Achievement 85-90% of the degree program; completion of 38-40 hours of Worship and Music Studies courses; demonstration of previous leadership experience in worship ministry; and completed application to the Coordinator of the Graduate Program
Requires 9-12 months of supervised experience in an approved worship ministry. Internships are awarded to students receiving an invitation from one of the approved ministries participating in the “LU Worship Department Graduate Mentoring Program.” The student is to submit a proposal for internship placement one semester in advance and approved by the Chair of the Graduate Program. Special consideration is given to student giftedness, talent, leadership skill and spiritual maturity as related to local ministry needs. At the conclusion of the internship, the student must demonstrate completion of a serious, formal research
paper that documents how the internship promoted formational, transformational, relational, missional, and reproducible worship in their own ministry.

**WRSP 801 Corporate Worship** 3 hours

This course involves a study of the dynamic influences of personal, biblical, historical, professional, and practical worship as related to corporate ministries in the local church. Application is made to the presentation and influence of singing, praying, preaching, evangelism, and the great modern revival movement to 21st Century corporate worship. Doctoral students are required to complete a personal assessment that relates honest, genuine hindered, and biblical worship to their own responsibility to music, prayer, evangelism, preaching and corporate ministries. The course includes a short research project. Class time run concurrently with WRSP 501, *The Dynamics of Corporate Worship*, graduate intensives.

**WRSP 820 The Worship Leader** 3 hours

A study of the many and varied roles and relationships of the worship leader. Special emphasis is placed on the relationship between the worship leader and the pastor. Also considered are the relationships between the worship leader and other staff members, singers, instrumentalists, and the congregation. In addition to required reading, significant research within the evangelical community, and application to various worship ministries, students are required to complete 10 projects that integrate learned principles and practical application. (LU Online only).

**WRSP 840 Transitions in Worship** 3 hours

A study of the current trends and issues related to contemporary worship. Consideration is given to various worship models, worship evangelism, the place of worship in missions, multi-cultural issues, worship transitions, worship trends, and application of theological and biblical principles to worship practices. The course includes research of emerging church worship, a series of interview projects, and comparative study of popular music genres and contemporary praise and worship practices.

**WRSP 851 Balanced Worship** 3 hours

This is a course that looks at the various responsibilities worship leaders have in building balanced, well-conceived ministries with other entities in the church. Consideration is given to the worship leader’s relationship to local church education and discipleship programs, missions and evangelism outreach ministries, preaching and teaching ministries, women’s and men’s ministries, children, youth and young adult ministries, and creative arts ministries. Doctorate students will compile a ministry pedagogy file to use in developing mentoring models for training worship leaders. Class times run concurrently with WRSP 551, *Building a Balanced Worship Ministry*, graduate intensive.

**WRSP 935 The Theology of Worship** 3 hours

This course is a comprehensive study of the purpose and practice of a theology of worship in the local church. The study is divided into two parts: cognitive theology that includes the understanding and discovery of a biblical theology of worship and music; and, practical application of theology which includes developing a strategy for teaching theology as a worship leader. The class is guided by a series of projects whereby students build a personal theology for private and public worship. Class times run concurrently with WRSP 635, *Building a Theology of Worship*, graduate intensive.

**WRSP 945 The Pastor and the Worship Leader** 3 hours

This is a study of the relationship between the pastor and minister of music/worship leader in a local church. Clarification of the biblical role a pastor has as ‘the worship leader’ of his congregation is discussed. Responsibilities of worship leaders have to the gospel ministry are defined and articulated. Leadership models are investigated in the light of team building and staff management. Practical application is made through class and small group case studies, interviews, on-location observations, and personal evaluation. Class times run concurrently with WRSP 645, *The Role of the Pastor with the Worship Leader*, graduate intensive.

**WRSP 995 Directed Research in Worship** 3 hours

Designed for the post-graduate, doctor of ministry student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of worship. Recommended as an elective in preparation for the Doctor of Ministry writing project.

**WRSP 997 Advanced Seminar in Worship Studies** 3 hours

This course focuses on a study of worship practices in the evangelical community. Student and faculty work together to develop and tailor assignment to each student’s individual preference, professional goals, needs, and objectives. A 30-50 page major paper demonstrating research ability must be completed. This major project must be practical in application to the student’s ministry. (I)

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**YOUTH MINISTRIES**

**YOUT 510 Foundations in Youth Ministries I** 3 hours

An introductory course designed to develop a basic philosophy of the youth ministry through an analysis of contemporary and historical youth ministry models.

**YOUT 520 Foundations in Youth Ministries II** 3 hours

Careful analysis of methods, curriculum, staffing, promotion, and facilities of the total youth program.

**YOUT 597 Seminar in Youth Ministries** 1 to 3 hours

A course designed to study leadership and management principles as they relate to the broad spectrum of responsibility and ministry, finding the right ministry position, team building, and working with staff will be addressed. Special emphasis will be placed on helping the student integrate the cognitive with the practical to develop a personal paradigm of effective leadership.

**YOUT 615 The Role of the Youth Leader** 3 hours

A practical field experience under the supervision of a professional youth leader.

**YOUT 630 Student Ministries** 3 hours

A study of the philosophy, principles, and practices of evangelizing and discipling middle and high school age students within the context of their own diverse cultures. Certain ‘axioms’ and ‘paradigms’ of adolescent ministry will be examined and evaluated for their effectiveness as tools for understanding and reaching students with the gospel.

**YOUT 650 Youth Practicum** 3 hours

A practical field experience under the supervision of a professional youth leader.

**YOUT 660 Advanced Youth Practicum** 3 hours

Prerequisite: YOUT 650

A continuation of YOUT 650.

**YOUT 695 Directed Research in Youth Ministries** 1 to 3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of youth work.
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>YOUT 697</td>
<td>Seminar in Youth Ministries</td>
<td>1 to 3 hours</td>
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<tr>
<td>YOUT 698</td>
<td>Youth Practicum</td>
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(I) Indicates that the course is offered in Intensive Format
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*Terms expire in November of each year
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<tbody>
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<td>Tom Arnold</td>
<td>Vice President for Development</td>
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<td>Director of Athletics</td>
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<tr>
<td>Lee Beaumont, B.S., M.S.</td>
<td>Vice President of Auxiliary Services</td>
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<td>David M. Corry, B.A., J.D.</td>
<td>General Counsel</td>
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<tr>
<td>Sharon J. Hartless</td>
<td>Vice President for Administration</td>
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<tr>
<td>Mark Hine, B.S., M.Div., D.Min.</td>
<td>Senior Vice President for Student Affairs</td>
</tr>
<tr>
<td>Chris E. Johnson, B.S., M.B.A.</td>
<td>Senior Vice President for Enrollment Management</td>
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<tr>
<td>Ronald Kennedy, B.S., M.B.A.</td>
<td>Senior Vice President for Marketing</td>
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<tr>
<td>Richard A. Martin, B.S., M.B.A.</td>
<td>Vice President for Research and Financial Analysis</td>
</tr>
<tr>
<td>Don Moon, B.S.</td>
<td>Chief Financial Officer</td>
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<tr>
<td>Barry N. Moore, B.S., M.A., Ph.D.</td>
<td>Vice President for Outreach and Strategic Partnerships</td>
</tr>
<tr>
<td>Johnnie Moore, Jr., B.S., M.A.R.</td>
<td>Vice President for Executive Projects and Spiritual Programs</td>
</tr>
<tr>
<td>Robert Ritz, B.S., M.Ed., Ph.D.</td>
<td>Vice President for Financial Aid</td>
</tr>
<tr>
<td>Larry Shackleton, B.A., M.S.</td>
<td>Vice President for Administrative Information Management and Registrar</td>
</tr>
<tr>
<td>Scott Starnes</td>
<td>Vice President for Field Operations</td>
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<tr>
<td>Laura J. Wallace</td>
<td>Executive Vice President</td>
</tr>
<tr>
<td>H. William Wheeler, B.A., M.S., Ph.D.</td>
<td>Vice President for Human Resources</td>
</tr>
<tr>
<td>Michelle Goodwin, B.S., M.Ed., Ed.D</td>
<td>Associate Dean for Licensure Programs, School of Education</td>
</tr>
<tr>
<td>Shawn Akers, B.A., M.A., J.D.</td>
<td>Associate Professor of Education</td>
</tr>
<tr>
<td>Ben Gutierrez, IV, A.A., B.S., M.A.R., M.Div., Ph.D.</td>
<td>Administrative Dean for Undergraduate Programs Professor of Religion</td>
</tr>
<tr>
<td>Emily Heady, B.A., M.A., Ph.D.</td>
<td>Associate Professor for English</td>
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<tr>
<td>Scott Hicks, B.S., M.B.A.</td>
<td>Dean, School of Business</td>
</tr>
<tr>
<td>Sean Beavers, B.M., M.M., D.M.</td>
<td>Associate Dean, College of Arts and Sciences</td>
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<tr>
<td>Bruce Bell, B.A., M.A., Ph.D.</td>
<td>Associate Dean, College of General Studies</td>
</tr>
<tr>
<td>Suzanne Caruso, B.S., M.B.A., J.D.</td>
<td>Associate Dean for External Affairs, School of Law</td>
</tr>
<tr>
<td>Kevin Corsini, B.B.A., Th.M., Ph.D.</td>
<td>Associate Professor of Counseling</td>
</tr>
<tr>
<td>David Donahoo, B.S., M.S.</td>
<td>Interim Dean, School of Engineering and Computational Sciences</td>
</tr>
<tr>
<td>Gabriel Etzel, B.S., M.A.R., M.Div., D.Min.</td>
<td>Associate Dean, School of Religion Associate Professor of Religion</td>
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</tbody>
</table>

## Academic Affairs

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
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</thead>
<tbody>
<tr>
<td>Beth Ackerman, B.S., M.Ed., Ed.D.</td>
<td>Associate Dean, School of Education</td>
</tr>
<tr>
<td>Associate Professor of Education</td>
<td></td>
</tr>
<tr>
<td>Shawn Akers, B.A., M.A., J.D.</td>
<td>Dean, Helms School of Government</td>
</tr>
<tr>
<td>Associate Professor of Government</td>
<td></td>
</tr>
<tr>
<td>J. Matt Barber, B.S., M.A., J.D.</td>
<td>Associate Dean for Career and Professional Development, School of Law</td>
</tr>
<tr>
<td>Adjunct Assistant Professor of Law</td>
<td></td>
</tr>
<tr>
<td>Sean Beavers, B.M., M.M., D.M.</td>
<td>Associate Dean, College of Arts and Sciences</td>
</tr>
<tr>
<td>Associate Professor of Music</td>
<td></td>
</tr>
<tr>
<td>Bruce Bell, B.A., M.A., Ph.D.</td>
<td>Associate Dean, College of General Studies</td>
</tr>
<tr>
<td>Associate Professor of Business</td>
<td></td>
</tr>
<tr>
<td>Suzanne Caruso, B.S., M.B.A., J.D.</td>
<td>Associate Dean for External Affairs, School of Law</td>
</tr>
<tr>
<td>Assistant Field Instructor</td>
<td></td>
</tr>
<tr>
<td>Kevin Corsini, B.B.A., Th.M., Ph.D.</td>
<td>Administrative Dean for Graduate Programs</td>
</tr>
<tr>
<td>Associate Professor of Counseling</td>
<td></td>
</tr>
<tr>
<td>David Donahoo, B.S., M.S.</td>
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<tr>
<td>Scott Hicks, B.S., M.B.A.</td>
<td>Dean, School of Business</td>
</tr>
<tr>
<td>Rene M. Lindevaldsen, B.A., J.D.</td>
<td>Associate Dean, Academic Affairs, School of Law</td>
</tr>
<tr>
<td>Associate Director, Liberty Center for Law and Policy Professor of Law</td>
<td></td>
</tr>
<tr>
<td>Ralph F. Linstra, B.S., M.Ed., Ed.D., C.H.E.S.</td>
<td>Interim Dean, School of Health Sciences Professor of Health Professions</td>
</tr>
<tr>
<td>Beverly S. Mahoney, R.N., B.S., M.S., Ph.D., M.C.H.E.S., F.A.S.H.A., F.A.A.H.E.</td>
<td>Associate Dean, School of Health Sciences Professor of Health Professions</td>
</tr>
</tbody>
</table>
**Administrative Staff**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Role</th>
<th>Department/Program</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Douglas F. Mann, B.A., M.A., Ph.D.</strong></td>
<td>Dean of the Graduate School</td>
<td>Associate Professor of History</td>
</tr>
<tr>
<td><strong>Ronnie B. Martin, Pharm D., D.O., FACOF P-dist.</strong></td>
<td>Dean, College of Osteopathic Medicine</td>
<td>Professor of Family Medicine</td>
</tr>
<tr>
<td><strong>Carl Merat, B.S., M.S.L.S.</strong></td>
<td>Dean, Integrated Learning Resource Center</td>
<td>Associate Professor of Government</td>
</tr>
<tr>
<td><strong>Ronald Miller, B.A., M.S.</strong></td>
<td>Associate Dean, Helms School of Government</td>
<td>Assistant Professor of Government</td>
</tr>
<tr>
<td><strong>Norman C. Mintle, B.A., M.A., Ph.D.</strong></td>
<td>Dean, School of Communication</td>
<td>Associate Professor</td>
</tr>
<tr>
<td><strong>Stephen M. Parke, B.S., J.D., LL.M.</strong></td>
<td>Associate Dean, Helms School of Government</td>
<td>Associate Professor of Criminal Justice</td>
</tr>
<tr>
<td><strong>Karen L. Parker, B.A., M.S., Ed.D.</strong></td>
<td>Dean, School of Education</td>
<td>Professor of Education</td>
</tr>
<tr>
<td><strong>Wayne Patton, B.A., M.A.R., M.Div.</strong></td>
<td>Associate Dean, General Education</td>
<td>Assistant Professor of Religion</td>
</tr>
<tr>
<td><strong>Marseille Pride, B.A., M.A., M.L.S.</strong></td>
<td>Associate Dean of Research and Customer Services</td>
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<tr>
<td><strong>J. Ernie Rogers, B.B.A., M.A., FAA COMM, INST, ME, MEI, ATP</strong></td>
<td>Associate Dean, School of Aeronautics</td>
<td>Associate Professor of Aviation</td>
</tr>
<tr>
<td><strong>Anita Satterlee, B.S., M.A., Ed.D.</strong></td>
<td>Associate Dean, School of Business</td>
<td>Professor of Business</td>
</tr>
<tr>
<td><strong>Roger Schultz, B.A., M.A., Ph.D.</strong></td>
<td>Dean, College of Arts and Sciences</td>
<td>Professor of History</td>
</tr>
<tr>
<td><strong>Mathew D. Staver, B.A., M.A., J.D.</strong></td>
<td>Vice President, Liberty University</td>
<td>Dean, School of Law</td>
</tr>
<tr>
<td><strong>J. Ernie Rogers, B.B.A., M.A., FAA COMM, INST, ME, MEI, ATP</strong></td>
<td>Director, Liberty Center for Law and Policy</td>
<td>Professor of Law</td>
</tr>
<tr>
<td><strong>Elmer Towns, B.A., M.A., Th.M., M.R.E., D.Min.</strong></td>
<td>Vice President and Co-Founder, Liberty University</td>
<td>Dean, Liberty Baptist Theological Seminary and School of Religion</td>
</tr>
<tr>
<td><strong>Lowell Walters, B.S., M.S.L.S.</strong></td>
<td>Associate Dean of Administration and Collection Services</td>
<td>Integrated Learning Resource Center</td>
</tr>
<tr>
<td><strong>Keith Wargo, C.P.A., B.S., M.B.A., Ed.S.</strong></td>
<td>Associate Dean, School of Business</td>
<td>Associate Professor of Business</td>
</tr>
<tr>
<td><strong>Steve E. Warren, B.S., M.A.</strong></td>
<td>Associate Dean, School of Health Sciences</td>
<td>Assistant Professor of Psychology</td>
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<tr>
<td><strong>Scott Watson, B.A., M.A., Ph.D.</strong></td>
<td>Associate Dean for Advanced Programs, School of Education</td>
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<tr>
<td><strong>William Wegert, B.S., M.S., M.Div., D.Min.</strong></td>
<td>Dean of International Student Programs</td>
<td>Director of Resident Graduate Admissions</td>
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<tr>
<td><strong>Vernon M. Whaley, B.A., M.C.M., M.A., D.Min., Ph.D.</strong></td>
<td>Dean, School of Music</td>
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<td><strong>Joseph M. Wiegand, B.A., M.A., J.D., LL.M.</strong></td>
<td>Associate Dean, Internal Affairs and Online Programs, School of Law</td>
<td>Director, Paralegal Studies Program</td>
</tr>
<tr>
<td><strong>Steve Peterson, B.S., M.B.A.</strong></td>
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<td>Associate Professor of Religion and Instructional Design</td>
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<tr>
<td><strong>Phillip Williams, B.S., M.A.C.E.</strong></td>
<td>Associate Dean, School of Health Sciences</td>
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<tr>
<td><strong>Brian C. Yates, B.S., M.Ed., Ed.D.</strong></td>
<td>Dean, Center for Academic Support and Advising Services</td>
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<td><strong>David L. Young, B.S., M.A., FAA COMM, INST, CFI, CFII, ME, MEI, ATP</strong></td>
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<td><strong>Larry D. Hoezee, B.A., M.A., Ph.D.</strong></td>
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<td>Executive Director, Liberty University en Español</td>
</tr>
<tr>
<td><strong>Orlando Lobaina, B.A., M.A.R.</strong></td>
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<td>Executive Director, Liberty University en Español</td>
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<tr>
<td><strong>David D. Nemitz, B.R.E., M.A., D.Min.</strong></td>
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<td><strong>Charles Spence</strong></td>
<td>Director of Planning and Construction</td>
<td>Director of Planning and Construction</td>
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<td><strong>Sharon L. Wheeler, B.A., M.A., M.F.A., M.Ed.</strong></td>
<td>Director of the Center for Teaching Excellence</td>
<td>Associate Professor of Theatre Arts and Education</td>
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<tr>
<td><strong>Bruce Braun</strong></td>
<td>Executive Director of New Media Communications</td>
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<td><strong>Ernest Carter, III, A.A., B.S., M.A.</strong></td>
<td>Director of Event Management</td>
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<tr>
<td><strong>Tamela L. Crickenberger, B.S., M.S.</strong></td>
<td>Executive Director of Enrollment, Liberty University Online</td>
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<tr>
<td><strong>Tyler Falwell, B.S.</strong></td>
<td>Director of Alumni Relations</td>
<td></td>
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<tr>
<td><strong>John Gauger, B.S., M.B.A.</strong></td>
<td>Director of Specialized Technology Initiatives</td>
<td></td>
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<td><strong>Kirk Handy, B.S.</strong></td>
<td>Senior Director of Campus Recreation</td>
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<tr>
<td><strong>Eric Hendrickson, B.S.</strong></td>
<td>Enterprise Solutions Architect</td>
<td></td>
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<tr>
<td><strong>Col. Richard D. Hinkle, B.S.</strong></td>
<td>Chief of Police</td>
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</tbody>
</table>

Liberty University Graduate Catalog – 2012-2013
Distinguished Professorships

Gary Habermas, B.R.E., M.A., Ph.D.
May 1994
Distinguished Research Professor of Apologetics and Philosophy

August 2005
Distinguished Professor of Biblical Studies and Religion

C. Daniel Kim, B.A., B.D., S.T.M., Th.D.
October 2010
Distinguished Professor of Church History and Intercultural Studies

May 2002
Distinguished Professor of Evangelism

Richard D. Patterson, A.B., M.Div., Th.M., M.A., Ph.D.
August 1994
Distinguished Professor of Biblical Studies

Boyd C. Rist, B.A., M.A., Ph.D.
May 2003
Distinguished Professor of History

May 1999
Distinguished Professor of Systematic Theology

Emeriti

Robert T. Adkins, B.B.A., M.B.A., Ph.D.
Dean Emeritus, School of Business and Government
B.B.A. University of Chattanooga; M.B.A., Stanford University; Ph.D, University of Arkansas. 1991–2000

John M. Borek, Jr., B.B.A., M.B.A., Ph.D.
President Emeritus
B.B.A., M.B.A., Ph.D., Georgia State University. 1997–2004

Lois B. Borek, A.A., B.S., M.Ed., Ed.D.
Professor Emeritus
B.S., M.Ed., Georgia State University; Ed.D., Liberty University. 1999–2004

Ruth L. Chamberlin, A.B., B.S., M.A., Ph.D.
Professor Emeritus of English
A.B., B.S., Ashland College; M.A., University of Michigan; Ph.D., Kent State University; additional graduate work at State and American University. 1975–2001

President Emeritus
B.A., M.A., Bob Jones University; Ed.D., Nova University; additional graduate work at the University of Virginia, Harvard University - Institute of Educational Management; LL.D., Christian Heritage College. 1971–2000

Ernest V. Liddle, B.A., M.A., M.S., B.D., Th.M., Th.D.
Dean Emeritus, Library Services
B.A., University of Edinburgh; M.A., Bucknell University; M.S., Drexel University; B.D., Th.M., Asbury Theological Seminary; Th.D., Northern Baptist Theological Seminary. 1979–1992

Mark B. Lloyd, A.B., M.A., Ph.D.
Professor Emeritus of Speech
A.B., The College of Idaho; M.A., University of Southern California; Ph.D., Michigan State University. 1974-1993

Earl S. Mills, B.S., M.A., Ed.D.
Provost Emeritus
Professor Emeritus of Education

Richard D. Patterson, A.B., M.Div., Th.M., M.A., Ph.D.
Distinguished Professor Emeritus of Biblical Studies
A.B., Wheaton College; M.Div., Los Angeles Baptist Seminary; Th.M., Talbot Theological Seminary; M.A., Ph.D., University of California at Los Angeles. 1982–1997

Milton K. Reimer, B.A., M.Ed., Ph.D.
Professor Emeritus of Education and Social Studies
Diploma, Prairie Bible Institute; B.A., Trinity College; M.Ed., Ph.D., University of North Dakota; additional graduate work at Claremont Graduate School, Kent State University and Virginia Commonwealth University. 1981–1996

Boyd C. Rist, B.A., M.A., Ph.D.
Provost Emeritus
B.A., University of South Dakota; M.A., University of Minnesota; Ph.D., University of Virginia; additional graduate study at the University of Minnesota. 1973–2010

Hila J. Spear, R.N., B.S.N., M.S.N., Ph.D.
Professor Emeritus of Nursing
A.D.N., Kellogg Community College; B.S.N., Liberty University; M.S.N., Ph.D., University of Virginia. 1989-2010
FACULTY ROSTER

Faculty Roster

Ackerman, Margaret Elizabeth; B.S., M.Ed., Ed.D.
Associate Dean, School of Education
Professor of Education
B.S., Liberty University; M.Ed., Lynchburg College; Ed.D., University of Virginia. At LU since 2003.

Adeyemi, Olufemi I.; B.Th., B.A., M.Div., Th.M., Ph.D.
Associate Professor of Biblical Studies
B.Th., UM Theological College, Nigeria; B.A., Washington Bible College; M.Div., Th.M., Capital Bible Seminary; Ph.D., Dallas Theological Seminary. At LU since 2007. (D)

Adu-Gyamfi, Yaw; B.A., M.A., Ph.D.
Associate Professor of English
B.A., University of Science and Technology, Ghana; M.A., Ph.D., University of Saskatchewan. At LU since 1999.

Ajayi, Joel A.; B.Th., B.A., M.Div., M.A.C.E., Ph.D.
Assistant Professor of Biblical Studies
B.Th., Nigerian Baptist Theological Seminary; B.A., Ouchita Baptist University; M.Div., M.A.C.E., New Orleans Baptist Theological Seminary; Ph.D., Baylor University. At LU since 2009. (D)

Akers, Shawn D.; B.A., M.A., J.D.
Dean, Helms School of Government
Associate Professor of Government
B.A., Northeast Louisiana University; M.A., J.D., Regent University. At LU since 2008.

Alban, Jr., Donald H.; B.A., M.A., Ph.D.
Associate Professor of Communication Studies
B.A., Appalachian Bible College; M.A., Ph.D., Regent University. At LU since 2002.

Alexander, David C.; B.A., M.Th., Ph.D.
Assistant Professor of Church History
B.A., Rice University; M.Th., Ph.D., University of Edinburgh (UK). At LU since 2008. (D)

Associate Professor of Communication Studies
B.A., Asbury College; M.Div., M.A., Methodist Theological School in Ohio, Ed.D., Nova University; additional graduate studies at Ohio State University. At LU since 1977.

Assistant Professor of Counseling
B.S., Florida State University; M.Ed., Ed.S., Columbus State University; Ed.D., Argosy University. At LU since 2008. (D)

Angle, Mark A.; B.S., M.Ed., Ed.D.
Assistant Professor of Education
B.S., Concord University; M.Ed., University of Virginia; Ed.D., Concord University. At LU since 2007. (D)

Appleby, David W.; B.A., M.A., M.Div., Ph.D., Ph.D.
Assistant Professor of Counseling
B.A., University of Delaware; M.A., University of Northern Colorado; M.Div., Denver Seminary; Ph.D., University of Northern Colorado; Ph.D., University of Delaware. At LU since 2002. (D)

Ascencao, Kristen; B.S., M.Ed., Ed.D.
Assistant Professor of Education
B.S., Baylor University; M.Ed., Texas Tech University; Ed.D., Liberty University. At LU since 2012. (D)

Austin-Moore, Shante; B.A., M.Ed., Ph.D.
Assistant Professor of Education
B.A., University of Virginia; M.Ed., Regent University; Ph.D., Capella University. At LU since 2005. (D)

Ayres, Brenda; B.A., M.A., Ph.D.
Professor of English
B.A., M.A., University of South Alabama; Ph.D., University of Southern Mississippi. At LU since 2003.

Baer, Dan; B.S., M.S., Ph.D.
Assistant Professor of Education
B.S., Ohio State University; M.S., Pensacola Christian College; Ph.D., Ohio State University. At LU since 2009. (D)

Baggett, David; B.A., M.Div., Ph.D.
Professor of Philosophy
B.A., University of Michigan, Dearborn; M.Div., Asbury Theological Seminary; Ph.D., Wayne State University. At LU since 2006.

Baggett, Mary Elizabeth; B.S., M.A., Ph.D.
Assistant Professor of English
B.S., Liberty University; M.A. Longwood University; Ph.D. Indiana University of Pennsylvania. At LU since 2003.

Bailey, Craig B.; B.S., M.Ed., Ed.D.
Assistant Professor of Education
B.S., Troy University; M.Ed., Alabama State University; Ed.D., Troy University. At LU since 2008. (D)

Baker, Morris L.; B.S., M.Div., Ed.D.
Assistant Professor of Christian Leadership
B.S., University of West Alabama; M.Div., New Orleans Baptist Theological Seminary; Ed.D., The Southern Baptist Theological Seminary. At LU since 2010. (D)

Barker, J. Matt; B.S., M.A., J.D.
Associate Dean for Career and Professional Development, School of Law
B.S., Colorado Christian University; M.A., J.D., Regent University. At LU since 2008.

Barclay, Timothy; B.S., M.A., Ph.D.
Assistant Professor of Counseling
B.S., M.A., Liberty University; Ph.D., Walden University. At LU since 2008.

Barker, Edgar; B.A., B.A., M.St. (Equiv), M.S., Ed.S., Ph.D., LSC
Professor of Counseling
B.A., B.A., North Central University; M.St. (Equiv), Oxford University; M.S., Ed.S., Ft. Hays State University; Ph.D., University of Iowa; additional graduate work at University of Lund, Regent University and Liberty Theological Seminary. At LU since 2003.

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<tr>
<td>Garzon, Fernando L.</td>
<td>B.A., Psy.D.</td>
<td>Professor of Counseling</td>
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<th>Name</th>
<th>B.A., M.Div., Ph.D.</th>
<th>Title</th>
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<td>Gable, Linda</td>
<td>B.S., M.A., M.Ed., M.S., Ph.D.</td>
<td>Assistant Professor of Education</td>
</tr>
<tr>
<td>Garzon, Fernando L.</td>
<td>B.A., Psy.D.</td>
<td>Professor of Counseling</td>
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</tbody>
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**FACULTY ROSTER**

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### FACULTY ROSTER

<table>
<thead>
<tr>
<th>Name</th>
<th>Degrees</th>
<th>Institutions</th>
<th>Positions</th>
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<tbody>
<tr>
<td>Mosholder, Eleanor</td>
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<td>A.B.D., Dallas Theological Seminary; B.A., Clark University; J.D., University</td>
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<td>of Dayton School of Law; L.L.M., Georgetown University School of Law; Th.M.,</td>
<td>Talbot School of Theology Biola University; M.Div., Talbot School of</td>
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<td>Th.M., Talbot School of Theology Biola University; M.Div., Talbot School of</td>
<td>Theology Biola University; M.Ed., University of Texas; M.S., Texas A&amp;M;</td>
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<td>Theology Biola University; M.Ed., University of Texas; M.S., Texas A&amp;M;</td>
<td>M.B.A., Texas A&amp;M; Ph.D., Texas A&amp;M. At LU since 2012 (D)</td>
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<tr>
<td>Pangle, Mary</td>
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<tr>
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</tr>
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</table>
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Assistant Professor of Sport Management  
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Financing the University

The Office of Development is designed to develop and foster lifelong relationships between the University and its constituents. By establishing opportunities for all graduates, friends, students, families, faculty, staff, corporations, and foundations to financially support the University, this office helps Liberty University maintain and enhance the outstanding quality of its faculty, students, programs, and facilities.

Provided below is an overview of ways to support Liberty University.

**Development**

**Annual Fund, Outright Gifts, Matching Gifts, and Gifts in Kind**

*Annual gifts* are contributions for the current, unrestricted use of the University or any of its colleges, schools, and programs. *Outright gifts* include contributions of cash, securities, and written pledges. Gifts of securities are credited at market value on the date the gift is delivered or postmarked. *Matching gifts* encourage charitable giving by matching their employees’ contributions. *Gifts in kind* are gifts of tangible personal property, such as artwork, computers, real estate, and services, which may be used by Liberty University or sold for funds to help support our continuing efforts to provide an outstanding Christian higher education. Gifts in kind may provide substantial tax benefits.

Specific information on the above plans may be obtained by contacting:

**Mr. Tom Arnold**
**Vice President for Development**
1971 University Blvd.
Lynchburg, VA 24502
(866) 602-7983

**FEDERAL AND STATE FUNDING**

Liberty University does not receive any Federal or State funding other than Student Financial Aid, which is utilized only for eligible individual students. Eligible students may receive funds from Federal Pell Grants, Federal Supplemental Education Opportunity Grants, Federal Work Study Grants, Federal Family Education (Stafford and PLUS) Loans, Virginia Tuition Assistance Grants, and Virginia College Scholarship Assistance Program Grants.

The University has never accepted Federal or State funds for its operations, endowment, or capital funding projects.

**Estate Planning**

**Bequests**

Federal tax laws encourage *bequests* to qualified institutions like Liberty University, with an unlimited estate tax deduction for such legacies. Here is a sample form of bequest your attorney may adapt in preparing your will:

I give, devise and bequeath to Liberty University, a Virginia non-stock, non-profit corporation located in Lynchburg, Virginia 24502, ___% of my estate to be used for its general purposes.

**Gift Annuity Agreements**

Those who want to place a portion of their savings with the University and at the same time receive income for life may find that the Liberty University *Charitable Gift Annuity* meets their needs. The rate of return depends on the annuitant’s age at the time the agreement is made.

**Life Insurance, IRAs, and Pension Plans**

A paid-up life insurance policy makes an excellent gift to Liberty University. The donor may receive significant tax benefits with this type of gift. *Traditional IRAs* and other *qualified pension plan assets* can be an excellent source of funding for charitable gifts. If these assets are transferred to an individual, the current value is subject to estate taxes, as well as federal and state income taxes (sometimes exceeding 80% of the value), but when designated to Liberty University, taxes are eliminated.

**Real Estate**

Land, homes, buildings, and other real property may be given to Liberty University as an outright gift or used to fund a life-income gift. A home may be given to the University and continue to be lived in throughout an individual’s lifetime. This is called a “Life Estate.” All such gifts of real estate and real property can benefit both the individual and the University.

**Scholarships/Endowments**

Gifts can be placed as a permanent endowment scholarship with the University. Each year the interest earned from the investment will provide tuition help for worthy students.

**Trusts**

*Charitable Remainder Trusts* (CRTs) are life income gifts. The remainder comes to the University after the passing of all income beneficiaries. *Charitable Lead Trusts* generate income for the University during the term of the trust, after which the assets are passed along to the heirs with significant tax savings.

Specific information on the above plans may be obtained by contacting:

**Dr. Earl D. Sargeant**
**Director of Estate Planning**
1971 University Boulevard
Lynchburg, Virginia 24502
(800) 543-5309
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