LIBERTY BAPTIST THEOLOGICAL SEMINARY
OF LIBERTY UNIVERSITY
1971 University Boulevard
Lynchburg, VA 24502-2269
(804) 582-2000

Liberty University is
accredited by the Commission on
Colleges of the Southern
Association of Colleges and Schools
(1866 Southern Lane, Decatur, Georgia 30033-4097
Telephone Number 404-679-4501)
to award associate's, bachelor's, master's, and doctoral degrees.

Liberty University is
accredited by the Transnational
Association of Christian Colleges and Schools
(P.O. Box 828, Forest, Virginia 24451
Telephone Number 804-525-9539)
to award associate's, bachelor's, master's, and doctoral degrees.

The University reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change after date of publication of this bulletin through established procedures. In such cases, the University will attempt to communicate such changes to all students, faculty, and staff through written means. It is IMPORTANT that each student familiarize himself with the regulations set forth in this Bulletin and assume his proper responsibility concerning them.
Liberty University is a school that is making a difference! We have a faculty and student body, who are committed to impacting the globe for the cause of Christ. It is our prayer that God will use Liberty to change the world in our lifetime.

Since its inception in 1971, it has been our dream to build a Christian university that is both academically excellent and spiritually vibrant. In just thirty years, Liberty has become the world’s largest distinctively Christian university. Today we are proud to be a part of this world-class Christian institution that is already making a difference across our nation and around the world.

God has blessed us with incredible facilities like the Arthur S. DeMoss Learning Center, Williams Football Stadium, the Vines Convocation Center, David’s Place, the Reber-Thomas Cafeteria, and the forthcoming Tim and Beverly LaHaye Student Center. God has also blessed us with a nationally ranked debate team and a Division One athletic program. But more than anything else, God has blessed us with a tremendous student body, who come from all fifty states and scores of foreign countries.

I want to challenge you personally to become a part of what God is doing at Liberty University. We want you to join with our more than 32,000 alumni who have come to experience “The World’s Most Exciting University” where we are “Changing Lives—One Degree at a Time”.

Jerry Falwell, Founder and Chancellor

Thank you for your interest in Liberty Baptist Theological Seminary! As a member of the Liberty family, you will have an opportunity to pursue your interest in a rigorous academically challenging environment with a faculty committed to your growth and success.

Our five Seminary programs of study are designed to prepare future pastors, evangelists, missionaries, chaplains, professional Christian workers and educators, as well as lay leaders and pastors’ wives, with the knowledge, values, and skills necessary to impact the world for Christ.

Much of our success is directly related to our Christ-centered faculty who have graduated from over forty different institutions and who teach relevant, challenging, and interesting classes. The faculty ensure that there is a dynamic curriculum designed for the leaders of tomorrow.

Another reason for our success is the emphasis on spiritual, academic, and social growth. While the Seminary’s classes are as rigorous as they are interesting, not all learning occurs in the classroom or on Liberty Mountain. Students have many opportunities for mission work, internships, and other activities designed to provide experience in their fields of study. We believe that the most complete method of learning is one that involves direct experience. Our explicit mission is “to come alongside the local church to help fulfill the Great Commission.”

Liberty Baptist Theological Seminary is a beacon in higher education, graduating Christians prepared and eager to change the world for Christ.

John M. Borek, Jr., President
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This publication uses the masculine pronoun in the generic sense.
Liberty University

FOUNDED
1971

LOCATION
Liberty University is located in the heart of Virginia in Lynchburg (population 70,000) on the south banks of the historic James River with the scenic Blue Ridge Mountains as a backdrop. The city is over 200 years old and is noted for its culture, beauty, and educational advantages. Lynchburg is at the crossroads of U.S. highways 29 and 460 and has adequate transportation facilities by bus, railway, and air.

TYPE
The University is a religiously-oriented, private, coeducational, comprehensive institution.

MOTTO
"Knowledge Aflame"

DISTINCTIVENESS
Liberty University was originally formed under the auspices of Thomas Road Baptist Church. Liberty is distinctive among Christian colleges because resident students use Thomas Road Baptist Church, other local church ministries, and community service groups as a laboratory for practical application of what they learn in the classroom. While this practice is not logically or philosophically possible for students in the external programs, the Distance Learning Program uses its curriculum and advising to encourage spiritual, moral and ethical development in the student body.

SYMBOLS
The University Seal, a symbol of the administrative authority of the University, depicts Thomas Road Baptist Church aflame with the fire of the Gospel, against the background of an open Bible. The flame within the Seal depicts the motto, "Knowledge Aflame," and evokes the University guiding philosophy — that knowledge has validity only when viewed in the light of Biblical Truth. The Seal’s octagonal border reflects the Jeffersonian architecture of the building which first housed the University.

The Mace is a symbol of administrative authority, a symbol of continuity as the institution pursues its enduring mission, and a witness of institutional heritage.

The Eaglehead/Liberty University Logo is symbolic of the athletic teams of the University. The name for all male sports teams is "The Flames"; all female sports teams are referred to as "The Lady Flames." The Flames Mascot is an eagle, the name of which is "Flame."

DEGREES
Bachelor of Science and Bachelor of Arts degrees are offered. The Associate of Arts degree is offered in the fields of Religion and General Studies. The School of Education offers the Doctor of Education and Master of Education degrees. The College of Arts and Sciences offers the Master of Arts degree in the field of Counseling. The School of Religion offers the Master of Arts degree in the field of Religious Studies. The School of Business and Government offers the Master of Business Administration degree. Liberty Baptist Theological Seminary offers the Master of Divinity, Master of Religious Education, Master of Arts in Religion, Master of Theology, and Doctor of Ministry degrees.

COLORS
Royal blue, red, and white.

TELEPHONE
Access to all offices (434) 582-2000

CALENDAR
Two semesters with a Summer Session and a January Intercession.

ACCREDITATION
The University is approved by the State Council of Higher Education for Virginia and is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097, (404) 679-4501) to award associate's, bachelor’s, master’s, and doctoral degrees. Liberty is accredited by the Transnational Association of Christian Colleges and Schools (PO. Box 828, Forrest, Virginia 24551, (434) 525-0939) to award associate’s, bachelor’s, master’s, and doctoral degrees; and is a member of the Association of Christian Schools International.

Liberty University admits students of any race, color, national and ethnic origin, to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. The University does not discriminate on the basis of race, religion, color, sex, national or ethnic origin, age, or physical disability, the administration of its educational policies, admissions policies, scholarship and loan programs, athletic and other school-administered programs.

Doctrinal Position
We affirm our belief in one God, infinite Spirit, Creator, and Sustainer of all things, who exists eternally in three persons, God the Father, God the Son, and God the Holy Spirit. These three are one in essence but distinct in person and function.

We affirm that the Father is the first person of the Trinity, and the source of all that God is and does. From Him the Son is eternally generated, and from Them, the Spirit eternally proceeds. He is the designer of creation, the speaker of revelation, the author of redemption, and the sovereign of history.

We affirm that the Lord Jesus Christ is the second person of the Trinity. Eternally begotten from the Father, He is God. He was conceived by the virgin Mary through a miracle of the Holy Spirit. He lives forever as perfect God and perfect man, two distinct natures inseparably united in one person.

We affirm that the Holy Spirit is the third person of the Trinity, proceeding from the Father and the Son, and equal in deity. He is the giver of all life, active in the creating and ordering of the universe; He is the agent of inspiration and the new birth; He restrains sin and Satan; and He indwells and sanctifies all believers.
We affirm that all things were created by God. Angels were created as ministering agents, though some, under the leadership of Satan, fell from their sinless state to become agents of evil. The universe was created in six historical days and is continuously sustained by God; thus it both reflects His glory and reveals His truth. Human beings were directly created, not evolved, in the very image of God. As reasoning moral agents, we are responsible under God for understanding and governing themselves and the world.

We affirm that the Bible, both Old and New Testaments, though written by men, was supernaturally inspired by God so that all its words are the written true revelation of God; it is therefore inerrant in the originals and authoritative in all matters. It is to be understood by all through the illumination of the Holy Spirit, its meaning determined by the historical, grammatical, and literary use of the author’s language, comparing Scripture with Scripture.

We affirm that Adam, the first man, willfully disobeyed God, bringing sin and death into the world. As a result, all persons are sinners from conception, which is evidenced in their willful acts of sin; and they are therefore subject to eternal punishment, under the just condemnation of a holy God.

We affirm that Jesus Christ offered Himself as a sacrifice by the appointment of the Father. He fulfilled the demands of God by His obedient life, died on the cross in full substitution and payment for the sins of all, was buried, and on the third day He arose physically and bodily from the dead. He ascended into heaven where He now intercedes for all believers.

We affirm that each person can be saved only through the work of Jesus Christ, through repentance of sin and by faith alone in Him as Savior. The believer is declared righteous, born again by the Holy Spirit, turned from sin, and assured of heaven.

We affirm that the Holy Spirit indwells all who are born again, conforming them to the likeness of Jesus Christ. This is a process completed only in Heaven. Every believer is responsible to live in obedience to the Word of God in separation from sin.

We affirm that a church is a local assembly of baptized believers, under the discipline of the Word of God and the leadership of Christ, organized to carry out the commission to evangelize, to teach, and to administer the ordinances of believer’s baptism and the Lord’s table. Its officers are pastors and deacons, and it is self-governing. It functions through the ministry of gifts given by the Holy Spirit to each believer.

We affirm that the return of Christ for all believers is imminent. It will be followed by seven years of great tribulation, and then the coming of Christ to establish His earthly kingdom for a thousand years. The unsaved will then be raised and judged according to their works and separated forever from God in hell. The saved, having been raised, will live forever in heaven in fellowship with God.

Persons are spiritual, rational, moral, social and physical, created in the image of God. They are, therefore, able to know and to value themselves and other persons, the universe and God.

Education as the process of teaching and learning involves the whole person, developing the knowledge, values, and skills that enable the individual to change freely. Thus it occurs most effectively when both instructor and student are properly related to God and each other through Christ.

MISSION
To produce Christ-centered men and women with the values, knowledge, and skills required to impact tomorrow’s world.

The mission is carried out for resident students through a rigorous academic program and structured social environment. It is carried out for external students in a comparable academic program but without the structure of the resident community.

AIMS
In support of its Philosophy and Mission, Liberty University seeks to provide its students with intellectual and cultural pursuits that:

1. Contribute to a knowledge and understanding of other cultures and of international events.

2. Promote an understanding of the Western tradition and the diverse elements of American cultural history, especially the importance of the individual in maintaining democratic and free market processes.

3. Foster university level competencies in writing, speaking, reading, appreciation of the arts, analytical reasoning, computer literacy, and library research.

4. Convey the different ways of acquiring knowledge in the humanities, social sciences, and natural sciences.

5. Enable them to engage in a major field of study built on a solid foundation in the liberal arts.

6. Explore the moral dimensions and ethical implications in the disciplines offered by the University.

7. Assist in developing competence and determination in their approach to their vocation, including encouragement in choosing and following their vocation as a calling to do the will of God through all of life.

8. Promote the synthesis of academic knowledge and Christian values in order that there might be a maturing of spiritual, intellectual, social and physical behavior.

9. Cultivate a sensitivity to the needs of others and a commitment to the betterment of humanity.

10. Encourage a commitment to the Christian life, one of actively communicating the Christian faith, personal integrity, and social responsibility which, as it is lived out, points people to Jesus Christ as the Lord of the universe and their own personal Savior.

Statement of Purpose

PHILOSOPHY OF EDUCATION
Liberty University is a Christian academic community in the tradition of evangelical institutions of higher education. As such, Liberty continues the philosophy of education which first gave rise to the university, summarized in the following propositions.

God, the infinite source of all things, has shown us truth through scripture, nature, history, and, above all, in Christ.
Liberty Baptist Theological Seminary

The history of Liberty Baptist Theological Seminary is part of the history of Thomas Road Baptist Church and is one of the schools established by this church. The other schools are Lynchburg Christian Academy, Liberty Bible Institute, and Liberty University (formerly Liberty Baptist College). The Seminary is an outgrowth of the vision of Dr. Jerry Falwell, the founding pastor of the Thomas Road Baptist Church. Dr. Falwell believes in Christian education. He believes that one of the most effective means of winning millions to Christ is by training young men and women to serve the Lord in aggressive, fundamental, soul-winning Baptist churches as pastors, staff, and members. The University was founded to help achieve that goal.

Another need, however, still existed. Professional, graduate-level training was needed for graduates of Liberty University and other colleges desiring graduate theological education as preparation for ministries in churches similar to Thomas Road Baptist Church.

Liberty Baptist Theological Seminary began in September 1973 with an enrollment of 41 students. At that time, it was named Lynchburg Baptist Theological Seminary. Liberty Baptist Theological Seminary demonstrates that a seminary can be built on faith, dedication, and the blessings of God, from whom comes Truth.

Dr. Jerry Falwell was the first President and now serves as Chancellor. Dr. A. Pierre Guillermin was Executive Vice President of the Seminary in the beginning and was President from 1973 to 1997. Dr. John M. Brown, Jr. became President in 1997.

In 1975, the Seminary was given approval by the State Council of Higher Education for Virginia to grant degrees. It is also a member of the Evangelical Teacher Training Association. In December 1984, the Southern Association of Colleges and Schools granted accreditation for the programs of the Seminary.

Liberty Baptist Theological Seminary provides quality, well-rounded education, based on academic excellence, emanating from the belief that Christian education should be superior, not inferior, to that provided by other schools. The Seminary was founded upon the principle that a person's most effective ministry will be in conjunction with a local church. An underlying desire which significantly influenced the Seminary's founding was to equip Christians to reach the entire world through aggressive New Testament church evangelism.

DISTINGUISHING FEATURES

Liberty Baptist Theological Seminary exists to come alongside the local church and help it fulfill the great commission. This is accomplished by faithful support of the fundamental doctrines of the faith and by providing significant experiences to develop practical ministry skills.

Scholarship is of the most exacting type. Students are taught and are expected to produce at the graduate school level.

Evangelism is a primary emphasis. Every faculty member and student is expected to manifest a concern for lost souls and to be a soul winner according to the gifts God has given him.

Church planting and church growth are major emphases at Liberty. Not only is church expansion a Biblical mandate, it is a science at LBTS.

Practical learning-by-doing is a part of every student's life. Students not only hear about ministries which will work, they are involved in highly successful ministries which are producing impressive results. The Seminary trains students primarily for service in Baptist churches.

The combination of the above emphases is what makes Liberty Baptist Theological Seminary unique.

The Mission of LBTS

In accordance with the mission of Liberty University and within the historic Baptist tradition, Liberty Baptist Theological Seminary provides graduate and professional programs which train persons for ministry positions. LBTS also offers programs designed to equip people for lay ministry, personal enrichment, and scholarly theological research.

As a Christian community, LBTS seeks to cultivate spiritual growth and faithful service to Christ and His Church. As an academic community, LBTS seeks to educate and equip people for ministry, personal enrichment, and scholarly theological research.

As a Christian community, LBTS seeks to respond to the needs of local churches and Christian ministries as they participate in worship, world-wide evangelism, and discipleship.

LBTS Program Goals and Objectives

In keeping with its stated mission, Liberty Baptist Theological Seminary strives to achieve the following institutional goals.

Personal Goals

COMMUNITY

LBTS seeks to provide an environment in which students are encouraged to strengthen their commitment to Christ, certify their call to service, and develop an abiding love for God and His Word.

LIFESTYLE

LBTS seeks to develop a lifestyle of actively communicating the Christian faith through personal integrity and evangelistic witness.

SOCIAL RESPONSIBILITY

LBTS seeks to foster an awareness of the Christian's responsibility to be a productive member of society and to be responsive to the needs and concerns of diverse cultures.

Academic Goals

KNOWLEDGE

LBTS seeks to develop cognitive skills for ministry and scholarship through rigorous interaction with the biblical text and disciplines related to professional ministry.

UNDERSTANDING

LBTS seeks to provide theological and historical understandings necessary to a self-conscious, critical, and Christian response to the world.
Vocational Goals

RELATIONSHIPS
LBTS seeks to develop communicative, administrative, and relational skills necessary for competent ministry.

ETHICS
LBTS seeks to provide opportunities for students to explore the moral dimensions and ethical implications of their chosen area of service.

EVANGELISM
LBTS seeks to cultivate a sensitivity to others and a concern for world evangelization through local church ministries and outreach.

CHURCH GROWTH
LBTS seeks to develop biblical and scientific expertise in establishing, developing, and sustaining growing churches and ministries.
Distance Learning Program

NOTE: Throughout this catalog, information pertaining specifically to the Distance Learning Program is noted in a box. Otherwise all information contained in this catalog pertains to both resident and distance learning students.

MISSION
The mission of the Distance Learning Program (DLP) is to provide Liberty University courses and programs to non-residential students. While DLP and resident course offerings may differ due to distinctions in student profiles and methodologies of instruction (especially through the use of electronic transmission of data images), the residential and DLP courses and programs are comparable in range, goals, and purpose.

METHODOLOGY
As the name suggests, the DLP offers a variety of college degrees externally, i.e., away from the University campus. Using the innovative methods the program offers, students can take classes without having to relocate. The same quality courses that are offered on the Lynchburg campus are made available to our DLP students in the convenience of their own homes. Courses are also offered in an intensive format a number of times throughout the year.

DELIVERY METHODS
Liberty offers its DLP courses through several delivery methods. Videotapes are currently the primary means of delivery for course instruction. University professors record their lectures for students to view and review at their own convenience, within a semester framework. The University has adopted Blackboard as its online software platform. Students can access individual lessons, have real-time interaction with other students taking the same course, utilize links to online resources, and receive immediate feedback from their professors using this innovative means of delivery. Students can enjoy the benefits of both the video and online methods. Our video, printed, and online learning tools help ensure that students have a learning opportunity available to them that equals or surpasses the traditional classroom model.

STRUCTURE
Students are allowed 120 days from the first day of the sub-term to complete each course in which they enroll. A new sub-term begins approximately every 22 days, (see calendar) meaning that a student need never be more than three weeks away from beginning a new enrollment period. Additionally, students may accelerate their pace and complete their course(s) in fewer than 120 days, then begin a new enrollment at the beginning of the very next sub-term if they choose to do so. (Financial Aid recipients must wait until the next semester to enroll in additional courses.)

The flexibility is a great advantage to motivated learners. The key to success in this program is self-discipline. Within the 120-day sub-term, students must create their own structure for submitting assignments and scheduling tests. A student's prospect for academic success is in his own hands. Liberty makes superior tools available to the student; the student must manage his time to take full advantage of these tools.

TESTING
Tests are administered by test proctors who are chosen by the students according to University-established criteria. Acceptable proctors may be members of the clergy, librarians, military education officers, or educators. Complete requirements and guidelines may be found on the application, online, or may be requested from the Office of Admissions.

When the sub-term begins, tests are shipped to the proctors. Students coordinate with their proctors when they are ready to test, and the proctors mail the tests to the University for scoring.

It is the proctor’s responsibility to ensure the academic integrity of the testing process.

ACADEMIC SUPPORT
Each student is assigned a personal Academic Advisor who assists with choosing and scheduling courses and is available to answer any questions the student may have or to help solve unexpected problems. In addition, every course is managed by a Faculty member who is available to answer course-related questions.

Online services include Webmail and ASIST. Webmail serves as the primary means of communication between the University and the student. Every student is assigned a personal Webmail account, which he is advised to check at least weekly. Using ASIST (Automated Student Information Services Tool), students may access and update their personal information, view their account balances, make online payments, view individual test and final course grades, email professors, view and calculate GPA, and apply for financial aid.

COURSE MATERIALS
MBS Direct of Columbia, Missouri, serves as the “university bookstore” for distance learners. Videotaped lectures, worktexts, textbooks, and other required course materials may all be purchased by phone (1-800-325-3252), by fax (1-800-499-0143), or online at http://direct.mbsbooks.com/liberty.htm.

An online orientation to the DLP may be viewed at http://courseinfo.liberty.edu.

Course materials for on-campus intensives may be purchased through the University bookstore (434-582-2316 or e-mail to liberty@bkstore.com).

COURSE REGISTRATION
For information concerning course registration see page 17.
Introduction to the Campus

A. PIERRE GUILLERMIN LIBRARY
The library has seen many changes and experienced significant growth since 1971. After four moves, it is currently housed in the Arthur S. DeMoss Learning Center. It now contains nearly 300,000 volumes, a detailed periodical section, CD-Rom directory, and an audio-visual center. Exhibits for the Center for Creation Studies are also located here. Additionally as part of the DeMoss Learning Center Project the library will double its floor space during the 2001-2002 academic year.

AL WORTHINGTON STADIUM
Liberty's baseball stadium is named in honor of Liberty's first baseball coach, Al Worthington.

ARTHUR S. DEMOSS LEARNING CENTER
The Arthur S. DeMoss Learning Center, a one story 125,000 square foot building, originally constructed in 1985, is being expanded by adding three additional floors, one of which will be finished in 2001. The building is named for Art DeMoss, a former board member and generous benefactor of Liberty University. The top two floors will be finished as additional funding becomes available and as the space is needed. This facility is being constructed to provide for the long range needs of the campus for the foreseeable future. When completed, it will be the focal point of the campus with nearly 500,000 square feet of academic space.

B. R. LAKIN SCHOOL OF RELIGION
The B.R. Lakin School of Religion building was built in 1982. It was named in memory of Dr. Lakin who was often referred to as “my pastor” by Dr. Falwell. A display case with artifacts such as Dr. Lakin’s saddlebags and Bible from his circuit riding preacher days is a place of reflection for the students. This building houses the Seminary, the Office of Christian Community Service, the Center for Youth Ministry, the Institute offices, and the Zinzgrabe Research Center, which is a state of the art computer lab for our Religion students.

CARTER-Glass MANSION — “MONTVIEW”
The Carter-Glass Mansion, built in 1923, was the home of Senator Carter Glass, Secretary of the Treasury under Woodrow Wilson. The mansion is one of two original buildings still remaining on the campus. The mansion overlooks a beautiful view of the Blue Ridge Mountains. The mansion houses the office of the Founder-Chancellor.

CENTER FOR THE ADVANCEMENT OF FACULTY EXCELLENCE
The digital CAFE, which is located in DeMoss Hall, provides a state of the art training facility for faculty. Specialized training, workstations, software, and peripherals such as scanners and CD-burners, are available for faculty to utilize in the preparation of courses.

CENTER FOR CREATION STUDIES
The Center for Creation Studies was established in 1985. The Center provides a course called “History of Life,” required of all Liberty students. Its purpose is to increase their appreciation of the rational basis of their faith and to equip them to deal with the creation-evolution controversy. The exhibits for the Center for Creation Studies are located in the B. R. Lakin Library.

COURTYARD OF FLAGS
Constructed in 1985, this inner courtyard, surrounded by the Science Hall, Student Service Center, Earl H. Schilling Center, Teacher Education Hall, Fine Arts Hall and Arthur S. DeMoss Learning Center, features a fountain, 52 flags, and the Hangar for food and fellowship.

DAVID’S PLACE
The student union center, known as David’s Place, offers a casual atmosphere of fun and fellowship. David’s Place is dedicated to the memory of David A. DeMoss, a gentle and loving young man who died tragically in an automobile accident in January 1988. David’s Place features TV lounges, a game room with electronic video games, billiards, etc.; Cafe @ David’s Place, a coffee shop, a computer game room; and a flexible multipurpose room for films, aerobics, and small banquets.

EARL H. SCHILLING CENTER
Originally constructed in 1979 as the Multi-Purpose Center, this building was a 3,000-seat gymnasium for athletics, physical education, chapel, concerts, and large Bible classes. In 1995, Earl and Anne Schilling, long-time donors to the ministry, established a multi-million dollar trust to provide scholarships for training pastors, missionaries, evangelists, and full-time Christian workers. During that same year, half of the building became the temporary home of the Liberty Bible Institute.

ESBENSHADE-HERSHEY TENNIS CENTER
The tennis center was built in 1995 across the street from the Reber-Thomas Dining Hall.

FINE ARTS HALL
As part of the center quad of classroom buildings, the Fine Arts Hall serves the music and drama needs of the University. Several practice rooms, the Lloyd Auditorium for stage productions, and a recital hall for student and faculty performances, are in this building. Many hours of practice take place in the band room for both vocal and instrumental ensembles. The Spirit of the Mountain Marching Band has won numerous awards over the years and has performed before nationally televised audiences, which include an NFL football game and the Macy’s Thanksgiving Day Parade.

An annex of the Fine Arts Hall is the Telecommunications wing which houses our campus radio station (C91) and TV studio (WLBU).

HANCOCK ATHLETIC CENTER
Athletic skill and strength have been developed in the Hancock Athletic Center since 1986. This 21,000 square foot building was provided and furnished by Mr. and Mrs. Art Williams in honor of Mrs. Williams’ parents, Mr. and Mrs. Sidney Hancock. The building houses athletic department offices, football offices, locker rooms, a training room, and a weight room.
HEALTH SERVICES CENTER
The Health Services Center provides health care for our students through the services of Light Medical, Inc. Consulting physicians and part-time nurses provide medical care to our students.

INFORMATION TECHNOLOGY RESOURCE CENTER
The ITRC, located in the Science Hall, provides homework and classroom computing facilities for the campus. These facilities include seven classrooms, more than 200 workstations, and advanced color-printing capabilities.

MATTHES-HOPKINS TRACK
In 1989, a first-rate track was completed in honor of Jake Matthes, LU’s first track coach and Ron Hopkins, the first women’s track coach. The eight lane track is made of a polyurethane surface that cushions the run making it easy on the knees and back. Encircling the soccer field, this new addition put Liberty’s track and field on an equal basis with other NCAA Division I schools.

R. C. WORLEY PRAYER CHAPEL
The care and tending of the soul is a priority at Liberty. The Prayer Chapel is a place of quiet contemplation and peace in the midst of a bustling campus.

WRVL RADIO STATION
The second original building on the site of the Carter estate now houses the Radio Voice of Liberty, WRVL, the radio station of Liberty University.

REBER-THOMAS DINING HALL
Students enjoy meals in the spacious and beautiful dining hall which was built in 1992. It features a large delicatessen, salad bar, ice cream bar and home style meals. This building includes an Executive Dining Room for administrative and faculty functions.

RESNET
The completion of campus wiring for the Fall 2000 semester provided an opportunity for the development of a Residential Network. A full-time staff provides students with hardware and software assistance as they connect to this exciting electronic community.

SCIENCE HALL
This was the first building erected on Liberty Mountain in 1977. As its name connotes, the Science Hall houses science classrooms and labs for biology, chemistry, family and consumer sciences, nursing, physical science, and physics. It is also the home of the Information Technology Resource Center (ITRC), which is used by various disciplines across the curriculum.

STUDENT ACTIVITY BUILDING
Due to two large donor gifts, a new Student Activity Building is being planned. Anticipated in this building are a fitness center, locker rooms, a theatre, a food court, lounge areas, meeting rooms, offices, and a post office. Also proposed is a swimming pool, multi-purpose rooms, basketball courts, and an indoor track.

STUDENT SERVICE CENTER
The Student Service Center was the second classroom building erected on Liberty’s campus. It originally housed classrooms and was converted to be the first cafeteria on the mountain. Since the completion of the Reber-Thomas Dining Hall in 1992, it has been used as an office complex. Currently, it houses the Administration, Admissions, Alumni, Distance Learning Program, Financial Aid, Registrar’s, and Student Accounts Office.

TEACHER EDUCATION HALL
Identified by the rock in front of its doors, this building in the quad boasts of the creativity of the elementary education students. The walls are lined with creative bulletin boards bringing back memories of early childhood school days. This building also contains peer tutoring, debate and yearbook laboratories.

VINES CENTER
This 9,000 seat silver-domed Lynchburg landmark, also known as “The Furnace,” became the home of the Flames in 1990. It is also the location of weekly convocation services, Commencement, and several large conference and concert events each year.

WILLIAMS STADIUM
The Flames, today, play NCAA Division IAA Football under the guidance of head coach, Ken Karcher, former coach with NFL-Europe, on the astroturf of the 12,000 seat Williams Stadium. In 1989, the Flames played their first football game in seventeen years on their own campus before a record crowd of 12,750. A new astroturf surface was installed in 1997.
The A. Pierre Guillermmin Library, named in honor of Liberty’s President Emeritus in September 1998, is located in DeMoss Hall. It is the focal point of academic life at Liberty, and it contains a collection of materials primarily geared to supporting the curriculum. The Library also helps students and faculty members develop intellectually, culturally, and spiritually by providing a wide range of materials and services.

The goals and objectives of the Library are intrinsically tied to Liberty University’s mission; “to produce Christ-centered men and women with the values, knowledge, and skills required to impact tomorrow’s world.”

The Library meets the standards set by the Southern Association of Colleges and Schools, the Transnational Association of Christian Colleges and Schools, and other professional organizations and accrediting agencies. Every effort is made to expand and arrange the Library’s contents in a methodical way according to the Library of Congress classification system. The functions of the Library are organized and serviced through a well-qualified professional staff. Significantly enhancing our services and resources is membership in local, state (Virtual Library of Virginia), regional, and national library cooperative ventures.

As of July 1999, the library collection has holdings of approximately 300,000 volumes and over 8,000 current print and electronic periodical subscriptions. In addition to these materials, the Library’s Electronic Information center offers computer workstations to provide access to the Microsoft Office Suite, other common software programs, and the World Wide Web. Specific online research resources from companies such as, Bell & Howell/UMI, Dow Jones, Ebsco, Gale, OCLC, and OVID, provide dedicated access to over 175 indexes, including ABI Inform, Academic Search FullText Elite, ATLA’s Religion Index, Britannica Online, CINAHL, Cambridge Scientific Abstracts, Dow Jones Interactive, Lexis-Nexis, Gale’s Literature Resource Center, ERIC, Modern Language Association Bibliography, PsycInfo, SportDiscus, and more. The Electronic Information Center also provides terminals, modem, and local Internet access to Dynix, the Library’s online catalog.

Access to materials from libraries across the United States and the world is available through inter-library loan services. Materials from local and state libraries are often available in less than 3 days.

The Library provides many of these services and resources to External Degree students. DLP students have direct toll-free telephone and email access to a librarian dedicated to their program. The Library is committed to being the primary library for DLP students by offering timely personal contact and document delivery in order to meet their special needs. This includes the delivery of library materials such as books, computer research, and journal articles. A nominal printing and a shipping service fee is charged.

The Media Services library, located in DeMoss Hall 143, provides audio-visual equipment, previewing facilities, and access to a variety of materials such as records, compact discs, cassettes, videotapes, and music scores.

The Curriculum Library, provides Education students with a variety of children’s and young adults’ literature, textbooks, and materials for lesson preparation.
Admissions

Information in boxes refers to the Distance Learning Program delivery format

GENERAL REQUIREMENTS

Admission to Liberty University’s graduate programs is governed by policies and procedures developed by the Graduate Council.

Prospective students are assessed according to academic background, personal moral behavior and character, personal philosophy, and willingness to follow Liberty’s rules, regulations, and policies. In the consideration process, the applicant’s complete prior academic record, recommendations, plans for the future, and personal information will be reviewed. Applicants meeting the required standards in these areas will be admitted to the University on a semester-to-semester basis.

Applicants for admission will be considered without regard to race, color, gender, national or ethnic origin, religion, age, or disability.

The University reserves the right to refuse admission or readmission to any prospective student or returning student. Any applicant who intentionally withholds pertinent information or who falsifies information may be required to withdraw from Liberty.

The regulations listed herein are subject to change after the date of publication through established procedures. Liberty University reserves the right to make necessary changes without further notice.

All DLP students are required to have access to an IBM compatible, high speed computer with Internet and e-mail service.

General Admission Procedures

ITEMS TO BE SUBMITTED

Applicants must submit the following items to the Office of Admissions in order to be considered as candidates for admission. A decision will not be made until all documentation has been received and evaluated.

1. Application for Admission

   DLP student must include the test proctor information with the application

2. Academic Record

   Two copies of official transcript(s) indicating the applicant’s successful completion of a baccalaureate degree program from a regionally accredited institution and all other graduate-level work are to be mailed directly from the Registrar(s) of the college(s) attended to the Office of Graduate Admissions.

   A student who makes application to the seminary, and has a Bachelor’s degree from an unaccredited institution, but has earned a Master’s degree from a regionally accredited institution or institution accredited by accrediting agencies approved by the Department of Education, will be accepted on the basis of the Master’s level degree.

   A student who applies for admission to a master’s program with a completed, unaccredited Bachelor’s degree and has earned a minimum of 12 hours with a B average in a Master’s degree program at a regionally accredited institution or institution accredited by accrediting agencies approved by the Department of Education may be accepted based on the graduate work.

   A student who applies for admission to a seminary program and has a bachelor’s degree from an unaccredited institution may be admitted on probation to the seminary. In the first nine (9) hours of coursework, the student must earn a cumulative GPA of 3.0.

3. Recommendations

   Master Degree Programs: First time applicants are asked to submit a written recommendation from a pastor. Forms are available from the Office of Graduate Admissions. Doctor of Ministry Program: Letters of reference from three colleagues in the ministry are required. These should comment on the applicant’s moral, spiritual and professional qualifications.

4. Test Scores

   The D.Min. applicant must submit either the Graduate Record Examination (GRE), with a minimum score of 900 or Miller Analogies Test (MAT) official score reports. Reports should be sent directly from the testing service to the Office of Graduate Admissions.

UNDERGRADUATE GRADE POINT AVERAGE

An undergraduate GPA of 2.00 (on a 4.00 scale) is required for entrance into the Master of Divinity (M.Div.), the Master of Religious Education (M.RE.), or the Master of Arts in Religion (M.A.R.).

GRADUATE GRADE POINT AVERAGE

Applicants to the Master of Theology (Th.M.) or the Doctor of Ministry (D.Min.) are required to have a cumulative GPA of 3.00 or above in the M.Div.

INITIAL ADMISSION

(Doctor of Ministry applicants only.)

An applicant to the Doctor of Ministry program who has a Master of Divinity degree or its equivalent and has at least three years of full time ministry experience, but who does not meet all of the other entrance requirements, may be granted Initial Admission status. A student in this category may attend for one semester only (six semester hours maximum). After this one semester, the student must meet the requirements to qualify for Provisional Acceptance. See the section on the Doctor of Ministry program for details.

DEGREE CANDIDACY (M.A.R, M.RE., M.DIV.)

Degree Candidacy is granted when the student completes all pre-requisites and is in good academic standing. All pre-requisites are to be met within the first nine (9) hours of graduate work.
SPECIFIC ADMISSION REQUIREMENTS FOR THE MASTER OF THEOLOGY PROGRAM

All requirements and procedures stated in the general section of this publication will apply. In addition to the general admission requirements, the following regulations will govern admission into the Th.M. program:

1. The applicant must have completed a Master of Divinity degree or its equivalent from an approved institution.
2. The applicant must have attained a cumulative grade point average of 3.00 or above in the Master of Divinity program.
3. Ordinarily, satisfactory completion of at least nine (9) semester hours of coursework or its equivalent in Hebrew and at least nine (9) semester hours coursework or its equivalent in Greek are required. In some cases, students may be admitted without the language requirements depending on their areas of concentration.
4. Foreign students must take the Test of English as a Foreign Language (TOEFL) and achieve a minimum score of 600.

ADMISSION TO CANDIDACY (Th.M.)

Admission to candidacy for the Th.M. degree will be granted upon completion of twelve (12) semester hours of coursework with a cumulative GPA of 3.0 or above. A visa showing three years of experience in a full-time ministry after receiving the Master of Divinity degree. Exceptions to this must be made at the Dean's discretion. The degree must be completed within five (5) years from the date of original matriculation.

SPECIFIC ADMISSION REQUIREMENTS FOR THE DOCTOR OF MINISTRY PROGRAM

1. A Master of Divinity degree, or its equivalent, from a recognized theological seminary with a cumulative GPA of 3.0 or above.
2. A vitae showing three years of experience in a full-time ministry after receiving the Master of Divinity degree. Exceptions to this must be made by the Dean.
3. A current place of ministry where the student can successfully carry out a ministry-related project.
   International students who file under the I-20 may be allowed to complete their residency coursework without this requirement. However, they must complete their thesis project in the context of a full-time ministry.
4. References from three colleagues in the ministry with respect to the applicant's moral, spiritual, work and professional qualifications.
5. Ecclesiastical endorsement indicating the agreement of the church (or employing organization) with the applicant's participation in the Doctor of Ministry program.
6. A detailed statement of purpose for pursuing the program.
7. The applicant's GRE or MAT scores.

ADVANCEMENT TO CANDIDACY (D.MIN.)

The student must meet the first three admission criteria before provisional acceptance can be granted. Candidate status is granted when all admissions criteria have been met, fifteen hours of coursework have been completed, and a formal proposal for the thesis project has been submitted.

DLP STUDENTS

DLP students must have an approved proctor to receive conditional acceptance.

TRANSFER STUDENTS

Applicants who intend to transfer to Liberty must be eligible for readmission at the last institution they attended. If a student requests readmission, their records will be reviewed based on Liberty's scholastic regulations. Any applicant whose GPA does not meet Liberty's standards will be placed on Academic Probation status for at least one semester if accepted.

TRANSFER OF CREDITS

Only courses and degrees from regionally accredited institutions or those accredited by other accrediting agencies recognized by the U.S. Department of Education (e.g., SACS, TRACS, AABC, etc.) will be evaluated for transfer credit. Applicants must request that official transcripts be sent directly from the Registrar(s) of the previous school(s) to the Office of Admissions. These transcripts must be received before an admission decision will be made.

Credit will be accepted for those courses that are equivalent to courses offered at Liberty in which applicants have made a grade of C or better for the M.A.R., and M.Div degrees. A grade of B or better is required for the Th.M. or D.Min degrees. Transcripts are evaluated by the Registrar's Office under the guidelines established by the Graduate Council.

At any point prior to their last semester at Liberty, students may petition to have courses that are listed as electives substitute for required courses by using the Course Substitution form. This form may be obtained from the Registrar's Office.

Internship credit is not transferrable.

ADMISSION NOTIFICATION

Applicants must submit all of the required documents to complete the admission file. When all documents have been received and evaluated, applicants will be notified as to whether they have been accepted. Following notification of acceptance, applicants will receive information related to check-in and course registration (resident only).

DEPOSIT

New Liberty students are required to pay a deposit of $250 to secure any institutional grants or scholarships, campus housing, and class schedules. The completed Confirmation Form must be submitted with the $250 deposit to the Liberty University Admissions Office. This deposit is credited to the student's account toward tuition and may be refunded until May 1 of each academic year if the University is notified in writing. Written deposit extension requests will be taken until May 1. This deposit is non-transferable, and after May 1 of each academic year, this deposit is non-refundable. First-time students may defer their deposit for up to one academic year. A separate Housing Form must also be completed and returned to the Housing Office.

Current Liberty students who are planning on returning the following semester must pay this deposit before registering for classes and making housing arrangements. This deposit may be refunded until August 1 if the University is notified in writing.

DLP Students are not required to pay a deposit.
HEALTH RECORD

All accepted applicants who have submitted a deposit, must also submit a completed and signed Health Record. This health form should be sent within 6 months prior to the applicant’s arrival. This form does not need to be submitted prior to acceptance; however, it may. Any accepted applicant who withholds pertinent health information may be required to withdraw from the University. Completed forms should be mailed to Light Medical, c/o Liberty University, 1971 University Blvd., Lynchburg, VA 24502.

DLP Students are not required to submit a health record.

DUAL ENROLLMENT

An undergraduate student currently enrolled at Liberty may take graduate courses at Liberty as a dual enrolled student. Dual enrollment is limited to the semester in which the student has nine (9) semester hours or less remaining prior to graduation. Students must have the cumulative undergraduate GPA requirement for entry into the graduate degree program. A student may be a dual enrollment student for two semesters only and may take a maximum of 9 semester hours of graduate coursework. Dual enrollment applications may be picked up at the Office of the Registrar or the Office of Graduate Admissions and must be turned in prior to registering for the following semester. Dual enrollment does not constitute admission to the graduate program, but allows the student to take graduate courses while applying for admission to the graduate program.

READMISSION

Students who have withdrawn from the University or who have not been continually enrolled must apply for readmission through the Office of Admissions. An application for readmission and a $25 readmission fee are required. Admission status is subject to the terms of any previous academic or disciplinary suspension or probation. Applicants must provide official transcripts from all educational institutions attended since enrollment at Liberty.

Students applying for readmission who have been dismissed from the University must submit an application NOT LESS THAN 2 MONTHS PRIOR TO REGISTRATION since applicants must make an appeal to the Graduate Council.

DLP students must apply for readmission if they have withdrawn from the University or if more than 12 months have elapsed since the original deadline date of their last enrollment period. There is no fee required.

INTERNATIONAL ADMISSION

Any person who is not a citizen or permanent resident of the United States and who desires to be admitted to the University must contact the Office of Admissions concerning the special requirements needed for admission. Application should be made by May 1 for the fall semester and by October 1 for the spring semester. All applicants whose native language is not English must take the Test of English as a Foreign Language (TOEFL). If English is not their national language, an official score report must be forwarded to Liberty University before an admission decision can be made. Students, for whom English is a second language and who are applying for a degree program in the Seminary, must achieve a score of 550 or better on the TOEFL exam (paper based) or a score of 173 on the computer-based exam. Anyone scoring below the minimum score for the degree program may be admitted provisionally and must enroll in appropriate ESOL courses. These students may begin graduate coursework only when they have achieved the required TOEFL scores or appropriate MTEL scores.

Students, for whom Korean is the primary language and who achieve a score below the minimum, will be placed in Korean Language Assistance Program (KLAP). Information regarding the TOEFL may be obtained from TOEFL Services, The Education Testing Service, P. O. Box 6151, Princeton, New Jersey 08541, USA.

Application deadlines apply to resident students.

Unmarried students under the age of 22 are required to reside in housing provided by the University. Unmarried students who are 22 years of age or older may choose to reside off campus. It is recommended that a minimum of one semester be spent in University housing to help international students adjust to the local area and culture. On-campus housing is not available for married students.

International students must be covered with an adequate insurance policy each semester of enrollment.

Each international resident student must document availability of adequate funds to pay for all University-related expenses for the regular nine-month academic schedule prior to admission. Those who intend to remain during the summer must document additional funds for living expenses.

SPECIAL STUDENTS

Students who are not degree candidates, but who are able to meet the necessary academic requirements for admission to the University are categorized as special students. These students may accumulate 9 semester hours under this status. Continued study as a special student will require permission from the Registrar. A special student in this category may become a candidate for a degree only after a formal request is submitted and approved.

ACADEMIC AMNESTY

Students who have been academically dismissed from the University may ask to be allowed to return under the Academic Amnesty policy. The following guidelines apply:

1. The student must not have been enrolled at the University for a period of 5 years.
2. The student must be declared eligible to return by the Student Affairs and Student Accounts offices.
3. The student must submit a written appeal to the Graduate Council.
4. If approved, the student will be readmitted on Academic Probation status and must follow all stipulations mandated under that policy.
5. Students are allowed a maximum of 16 hours of course repeats; course repeats used prior to Academic Dismissal will be included in the total.
6. Grades of A, B, and C will remain on the student’s record and will be used to calculate the GPA.
7. Grades of D and F may be preceded by a grade of Q; if so, these courses will not be used in the calculation of the GPA. Grades of C will be given a grade of Q for Th. M. or D. Min Students.
(8) If the student had earned a grade of D in a course that is required for graduation, the student must retake the course.
(9) Students in this category will not be eligible for graduation honors.

AUDIT
Applicants not interested in becoming degree candidates and who want to audit classes must complete a different application for admission. Only lecture courses may be audited. Courses requiring labs or private instruction may not be audited.

ADDITIONAL INFORMATION
Additional information regarding the University's academic and administrative policies and procedures can be found on the University web site at www.liberty.edu. Information may also be requested from the Office of Student Affairs.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)
Liberty University follows the Family Educational Rights and Privacy Act of 1974. Details about University policies are published in the student handbook, The Liberty Way, which may be found on the Liberty web site at www.liberty.edu. Persons desiring additional information about University policies and procedures should call or write the Office of Student Affairs.
Academic Information

SEMESTER CREDIT SYSTEM
The University operates on the semester system. The unit for counting credit is the semester hour. A semester hour of credit consists of the equivalent of one 50 minute period of class work for fifteen weeks, with an assumption of two hours of outside preparation or two 50 minute periods of laboratory work for each semester hour.

GRADES, QUALITY POINTS, AND GRADE POINT AVERAGE
All work is graded by letters which are assigned quality points as indicated below:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Meaning</th>
<th>Quality Points Per Semester Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4</td>
</tr>
<tr>
<td>AU</td>
<td>Audit</td>
<td>0</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>Average</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>Poor</td>
<td>1</td>
</tr>
<tr>
<td>E</td>
<td>Excellent</td>
<td>0</td>
</tr>
<tr>
<td>F</td>
<td>Failure</td>
<td>0</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td>0</td>
</tr>
<tr>
<td>IP</td>
<td>In Progress</td>
<td>0</td>
</tr>
<tr>
<td>M</td>
<td>Medical Incomplete</td>
<td>0</td>
</tr>
<tr>
<td>NP</td>
<td>No progress</td>
<td>0</td>
</tr>
<tr>
<td>P</td>
<td>Pass</td>
<td>0</td>
</tr>
<tr>
<td>Q</td>
<td>Academic Amnesty</td>
<td>0</td>
</tr>
<tr>
<td>R</td>
<td>Course Repeated</td>
<td>0</td>
</tr>
<tr>
<td>S</td>
<td>Satisfactory</td>
<td>0</td>
</tr>
<tr>
<td>U</td>
<td>Unsatisfactory</td>
<td>0</td>
</tr>
<tr>
<td>W</td>
<td>Withdraw</td>
<td>0</td>
</tr>
<tr>
<td>WF</td>
<td>Withdraw Failing</td>
<td>0</td>
</tr>
<tr>
<td>X</td>
<td>Extension</td>
<td>0</td>
</tr>
<tr>
<td>Z</td>
<td>Unrecorded Grade</td>
<td>0</td>
</tr>
</tbody>
</table>

To determine the grade point average, (GPA) the quality points earned are divided by the semester hours attempted (quality hours). A grade of B, for example, in a course bearing three semester hours of credit would be assigned nine quality points and a grade of C in that course, six quality points. Thus, if a student takes 16 semester hours of work and earns 40 quality points, his GPA is 2.50. Only courses taken at Liberty are used in computing the GPA. Only grades of A, B, C, D and F are used in the calculation of the GPA.

STUDENT CLASSIFICATION
The classification of students at Liberty depends on their degree level and number of earned semester hours.

- **First Year Graduate** — 0-29.99 semester hours earned at graduate level
- **Second Year Graduate** — 30.00-59.99 semester hours earned at graduate level
- **Third Year Graduate** — 60.00-89.00 semester hours earned at graduate level
- **Fourth Year Graduate** — 90.00 + semester hours earned at graduate level

ThM — Pursuing ThM degree
Doctoral — Pursuing doctoral degree

ADVISORS
Each student will be assigned an Academic Advisor upon acceptance to the University. The advisors will guide students in course selection. All questions concerning academic issues should be directed to the advisors. Students are encouraged to contact their advisors for help with any school-related problems they may encounter during the academic year.

TRANSFER OF CREDITS
Only courses and degrees from regionally accredited institutions or those accredited by other accrediting agencies recognized by the U.S. Department of Education (e.g., SACS, TRACS, AABC, etc.) will be evaluated for transfer credit. Applicants must request that official transcripts be sent directly from the Registrar(s) of the previous school(s) to the Office of Admissions. These transcripts must be received before an admission decision will be made.

EVALUATION OF TRANSFER CREDITS
Credit toward the M.Div., M.R.E., and M.A.R. will be given for those courses taken at an institution in which a grade of C or better was earned and which are equivalent to courses offered at Liberty. Transfer credit into these Seminary programs is limited by the residency requirement of thirty (30) semester hours. Transfer credit into the Th.M. and D.Min. programs are limited to six (6) hours in which the student has received a grade of B or better.

Only courses and degrees from regionally accredited institutions or those accredited by accrediting agencies approved by the Department of Education will be evaluated for transfer credit. (e.g., SACS, TRACS, AABC, etc.). Internship credit is not transferrable.

KOREAN LANGUAGE ASSISTANCE PROGRAM
The Korean Language Assistance Program has been developed for those Korean students for whom English is a Second Language, whose TOEFL score is less than 550, and who plan to return to Korea for ministry. For students who qualify for this program, the courses are taught in Korean, translated, assisted by a Korean qualified reading assistant, or delivered by any method approved by the Graduate Council to ensure comparable educational outcomes. Only Seminary courses are available in KLAP.

ADVANCED STANDING PROGRAM
Advanced standing is available to M.A.R., M.R.E., or M.Div. students who have completed prescribed upper-level undergraduate courses. The maximum hours for advanced standing are M.Div.: 30, M.R.E.: 20, and M.A.R.: 15. The undergraduate course must have been passed with the grade of at least a B.

Advanced standing credit is a BTS program and only applies to degrees granted by Liberty Baptist Theological Seminary. This credit may not be transferable to another institution.
Advanced standing credit is also not automatically transferable from one degree program to another within LBTS and will have to be evaluated on an individual basis within the Advanced Standing Program guidelines.

The following table shows undergraduate courses that may be used for advanced standing:

<table>
<thead>
<tr>
<th>Course Completed</th>
<th>A.S. Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apologetics</td>
<td>3 hrs. (APOL 500)</td>
</tr>
<tr>
<td>Church History</td>
<td>6 hrs. (CHHI 520, 525, 694)</td>
</tr>
<tr>
<td>Educational Ministries</td>
<td>3 hrs. (EDMN 500, 505)</td>
</tr>
<tr>
<td>Evangelism</td>
<td>3 hrs. (EVAN 565)</td>
</tr>
<tr>
<td>Homiletics</td>
<td>3 hrs. (HOMI 501, 521)</td>
</tr>
<tr>
<td>Missions/Cross Cultural Studies</td>
<td>3 hrs. (MCCS 500 or 537)</td>
</tr>
<tr>
<td>New Testament Greek</td>
<td>12 hrs. (NGRK 500, 501, 506, 620, 640 but not any exegesis hours)</td>
</tr>
<tr>
<td>Old Testament Biblical Studies</td>
<td>3 hrs. (Old Testament Hebrew 6 hrs. (OTCL 505, 530)</td>
</tr>
<tr>
<td>Pastoral Counseling</td>
<td>3 hrs. (PACO 500, 600, 610)</td>
</tr>
<tr>
<td>Pastoral Theology</td>
<td>6 hrs. (PATH 597, 635, 697)</td>
</tr>
<tr>
<td>Theology</td>
<td>6 hrs. (THEO 510, 525, 530)</td>
</tr>
<tr>
<td>Worship</td>
<td>9 hrs. (WRSF 510, 520, 530, 540, 610)</td>
</tr>
<tr>
<td>Youth</td>
<td>3 hrs. (YOUT 510, 520)</td>
</tr>
</tbody>
</table>

**INSTITUTIONAL CHALLENGE EXAMINATIONS**

To apply for credit by examination, other than Advanced Standing, the student must submit the request to challenge a course to the department of the Seminary in which the course is offered. Such requests are subject to the following guidelines:

1. Each department chair establishes a list of courses (to be published) for which ICE credits would be acceptable. In addition, each department should determine and develop tests to be used. If a test is not already developed, it must be submitted to the Office of the Registrar within 14 days of the student’s request.
2. The minimum passing score for graduate courses be set at 70% or a grade of C. An exception to this policy would occur when a professional, state, or national organization specifies a higher score for recognition.
3. A maximum of 30 hours of ICE credits may be accepted toward a M.Div. degree and 14 hours toward the M.A.R. or M.R.E. degrees. Each department establishes a limit as to the number of credits acceptable in each major.
4. A student may not take the Institutional Challenge Exam if the course is being taken or has been taken at Liberty University.
5. The credits earned do not count toward residency hours.
6. The following courses may be challenged through ICE:
   - NBST 525
   - OBST 620
   - NBST 521
   - OTCL 510
   - NBST 522
   - OTCL 505

**CREDIT FOR SEMINARS**

As part of the “action-oriented” curriculum at Liberty, certain seminars and travel opportunities are offered for academic credit. Students who wish to obtain credit for such activities must follow the procedures set forth by the Registrar.

**CHANGE OF MAJOR**

All requests to change degree programs, majors, and specializations must be submitted in writing to the Registrar’s Office. Requests must be signed by the student in order to be processed.

**SEMESTER LOAD**

The normal semester load for a full-time Seminary student is twelve to fifteen hours per semester. A student, with approval of the advisor and the Dean, may take additional hours. All graduate students except those in the D.Min. program are considered full-time when the semester’s course load totals nine (9) or more semester hours.

Students in the D.Min. program are considered full-time when the semester’s course load totals six (6) or more semester hours.

For financial aid purposes, full-time/part-time status will be determined by the number of hours for which the student initially enrolled in the semester. For example, if a student enrolls for the first time in the semester in the third subterm, the number of hours the student takes in that sub-term will determine full-time/part-time status. A part-time student who adds courses for subsequent sub-terms of the same semester will still be considered part-time for the entire semester.

**CHANGING PROGRAMS**

Students, who have been admitted to a master’s degree program and desire to change to a different masters level degree program must contact the Registrar’s Office in writing. A review of the record will be made to determine if all requirements for entry into the new program have been met.
COURSE REGISTRATION, ACTIVATION, AND COMPLETION DATES FOR EXTERNALLY DELIVERED COURSEWORK

Students may register for courses online or by phone or e-mail. The student’s Academic Advisor must approve the student’s course selection. A student’s enrollment period (course activation) begins the first day of the upcoming subterm, provided that the student is in good academic standing and has paid the tuition or secured financial aid approval. Students are encouraged to allow sufficient time to review their course materials before the beginning of the subterm. Students must register and pay their tuition at least 5 business days prior to the sub-term begin date; those using financial aid as their method of payment must register at least 10 days prior. See the University calendar for sub-term dates.

The student has 120 days from the sub-term course activation date to complete the course. Tests and papers must be received in the Grading Office on or before the completion date.

Students must complete and receive final grades for all courses in a semester before they will be allowed to enroll in the next semester. A course for which no work is received by the end of the 120-day enrollment period will be assigned a grade of F.

Students who are unable to complete coursework for a videotaped or online course by the course deadline may purchase a single 2-month extension for $100. A grade of X will be awarded for the extension period.

Students may drop a course for a full refund through the day prior to the sub-term begin date. Beginning on the first day of the sub-term, students may withdraw from a course for a grade of W and no refund will be granted. Failure to submit any or all of the coursework does not constitute a withdrawal from the course.

COURSE MATERIALS

Students must purchase all course materials for videotaped and online courses from MBS Direct. Materials for practices and most intensives must be purchased from the University Bookstore. Students should purchase materials after registration but prior to the sub-term begin date (course activation).

Tuition does not cover the cost of course materials.

TEST PROCTOR INFORMATION

Students must secure a test proctor to administer their tests on behalf of the University. Acceptable proctors may be members of the clergy, librarians, military education officers, or educators. Complete requirements and guidelines may be found on the application, online, or may be requested from the Office of Admissions.

Test packets will be mailed directly to the test proctor at the beginning of the student’s enrollment period. It is the proctor’s responsibility to ensure the academic integrity of the testing process.

DROPPING/ADDING COURSES

Changes are discouraged after a student and advisor have arranged the student’s schedule for the semester.

Students desiring to take an DLP course must enroll in the course during the resident drop/aid period. The course must be completed by the last day of the resident semester.

An intensive may be dropped without a grade or tuition charges through the first day of that class up to 4 p.m. An intensive course may be dropped with a grade of W or WF from the second day of class through noon on the last day of that class. The student will pay the tuition and fees for the course.

REMEMBER: Any change in status (i.e., from full-time to part-time, etc.) may cause the reduction or cancellation of your financial aid award. In other words, your out-of-pocket expenses may increase.

A 15-week block course may be dropped without a grade, tuition, and fee charges within the first five days of class. From the sixth day of class until the end of the tenth week, a 15 week block course may be dropped with a grade of W or WF. The student will be responsible for the tuition and fees for the course. All drops after the 6th day of classes will be recorded as W or WF, depending upon the student’s standing at the time the course is dropped. Neither a W nor a WF will be used in calculating a GPA. Courses dropped with grades of W or WF are used in determining a student’s academic load for the semester, upon which tuition charges are based. No course can be added after the first week of classes.

Exceptions to these deadlines may be granted by the Registrar in unusual circumstances, such as extreme illness or other circumstances beyond the student’s control.

No course is considered officially added or dropped until the proper form is submitted to the Registrar so that the schedule of the student may be properly changed. This form requires the written approval of the instructor of the course.

Students who withdraw from a course for which they are registered will have the course dropped without a grade, and the tuition will be credited. An administrative fee of $25 will be charged to the student’s account for this adjustment.

DROPPING/ADDING COURSES

Students may drop a videotaped or online course for a full refund through the day prior to the sub-term begin date. Beginning on the first day of the sub-term, students may withdraw with a grade of W and no refund will be granted.

An intensive may be dropped without a grade or tuition charge through the end of the first day of class. There is a $10 drop fee. After the close of the first day through noon of the last day, a course may be dropped for a grade of W or WF and the student will be liable for tuition and fees.

Students who do not attend any sessions of an intensive in which they are enrolled will be dropped from the course and will be charged an administrative fee.

COURSE REPEAT POLICY

Students who want to repeat a course taken at Liberty and have the first grade removed from the cumulative GPA must satisfy each of the following guidelines:

1. The course must be taken at Liberty in order to activate the policy.
2. The second grade of A, B, C, D or F will apply toward the cumulative GPA.
3. A maximum of 16 semester hours may be repeated for those students completing degrees in passing (M.A.R., M.RE., and M.Div.).
(4) The grade which has been deleted from the computation of the cumulative GPA will not count toward quality hours or hours earned, but will remain on the record as a course attempted.

(5) Remedial courses and Christian/Community Service courses may be repeated without counting toward the 16 hour maximum.

(6) This policy is retroactive to include any course taken at Liberty.

(7) Use of the repeat policy for a prior semester will not affect the academic standing for that semester. Academic standing in a prior semester can be changed only because of a grade reporting error.

(8) The repeat policy form must be completed prior to graduation for the policy to be activated.

WITHDRAWAL FROM LIBERTY

Students withdrawing from the University during the semester must submit a signed statement of withdrawal or process the form provided for this purpose. The form may be obtained from the Registrar’s Office. Since signatures of specified University officials are required on this form, with the Registrar signing last, the effective date of withdrawal shall be the date the Registrar’s signature is affixed. Non-attendance or failure to complete a course does not constitute withdrawal from the University.

If official withdrawal occurs within the first 21 calendar days of classes, the record will show a date of withdrawal, but no grades will be recorded. If withdrawal occurs after this time, the student will receive grades of “W.”

Withdrawing without prior administrative approval will result in an unofficial withdrawal, which will forfeit any financial refunds otherwise due. Grades of “F” will be recorded in all courses for which the student is officially registered.

An expulsion resulting from violation of the disciplinary system will result in an administrative withdrawal. Grades of “W” will be recorded in all courses for which the individual is officially registered.

A fee will be charged for the processing of an official, unofficial, or administrative withdrawal. This fee will be deducted from any refund due on the student’s account or he will be responsible for payment of this fee.

CLASS ATTENDANCE

Regular and punctual attendance in classes is expected of all students at Liberty.

The attendance policy for each class will be stated in the course syllabus for that class. The faculty member will be the judge of whether the student has met the stated attendance requirements for the course.

The student alone assumes responsibility for all absences. A student who presents the instructor with an adequate and documented reason for an absence normally will be given an opportunity to make up the work missed. The responsibility for initiating the request to make up class work missed rests with the student.

Athletic competition will not be scheduled during the published exam period. Moreover, no away athletic competition shall be scheduled at least two days prior to the published final exam period.

INDEPENDENT STUDY

Students may request to do an independent study project in a major field or related discipline. This option is limited to graduating seniors or students who have changed majors and have no other course of action. Permission for the independent study will be granted only upon approval by the Program Director, the Dean of the School, and the Registrar. Forms are available in the Registrar’s Office.

COURSE AUDITS

Students who wish to audit or take a course without credit must indicate their intention at the time of registration. Auditors will not be expected to take quizzes or examinations. Courses audited cannot be counted toward meeting graduation requirements.

Only lecture courses may be audited. Courses requiring labs, private instruction, etc., may not be audited.

DEAN’S LIST

Seniors who earn 9 or more hours with a GPA of 3.50 or above are placed on the semester honor roll.

SCHOLASTIC REGULATIONS

Warning/Probation/Suspension/Dismissal. Students must maintain satisfactory standing in order to remain at Liberty. Satisfactory scholastic standing for students enrolled in bachelor’s programs is:

- M.A.R., M.R.E., and M.Div  2.00
- Th.M., and D.Min degree  3.00

Academic standing is calculated only at the end of each semester.

Students failing to attain and maintain the scholastic standing required are placed on Academic Warning.

At the end of the semester on Academic Warning, students who fail to raise the GPA to a satisfactory level (see above) are placed on Academic Probation.

At the end of the semester on Academic Probation, students who fail to raise the GPA to the required academic level (see above) are placed on Academic Suspension. Students who desire to return to Liberty in the future must contact the Registrar’s Office in writing. The Registrar may determine a plan that will prepare students for re-entry to Liberty. Students should not expect automatic readmission after serving a period of suspension.

Any student withdrawing from the University must submit the Withdrawal form to his Academic Advisor, who will forward the form to the Financial Aid and Registrar’s offices. The form must be signed by the student. The withdrawal will be effective as of the date of the Academic Advisor’s approval.

Grades of W will be recorded for all courses from which the individual withdraws. A student may not withdraw after finals begin or the final exam or paper has been submitted.

Students who drop/withdraw from all classes in which they are enrolled in a given semester will be considered to be withdrawing from the University. Students will not be allowed to re-enroll within the same semester from which they withdrew.

A student may not withdraw after finals begin or final exam/paper has been submitted.
Students who are readmitted to Liberty after serving a period of suspension and who fail to raise the GPA to the required academic level (see above) by the end of the semester will be Academically Dismissed, and will not be allowed to return to Liberty unless qualifying for Academic Amnesty.

Students who are enrolled for twelve or more hours and fail all courses will be Academically Suspended.

Students who are Academically Dismissed may not re-enroll in the University as a degree candidate since Academic Dismissal is considered final, but may enroll as special students, as described in the Admissions section of this catalog.

At the end of each semester, students on Academic Warning, Probation, Suspension, and Dismissal will be sent a notification by the Registrar’s office.

**ACADEMIC AMNESTY**

Students who have been Academically Dismissed from the University may ask to be allowed to return under the Academic Amnesty policy. The following guidelines apply:

1. The student must not have been enrolled at the University for a period of 5 years.
2. The student must be declared eligible to return by the Student Development and Student Accounts offices.
3. The student must submit a written appeal to the Graduate Council who must approve readmission.
4. If approved, the student will be readmitted on Academic Probation status and must follow all stipulations mandated under that policy.
5. Students are allowed a maximum of 16 hours of course repeats; course repeats used prior to academic dismissal will be included in the total.
6. Grades of A, B, and C will remain on the student’s record and will calculate into the GPA.
7. Grades of D and F will be replaced by a grade of Q. These courses will not be used in the calculation of the GPA. Grades of C will be given a grade of Q for Th.M or D.Min. students.
8. If the student had earned a grade of D in a course that is required for graduation, the student must retake the course.
9. Students in this category will not be eligible for graduation honors.

**ACADEMIC HONESTY**

It is assumed that the student will submit only his own work. Further, it is assumed that the student will neither give nor receive assistance of any kind that is not specifically permitted on graded assignments or examinations. If a student is guilty of academic dishonesty, he will receive the grade of F for the course in which the academic dishonesty occurred.

During examinations, academic dishonesty includes consulting written information not specifically condoned by the instructor or receiving written or oral information from any other person. In the instances of papers written for the course, academic dishonesty also includes plagiarism. Plagiarism consists of failure to use quotation marks or other conventional markings around material quoted from any printed source or paraphrasing a passage from a source without properly referencing the source.

Academic dishonesty also includes stealing, buying, selling, or transmitting a copy of any examination or other academic document. A student who knowingly assists in any of the form of academic dishonesty will be considered as guilty as the student who accepts such assistance.

When academic dishonesty is suspected, the student will be given an opportunity to provide oral evidence (over the phone or in person, at the student’s choice) and written evidence to the Dean of the School in opposition to the allegation of academic dishonesty. This evidence will be reviewed by the Graduate Council. If deemed appropriate by the Council or if requested by the student, the student may be present (in person or via a speaker phone) at the meeting of the Council where the review will be made. The student will not be permitted to be present after the Council has received all evidence and begun its deliberation toward a decision. The student will be informed of the recommendation of the Council and decision of the Vice President for Academic Affairs in writing within ten calendar days of the meeting. The decision of the Vice President for Academic Affairs is final.

**RECORDING OF GRADES**

All grades will be recorded in the Registrar’s Office as reported by the instructors in charge of the various courses. Requests for grade changes may be submitted in writing only by the instructor.

Any extra credit assignments that are a part of the instructor’s syllabus must be completed prior to the final exam for the course. A student may not submit extra credit assignments after the semester has ended and a final exam has been given.

**INCOMPLETES**

Students may not do additional coursework or finish assignments after the last day of classes. Students who are unable to complete coursework by the last day of class due to unavoidable circumstances may appeal to their professor for a temporary course grade of I (Incomplete). The Dean of the College/School must also approve the grade. Approval of the reason given rests with the Registrar’s Office. The professor will establish a new deadline for completing the coursework, based on the circumstances. A maximum of 4 months may be allowed. If the coursework is not submitted by the new deadline, the student will receive the grade designated by the instructor at the time the Incomplete was granted.

Students who are unable to complete coursework by the last day of class due to significant illness or injury may appeal to their professor for a temporary course grade of M (Medical Incomplete). Appeals must be supported by medical documentation signed by a physician, then approved by the professor and the Dean. Medical extensions may be renewed, if the condition warrants, up to a maximum of one year from the beginning of the semester. Supporting documentation must accompany all requests for renewals. If the coursework is not submitted by the new deadline, the student will receive the grade designated by the instructor at the time the Medical Incomplete was granted.
EXTENSIONS AND INCOMPLETES

Students who are unable to complete coursework for a videotaped or online course by the course deadline may purchase a single 2-month extension for $75. A grade of "X" will be awarded for the extension period.

Students enrolled in intensives must appeal to their professor for a temporary course grade of Incomplete (I). The Dean of the school or college must also approve the grade. The professor will establish a new deadline for completing the coursework, based on the circumstances. A maximum of 4 months may be allowed. If the coursework is not submitted by the new deadline, the student will receive a grade of zero for that work.

Students enrolled in any DLP course who are unable to complete coursework by the last day of class due to illness or injury may appeal to their Academic Advisor for a temporary course grade of Incomplete (I). Appeals must be supported by medical documentation signed by a physician. There is no charge for a medical incomplete. Medical extensions may be renewed, if the condition warrants, up to a maximum of one year from the course begin date. Supporting documentation must accompany all requests for renewals. If the coursework is not submitted by the new deadline, the student will receive a grade of zero for that work.

Military servicemembers are guaranteed a cost-free extension for coursework that they are unable to complete on time due to deployments, extended cruises, unit operational tempers, or other duty-related extenuating circumstances.

To obtain an extension, military students must send in either a current copy of official military orders (as proof of professional conflict during enrollment in the course) or a signed letter on official letterhead from the student's commander or supervisor. Liberty Military Education Office staff will determine whether a student's situation warrants a 30- or 60-day extension. No more than two 60-day extensions are permitted for any given course.

Military students must notify their Education Office or Navy College Office of a course extension if they are receiving Tuition Assistance. Extension requests and supporting documents may be faxed to (804) 582-7421 or mailed to: Liberty University Distance Learning Program, ATTN: Military Education Office, 1971 University Boulevard, Lynchburg, VA 24502.

Extensions must be secured no later than 2 weeks prior to the course end date.

GRADE APPEAL PROCESS

The appeal process for believed errors on grade reports is as follows:

The appeal process must begin within the first 30 days of the subsequent semester.

The student must contact the instructor. If the instructor believes there has been an error, the instructor will submit a grade change form to the University's Registrar's Office.

If the instructor states there has been no error and the student does not agree, the student may submit the grievance in writing to the Department Chair.

If the grievance is not resolved at this level, the student may appeal to the Dean of the College/School within one week of the Department Chair's decision.

If the grievance is not resolved at this level, the student may appeal to the Graduate Council within one week of the prior decision.

The Vice President for Academic Affairs will make the final decision after reviewing Graduate Council's recommendation.

ACADEMIC TRANSCRIPTS

Official transcripts are made only at the written, signed request of the student concerned. No transcript will be issued for anyone who has failed to meet all financial obligations to the University. Official transcripts are not released directly to the student. Requests for transcripts are to be made directly to the Registrar. A fee of $5.00 ($10.00 for next-day processing) for each transcript should accompany the request.

COURSE SUBSTITUTIONS

(1) A course substitution should not be made from one discipline to another. An exception may be made in cases where the title and description of the course clearly shows relationship to another discipline. Each department will develop a list of courses which may fall into this category.

(2) Course substitutions should be made with discretion. Course substitutions are not for the purpose of giving the student a concentration which does not exist at Liberty, nor are they to be utilized merely to enable a student to graduate on time.

Students desiring to use another course in place of a required course must complete a "Request for a Course Substitution" form and submit it to the Registrar's Office with all required signatures.

THESIS

Some of the Seminary programs require the student to complete a thesis. The following schedule has been established to provide the minimum time allowance to complete a thesis before the graduation date.

<table>
<thead>
<tr>
<th>Masters Thesis Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1</td>
</tr>
<tr>
<td>Approval of thesis topic by Thesis Committee.</td>
</tr>
<tr>
<td>November 1</td>
</tr>
<tr>
<td>Submission of Thesis Prospectus to Mentor and Reader(s).</td>
</tr>
<tr>
<td>December 1</td>
</tr>
<tr>
<td>Last possible day for submission of late Thesis Prospectus, if the student plans to appeal for extension of the Thesis Prospectus deadline.</td>
</tr>
<tr>
<td>January 15</td>
</tr>
<tr>
<td>Submission of the first draft of the Thesis.</td>
</tr>
<tr>
<td>February 15</td>
</tr>
<tr>
<td>Last day for return of first draft with corrections to the student from Mentor and Reader(s).</td>
</tr>
<tr>
<td>March 15</td>
</tr>
<tr>
<td>Submission of corrected draft to Mentor and Reader(s). Include copies of initial draft with suggested corrections of them.</td>
</tr>
<tr>
<td>April 1</td>
</tr>
<tr>
<td>Return of corrected draft to student.</td>
</tr>
<tr>
<td>April 30</td>
</tr>
<tr>
<td>Submission of final draft.</td>
</tr>
<tr>
<td>Early May</td>
</tr>
<tr>
<td>Final grade on Thesis due on date when grades are due.</td>
</tr>
</tbody>
</table>
**GRADUATION REQUIREMENTS**

The following general guidelines for graduation apply to each candidate for a graduate degree. Any additional requirements are specified in the section which describes a particular program.

1. The complete program of study for the degree, as outlined in the catalog in effect when the student enters the program, must be successfully completed before graduation. The advisor may exercise the option to substitute course requirements whenever necessary.

2. The student must have a cumulative GPA of 2.0 unless otherwise stated.

3. Thirty (30) semester hours must be completed at Liberty. The Th.M. and D.Min. programs require twenty-four (24) semester hours to be completed at Liberty.

4. Every student must be involved in a Christian/Community Service assignment during each semester that he is registered for nine (9) or more semester hours. Specific guidelines are found in the Christian/Community Service Handbook.

**TIME LIMITS FOR DEGREE COMPLETION**

All 30-48 semester hour master’s programs have a maximum time limit of five years from the date of matriculation. All 49-60 semester hour master’s programs, doctoral programs, or degrees offered outside the regular semester have a maximum time limit of seven years from the date of matriculation. All over 60 semester hour master’s programs and doctoral programs have a maximum time limit of ten years from the date of matriculation.

Any student who does not complete coursework within the permissible time limit for any reason, including discontinued enrollment, must reapply for admission. Reapplication may occur only once, and is subject to the current standards and curriculum. The respective department chair will determine if any previous courses are sufficiently time sensitive and must be repeated. Beginning with the date of readmission the student's time limit for degree completion is determined by the number of hours remaining: less than 49; 5 years; 49-60; 7 years; more than 60; 10 years.

**GRADUATION CHECKLIST**

After the M.Div. candidates have completed sixty (60) hours toward graduation, the Registrar will evaluate their academic and Christian/Community Service records using transcripts and any approved exceptions to the program which might have been placed in the file. The M.A.R. and M.R.E. students will be evaluated after completing thirty (30) hours toward graduation, while the M.A., Th.M., and D.Min. degree candidates will be evaluated beginning every semester with the first semester of attendance. Copies of the evaluations will be sent to the students.

**GRADUATION HONORS**

Honors for graduation will be determined by the cumulative GPA earned at Liberty. Students graduating with a M.A.R., M.R.E. or M.Div., must meet the following GPA standards to earn the corresponding academic distinction.

- 3.500-3.749: cum laude
- 3.750-3.899: magna cum laude
- 3.900 and above: summa cum laude

The specific honor calculated on April 1 of the student's graduation year will be printed in the commencement program and the student will wear that particular honor cord; however,
the final cumulative grade point average will be recorded and that final, cumulative GPA will determine the specific honor that will be printed on the diploma and transcript. M.A., Th.M., and D.Min. students are not granted honor distinctions.

GRADUATION APPROVAL

All candidates for graduation must be approved by the Faculty and the Board of Trustees. Conditions such as transfer credit and incomplete grades should be removed by the beginning of the candidate’s last semester.

GRADUATION CEREMONY

Degrees are granted at the regular meetings of the Board of Trustees in September, January, and May of each year. All candidates for degrees may participate in the annual graduation exercises which take place in May. All coursework must be completed to participate in the ceremony.
### Tuition and Fees 2002-2003

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>One Time</th>
<th>Per Hour</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application fee</td>
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<td>$35</td>
<td>$35</td>
<td>$35</td>
</tr>
<tr>
<td>Re-admission Application fee</td>
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<tr>
<td>Dormitory fee</td>
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</tr>
<tr>
<td>Technology fee</td>
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<tr>
<td>Books (estimate)</td>
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</tr>
<tr>
<td>Activity fee</td>
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<tr>
<td>ICE</td>
<td></td>
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</tr>
<tr>
<td>Deferred Payment Plan fee</td>
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<tr>
<td>Late Registration fee</td>
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<td>Late Payment fee</td>
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<td>Graduation fee</td>
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<td>Tuition Pre-Payment Plan fee</td>
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<td>ICE</td>
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<tr>
<td>ICE Recording fee</td>
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<tr>
<td>AP, CLEP, PEP fees</td>
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<tr>
<td>Late payment charge 1% of balance</td>
<td>$40</td>
<td>$80</td>
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</table>

### CONFIRMATION DEPOSIT/INITIAL PAYMENT

Prior to each semester, both new and returning students must either pay their tuition and fees in full, make the initial payment on one of the available LU payment plans, or pay a deposit of $250. Such payment will be held in deposit as confirmation that the student intends to matriculate for the upcoming semester. This deposit secures the student's class schedule, any institutional grants or scholarships, and campus housing, as applicable. For new students, the full payment, initial payment on a payment plan, or $250. Confirmation Deposit should be mailed with a completed Confirmation Form and as applicable, a completed Housing Application Form to: Liberty University Admissions Office, 1971 University Blvd., Lynchburg, Virginia 24502. For returning students, this initial payment and Housing Application Form (if applicable) must be either hand delivered or mailed by May 1 of the current school year to: Liberty University Student Accounts Office, 1971 University Blvd., Lynchburg, Virginia 24502. This initial payment will be credited to the student's account as a deposit toward the upcoming semester. New students who decide not to attend must notify the University in writing and request a refund of their deposit prior to May 1 of each academic year for fall term. Returning students who decide not to attend must notify the University in writing and request a refund of their deposit prior to August 1 of each academic year After these deadline dates, $250 of the deposit becomes non-refundable and non-transferable. This amount may be deferred for up to one academic year should the student be able to attend in a subsequent semester.

### FINANCIAL CHECK-IN

Although students have the opportunity to register for classes at different times, official financial check-in (matriculation) occurs when a student has completed registration and has either paid or completed financial arrangements satisfactory to Liberty University for all tuition and fees, including previous balances. Students who do not matriculate prior to or during the official, published check-in days (see calendar for dates) will be subject to late payment fees and late registration fees.

### DORMITORY FEE

A student living in University housing is required to pay a dormitory fee of $2,550 each semester which covers room and the basic resident board plan in the University cafeteria. If a student moves into the dormitory at check-in, and then withdraws or is allowed to move off campus (see regulations in Student Development section of this publication) during the first three weeks of the semester, he will be charged $150 per week for any part of a week in which he resides in the dormitory. There will be no adjustment made for the room portion of the dormitory fee if he moves off campus after the three-week period; however, the meals portion will be prorated at a flat rate of $20 per week for the unused portion of the semester. The three-week adjustment period begins on the first official day of check-in.

### BOOKS AND SUPPLIES

Textbooks and supplies are available at the University...
FINANCIAL INFORMATION • 25

**PAYMENT IN FULL.**

**PAYMENT PLANS**

This will be noted in each semester's Class Schedule Bulletin.

**PERSONAL NEEDS**

Laundry, cleaning, spending money, items related to personal grooming, towels, sheets, pillow, off-campus transportation, etc., vary with the individual and are an individual's responsibility.

**TECHNOLOGY FEE**

All students are required to pay a technology fee each semester to help provide for the modernization of Liberty University's technological capabilities. These capabilities offer direct and indirect benefits to our students as these funds contribute to improving educational and classroom facilities, information services accessible both on and off campus, student services, and administration. Regardless of residence status, all students are subject to this fee. This fee is not pro-rated for part-time students.

**RETURNED CHECK CHARGES**

A student will be charged a $15 fee ($25 fee for stopped payment and/or account closed) for the first and second returned checks. All subsequent checks will be assessed a fee of $25 each. After two bad checks, payments may only be made by cash, money order, debit card or credit card.

**COURSE FEES**

In certain courses, fees will be charged in addition to tuition. This will be noted in each semester's Class Schedule Bulletin.

**PAYMENT PLANS**

Students may take advantage of one of two payment plans.

1. **Payment in full.** The most popular option, payment in full may be made during financial check-in or in advance as part of the Skip Check-In process. Skip Check-In requires the student to attend financial check-in. Details of Skip Check-In are provided near the end of each semester.

2. **Tuition Payment Plan.** Liberty University offers various tuition payment plans as an alternative to paying the balance in full upon registration. The Tuition Payment Plan (TPP) allow payment of tuition, fees, and on-campus housing charges in scheduled monthly payments. A Payment Plan Participation Fee of $25 is charged for each semester that the student participates in the TPP. The monthly payments are payable through (1) automatic draft from a bank account; or (2) automatic debit from a charge account. An interest charge of 1% per month is charged on the outstanding balance.

**PAYMENT**

Full payment is required at the time of registration. Statements will be sent out the 12th of each month with payment due on any outstanding balance due by the first day of the following month. If payments are not received in the Student Accounts Office by the first of the month, a late fee of 1% per month will be placed on the account. Accounts must be paid in full before students will be allowed to enroll in any courses in the subsequent semester.

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A student will be charged a $15 fee ($25 fee for stopped payment and/or account closed) for the first and second returned checks. All subsequent checks will be assessed a fee of $25 each. After two bad checks, payments may only be made by cash, money order, debit card or credit card.

**COURSE FEES**

In certain courses, fees will be charged in addition to tuition. This will be noted in each semester's Class Schedule Bulletin.

**PAYMENT PLANS**

Students may take advantage of one of two payment plans.

1. **Payment in full.** The most popular option, payment in full may be made during financial check-in or in advance as part of the Skip Check-In process. Skip Check-In requires the student to attend financial check-in. Details of Skip Check-In are provided near the end of each semester.

2. **Tuition Payment Plan.** Liberty University offers various tuition payment plans as an alternative to paying the balance in full upon registration. The Tuition Payment Plan (TPP) allow payment of tuition, fees, and on-campus housing charges in scheduled monthly payments. A Payment Plan Participation Fee of $25 is charged for each semester that the student participates in the TPP. The monthly payments are payable through (1) automatic draft from a bank account; or (2) automatic debit from a charge account. An interest charge of 1% per month is charged on the outstanding balance.

**PAYMENT**

Full payment is required at the time of registration. Statements will be sent out the 12th of each month with payment due on any outstanding balance due by the first day of the following month. If payments are not received in the Student Accounts Office by the first of the month, a late fee of 1% per month will be placed on the account. Accounts must be paid in full before students will be allowed to enroll in any courses in the subsequent semester.

**REFUND POLICY (ENROLLED STUDENTS)**

Students receiving financial aid must submit written authorization for the University to hold a credit balance resulting from the Title IV funds on the account. Authorization to hold a Title IV credit balance will be given through the financial aid award letter. This authorization may be rescinded at any time. Recipients of Title IV federal funds who have requested a refund will automatically be refunded their credit balance within 14 days from the time the credit occurs or the first day classes, whichever is earlier. All other students must submit a written request by email, letter, FAX, or in person to Student Accounts. Refund checks will be provided for the entire credit balance, unless otherwise specified. Students will be limited to two checks per semester. If there is a second refund check within a given semester, it will be written for the remaining credit balance. Refunds will not be provided for credit balances derived solely from institutional scholarships. These accounts will be properly adjusted by Financial Aid.

**INTEREST FEES**

An annual interest rate of 12% (1% per month) will be charged on all outstanding balances 30 days or more past due.

**UNPAID ACCOUNTS**

Tuition, the dormitory fee (applicable to on-campus students only), and all other costs for the full semester are payable before, or at, the time of financial check-in. Students who do not make payment on their account within a reasonable amount of time will be denied access to the cafeteria and library until such arrangements are made. If a student is 10 or more days delinquent on his account, the student may be removed from classes. Failure to make financial arrangements could ultimately result in removal from the dormitory and administrative withdrawal. Students with unpaid accounts will not be eligible to register for subsequent semesters or to take final examinations. They will also be ineligible to receive an official transcript or diploma until the account is paid in full. The student will be responsible for any collection fees incurred in collecting the account.

**WITHDRAWALS**

Any student, except for a Title IV aid recipient, who withdrew from the University and completes the official withdrawal procedure, will receive a refund as follows: Tuition:

1. 75% will be credited during the first week of classes
2. 50% will be credited during the second week of classes
3. 25% will be credited during the third week of classes
4. None will be credited after the third week of classes

If a student officially withdraws from the institution during the first three weeks (beginning with the first day of check-in) of the semester, the dormitory fee will be charged at the rate of $150 per week for any part of a week in which he resides in the dormitory. There will be no rebate for the room portion of the dormitory fee after the first three weeks; however, the meals portion will be rebated at a flat rate of $30 per week for the unused portion of the semester.
A student who withdraws during the first three weeks may not receive State or Federal grants for the semester.

**WITHDRAWAL FEE**

A fee of $30 will be charged for the processing of an official, unofficial, or administrative withdrawal from the University.

**REFUNDS FOR TITLE IV FEDERAL AID RECIPIENTS**

Title IV Federal Aid recipients are subject to the withdrawal policies and procedures of the Federal Student Financial Aid Handbook. The Handbook requires a calculation to determine what amount (if any) of the Title IV funds must be returned to the appropriate Student Financial Aid (SFA) programs. The calculation is made in the following way:

If a first-time student withdraws during the first 60% of the enrollment period, he is subject to the statutory pro rata refund calculation. In all other instances, a student who withdraws will be subject to the federal refund calculation or the University's refund calculation (whichever yields the larger refund).

**Statutory pro rata refund**: The amount that will be refunded to the appropriate SFA program will be calculated by first determining the portion of the semester that remains. The weeks remaining in the enrollment period are divided by the total weeks in the enrollment period and this percentage is then rounded down to the nearest 10%. This percentage is multiplied by institutional costs. From this result, any unpaid charges are subtracted. The end result must be refunded to the appropriate SFA program.

**Federal refund**: The amount to be refunded to the appropriate SFA program is calculated by first determining the point in the enrollment period in which the withdrawal occurs.

Withdrawal:
- On the first day of class: 100% refund
- After the first day of class through the first 10% of the enrollment period: 90% refund
- After the first 10% of the enrollment period through the first 25%: 50% refund
- After the first 25% of the enrollment period through the first 50%: 25% refund
- After the first 50% of the enrollment period: 0% refund

The percentage is multiplied by institutional costs. The result is the amount that must be refunded to the appropriate SFA program.

**REFUND DISTRIBUTION**

Generally, refunds must be returned to the appropriate program accounts within 30 days of the date of withdrawal, and to the lender within 60 days of the same.

Refunds must be distributed in the following order:
1. Unsubsidized federal Stafford loan
2. Subsidized federal Stafford loan
3. Federal PLUS loan
4. Federal Pell grant
5. FSEOG
6. Other Title IV aid programs
7. Other federal, state, private, or institutional aid
8. The student

**Note**: After the refund to the SFA program, the student will be billed for any unpaid charges.

Examples of common refund situations:

**Example #1**:

**Federal refund calculation with unpaid charges**

A student withdrew during the 6th week of a 16-week semester. The student was not a first-time student.

- Tuition charges were $3640. Dorm fees were $2400.
- Financial Aid was a Stafford Loan for $2640 and a PLUS Loan for $2983.68.
- Total institutional costs are $6040 (tuition plus dorm fees).
- An administrative fee of $100 is deducted from total institutional costs.
- $6040 - $100 = $5940.

This student withdrew at the 38% point in the enrollment period, so 25% will be refunded.

- Institutional costs less administrative fee $5940
- Percent to be refunded x 25%
- Amount to be refunded $1485
- $1485 will be refunded to the lender for the Stafford loan.
- The student account will be credited $300 for unused meals.
- The student account will be charged a $30 withdrawal fee.

As a result of the above, the student has **unpaid charges** of $1631.32 which must be paid to the University.

**Example #2**:

**Pro-rata refund calculation**

A first-time student withdrew during the first week of a 16-week semester.

- Tuition charges were $4480. Dorm fees were $2400.
- Financial Aid was an SSL loan for $1260 and a PLUS loan for $2640.
- The student made cash payment of $250.
- Total institutional costs are $6880 (tuition plus dorm fees).
- An administrative fee of $100 is deducted from total institutional costs.
- $6880 - $100 = $6780.

There is 90% remaining in the enrollment period.

- Institutional costs less administrative fee $6780
- Percent to be refunded x 90%
- Initial Amount to be refunded $6102
- Less *unpaid charges $2730
- Amount to be refunded $3372

*Unpaid charges are calculated as follows:
- Total institutional costs $6880
- Less SFA (3900)
- Less cash payments (250)
- Unpaid charges $2730

- $1260 will be refunded to the lender for the Stafford loan and
- $2112 will be refunded for the PLUS loan.
- The student account will be credited $2250 for unused dorm and meals and $3360 for tuition.
- The student account will be charged a $30 withdrawal fee.

As a result of the above, the student has **unpaid charges** of $522 which must be paid to the University.
Financial Aid Information

The Financial Aid Office coordinates and administers the financial aid programs for the University. The Financial Aid Office provides financial assistance to students who have a financial need and would otherwise be unable to attend Liberty University. The student and the student’s family are primarily responsible for the cost of higher education. A student who needs financial assistance is expected to contribute by working or borrowing a reasonable portion of the funds needed for educational expenses. The student’s family is expected to make a maximum effort to assist in the payment of the expenses involved.

Financial assistance, called financial aid, is available to eligible students to help meet education-related expenses. The types of financial aid available include grants, loans, scholarships, and employment. Grants and scholarships are “gift aid” and need not be repaid. Loans must be repaid to the lender over an extended period, typically after the student leaves school. Employment offered as a type of financial aid is paid at a pre-determined rate for work actually performed.

All applicants for financial aid are required to:
1. Apply for admission to the University;
2. Be degree candidates. Auditors and special non-degree students are not eligible for financial aid; and
3. Complete and file a Free Application for Federal Student Aid (FAFSA) with the United States Department of Education by March 1 of each year in which financial aid is desired. (DLP students may submit FAFSA at any time.) Liberty University must be included as an institution to receive a Student Aid Report. Students are urged to apply early for optimum financial aid benefits. Complete the FAFSA on the web at http://www.fafsa.gov. Liberty University school code is 010392.

Once the completed FAFSA is received by the United States Department of Education, information provided by the student on the FAFSA is used to produce a Student Aid Report (SAR) for the University. The SAR indicates the amount of money the student and/or the student’s family is expected to contribute towards the student’s education. This is called the Expected Family Contribution (EFC), and is used to determine the student’s financial need.

The student’s financial need is the difference between the Cost of Attendance and the Expected Family Contribution or EFC. The Cost of Attendance includes the educational expenses of (1) tuition, (2) room and board (for students living on and off campus), (3) required fees, (4) books and supplies, (5) transportation, and (6) miscellaneous expenses. The amounts for these six educational expenses are the student’s estimated Cost of Attendance at Liberty University, and they become the student’s budget for financial aid purposes. Only the actual tuition, fees, and room and board (for resident students) are provided on the student’s University bill.

Financial aid recipients are selected on the basis of demonstrated financial need (as stated above) and academic achievement. Most financial aid awards are based on full time enrollment, which is a minimum of 12 semester hours for an undergraduate student, or 9 semester hours for a graduate student. Please note that normally 15 hours per semester is required to complete a bachelor’s degree within four years. Each financial aid recipient is provided an Award Letter, which is the University’s official offer of financial aid. It is the student’s responsibility to return the signed Award Letter indicating acceptance for each specific financial aid offered to the Financial Aid Office for the financial aid to be awarded. In order for a Liberty University student to continue to receive financial aid from any source, the student must maintain satisfactory academic progress.

Liberty University’s policy for determining satisfactory academic progress is stated below.

For more information on financial aid, contact the Financial Aid Office, located in the Student Services Center, at (434) 582-2270 or on the Internet website at http://www.liberty.edu/admissions/financial.

Satisfactory Academic Progress

The Financial Aid Office of Liberty University administers Title IV aid under guidelines from the U.S. Department of Education and Virginia state programs of assistance under guidelines from SCHEV. The Department of Education requires schools to develop and implement policies by which academic progress is evaluated and monitored. Students must meet Satisfactory Academic Progress (SAP) Requirements annually to continue to receive Title IV aid and Institutional scholarships. Title IV aid includes Stafford Student Loans, Parent Plus loans, Pell grant, FSEOG grant, CSAF, and Federal Work Study. Institutional aid includes all Liberty University scholarships.

Evaluating Satisfactory Academic Progress: The standards against which applicants for and recipients of financial aid are measured include Qualitative, Quantitative, and Maximum Time Frame measurements. The academic record of all students is reviewed at the end of the spring term each year.

Qualitative Standard: Required GPA

<table>
<thead>
<tr>
<th>Qualitative Standard</th>
<th>Required GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seminary (MAR, MRE, MDiv)</td>
<td>2.00</td>
</tr>
<tr>
<td>Seminary (ThM, DMin)</td>
<td>3.00</td>
</tr>
<tr>
<td>Doctorate</td>
<td>3.00</td>
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</table>

Quantitative Standard:

<table>
<thead>
<tr>
<th>Hours Attempted per Term</th>
<th>Required Hours per Term</th>
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</thead>
<tbody>
<tr>
<td>12 - up</td>
<td>10</td>
</tr>
<tr>
<td>9 - 11.9</td>
<td>8</td>
</tr>
<tr>
<td>6 - 8.99</td>
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</tbody>
</table>

Graduate

<table>
<thead>
<tr>
<th>Hours Attempted per Term</th>
<th>Required Hours per Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>7</td>
</tr>
<tr>
<td>5 - 8.99</td>
<td>5</td>
</tr>
</tbody>
</table>

Maximum Time Frame:

A student may not exceed 150% of the normal expected time for degree completion based upon credit hours attempted. For example, if the program requires 120 hours, the student may not exceed 180 attempted hours. This equates to approximately six years. Overall attempted hours are monitored at the end of spring term each year even if aid was not received during that term or prior terms. Once a student reaches the maximum time frame allowed, the student will be ineligible to receive financial aid.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Time Frame Allowed for Completing Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate</td>
<td>60 overall attempted hours</td>
</tr>
</tbody>
</table>

Break in Enrollment

When a student is readmitted, he will have the standing he had
prior to breaking enrollment. For example, if a student is on Probation in the Fall Semester, does not return in the Spring Semester, readmitted in the next Fall Semester, he will be in a Probation Status for that term.

WITHDRAWALS AND INCOMPLETES
Courses from which a student withdraws or receives a grade of incomplete will not be considered as satisfactorily completed. The courses will be considered courses attempted but not completed and will factor into the measurement for maximum time frame.

REPEATED COURSES
Repeated courses are considered in the maximum time frame requirement. The course will be considered as attempted each time the course is taken.

TRANSFER COURSES
Transfer courses are not considered in determining eligibility under the qualitative or quantitative measure. However, transfer hours will be considered for purposes of the maximum time frame requirement.

NON-CREDIT REMEDIAL COURSE WORK
Financial aid is not available for non-credit courses. Remedial courses carrying regular college credit count toward satisfactory academic progress.

FAILURE TO MAKE SATISFACTORY ACADEMIC PROGRESS
If you fail to meet the qualitative or quantitative standard at the end of the spring term, you will be placed on financial aid probation. You will remain eligible for financial aid while on probation status.

If you are already on financial aid probation and have not removed the deficiencies and met the qualitative and quantitative requirement at the end of the next semester of attendance, you will be placed on financial aid suspension. You will not be eligible for financial aid while on suspension.

RE-ESTABLISHING ELIGIBILITY
Students may re-establish eligibility for financial aid if they:
1. Enroll on their own (without financial aid) for at least 6 hours.
2. Complete the required hours as they relate to attempted hours with a term GPA of at least 2.0.
3. Complete the Satisfactory Academic Progress Appeal Form based upon successful completion of one term and submit it to the financial aid office.

APPEALS
A student who is placed on financial aid suspension may appeal to the Director of Financial Aid. A letter of appeal must be submitted to the Director of Financial Aid along with the Satisfactory Academic Progress Appeal Form.

The student will be notified of the decision in writing. Aid remains cancelled unless the student receives a written notification of reinstatement.

Students’ Rights and Responsibilities

STUDENT RIGHTS
Every student has the right to:
• the financial aid that is available (including information on all federal, state, and institutional financial aid programs);
• the deadlines for submitting applications for each of the financial aid programs;
• the cost of attendance, and the policies regarding refunds to students who drop out of school;
• the criteria used to select financial aid recipients;
• how financial need is determined (including the consideration of costs for tuition, room and board, fees, books and supplies, transportation, and miscellaneous expenses);
• the resources (such as parental contribution, assets, other financial aid, etc.) that are considered in the calculation of need;
• the details regarding various programs in the financial aid award package. (The student may request reconsideration of the award which was offered should he/she believe he/she was treated unfairly);
• the portion of the financial aid received which must be repaid, and the portion which is grant aid;
• the interest rate, total amount to be repaid, when repayments must begin, and the length of time allowed to repay loan funds;
• terms and conditions of any employment that is a part of the financial aid package;
• how the University distributes financial aid among students;
• how and when financial aid is disbursed;
• the University’s refund policy and order of financial aid refund distribution;
• how the school determines whether a student is making satisfactory progress, the consequences of not meeting those standards, and how to reestablish satisfactory academic progress;
• the academic programs offered by the University;
• the office designated for providing financial aid information and for administering financial aid programs or general institutional issues;
• university retention and completion rates;
• information regarding accreditation and licensing organizations;
• special facilities and services available to disabled students;
• about University facilities;
• university faculty and other instructional personnel;
• about campus security from an annual campus security report also upon request from the University’s Police Department;
• actions taken by the University for any violation (and to prevent violation) of the provision of the Drug-Free Workplace Act of 1988;
• data for the general student body, and data related to the awarding of athletically related student aid;
• equity in athletes;
• program participation agreement (PPA) requirements; and
• students’ rights and responsibilities as financial aid recipients.

STUDENT RESPONSIBILITIES
It is the student’s responsibility to:
• complete all applications for student financial aid carefully and accurately, and to submit these applications to the appropriate agency or office prior to the deadline. Errors may delay the receipt of financial aid. Intentional misreporting of information on the application for aid forms is a violation of law and consid-
ened a criminal offense subject to penalties under the U.S. Criminal code;
• return and submit all additional documentation, verification, corrections, and/or information requested by the Financial Aid Office or other agency in a timely manner;
• read, understand, and keep copies of all forms that are submitted;
• accept responsibility for all agreements signed;
• keep the Financial Aid Office and the lender informed of any changes in address, name, marital status, financial situation, or any change in enrollment or student status;
• report to the Financial Aid Office any additional assistance from non-University sources such as scholarships, loans, fellowships, and educational benefits;
• maintain satisfactory academic progress;
• complete an exit interview upon graduation, withdrawing, or whenever a break in enrollment occurs; and
• re-apply for financial aid each academic year.
• complete an entrance interview when receiving a SSL for the first time.

If the student borrower disputes the terms of the loan in writing and the institution does not resolve the dispute, the student may contact the Student Loan Ombudsman’s Office. The U.S. Department of Education’s Ombudsman Office can propose solutions that may help you and other parties come to a final agreement. Before you call, make sure you have good records of people you have talked to and what they have said. Remember, too, that an ombudsman cannot reverse a decision or take sides.


**Federal Title IV Student Aid Programs**

**ELIGIBILITY FOR FEDERAL AID**

To receive federal aid, a student must not be in default on a Perkins Loan, a National Direct Student Loan, or a Stafford Student Loan:
• not owe a refund on a Pell Grant or a Federal Supplemental Educational Opportunity Grant (FSEOG)
• sign a statement stating that the funds will be used only for education related expenses; and
• be making satisfactory academic progress toward the completion of his/her course of study.

**STAFFORD STUDENT LOANS (SSL)**

Stafford Student Loans (SSL) are low interest loans available to students who are enrolled at least half-time. Students demonstrating sufficient need (as reflected on their Student Aid Report, which is sent to the University by the U.S. Department of Education) may be eligible for subsidized funds, in which the government pays interest accrued while they are in school and during their grace period. Repayment begins 6 months after students graduate, withdraw, break enrollment, or drop below half-time status.

To apply for a Stafford Student Loan, a student must:
• Return the Award Letter indicating acceptance of the loan;
• Complete entrance counseling;
• Complete and return the Master Promissory Note (MPN). The MPN is a multi-year promissory note. This means that once you sign the MPN, you do not need to sign another note for future years’ Stafford Loan borrowing as long as you use the same lender.

Loans for subsequent years will be processed upon receipt of the Award Letter indicating acceptance of the loan.

Graduate students are eligible for up to $8,500 subsidized funds and $10,000 unsubsidized funds per year. These students may borrow up to $138,000 during their academic career; only $65,500 of this total may be subsidized. SSL funds borrowed as an undergraduate are included in the maximum limit.

Students who plan to have SSL funds on hand by the beginning of the fall semester must return their award letter by June 1.

**Virginia Student Aid Programs**

**TUITION ASSISTANCE GRANT PROGRAM (VTAG)**

The Virginia Tuition Assistance Grant Program (VTAG) was established in 1973 to help narrow the “tuition gap” between the higher cost of private institutions and the lower tuition charged by state-supported institutions.

Applications must be submitted to the Financial Aid Office before the published annual deadline in order to be considered for the maximum award amount.

Full-time students enrolled in an approved program of study, who have been Virginia domiciliary residents for at least 12 consecutive months by the beginning of the fall term for the current academic year, may be eligible for an award. A student who is in Virginia solely to attend college is not considered to be a domiciled resident. Applicants must also be a citizen or permanent resident of the United States. If enrolled in a graduate program, students must not have previously received a graduate degree. The Tuition Assistance Grant award may be received for no more than 6 semesters.

**REHABILITATIVE SERVICES**

State and federal education benefits may be available to assist eligible students with varying degrees of physical disability (paralysis, sight, hearing, etc.). Eligibility requirements differ from agency to agency. For more information, contact the appropriate agency or the Financial Aid Office.

**Department of Veterans Affairs (VA) Educational Assistance**

Students may receive benefits under one of the following programs: Selected Reserve Educational Assistance Program, Post-Vietnam Era Veterans’ Educational Assistance Program (VEAP), Active Duty Educational Assistance Program, GI Bill, Vocational Rehabilitation, and Dependent’s Educational Assistance (Chapter 35).

For further information, contact the nearest VA regional office or the Military Education Office at Liberty University.

**SCHOOL CLASSIFICATION**

The Distance Learning Program is classified by the VA as an Independent Study Program, not a correspondence school. Please be sure to check the box on the VA application indicating that the school is Independent Study. VA awards payment at the full rate (as if taking courses on campus).

**CERTIFICATION**

Certification to the VA will be submitted on a VA 22-1000
after the drop period for the sub-term in which the student is enrolled. All discounts and scholarships applied to the student’s account will be subtracted from the tuition and fees submitted to the VA. Any changes during the semester (hours and tuition) will be reported to the VA for adjustment.

PAYMENT

The VA will send payment directly to the student in a lump sum or a monthly check. If payment has not been received within a reasonable amount of time after certification, it is the student’s responsibility to contact the VA directly to determine the cause. Questions concerning the amount of payment should also be directed to the VA. The VA may be contacted by phone at 888-442-4551 (888-GI BILL 1) or by email at buffrop@vba.va.gov. The VA’s web site is www.va.gov.

APPLYING FOR VA BENEFITS

Students who have previously used their VA educational benefits should complete a VA 22-1995 (Request for Change of Program or Place of Training form) and submit it to Liberty’s Military Education Office. Students who have never used VA educational benefits should complete a VA 22-1990 (Application for Education Benefits form). Both forms may be obtained from any local VA office, printed from the VA website, or they can be mailed from the University upon request.

Reservists under Chapter 106 (New GI Bill for Selected Reservists) should obtain an approved DD 2384 and submit it to Liberty with the VA 22-1990. The DD 2384 may be obtained from the unit commander or the unit education counselor. Active duty personnel may obtain these forms from the Education Services Officer on base.

A certificate of eligibility from the VA will be mailed to the student approximately 6-8 weeks after the application has been processed. The student should then forward copies of the certificates to Liberty’s Military Education Office. The VA will notify the student in writing if the student is not eligible for benefits.

Tuition Assistance Program for Active Duty Military, National Guard, and Reservists Eligibility

Active duty military and reservists interested in obtaining Tuition Assistance must check with their Education Services Officer to determine whether they are eligible. Students are encouraged to visit their Education Office at least 30 days prior to their anticipated enrollment date.

Students in the Army, Navy, or National Guard who are deemed ineligible for Up-Front Tuition Assistance may be eligible for DANTES reimbursement.

UP-FRONT TUITION ASSISTANCE (TA)

Students requesting Up-Front Tuition Assistance must request an application from their base Education Office. If the application is approved, the student must submit to Liberty University’s Military Education Office the original copy of the official TA form and all other forms required by the base. All required original signatures must be on the TA form. Students are encouraged to keep copies of all forms for their records.

Students who are eligible for Up-Front Tuition Assistance are required to pay the portion of their tuition that is not covered by TA. An invoice for the amount approved on the TA form will be sent to the student’s Education Office 21 days after the student enrolls in a course. The Education Office should send payment directly to the University.

TA generally covers 75% of tuition, although some branches of the military may pay a different percentage. Payment is applied to tuition only.

A grade report will be submitted to the base Education Office after the student completes the course(s). Students consent to the release of their grade(s) by signing the Tuition Assistance form.

DANTES

Students requesting DANTES tuition reimbursement must submit to Liberty University’s Military Education Office one DANTES Form 1562/31 for each course in which they intend to enroll. Liberty will submit a DANTES Grade Card to DANTES upon course completion. Eligible students will receive their tuition reimbursement checks directly from the DANTES Agency in Pensacola, Florida.

Liberty University’s school code is 1039. All students using DANTES military tuition assistance must make financial arrangements with an Academic Advisor in order to activate enrollment. Students using DANTES are required to submit payment for 50% of their tuition in order to activate enrollment. The remaining 50% may be submitted after the student is reimbursed by DANTES. DANTES will not reimburse students for application fees.

Liberty University Scholarships

GENERAL SCHOLARSHIP REGULATIONS

A full scholarship includes tuition and on-campus room and board. A partial scholarship provides a specific sum, which is applied to the recipient’s account as designated by the area’s scholarship manager.

All recipients of Liberty University Scholarships must complete and file a Free Application for Federal Student Aid (FAFSA) with the U.S. Department of Education by March 1 of the next academic year in order to receive institutional aid. Virginia residents must also apply for the Virginia Tuition Assistance Grant Program (VTAG) through the Financial Aid Office by March 1 of each year for the next academic year. In addition, each Liberty University Scholarship recipient must accept all federal and state grants for which they are eligible as a condition of awarding the Liberty University scholarships. All scholarships are awarded for a period of one year, unless otherwise noted. THE UNIVERSITY RESERVES THE RIGHT TO NOT EXTEND SCHOLARSHIP AID TOWARD OFF-CAMPUS EXPENDITURES.

A scholarship recipient must complete and properly file all forms necessary in applying for federal and/or state grants. Federal aid (Pell, SEOG, Stafford Loans or Plus Loans) and institutional scholarships cannot be counted toward a payment until the FAFSA is received by the University and the verification is completed.

Any combination of federal grants (Pell, SEOG), state grants (VTAG, CSAP) and institutional scholarships cannot exceed tuition charges for the students off campus, and cannot exceed the tuition and room and board charges for students on campus. The University reserves the right to reduce any institutional scholarships if the combination will exceed the specified charges. Institutional scholarships are not transferable. Any unused portion cannot transfer to the next semester or to another person. Institutional scholarships will not cover any DFL hours, modulars and summer/winter internships.
Most admission scholarships are awarded for and not to exceed 8 semesters, as long as the student meets the satisfactory academic progress criteria and all the other rules according to the University catalog and the Liberty Way.

The Early Deposit, Academic Award, Supplemental Grant, Good Neighbor, SBCV, and most admissions and all other institutional scholarships will be canceled if the student is not enrolled in 12 resident undergraduate hours or more for each semester. Scholarships apply to the undergraduate program only.

A scholarship recipient must meet the academic standards of Liberty University as outlined in this catalog. Any scholarship may be revoked or reduced at any time for dismissal from the University because of failure to meet academic standards, failure to abide by the rules, regulations, and policies of the University, voluntary or administrative withdrawal, or misrepresentation of information on an application or other documents presented to the University.

University scholarships or grants awarded to residence hall students may be reduced by one half if the student moves off campus. Some scholarships may not be combined with other Liberty University Scholarships or grants.

For details regarding the scholarship guidelines, please check the Financial Aid website.

**Corporate Tuition Assistance**

**ELIGIBILITY**

The student must contact his Personnel Office for information concerning continuing education benefits.

**FORMS**

All Tuition Assistance application forms must be obtained from the student’s employer. The Distance Learning Program will invoice the employer for tuition payments upon receipt of an original approval certificate or letter. The approval document should include the amount of tuition approved for payment, the address for invoicing, and an authorized signature.

**REIMBURSEMENTS**

Students who receive tuition benefits after they have completed their courses should request a receipt from the DLP Student Accounts Office at the end of the semester.
**Student Affairs**

**ORIENTATION**

In order to assist new students in adjusting to university life and in planning their academic programs, an orientation is scheduled prior to the first day of classes. **Attendance is required.** Many activities are planned to acquaint the students with the basic purpose and spirit of Liberty and to assist in their adjustment to the university environment.

**BASIC REGULATIONS**

The Administration and Faculty have committed Liberty to the highest standards of moral and ethical conduct. No one will become spiritual merely by observing rules; nonetheless, the spiritual student will desire to abide by the rules, regulations, and policies. The student who is not prepared to accept instruction will never be prepared to give instruction. Liberty holds as one of its foremost goals the development of men and women of strong character. Firm moral conviction and dependable self-discipline are as important as academic competence.

Students are expected to conduct themselves according to the rules of the University at all times. The specific rules, regulations, and policies that govern student behavior are outlined in this catalog and The Liberty Way, which is available on the internet at www.liberty.edu.

**BASIC REGULATIONS**

DLP students are expected to abide by the rules, regulations, and policies outlined in The Liberty Way when attending courses on campus. The Liberty Way is available for online viewing at www.liberty.edu/campus/lweryway.

Questions regarding student services may be addressed by contacting the Division of Student Affairs at 804-582-2828.

**OFF-CAMPUS HOUSING**

Specific regulations for off-campus living are explained in detail in the section of The Liberty Way titled “Off-Campus Living.” The policy states that single students must be 22 years of age or older, living with or under the supervision of an immediate family member who is 22 years of age or older. In this case, the student and parent/immediate family member must complete an Off-Campus Living Contract each semester until the student is eligible to live off-campus according to the qualifications set forth in The Liberty Way. No student who is 30 years or older may live in the residence hall.

While the University has no housing facilities for married students, the Office of Commuting Students maintains a listing of houses, apartments, and mobile homes available for rent or sale in the vicinity of the campus. Rental fees generally range from $300 to $500 per month.

**SOCIAL LIFE**

Social life at Liberty is designed to encourage students to develop their potentials in accordance with the general offerings of the University. Students are encouraged to accept every legitimate opportunity to engage in social functions. The Faculty and Administration emphasize the value of growth through well-directed social activities. The social life includes informal fellowship, residence hall parties, hikes, intramural and team sports, concerts, plays, and many other activities. All social functions are subject to the rules and regulations of the University.

**SERVICES OFFERED**

Student services are available to all DLP students when attending courses on campus. Services currently offered for DLP students include: career counseling/development, placement/testing service, financial aid advisement, health services, church placement services, and counseling. With the exception of health services, these services are also available to DLP students at their distance learning sites. DLP students may call Liberty at 804-582-2000 to contact campus offices.

**AUTOMOBILES**

At the time of Check-in, students who have automobiles must obtain a parking permit by completing an automobile registration card and paying a vehicle registration fee. A parking permit must be displayed by every vehicle that is parked on the campus. In addition, students who drive or possess a car must furnish proof that the automobile is covered by adequate liability insurance (as defined by the University) from a legal underwriting agency.

**Convocation and Campus Church**

As a dynamic institution vitally interested in the whole person, Liberty provides for physical, social, intellectual, and spiritual needs of the Liberty community. To meet these needs, Liberty provides opportunities for students to gather and serve as a community through convocations, campus church services and Christian Community Service.

**CONVOCATION**

Convocation is an assembly of the University community for the purposes of building unity within the community, disseminating information, and providing forums for the socio-political issues of the day and other educational topics of diverse interest for the benefit of students, faculty and staff. Guest speakers from the worlds of business, politics, education, the sciences and religion, talented faculty and staff members, music and timely messages from our Chancellor and President help make Convocation a refreshing and challenging time. All students are required to attend all convocations.

**CAMPUS CHURCH SERVICES**

The Sunday and Wednesday campus church services are designed to meet the spiritual needs of students. Complementing the instruction provided in the classroom is the spiritual exhortation provided in campus services, which is primarily the application of truth to life. Students are encouraged to attend Sunday morning, Sunday evening, and Wednesday evening campus services.

**Student Services**

Student services are available to all DLP students when completing intensives.
MINISTRY CHAPEL

The Seminary students meet once a week for ministry chapel. The goal of these chapels is to focus on meeting the needs of men and women who are committed to the pursuit of a life-time vocation in professional ministry.

Speakers are frequently national experts in ministry and professional life.
Programs of Study

The programs of the Seminary are open equally to all men and women who meet the entrance requirements. Our purpose is to provide educational experiences for personal enrichment or professional training. We encourage the students to be all they can for God, and we are confident He will direct them to places of service. However, it is important for our students to know that we are a training agency not an ordaining agency. Ordination is the responsibility of a local church or, in some cases, a denominational body, each of which has its own criteria. Women need to be advised that few opportunities presently exist for ordination of women among Baptist churches and Liberty Baptist Theological Seminary supports the Baptist Faith and Message as amended in the Southern Baptist Convention of June 2000. There is a broad variety of positions on both ordination and staff employment of divorced persons among churches which may impact our ability to place such students. As a seminary, we will assist all of our students with placement, but we cannot guarantee it, nor will we attempt to influence the policies of churches.

The requirements for graduation from any chosen Seminary degree are listed in this catalog and on status sheets which are available after a student arrives on campus.

The degrees and specializations available in the Seminary are listed below. Specializations are indicated by being indented under the major heading.

Master of Divinity
- Biblical Studies
- Church Ministries
- Cross Cultural/Missions
- Educational Ministries
- Evangelism and Church Growth
- Leadership
- Pastoral Counseling
- Pastoral Preaching
- Theology/Apologetics
- Worship Studies
- Youth Ministries

Master of Religious Education
- Counseling
- Youth Ministries

Master of Arts in Religion
- Biblical Studies
- Church Ministries
- Cross Cultural/Missions
- Educational Ministries
- Evangelism and Church Growth
- Leadership
- Pastoral Counseling
- Pre-Pastoral
- Theology/Apologetics
- Worship Studies
- Youth Ministries

Master of Theology
- Biblical Studies
- Church History

Practical Theology
- Doctor of Ministry
- Evangelistic and Expository Preaching
- Pastoral Counseling
- Pastoral Leadership and Management

The specific courses listed in the following graduate programs are suggested by the Faculty; however any student who has had a course in a baccalaureate program which is quite similar to the suggested course may, with the approval of the advisor and department chairman, choose alternate courses to satisfy the requirement. The student is not given complete freedom in choosing alternates, but will be guided by the advisor in selected courses which will best prepare for ministry and/or meet academic needs. Final approval for course substitutions rests with the department chairman.

While alternate courses are allowed, it should be remembered that the total number of hours required in a given program must be satisfied. Also, the number of credit hours within a specified academic area (e.g., Church History or Theology) must be completed. All questions pertaining to program changes should be directed to the student’s advisor.

Courses of Instruction

NUMBERING OF COURSES

Courses are numbered according to the following plan: Each course is identified by a four-letter prefix and a three digit number. The letters represent the academic area.

Course Prefixes
- APOL Apologetics
- CHHI Church History
- CLED Christian Leadership
- COUN Counseling
- CSER Christian/Community Service*
- DMIN Doctor of Ministry
- EDMN Educational Ministries
- EVAN Evangelism
- HOMI Homiletics
- MCCC Missions and Cross-Cultural Studies
- NBSB New Testament Biblical Studies
- NGRK New Testament Greek
- OBST Old Testament Biblical Studies
- OTCL Old Testament Cognate Languages
- PACO Pastoral Counseling
- PATH Pastoral Theology
- PHIL Philosophy
- THEO Theology
- WRSP Worship Studies
- YOUT Youth Ministries

Course Numbering
- 500 Level Basic Master’s Level
- 600 Level Advanced Master’s Level
- 700 Level Special Master’s Level (Th.M.)
- 800 Level Doctoral Level
- 900 Level Advanced Doctoral Level
Master of Divinity

Master of Divinity Degree
(M.Div.)

PURPOSE
The Master of Divinity degree is designed to help men and women prepare for professional Christian Ministry in local church and para church settings.

LEARNING OUTCOMES
1. The ability to study the Bible in its original languages and to skillfully interpret it in the light of Biblical, historical, and theological studies.
2. The ability to state clearly the theological teachings of the Bible and defend them.
3. The ability to understand the development of the Christian church throughout its history and to appreciate the heritage of Baptists.
4. The ability to effectively communicate and model the message of the Scriptures in public ministries of mentoring, preaching, teaching, and/or administration.
5. A commitment to the requirements of the Great Commission to make disciples of all nations and to teach them.
6. The ability to assume leadership roles in administering the educational ministries of the local church.
7. The ability to use the Bible in dealing with contemporary issues in ministry, including conflict resolution, counseling, and spiritual formation.

TRANSFER OF M.A.R. DEGREE INTO THE M.DIV. PROGRAM
Students having graduated with the M.A.R. degree may transfer all 45 hours, as applicable, into the Master of Divinity Program. Students wishing to complete the M.Div. must complete at least 30 semester hours on campus beyond the courses needed to satisfy the M.A.R. degree. Students desiring the additional degree must complete a Change of Program form in the Registrar’s office.

MASTER OF DIVINITY

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<td>CHHI 694</td>
<td>History of Baptists</td>
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<td>Ministries of Church Education</td>
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<tr>
<td>EDMN 505</td>
<td>Church Administration</td>
<td>3</td>
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<td>EVAN 510</td>
<td>Church Growth I: Evangelism and Church Growth</td>
<td>3</td>
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<td>EVAN 565</td>
<td>Personal Evangelism</td>
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<td>MCCS 500</td>
<td>World Missions</td>
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<td>or</td>
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<td>New Testament Orientation I</td>
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*NGRK 500 and 501 are required for students who have not had Greek at the undergraduate level.

Program of Study
MASTER OF DIVINITY DEGREE - Distance Learning Program

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<tbody>
<tr>
<td>APOL 500</td>
<td>Introduction to Apologetics</td>
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<td>CHHI 520</td>
<td>History of Christian Church I</td>
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<td>CHHI 525</td>
<td>History of Christian Church II</td>
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<td>CHHI 686</td>
<td>History of Fundamentalism</td>
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<td>Church Administration</td>
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<td>Church Leadership</td>
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<td>EVAN 510</td>
<td>Church Growth I: Evangelism and Church Growth</td>
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<td>EVAN 565</td>
<td>Personal Evangelism (Mentor)</td>
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<td>HOMI 501</td>
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### Master of Religious Education Degree (M.R.E.)

**PURPOSE**

The Master of Religious Education degree is the professional theological degree in Christian Education. This Seminary program is designed to equip a man or woman who has been called by God to serve as a professional Christian worker in such capacities as the associate pastor, a minister or director of Christian education, and other positions that require a broad general knowledge of church educational programs.

**LEARNING OUTCOMES**

1. Possesses basic understanding (knowledge) of the Bible and theology.
2. Able to develop, administer, and evaluate church programs in education.
3. Models the role of an effective teacher.
4. Able to plan, select, supervise, and evaluate curriculum, and able to function as a curriculum resource person.
5. Able to develop and supervise leadership training programs.
6. Demonstrates management and church administration skills.
TRANSFER OF M.A.R. DEGREE
INTO THE M.R.E. PROGRAM

Students having graduated with the M.A.R. degree may transfer all 45 hours, as applicable, into the Master of Religious Education Program. The student will be allowed to receive the M.R.E. degree upon completion of all of the course requirements for both degrees without necessarily completing an additional 30 hours in residence in the M.R.E. program.

**MASTER OF RELIGIOUS EDUCATION**

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<td>EDMN 510</td>
<td>History and Philosophy of Christian Education</td>
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<td>EDMN 611</td>
<td>Church Ministries to Children</td>
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<td>EDMN 621</td>
<td>Church Ministries to Youth</td>
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<td>Church Ministries to Adults</td>
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<td>EDMN 601</td>
<td>Ministry of Teaching</td>
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<td>EDMN 602</td>
<td>Curriculum in Christian Education</td>
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<td>EDMN 605</td>
<td>Christian Leadership</td>
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<td>EDMN 606</td>
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**MASTER OF RELIGIOUS EDUCATION SPECIALIZATION: YOUTH MINISTRIES**

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<tr>
<td>CHHI 694</td>
<td>History of Baptists</td>
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<td>EDMN 500</td>
<td>Ministries of Church Education</td>
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**Master of Arts in Religion Degree (M.A.R.)**

**PURPOSE**

The Master of Arts in Religion degree program is appropriate as an entry level and general professional degree in religion. It is designed to give the student intensive study in the Scriptures and the essential truths of the Christian message.

Although the program is not designed as a terminal Seminary degree or intended for senior pastors, the program is profitable for Christian educators, assistant pastors, and for informed lay leaders and pastors’ wives who wish to have a
LEARNING OUTCOMES

1. To provide basic understanding (knowledge) of the origin and contents of the Bible, as well as its importance to the Christian faith.
2. To provide sufficient training for assuming the following positions within the church: Youth Director, Sunday School Administrator, Church Growth Pastor, Missions Outreach Pastor, or Associate Pastor.
3. To argue apologetically the theology and historical fundamentals of the Christian faith.

TRANSFER OF M.A.R. DEGREE INTO THE M.DIV. PROGRAM

Students having graduated with the M.A.R. degree may transfer all 45 hours, as applicable, into the Master of Divinity program. See the M.Div. section of this catalog for details.

MASTER OF ARTS IN RELIGION

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<td>CHHI</td>
<td>Elective</td>
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<td>EVAN 565</td>
<td>Personal Evangelism</td>
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<td>MCCS 500</td>
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<td>or</td>
<td>MCCS 650 Cross Cultural Church</td>
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<td></td>
<td>Planting and Evangelism</td>
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<td>NBST 521</td>
<td>New Testament Orientation I</td>
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MASTER OF ARTS IN RELIGION
SPECIALIZATION: WORSHIP
STUDIES - Distance Learning Program
APOL 500 - Introduction to Apologetics 3
CHHI/EVAN Electives 6
NBST 525 New Testament Introduction 3
NBST/OBST Electives 6
OBST 590 Old Testament Introduction 3
THEO 510 Survey of Christian Doctrine 3
THEO Electives 6
WRSP 510 Biblical Foundations of Worship 3
WRSP 520 The Role of the Worship Leader 3
WRSP 530 Principles of Leadership for the Worship Leader 3
WRSP 540 Current Issues in Worship 3
WRSP 610 Tools and Techniques for the Contemporary Worship Leader 3

Church History and Theology (prefixes: CHHI, THEO, APOL, PHIL)
Practical Theology (prefixes: EDMN, EVAN, YOUT, MCCS, PATH, HOMI, COUN, PACO)

All 12 hours of the specialization must be in the same area. Ordinarily the student will include language studies (ancient or modern) related to his major. Language courses must be taken in keeping with the standards for language studies of all graduate programs of Liberty University.

MASTER OF THEOLOGY

THESIS OPTION

With the approval of the student’s advisor and the mentor, a student may write a thesis of 10,000 words (minimum) that follows the latest edition of Kate L. Turabian’s *A Manual For Writers*. The project must meet all designated deadlines and receive a minimum grade of B. A graduate faculty member selected in consultation with the student and his advisor will function as a mentor of the thesis. He will monitor the progress during the various stages of writing (from the selection of a topic to the final draft). Both the mentor and a second reader must approve the thesis. Two (2) copies of the approved final draft thesis must be submitted to the Liberty Library for binding. Three (3) semester hours credit will be given for the thesis. The student opting to write a thesis must also include a course in research methods in his overall program.

Masters Thesis Schedule

October 1 Approval of thesis topic by Thesis Committee.
November 1 Submission of Thesis Prospectus to Mentor and Reader(s).
December 1 Last possible day for submission of late Thesis Prospectus, if the student plans to appeal for extension of the Thesis Prospectus deadline.
January 15 Submission of the first draft of the Thesis.
February 15 Last day for return of first draft with corrections to the student from Mentor and Reader(s).
March 15 Submission of corrected draft to Mentor and Reader(s). Include copies of initial draft with suggested corrections of them.
April 1       Return of corrected draft to student.
April 30      Submission of final draft.
Early May     Final grade on Thesis due on date when grades are due.

NON-THESIS OPTION
The student who does not wish to complete the thesis may take two (2) additional courses (six semester hours), in his concentration and be approved by the student’s advisor.

Doctor of Ministry (D. Min.)

PURPOSE
The Doctor of Ministry degree offers pastors, missionaries and other church leaders an opportunity for professional and personal growth. It is designed to enhance one’s knowledge and skills in the practice of ministry. The student will have opportunity to interact with recognized church leaders, to explore new ministry perspectives, to evaluate his own ministry, to increase his vision and to crystallize his understanding of the purpose and goals of ministry.

The program is composed of thirty (30) semester hours involving eight (8) three-semester hour seminars and a six-semester hour thesis project. Each seminar will consist of a one-week session at Liberty with both pre- and post-class requirements. Most courses are taught in June or July, and January.

LEARNING OUTCOMES
1. The student will evaluate himself as a person in ministry (strengths and weaknesses).
2. The student will evaluate his present ministry (strengths and weaknesses).
3. The student will enhance his ministry skills by preparing relevant ministry projects that relate to the disciplines studied.
4. The student will formulate a comprehensive and critical theory of ministry by completing the D.Min. thesis project. Hence, academic theory will be assessed by the student’s ongoing practice of ministry and his practice by the academic theory.

CONTINUATION FEE
Students in the D.Min. program who are unable to take classes during a semester will be charged a $30 continuation fee. Students who remain inactive for more than three semesters will be automatically dropped from the program and will be required to reapply in order to be readmitted to the program.

SPECIALIZATION OPTIONS
Expository and Evangelistic Preaching
HOMI 960 Biblical Hermeneutics and Exposition
HOMI 966 Expository Preaching Practicum
HOMI 967 Evangelistic Preaching Practicum

Pastoral Leadership and Management
PATH 970 Pastoral Leadership
PATH 972 Managing the Local Church
EDMN 974 Developing Lay Leadership

Pastoral Counseling
PACO 801 Pastoral Care and Counseling in the New Millennium Church
PACO 980 Ministering to Troubled Families
PACO 985 Pastoral Counseling Couples in Distress

DOCTOR OF MINISTRY - Distance Learning Program

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
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<tbody>
<tr>
<td>EVAN 851</td>
<td>3</td>
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<tr>
<td>PACO 852</td>
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<tr>
<td>EDMN 876</td>
<td>3</td>
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<tr>
<td>DMIN Specialization and/or Electives</td>
<td>15</td>
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<tr>
<td>DMIN 990 Thesis</td>
<td>6</td>
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DOCTOR OF MINISTRY

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<td>6</td>
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<tr>
<td>Total hours required</td>
<td><strong>30</strong></td>
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DEGREE REQUIREMENTS
In addition to the other regulations governing graduation, D. Min. graduates must meet the following requirements:
1. Must complete thirty (30) semester hours of course work, including the thesis project, with a cumulative GPA of 3.0. The student may earn no more than one grade of C, and may repeat up to six (6) semester hours of coursework under the repeat policy.
2. Must complete the thesis project with a minimum grade of B.
<table>
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<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>April 1</td>
<td>A formal proposal will be submitted during the program’s second phase. The candidate will provide a 15-20 page prospectus of the thesis project, including an extensive bibliography. The proposal must be submitted by April 1, one year before graduation.</td>
</tr>
<tr>
<td>August 1</td>
<td>The first chapter will be submitted to the Director of the Doctor of Ministry Program. This is required before the candidate proceeds to the following chapters. All drafts must be prepared in conformity to the latest edition of Turabian’s <em>A Manual for Writers of Term Papers, Theses and Dissertations</em>.</td>
</tr>
<tr>
<td>November 1</td>
<td>The first complete draft will be submitted to the Director.</td>
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<tr>
<td>March 1</td>
<td>The completed thesis project will be submitted to the Director.</td>
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<tr>
<td>July 1</td>
<td>The oral defense will be held approximately one month later. One library copy along with electronic copy of thesis on CD will be submitted to the Director.</td>
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*May graduation
**September graduation
***January graduation*
Liberty University Worship Institute

Certificate Program

PURPOSE

The Liberty University Worship Institute certificate program is appropriate for ministers of music, worship leaders, or lay people who are involved in worship ministry in the local church. It is designed to give the student the training and the resources necessary to function effectively as a worship leader.

The goals of the Worship Institute are:

1. To foster growth in the student’s understanding of worship.
2. To develop skills necessary to enhance one’s ability to lead worship in the local church.
3. To educate the student with respect to biblical expressions of worship and current trends in worship.
4. To provide opportunities for practical experience in leading worship.

Admission to the certificate program requires a high school diploma, a minimum of two years experience in music ministry and/or worship leading, and a pastoral recommendation. A detailed resume must accompany the application as well as a purpose statement for enrolling in the program. Courses completed through LUWI may not be transferred into undergraduate or graduate programs.

LEARNING OUTCOMES

1. Have sufficient knowledge and understanding of biblical worship to effectively lead a congregation in a meaningful worship experience.
2. Be equipped with the skills necessary to plan, organize, and develop an effective worship program, as well as to conduct the training and rehearsal of the worship team.
3. Have practical experience in leading worship in a variety of settings.
4. Have exposure to the latest in worship resources, techniques, and models for contemporary worship.
5. Be committed to lifelong development as a worshiper and worship leader.

Courses of Instruction

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>WRSP 110</td>
<td>Biblical Foundations of Worship</td>
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<tr>
<td>WRSP 120</td>
<td>The Role of the Worship Leader</td>
<td>3</td>
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<tr>
<td>WRSP 130</td>
<td>Principles of Leadership for the Worship Leader</td>
<td>3</td>
</tr>
<tr>
<td>WRSP 140</td>
<td>Current Issues in Worship</td>
<td>3</td>
</tr>
<tr>
<td>WRSP 210</td>
<td>Tools and Techniques for the Contemporary Worship Leader</td>
<td>3</td>
</tr>
</tbody>
</table>

Total hours required: 15

GRADUATION REQUIREMENTS

Successful completion of coursework.

Six hours must be completed in residence. (This includes WRSP 210).
Certificate Program

Purpose

The Liberty University Leadership Institute certificate program is appropriate for church ministers, para-church leaders, missionaries, and lay people who desire to broaden their understanding and skill in the area of leadership as they endeavor to effectively lead in Christian ministry.

The goals of the Leadership Institute are:

1. To educate the student with respect to the biblical principles of leadership as found within the lives of biblical characters.
2. To foster growth in the student’s understanding of the dynamic of leadership.
3. To develop skills necessary to enhance one’s effectiveness as a leader in Christian ministry.
4. To be a catalyst in helping students to further develop their leadership potential through providing effective models for leadership development in the future.
5. To provide awareness on the students’ part as to the “leadership health”—within their lives that potentially hinder their effectiveness as leaders in Christian ministry.

Admission to the certificate program requires a high school diploma, a minimum of two years experience in leadership, and a pastoral recommendation. In addition to the pastoral recommendation, a detailed resume must be submitted that includes a purpose statement reflecting the objective for enrolling in the program. Courses completed through LUU may not be transferred into undergraduate or graduate programs.

Certificate Program Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>CLED 110</td>
<td>Biblical Foundations of Christian Leadership</td>
<td>3</td>
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<tr>
<td>CLED 120</td>
<td>The Life of the Leader</td>
<td>3</td>
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<tr>
<td>CLED 210</td>
<td>Team Leadership and Conflict Resolution</td>
<td>3</td>
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<tr>
<td>CLED 220</td>
<td>Vision and Strategic Planning</td>
<td>3</td>
</tr>
<tr>
<td>CLED 230</td>
<td>The Art of Developing Leaders</td>
<td>3</td>
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<tr>
<td>Total hours required</td>
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<td>15</td>
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</tbody>
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Graduation Requirements

The successful completion of coursework is the only requirement for graduation.

Course Description

CLED 110 Biblical Foundations of Christian Leadership

This course explores the topic of leadership from a biblical and theological perspective. Essential biblical principles bearing on the purpose and character of leadership will be examined. Instances of leadership in the Old and New Testaments will be analyzed within their biblical context and in terms of contemporary understanding of leadership, with a special focus on the leadership of Jesus Christ as seen in the New Testament.

CLED 120 The Life of the Leader 3 hours

This course will focus upon the life of the leader and how the emotional, ethical, mental, moral, psychological, and spiritual well-being of the leader has an effect upon leadership effectiveness. Significant personal reflection will be undertaken in an effort to help leaders recognize the unique personal dimensions within themselves that would be a hindrance to their personal effectiveness as leader.

CLED 210 Team Leadership and Conflict Resolution 3 hours

This course will focus on building and sustaining decision-making teams, mentoring, delegating, resolving conflict, and handling and overcoming opposition. Extensive time will also be devoted to improving the individual’s and the group’s repertoire of styles of communication skills with a view to functioning more effectively and efficiently as a team leader in handling routine and crisis situations. Team building should be the catalyst for all the leader wishes to accomplish.

CLED 220 Vision and Strategic Planning 3 hours

Effective organizations have learned how to sustain and implement a strong strategic vision that is based on core values. This course will examine how leaders can use creative and systematic processes to develop shared vision, communicate it to internal and external groups, and translate it to through strategic planning processes into effective action. Leading theories of vision and strategic planning in organizations will be examined.

CLED 230 The Art of Developing Leaders 3 hours

Truly effective leaders know that the organization’s success will hinge upon his ability to develop the leaders around him. This course will examine how leaders are recognized and developed. Skills necessary for mentoring others as leaders will be explored and developed.
Courses of Instruction

**APoloGETICS**

**APOL 500** Introduction to Apologetics  3 hours
Deals with the Biblical basis for apologetics, methodology, and the relationship between faith and reason before turning to scientific and historical evidences. Its relationship with theology and evangelism is also explored.

**APOL 560** Comparative Religious Apologetics  3 hours
A contrast between the truth-claims of the major world religions and the uniqueness of Christian theistic apologetics, both in content and method.

**APOL 597** Seminar in Apologetics  1-3 hours

**APOL 610** Miracles  3 hours
Presents a detailed study of contemporary denials of miracles, emphasizing the resurrection of Jesus and the part it plays in Christian apologetics and theology.

**APOL 695** Directed Research in Apologetics  1-3 hours

**APOL 995** Directed Research in Apologetics  1-3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Apologetics.

**APOL 697** Seminar in Apologetics  One to 3 hours

**APOL 977** Seminar in Apologetics  One to 3 hours
An intensive study in a specific subject of Apologetics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

**APOL 698** Non-Resident Thesis  3 hours

**APOL 965** Apologetics in the Church  3 hours
A course especially designed to deal with current issues in Christian evidences, so that the pastor can apply the results to teaching, preaching, and evangelism.

**CHURCH HISTORY**

**CHHI 520** History of Christianity I  3 hours
A study of the first fourteen centuries of historical Christianity. Includes the rise of the church under persecution, orthodoxy vs. heresy, doctrinal developments, the rise of the Roman Papacy and opposition to it during the Middle Ages, and the events leading up to the Protestant Reformation.

**CHHI 525** History of Christianity II  3 hours
A study of historical Christianity from the Fifteenth century to the present. Includes the major personalities, events, and results of the Protestant Reformation, the rise of modern denominationalism, modern Roman Catholicism, the ecumenical movement and current developments. Special attention is given to the development of American Christianity.

**CHHI 597** Seminar in Church History  1-3 hours

**CHHI 635** Ancient Christianity  3 hours
A study of the Ante-Nicene and Post-Nicene Church (A.D.100-500). Includes the pagan persecutions, the rise of heresy, attempts to preserve purity, the determination of the canon, ecclesiastical developments, the union of church and state, conciliar development, and the expansion of the authority of the bishop of Rome.

**CHHI 645** Directed Research in Church History  1-3 hours
Prerequisite: Offered to Th.M. or D.Min. students or by permission of instructor.

**CHHI 654** Classical Reformation  3 hours
A study of the magisterial phase of Protestant Reformation, especially as promoted in Germany, Switzerland, Scotland and England. Special emphasis will be placed on one of its major personalities: Luther, Zwingli, Calvin, Knox or the Anglicans and Puritans.

**CHHI 662** Historical Development of Christian Theology  3 hours
Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor.

The doctrinal development of the early church fathers and the Greek apologists, the doctrinal construction in the Nicene and post-Nicene period, and the further development and divisions in the Middle Ages, the Reformation Period, and the Modern Era.

**CHHI 664** History of Evangelism  3 hours
A study of evangelism from New Testament times to the present. Emphasis is given to evangelism in the life and ministry of Jesus and the Apostles. Attention will be given to the Reformation in Europe, the Great Awakening in England and America, and more recent revivals of evangelism.

**CHHI 679** Medieval European Christianity  3 hours
A study of evangelical groups that appeared before the Reformation, with attention to their doctrines, practices, and influences.

**CHHI 685** Anabaptist Reformation  3 hours
A survey of the background, development, personalities, issues and results of the Anabaptist phase of the Reformation of the sixteenth century and its particular impact on the rise of the English Baptists.

**CHHI 686** History of Fundamentalism  3 hours
The historical development of the Fundamentalist Movement, especially in twentieth-century America. Its background, theology, methodology, and current state will be covered.

**CHHI 690** Thesis  3 hours

**CHHI 692** American Christianity  3 hours
A study of the beginnings of Christianity in America to the present. Includes the European background, colonial Christianity, the first Great Awakening, the rise of the United States, the separation of church and state, the second Great Awakening, the development of religious diversity, the impact of the Civil War on religion, denominational development, the impact of immigration and industrialization, and the modern period.
Vision and Strategic Planning will be examined. Includes various Baptist groups, large and small, of differing theological persuasions, denominational and independent.

CHII 695/ Directed Research 1-6 hours

CHII 697/ Seminar in Church History 3 hours

An intensive study in a specific subject of Church History. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

CHII 698/ Non-Resident Thesis 3 hours

Christian Leadership

CLED 510/ Biblical Foundations of Christian Leadership 3 hours

This course explores the topic of leadership from a biblical and theological perspective. Essential biblical principles bearing on the purpose and character of leadership will be examined. Instances of leadership in the Old and New Testaments will be analyzed within their biblical context, and in terms of contemporary understanding of leadership, with a special focus on the leadership of Jesus Christ as seen in the New Testament.

CLED 520/ The Life of the Leader 3 hours

This course will focus upon the life of the leader and how the emotional, ethical, mental, moral, psychological, and spiritual well-being of the leader has an effect upon leadership effectiveness. Significant personal reflection will be undertaken in an effort to help the leader recognize the unique personal dimensions that hinder personal effectiveness as a leader.

CLED 610/ Team Leadership and Conflict Resolution 3 hours

This course will focus on building and sustaining decision-making teams, mentoring, delegating, resolving conflict, and handling and overcoming opposition. Extensive time will also be devoted to improving the individual leadership style and the group's repertoire of styles of communication skills with a view of functioning more effectively and efficiently as a team leader in handling routine and crisis situations. Team building should be the catalyst for the leader wishes to accomplish.

CLED 620/ Vision and Strategic Planning 3 hours

Effective organizations have learned how to sustain and implement a strong strategic vision that is based on core values. This course will examine how leaders can use creative and systematic processes to develop shared vision, communicate it to internal and external groups, and translate it through strategic planning processes into effective action. Leading theories of vision and strategic planning in organizations will be examined.

CLED 630/ The Art of Developing Leaders 3 hours

A truly effective leader understands the relationship between the organization's success and the ability to develop other leaders within the organization. This course will examine how leaders are recognized and developed. Skills necessary for mentoring others as leaders will be explored and developed.

CLED 695/ Directed Research 1-6 hours

DOCTOR OF MINISTRY

DMIN 990/ Thesis Project 6 hours

DMIN 998/ Non-Resident Thesis 3 hours

EDUCATIONAL MINISTRIES

EDMN 500/ Ministries of Church Education 3 hours

A survey of Christian education as practiced by local churches. The historical and theoretical foundations, the process of teaching and learning, and the organization and administration of educational programs are explored.

EDMN 505/ Church Administration 3 hours

A study of administrative principles and practices for the local church. The course examines staff, finances, buildings, and public relations in churches and integrates material from both religious and secular sources.

EDMN 510/ History and Philosophy of Christian Education 3 hours

A survey of the historical development of Christian education from ancient to modern times. The course will focus upon a critical analysis of the historical and contemporary educational philosophies that form the basis of modern Christian education in the church and Christian institutions.

EDMN 597/ Seminar in Educational Ministries 1-3 hours

EDMN 600/ The Sunday School 3 hours

Examines the history, philosophy, and program of the Sunday School. The course examines the Sunday School program of the large superaggressive Baptist Church.

EDMN 601/ Ministry of Teaching 3 hours

A practical study of the New Testament ministry of teaching with emphasis given to the philosophy, principles, and practices of teaching-learning situations, with experience in preparation and presentation of teacher education courses.

EDMN 602/ Curriculum in Christian Education 3 hours

A study of the principles and concepts involved in the development of a Christian curriculum of the church and Christian institution. An analysis of the dynamics involved in the preparation of units of study as well as the criteria for determining what curriculum and materials are appropriate will be made. A review is made of available commercial curriculum.

EDMN 605/ Christian Leadership 3 hours

This course examines the functions or tasks of leadership: planning, organizing, directing, staffing, and controlling. A unit is included on time management and personal planning for the Christian worker. The emphasis is to improve leadership abilities of the students and to prepare them to develop leadership in others.

EDMN 611/ Church Ministries to Children 3 hours

A study of the ministry of church to children from birth through elementary school. The characteristics and needs of this age group are examined. Each educational program that is part of local church ministry to children is studied in detail.
EDMN 615  *Educational Programs in the Southern Baptist Convention*  3 hours
The course will introduce the structure, programs, curriculum, and terminology of the Southern Baptist Convention. It is designed especially for students desiring to work in a Southern Baptist church.

EDMN 621  *Church Ministries to Youth*  3 hours
A study of the ministry of churches to youth from middle school through college. The characteristics, needs and problems of this age group are examined. Each educational program that is part of local church ministry to youth is studied in detail. The course is intended for the minister of education or pastor that directs the youth program rather than the full-time youth pastor.

EDMN 631  *Church Ministries to Adults*  3 hours
A course designed to prepare the individual to meet the ministry needs of young, middle and senior adults in the church. An analysis of adult developmental characteristics, psychology and cognition will lead to a practical study of methods and programs to be implemented by the church in areas of worship, evangelism, recreation and fellowship, service, and stewardship for the contemporary adult church member and prospect.

EDMN 695/  *Directed Research in Educational Ministries*  1-3 hours
995
Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor. Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area.

EDMN 697/  *Seminar in Educational Ministries*  3 hours
997
An intensive study in a specific subject of educational ministries. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

EDMN 876  *Creative Ministry Uses for the Computer*  3 hours
An introduction to computer usage in the local church. The application of personal computers to the needs of the local church (word processing, financial management, pastoral care, sermon preparations, and evangelism) will be studied. Various software and hardware manufacturers will be examined. The course project will consist of implementing computer programs into the student's ministry.

EDMN 972  *Managing the Local Church*  3 hours
A detailed study will be made of managing staff, finances, and buildings of a local church. Students will have the opportunity to evaluate critically the management systems in their place of ministry.

EDMN 974  *Developing Lay Leadership*  3 hours
An intensive study is made of selecting the right persons, properly listing procedures, and training programs for lay leadership. Special attention is given to preparing job descriptions with qualifications and selecting the right laymen for the positions. Local church Bible institutes and other lay leadership training programs, including inservice training programs, are examined.

EDMN 978  *Media in the Ministry*  3 hours
This course will explore the alternative ministry uses of the electronic media. Experience will be provided in preparing and producing Christian programs and spot messages.

**EVANGELISM**

EVAN 500/  *Church Growth I: Spiritual Factors of Church Growth*  3 hours
910
An examination of spiritual factors of church growth such as prayer, fasting, revival, anointed preaching and worship. The student will analyze and develop programs to produce balanced growth in evangelism and discipleship.

EVAN 510  *Church Growth II: Evangelism and Church Growth*  3 hours
An introductory study in evangelism and church growth principles, stressing the Biblical and theological basis of evangelism as reflected in and through the local church.

EVAN 530/  *Church Growth III: Applied Church Growth - Case Studies*  3 hours
900
Prerequisite: EVAN 710
Student involvement in the process of evaluating the strengths, weaknesses and possible programs for growth of local churches. The principles of church growth are empirically applied to an existing church, using the sociological research methods of case study.

EVAN 550  *Church Growth IV: Church Planting*  3 hours
An introduction to the skills and knowledge needed to plant a New Testament church "in culture." A survey is given of the various schools of church planting with an evaluation of their strengths and weaknesses.

EVAN 565  *Personal Evangelism*  3 hours
A study of the evangelistic imperative and various methods of personal witnessing. Particular emphasis is given to follow-up, discipleship, and memorizing key Bible verses.

EVAN 597  *Seminar in Evangelism*  1-3 hours
1-3 hours

EVAN 650  *Church Growth V: Cross Cultural Evangelism and Church Growth*  3 hours
A study of cross-cultural evangelism and church growth. Emphasis is placed on evangelizing and ministering in a pluralistic context.

EVAN 695/  *Directed Research in Evangelism*  1-3 hours
995
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area of Evangelism.

EVAN 697/  *Seminar in Evangelism*  3 hours
997
An intensive study in a specific subject of evangelism. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

EVAN 851  *Twenty-First Century Techniques and Tools for the Revitalization of the Church*  3 hours
A biblical and sociological investigation of the nature and mission of the Church in light of current trends and needs. An evaluation of emerging forms of ministry will be made. The
student will evaluate his present ministry and its potential for future development.

**HOMILETICS**

**HOMI 501 Preparation of the Sermon** 2 hours

A basic study of the principles of sermon construction: selecting and interpreting of the text, forming sermon objectives, structuring sermons for content and style, and preaching the sermon.

**HOMI 521 New Testament Preaching Lab I** 1 hour

This course is designed to teach the student proper methodology in organizing and presenting messages from the New Testament Gospels, General Epistles, and Revelation. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

**HOMI 522 New Testament Preaching Lab II** 1 hour

This course is designed to teach the student proper methodology in organizing and presenting messages from the New Testament Book of Acts and the Pauline Epistles. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

**HOMI 591 Old Testament Preaching Lab I** 1 hour

This course is designed to teach the student proper methodology in organizing and presenting messages from the Pentateuch and historical books of the Old Testament. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

**HOMI 592 Old Testament Preaching Lab II** 1 hour

This course is designed to teach the student proper methodology in organizing and presenting messages from the poetic and prophetic books of the Old Testament. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

**HOMI 597 Seminar in Homiletics** 1-3 hours

A study of Christian history's outstanding preachers. Special attention is given to their lives, their sermons, and their homiletic methods.

**HOMI 610 Great Preachers and Their Preaching** 3 hours

A study of the preparation of expository sermons. Attention is given to the types of expository preaching: paragraph, para-biblical, or biographical, etc. A study of the methods of interpretation, the formula of expository sermon outlines, and the preaching of expository sermons.

**HOMI 612 Evangelistic Preaching** 3 hours

A study of the preparation and preaching of soul-winning sermons. This course will briefly survey the principles of evangelistic preaching as a special class of preaching. The second half of the course will consist of intensive investigation of selected evangelistic preachers and their sermons, using the seminar method in the classroom. There will be some practice in the preparation and evaluation of evangelistic sermons. There will be no classroom experience in sermon delivery.

**HOMI 695 Directed Research in Homiletics** 1-3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of homiletics.

**HOMI 697 Seminar in Homiletics** 1-3 hours

An intensive study in a specific subject of homiletics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

**HOMI 960 Biblical Hermeneutics and Exposition** 3 hours

A study of the principles for an accurate interpretation and an appropriate application of Scripture. Problems created by various literary forms, cultural differences, and theological issues will be considered.

**HOMI 966 Expository Preaching Practicum** 3 hours

A course in expository preaching in which the student both prepares a sermon calendar for a year's preaching and preaches through a book of the New Testament. The student shares his work of preparation with others in the class so that each one gathers a sermon reservoir on the book selected. There are both pre- and post-class assignments.

**HOMI 967 Evangelistic Preaching Practicum** 3 hours

A course in the preparation and preaching of evangelistic sermons. Evangelistic preaching as presented in the New Testament will be studied as a foundation. Historically significant revivals and evangelistic preachers will be studied and compared with a model of evangelistic-expository preaching that will be the focus of the course. Special issues will include the role of the local church in preparing for evangelistic preaching, interaction with an audience, and the role of the Holy Spirit.

**MISSIONS**

**MCCS 500 World Missions** 3 hours

A study of world missions today, stressing various perspectives on the world Christian movement. Attention will be given to mission strategy and the responsibilities of local churches and mission agencies.

**MCCS 597 Seminar in Missions** 1-3 hours

**MCCS 630 Current Issues in Missions** 3 hours

A study of current, mostly controversial, issues in world missions today. Attention is given to such issues as “the call” movements, and contextualization.

**MCCS 650 Cross-Cultural Evangelism and Church Planting** 3 hours

A study of the basic principles of New Testament evangelism and church planting. Applications and strategies for implementing these ministries in the culturally diverse settings of today's world will be considered.

**MCCS 657 History of Christian Missions** 3 hours

A survey of the spread of Christianity in the world, emphasizing the key persons and methods in their historical and cultural contexts.
MCCS 660  Training Local Church Leaders  3 hours
A study of the strengths and weaknesses of various methods of discipleship, theological education, and training among people of various cultures. Theological Education by Extension (TEE) will be looked at closely.

MCCS 675  Contextualization of Theology  3 hours
A study of the principles of applying theology within various cultural settings. Case studies of theology in foreign contexts will be examined.

MCCS 681  World Religions  3 hours
A study of the major religions of the world. Special attention will be given to the Christian missionary approach to other religions.

MCCS 695/ Directed Research
995 in Missions/Cross-Cultural Studies  1-3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area.

MCCS 697/ Seminar in Missions and
997 Cross-Cultural Studies  3 hours
An intensive study in a specific subject of cross-cultural studies. This course allows a variation in the approach and content of the regular curriculum and often will be used by visiting professors.

MCCS 698  Non-Resident Thesis  No credit
MCCS 699  Cross-Cultural Internship
A three to six month missionary training experience of ministry and evaluation under the supervision of a faculty member, an approved pastor or missionary which involves the student in overseas cross-cultural mission experience.

MCCS 984  Ministering in a Pluralistic Society  3 hours
An introduction to cross-cultural ministries in the U.S. with an emphasis on reaching out to minority groups.

MCCS 994  Contemporary Topics in Missions  3 hours
What every pastor should know about world missions today. Strategies and priorities for local church involvement in missions.

NEW TESTAMENT BIBLICAL STUDIES
NBST 500  The New Testament World  3 hours
An intensive investigation of the historical, literary, and cultural milieu in which the New Testament revelation was given. Special attention will be given to the inter-testamental, Egyptian, Greek, and Roman sources that provide a framework for the understanding of the New Testament.

NBST 521  New Testament Orientation I  3 hours
A general introduction to the New Testament Gospels, General Epistles, and Revelation, emphasizing matters of text, canon, authorship, date, authorial purpose, and theme development. Also a special introduction, involving current issues of criticism and interpretation, such as the synoptic problem. The general principles of interpretation (hermeneutics) will be introduced as well as the special principles concerning parables, symbols and types, and prophecy.

NBST 522  New Testament Orientation II  3 hours
A continuation of NBST 721 with a general and special introduction of Acts and the Pauline Epistles. The study of hermeneutics will continue with emphasis upon word meaning, figures of speech, and other linguistic matters.

NBST 525  New Testament Introduction  3 hours

NBST 561  Life of Christ  3 hours
Using a harmony of the Gospels as a basis, the life of Christ will be studied in the light of its historical background, geographical setting, political situation, and religious conditions. Special emphasis will be given to his mission and his message.

NBST 596  John  3 hours
An intensive exegetical study of the Gospel of John, including an investigation of the uniqueness of this Gospel compared with the synoptic Gospels, and a study of the life and teachings of Christ which are distinctive in this Gospel.

NBST 597  Seminar in New Testament Studies  1-3 hours

NBST 652  Hermeneutics  3 hours
An advanced course in hermeneutics including a study of the history of interpretation, both biblical and extra-biblical, and an examination of the current status of various interpretive approaches to the Scriptures.

NBST 654  Hebrews  3 hours
An intensive exegetical study of Hebrews. The course includes an investigation of the doctrines of Christ, especially his mediators and priesthood and the use of Old Testament in this book. A verse by verse exposition will follow a brief study of authorship, background, destination and purpose.

NBST 668  Romans  3 hours
An intensive exegetical study of Paul's epistle to the Romans. The study includes an investigation of the doctrines of justification, sanctification, and proper Christian conduct. Advanced language students will be given opportunity to use their Greek skills. A verse by verse exposition will follow a brief study of authorship, background, destination, and purpose.

NBST 670  Acts  3 hours
An intensive study of the book of Acts, emphasizing its foundational importance to the New Testament epistles and showing the origin and establishment of the church. Attention is also given to the historical, geographical, and political background for Acts and the book's doctrinal significance for the church today.

NBST 675  The Corinthian Correspondence  3 hours
Attention is directed to discovering the major doctrinal themes developed by Paul and how these are applied to the multiple personal and institutional problems of the first-century Gentile church.

NBST 677  Pastoral Epistles  3 hours
An expository treatment of the epistles to Timothy and Titus, emphasizing the personal responsibilities and the public functions of the pastor as he administers the affairs of a local church. Attention is given to such introductory matters as date, authorship, occasion, and purpose.

NBST 682  Revelation  3 hours
An intensive historical, doctrinal, and critical study of the text of the book; the interpretation of the messages and visions
of the Apocalypse with a consideration of the various approaches to the interpretation of this book.

**NBST 690** *Thesis* 3 hours

An intensive study in a specific subject of the New Testament. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

**NBST 698** *Non-Resident Thesis* No credit

A study of biblical and theological issues of contemporary significance. Attention will be given to the present-day representatives along with their literature and influence upon current Christianity.

### NEW TESTAMENT GREEK STUDIES

**NOTE:** The student who is unable to pass the Greek entrance exam or who has had no previous Greek study must take Beginning Greek. Six-hours credit will be granted but may not meet graduation requirements.

**NGRK 500** *Beginning Greek I* 3 hours

Introduction to Greek grammar, vocabulary, and pronunciation for the beginning student.

**NGRK 501** *Beginning Greek II* 3 hours

Prerequisite: NGRK 500 or equivalent

Continuation of Beginning Greek I. The student completes the study of grammar and begins a study of translation of the New Testament.

**NGRK 506** *Greek Language Tools* 3 hours

An introduction to the Biblical Greek alphabet, word formation, the verbal system, and syntax. Emphasis is placed on developing skills in the use of concordance and lexicons, as well as the use of various linguistic helps and differing English translations.

**NGRK 605** *New Testament Textual Criticism* 3 hours

Prerequisite: Permission of instructor

A study of the materials, history, theories, and principles of textual criticism with application to selected textual problems.

**NGRK 620** *Greek Syntax* 3 hours

An intermediate study of the function or syntax of Greek grammar, focusing upon case, tense, participles, infinitives, and clauses.

**NGRK 640** *Advanced Greek Grammar* 3 hours

Prerequisites: Offered to M.A. and Th.M. students or by permission of instructor and advisor; one Greek Exegesis and NGRK 620 or consent of instructor

An intensive study of the syntax of New Testament Greek involving the reading of advanced level grammars and the inductive study of selected portions of the Greek New Testament.

**NGRK 654** *Greek Exegesis: Colossians* 3 hours

Prerequisite: NGRK 620 or equivalent

An exegetical analysis of Colossians emphasizing the doctrinal error being confronted and the Apostle’s delineation of the Christian truth.

**NGRK 657** *Greek Exegesis: Ephesians* 3 hours

Prerequisite: NGRK 620 or equivalent

An exegetical analysis of Ephesians emphasizing the mystery of the Church as revealed to the Apostle Paul.

**NGRK 660** *Greek Exegesis: Galatians* 3 hours

Prerequisite: NGRK 620 or equivalent

A careful investigation in Greek of the argument of the book of Galatians.

**NGRK 670** *Greek Exegesis: Philippians* 3 hours

Prerequisite: NGRK 620 or equivalent

An exegesis of Paul’s Epistle to the Philippians giving special attention to Christological passages.

**NGRK 695** *Directed Research in Greek* 1-3 hours

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Greek.

**NGRK 697** *Seminar in Greek* 3 hours

An intensive study in a specific area related to the Greek Bible. This course allows variation in the approach and content.

### OLD TESTAMENT BIBLICAL STUDIES

**OBST 590** *Old Testament Introduction* 3 hours

Deals with the two major subdivisions of OTI: 1) general introduction which involves the matters of text, canon, and the particular question of the date and authorship of the Pentateuch; and 2) special introduction relating to the treatment of the individual books of the Old Testament one-by-one, giving an account of authorship, date, purpose, and integrity. The goal of the course is to provide a basis for an introduction to the tools used in the Old Testament materials in their historical and theological context. (Only available to Distance Learning Program, students.)

**OBST 591** *Old Testament Orientation I* 3 hours

An examination of the current status of research in studies relative to the Pentateuch and Historical Books. Special attention will be given to Biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of particular critical concern.

**OBST 592** *Old Testament Orientation II* 3 hours

An examination of the current status of research in studies relative to the poetic and prophetic books. Special attention will be given to Biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of particular critical concern.

**OBST 597** *Seminar in Old Testament Studies* 1-3 hours

**OBST 605** *Genesis* 3 hours

An examination of Genesis with particular emphasis on the major themes and events: creation, flood, patriarchal narratives, and the Abrahamic Covenant. Attention will be given to significant historical and archaeological details relative to the cultur-
Developing skills in the use of concordances and lexicons, as well as the use of various linguistic helps and differing English translations.

OBST 609 Deuteronomy 3 hours
- An intensive examination of Deuteronomic legislation in its historical and cultural setting.

OBST 610 Psalms 3 hours
- An in-depth study of representative types of psalmic materials. Attention is given to questions of historical setting and literary form as they relate to major religious ideas and teachings.

OBST 615 Joshua-Kings 3 hours
- A survey of the historical books of the Old Testament with a brief special introduction to each, followed by a detailed study of the history of Israel from the era of conquest to the era of restoration. Assigned work in the Biblical materials.

OBST 620 The Poetry of the Old Testament 3 hours

OBST 633 Isaiah 3 hours
- Careful attention is given to the special introductory aspects of the book: 1) unity, authorship, date; 2) historical background; 3) themes, motifs, or emphasis; 4) purposes(s); and 5) literary features. A detailed exposition of the major portions of the text will be presented, especially the Messianic sections.

OBST 635 Jeremiah and Ezekiel 3 hours
- A detailed investigation of two of Judaism's great major prophets in the late kingdom and exile periods, with special emphasis on their historical setting and literary composition.

OBST 638 Daniel 3 hours
- An intensive study of the book of Daniel. Attention will be given to the historical setting, questions of date and authorship, the nature of Hebrew prophecy, parallel eschatological passages, and basic teachings. The best critical literature will be utilized.

OBST 642 Pre-Exilic Minor Prophets 3 hours
- An examination of Israel's prophets before the fall of Jerusalem in 586 B.C. Attention is given to their historical setting as well as to their message and theological relevance.

OBST 690 Thesis 3 hours

OBST 695/ Directed Research in 995 Old Testament Biblical Studies 1-3 hours

OBST 697 Seminar in Old Testament 3 hours
997 An intensive study in a specific subject of the Old Testament. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

OBST 698 Non-Resident Thesis No credit

OLD TESTAMENT AND COGNATE LANGUAGES

OTCL 505 Hebrew Language Tools 3 hours
- An introduction to the biblical Hebrew alphabet, word formation, the verbal system, and syntax. Emphasis is placed on developing skills in the use of concordances and lexicons, as well as the use of various linguistic helps and differing English translations.

OTCL 510 Beginning Hebrew 3 hours
- The basic elements of Hebrew grammar with stress upon morphology and vocabulary.

OTCL 530 Hebrew Syntax 3 hours
- A study of Hebrew tools and syntactical principles that will serve as guides to sound exegetical procedure.

OTCL 635 Hebrew Exegesis 3 hours
- The development of exegetical principles (including text critical, grammatical historical, and theological factors) and their application to selected readings from the Hebrew Old Testament.

OTCL 638 Aramaic 3 hours
- The elements of Aramaic with reading of the biblical and extra-Biblical texts.

OTCL 695 Directed Research in Hebrew 1-3 hours
- Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Hebrew.

OTCL 697 Seminar in Old Testament Language 1-3 hours
- An intensive study in a distinctive language related to the Hebrew Old Testament. This course will vary considerably in approach and course content.

PASTORAL COUNSELING

PACO 500 Introduction to Pastoral Counseling 3 hours
- Introduces students to a model for short-term counseling that incorporates knowledge of And practice in facilitation skills, cognitive behavioral approaches, and biblical teaching.

PACO 600 Survey of Christian Counseling Theories 3 hours
- This course will teach a methodology for evaluating a counseling theory and will provide a brief overview of secular counseling theories, examining their presuppositions and methodology from a Christian perspective. The emphasis of the course will be applying the methodology for evaluating a counseling theory to help students understand the strengths and weaknesses of well-known Christian theorists such as Carl Sandburg, Jay Adams, Larry Crabb, etc.

PACO 610 Premarital and Marital Counseling: Short-Term Methods 3 hours
- This course will introduce students to the variety of approaches that have been developed for thorough premarital counseling. It will also teach students a conceptual model for understanding the variety of ways that a marriage can become dysfunctional, and introduce them to short-term methods that can be used when those kinds of problems develop.

PACO 597 Seminar in Pastoral Counseling 1-3 hours
PATH 695/ Directed Research 1-6 hours
in Pastoral Counseling

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area of counseling.

PATH 697/ Seminar in Pastoral Counseling 1-6 hours

An intensive study in a specific subject of counseling. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

PACO 801 Pastoral Care and Counseling 3 hours
in the New Millennium Church

This course presents an overview of the field of pastoral care and counseling in the local church setting. It considers 21st century church and pastoral ministry issues and orients students to beginning the process of developing or refining their unique ministry styles.

PACO 852 Growth and Development of the Contemporary Minister 3 hours

An in-depth look at the person in the ministry. Extensive testing will form the foundation for this course. The testing will examine such issues as interests, aptitudes, temperament, values, career maturity, burnout index, and a host of other insight-generating data. The results of the testing will be interpreted into an extensive program to facilitate survival, competence, and personal growth in the ministry.

PACO 980 Ministering to Troubled Families 3 hours

The contemporary pastor is challenged every week of his ministry to minister to American families that are in constant transition. This course presents a biblical-theological base for resolving issues related to marriage and family problems developed within the context of the current American lifestyle.

PACO 985 Pastoral Counseling Couples 3 hours
in Distress

Provides an in-depth study of marital distress and dissolution, therapy, intervention strategies and factors central to marital stability, growth, and health.

PASTORAL MINISTRIES

PATH 510 Spiritual Formation I 1 hour

This course focuses on the disciplines related to building character and integrity into the ministry and life of God’s servant. Students are provided with an experience that includes the evaluation of spiritual giftedness and the development of a vision for God’s call and direction.

PATH 597 Seminar in Pastoral Ministries 1-3 hours

PATH 610 Spiritual Formation II 1 hour

This course focuses on the development of relational skills, accountability, and personal worship. The student will be evaluated on his personal character development across the seminary experience. Goals for future development will be established with the instructor’s assistance.

PATH 635 Theology of Pastoral Ministry 3 hours

A study of the different phases of the daily work of the pastor. Attention is given to the call, character, leadership, and responsibilities of the pastor. Opportunities are also given for the student to practice methods of pastoral work.

PATH 695/ Directed Research 1-3 hours
997

PATH 697/ Seminar in Pastoral Ministries 1-3 hours
997

An intensive study in a specific subject of pastoral ministry. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

PATH 699 Internship 3-6 hours

Prerequisite: EDMN 305, EVAN 510, 565, HOMI 501, 521, 591; PATH 635; PACO 500 or COUN 601.

Internship involves supervised work in an applied ministry setting. Students continue to apply, adapt, and improve their skills in specialized ministry situations. Students work under the supervision of a qualified professional Christian worker.

PATH 961 Contemporary Ethical Problems in Ministry 3 hours

A study of the basis for making decisions that have ethical aspects and of specific ethical problems encountered in the pastoral ministry.

PATH 969 Current Legal Matters 3 hours
Confronting the Pastor

An examination of common law, statutory, regulatory and constitutional requirements, and restrictions for ministries. Significant issues involving such critical areas as contracts, torts, taxation, and governmental regulations will be discussed as they affect religious freedom.

PATH 970 Pastoral Leadership 3 hours

An advanced study of the personal leadership functions of the pastor. Planning, organizing, guiding, staffing, and controlling are studied and applied to the work of the pastor. Attention is focused on such topics as conflict management, decision-making, long-range planning, motivation, and interpersonal relationships.

PHILOSOPHY

PHIL 580 Introduction to Philosophy of Religion 3 hours

This course will acquaint the student with the central issues in the philosophy of religion. These include topics such as the status of revelation, the existence of God, the problem of evil, and religious language.

PHIL 597 Seminar in Philosophy 1-3 hours
The Existence of God

An investigation and critique of the major arguments for God’s existence from Plato to the present, and a discussion of their relation to theology and in particular, God’s attributes.

PHIL 615 The Problem of Evil 3 hours

An examination of how the problem of evil arises along with some of the major historical and contemporary solutions. The course attempts to evaluate the current status of the debate and to construct a theodicy which is both theologically and philosophically acceptable.

PHIL 620 Religious Language 3 hours

A course designed to acquaint the student with the philosophical debate over the meaningfulness and factual significance of theological discourse. Primary focus will be the debate in contemporary discussions.

PHIL 625 Religious Epistemology 3 hours

This course investigates and critiques the major philosophi-
cal explanations of knowledge and their specific application to God, revelation, and religious experience.

**PHIL 695/ Directed Research in Philosophy**

Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of philosophy.

**PHIL 697/ Seminar in Philosophy**

An intensive study in a specific subject of philosophy. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

### THEOLOGICAL STUDIES

**THEO 501 Patristic and Medieval Christian Thought**

A study of the early development of Christian ideas from their background in the Greco-Roman world, Judaism, and the Scriptures, through the apostolic fathers, the apologists, and the early struggles toward doctrinal clarity and purity. In the latter half of the course, attention will be given to the establishment of papal supremacy, the rise and subsequent decline of the scholastic Christianity, and the conceptual factors leading toward the Renaissance and Reformation.

**THEO 502 Renaissance and Reformation Christian Thought**

A study of the renewal of cultural and intellectual activity in Europe from the later Middle Ages through the Renaissance, Protestant Reformation, Roman Catholic Counter-Reformation, rise of capitalism, scientific revolution, and the Enlightenment.

**THEO 503 Modern and Contemporary Christian Thought**

A study of thought from Enlightenment trends to contemporary theological and philosophical developments. The latter subject includes nineteenth century liberalism, twentieth century neo-orthodoxy, existentialism, and post-existential trends such as secular, liberation, and hope theologies. Attention is also given to recent philosophical movements such as logical positivism, linguistic analysis, and process thought. The course stresses the history of major ideas, the system of formative scholars, and the conservative alternative.

**THEO 510 Survey of Christian Doctrine**

A survey of the field of Biblical doctrine. Each of the following doctrines will be examined: the Bible, God the Father, Christ, the Holy Spirit, Man, Sin, Salvation, the Church, and Last Things.

**THEO 525 Systematic Theology I**

A course beginning the study of systematic theology with special attention given to prolegomena the doctrines of Scripture, God, angels, humanity and sin.

**THEO 530 Systematic Theology II**

A course completing the study of systematic theology with special attention given to the doctrine of the person and work of Christ, the Holy Spirit, salvation, the church, and last things. Such issues as nature and extent of salvation, the origin, nature and future of the church, and the eternal state are explored.

**THEO 597 Seminar in Theology** 1-3 hours

**THEO 610 Biblical Theology** 3 hours

A study of the nature, history and current trends in Biblical theology. Each semester there will be a special focus given to specific areas in Old Testament Biblical theology or New Testament Biblical theology.

**THEO 620 Ecclesiology/Eschatology** 3 hours

A study of the nature of the Church and the doctrine of Last Things. In ecclesiology, a major emphasis will be Baptist ecclesiology. Eschatology will focus particularly on the concept of the Kingdom and on the rapture of the Church.

**THEO 626 Doctrine of God** 3 hours

A study of the existence, nature, and attributes of the triune God. Contains a study of such doctrines as the decree of God, Creation, the providence of God, and the doctrine of the Trinity.

**THEO 630 Problems and Issues in Eschatology** 3 hours

A discussion of several issues challenging the church today in relation to dispensational hermeneutics, the rapture, the tribulation, the millennial kingdom, the future of the church, and the nations, as well as recent attempts to coordinate Bible prophecy with current events.

**THEO 635 Seminar in Contemporary Theological Issues** 3 hours

Prerequisite: Open to Th.M. and M.Div. students only or by permission of instructor.

Designed to isolate and discuss major theological issues within the various major heads of systematic theology. Specific problems to be discussed will vary with the discretion of the professor, but issues such as free will and determinism, the nature of man, and the rapture of the Church are indicative of the kinds of issues to be discussed.

**THEO 641 Advanced Bibliology** 3 hours

A detailed study of the whole area of Bibliology. Special emphasis will be placed on contemporary conceptions of such doctrines as Revelation and Inspiration. An in-depth analysis of the contemporary debate over the inerrancy and authority of Scripture will be included.

**THEO 642 Advanced Christology** 3 hours

A detailed examination of the Person, nature, and works of Jesus Christ. Focus will be not only on traditional issues in Christology, but also on contemporary discussions in the field, both within orthodoxy and outside it.

**THEO 644 Johannine Theology** 3 hours

Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor.

A course focusing on the unique contributions of John to each of the major areas of history, symbolism, language and journalistic style of development. From the course, the student will correlate the unique Johannine principles of theologizing and hermeneutics, as well as the particular contributions John makes to New Testament theology.

**THEO 650 Ethics and Christian Ministry** 3 hours

A study of the methodology and practice of Biblical ethics as applied to such issues as abortion, euthanasia, in-vitro fertilization, capital punishment, government, war, race relations, marriage, divorce, personal and ecclesiastical separation, and worldly amusements.
### THEO 654  *Pneumatology*  
A comprehensive study of the Person and work of the Holy Spirit. The activities of the Holy Spirit are traced through the Old and New Testaments, with special attention to His ministry to Christ, to the Church, and to the individual Christian.

### THEO 678  *Sects and Cults*  
3 hours  
The history, doctrines, and present state of the major cults such as Mormonism, Christian Science, Jehovah’s Witnesses and Seventh Day Adventism. The course will also include a study of the Occult Movement. Emphasis is placed on the errors of these groups and on methods and materials for confronting them effectively.

### THEO 680  *Research Methods*  
3 hours  
Bibliography and thesis research. Emphasis will be given to the formulation of the topic and thesis proposal.

### THEO 690  *Thesis*  
3 hours

### THEO 695/7  *Directed Research*  
1-3 hours  
in Theology

- Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of theology.

### THEO 697/8  *Seminar in Theological Studies*  
3 hours  
in Theology

- An intensive study in a specific subject of theology. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

### THEO 698  *Non-Resident Thesis*  
No credit

### WORSHIP STUDIES

### WRP 510  *Biblical Foundations of Worship*  
3 hours

- A study of the principles of worship as found in the Old and New Testaments. Includes study of the Tabernacle as a model of worship, worship in the lives of Biblical characters, and the Biblical roots of worship practices developed by the early church.

### WRP 520  *The Role of the Worship Leader*  
3 hours

- A study of the many and varied roles and relationships of the worship leader. Special emphasis is placed on the relationship between the worship leader and the pastor. Also considered are the relationships between the worship leader and other staff members, singers/instrumentalists, and the congregation.

### WRP 530  *Principles of Leadership for the Worship Leader*  
3 hours

- A study of the characteristics and responsibilities of a good leader as they relate to the worship leader. Planning, organizing, staff development, and decision-making are topics of consideration.

### WRP 540  *Current Issues in Worship*  
3 hours

- A study of the current trends and issues related to contemporary worship. Consideration is given to various worship models, worship evangelism, cross-cultural issues, and church worship in transition.

### WRP 610  *Tools and Techniques for the Contemporary Worship Leader*  
3 hours

- A study of the current available resources and techniques employed by contemporary worship leaders. Consideration is given to practical issues related to rehearsal techniques, programming, MIDI technology, sound reinforcement, use of drama, and worship events.

### WRP 695/7  *Directed Research in Worship Studies*  
1-3 hours  
in Theology

### WRP 697/8  *Seminar in Worship Studies*  
1-3 hours  
in Theology

### YOUTH MINISTRIES

### YOUT 510  *Foundations in Youth Ministry I*  
3 hours

- An introductory course designed to develop a basic philosophy of the youth ministry through an analysis of contemporary and historical youth ministry models.

### YOUT 520  *Foundations in Youth Ministry II*  
3 hours

- Careful analysis of methods, curriculum, staffing, promotion, and facilities of the total youth program.

### YOUT 597  *Seminar in Youth Ministries*  
1-3 hours

### YOUT 615  *The Role of the Youth Leader*  
3 hours

- A course designed to study leadership and management principles as they relate to the broad spectrum of a youth leader’s responsibilities. Issues such as personal piety, balancing family and ministry, finding the right ministry position, team building, and working with staff will be addressed. Special emphasis will be placed on helping the student integrate the cognitive with the practical to develop a personal paradigm of effective leadership.

### YOUT 630  *Student Ministries*  
3 hours

- A study of the philosophy, principles, and practices of evangelizing and discipling middle and high school age students within the context of their own, diverse cultures. Certain “axioms” and “paradigms” of adolescent ministry will be examined and evaluated for their effectiveness as tools for understanding and reaching students with the gospel.

### YOUT 650  *Youth Practicum*  
3 hours

- A practical field experience under the supervision of a professional youth leader.

### YOUT 660  *Advanced Youth Practicum*  
3 hours

- Prerequisite: YOUT 650. A continuation of YOUT 650.

### YOUT 695/7  *Directed Research in Youth Ministries*  
1-3 hours  
in Theology

- Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of youth work.

### YOUT 697/8  *Seminar in Youth Ministries*  
1-3 hours  
in Theology

### COURSES OF INSTRUCTION • 53
## Officers

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<tr>
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<tbody>
<tr>
<td>Mr. Harvey Gainey</td>
<td>Grand Rapids, Michigan</td>
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<tr>
<td>Mr. Mark DeMoss</td>
<td>Richmond, Virginia</td>
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<tr>
<td>Dr. Jerry Falwell</td>
<td>Jacksonville, Florida</td>
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<tr>
<td>Dr. John M. Borek, Jr.</td>
<td>Lynchburg, Virginia</td>
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<td>Dr. John Marks</td>
<td>Richmond, Virginia</td>
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<td>Dr. Allen McFarland</td>
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<td>Dr. Wilbur Peters</td>
<td>Charlotte, North Carolina</td>
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<td>Dr. John Rawlings</td>
<td>Union, Kentucky</td>
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<td>Dr. Dwight Reighard</td>
<td>Kennesaw, Georgia</td>
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<td>Mr. Gilbert Tinney, Jr.</td>
<td>Gravelly, Michigan</td>
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<tr>
<td>Dr. Jeffrey Yager</td>
<td>Fort Mill, South Carolina</td>
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*Terms expire in May of each year*
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Instructor of Contemporary Issues
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Director of Editing Office, DLP

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Chief Operations Officer, Information Services
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Reference Librarian and Affiliate Librarian
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Associate Technical Services Librarian and Assistant Librarian
Information Services Librarian and Associate Librarian
Diane Garber, B.S., M.L.S.
Distance Learning Program Librarian and Associate Librarian
Carl H. Merat, B.S., M.S.L.S.
Associate Dean of Library Services
Technical Services Librarian and Associate Librarian
Rachel E. Schwedt, B.A., M.L.S.
Curriculum Librarian and Affiliate Librarian
Lowell Walters, B.S., M.L.S.
Associate Librarian
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May 1994
Distinguished Professor of Apologetics

Richard D. Patterson, A.B., M.Div., Th.M., M.A., Ph.D.
August 1994
Distinguished Professor of Biblical Studies

May 1999
Distinguished Professor of Systematic Theology

Emeriti

Robert T. Adkins, B.B.A., M.B.A., Ph.D
Dean Emeritus, School of Business and Government
B.B.A. University of Chattanooga; M.B.A., Stanford University; Ph.D. University of Arkansas. At LU 1991-2000.

Ruth L. Chamberlin, A.B., B.S., M.A., Ph.D.
Professor Emeritus of English
A.B., B.S., Ashland College; M.A., University of Michigan; Ph.D., Kent State University; additional graduate work at Ohio State and American University. At LU 1995-2002

A. Pierre Guillermin, B.A., M.A., Ed.D., LL.D.,
President Emeritus
University Chaplain
B.A., M.A, Bob Jones University; Ed.D., Nova University; additional graduate work at the University of Virginia, Harvard University - Institute of Educational Management; LL.D., Christian Heritage College. At LU 1971-2000.

Ernest V. Liddle, B.A., M.A., M.S., B.D., Th.M., Th.D.
Dean Emeritus, Library Services
B.A., University of Edinburgh; M.A., Bucknell University; M.S., Drexel University; B.D., Th.M., Asbury Theological Seminary; Th.D., Northern Baptist Theological Seminary. At LU 1979-1992.

Earl S. Mills, B.S., M.A., Ed.D.
Provost Emeritus
Professor Emeritus of Education

Richard D. Patterson, A.B., M.Div., Th.M., M.A., Ph.D.
Professor Emeritus of Biblical Studies

Milton K. Reimer, B.A., M.Ed., Ph.D.
Professor Emeritus of Education and Social Studies
Diploma, Prairie Bible Institute; B.A., Trinity College; M.Ed., Ph.D., University of North Dakota; additional graduate work at Claremont Graduate School, Kent State University and Virginia Commonwealth University. At LU 1981-1996.
Faculty Roster

John M. Balmer, Jr., B.A., Th.M.
Assistant Professor of Missions
Director of Center for World Missions
B.A., Wheaton College; Th.M., Dallas Theological Seminary; doctoral studies at Columbia International University. At LU since 2000.

Dean, Library Services
Piedmont Bible College; M.L.S., Indiana University; M.Div., Grace Theological Seminary; D.Min., Liberty Baptist Theological Seminary. At LU since 1987.

W. David Beck, B.A., M.A., Ph.D.
Associate Vice President for Academic Affairs
Dean of Graduate Studies
B.A., Houghton College; M.A., Trinity Evangelical Divinity School; Ph.D., Boston University; additional graduate study at the University of Rhode Island. At LU since 1978.

Don H. Clark, B.A., M.A., Ph.D.
Associate Professor of Educational Ministries
B.A., Oklahoma Baptist University; M.A., Southwestern Baptist Theological Seminary, Ph.D., Southwestern Baptist Theological Seminary. At LU since 1998.

Assistant Professor of New Testament and Pastoral Ministries
B.A., Yon Sei University; M.Div., Liberty Baptist Theological Seminary; ST.M., Dallas Theological Seminary; D.Min, Liberty Baptist Seminary. Additional doctoral coursework at Dallas Theological Seminary. At LU since 1994.

Carl J. Diemer, Jr., B.S., M.Div., Th.D.
Professor of Church History and New Testament
B.S., Virginia Polytechnic Institute and State University; M.Div., Th.D., Southwestern Baptist Theological Seminary; additional graduate work at the University of Virginia. At LU since 1973.

Professor of Biblical Studies
B.A., Pillsbury Baptist College; M.Div., Th.M., Central Theological Seminary; Th.D., Grace Theological Seminary. At LU since 1978.

Adjunct Professor of Religion
B.Ed., Chicago State University; M.A.T.S., North Park Seminary; M.Ed., Loyola University; additional graduate work at Oxford University, Princeton University and Howard University. At LU since 1995.

Ronald L. Giese, Jr., B.S., M.A., Ph.D.
Director, Center for Worship and Music Ministry
Professor of Biblical Studies
B.S., Liberty University, M.A., Ph.D., University of Wisconsin-Madison. At LU since 1989.

Gary R. Habermas, B.R.E., M.A., Ph.D.
Chairman, Department of Philosophy and Theological Studies
Distinguished Professor of Apologetics and Philosophy
B.R.E., William Tyndale College; M.A., University of Detroit; Ph.D., Michigan State University. At LU since 1981.

Dean, College of Arts & Sciences
Professor of Counseling
B.A., Barrington College; M.Div., Gordon-Conwell Theological Seminary; Ed.S., Lynchburg College; D.Min., Westminster Theological Seminary; Ed.D., Virginia Polytechnic Institute and State University; additional graduate work at Twicksbury State Hospital and Worcester State Hospital. Licensed Professional Counselor. At LU 1978-1995, 2000 to present.

Associate Professor of Pastoral Ministries and Homiletics
B.A., Grace College; M.Div., Grace Theological Seminary; D.Min., Luther Rice Seminary. At LU since 1997.

C. Daniel Kim, B.A., B.D., ST.M., Th.D.
Professor of Church History and Missions
B.A., Young Nam University of Taegu, Korea B.D., Presbyterian Theological Seminary; ST.M., New York Theological Seminary; Th.D., Dallas Theological Seminary. At LU since 1978.

Dean, Liberty Baptist Theological Seminary
Professor of Evangelism
B.A., Liberty University; M.A., Liberty Baptist Theological Seminary; M.Div., Luther Rice Seminary; D.Min., Reformed Theological Seminary. At LU since 1993.

Robert Mastin, B.A., M.A., Ph.D.
Associate Professor of Counseling
B.A., Taylor University; M.A., Pepperdine University; Ph.D., United States International University. At LU since 1996.

Timothy G. Mink, B.A., Th.M., Ph.D.
Associate Professor of Pastoral Care
Coordinator of DLP Seminary Programs
B.A., Boise State University; Th.M., Dallas Theological Seminary; Ph.D., University of North Texas. At LU since 2001.

Associate Dean of Seminary
Professor of Theological Studies

John Morrison, B.A., M.Div., Th.M., Ph.D.
Professor of Theological Studies
B.A., University of Montana; M.Div., Th.M., Western Conservative Baptist Seminary; Ph.D., University of Virginia. At LU since 1983.

Professor of Educational Ministries
Director, Doctor of Ministry Program
Assistant Professor of Counseling

Dean, School of Religion
Distinguished Professor of Systematic Theology
Financing the University

The Offices of Development and Alumni Affairs and Estate Planning are designed to develop and foster lifelong relationships between the University and its constituents. By establishing opportunities for all graduates, friends, students, families, faculty, staff corporations, and foundations to financially support the University, these offices help Liberty University maintain and enhance the outstanding quality of its faculty, students, programs, and facilities.

Provided below is an overview of ways to support Liberty University and the contact person for additional information.

DEVELOPMENT AND ALUMNI AFFAIRS

Annual Fund, Outright Gifts, Matching Gifts, and Gifts in Kind

Annual gifts are contributions for the current, unrestricted use of the University or any of its colleges, schools, and programs. Outright gifts include contributions of cash, securities, and written pledges. Gifts of securities are credited at market value on the date the gift is delivered or postmarked. Matching gifts encourage charitable giving by matching their employees' contributions. Gifts in kind are gifts of tangible personal property, such as artwork, computers, real estate, and services, which can be used by Liberty University or sold for funds to help support our continuing efforts to provide an outstanding Christian higher education. Gifts in kind can provide substantial tax benefits.

Scholarships/Endowments

Gifts can be placed as a permanent scholarship endowment with the University. Each year the interest earned from the investment will provide tuition help for worthy students. Only the interest earned each year from the principal will be used.

Specific information on the above plans may be obtained by contacting:

Development and Alumni Affairs
1971 University Blvd.
Lynchburg, VA 24502
(434) 582-2290

ESTATE PLANNING

Trusts

Charitable remainder trusts (CRT’s) are life income gifts. The remainder comes to the University after the passing of all income beneficiaries. Charitable lead trusts generate income for the University during the term of the trust, after which the assets are passed along to the heirs with significant tax savings.

Life Insurance, IRAs, and Pension Plans

A paid-up life insurance policy makes an excellent gift to Liberty University, provided the family no longer needs this security. The donor may receive significant tax benefits with this type of gift. Traditional IRAs and other qualified pension plan assets can be an excellent source of funding for charitable gifts. If these assets are transferred to an individual, the current value is subject to estate, as well as federal and state income taxes (sometimes exceeding 80% of the value), but when designated to Liberty University, both taxes are eliminated.

Real Estate

Land, homes, buildings, and other real property may be given to Liberty University as an outright gift or used to fund a life-income gift. A home may be given to the University and continue to be lived in throughout an individual’s lifetime. All such gifts of real estate and real property can benefit both the individual and the University.

GIFT ANNUITY AGREEMENTS

Those who want to place a portion of their savings with the University and at the same time receive a regular return for life may find that the Liberty University Gift Annuity Plan meets their needs. The rate of return depends on the annuitant's age at the time the agreement is made.

POOLED INCOME FUND

This is another plan that enables a donor to receive a lifetime income on his gift to Liberty University. Unlike the Annuity Plan, the rate of return is based upon the earnings of the fund rather than the age of the donor. Expert professional management has produced an excellent return to donors since the plan was established.

BEQUEST

Federal tax laws encourage bequests to qualified institutions like Liberty University, with an unlimited estate tax deduction for such legacies. Here is a sample form of bequest your attorney may adapt in preparing your Will:

I give, devise and bequeath to Liberty University, a Virginia non-stock, non-profit corporation located in Lynchburg, Virginia 24502, # (or dollar amount) of my estate to be used for its general purposes.

Specific information on the above plans may be obtained by contacting:

Mr. Joel Pearson
Director of Development
1971 University Boulevard
Lynchburg, Virginia 24502

Liberty University does not receive any Federal or State funding other than Student Financial Aid, which is utilized only for eligible individual students. Eligible students may receive funds from Federal Pell Grants, Federal Supplemental Education Opportunity Grants, Federal Work Study, Federal Family Education (Stafford and PLUS) Loans, Virginia Tuition Assistance Grants, and Virginia College Scholarship Assistance Program grants.

The University has never accepted Federal or State funds for its operations, endowment, or capital funding projects.
## DLP Schedule 2002-2003

### FALL SEMESTER (2002-40)

<table>
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### SPRING SEMESTER (2003-20)

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### SUMMER SESSION I (2003-31)

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### SUMMER SESSION II (2003-32)

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<td>December 02, 2002</td>
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### GRADUATION CEREMONY:

- Last date to turn in coursework – April 15, 2003
- Baccalaureate Service – Friday, May 16, 2003
- Commencement – Saturday, May 17, 2003
University Calendar 2002-2003

SUMMER SESSION
May 13 - August 9

FIRST SEMESTER
August 1, Thursday
Final deadline for online financial check-in for returning undergraduate, graduate, and seminary students

August 19, Monday
Final deadline for online financial check-in for new undergraduate, graduate, and seminary students
Residence halls open
Dining hall opens at lunch for new and transfer students
Orientation for new, transfer, and former undergraduate students (Required)

August 20-27, Tuesday-Tuesday
Orientation and Freshman Seminar
Required for all new, transfer and former undergraduate students
Registration for new and transfer students

August 26, Monday
Registration for returning and former students
Dining hall opens at lunch for returning students

August 27, Tuesday
Registration for returning and former students
Registration, orientation, and late financial check-in for graduate and seminary students

August 28, Wednesday
Classes begin 8 a.m.
Late registration begins

September 4, Wednesday
Opening Convocation
Last day to register
Last day to add or drop a class with no grade, after today “W” or “WF”
Last day to adjust tuition

November 5, Tuesday
Last day to drop with a “W” or “WF” After today, “F”

November 22, Friday
Thanksgiving Break begins after last class.
Dining hall closes after dinner

December 2, Monday
Classes resume, 8 a.m.
Dining hall opens at breakfast

December 13, Friday
Last day of classes

December 16-19, Monday-Thursday
Final Examinations

December 19, Thursday
First semester ends
Dining hall closes after lunch

December 20, Friday
Final grades due, 12 noon

INTERSESSION
December 30-January 10

SECOND SEMESTER
January 9, Thursday
Residence halls open
Dining hall opens at lunch for new and transfer students
Financial check-in and orientation for new, transfer, and former undergraduate students (Required)

January 10-14, Friday-Tuesday
Orientation and Freshman Seminar (FRSM)
Required for all new, transfer and former undergraduate students
Registration for new, transfer and former undergraduate students

January 13, Monday
Registration for returning and former students
Dining hall opens at lunch for returning students

January 14, Tuesday
Registration for returning and former students
Registration, orientation, and late financial check-in for graduate and seminary students

January 15, Wednesday
Classes begin, 8 a.m.

January 22, Wednesday
Last day to register
Last day to add or drop a class with no grade, after today “W” or “WF”
Last day to adjust tuition

March 14, Friday
Spring Break begins after last class
Dining hall closes after dinner

March 17-21, Monday-Friday
Spring Intensives

March 24, Monday
Classes resume, 8 a.m.
Dining hall opens for breakfast

March 25, Tuesday
Last day to drop with a “W” or “WF” After today, “F”

April 2, Wednesday
Annual Assessment Day

May 2, Friday
Last day of classes

May 5-8, Monday-Thursday
Final Examinations

May 8, Thursday
Dining hall closes after lunch

May 9, Friday
Baccalaureate Service

May 10, Saturday
Commencement, 10 a.m.
Second semester ends
Residence halls close

May 13, Tuesday
Final grades due, 4 p.m.

May 14-16, Wednesday-Friday
Faculty Workdays
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