Liberty University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097 Telephone Number 404-679-4501) to award associate’s, bachelor’s, master’s, and doctoral degrees.

Liberty University is accredited by the Transnational Association of Christian Colleges and Schools (P.O. Box 828, Forest, Virginia 24451 Telephone Number 804-525-9539) to award associate’s, bachelor’s, master’s, and doctoral degrees.

The University reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change after date of publication of this bulletin through established procedures. In such cases, the University will attempt to communicate such changes to all students, faculty, and staff through written means. It is IMPORTANT that each student familiarize himself with the regulations set forth in this Bulletin and assume his proper responsibility concerning them.
As Liberty University enters the year 2000, we cannot help but thank God for the way He has blessed us in just 30 short years. It is still hard to believe that 30 years ago, this University was only a dream.

The addition of facilities like David’s Place, Williams Stadium, the Vines Convocation Center, our Student Service Center and the Reber-Thomas Cafeteria makes Liberty Mountain one of the most exciting campuses anywhere. I also believe Liberty has the benefit of the finest faculty of any school in the country. This is why we call Liberty “The World’s Most Exciting University.”

Today we are proud to be a part of a world-class Christian university that is already making a difference across our nation and around the world. We look forward to having you become a part of the fastest growing university of its kind in the country.

Jerry Falwell, Founder and Chancellor

Thank you for your interest in Liberty Baptist Theological Seminary! As a member of the Liberty family, you will have an opportunity to pursue your interest in a rigorous academically challenging environment with a faculty committed to your growth and success.

Our five Seminary programs of study are designed to prepare future pastors, evangelists, missionaries, chaplains, professional Christian workers and educators, as well as layleaders and pastors’ wives, with the knowledge, values, and skills necessary to impact the world for Christ.

Much of our success is directly related to our Christ-centered faculty who have graduated from over forty different institutions and who teach relevant, challenging, and interesting classes. The faculty ensure that there is a dynamic curriculum designed for the leaders of tomorrow.

Another reason for our success is the emphasis on spiritual, academic, and social growth. While the Seminary’s classes are as rigorous as they are interesting, not all learning occurs in the classroom or on Liberty Mountain. Students have many opportunities for mission work, internships, and other activities designed to provide experience in their fields of study. We believe that the most complete method of learning is one that involves direct experience. Our explicit mission is “to come alongside the local church to help fulfill the Great Commission.”

Liberty Baptist Theological Seminary is a beacon in higher education, graduating Christians prepared and eager to change the world for Christ.

John M. Borek, Jr., President
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*This publication uses the masculine pronoun in the generic sense.*
Liberty University

**Founds**
1971

**Location**
Liberty University is located in the heart of Virginia in Lynchburg (population 70,000) on the south banks of the historic James River with the scenic Blue Ridge Mountains as a backdrop. The city is over 200 years old and is noted for its culture, beauty, and educational advantages. Lynchburg is at the crossroads of U.S. highways 29 and 460 and has adequate transportation facilities by bus, railway, and air.

**Type**
The University is a religiously-oriented, private, coeducational, comprehensive institution.

**Motto**
“Knowledge Aflame”

**Distinctiveness**
Liberty University was originally formed under the auspices of Thomas Road Baptist Church. Liberty is distinctive among Christian colleges because resident students use Thomas Road Baptist Church, other local church ministries, and community service groups as a laboratory for practical application of what they learn in the classroom. While this practice is not logistically or philosophically possible for students in the external programs, the External Degree Program uses its curriculum and advising to encourage spiritual, moral and ethical development in the student body.

**Symbols**
The University Seal, a symbol of the administrative authority of the University, depicts Thomas Road Baptist Church aflame with the fire of the Gospel, against the background of an open Bible. The flame within the Seal depicts the motto, “Knowledge Aflame,” and evokes the University’s guiding philosophy — that knowledge has validity only when viewed in the light of Biblical Truth. The Seal’s octagonal border reflects the Jeffersonian architecture of the building which first housed the University.

The Mace is a symbol of administrative authority, a symbol of continuity as the institution pursues its enduring mission, and a witness of institutional heritage.

The Eagle symbol refers to the soaring spirit of achievement the University seeks to inspire in its students, and to the patriotic spirit of the University. The **school colors** are royal blue, red, and white. The school verse is II Corinthians 3:17, “. . . where the Spirit of the Lord is, there is liberty.”

The Eaglehead/Liberty University Logo is symbolic of the athletic teams of the University. The name for all male sports teams is “The Flames”; all female sports teams are referred to as “The Lady Flames.” The **Flames Mascot** is an eagle, the name of which is “Flame.”

**Degrees**
Bachelor of Science and Bachelor of Arts degrees are offered. The Associate of Arts degree is offered in the fields of Religion and General Studies. The School of Education offers the Doctor of Education and Master of Education degrees. The College of Arts and Sciences offers the Master of Arts degree in the field of Counseling. The School of Religion offers the Master of Arts degree in the field of Religious Studies. The School of Business and Government offers the Master of Business Administration degree. Liberty Baptist Theological Seminary offers the Master of Divinity, Master of Religious Education, Master of Arts in Religion, Master of Theology, and Doctor of Ministry degrees.

**Colors**
Royal blue, red, and white.

**Telephone**
(804) 582-2000

**Calendar**
Two semesters with a Summer Session and a January Intersession

**Accreditation**
The University is approved by the State Council of Higher Education for Virginia and is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097, (404) 679-4501) to award associate’s, bachelor’s, master’s, and doctoral degrees. Liberty is accredited by the Transnational Association of Christian Colleges and Schools (P.O. Box 828, Forest, Virginia 24551, (804) 525-9539) to award associate’s, bachelor’s, master’s, and doctoral degrees and is a member of the Association of Christian Schools International.

Liberty University admits students of any race, color, national and ethnic origin, to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. The University does not discriminate on the basis of race, religion, color, sex, national or ethnic origin, age, or physical disability, in the administration of its educational policies, admissions policies, scholarship and loan programs, athletic and other school-administered programs.

**Doctrinal Position**

We affirm our belief in one God, infinite Spirit, Creator, and Sustainer of all things, who exists eternally in three persons, God the Father, God the Son, and God the Holy Spirit. These three are one in essence but distinct in person and function.

We affirm that the Father is the first person of the Trinity. Eternally begotten from the Father, He is God. He was conceived by the virgin Mary through a miracle of the Holy Spirit. He lives forever as perfect God and perfect man, two distinct natures inseparably united in one person.

We affirm that the Holy Spirit is the third person of the Trinity, proceeding from the Father and the Son, and equal in deity. He is the giver of all life, active in the creating and ordering of the universe; He is the agent of inspiration and the new birth; He restrains sin and Satan; He indwells and sanctifies all believers.
We affirm that all things were created by God. Angels were created as ministering agents, though some, under the leadership of Satan, fell from their sinless state to become agents of evil. The universe was created in six historical days and is continuously sustained by God; thus it both reflects His glory and reveals His truth. Human beings were directly created, not evolved, in the very image of God. As reasoning moral agents, they are responsible under God for understanding and governing themselves and the world.

We affirm that the Bible, both Old and New Testaments, though written by men, was supernaturally inspired by God so that all its words are the written true revelation of God; it is therefore inerrant in the originals and authoritative in all matters. It is to be understood by all through the illumination of the Holy Spirit, its meaning determined by the historical, grammatical, and literary use of the author’s language, comparing Scripture with Scripture.

We affirm that Adam, the first man, willfully disobeyed God, bringing sin and death into the world. As a result, all persons are sinners from conception, which is evidenced in their willful acts of sin; and they are therefore subject to eternal punishment, under the just condemnation of a holy God.

We affirm that Jesus Christ offered Himself as a sacrifice by the appointment of the Father. He fulfilled the demands of God by His obedient life, died on the cross in full substitution and payment for the sins of all, was buried, and on the third day He arose physically and bodily from the dead. He ascended into heaven where He now intercedes for all believers.

We affirm that each person can be saved only through the work of Jesus Christ, through repentance of sin and by faith alone in Him as Savior. The believer is declared righteous, born again by the Holy Spirit, turned from sin, and assured of heaven.

We affirm that the Holy Spirit indwells all who are born again, conforming them to the likeness of Jesus Christ. This is a process completed only in Heaven. Every believer is responsible to live in obedience to the Word of God in separation from sin.

We affirm that a church is a local assembly of baptized believers, under the discipline of the Word of God and the Lordship of Christ, organized to carry out the commission to evangelize, to teach, and to administer the ordinances of believer’s baptism and the Lord’s table. Its offices are pastors and deacons, and it is self-governing. It functions through the ministry of gifts given by the Holy Spirit to each believer.

We affirm that the return of Christ for all believers is imminent. It will be followed by seven years of great tribulation, and then the coming of Christ to establish His earthly kingdom for a thousand years. The unsaved will then be raised and judged according to their works and separated forever from God in hell. The saved, having been raised, will live forever in heaven in fellowship with God.

Statement of Purpose

LIBERTY UNIVERSITY

PHILOSOPHYOFEDUCATION

Liberty University is a Christian academic community in the tradition of evangelical institutions of higher education. As such, Liberty continues the philosophy of education which first gave rise to the university, summarized in the following propositions.

God, the infinite source of all things, has shown us truth through scripture, nature, history, and, above all, in Christ. Persons are spiritual, rational, moral, social and physical, created in the image of God. They are, therefore, able to know and to value themselves and other persons, the universe and God.

Education as the process of teaching and learning involves the whole person, developing the knowledge, values, and skills that enable the individual to change freely. Thus it occurs most effectively when both instructor and student are properly related to God and each other through Christ.

MISSION

To produce Christ-centered men and women with the values, knowledge, and skills required to impact tomorrow’s world.

The mission is carried out for resident students through a rigorous academic program and structured social environment. It is carried out for external students in a comparable academic program but without the structure of the resident community.

AIMS

In support of its Philosophy and Mission, Liberty University seeks to provide its students with intellectual and cultural pursuits that:

1. Contribute to a knowledge and understanding of other cultures and of international events.
2. Promote an understanding of the Western tradition and the diverse elements of American cultural history, especially the importance of the individual in maintaining democratic and free market processes.
3. Foster university level competencies in writing, speaking, reading, appreciation of the arts, analytical reasoning, computer literacy, and library research.
4. Convey the different ways of acquiring knowledge in the humanities, social sciences, and natural sciences.
5. Enable them to engage in a major field of study built on a solid foundation in the liberal arts.
6. Explore the moral dimensions and ethical implications in the disciplines offered by the University.
7. Assist in developing competence and determination in their approach to their vocation, including encouragement in choosing and following their vocation as a calling to do the will of God through all of life.
8. Promote the synthesis of academic knowledge and Christian values in order that there might be a maturing of spiritual, intellectual, social, and physical behavior.
9. Cultivate a sensitivity to the needs of others and a commitment to the betterment of humanity.
10. Encourage a commitment to the Christian life, one of actively communicating the Christian faith, personal integrity, and social responsibility which, as it is lived out, points people to Jesus Christ as the Lord of the universe and their own personal Savior.
Three distinctions are at the core of Liberty Baptist Theological Seminary. First, the Seminary is an outgrowth of the vision of Dr. Jerry Falwell, the founding pastor of the Thomas Road Baptist Church. Dr. Falwell believes in Christian education. He believes that one of the most effective means of winning millions to Christ is by training young men and women to serve the Lord in aggressive, fundamental, soul-winning Baptist churches as pastors, staff, and members. The University was founded to help achieve that goal.

Another need, however, still existed. Professional, graduate-level training was needed for graduates of Liberty University and other colleges desiring graduate theological education as preparation for ministries in churches similar to Thomas Road Baptist Church.

Liberty Baptist Theological Seminary began in September 1973 with an enrollment of 41 students. At that time it was named Lynchburg Baptist Theological Seminary. Liberty Baptist Theological Seminary demonstrates that a seminary can be built on faith, dedication, and the blessings of God, from Whom comes Truth.

Dr. Jerry Falwell was the first President and now serves as Chancellor. Dr. A. Pierre Guillermin was Executive Vice President of the Seminary in the beginning and was President from 1973 to 1997. Dr. John M. Borek, Jr. became President in 1997.

In 1975 the Seminary was given approval by the State Council of Higher Education for Virginia to grant degrees. It is also a member of the Evangelical Teacher Training Association. In December 1984 the Southern Association of Colleges and Schools granted accreditation for the programs of the Seminary.

Liberty Baptist Theological Seminary provides quality, well-rounded education, based on academic excellence, emanating from the belief that Christian education should be superior, not inferior, to that provided by other schools. The Seminary is an outgrowth of the vision of Dr. Jerry Falwell, the founding pastor of the Thomas Road Baptist Church. Dr. Falwell believes in Christian education. He believes that one of the most effective means of winning millions to Christ is by training young men and women to serve the Lord in aggressive, fundamental, soul-winning Baptist churches as pastors, staff, and members. The University was founded to help achieve that goal.

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Liberty Baptist Theological Seminary provides quality, well-rounded education, based on academic excellence, emanating from the belief that Christian education should be superior, not inferior, to that provided by other schools. The Seminary was founded upon the principle that a person’s most effective ministry will be in conjunction with a local church. An underlying desire which significantly influenced the Seminary’s founding was to equip Christians to reach the entire world through aggressive New Testament church evangelism.

**DISTINCTIVES**

Liberty Baptist Theological Seminary exists to come alongside the local church and help it fulfill the great commission. This is; accomplished by faithful support of the fundamental doctrines of the faith and by providing significant experiences to develop practical ministry skills.

Scholarship is of the most exacting type. Students are taught and are expected to produce at the graduate school level.

Evangelism is a primary emphasis. Every faculty member and student is expected to manifest a concern for lost souls and to be a soul winner according to the gifts God has given him.

Church planting and church growth are major emphases at Liberty. Not only is church expansion a Biblical mandate, it is a science at LBTS.

Practical learning-by-doing is a part of every student’s life. Students not only hear about ministries which will work, they are involved in highly successful ministries which are producing impressive results. The Seminary trains students primarily for service in Baptist churches.

The combination of the above emphases is what makes Liberty Baptist Theological Seminary unique.

**The Mission of LBTS**

In accordance with the mission of Liberty University and within the historic Baptist tradition, Liberty Baptist Theological Seminary provides graduate and professional programs which train persons for ministry positions. LBTS also offers programs designed to equip people for lay ministry, personal enrichment, and scholarly theological research.

As a Christian community, LBTS seeks to cultivate spiritual growth and faithful service to Christ and His church. As an academic community, LBTS seeks to educate and impart knowledge and requisite skills to men and women for service and leadership in Christian ministry. As a service community, LBTS seeks to respond to the needs of local churches and Christian ministries as they participate in worship, world-wide evangelism, and discipleship.

**LBTS Program Goals and Objectives**

In keeping with its stated mission, Liberty Baptist Theological Seminary strives to achieve the following institutional goals.

**Personal Goals**

**COMMITMENT**

LBTS seeks to provide an environment in which students are encouraged to strengthen their commitment to Christ, certify their call to service, and develop an abiding love for God and His Word.

**LIFESTYLE**

LBTS seeks to develop a lifestyle of actively communicating the Christian faith through personal integrity and evangelistic witness.

**SOCIAL RESPONSIBILITY**

LBTS seeks to foster an awareness of the Christian’s responsibility to be a productive member of society and to be responsive to the needs and concerns of diverse cultures.

**Academic Goals**

**KNOWLEDGE**

LBTS seeks to develop cognitive skills for ministry and scholarship through rigorous interaction with the biblical text and disciplines related to professional ministry.

**UNDERSTANDING**

LBTS seeks to provide theological and historical understandings necessary to a self-conscious, critical, and Christian response to the world.
Vocational Goals

RELATIONSHIPS
LBTS seeks to develop communicative, administrative, and relational skills necessary for competent ministry.

ETHICS
LBTS seeks to provide opportunities for students to explore the moral dimensions and ethical implications of their chosen area of service.

EVANGELISM
LBTS seeks to cultivate a sensitivity to others and a concern for world evangelization through local church ministries and outreach.

CHURCH GROWTH
LBTS seeks to develop biblical and scientific expertise in establishing, developing, and sustaining growing churches and ministries.
Introduction to the Campus

A. PIERRE GUILLERMIN LIBRARY
The library has seen many changes and experienced significant growth since 1971. After four moves, it is currently housed in the Arthur S. DeMoss Learning Center. It now contains nearly 300,000 volumes, a detailed periodical section, CD Rom directory and an audio visual center. Exhibits for the Center for Creation Studies are also located here.

ALWORTHINGTON STADIUM
Liberty’s baseball stadium is named in honor of Liberty’s first baseball coach, Al Worthington.

ARTHUR S. DEMOSS LEARNING CENTER
The Arthur S. DeMoss Learning Center, commonly known as DeMoss Hall, is a 125,000 square foot building housing the library, bookstore, classrooms and faculty offices. It was erected in memory of Art DeMoss, who died in 1979. He served as a board member, was a powerful witness for Christ and a generous benefactor to Christian ministries, including Liberty University.

B. R. LAKIN SCHOOL OF RELIGION
The B. R. Lakin School of Religion building was built in 1982. It was named in memory of Dr. Lakin who was often referred to as “my pastor” by Dr. Falwell. A display case with artifacts such as Dr. Lakin’s saddlebags and Bible from his circuit riding preacher days is a place of reflection for the students. This building houses, along with the Seminary, Christian/Community Service, Center for Youth Ministry, and Institute offices, the Zinngrabe Research Center, a state of the art computer lab.

CARTER-Glass MANSION — “MONTVIEW”
The Carter-Glass Mansion, built in 1923, was the home of Senator Carter Glass, Secretary of the Treasury under Woodrow Wilson. The mansion is one of two original buildings still remaining on the campus. The mansion overlooks a beautiful view of the Blue Ridge Mountains. It is a great place to relax and enjoy the view. The mansion houses the office of the Founder/Chancellor.

CENTER FOR THE ADVANCEMENT OF FACULTY EXCELLENCE
The digital CAFE, which is located in DeMoss Hall provides a state of the art training facility for faculty. Specialized training, workstations, software, and peripherals such as scanners and cd-burners, are available for faculty to utilize in the preparation of courses.

CENTER FOR CREATION STUDIES
The Center for Creation Studies was established in 1985. The Center provides a course called “History of Life”, required of all Liberty students. Its purpose is to increase their appreciation of the rational basis of their faith and to equip them to deal with the creation-evolution controversy. The exhibits for the Center for Creation Studies are located in the A. Pierre Guillermin Library.

COURTYARD OF FLAGS
Constructed in 1985, this inner courtyard, surrounded by the Science Hall, Student Service Center, Earl H. Schilling Center, Teacher Education Hall, Fine Arts Hall and Arthur S. DeMoss Learning Center, features a fountain, 52 flags, and the Hangar for food and fellowship.

DAVID’S PLACE
The student union center, known as David’s Place, offers a casual atmosphere of fun and fellowship. David’s Place is dedicated to the memory of David A. DeMoss, a gentle and loving young man who died tragically in an automobile accident in January 1988. David’s Place features TV lounges, a game room with electronic video games, billiards, etc; Cafe @ David’s Place, a coffee shop; a computer game room; and a flexible multipurpose room for films, aerobics, and small banquets.

EARL H. SCHILLING CENTER
Originally constructed in 1979 as the Multi-Purpose Center, this building was a 3000 seat gymnasium for athletics, physical education, chapel, concerts, and large Bible classes. It was, indeed, a multi-purpose building. In 1995, Earl and Anne Schilling, long time donors to the ministry, established a multi-million dollar trust to provide scholarships for training pastors, missionaries, evangelists and full-time Christian workers. During that same year, half of the building became the temporary home of Liberty Bible Institute.

ESBENSHADE-HERSHEY TENNIS CENTER
The tennis center was built in 1995 across the street from the Reber-Thomas Dining Hall.

FINE ARTS HALL
As part of the center quad of classroom buildings, the Fine Arts Hall serves the music and drama needs of the University. Several practice rooms, the Lloyd Auditorium for stage productions, and a recital hall for student and faculty performances are in this building. Many hours of practice take place in the band room for the band, as well as vocal and instrumental ensembles. The Spirit of the Mountain Marching Band has captured numerous awards over the years and has performed before nationally televised audiences, which include an NFL football game and the Macy’s Thanksgiving Day Parade.

An annex of the Fine Arts Hall is the Telecommunications wing which houses our campus radio station, C91, and TV studio, WLBU.

HANCOCK ATHLETIC CENTER
Athletic skill and strength have been built within the walls of the Hancock Athletic Center since 1986. This 21,000 square foot building was provided and furnished by Mr. and Mrs. Art Williams in honor of Mrs. Williams’ parents, Mr. and Mrs. Sidney Hancock. The building houses athletic offices, locker rooms, a training room, and a weight room.

HEALTH SERVICES CENTER
The Health Services Center provides health care for our students through the services of Light Medical, Inc. Consulting physicians and part-time nurses provide medical care to our students.
The ITRC, located in the Science Hall, provides homework and classroom computing facilities for the campus. These facilities include seven classrooms, more than 200 workstations, and advanced color-printing capabilities.

In 1989, a first-rate track was completed in honor of Jake Matthes, LU’s first track coach and Ron Hopkins, the first women’s track coach. The eight lane track is made of a polyurethane surface that cushions the run making it easy on the knees and back. Encircling the soccer field, this new addition put Liberty’s track and field on an equal basis with other NCAA Division I schools.

The care and tending of the soul is a priority at Liberty. The Prayer Chapel is a place of quiet contemplation and peace in the midst of a bustling campus.

The second original building on the site of the Carter estate now houses the Radio Voice of Liberty, WRVL, the radio station of Liberty University.

Students enjoy meals in the spacious and beautiful dining hall which was built in 1992. It features a large delicatessen, salad bar, ice cream bar and home style meals. This building includes an Executive Dining Room for administrative and faculty functions.

The completion of campus wiring for the Fall 2000 semester provided an opportunity for the development of a Residential Network. A full-time staff provides students with hardware and software assistance as they connect to this exciting electronic community.

This was the first building erected on Liberty Mountain in 1977. As its name connotes, the Science Hall houses science classrooms and labs for biology, chemistry, family and consumer sciences, nursing, physical science, and physics. It is also the home of the Information Technology Resource Center (ITRC), which is used by various disciplines across the curriculum.

The Student Service Center was the second classroom building erected on Liberty’s campus. It originally housed classrooms and was converted to be the first cafeteria on the mountain. Since the completion of the Reber-Thomas Dining Hall in 1992, it has been used as an office complex. Currently, it houses the Administration, Admissions, Alumni, External Degree Program, Financial Aid, Registrar’s, and Student Accounts Office.

Identified by the rock in front of its doors, this building in the quad boasts of the creativity of the elementary education students. The walls are lined with creative bulletin boards bringing back memories of early childhood school days. This building also contains a curriculum library, as well as, peer tutoring, debate and yearbook laboratories.

This 9,000 seat silver-domed Lynchburg landmark, also known as “The Furnace,” became the home of the Flames in 1990. It is also the location of weekly convocation services, Commencement and several large conference and concert events each year.

The Flames, today, play NCAA Division IA Football under the guidance of head coach, Ken Karcher, former coach with NFL-Europe, on the astroturf of the 12,000 seat Williams Stadium. In 1989, the Flames played their first football game in seventeen years on their own campus before a record crowd of 12,750.
A. Pierre Guillermin Library

The A. Pierre Guillermin Library, named in honor of Liberty’s President Emeritus in September 1998, is located in DeMoss Hall. It is the focal point of academic life at Liberty, and it contains a collection of materials primarily geared to supporting the curriculum. The Library also helps students and faculty members develop intellectually, culturally, and spiritually by providing a wide range of materials and services.

The goals and objectives of the Library are intrinsically tied to Liberty University’s mission; "to produce Christ-centered men and women with the values, knowledge, and skills required to impact tomorrow’s world."

The Library meets the standards set by the Southern Association of Colleges and Schools, the Transnational Association of Christian Colleges and Schools, and other professional organizations and accrediting agencies. Every effort is made to expand and arrange the Library’s contents in a methodical way according to the Library of Congress classification system. The functions of the Library are organized and serviced through a well-qualified professional staff. Significantly enhancing our services and resources is membership in local, state (Virtual Library of Virginia), regional, and national library cooperative ventures.

As of July 1999, the library collection has holdings of approximately 295,915 volumes and over 8,000 current print and electronic periodical subscriptions. In addition to these materials, the Library’s Electronic Information center offers computer workstations to provide access to the Microsoft Office Suite, other common software programs, and the World Wide Web. Specific online research resources from companies such as, Bell & Howell/UMI, Dow Jones, Ebsco, Gale, OCLC, and OVID, provide dedicated access to over 60 databases, including ABI Inform, Academic Search FullText Elite, ATLA’s Religion Index, Britannica Online, CINAHL, Cambridge Scientific Abstracts, Dow Jones Interactive, Lexis-Nexis, Gale’s Literature Resource Center, ERIC, Modern Language Association Bibliography, PsycInfo, SportDiscus, and more. The Electronic Information Center also provides terminals, modem, and local Internet access to Dynix, the Library’s online catalog.

Access to materials from libraries across the United States and the world is available through inter-library loan services. Materials from local and state libraries are often available in less than 3 days.

The Library provides many of these services and resources to External Degree students. EDP students have direct toll-free telephone and email access to a librarian dedicated to their program. The Library is committed to being the primary library for EDP students by offering timely personal contact and document delivery in order to meet their special needs. This includes the delivery of library materials such as books, computer research, and journal articles. A nominal printing and a shipping service fee is charged.

In addition to the main Library, the Media Services library, located in DeMoss Hall 143, provides audio-visual equipment, previewing facilities, and access to a variety of materials such as records, compact discs, cassettes, videotapes, and music scores.
Admissions

GENERAL REQUIREMENTS

Admission to Liberty Baptist Theological Seminary is governed by policies and procedures developed by the Graduate Council.

The prospective student is assessed according to academic background, personal moral behavior and character, personal philosophy, and willingness to follow Liberty’s rules, regulations, and policies. In the consideration process, the applicant’s complete prior academic record, recommendations, plans for the future, and personal information are reviewed. Applicants who meet the required standards in these areas, are admitted to the Seminary on a semester-to-semester basis.

Admission to Liberty will be made after consideration of all the above factor(s) in the context of the applicant’s overall attitude toward and commitment to the rules, regulations, and policies of Liberty Baptist Theological Seminary and the campus environment. Applicants for admission will be considered without regard to gender, race, age, religion, national or ethnic origin, or disability. Initial admittance to Liberty does not imply automatic readmission in future semesters.

The Seminary reserves the right to refuse admission or readmission to any prospective student or returning student. Any applicant who intentionally withholds pertinent information or who falsifies information may be required to withdraw from Liberty.

Admission Procedures

INITIAL APPLICATION PROCEDURE

Communications regarding admission should be addressed to the Office of Graduate Admissions. Applications for admission to Liberty should be made early so that necessary arrangements for entrance may be made in a timely fashion.

ITEMS TO BE SUBMITTED

Each applicant for admission to Liberty must submit to the Office of Graduate Admissions the following items.

1. Application for Admission — The application provides the Seminary with information such as personal philosophy, academic background and moral character. There is a separate admission application for graduate students. A $35 non-refundable, non-transferable, application fee must be submitted with the application.

2. Academic Record — Two copies of official transcript(s) indicating the applicant’s successful completion of a baccalaureate degree program from a regionally accredited institution and all other graduate-level work are to be mailed directly from the Registrar(s) of the college(s) attended to the Office of Graduate Admissions.

An astudent who makes application to the seminary, and has a Bachelor’s degree from an unaccredited institution, but has earned a Master’s degree from a regionally accredited institution or institution accredited by accrediting agencies approved by the Department of Education, will be accepted based on the basis of the Master’s level degree.

An astudent who applies for admission to a master’s program with a completed, unaccredited Bachelor’s degree and has earned a minimum of 12 hours with a B average in a Master’s degree program at a regionally accredited institution or institution accredited by accrediting agencies approved by the Department of Education may be accepted based on the graduate work.

An astudent who applies for admission to a seminar program and has a bachelor’s degree from an unaccredited institution may be admitted on probation to the seminar. In the first nine (9) hours of coursework, the student must earn a cumulative GPA of 3.0.

3. Recommendations — Master Degree Programs: First time applicants are asked to submit a written recommendation from a pastor. Forms are available from the Office of Graduate Admissions. Doctor of Ministry Program: Letters of reference from three colleagues in the ministry are required. These should comment on the applicant’s moral, spiritual and professional qualifications.

4. Test Scores — The D.Min. applicant must submit either the Graduate Record Examination (GRE) or Miller Analogies Test (MAT) official score reports. Reports should be sent directly from the testing service to the Office of Graduate Admissions.

NOTIFICATION

The applicant must submit all of the required documents to complete the admission file. When all documents have been received and evaluated, the applicant will be notified of acceptance or nonacceptance. Following notification of acceptance, the applicant will receive information relating to check-in and course registration.

CONFIRMATION DEPOSIT

A deposit of $250.00 is to be paid by both new and returning students before the fall semester of each year, to confirm their intent to matriculate for the upcoming school year. This deposit secures the student’s class schedule, any institutional grants or scholarships, and campus housing. For new students, the completed confirmation and Housing Form must be submitted with the $250.00 deposit to: Liberty University Admissions Office, 1971 University Blvd., Lynchburg, VA 24502. For returning students, this $250.00 deposit and completed Confirmation and Housing Form must be either hand delivered or mailed by May of the current school year to: Liberty University Student Accounts Office, 1971 University Blvd., Lynchburg, VA 24502. This deposit is credited to the student’s account toward tuition and fees. For new students, it may be refunded until May 1 of each academic year if Liberty University is notified in writing by this date. For returning students, it may be refunded until August 1 of each academic year is Liberty University is notified in writing by this date. This deposit is non-transferable and after the above refund deadline dates, this deposit is non-refundable.

First time students may defer their deposit for up to one academic year.

FINANCIAL AID FORMS

After individuals have applied to the University, the Free Application for Federal Student Aid (FAFSA) can be complet-
ed and submitted to determine eligibility for available Title IV education benefits. Virginia residents may also be eligible for benefits under the Virginia Tuition Assistance Grant (VTAG) program. Details about these programs and the required forms can be obtained from the Office of Financial Aid. See the Financial Aid section.

HEALTH FORMS
All accepted applicants must submit a completed and signed Health Record. This health form should be sent within six (6) months prior to arrival. This form does not need to be submitted prior to acceptance; however, it may be. Accepted applicants who withhold pertinent health information may be required to withdraw from the University. Completed forms should be mailed to the Office of Graduate Admissions.

UNDERGRADUATE GRADE POINT AVERAGE
An undergraduate GPA of 2.00 (on a 4.00 scale) is required for entrance into the Master of Divinity (M.Div.), the Master of Religious Education (M.R.E.), or the Master of Arts in Religion (M.A.R.).

GRADUATE GRADE POINT AVERAGE
Applicants to the Master of Theology (Th.M.) or the Doctor of Ministry (D.Min.) must have a cumulative GPA of 3.00 or above in the M.Div.

ENTRANCE EXAMINATIONS
The following entrance examinations and scores are required for admission into various programs of study:
Miller Analogies Test (MAT) -- (Doctor of Ministry -- [GRE with a minimum score of 900 may be substituted])

INITIAL ADMISSION
(Doctor of Ministry applicants only.)
An applicant to the Doctor of Ministry program who has a Master of Divinity degree or its equivalent and has at least three years of full time ministry experience, but who does not meet all of the other entrance requirements, may be granted Initial Admission status. A student in this category may attend for one semester only (six semester hours maximum). After this one semester, the student must meet the requirements to qualify for Provisional Acceptance. See the section on the Doctor of Ministry program for details.

DEGREE CANDIDACY (M.A.R., M.R.E., M.DIV.)
Degree Candidacy is granted when the student completes all pre-requisites and is in good academic standing. All pre-requisites are to be met within the first nine (9) hours of graduate work.

SPECIFIC ADMISSION REQUIREMENTS FOR THE MASTER OF THEOLOGY PROGRAM
All requirements and procedures stated in the general section of this publication will apply. In addition to the general admission requirements, the following regulations will govern admission into the Th.M. program:

1. The applicant must have completed a Master of Divinity or its equivalent from an approved institution.
2. The applicant must have attained a cumulative grade point average of 3.00 or above in the Master of Divinity program.
3. Ordinarily satisfactory completion of at least nine (9) semester hours of coursework or its equivalent in Hebrew and at least nine (9) semester hours coursework or its equivalent in Greek are required. In some cases, students may be admitted without the language requirements depending on their areas of concentration.
4. Foreign students must take the Test of English as a Foreign Language (TOEFL) and achieve a minimum score of 600.

ADMISSION TO CANDIDACY (TH.M.)
Admission to candidacy for the Th.M. degree will be granted upon completion of twelve (12) semester hours of coursework with a cumulative GPA of 3.0 and approval of the student’s advisor. The degree must be completed within five (5) years from the date of original matriculation.

SPECIFIC ADMISSION REQUIREMENTS FOR THE DOCTOR OF MINISTRY PROGRAM

1. A Master of Divinity degree, or its equivalent, from a recognized theological seminary with a cumulative GPA of 3.0 or above.
2. Three years of experience in a full-time ministry after receiving the Master of Divinity degree. Exceptions to this must be made by the Dean.
3. A current place of ministry where the student can successfully carry out a ministry-related project. International students who file under the I-20 may be allowed to complete their residency classwork without this requirement. However, they must complete their thesis project in the context of a full-time ministry.
4. References from three colleagues in the ministry with respect to the applicant’s moral, spiritual, and professional qualifications.
5. Ecclesiastical endorsement indicating the agreement of the church (or employing organization) with the applicant’s participation in the Doctor of Ministry program.
6. A detailed statement of purpose for pursuing the program.
7. The applicant’s GRE or MAT scores.

ADVANCEMENT TO CANDIDACY (D.MIN.)
The student must meet the first three admission criteria before provisional acceptance can be granted. Candidate status is granted when all admissions criteria have been met, fifteen hours of coursework have been completed, and a formal proposal for the thesis project has been submitted.

TRANSFER STUDENTS
The transfer applicant must complete all of the forms that are listed for the initial application procedure. Two copies of the official transcript from each institution of higher learning attended must be sent directly to the Office of Graduate Admissions from the Registrar(s) of the respective institution(s).

The student who intends to transfer to Liberty must be eligible for readmission at the last institution attended. The academic record of a student who desires to transfer to Liberty with a grade point average below 2.00 for M.Div., M.R.E., and M.A.R. applicants, or 3.00 for applicants to the Th.M. and D.Min. programs may be reviewed by the Dean of the Seminary before a decision is made for acceptance, and any student who is accepted will be placed on probation.
EVALUATION OF TRANSFER CREDITS

Credit toward the M.Div., M.R.E., and M.A.R. will be given for those courses taken at an institution in which a grade of C or better was earned and which are equivalent to courses offered at Liberty. Transfer credit into these Seminary programs is limited by the residency requirement of thirty (30) semester hours. Transfer credit into the Th.M. and D.Min. programs are limited to six (6) hours in which the student has received a grade of B or better.

Only courses and degrees from regionally accredited institutions or those accredited by accrediting agencies approved by the Department of Education will be evaluated for transfer credit. (e.g. SACS, TRACS, AABC, etc.).

Internship credit is not transferrable.

READEMISSION

A student who has withdrawn from the University or who has not been continually enrolled must apply for readmission through the Office of Admissions. An application for readmission and a readmission fee are necessary for each applicant for readmission. Admission status is subject to the terms of any previous academic or disciplinary suspension or probation. An applicant who attended another school after Liberty must submit an official transcript from that school.

Anyone applying for readmission who has been dismissed from the University must submit an application NOT LESS THAN TWO (2) MONTHS PRIOR TO REGISTRATION since the student must make an appeal to the Committee on Academic & Admissions Standards or the Graduate Council.

AUDIT

A person who is not a degree candidate and who desires to audit classes must complete a special application for admission. This is obtained through the Admissions Office. Only lecture courses may be audited. Courses requiring labs, private instruction, etc., may not be audited.

SPECIAL STUDENTS

Status One: This student is one who does not have a baccalaureate degree. Such students must show evidence of an ability to pursue the courses elected. They may become candidates for a degree after completing a baccalaureate degree. Since all other admissions criteria must have been met prior to acceptance.

Status Two and Six: This special student is one who is not a degree candidate, but who is able to meet the necessary academic requirements for admission to the University. A student may accumulate nine (9) semester hours under this status. Continued study as a Special Student will require permission of the Registrar. A special student in this category may become a candidate for a degree only after an admissions application is submitted to the Office of Admissions and approved. Status 2 is the undergraduate designation and Status 6 is the graduate designation.

DUAL ENROLLMENT

An undergraduate student currently enrolled at Liberty may take graduate courses at Liberty as a dual enrolled student. Dual enrollment is limited to the semester in which the student has nine (9) semester hours or less remaining prior to graduation. Students must have the cumulative undergraduate GPA requirement for entry into the graduate degree program. A student may be a dual enrollment student for two semesters only and may take a maximum of 9 semester hours of graduate coursework.

Dual enrollment applications may be picked up at the Office of the Registrar or the Office of Graduate Admissions and must be turned in prior to registering for the following semester. Dual enrollment does not constitute admission to the graduate program, but allows the student to take graduate courses while applying for admission to the graduate program.

ACADEMIC AMNESTY

A student who has been academically dismissed from Liberty may ask to be allowed to return under this policy. This student must not have been enrolled at Liberty for a period of five (5) years; must be approved for readmission by the Graduate Council, after submitting a written appeal to that body; and must be declared eligible to return by the Offices of Financial Affairs and Student Development. An approved student will be readmitted on probation and must follow all the stipulations mandated under that policy and the remainder of the regulations shown under Academic Amnesty in the Academic Policies of this catalog.

INTERNATIONAL ADMISSION

Liberty is authorized under Federal regulations to enroll non-immigrant alien students. Any person who is not a citizen or permanent resident of the United States and who desires to be admitted to the University must contact the Office of Graduate Admissions concerning the special requirements for admission. Application should be made at least six months in advance of the intended date of attendance. Applicants must take the Test of English as a Foreign Language if English is not their national language and an official score report must be forwarded to the Office of Admissions before an admission decision can be reached.

Students, for whom English is a second language and who are applying for a degree program in the Seminary, must achieve a score of 550 or better on the TOEFL exam (paper based) or an equivalent score on the computer-based exam. Anyone scoring below the minimum score for the degree program may be admitted provisionally and must enroll in appropriate ESOL courses. These students may begin graduate coursework only when they have achieved the required TOEFL scores or appropriate MTEL scores. Students, for whom Korean is the primary language and who achieve a score below the minimum, will be placed in Korean Language Assistance Program (KLAP).

Information regarding the TOEFL may be obtained from the University. An unmarried student under the age of twenty-two is required to reside in University housing to help the international student in adjustments to culture and/or climatic differences. On-campus housing is not available for married students.

International students must supply documentation of health insurance at the beginning of each semester of enrollment.

Each international resident student must document availability of funds to pay for all University related expenses for the regular nine-month academic schedule. Those who intend to remain during the summer must document additional funds for living expenses.
KOREAN LANGUAGE ASSISTANCE PROGRAM

The Korean Language Assistance Program has been developed for those Korean students for whom English is a Second Language, whose TOEFL score is less than 550, and who plan to return to Korea for ministry. For students who qualify for this program, the courses are taught in Korean, translated, assisted by a Korean qualified reading assistant, or delivered by any method approved by the Graduate Council to ensure comparable educational outcomes. Only Seminary courses are available in KLAP.

ADVANCED STANDING PROGRAM

Advanced standing is available to M.A.R., M.R.E., or M.Div. students who have completed prescribed upper-level undergraduate courses. The maximum hours for advanced standing are M.Div: 30, M.R.E.: 20, and M.A.R.: 15. The undergraduate course must have been passed with the grade of at least a B.

Advanced standing credit is a LBTS program and only applies to degrees granted by Liberty Baptist Theological Seminary. This credit may not be transferable to another institution. Advanced standing credit is also not automatically transferable from one degree program to another within LBTS and will have to be evaluated on an individual basis within the Advanced Standing Program guidelines.

The following table shows undergraduate courses that may be used for advanced standing:

<table>
<thead>
<tr>
<th>Course Completed</th>
<th>A.S. Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apologetics</td>
<td>3 hrs. (APOL 500)</td>
</tr>
<tr>
<td>Church History</td>
<td>6 hrs. (CHHI 520, 525, 694)</td>
</tr>
<tr>
<td>Educational Ministries</td>
<td>3 hrs. (EDMN 500, 505)</td>
</tr>
<tr>
<td>Evangelism</td>
<td>3 hrs. (EVAN 565)</td>
</tr>
<tr>
<td>Homiletics</td>
<td>3 hrs. (HOMI 501, 521)</td>
</tr>
<tr>
<td>Missions/Cross Cultural Studies</td>
<td>3 hrs. (MCCS 500 or 657)</td>
</tr>
<tr>
<td>New Testament Biblical Studies</td>
<td>3 hrs. (Only introduction courses)</td>
</tr>
<tr>
<td>New Testament Greek</td>
<td>12 hrs. (NGRK 500, 501, 506, 620, 640 but not any exegesis hours)</td>
</tr>
<tr>
<td>Old Testament Biblical Studies</td>
<td>3 hrs. (Only introduction courses)</td>
</tr>
<tr>
<td>Old Testament Hebrew</td>
<td>6 hrs. (OTCL505, 530)</td>
</tr>
<tr>
<td>Pastoral Counseling</td>
<td>3 hrs. (PACO 500, 510, 610)</td>
</tr>
<tr>
<td>Pastoral Theology</td>
<td>6 hrs. (PATH 597, 635, 697)</td>
</tr>
<tr>
<td>Theology</td>
<td>6 hrs. (THEO 510, 525, 530)</td>
</tr>
<tr>
<td>Worship</td>
<td>9 hrs. (WRSP 510, 520, 530, 540, 610)</td>
</tr>
<tr>
<td>Youth</td>
<td>3 hrs. (YOUT510, 520)</td>
</tr>
</tbody>
</table>

INSTITUTIONAL CHALLENGE EXAMINATIONS

To apply for credit by examination, other than Advanced Standing, the student must submit the request to challenge a course to the department in the Seminary in which the course is offered. Such requests are subject to the following guidelines:

1. Each department chair establishes a list of courses (to be published) for which ICE credits would be acceptable. In addition, each department should determine and develop tests to be used. If a test is not already developed, it must be submitted to the Office of the Registrar within 14 days of the student’s request.

2. The minimum passing score for graduate courses be set at 76% or a grade of C. An exception to this policy would occur when a professional, state, or national organization specifies a higher score for recognition.

3. A maximum of 30 hours of ICE credits may be accepted toward a M.Div. degree and 14 hours toward the M.A.R. or M.R.E. degrees. Each department establishes a limit as to the number of credits acceptable in each major.

4. A student may not take the Institutional Challenge Exam if the course is being taken or has been taken at Liberty University.

5. The credits earned do not count toward residency hours.

6. The following courses may be challenged through ICE:

- NBST525
- NBST 521
- NBST 522
- NGRK 500
- NGRK 501
- NGRK 506
- NGRK 620
- OBST520
- OBST590
- OBST610

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Liberty follows the Family Educational Rights and Privacy Act of 1974. Details about University policies are published in the student handbook, The Liberty Way. Persons desiring additional information about University policies and procedures should call or write the Office of Student Development.

ATTENDANCE AT LIBERTY UNIVERSITY IS A PRIVILEGE AND THIS PRIVILEGE MAY BE FORFEITED BY A STUDENT WHO DOES NOT CONFORM TO ITS REGULATIONS AND POLICIES OR WHO IS NOT WILLING TO ADJUST HIMSELF TO ITS ENVIRONMENT.
SEMESTER CREDIT SYSTEM
The University operates on the semester system. The unit for counting credit is the semester hour. A semester hour of credit consists of the equivalent of one fifty-minute period of class work for fifteen weeks, with an assumption of two hours of outside preparation, or two fifty-minute periods of laboratory work for each semester hour.

GRADES, QUALITY POINTS AND GRADE POINT AVERAGE
All work is graded by letters which are assigned quality points as interpreted below:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Meaning</th>
<th>Quality Points Per Semester Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4</td>
</tr>
<tr>
<td>AU</td>
<td>Audit</td>
<td>0</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>Average</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>Poor</td>
<td>1</td>
</tr>
<tr>
<td>E</td>
<td>Excellent</td>
<td>0</td>
</tr>
<tr>
<td>F</td>
<td>Failure</td>
<td>0</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td>0</td>
</tr>
<tr>
<td>IP</td>
<td>In Progress</td>
<td>0</td>
</tr>
<tr>
<td>M</td>
<td>Medical Incomplete</td>
<td>0</td>
</tr>
<tr>
<td>Q</td>
<td>Academic Amnesty</td>
<td>0</td>
</tr>
<tr>
<td>R</td>
<td>Course Repeated</td>
<td>0</td>
</tr>
<tr>
<td>S</td>
<td>Satisfactory</td>
<td>0</td>
</tr>
<tr>
<td>U</td>
<td>Unsatisfactory</td>
<td>0</td>
</tr>
<tr>
<td>W</td>
<td>Withdraw</td>
<td>0</td>
</tr>
<tr>
<td>WF</td>
<td>Withdraw Failing</td>
<td>0</td>
</tr>
<tr>
<td>Z</td>
<td>Unrecorded Grade</td>
<td>0</td>
</tr>
</tbody>
</table>

To determine the grade point average, the quality points earned are divided by the semester hours attempted (quality points as interpreted above). A grade of “B,” for example, in a course bearing three semester hours of credit would be assigned nine quality points and a grade of “C” in that course, six quality points. Thus, if a student takes 16 semester hours of work and earns 40 quality points, his grade point average is 2.50. Only courses taken at Liberty are used in computing the grade point average. Only courses taken at Liberty are used in computing the grade point average. Grades of “A, B, C, D and F” are used in calculation of the GPA.

GRADE APPEAL PROCESS
Any student who feels that there is an error on the grade report, must begin the appeal process within the first 30 days of the subsequent semester. The process for appealing the grade is:
1. Contact the instructor. If the instructor believes that there has been an error, a grade change form will be filed.
2. If the instructor states that there is no error and the student feels there is still a problem, a complaint must be submitted in writing to the Department Chair.
3. If the student or the instructor continues to have a grievance, the student may appeal to the Dean of the School within one week of the Department Chair’s decision.
4. The student may appeal the Dean’s decision to the Graduate Council within one week of the Dean’s decision. The appeal will be submitted through the Registrar’s Office. Contact the Registrar’s Office for access to this faculty committee.
5. The Vice President from Academic Affairs will render the final decision after reviewing the graduate council’s recommendation.

INCOMPLETES
Students may not do additional coursework or finish assignments after the last day of classes. Students who are unable to complete coursework by the last day of class due to unavoidable circumstances may appeal to their professor for a temporary course grade of I (Incomplete). The Dean of the College/School must also approve the grade. Approval of the reason given rests with the Registrar’s Office. The professor will establish a new deadline for completing the coursework, based on the circumstances. A maximum of 4 months may be allowed. If the coursework is not submitted by the new deadline, the student will receive the grade designated by the instructor at the time the Incomplete was granted.

Students who are unable to complete coursework by the last day of class due to significant illness or injury may appeal to their professor for a temporary course grade of M (Medical Incomplete). Appeals must be supported by medical documentation signed by a physician, then approved by the professor and the Dean. Medical extensions may be renewed, if the condition warrants, up to a maximum of one year from the beginning of the semester. Supporting documentation must accompany all requests for renewals. If the coursework is not submitted by the new deadline, the student will receive the grade designated by the instructor at the time the Medical Incomplete was granted.

STUDENT CLASSIFICATION
The classification of students at Liberty depends on their degree level and number of earned semester hours.

| First Year Graduate | — 0-29.99 semester hours earned at graduate level |
| Second Year Graduate | — 30.00-59.99 semester hours earned at graduate level |
| Third Year Graduate | — 60.00-89.00 semester hours earned at graduate level |
| Fourth Year Graduate | — 90.00 + semester hours earned at graduate level |

ThM — Pursuing ThM degree
Doctoral — Pursuing doctoral degree

COURSE SELECTION
Each student will be assigned an academic advisor upon acceptance to the University. The advisors will guide students in course selection and in determining class schedules. All questions concerning academic issues should be directed to the advisors. Only later, when a problem remains unsolved should the student petition the Dean of the College/School. Students are encouraged to see their advisor for help with any problem they may encounter during the academic year.

CHANGING PROGRAMS
Students, who have been admitted to a master’s degree program and desire to change to a different masters level degree program must contact the Registrar’s Office in writing. A review of the record will be made to determine if all requirements for entry into the new program have been met.
SEMMESTER LOAD
The normal semester load for a full-time Seminary student is
twelve to fifteen hours per semester. A student, with approval
of the advisor and the Dean, may take additional hours.
All graduate students except those in the D.Min. program are
considered full-time when the semester’s course load totals nine
(9) or more semester hours.
Students in the D.Min. program are considered full-time
when the semester’s course load totals six (6) or more semester
hours.

DROPPING/ADDING COURSES
After a student and advisor have arranged the student’s
semester program, changes are discouraged. No course can be
added after the first week of classes. An intensive may be
dropped without a grade or tuition charges through the
first day of that class up to 4 p.m. An intensive course may
be dropped with a grade of W or WF from the second day
of class through noon on the last day of that class. The student
will pay the tuition and fees for the course.

Remember: Any changes in status
(i.e. full time [12 or more semester
hours undergraduate or 9 or more
hours graduate] to part-time, etc.) may
cause the reduction or cancellation of
your financial aid award. In other
words, you may have to pay a larger
part of your bill than you originally
planned.

A fifteen week block course may be dropped without a
grade and tuition and fee charges within the first 5 days of
class. From the 6th day of class until the end of the tenth
week, a fifteen-week block course may be dropped with a
grade of W or WF. The student will pay the tuition and fees
for the course. All drops will be recorded as W or WF, depend-
ing upon the student’s standing at the time the course is
dropped. Neither a W nor a WF is used in calculating a GPA.
Courses dropped with grades of W or WF are used in deter-
mining a student’s academic load for the semester; tuition
charges are based upon academic load.

Exceptions to these deadlines may be granted by the
Registrar in unusual circumstances such as extreme illness or
other circumstances beyond the student’s control.

No course is considered officially added or dropped until the
proper form is submitted to the Registrar so that the schedule
of the student may be properly changed. This form requires the
written approval of the instructor of the course.

If a student never attends a course for which he is registered,
the course will be dropped without a grade and the tuition will
be credited. An administrative fee of $25 will be charged to the
student’s account for this adjustment.

COURSE REPEAT POLICY
Graduate students who want to repeat a course and have the
first grade removed from the cumulative GPA must satisfy each
of the following guidelines:
(1) Any course taken at Liberty must be repeated at
Liberty in order to activate the policy.
(2) The second grade of A, B, C, D or F will apply
toward the cumulative GPA.
(3) A maximum of 16 semester hours may be
repeated under this policy.
(4) The grade which has been deleted from the
computation of the cumulative GPA will not count
toward quality hours or hours earned, but will
remain on the record as a course attempted.
(5) Remedial courses and Christian/Community
Service courses may be repeated without counting
the sixteen (16) hour maximum.
(6) This policy is retroactive to include any course
taken at Liberty.
(7) The institution of the repeat policy for a prior
semester does not affect the academic standing for
that semester. Academic standing in a prior semester
can be changed only in the event a grade reporting
error.
(8) The repeat policy form must be completed
prior to graduation for the policy to be activated.
(9) Students completing degrees in passing
(M.A.R., M.R.E., and M.Div.) may repeat up to 16
hours maximum.

WITHDRAWAL FROM LIBERTY
A student withdrawing from the Seminary during the semes-
ter must submit a withdrawal form. The form may be obtained
from the Registrar’s Office. Since signatures of specified
University officials are required on this form, with the Registrar
signing last, the effective date of withdrawal shall be the date
the Registrar’s signature is affixed. Non-attendance does not
constitute withdrawal from the Seminary.

If official withdrawal occurs within the first 21 calendar days
of classes, the record will show a date of withdrawal, but no
grades will be recorded. If withdrawal occurs after this time, the
student will receive grades of W.

Withdrawing without prior administrative approval will result
in an unofficial withdrawal which will forfeit any financial
refunds otherwise due. Grades of F will be recorded in all
courses for which the student is officially registered.

An expulsion resulting from violation of the disciplinary sys-
tem will result in an administrative withdrawal. Grades of W
will be recorded in all courses for which the individual is offi-
cially registered.

A fee will be charged for the processing of an official, unofficial,
or administrative withdrawal. This fee will be deducted
from any refund due on the account or the student will be
responsible for payment of this fee.

The last day to withdraw from a semester is the last day of
class. A student may not withdraw after finals begin.

CLASS ATTENDANCE
Regular and punctual attendance in classes is expected of all
students at Liberty.

The attendance policy for each class will be stated in the
course syllabus. The faculty member is the judge of whether the
student has met the stated attendance requirements for the
course.

The student alone assumes responsibility for all absences. A
student who presents the instructor with an adequate and docu-
mented reason for an absence normally will be given an oppor-
tunity to make up the work missed. The responsibility for initi-
ating the request to make up class work missed rests with the
student.
INDEPENDENT STUDY

A student may request to do an independent study project in a major field or related discipline. This option is limited to graduating seniors or students who have changed majors and have no other course of action. Permission for the independent study will be granted only upon approval by the Departmental Chairman, the Dean of the Seminary, and the Registrar. Forms are available in the Registrar’s Office.

COURSE AUDITS

Students who wish to audit or take a course without credit must indicate their intention at the time of registration. Auditors will not be expected to take quizzes or examinations. Courses audited cannot be counted toward meeting graduation requirements.

Only lecture courses may be audited. Courses requiring labs, private instruction, etc., may not be audited.

DEAN’S LIST

Seminary students who earn 9 or more hours and earn an average of 3.50 or above are placed on the semester honor roll.

SCHOLASTIC REGULATIONS

Warning/Probation/Suspension/Dismissal. Students must maintain satisfactory standing in order to remain at Liberty. Satisfactory scholastic standing is:

| M.A.R., M.R.E., and M.Div. Degree Candidates | 2.00 |
| Th.M. and D.Min. Degree Candidates | 3.00 |

Academic standing is calculated only at the end of each semester.

A student failing to attain and maintain the scholastic standing required is placed on academic warning.

At the end of the semester on academic warning, any student who fails to raise the GPA to a satisfactory level (see above) is placed on academic probation.

At the end of the semester on academic probation, any student who fails to raise his GPA to the required academic level (see above) is placed on academic suspension. A student who desires to return to Liberty in the future must contact the Registrar’s Office in writing. The Registrar may determine a plan that will prepare the student for re-entry to Liberty. A student should not expect automatic readmission after serving a period of suspension.

Any student who is readmitted to Liberty after serving a period of suspension and who fails to raise the GPA to the required academic level (see above) will be academically dismissed and will not be allowed to return to Liberty unless qualifying for academic amnesty.

The student who is enrolled for nine or more hours and fails all courses will be academically suspended.

A student who is academically dismissed may not reenroll in the University as a degree candidate since academic dismissal is considered final, but may enroll as a Special Student, status six, as described in the Admissions section of this catalog.

At the end of each semester a list of students on academic warning, probation, suspension and dismissal will be determined by the Registrar. An appropriate letter will be sent to each student listed.

ACADEMIC AMNESTY

Students who have been Academically Dismissed from the University may ask to be allowed to return under this policy. The following guidelines apply:

1. The student must not have been enrolled at the University for a period of 5 years.
2. The student must be declared eligible to return by the Student Development and Student Accounts offices.
3. The student must submit a written appeal to the Graduate Council who must approve readmission.
4. If approved, the student will be readmitted on Academic Probation status and must follow all stipulations mandated under that policy.
5. Course repeats used prior to academic dismissal will be included in the total allowed for the degree.
6. Grades of A and B, will remain on the student’s record and will calculate into the GPA.
7. Grades of C, D, and F will be replaced by a grade of Q. These courses will not be used in the calculation of the GPA.
8. Students in this category will not be eligible for graduation honors.

COURSE WORK AT OTHER INSTITUTIONS

A student who wishes to take a course at another institution must complete the appropriate form prior to registering for the class. Permission to take courses during the summer should be obtained prior to leaving campus in May. The form may be obtained from the Registrar’s Office. All transfer regulations apply.

CREDIT FOR SEMINARS

As part of the “action-oriented” curriculum at Liberty, certain seminars or student exposure trips are approved by the Administration for academic credit. A student who wishes to obtain credit for such activities must follow the procedures set forth by the Registrar.

TRANSCRIPT OF RECORDS

Official transcripts are issued only upon the written request of the student concerned. No transcript will be issued for anyone who has failed to meet all financial obligations to the University. Official transcripts are not released directly to the student. Requests for transcripts are to be made directly to the Registrar. A fee of $5.00 ($10.00 for next-day processing) for each transcript should accompany the request.

RECORDING OF GRADES

All grades will be recorded in the Registrar’s Office as reported by the instructor in charge of the various courses. Once grades are recorded, requests for changes must be submitted in writing by the instructor.

Any extra credit assignments that are a part of the instructor’s syllabus must be assigned and completed prior to the final exam for the course. A student may not obtain extra credit assignments after the semester has ended and a final exam has been given.
COURSE SUBSTITUTIONS

(1) A course substitution should not be made from one discipline to another. An exception may be made in cases where the title and description of the course clearly show relationship to another discipline. Each department will develop a list of courses which may fall into this category.

(2) Course substitutions should be made with discretion. Course substitutions are not for the purpose of giving the student a concentration which does not exist at Liberty, nor are they to be utilized merely to enable a student to graduate on time.

THESIS

Some of the Seminary programs require the student to complete a thesis. The following schedule has been established to provide the minimum time allowance to complete a thesis before the graduation date.

<table>
<thead>
<tr>
<th>Masters Thesis Schedule</th>
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</thead>
<tbody>
<tr>
<td>October 1</td>
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<tr>
<td>November 1</td>
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<td>December 1</td>
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<td>January 15</td>
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<td>February 15</td>
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<td>March 15</td>
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<tr>
<td>April 1</td>
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<tr>
<td>April 30</td>
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<tr>
<td>Early May</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>D.Min Thesis Schedule</th>
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</thead>
<tbody>
<tr>
<td>*April 1</td>
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<tr>
<td>**August 1</td>
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<tr>
<td>***December 1</td>
</tr>
<tr>
<td>*August 1</td>
</tr>
<tr>
<td>**December 1</td>
</tr>
<tr>
<td>***April 1</td>
</tr>
</tbody>
</table>

*March 1  **July 1  ***November 1

During the semester in which students plan to complete the thesis, they will register for THESIS (course number 690 or 990 under the program’s prefix) and pay the prevailing tuition rate and all applicable fees. For each semester (prior to that time) in which they are working on the thesis, they must maintain continuous enrollment by registering for NON-RESIDENT THESIS (course number 698 or 998 under the program’s prefix) and paying a fee equivalent to 1 credit hour tuition. Once the student begins this process, the Registrar’s Office will automatically renew the registration and the tuition will be charged each semester until the student notifies the Registrar otherwise. The student should note the time limit for degree completion.

Any student unable to continue enrollment and wishing to be granted a leave of absence must contact his mentor and pay a $30 fee for each semester of the approved leave. The student must specify the anticipated length of leave in his initial request. Without formal approval of the Dean of Graduate Studies, the combined time limit of courses taken prior to the leave, time of the leave, and the semester in which the thesis is completed shall not exceed the time limit of the program.

Any student who fails to maintain enrollment must reapply to the Seminary, and will be required to complete any new graduation requirements and pay any applicable tuition fees.

GRADUATION REQUIREMENTS

The following general guidelines for graduation apply to each candidate for a graduate degree. Any additional requirements are specified in the section which describes a particular program.

(1) The complete program of study for the degree, as outlined in the catalog in effect when the student enters the program, must be successfully completed before graduation. The advisor may exercise the option to substitute course requirements whenever necessary.

(2) The student must have a cumulative GPA of 2.0 unless otherwise stated.

(3) Thirty (30) semester hours must be completed at Liberty. The Th.M. and D.Min. programs require twenty-four (24) semester hours to be completed at Liberty.

(4) Every student must be involved in a Christian/Community Service assignment during each semester that he is registered for nine (9) or more semester hours. Specific guidelines are found in the Christian/Community Service Handbook.

TIME LIMITS FOR DEGREE COMPLETION

All 30-48 semester hour master’s programs have a maximum time limit of five years from the date of matriculation. All
49-60 semester hour master’s programs, doctoral programs, or degrees offered outside the regular semester have a maximum time limit of seven years from the date of matriculation. All over 60 semester hour master’s programs and doctoral programs have a maximum time limit of ten years from the date of matriculation.

Any student who does not complete coursework within the permissible time limit for any reason, including discontinued enrollment, must reapply for admission. Reapplication may occur only once, and is subject to the current standards and curriculum. The respective department chair will determine if any previous courses are sufficiently time sensitive and must be repeated. Beginning with the date of readmission the student’s time limit for degree completion is determined by the number of hours remaining: less than 49; 5 years; 49-60; 7 years; more than 60; 10 years.

GRADUATION CHECKLIST

After the M.Div. candidates have completed sixty (60) hours toward graduation, the Registrar will evaluate their academic and Christian/Community Service records using transcripts and any approved exceptions to the program which might have been placed in the file. The M.A.R. and M.R.E. students will be evaluated after completing thirty (30) hours toward graduation, while the M.A., Th.M., and D.Min. degree candidates will be evaluated beginning every semester with the first semester of attendance. Copies of the evaluations will be sent to the students.

GRADUATION HONORS

Honors for graduation will be determined by the cumulative GPA earned at Liberty. Students graduating with a M.A.R., M.R.E. or M.Div., must meet the following GPA standards to earn the corresponding academic distinction.

- 3.500-3.749 cum laude
- 3.750-3.899 magna cum laude
- 3.900 and above summa cum laude

The specific honor calculated on April 1 of the student’s graduation year will be printed in the commencement program and the student will wear that particular honor cord; however, the final cumulative grade point average will be recorded and that final, cumulative GPA will determine the specific honor that will be printed on the diploma and transcript. M.A., Th.M., and D.Min. students are not granted honor distinctions.

GRADUATION APPROVAL

All candidates for graduation must be approved by the Faculty and the Board of Trustees. Conditions such as transfer credit and incomplete grades should be removed by the opening of the candidate’s last semester.

GRADUATION CEREMONY

Degrees are granted at the regular meetings of the Board of Trustees in September, January, and May of each year. All candidates for degrees may participate in the annual graduation exercises which take place in May.
Financial Information

APPLICATION FEE
A nonrefundable and nontransferable fee of $35 must accompany the application for admission.

CONFIRMATION DEPOSIT
A deposit of $250.00 is to be paid before the fall semester of each year, for both new and returning students, to confirm their intent to matriculate for the upcoming school year. This deposit secures the student’s class schedule, any institutional grants or scholarships, and campus housing. For new students, the completed Confirmation and Housing Form must be submitted with the $250.00 deposit to: Liberty University Admissions Office, 1971 University Blvd., Lynchburg, VA 24502. For returning students, this $250.00 deposit and completed Confirmation and Housing Form must be either hand delivered or mailed by May of the current school year to: Liberty University Student Accounts Office, 1971 University Blvd., Lynchburg, VA 24502. This deposit is credited to the student’s account toward tuition and fees. For new students, it may be refunded until May 1 of each academic year if Liberty University is notified in writing by this date. For returning students, it may be refunded until August 1 of each academic year if Liberty University is notified in writing by this date. This deposit is non-transferable and after the above refund deadline dates, this deposit is non-refundable.

First time students may defer their deposit for up to one academic year.

FINANCIAL CHECK-IN
Although students have the opportunity to register for classes at different times, official check-in (matriculation) occurs when a student has paid or completed financial arrangements satisfactory to Liberty University for all tuition and fees, including previous balances.

Students, who do not matriculate on or before the official, published check-in days (see the calendar), will be assessed a $40 late check-in fee.

DORMITORY FEE
Students living in University housing are required to pay a dormitory fee each semester, which covers room and the basic resident board plan in the university cafeteria.

Any student who moves into the dormitory at Check-in and then is allowed to move off-campus (see regulations in Student Affairs section of this publication) during the first three weeks of the semester, will be charged $150 per week for any part of a week in which he resides in the dormitory. There will be no adjustment made for the room portion of the dormitory fee if the student moves off campus after the three-week period; however, the meals portion will be rebated at a flat rate of $30 per week for the unused portion of the semester. The three-week adjustment period begins on the first official day of Check-in.

TUITION
Tuition for M.A.R., M.R.E., M.Div., and Th.M. students is $165 per semester hour. Students taking from 9-15 hours pay a maximum amount of $1,300. Hours beyond the 15-hour limit will be charged to the student at the rate of $165 per semester hour, in addition to the $1,300 cap. M.A.R., M.R.E., M.Div., and Th.M. students who take D.Min. courses toward completion of their respective degree programs will pay the $165 per semester hour rate.

BOOKS AND SUPPLIES
Text books and supplies are available at the University Bookstore. Costs will vary according to the student’s course of study and the availability of used books. The cost of textbooks and supplies will average $350 per semester. Books may be charged to the student’s account by permission of the Office of Student Accounts, if there is a credit on the account.

PERSONAL NEEDS
Laundry, cleaning, spending money, items related to personal grooming, towels, sheets, pillow, off-campus transportation, etc., vary with the individual and are the individual’s responsibility.

TECHNOLOGY FEE
All students are required to pay a technology fee each semester to help provide for the modernization of Liberty University’s technological capabilities. These capabilities offer direct and indirect benefits to our students as these funds contribute to improving educational and classroom facilities, information services accessible both on and off campus, student services, and administration. Regardless of residence status, all students are subject to this fee, which is charged at $100 per semester for full-time students 2000-2001, and $200 per semester in 2001-2002, and $30 per semester for part-time students (i.e., students taking less than 9 hours).

TELEPHONE SERVICES FEE
All dormitory residents are charged $40 per semester. This fee pays for local telephone service and the cost of the on-campus switchboard.

AUTOMOBILE REGISTRATION FEE
All students operating a vehicle on campus must register their vehicle with the Liberty University Police Department. The cost of registration is $60.00 per school year, which is normally assessed in the fall. For those students who arrive in the spring wishing to register their vehicle, the charge is $30.00.

Basic Costs 2000-2001

<table>
<thead>
<tr>
<th></th>
<th>One Time</th>
<th>Per Hour</th>
<th>Per Semester</th>
<th>Per Year</th>
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</thead>
<tbody>
<tr>
<td>Application fee - new student</td>
<td>$35</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Readmission fee</td>
<td>25</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition -- D.Min.</td>
<td>285</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dormitory fee</td>
<td>2,400</td>
<td>4,800</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology fee</td>
<td>100</td>
<td>200</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audit fee</td>
<td>50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Books (estimate)</td>
<td>350</td>
<td>700</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
*Maximum tuition charge is $1300.00 per semester for up to 15 semester hours. Hours beyond 15 are charged $165/hour.

Conditional Fees
Late Check-in 40
FINANCIAL INFORMATION

Vehicle registration 30 60
Drop fee 10
Graduation fee 50
Administration fee 30 (experiential learning — per course)
Administration fee 50 (ICE-per course)
Recording Fee 15 (ICE, experiential learning — per credit)
Withdrawal fee 30

Basic Costs 2001-2002

<table>
<thead>
<tr>
<th></th>
<th>One Time</th>
<th>Per Hour</th>
<th>Per Semester</th>
<th>Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application fee</td>
<td>$35</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>new student</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Readmission fee</td>
<td>25</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition — D.Min.</td>
<td>225</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dormitory fee</td>
<td>2,500</td>
<td>5,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technology fee</td>
<td>200</td>
<td>400</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seminary Activity fee</td>
<td>25</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Activity fee</td>
<td>50</td>
<td>100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audit fee</td>
<td>50</td>
<td></td>
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<tr>
<td>Books (estimate)</td>
<td>350</td>
<td>700</td>
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</tbody>
</table>

*Maximum tuition charge is $1300.00 per semester for up to 15 semester hours. Hours beyond 15 are charged $165/hour.

Conditional Fees

|                          |          |          |              |          |
| Late Check-in            | 40       |          |              |          |
| Vehicle registration     | 40       | 80       |              |          |
| Drop fee                 | 10       |          |              |          |
| (per course)             |          |          |              |          |
| Graduation fee           | 50       |          |              |          |
| Administration fee       | 30       | (experiential learning — per course) |
| Administration fee       | 50       | (ICE-per course) |
| Recording Fee            | 15       | (ICE, experiential learning — per credit) |
| Withdrawal fee           | 30       |          |              |          |

LOST ID CHARGE

Every student must have a student identification card issued to him. In the event the card is lost, the student may purchase a duplicate card for $30.

BAD CHECK CHARGES

Any student who submits a bad check will be charged a $15 fee ($25 fee for stopped payment and/or account closed) for the first and second returned checks. All subsequent checks will be assessed a fee of $25 each.

PAYMENT PLANS

Students may take advantage of one of the following payment plans.

1. Payment in full. The most popular option, payment in full may be made during financial check-in or in advance as part of the Skip Check-in process. Skip Check-in eliminates the requirement to attend financial check-in. Details of Skip Check-in are provided near the end of each semester.

2. Deferred Tuition Payment Plan. Liberty University offers students a deferred tuition payment plan as an alternative to paying the balance in full upon registration. The deferred Tuition Payment Plan (TPP) allows payment of tuition, fees, and on-campus housing charges in 3 monthly payments during each semester, after having paid one-half of the entire semester charges by the published deadline. A Deferred Payment Fee of $25 is charged for each semester that the student participates in the TPP. The monthly payments are payable through (1) automatic draft from a bank account, or (2) automatic debit from a charge account. An interest charge of 1% per month will be charged on the outstanding balance.

REFUND POLICY (ENROLLED STUDENTS)

Refunds are issued upon written request when an overpayment (credit balance) exists. Requests may be submitted by mail, e-mail, or in person at the Student Accounts Office in the Student Services Center.

INTEREST FEES

An annual interest rate of 12% (1% per month) will be charged on all outstanding balances 30 days or more past due.

UNPAID ACCOUNTS

Tuition, the dormitory fee (applicable to on-campus students only), and all other costs for the full semester are payable before, or at, the time of financial check-in. Students who do not make payment on their account within a reasonable amount of time will be denied access to the cafeteria, information services, and library until such arrangements are made. If a student is 10 or more days delinquent on his account, the student may be removed from classes. Failure to make financial arrangements could ultimately result in administrative withdrawal and removal from the dormitory. Students with unpaid accounts will not be eligible to register for subsequent semesters or to take final examinations. They will also be ineligible to receive an official transcript or diploma until the account is paid in full. The student may be responsible for any collection fees incurred in collecting the account.

WITHDRAWALS

Any student, except for a Title IV aid recipient, who withdraws from the University and completes the official withdrawal procedure, will receive a refund as follows: Tuition:

1. 75% will be credited during the first week of classes
2. 50% will be credited during the second week of classes
3. 25% will be credited during the third week of classes
4. None will be credited after the third week of classes.

If a student officially withdraws from the institution during the first three weeks (beginning with the first day of check-in) of the semester, the dormitory fee will be charged at the rate of $150 per week for any part of a week in which he resides in the dormitory. There will be no rebate for the room portion of the dormitory fee after the first three weeks; however, the meals portion will be rebated at a flat rate of $30 per week for the
unused portion of the semester.
A student who withdraws during the first three weeks may not receive State or Federal grants for the semester.

WITHDRAWAL FEE
A fee of $30 will be charged for the processing of an official, unofficial, or administrative withdrawal.

WITHDRAWAL INFORMATION FOR TITLE IV FINANCIAL AID RECIPIENTS
Withdrawing students who are Title IV Federal Aid recipients are subject to the Higher Education Act of 1965 as changed by the 1998 Reauthorization of the Higher Education Act. The Act requires a calculation to determine the amount (if any) of the Title IV funds to be returned to the Title IV program(s). The first step in the calculation determines the amount of aid the student earned based upon the period of enrollment. The second step in the calculation determines the amount of unearned aid. Unearned aid must be returned to the appropriate Title IV program.

An example of a common withdrawal reason and calculations is shown below:

Example:
A student, because of personal reasons, withdrew on the 28th day of the semester. This particular semester consisted of 105 calendar days.
The student had already received all of his Student Financial Aid (SFA) disbursements, consisting of:
- Subsidized Stafford Loan $1,273
- Pell Grant $1,000
- Total $2,273

Charges on his account included:
- Tuition and Fees $4375
- Room and Board $2400
- Other fees $250
- Total Charges $7025

Withdrawal calculation:
- Total Charges (see above) $7,025
- Withdrawal fee $30
- Subtotal Charges $7,055

Less payments and adjustments:
- Financial Aid Earned $613
- Prorated Room and Board $360.00
- Total Amount due from Student $6,081.29

The percentage of the semester completed is 27%. Applying this percentage to the total amount of SFA funds disbursed yields the amount of Title IV funds earned by the student ($2,273 x 27% = $613.71).

Subtracting this amount from the total amount of Title IV funds disbursed yields the amount of Title IV funds to be returned ($2,273 - $613.71 = $1,659.29).

The amount of funds to be returned by the school and the amount to be returned by the student is then calculated. In this case, the school is responsible for returning the entire $1,659.29. Based on federal guidelines, the Stafford Loan amount would first be returned in full ($1,273) to the lender and the remainder would be returned to the Pell Grant Program ($386.29).

The student account would not be credited for any tuition or room charges because the withdrawal date is beyond the first three weeks of the semester.
The student account would be credited for the 12 unused weeks of the semester for meals at the rate of $30 per week (12 x $30 = $360).
As a result of the above, the student had unpaid charges of $6,081.29 which must be paid to the University.
The Financial Aid Office coordinates and administers the financial aid programs for the University. The Financial Aid Office provides financial assistance to students who have a financial need and would otherwise be unable to attend Liberty University. The student and the student’s family are primarily responsible for the cost of higher education. A student who needs financial assistance is expected to contribute by working or borrowing a reasonable portion of the funds needed for educational expenses. The student’s family is expected to make a maximum effort to assist in the payment of the expenses involved.

Financial assistance, called financial aid, is available to eligible students to help meet education-related expenses. The types of financial aid available include grants, loans, scholarships, and employment. Grants and scholarships are “gift aid” and need not be repaid. Loans must be repaid to the lender over an extended period, typically after the student leaves school. Employment offered as a type of financial aid is paid at a predetermined rate for work actually performed.

All applicants for financial aid are required to:

1. Apply for admission to the University;
2. Be degree candidates. Auditors and special non-degree students are not eligible for financial aid; and
3. Complete and file a Free Application for Federal Student Aid (FAFSA) with the United States Department of Education by March 15 of each year in which financial aid is desired. Liberty University must be included as an institution to receive a Student Aid Report. Students are urged to apply early for optimum financial aid benefits. (FAFSA forms are available from high school guidance counselors, on the web at http://www.fafsa.gov, or from the Financial Aid Office after January 1st of each year. Liberty University’s school code is 010392.)

Once the completed FAFSA is received by the United States Department of Education, information provided by the student on the FAFSA is used to produce a Student Aid Report (SAR) for the University. The SAR indicates the amount of money the student and/or the student’s family is expected to contribute towards the student’s education. This is called the Expected Family Contribution (EFC) and is used to determine the student’s financial need.

The student’s financial need is the difference between the Cost of Attendance and the EFC. The Cost of Attendance includes the educational expenses of (1) tuition, (2) room and board (for students living on and off campus), (3) required fees, (4) books and supplies, (5) transportation, and (6) miscellaneous expenses. The amounts for these six educational expenses are the student’s estimated Cost of Attendance at Liberty University, and they become the student’s budget for financial aid purposes. Only the actual tuition, fees, and room and board (for resident students) are provided on the student’s University bill.

Financial aid recipients are selected on the basis of demonstrated financial need (as stated above) and academic achievement. Most financial aid awards are based on full-time enrollment, which is a minimum of 9 semester hours for a graduate student. Each financial aid recipient is provided an Award Letter, which is the University’s official offer of financial aid. It is the student’s responsibility to return the Financial Aid Office the signed Award Letter indicating acceptance for each specific financial aid item offered in order for the financial aid to be awarded. In order for a Liberty University student to continue to receive financial aid from any sources, the student must maintain satisfactory academic progress. Liberty University’s policy for determining satisfactory academic progress is stated below.

For more information on financial aid, contact the Financial Aid Office, at (804) 582-2270 or visit the Financial Aid web site at http://www.liberty.edu/admissions/financial.

SATISFACTORY ACADEMIC PROGRESS

Students must maintain satisfactory academic progress to remain eligible for financial aid. Satisfactory academic progress standards require each student to maintain a specified GPA, complete a specified number of credit hours per academic year, and complete their program within a specified period of times.

Qualitative Standard

To meet the qualitative standard, the student must maintain a minimum cumulative GPA according to the number of credit hours earned. GPAs evaluated at the end of the fall and spring terms.

Level 1 (0-11.99 hours) 1.50
Level 2 (12-23.99 hours) 1.50
Level 3 (24-47.99 hours) 1.65
Level 4 (48-71.99 hours) 1.85
Level 5 (72-95.99 hours) 2.00
Level 6 (96.00 or more hours) 2.00

Quantitative Standard

To meet the quantitative standard, the student must complete a specified number of credit hours based upon the number of credit hours attempted. Completion of credit hours is evaluated at the end of the spring term. Full-time students (12 hours or more attempted during a term) must complete 24 hours during the academic year. Three-quarter time students (9 to 11.99 hours attempted during a term) must complete 9 hours for each term enrolled. Half-time students (6 to 8 hours attempted during a term) must complete 6 hours for each term enrolled.

For example, if a student registered for 15 hours (full-time) in the fall term and 11 hours (three-quarter time) in the spring term, the student must complete at least 21 hours (12 hours during fall term + 9 hours during spring term = 21 hours) for the academic year.

MAXIMUM TIME FRAME

The maximum period for which a student may be eligible to receive Title IV aid may not exceed 150% of the normal expected time for degree completion based upon credit hours attempted.

For example, if a degree program requires 120 hours, the student may not exceed 180 attempted hours (120 hours x 150% = 180 hours).

TRANSFERRED HOURS

Transfer credit hours are included in the total credit hours completed and used in determining the maximum timeframe, as well as other financial aid eligibility.

WITHDRAWALS

Courses from which a student withdraws will be included in the total credit hours attempted and could affect the maximum
time-frame requirement as well as the quantitative standard. For example, if the student attempts 12 hours in fall semester and 12 hours in spring semester, but withdraws (officially or unofficially) from a 3 credit hour course in either semester, then the student will not meet the quantitative standard required for satisfactory academic progress. (12 hours attempted in the fall term + 12 hours attempted in the spring term = 24 hours attempted. However, only 9 hours completed [(12 hours attempted – 3 hours withdrawal)] in the fall term + 12 hours completed in the spring term = 21 hours completed. The quantitative standard (see above) requires completion of 24 hours for full-time students as defined by the number of credit hours attempted.)

Incomplete
Courses for which a grade of incomplete is recorded are included in total credit hours attempted and could affect the maximum time-frame requirement. This follows the same principle for withdrawals as explained above.

Repeated Courses
Enrolling in any course for the purpose of repeating the course will not affect eligibility for financial aid. The original grade and credit hours received will remain on record until after the repeated course is completed. The repeated course will be included in total credit hours attempted and could affect the maximum time-frame requirement.

Failure to Maintain Satisfactory Academic Progress
If a student fails to meet the GPA requirement at the end of the fall term, the student will be placed on Warning for the spring term. If the student does not satisfy the GPA requirement at the end of the spring term, the student will be placed on Probation for the subsequent fall term. If the student does not satisfy the GPA requirement at the end of the subsequent fall term, the student will be placed on Suspension for the spring term. The student will not be eligible to receive aid for the spring term or any subsequent term until the GPA requirement is met.

If a student fails to meet the credit hour requirement at the end of the spring term, the student will be placed on Warning for the next academic year. If the student fails to meet the credit hour requirement after one year, the student will be placed on Probation for the next academic year. If the student fails to meet the credit hour requirement after one year of Probation, the student will be placed on Suspension for the next academic year, and will not be eligible to receive aid until the credit hour requirement is met.

Satisfactory academic progress is evaluated separately for each standard. For example, a student may be in a warning status for the GPA requirement and in a probation status for the credit hour requirement at the same time.

Appeals
Students who become ineligible for financial aid because they are not maintaining satisfactory academic progress may appeal the decision in writing to the Director of Financial Aid. The appeal request must include the reason(s) why satisfactory academic progress was not maintained and why aid should not be terminated.

TRANSFER STUDENTS
Financial aid awards, particularly scholarships and federal financial aid, do not automatically transfer when students transfer from one school to another. Transfer students should check with the Financial Aid Office to find out the types of aid that will be available. A financial aid transcript will be required for mid-year transfer students to indicate the types of aid accepted at the school previously attended.

Students’ Rights and Responsibilities

STUDENT RIGHTS
Every student has the right to be informed as to:

- the financial aid that is available (including information on all federal, state, and institutional financial aid programs);
- the deadlines for submitting applications for each of the financial aid programs;
- the cost of attendance and the policies regarding refunds to students who drop out of school;
- the criteria used to select financial aid recipients;
- how financial need is determined (including the consideration of costs for tuition, room and board, fees, books and supplies, transportation, and miscellaneous expenses);
- the resources (such as parental contribution, assets, other financial aid, etc.) that are considered in the calculation of need;
- the details regarding various programs in the financial aid award package; (the student may request reconsideration of the award which was offered should he/she believe he/she was treated unfairly);
- the portion of the financial aid received which must be repaid, and the portion which is grant aid;
- the interest rate, total amount to be repaid, when repayments must begin, and the length of time allowed to repay loan funds;
- terms and conditions of any employment that is a part of the financial aid package;
- how the University distributes financial aid among students;
- how and when financial aid is disbursed;
- the University’s refund policy and order of financial aid refund distribution;
- how the school determines whether a student is making satisfactory progress, the consequences of not meeting those standards, and how to reestablish satisfactory academic progress;
- the academic programs offered by the University;
- the office designated for providing financial aid information and for administering financial aid programs or general institutional issues;
- university retention and completion rates;
- information regarding accreditation and licensing organizations;
- special facilities and services available to disabled students;
- about University facilities;
- university faculty and other instructional personnel;
- about campus security from an annual campus security report also upon request from the University’s Police Department;
- actions taken by the University for any violation (and to prevent violation) of the provision of the Drug-Free Workplace Act of 1988;
- data for the general student body, and data related to the awarding of athletically related student aid;
- equity in athletics;
- program participation agreement (PPA) requirements; and
- students rights and responsibilities as financial aid recipients.

STUDENT RESPONSIBILITIES
It is the student’s responsibility to:

- complete all applications for student financial aid carefully and accurately, and to submit these applications to the appropriate agency or office prior to the deadline. Errors may delay
the receipt of financial aid. Intentional misreporting of information on the application for aid forms is a violation of law and considered a criminal offense subject to penalties under the U.S. Criminal code;
• return and submit all additional documentation, verification, corrections, and/or information requested by the Financial Aid Office or other agency in a timely manner;
• read, understand, and keep copies of all forms that are submitted;
• accept responsibility for all agreements signed;
• keep the Financial Aid Office and the lender informed of any changes in address, name, marital status, financial situation, or any change in enrollment or student status;
• report to the Financial Aid Office any additional assistance from non-University sources such as scholarships, loans, fellowships, and educational benefits;
• maintain satisfactory academic progress;
• attend an exit interview upon graduation, withdrawing, or whenever a break in enrollment occurs; and
• re-apply for financial aid each academic year.

Federal Title IV Student Aid Programs

ELIGIBILITY FOR FEDERAL AID
To receive federal aid, a student must:
• not be in default on a Perkins Loan, a National Direct Student Loan, or a Stafford Student Loan;
• not owe a refund on a Pell Grant or a Federal Supplemental Educational Opportunity Grant (FSEOG);
• sign a statement stating that the funds will be used only for education-related expenses; and
• be making satisfactory academic progress toward the completion of his/her course of study.

STAFFORD STUDENT LOANS (SSL)
Stafford Student Loans (SSL) are low interest loans available to students who are enrolled at least half-time. Students demonstrating sufficient need (as reflected on the Student Aid Report, which is sent to the University by the U.S. Department of Education) may be eligible for subsidized funds, in which the government pays interest accrued while they are in school and during their grace period. Repayment begins 6 months after students graduate, withdraw, break enrollment, or drop below half-time status.

To apply for a Stafford Student Loan, a student must:
• Return the Award Letter indicating acceptance of the loan;
• Complete and return the Master Promissory Note (MPN). The MPN is a multi-year promissory note. This means that once a student signs the MPN, he does not need to sign another note for future years’ Stafford Loan borrowing.

Students who plan to have SSL funds on hand by the beginning of the fall semesters must return their award letter by June 1.

FEDERAL WORK STUDY (FWS)
The Federal Work Study program provides employment opportunities for students who have a financial need. Students are paid on an hourly basis; pay will be at least the current federal minimum wage. The total amount of aid a student receives from both federal and non-federal sources cannot exceed financial need.

REHABILITATIVE SERVICES
State and federal education benefits may be available to assist eligible students with varying degrees of physical disability (paralysis, sight, hearing, etc.). Eligibility requirements differ from agency to agency. For more information, contact the appropriate agency or the Financial Aid Office.

Military Financial Assistance
Department of Veterans Affairs
(VA) Educational Assistance

Students may receive benefits under one of the following programs: Selected Reserve Educational Assistance Program, Post-Vietnam Era Veterans’ Educational Assistance Program (VEAP), Active Duty Educational Assistance Program, GI Bill, Vocational Rehabilitation, and Dependent’s Educational Assistance (Chapter 35).

For further information, contact the nearest VA regional office or the LU Financial Aid Office.

CERTIFICATION
Certification to the VA will be submitted on a VA 22-1000 after the drop period for the semester in which the student is enrolled. All discounts and scholarships applied to the student’s account will be subtracted from the tuition and fees submitted to the VA. Any changes during the semester (hours and tuition) will be reported to the VA for adjustment.

PAYMENT
The VA will send payment directly to the student in a lump sum or a monthly check. If payment has not been received within a reasonable amount of time after certification, it is the student’s responsibility to contact the VA directly to determine the cause. Questions concerning the amount of payment should also be directed to the VA. The VA may be contacted by phone at 888-442-4551 (888-GI BILL1) or by email at buffpo@vba.va.gov. The VA’s web site is www.va.gov.

APPLYING FOR VA BENEFITS
Students who have previously used their VA educational benefits should complete a VA 22-1995 and submit it to Liberty’s Financial Aid Office. Chapter 30 students who have never used their educational benefits need to submit an original or certified copy of their DD 214. Students who have never used VA educational benefits should complete a VA 22-1990 also. Both forms may be obtained from any local VA office, printed from the VA website, or they can be mailed from the University upon request.

Reservists under Chapter 106 (New GI Bill for Selected Reservists) should obtain an approved DD 2384 and submit it to Liberty with the VA 22-1990. The DD 2384 may be obtained from the unit commander or the unit education counselor. Active duty personnel may obtain these forms from the Education Services Officer on base.

A certificate of eligibility from the VA will be mailed to the student approximately 6–8 weeks after the application has been processed. The student should then forward copies of the certificates to Liberty’s Financial Aid Office. The VA will notify the student in writing if the student is not eligible for benefits.
Tuition Assistance Program for Active Duty Military, National Guard, and Reservists Eligibility

Active duty military and reservists interested in obtaining Tuition Assistance must check with their Education Services Officer to determine whether they are eligible. Students are encouraged to visit their Education Office at least 30 days prior to their anticipated enrollment date.

Students in the Army, Navy, or National Guard who are deemed ineligible for Up-Front Tuition Assistance may be eligible for DANTES reimbursement.

Up-Front Tuition Assistance (TA)

Students requesting Up-Front Tuition Assistance must request an application from their base Education Office. If the application is approved, the student must submit to Liberty University’s Financial Aid Office the original copy of the official TA form and all other forms required by the base. All required original signatures must be on the TA form. Students are encouraged to keep copies of all forms for their records.

Students who are eligible for Up-Front Tuition Assistance are required to pay the portion of their tuition that is not covered by TA. An invoice for the amount approved on the TA form will be sent to the student’s Education Office 21 days after the student enrolls in a course. The Education Office should send payment directly to the University.

TA generally covers 75% of tuition, although some branches of the military may pay a different percentage. Payment is applied to tuition only.

A grade report will be submitted to the base Education Office after the student completes the course(s). Students consent to the release of their grade(s) by signing the Tuition Assistance form.

DANTES

Students requesting DANTES tuition reimbursement must submit to Liberty University’s Financial Aid Office one DANTES Form 1562/31 for each course in which they intend to enroll. Liberty will submit a DANTES Grade Card to DANTES upon course completion. Eligible students will receive their tuition reimbursement checks directly from the DANTES Agency in Pensacola, Florida.

Liberty University’s school code is 1039. All students using DANTES military tuition assistance must make financial arrangements with Student Accounts in order to activate enrollment. Students using DANTES are required to submit payment for 50% of their tuition in order to activate enrollment. The remaining 50% may be submitted after the student is reimbursed by DANTES. DANTES will not reimburse students for application fees.

Liberty University Scholarships

General Scholarship Regulations

A full scholarship includes tuition and on-campus room and board. A partial scholarship provides a specific sum, which is applied to the recipient’s account as designated by the area’s scholarship manager.

All recipients of Liberty University Scholarships must complete and file a Free Application for Federal Student Aid (FAFSA) with the U.S. Department of Education by March 15 for the next academic year. In addition, all Liberty University Scholarship recipients must accept all federal and state grants for which they are eligible as a condition of awarding the Liberty University scholarships. All scholarships are awarded for a period of one year, unless otherwise noted. Some specified scholarships may be renewed annually, subject to the approval of the Scholarship Manager and the meeting of all requirements set by the University. THE UNIVERSITY RESERVES THE RIGHT TO NOT EXTEND SCHOLARSHIP AID TOWARD OFF-CAMPUS EXPENDITURES.

A scholarship recipient must meet the academic standards of Liberty University as outlined in this catalog. Any scholarship may be revoked or reduced at any time for dismissal from the University because of failure to meet academic standards; failure to abide by the rules, regulations, and policies of the University, voluntary or administrative withdrawal; or misrepresentation of information on an application or other documents presented to the University.

University scholarships or grants awarded to residence hall students may be reduced by one half if the student moves off campus. Some scholarships may not be combined with other Liberty University Scholarships or grants.
BASIC REGULATIONS
The Administration and Faculty have committed Liberty to the highest standards of moral and ethical conduct. No one will become spiritual merely by observing rules; nonetheless, the spiritual student will desire to abide by the rules, regulations, and policies. The student who is not prepared to accept instruction will never be prepared to give instruction. Liberty holds as one of its foremost goals the development of men and women of strong character. Firm moral conviction and dependable self-discipline are as important as academic competence.

Each student is expected to conduct himself at all times according to the rules of the University. The specific rules, regulations, and policies which govern student behavior are outlined in this catalog and The Liberty Way, which is available on the internet at www.liberty.edu.

OFFCAMPUS HOUSING
Single graduate students do not need special permission to live offcampus, regardless of the age. However, they may choose to live in the dorm if they are under 30 years of age. No student who is 30 years of age or older may live in the residence halls.

While the University has no housing facilities for married students, the Office of Commuting Students maintains a list of houses, apartments, and mobile homes available for rent or sale in the vicinity of the campus. Rental fees generally range from $300 to $500 per month.

SOCIAL LIFE
Social life at Liberty is designed to encourage students to develop their potential in accordance with the general offerings of the Seminary. Students are encouraged to accept every legitimate opportunity to engage in social functions. The Faculty and Administration emphasize the value of growth through well-directed social activities.

AUTOMOBILES
At the time of Check-in, a student who possesses an automobile must obtain a parking permit by completing an automobile registration card and paying a vehicle registration fee. A parking permit must be displayed on every vehicle that is parked on the campus. In addition, a student who drives or possesses a car must furnish proof that the automobile is covered by adequate liability insurance (as defined by the University) from a legal underwriting agency.

Convocation and Campus Church
As a dynamic institution vitally interested in the whole person, Liberty provides for the physical, social, intellectual, and spiritual needs of the Liberty community. To meet these needs, Liberty provides opportunities for students to gather and serve as a community through convocations, campus church services, and Christian/Community Service.

CONVOCATION
Convocation is an assembly of the University community for the purposes of building unity within the community, disseminating information, and providing forums for the socio-political issues of the day and other educational topics of diverse interest for the benefit of students, faculty and staff. Guest speakers from the worlds of business, politics, education, the sciences, and religion; talented faculty and staff members; music; and timely messages from our Chancellor and President help make Convocation a refreshing and challenging time. All students are required to attend all convocations.

CAMPUS CHURCH SERVICES
The Sunday and Wednesday campus church services are designed to meet the spiritual needs of students. Complementing the instruction provided in the classroom is the spiritual exhortation provided in campus services, which is primarily the application of truth to life. Students are encouraged but not required, to attend Sunday morning, Sunday evening, and Wednesday evening campus services.

MINISTRY CHAPEL
The seminary students meet once a week for ministry chapel. The goal of these chapels is to focus on meeting the needs of men and women who are committed to the pursuit of a lifetime vocation in professional ministry.

Speakers are frequently national experts in ministry and professional life.
The programs of the Seminary are open equally to all men and women who meet the entrance requirements. Our purpose is to provide educational experiences for personal enrichment or professional training. We encourage the students to be all they can for God, and we are confident He will direct them to places of service. However, it is important for our students to know that we are a training agency not an ordaining agency. Ordination is the responsibility of a local church or, in some cases, a denominational body, each of which has its own criteria. Women need to be advised that few opportunities presently exist for ordination of women among Baptist churches and Liberty Baptist Theological Seminary supports the Baptist Faith and Message as amended in the Southern Baptist Convention of June 2000. There is a broad variety of positions on both ordination and staff employment of divorced persons among churches which may impact our ability to place such students. As a seminary, we will assist all of our students with placement, but we cannot guarantee it, nor will we attempt to influence the policies of churches.

The requirements for graduation from any chosen Seminary degree are listed in this catalog and on status sheets which are available after a student arrives on campus.

The degrees and specializations available in the Seminary are listed below. Specializations are indicated by being indented under the major heading.

**Master of Divinity**
- Biblical Studies
- Church Ministries
- Cross Cultural/Missions
- Educational Ministries
- Evangelism and Church Growth
- Leadership
- Pastoral Counseling
- Pastoral Preaching
- Theology/Apologetics
- Worship Studies
- Youth Ministries

**Master of Religious Education**
- Counseling
- Youth Ministries

**Master of Arts in Religion**
- Biblical Studies
- Church Ministries
- Cross Cultural/Missions
- Educational Ministries
- Evangelism and Church Growth
- Leadership
- Pastoral Counseling
- Pre-Pastoral
- Theology/Apologetics
- Worship Studies
- Youth Ministries

**Master of Theology**
- Biblical Studies
- Church History

**Practical Theology**
- Doctor of Ministry
- Expository Preaching
- Pastoral Counseling
- Pastoral Leadership and Management

The specific courses listed in the following graduate programs are suggested by the Faculty; however any student who has had a course in a baccalaureate program which is quite similar to the suggested course may, with the approval of the advisor and department chairman, choose alternate courses to satisfy the requirement. The student is not given complete freedom in choosing alternates, but will be guided by the advisor in selected courses which will best prepare for ministry and/or meet academic needs. Final approval for course substitutions rests with the department chairman.

While alternate courses are allowed, it should be remembered that the total number of hours required in a given program must be satisfied. Also, the number of credit hours within a specified academic area (e.g., Church History or Theology) must be completed. All questions pertaining to program changes should be directed to the student’s advisor.

**Courses of Instruction**

**NUMBERING OF COURSES**

Courses are numbered according to the following plan:
Each course is identified by a four-letter prefix and a three digit number. The letters represent the academic area.

**Course Prefixes**
- **APOL** Apologetics
- **CHHI** Church History
- **CLED** Christian Leadership
- **COUN** Counseling
- **CSER** Christian/Community Service*
- **DMIN** Doctor of Ministry
- **EDMN** Educational Ministries
- **EVAN** Evangelism
- **HOMI** Homiletics
- **MCCS** Missions and Cross-Cultural Studies
- **NBST** New Testament Biblical Studies
- **NGRK** New Testament Greek
- **OBST** Old Testament Biblical Studies
- **OTCL** Old Testament Cognate Languages
- **PACO** Pastoral Counseling
- **PATH** Pastoral Theology
- **PHIL** Philosophy
- **THEO** Theology
- **WRSP** Worship Studies
- **YOUT** Youth Ministries

**Course Numbering**

- 500 Level Basic Master’s Level
- 600 Level Advanced Master’s Level
- 700 Level Special Master’s Level (Th.M.)
- 800 Level Doctoral Level
- 900 Level Advanced Doctoral Level
Christian/Community Service

MISSION

In recognition of the scriptural admonition that “faith without works is dead” (James 2:17), and in fulfillment of the Great Commission of world evangelization of Matt. 28:19-20, the Christian/Community Service component of the curriculum serves to affirm the Christian worldview and provide a practical expression of God’s love for mankind.

Christian/Community Service is required for each semester of full-time enrollment.

GOALS

The Christian/Community Service Office seeks to support the University in fulfilling its Mission and Aims by providing experiences for students that:

1. promote the development of the Christian worldview as it impacts lifestyles, decision-making, personal integrity, and social responsibility;
2. develop a sense of responsibility to mankind which entails selfless service, and active and clear communication of the Christian faith;
3. offer opportunities for students to explore and practice ways in which they may glorify God and advance the cause of Christ through their chosen careers; and
4. provide avenues to explore ways of displaying Christian commitment and virtue through local churches or social, civic, athletic, artistic, or scholastic organizations which are compatible with the University’s mission.
Master of Divinity

Master of Divinity Degree
(M.Div.)

PURPOSE
The Master of Divinity degree is designed to help men and women prepare for professional Christian Ministry in local church and para church settings.

LEARNING OUTCOMES
1. The ability to study the Bible in its original languages and to skillfully interpret it in the light of Biblical, historical, and theological studies.
2. The ability to state clearly the theological teachings of the Bible and defend them.
3. The ability to understand the development of the Christian church throughout its history and to appreciate the heritage of Baptists.
4. The ability to effectively communicate and model the message of the Scriptures in public ministries of mentoring, preaching, teaching, and/or administration.
5. A commitment to the requirements of the Great Commission to make disciples of all nations and to teach them.
6. The ability to assume leadership roles in administering the educational ministries of the local church.
7. The ability to use the Bible in dealing with contemporary issues in ministry, including conflict resolution, counseling, and spiritual formation.

TRANSFER OF M.A.R. DEGREE INTO THE M.DIV. PROGRAM
Students having graduated with the M.A.R. degree may transfer all 45 hours, as applicable, into the Master of Divinity Program. Students wishing to complete the M.Div. must complete at least 30 semester hours on campus beyond the courses needed to satisfy the M.A.R. degree. Students desiring the additional degree must complete a Change of Program form in the Registrar’s office.

SPECIALIZATIONS FOR THE M.DIV AND MAR

Biblical Studies (15)
12 hrs. NBST, OBST, NGRK, OTCL electives
Choose one:
EDMN 601, HOMI 501, PATH 697

Church Ministries (15)
9 hrs. electives from EDMN, EVAN, HOMI, MCCS, PACO, PATH, WRSP, YOUT
6 hrs General Electives

Cross-Cultural/Missions (15)
MCCS 500 or 650
MCSS 699
3-6 hrs MCCS electives
Choose one:
EDMN 601, HOMI 501, PATH 697

Educational Ministries (15)
EDMN 500, 510, 601
3 hrs EDMN/CLED elective
Choose one:
EDMN 611/621/631

M A S T E R O F D I V I N I T Y

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<thead>
<tr>
<th>Course</th>
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<tr>
<td>CHHI 520</td>
<td>History of Christianity I</td>
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<tr>
<td>CHHI 525</td>
<td>History of Christianity II</td>
<td>3</td>
</tr>
<tr>
<td>CHHI 694</td>
<td>History of Baptists</td>
<td>3</td>
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<tr>
<td>EDMN 500</td>
<td>Ministries of Church Education</td>
<td>3</td>
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<tr>
<td>EDMN 505</td>
<td>Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 510</td>
<td>Church Growth I: Evangelism and Church Growth</td>
<td>3</td>
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<tr>
<td>EVAN 565</td>
<td>Personal Evangelism</td>
<td>3</td>
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<tr>
<td>MCCS 500</td>
<td>World Missions</td>
<td>3</td>
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<tr>
<td>or MCCS 650</td>
<td>Cross Cultural Church Planting and Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>NBST 522</td>
<td>New Testament Orientation I</td>
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SPECIALIZATIONS FOR THE M.DIV

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<tr>
<td>NBST 522</td>
<td>New Testament Orientation II</td>
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<td>NBST 652</td>
<td>Hermeneutics</td>
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<tr>
<td>OBST 591</td>
<td>Old Testament Orientation I</td>
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<td>OBST 592</td>
<td>Old Testament Orientation II</td>
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<td>PATH 510</td>
<td>Spiritual Formation I</td>
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<tr>
<td>PATH 610</td>
<td>Spiritual Formation II</td>
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<td>THEO 525</td>
<td>Systematic Theology I</td>
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<tr>
<td>THEO 530</td>
<td>Systematic Theology II</td>
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Choose two:
APOL/THEO Electives 6 Language Track
NGRK 500* Beginning Greek I
NGRK 501* Beginning Greek II
NGRK 620 Greek Syntax 3
NGRK Electives 6
OTCL 510 Beginning Hebrew 3
OTCL 530 Hebrew Syntax 3
OTCL 635 Hebrew Exegesis 3
English Bible Track
NGRK 506 Greek Language Tools 3
NBST/NGRK Electives 6
OTCL 505 Hebrew Language Tools 3
OBST Electives 6

Specialization (see below) 15
General Elective: 4
Total hours required for graduation 90

*NGRK 500 and 501 are required for students who have not had Greek at the undergraduate level.
Evangelism and Church Growth (15)  
12 hrs EVAN electives  
Choose one:  
EDMN 601, HOMI 501*, PATH 697

Leadership (15)  
CLED 510, 520, 610  
3 hrs CLED/PACO/EDMN Elective  
Choose one:  
EDMN 601, HOMI 501*, PATH 697

Pastoral Counseling (15)  
PACO 500, 600, 610  
3 hrs PACO/COUN Elective  
Choose one:  
EDMN 601, HOMI 501*, PATH 697

Pastoral Preaching (15) (M.Div. Only)  
HOMI 501*, 521, 522, 591, 592  
PATH 635, 699  
PACO 500 or 610

Pre-Pastoral (15) (MAR Only)  
Choose 5 courses from:  
CHHI 520, 525  
EDMN 500, 505  
EVAN 510  
PACO 500  
THEO 610, 650

Theology/Apologetics (15)  
12 hrs THEO, PHIL, APOLElectives  
Choose one:  
EDMN 601, HOMI 501*, PATH 697

Worship Studies (15)  
WRSP 510, 520, 530  
3 hrs WRSP Elective  
Choose one:  
EDMN 601, HOMI 501*, PATH 697

Youth Ministries (15)  
YOUT 510, 520  
6 hrs YOUT/PACO/EDMN Electives  
Choose one:  
EDMN 601, HOMI 501*, PATH 697

*Plus Homiletics lab

**MASTER OF RELIGIOUS EDUCATION**

**Purpose**

The Master of Religious Education degree is the professional theological degree in Christian Education. This Seminary program is designed to equip a man or woman who has been called by God to serve as a professional Christian worker in such capacities as the associate pastor, a minister or director of Christian education, and other positions that require a broad general knowledge of church educational programs.

**Learning Outcomes**

1. Possesses basic understanding (knowledge) of the Bible and theology.
2. Able to develop, administer, and evaluate church programs in education.
3. Models the role of an effective teacher.
4. Able to plan, select, supervise, and evaluate curriculum, and able to function as a curriculum resource person.
5. Able to develop and supervise leadership training programs.
6. Demonstrates management and church administration skills.

**Transfer of M.A.R. Degree into the M.R.E. Program**

Students having graduated with the M.A.R. degree may transfer all 45 hours, as applicable, into the Master of Religious Education Program. The student will be allowed to receive the M.R.E. degree upon completion of all of the course requirements for both degrees without necessarily completing an additional 30 hours in residence in the M.R.E. program.

**Master of Religious Education (M.R.E.)**

**Course Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHHI 694</td>
<td>History of Baptists</td>
<td>3</td>
</tr>
<tr>
<td>EDMN 505</td>
<td>Church Administration</td>
<td>3</td>
</tr>
<tr>
<td>EDMN 510</td>
<td>History and Philosophy of Christian Education</td>
<td>3</td>
</tr>
<tr>
<td>EDMN 611</td>
<td>Church Ministries to Children</td>
<td>3</td>
</tr>
<tr>
<td>EDMN 621</td>
<td>Church Ministries to Youth</td>
<td>3</td>
</tr>
<tr>
<td>EDMN 631</td>
<td>Church Ministries to Adults</td>
<td>3</td>
</tr>
<tr>
<td>EDMN 601</td>
<td>Ministry of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>EDMN 602</td>
<td>Curriculum in Christian Education</td>
<td>3</td>
</tr>
<tr>
<td>EDMN 500</td>
<td>Ministries of Church Education</td>
<td>3</td>
</tr>
<tr>
<td>EDMN 615</td>
<td>Educational Programs in the Southern Baptist Convention</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 520</td>
<td>Church Growth II: Culture and Church Growth</td>
<td>3</td>
</tr>
<tr>
<td>YOUT630</td>
<td>Student Ministries</td>
<td>3</td>
</tr>
<tr>
<td>EVAN 510</td>
<td>Church Growth I: Evangelism and Church Growth</td>
<td>3</td>
</tr>
<tr>
<td>MCCC 500</td>
<td>World Missions</td>
<td>3</td>
</tr>
<tr>
<td>NBST521</td>
<td>New Testament Orientation I</td>
<td>3</td>
</tr>
<tr>
<td>NBST522</td>
<td>New Testament Orientation II</td>
<td>3</td>
</tr>
<tr>
<td>OBST591</td>
<td>Old Testament Orientation I</td>
<td>3</td>
</tr>
<tr>
<td>OBST592</td>
<td>Old Testament Orientation II</td>
<td>3</td>
</tr>
<tr>
<td>THEO 525</td>
<td>Systematic Theology I</td>
<td>3</td>
</tr>
<tr>
<td>THEO 530</td>
<td>Systematic Theology II</td>
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<tr>
<td>Electives</td>
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</tr>
</tbody>
</table>

**Total hours required**

60
### Master of Arts in Religion Degree (M.A.R.)

**PURPOSE**

The Master of Arts in Religion degree program is appropriate as an entry level and general professional degree in religion. It is designed to give the student intensive study in the Scriptures and the essential truths of the Christian message. Although the program is not designed as a terminal Seminary degree or intended for senior pastors, the program is profitable for Christian educators, assistant pastors, and for informed lay leaders and pastors’ wives who wish to have a firm Scriptural undergirding for service in a supportive role in a local church.

**LEARNING OUTCOMES**

1. To provide basic understanding (knowledge) of the origin and contents of the Bible, as well as its importance to the Christian faith.
2. To provide sufficient training for assuming the following positions within the church: Youth Director, Sunday School Administrator, Church Growth Pastor, Missions Outreach Pastor, or Associate Pastor.
3. To argue apologetically the theology and historical fundamentals of the Christian faith.

**TRANSFER OF M.A.R. DEGREE INTO THE M.DIV. PROGRAM**

Students having graduated with the M.A.R. degree may transfer all 45 hours, as applicable, into the Master of Divinity program. See the M.Div. section of this catalog for details.
Master of Theology Degree (Th.M.)

PURPOSE
The Master of Theology degree program will provide additional training beyond the Master of Divinity degree in preparation for full-time Christian service. Through course work, scholarly research, and logical and critical writing, the Th.M. will provide advanced preparation for those called to service in theological education or those planning to pursue degree programs at the doctoral level.

LEARNING OUTCOMES
1. To skillfully interpret the Bible based on research skills that focus on assessment and organization.
2. To understand the development of the Christian church and Christian theology based on research skills that focus on assessment and organization.
3. To develop an expertise in a field within one of the following areas: biblical studies, church history and theology, and practical ministry.

DEGREE REQUIREMENTS
In addition to the other regulations governing graduation, Th.M. graduates must meet the following requirements:
(1) Must complete thirty (30) semester hours of course work with a cumulative GPA of 3.0.
(2) Must complete a unified program of study as follows:
   a. A core of twelve (12) hours to be selected from courses in: Biblical Studies, Historical Studies and Theological Studies.
   b. Eighteen (18) semester hours must be taken as follows: A specialization of 12 hours; plus 6 hours elective (non-thesis option) or THEO 780 and a thesis (thesis option). The specialization is a unified program of study constructed by the student with the consultation and approval of the program director.

Specializations include:
- Biblical Studies (prefixes: OBST, NBST, NGRK, OTCL)
- Church History and Theology (prefixes: CHHI, THEO, APOL, PHIL)
- Practical Theology (prefixes: EDMN, EVAN, YOUT, MCCS, PATH, HOMI, COUN, PACO)

All 12 hours of the specialization must be in the same area. Ordinarily the student will include language studies (ancient or modern) related to his major. Language courses must be taken in keeping with the standards for language studies of all graduate programs of Liberty University.

MASTER OF THEOLOGY

<table>
<thead>
<tr>
<th>Courses</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHHI</td>
<td>Elective</td>
</tr>
<tr>
<td>NBST</td>
<td>Elective</td>
</tr>
<tr>
<td>OBST</td>
<td>Elective</td>
</tr>
<tr>
<td>THEO</td>
<td>Elective</td>
</tr>
<tr>
<td>Specialization</td>
<td>12</td>
</tr>
<tr>
<td>Non Thesis Option:</td>
<td></td>
</tr>
<tr>
<td>Electives</td>
<td>6</td>
</tr>
<tr>
<td>Thesis Option:</td>
<td></td>
</tr>
<tr>
<td>THEO 780</td>
<td>Research Methods</td>
</tr>
<tr>
<td>THEO 790</td>
<td>Thesis</td>
</tr>
<tr>
<td>Total hours required</td>
<td>30</td>
</tr>
</tbody>
</table>

Thesis Option
With the approval of the student’s advisor and the mentor, a student may write a thesis of 10,000 words (minimum) that follows the latest edition of Kate L. Turabian’s *A Manual For Writers*. The project must meet all designated deadlines and receive a minimum grade of B. A graduate faculty member selected in consultation with the student and his advisor will function as a mentor of the thesis. He will monitor the progress during the various stages of writing (from the selection of a topic to the final draft). Both the mentor and a second reader must approve the thesis. Two (2) copies of the approved final draft thesis must be submitted to the Liberty Library for binding. Three (3) semester hours credit will be given for the thesis. The student opting to write a thesis must also include a course in research methods in his overall program.

Masters Thesis Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1</td>
<td>Approval of thesis topic by Thesis Committee.</td>
</tr>
<tr>
<td>November 1</td>
<td>Submission of Thesis Prospectus to Mentor and Reader(s).</td>
</tr>
<tr>
<td>December 1</td>
<td>Last possible day for submission of late Thesis Prospectus, if the student plans to appeal for extension of the Thesis Prospectus deadline.</td>
</tr>
<tr>
<td>January 15</td>
<td>Submission of the first draft of the Thesis.</td>
</tr>
<tr>
<td>February 15</td>
<td>Last day for return of first draft with corrections to the student from Mentor and Reader(s).</td>
</tr>
<tr>
<td>March 15</td>
<td>Submission of corrected draft to Mentor and Reader(s). Include copies of initial draft with suggested corrections of them.</td>
</tr>
<tr>
<td>April 1</td>
<td>Return of corrected draft to student.</td>
</tr>
<tr>
<td>April 30</td>
<td>Submission of final draft.</td>
</tr>
<tr>
<td>Early May</td>
<td>Final grade on Thesis due on date when grades are due.</td>
</tr>
</tbody>
</table>

Non-Thesis Option
The student who does not wish to complete the thesis may take two (2) additional courses (six semester hours), in his concentration and be approved by the student’s advisor.

Doctor of Ministry (D. Min.)

PURPOSE
The Doctor of Ministry degree offers pastors, missionaries and other church leaders an opportunity for professional and personal growth. It is designed to enhance one’s knowledge and skills in the practice of ministry. The student will have opportunity to interact with recognized church leaders, to explore new ministry perspectives, to evaluate his own ministry, to increase his vision and to crystallize his understanding of the purpose and goals of ministry.

The program is composed of thirty (30) semester hours involving eight (8) three-semester hour seminars and a six-semester hour thesis project. Each seminar will consist of a one-week session at Liberty with both pre- and post-class...
requirements. Most courses are taught in June or July, while some are offered in January.

LEARNING OUTCOMES
1. The student will evaluate himself as a person in ministry (strengths and weaknesses).
2. The student will evaluate his present ministry (strengths and weaknesses).
3. The student will enhance his ministry skills by preparing relevant ministry projects that relate to the disciplines studied.
4. The student will formulate a comprehensive and critical theory of ministry by completing the D.Min. thesis project. Hence, academic theory will be assessed by the student’s ongoing practice of ministry and his practice by the academic theory.

CONTINUATION FEE
Students in the D.Min. program who are unable to take classes during a semester will be charged a $30 continuation fee. Students who remain inactive for more than three semesters will be automatically dropped from the program and will be required to reapply in order to be readmitted to the program.

DOCTOR OF MINISTRY

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>EVAN 851</td>
<td>Twenty-first Century Techniques and Tools for the Revitalization of the Church</td>
<td>3</td>
</tr>
<tr>
<td>PACO 852</td>
<td>Growth and Development of the Contemporary Minister</td>
<td>3</td>
</tr>
<tr>
<td>EDMN 876</td>
<td>Creative Ministry Uses for the Computer</td>
<td>3</td>
</tr>
<tr>
<td>DMIN Specialization and/or Electives</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>DMIN 990</td>
<td>Thesis</td>
<td>6</td>
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<tr>
<td><strong>Total hours required</strong></td>
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SPECIALIZATION OPTIONS

<table>
<thead>
<tr>
<th>Expository and Evangelistic Preaching</th>
</tr>
</thead>
<tbody>
<tr>
<td>HOMI 960 Biblical Hermeneutics and Exposition</td>
</tr>
<tr>
<td>HOMI 966 Expository Preaching Practicum</td>
</tr>
<tr>
<td>HOMI 967 Evangelistic Preaching Practicum</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Pastoral Leadership and Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>PATH 970 Pastoral Leadership</td>
</tr>
<tr>
<td>PATH 972 Managing the Local Church</td>
</tr>
<tr>
<td>EDMN 974 Developing Lay Leadership</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Pastoral Counseling</th>
</tr>
</thead>
<tbody>
<tr>
<td>PACO 801 Pastoral Care and Counseling in the New Millennium Church</td>
</tr>
<tr>
<td>PACO 980 Ministering to Troubled Families</td>
</tr>
<tr>
<td>PACO 985 Pastoral Counseling Couples in Distress</td>
</tr>
</tbody>
</table>

DEGREE REQUIREMENTS

In addition to the other regulations governing graduation, D.Min. graduates must meet the following requirements:
1. Must complete thirty (30) semester hours of course work with a cumulative GPA of 3.0. The student may earn no more than one grade of C, and may repeat up to six (6) semester hours of coursework under the repeat policy.
2. Must complete the thesis project with a minimum grade of B.
Certificate Program

PURPOSE
The Liberty University Worship Institute certificate program is appropriate for ministers of music, worship leaders, or lay people who are involved in worship ministry in the local church. It is designed to give the student the training and the resources necessary to function effectively as a worship leader.

The goals of the Worship Institute are:
1. To foster growth in the student’s understanding of worship.
2. To develop skills necessary to enhance one’s ability to lead worship in the local church.
3. To educate the student with respect to biblical expressions of worship and current trends in worship.
4. To provide opportunities for practical experience in leading worship.

Admission to the certificate program requires a high school diploma, a minimum of two years experience in music ministry and/or worship leading, and a pastoral recommendation. A detailed resume must accompany the application as well as a purpose statement for enrolling in the program. Courses completed through LUWI may not be transferred into undergraduate or graduate programs.

LEARNING OUTCOMES
1. Have sufficient knowledge and understanding of biblical worship to effectively lead a congregation in a meaningful worship experience.
2. Be equipped with the skills necessary to plan, organize, and develop an effective worship program, as well as to conduct the training and rehearsal of the worship team.
3. Have practical experience in leading worship in a variety of settings.
4. Have exposure to the latest in worship resources, techniques, and models for contemporary worship.
5. Be committed to lifelong development as a worshiper and worship leader.

CERTIFICATE PROGRAM

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>WRSP110</td>
<td>Biblical Foundations of Worship</td>
<td>3</td>
</tr>
<tr>
<td>WRSP120</td>
<td>The Role of the Worship Leader</td>
<td>3</td>
</tr>
<tr>
<td>WRSP130</td>
<td>Principles of Leadership for the Worship Leader</td>
<td>3</td>
</tr>
<tr>
<td>WRSP140</td>
<td>Current Issues in Worship</td>
<td>3</td>
</tr>
<tr>
<td>WRSP210</td>
<td>Tools and Techniques for the Contemporary Worship Leader</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total hours required</strong></td>
<td></td>
<td><strong>15</strong></td>
</tr>
</tbody>
</table>

GRADUATION REQUIREMENTS
Successful completion of coursework.
Six hours must be completed in residence. (This includes WRSP210.)

Courses of Instruction

WRSP 110  Biblical Foundations of Worship  3 hours
An study of the principles of worship as found in the Old and New Testaments. Includes study of the Tabernacle as a model of worship, worship in the lives of Biblical characters, and the Biblical roots of worship practices developed by the early church.

WRSP 120  The Role of the Worship Leader  3 hours
An study of the many and varied roles and relationships of the worship leader. Special emphasis is placed on the relationship between the worship leader and the pastor. Also considered are the relationships between the worship leader and other staff members, singers/instrumentalists, and the congregation.

WRSP 130  Principles of Leadership for the Worship Leader  3 hours
An study of the characteristics and responsibilities of a good leader as they relate to the worship leader. Planning, organizing, staff development, and decision-making are topics of consideration.

WRSP 140  Current Issues in Worship  3 hours
An study of the current trends and issues related to contemporary worship. Consideration is given to various worship models, worship evangelism, cross-cultural issues, and church worship in transition.

WRSP 210  Tools and Techniques for the Contemporary Worship Leader  3 hours
An study of the current available resources and techniques employed by contemporary worship leaders. Consideration is given to practical issues related to rehearsal techniques, programming, MIDI technology, sound reinforcement, use of drama, and worship events.
# Liberty University Leadership Institute

## Certificate Program

### PURPOSE

The Liberty University Leadership Institute certificate program is appropriate for church ministers, para-church leaders, missionaries, and lay people who desire to broaden their understanding and skill in the area of leadership as they endeavor to effectively lead in Christian ministry.

The goals of the Leadership Institute are:

1. To educate the student with respect to the biblical principles of leadership as found within the lives of biblical characters.
2. To foster growth in the student’s understanding of the dynamic of leadership.
3. To develop skills necessary to enhance one’s effectiveness as a leader in Christian ministry.
4. To be a catalyst in helping students to further develop their leadership potential through providing effective models for leadership development in the future.
5. To provide awareness on the students’ part as to issue—and effective solutions necessary for better “leadership health”—within their lives that potentially hinder their effectiveness as leaders in Christian ministry.

Admission to the certificate program requires a high school diploma, a minimum of two years experience in leadership, and a pastoral recommendation. In addition to the pastoral recommendation, a detailed resume must be submitted that includes a purpose statement reflecting the objective for enrolling in the program. Courses completed through LULI may not be transferred into undergraduate or graduate programs.

### CERTIFICATE PROGRAM COURSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLED 110</td>
<td>Biblical Foundations of Christian Leadership</td>
<td>3</td>
</tr>
<tr>
<td>CLED 120</td>
<td>The Life of the Leader</td>
<td>3</td>
</tr>
<tr>
<td>CLED 210</td>
<td>Team Leadership and Conflict Resolution</td>
<td>3</td>
</tr>
<tr>
<td>CLED 220</td>
<td>Vision and Strategic Planning</td>
<td>3</td>
</tr>
<tr>
<td>CLED 230</td>
<td>The Art of Developing Leaders</td>
<td>3</td>
</tr>
</tbody>
</table>

Total hours required: **15**

### GRADUATION REQUIREMENTS

The successful completion of coursework is the only requirement for graduation.

### COURSE DESCRIPTION

#### CLED 110  Biblical Foundations of Christian Leadership

This course explores the topic of leadership from a biblical and theological perspective. Essential biblical principles bearing on the purpose and character of leadership will be examined. Instances of leadership in the Old and New Testaments will be analyzed within their biblical context and in terms of contemporary understanding of leadership, with a special focus on the leadership of Jesus Christ as seen in the New Testament.

#### CLED 120  The Life of the Leader

This course will focus upon the life of the leader and how the emotional, ethical, mental, moral, psychological, and spiritual well-being of the leader has an effect upon leadership effectiveness. Significant personal reflection will be undertaken in an effort to help leaders recognize the unique personal dimensions within themselves that would be a hindrance to their personal effectiveness as leader.

#### CLED 210  Team Leadership and Conflict Resolution

This course will focus on building and sustaining decision-making teams, mentoring, delegating, resolving conflict, and handling and overcoming opposition. Extensive time will also be devoted to improving the individual’s and the group’s repertoire of styles of communication skills with a view to functioning more effectively and efficiently as a team leader in handling routine and crisis situations. Team building should be the catalyst for all the leader wishes to accomplish.

#### CLED 220  Vision and Strategic Planning

Effective organizations have learned how to sustain and implement a strong strategic vision that is based on core values. This course will examine how leaders can use creative and systematic processes to develop shared vision, communicate it to internal and external groups, and translate it to through strategic planning processes into effective action. Leading theories of vision and strategic planning in organizations will be examined.

#### CLED 230  The Art of Developing Leaders

Truly effective leaders know that the organization’s success will hinge upon his ability to develop the leaders around him. This course will examine how leaders are recognized and developed. Skills necessary for mentoring others as leaders will be explored and developed.
Courses of Instruction

APOLOGETICS

APOL500  Introduction to Apologetics  3 hours
Deals with the Biblical basis for apologetics, methodology, and the relationship between faith and reason before turning to scientific and historical evidences. Its relationship with theology and evangelism is also explored.

APOL560  Comparative Religious Apologetics  3 hours
A contrast between the truth-claims of the major world religions and the uniqueness of Christian theistic apologetics, both in content and method.

APOL597  Seminar in Apologetics  1-3 hours
An intensive study in a specified subject of Apologetics. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

APOL645  Directed Research in Apologetics  1-3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Apologetics.

APOL690  Thesis  3 hours

APOL697  Seminar in Apologetics  One to 3 hours

APOL698  Non-Resident Thesis  3 hours

APOL965  Apologetics in the Church  3 hours
A course especially designed to deal with current issues in Christian evidences, so that the pastor can apply the results to preaching, teaching and evangelism.

CHURCH HISTORY

CHHI 520  History of Christianity I  3 hours
A study of the first fourteen centuries of historical Christianity. Includes the rise of the church under persecution, orthodoxy vs. heresy, doctrinal developments, the rise of the Roman Papacy and opposition to it during the Middle Ages, and the events leading up to the Protestant Reformation.

CHHI 525  History of Christianity II  3 hours
A study of historical Christianity from the Fifteenth century to the present. Includes the major personalities, events, and results of the Protestant Reformation, the rise of modern denominationalism, modern Roman Catholicism, the ecumenical movement and current developments. Special attention is given to the development of American Christianity.

CHHI 597  Seminar in Church History  1-3 hours

CHHI 635  Ancient Christianity  3 hours
A study of the Ante-Nicene and Post-Nicene Church (A.D.100-500). Includes the pagan persecutions, the rise of heresy, attempts to preserve purity, the determination of the canon, ecclesiastical developments, the union of church and state, conciliar development, and the expansion of the authority of the bishop of Rome.

CHHI 645  Directed Research in Church History  1-3 hours
Prerequisite: Offered to Th.M. or D.Min. students or by permission of instructor.
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Church History.

CHHI 654  Classical Reformation  3 hours
A study of the magisterial phase of Protestant Reformation, especially as promoted in Germany, Switzerland, Scotland and England. Special emphasis will be placed on one of its major personalities: Luther, Zwingli, Calvin, Knox or the Anglicans and Puritans.

CHHI 662  Historical Development of Christian Theology  3 hours
Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor.
The doctrinal development of the early church fathers and the Greek apologists, the doctrinal construction in the Nicene and post-Nicene period, and the further development and divisions in the Middle Ages, the Reformation Period, and the Modern Era.

CHHI 664  History of Evangelism  3 hours
A study of evangelism from New Testament times to the present. Emphasis is given to evangelism in the life and ministry of Jesus and the Apostles. Attention will be given to the Reformation in Europe, the Great Awakening in England and America, and more recent revivals of evangelism.

CHHI 679  Medieval European Christianity  3 hours
A study of evangelical groups that appeared before the Reformation, with attention to their doctrines, practices, and influences.

CHHI 685  Anabaptist Reformation  3 hours
A survey of the background, development, personalities, issues and results of the Anabaptist phase of the Reformation of the sixteenth century and its particular impact on the rise of the English Baptists.

CHHI 686  History of Fundamentalism  3 hours
The historical development of the Fundamentalist Movement, especially in twentieth-century America. Its background, theology, methodology, and current state will be covered.

CHHI 690  Thesis  3 hours

CHHI 692  American Christianity  3 hours
A study of the beginnings of Christianity in America to the present. Includes the European background, colonial Christianity, the first Great Awakening, the rise of the United States, the separation of church and state, the second Great Awakening, the development of religious diversity, the impact of the Civil War on religion, denominational development, the impact of immigration and industrialization, and the modern period.

CHHI 694  History of Baptists  3 hours
A survey of the background and rise of English Baptists, including their progress from the seventeenth century in England until the present day. Includes a survey of the rise of
Baptists in America in the seventeenth century and their progress to the present. Includes various Baptist groups, large and small, of differing theological persuasions, denominational and independent.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHII 695/</td>
<td>Non-Resident Thesis</td>
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</tr>
<tr>
<td>995</td>
<td></td>
<td></td>
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<tr>
<td>CHII 697/</td>
<td>Seminar in Church History</td>
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<tr>
<td>997</td>
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<tr>
<td>CHII 698</td>
<td>Non-Resident Thesis</td>
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<td></td>
<td>Christian Leadership</td>
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**CHRISTIAN LEADERSHIP**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>CLED 510</td>
<td>Biblical Foundations of Christian Leadership</td>
<td>3 hours</td>
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</tr>
<tr>
<td>CLED 520</td>
<td>The Life of the Leader</td>
<td>3 hours</td>
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<tr>
<td>CLED 610</td>
<td>Team Leadership and Conflict Resolution</td>
<td>3 hours</td>
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<tr>
<td>CLED 620</td>
<td>Vision and Strategic Planning</td>
<td>3 hours</td>
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<tr>
<td>CLED 630</td>
<td>The Art of Developing Leaders</td>
<td>3 hours</td>
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<tr>
<td>CLED 695</td>
<td>Directed Research</td>
<td>1-6 hours</td>
</tr>
</tbody>
</table>

**DOCTOR OF MINISTRY**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>DMIN 990</td>
<td>Thesis Project</td>
<td>6 hours</td>
</tr>
<tr>
<td>DMIN 998</td>
<td>Non-Resident Thesis</td>
<td>No hours</td>
</tr>
</tbody>
</table>

**EDUCATIONAL MINISTRIES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDMN 500</td>
<td>Ministries of Church Education</td>
<td>3 hours</td>
</tr>
<tr>
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<tr>
<td>EDMN 505</td>
<td>Church Administration</td>
<td>3 hours</td>
</tr>
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<tr>
<td>EDMN 597</td>
<td>Seminar in Educational Ministries</td>
<td>1-3 hours</td>
</tr>
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</tr>
<tr>
<td>EDMN 600</td>
<td>The Sunday School</td>
<td>3 hours</td>
</tr>
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<tr>
<td>EDMN 601</td>
<td>Ministry of Teaching</td>
<td>3 hours</td>
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<tr>
<td>EDMN 602</td>
<td>Curriculum in Christian Education</td>
<td>3 hours</td>
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<tr>
<td>EDMN 605</td>
<td>Christian Leadership</td>
<td>3 hours</td>
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<tr>
<td>EDMN 611</td>
<td>Church Ministries to Children</td>
<td>3 hours</td>
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<tr>
<td>EDMN 615</td>
<td>Educational Programs in the Southern Baptist Convention</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

A study of the principles and concepts involved in the development of a Christian curriculum of the church and Christian institution. An analysis of the dynamics involved in the preparation of units of study as well as the criteria for determining what curriculum and materials are appropriate will be made. A review is made of available commercial curriculum.

A study of the ministry of church to children from birth through elementary school. The characteristics and needs of this age group are examined. Each educational program that is part of local church ministry to children is studied in detail.

The course will introduce the structure, programs, curriculum, and terminology of the Southern Baptist Convention. It is designed especially for students desiring to work in a Southern Baptist church.
EDMN 621  Church Ministries to Youth  3 hours
A study of the ministry of churches to youth from middle school through college. The characteristics, needs and problems of this age group are examined. Each educational program that is part of local church ministry to youth is studied in detail. The course is intended for the minister of education or pastor that directs the youth program rather than the full-time youth pastor.

EDMN 631  Church Ministries to Adults  3 hours
A course designed to prepare the individual to meet the ministry needs of young, middle and senior adults in the church. An analysis of adult developmental characteristics, psychology and cognition will lead to a practical study of methods and programs to be implemented by the church in areas of worship, evangelism, recreation and fellowship, service, and stewardship for the contemporary adult church member and prospect.

EDMN 695/ Directed Research in  1-3 hours
995  Educational Ministries
Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area.

EDMN 697/ Seminar in Educational Ministries  3 hours
An intensive study in a specific subject of educational ministries. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

EDMN 876  Creative Ministry Uses for the Computer  3 hours
An introduction to computer usage in the local church. The application of personal computers to the needs of the local church (word processing, financial management, pastoral care, sermon preparations, and evangelism) will be studied. Various software and hardware manufacturers will be examined. The course project will consist of implementing computer programs into the student’s ministry.

EDMN 972  Managing the Local Church  3 hours
A detailed study will be made of managing staff, finances, and buildings of a local church. Students will have an opportunity to evaluate critically the management systems in their place of ministry.

EDMN 974  Developing Lay Leadership  3 hours
An intensive study is made of selecting the right persons, proper enlisting procedures, and training programs for lay leadership. Special attention is given to preparing job descriptions with qualifications and selecting the right laymen for the positions. Local church Bible institutes and other lay leadership training programs, including inservice training programs, are examined.

EDMN 978  Media in the Ministry  3 hours
This course will explore the alternative ministry uses of the electronic media. Experience will be provided in preparing and producing Christian programs and spot messages.

EVANGELISM

EVAN 500  Church Growth I: Spiritual Factors of Church Growth  3 hours
An examination of spiritual factors of church growth such as prayer, fasting, revival, anointed preaching and worship. The student will analyze and develop programs to produce balanced growth in evangelism and discipleship.

EVAN 510  Church Growth II: Evangelism and Church Growth  3 hours
An introductory study in evangelism and church growth principles, stressing the Biblical and theological basis of evangelism as reflected in and through the local church.

EVAN 530  Church Growth III: Applied Church Growth - Case Studies  3 hours
Prerequisite: EVAN 710
Student involvement in the process of evaluating the strengths, weaknesses and possible programs for growth of local churches. The principles of church growth are empirically applied to an existing church, using the sociological research methods of case study.

EVAN 550  Church Growth IV: Church Planting  3 hours
An introduction to the skills and knowledge needed to plant a New Testament church “in culture.” A survey is given of the various schools of church planting with an evaluation of their strengths and weaknesses.

EVAN 565  Personal Evangelism  3 hours
A study of the evangelistic imperative and various methods of personal witnessing. Particular emphasis is given to follow-up, discipleship, and memorizing key Bible verses.

EVAN 597  Seminar in Evangelism  1-3 hours
EVAN 650  Church Growth V: Cross Cultural Evangelism and Church Growth  3 hours
A study of cross-cultural evangelism and church growth. Emphasis is placed on evangelizing and ministering in a pluralistic context.

EVAN 695/ Directed Research in Evangelism  1-3 hours
995
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specific area of Evangelism.

EVAN 697/ Seminar in Evangelism  3 hours
997
An intensive study in a specific subject of evangelism. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.

EVAN 851  Twenty-First Century Techniques and Tools for the Revitalization of the Church  3 hours
A biblical and sociological investigation of the nature and mission of the Church in light of current trends and needs. An evaluation of emerging forms of ministry will be made. The student will evaluate his present ministry and its potential for future development.

HOMILETICS

HOMI 501  Preparation of the Sermon  2 hours
A basic study of the principles of sermon construction: selecting and interpreting of the text, forming sermon objec-
tives, structuring sermons for content and style, and preaching the sermon.

HOMI 521 New Testament Preaching Lab I 1 hour
This course is designed to teach the student proper methodology in organizing and presenting messages from the New Testament Gospels, General Epistles, and Revelation. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

HOMI 522 New Testament Preaching Lab II 1 hour
This course is designed to teach the student proper methodology in organizing and presenting messages from the New Testament Book of Acts and the Pauline Epistles. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

HOMI 591 Old Testament Preaching Lab I 1 hour
This course is designed to teach the student proper methodology in organizing and presenting messages from the Pentateuch and historical books of the Old Testament. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

HOMI 592 Old Testament Preaching Lab II 1 hour
This course is designed to teach the student proper methodology in organizing and presenting messages from the poetic and prophetic books of the Old Testament. The student is alerted to particular voice and communication problems and is given opportunity to remedy them throughout the course of the semester.

HOMI 997 Seminar in Homiletics 1-3 hours
HOMI 610 Great Preachers and Their Preaching 3 hours
A study of Christian history’s outstanding preachers. Special attention is given to their lives, their sermons, and their homiletical methods.

HOMI 611 Expository Preaching 3 hours
A study in the preparation of expository sermons. Attention is given to the types of expository preaching: paragraph, parable, biographical, etc. Astudy of the methods of interpretation, the formula of expository sermon outlines, and the preaching of expository sermons.

HOMI 612 Evangelistic Preaching 3 hours
A study of the preparation and preaching of soul-winning sermons. This course will briefly survey the principles of evangelistic preaching as a special class of preaching. The second half of the course will consist of intensive investigation of selected evangelistic preachers and their sermons, using the seminar method in the classroom. There will be some practice in the preparation and evaluation of evangelistic sermons. There will be no classroom experience in sermon delivery.

HOMI 645 Directed Research in Homiletics 1-3 hours
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of homiletics.

HOMI 960 Biblical Hermeneutics and Exposition 3 hours
A study of the principles for an accurate interpretation and an appropriate application of Scripture. Problems created by various literary forms, cultural differences, and theological issues will be considered.

HOMI 966 Expository Preaching Practicum 3 hours
A course in expository preaching in which the student both prepares a sermon calendar for a year’s preaching and preaches a book of the New Testament. The student shares his work of preparation with others in the class so that each one gathers a sermon reservoir on the book selected. There are both pre- and post-class assignments.

HOMI 967 Evangelistic Preaching Practicum 3 hours
A course in the preparation and preaching of evangelistic sermons. Evangelistic preaching as presented in the New Testament will be studied as a foundation. Historically significant revivals and evangelistic preachers will be studied and compared with a model of evangelistic-expository preaching that will be the focus of the course. Special issues will include the role of the local church in preparing for evangelistic preaching, interaction with an audience, and the role of the Holy Spirit.

MISSIONS

MCCS 500 World Missions 3 hours
A study of world missions today, stressing various perspectives on the world Christian movement. Attention will be given to mission strategy and the responsibilities of local churches and mission agencies.

MCCS 597 Seminar in Missions 1-3 hours
MCCS 630 Current Issues in Missions 3 hours
A study of current, mostly controversial, issues in world missions today. Attention is given to such issues as “the call” movements, and contextualization.

MCCS 650 Cross-Cultural Evangelism and Church Planting 3 hours
A study of the basic principles of New Testament evangelism and church planting. Applications and strategies for implementing these ministries in the culturally diverse settings of today’s world will be considered.

MCCS 657 History of Christian Missions 3 hours
A survey of the spread of Christianity in the world, emphasizing the key persons and methods in their historical and cultural contexts.

MCCS 660 Training Local Church Leaders 3 hours
A study of the strengths and weaknesses of various methods of discipleship, theological education, and training among people of various cultures. Theological Education by Extension (TEE) will be looked at closely.

MCCS 675 Contextualization of Theology 3 hours
A study of the principles of applying theology within various cultural settings. Case studies of theology in foreign contexts will be examined.

MCCS 681 World Religions 3 hours
A study of the major religions of the world. Special attention will be given to the Christian missionary approach to other religions.
MCCS 695/ Directed Research 1-3 hours
  995 in Missions/Cross-Cultural Studies
  Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area.

MCCS 697/ Seminar in Missions and 3 hours
  997 Cross-Cultural Studies
  An intensive study in a specific subject of cross-cultural studies. This course allows a variation in the approach and content of the regular curriculum and often will be used by visiting professors.

MCCS 698 Non-Resident Thesis No credit
MCCS 699 Cross-Cultural Internship 3-6 hours
  Athree to six month missionary training experience of ministry and evaluation under the supervision of a faculty member, an approved pastor, or missionary which involves the student in overseas cross-cultural mission experience.

MCCS 984 Ministering in a Pluralistic 3 hours
  Society
  An introduction to cross-cultural ministries in the U.S. with an emphasis on reaching out to minority groups.

MCCS 994 Contemporary Topics 3 hours
  in Missions
  What every pastor should know about world missions today. Strategies and priorities for local church involvement in missions.

NEWTESTAMENTBIBLICALSTUDIES

NBST 500 The New Testament World 3 hours
  An intensive investigation of the historical, literary, and cultural milieu in which the New Testament revelation was given. Special attention will be given to the inter-testamental, Egyptian, Greek, and Roman sources that provide a framework for the understanding of the New Testament.

NBST 521 New Testament Orientation I 3 hours
  A general introduction to the New Testament Gospels, General Epistles, and Revelation, emphasizing matters of text, canon, authorship, date, authorial purpose, and theme development. Also a special introduction, involving current issues of criticism and interpretation, such as the synoptic problem. The general principles of interpretation (hermeneutics) will be introduced as well as the special principles concerning parables, symbols and types, and prophecy.

NBST 522 New Testament Orientation II 3 hours
  A continuation of NBST 721 with a general and special introduction of Acts and the Pauline Epistles. The study of hermeneutics will continue with emphasis upon word meaning, figures of speech, and other linguistic matters.

NBST 525 New Testament Introduction 3 hours

NBST 561 Life of Christ 3 hours
  Using a harmony of the Gospels as a basis, the life of Christ will be studied in the light of its historical background, geographical setting, political situation, and religious conditions. Special emphasis will be given to His mission and His message.

NBST 594 Special Topics in Missions 3 hours
  A three to six month missionary training experience of ministry and evaluation under the supervision of a faculty member, an approved pastor, or missionary which involves the student in overseas cross-cultural mission experience.

NBST 600 Special Topics in Biblical Theology 3 hours
  A three to six month missionary training experience of ministry and evaluation under the supervision of a faculty member, an approved pastor, or missionary which involves the student in overseas cross-cultural mission experience.

NBST 668 Romans 3 hours
  An intensive exegetical study of Paul’s epistle to the Romans. The study includes an investigation of the doctrines of justification, sanctification, and proper Christian conduct. Advanced language students will be given opportunity to use their Greek skills. Averse-by-verse exposition will follow a brief study of authorship, background, destination and purpose.

NBST 670 Acts 3 hours
  An intensive study of the book of Acts, emphasizing its foundational importance to the New Testament epistles and showing the origin and establishment of the church. Attention is also given to the historical, geographical, and political background for Acts and the book’s doctrinal significance for the church today.

NBST 675 The Corinthian Correspondence 3 hours
  Attention is directed to discovering the major doctrinal themes developed by Paul and how these are applied to the multiple personal and institutional problems of the first-century Gentile church.

NBST 677 Pastoral Epistles 3 hours
  An expository treatment of the epistles to Timothy and Titus, emphasizing the personal responsibilities and the public functions of the pastor as he administers the affairs of a local church. Attention is given to such introductory matters as date, authorship, occasion and purpose.

NBST 682 Revelation 3 hours
  An intensive historical, doctrinal, and critical study of the text of the book; the interpretation of the messages and visions of the Apocalypse with a consideration of the various approaches to the interpretation of this book.

NBST 690 Thesis 3 hours

NBST 695/ Directed Research in 1-3 hours
  995 New Testament Biblical Studies
  Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of New Testament.

NBST 697/ Seminar in New Testament 3 hours
  997 An intensive study in a specific subject of the New Testament. This course allows variation in the approach and content of the
**NEWTESTAMENT GREEK STUDIES**

**NOTE:** The student who is unable to pass the Greek entrance exam or who has had no previous Greek study must take Beginning Greek. Six hours credit will be granted but may not meet graduation requirements.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>NGRK 500</td>
<td>Beginning Greek I</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Introduction to Greek grammar, vocabulary, and pronunciation for the beginning student.</td>
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<tr>
<td>NGRK 501</td>
<td>Beginning Greek II</td>
<td>3</td>
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<tr>
<td></td>
<td>Continuation of Beginning Greek I. The student completes the study of grammar and begins a study of translation of the New Testament.</td>
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<tr>
<td>NGRK 506</td>
<td>Greek Language Tools</td>
<td>3</td>
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<tr>
<td></td>
<td>An introduction to the Biblical Greek alphabet, word formation, the verbal system, and syntax. Emphasis is placed on developing skills in the use of concordance and lexicons, as well as the use of various linguistic helps and differing English translations.</td>
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<tr>
<td>NGRK 605</td>
<td>New Testament Textual Criticism</td>
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<td>Prerequisite: Permission of instructor</td>
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<td></td>
<td>Astudy of the materials, history, theories, and principles of textual criticism with application to selected textual problems.</td>
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<tr>
<td>NGRK 620</td>
<td>Greek Syntax</td>
<td>3</td>
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<tr>
<td></td>
<td>An intermediate study of the function or syntax of Greek grammar, focusing upon case, tense, participles, infinitives, and clauses.</td>
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<tr>
<td>NGRK 640</td>
<td>Advanced Greek Grammar</td>
<td>3</td>
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<td></td>
<td>Prerequisites: Offered to M.A. and Th.M. students or by permission of instructor and advisor; one Greek Exegesis and NGRK 620 or consent of instructor</td>
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<tr>
<td></td>
<td>An intensive study of the syntax of New Testament Greek involving the reading of advanced level grammars and the inductive study of selected portions of the Greek New Testament.</td>
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<tr>
<td>NGRK 654</td>
<td>Greek Exegesis: Colossians</td>
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<td></td>
<td>Prerequisite: NGRK 620 or equivalent</td>
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<td></td>
<td>An exegesis of Colossians emphasizing the doctrinal error being confronted and the Apostle’s delineation of the Christian truth.</td>
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<tr>
<td>NGRK 657</td>
<td>Greek Exegesis: Ephesians</td>
<td>3</td>
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<td></td>
<td>Prerequisite: NGRK 620 or equivalent</td>
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<td></td>
<td>An exegesis of Ephesians emphasizing the mystery of the Church as revealed to the Apostle Paul.</td>
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<tr>
<td>NGRK 660</td>
<td>Greek Exegesis: Galatians</td>
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<td></td>
<td>Prerequisite: NGRK 620 or equivalent</td>
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<td></td>
<td>An exegesis of Galatians in Greek of the argument of the book of Galatians.</td>
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>NGRK 670</td>
<td>Greek Exegesis: Philippians</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Prerequisite: NGRK 620 or equivalent</td>
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<tr>
<td></td>
<td>An exegesis of Paul’s Epistle to the Philippians giving special attention to Christological passages.</td>
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<tr>
<td>NGRK 695</td>
<td>Directed Research in Greek</td>
<td>1-3</td>
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<td></td>
<td>Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of Greek.</td>
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<tr>
<td>NGRK 697</td>
<td>Seminar in Greek</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>An intensive study in a specific area related to the Greek Bible. This course allows variation in the approach and content.</td>
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</tbody>
</table>

**OLD TESTAMENT BIBLICAL STUDIES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>OBST 590</td>
<td>Old Testament Introduction</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Deals with the two major subdivisions of OT: 1) general introduction which involves the matters of text, canon, and the particular question of the date and authorship of the Pentateuch; and 2) special introduction relating to the treatment of the individual books of the Old Testament one-by-one, giving an account of authorship, date, purpose, and integrity. The goal of the course is to provide a basis for an introduction to the tools used in the Old Testament materials in their historical and theological context. (Only available to External Degree Program students.)</td>
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<tr>
<td>OBST 591</td>
<td>Old Testament Orientation I</td>
<td>3</td>
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<tr>
<td></td>
<td>An examination of the current status of research in studies relative to the Pentateuch and Historical Books. Special attention will be given to Biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of particular critical concern.</td>
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<tr>
<td>OBST 592</td>
<td>Old Testament Orientation II</td>
<td>3</td>
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<tr>
<td></td>
<td>An examination of the current status of research in studies relative to the poetic and prophetic books. Special attention will be given to Biblical introduction, hermeneutics, and the acquiring of a strategic grasp of the historical setting, literary genres, and structure of each book, as well as areas of particular critical concern.</td>
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</tr>
<tr>
<td>OBST 597</td>
<td>Seminar in Old Testament Studies</td>
<td>1-3</td>
</tr>
<tr>
<td>OBST 605</td>
<td>Genesis</td>
<td>3</td>
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<td>An examination of Genesis with particular emphasis on the major themes and events: creation, flood, patriarchal narratives, and the Abrahamic Covenant. Attention will be given to significant historical and archaeological details relative to the cultural milieu as well as to crucial theological concepts found in key chapters in the book.</td>
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<tr>
<td>OBST 609</td>
<td>Deuteronomy</td>
<td>3</td>
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<tr>
<td></td>
<td>An intensive examination of Deuteronomical legislation in its historical and cultural setting.</td>
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<tr>
<td>OBST 610</td>
<td>Psalms</td>
<td>3</td>
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<td>An in-depth study of representative types of psalmic materials. Attention is given to questions of historical setting and literary form as they relate to major religious ideas and teachings.</td>
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<tr>
<td>OBST 615</td>
<td>Joshua-Kings</td>
<td>3</td>
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<tr>
<td></td>
<td>An in-depth study of the historical books of the Old Testament with a brief special introduction to each, followed by a detailed study of the history of Israel from the era of conquest to the era of restoration. Assigned work in the Biblical materials.</td>
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<tr>
<td>Course Code</td>
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<td>Credit Hours</td>
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<tr>
<td>OBST620</td>
<td><em>The Poetry of the Old Testament</em></td>
<td>3</td>
</tr>
<tr>
<td>OBST633</td>
<td><em>Isaiah</em></td>
<td>3</td>
</tr>
<tr>
<td>OBST642</td>
<td><em>Pre-Exile Minor Prophets</em></td>
<td>3</td>
</tr>
<tr>
<td>OBST690</td>
<td><em>Thesis</em></td>
<td>3</td>
</tr>
<tr>
<td>OBST695/</td>
<td><em>Directed Research in Old Testament Biblical Studies</em></td>
<td>1-3</td>
</tr>
<tr>
<td>OBST697/</td>
<td><em>Seminar in Old Testament</em></td>
<td>3</td>
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<tr>
<td>OTCL505</td>
<td><em>Hebrew Language Tools</em></td>
<td>3</td>
</tr>
<tr>
<td>OTCL510</td>
<td><em>Beginning Hebrew</em></td>
<td>3</td>
</tr>
<tr>
<td>OTCL530</td>
<td><em>Hebrew Syntax</em></td>
<td>3</td>
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<tr>
<td>OTCL635</td>
<td><em>Hebrew Exegesis</em></td>
<td>3</td>
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**COURSES OF INSTRUCTION • 43**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tr>
<td>OTCL638</td>
<td><em>Aramaic</em></td>
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<td>OTCL695</td>
<td><em>Directed Research in Hebrew</em></td>
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<tr>
<td>OTCL697</td>
<td><em>Seminar in Old Testament Language</em></td>
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<tr>
<td>PACO 500</td>
<td><em>Introduction to Pastoral Counseling</em></td>
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<tr>
<td>PACO 600</td>
<td><em>Survey of Christian Counseling Theories</em></td>
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<tr>
<td>PACO 610</td>
<td><em>Premarital and Marital Counseling: Short-Term Methods</em></td>
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<tr>
<td>PACO 597</td>
<td><em>Seminar in Pastoral Counseling</em></td>
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<tr>
<td>PACO 695</td>
<td><em>Directed Research in Counseling</em></td>
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<tr>
<td>PACO 697</td>
<td><em>Seminar in Counseling</em></td>
<td>3</td>
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<tr>
<td>PACO 801</td>
<td><em>Pastoral Care and Counseling in the New Millennium Church</em></td>
<td>3</td>
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</tbody>
</table>

This course presents an overview of the field of pastoral care and counseling in the local church setting. It considers 21st century church and pastoral ministry issues and orient students to beginning the process of developing or refining their unique ministry styles.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>PACO 852</td>
<td>Growth and Development of the Contemporary Minister</td>
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<tr>
<td>PATH 961</td>
<td>Contemporary Ethical Problems in Ministry</td>
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<tr>
<td>PACO 980</td>
<td>Ministering to Troubled Families</td>
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<tr>
<td>PATH 969</td>
<td>Current Legal Matters Confronting the Pastor</td>
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<td>PACO 985</td>
<td>Pastoral Counseling Couples in Distress</td>
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<td>PATH 970</td>
<td>Pastoral Leadership</td>
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<tr>
<td>PATH 510</td>
<td>Spiritual Formation I</td>
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<td>PATH 597</td>
<td>Seminar in Pastoral Ministries</td>
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<tr>
<td>PATH 610</td>
<td>Spiritual Formation II</td>
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<tr>
<td>PATH 635</td>
<td>Theology of Pastoral Ministry</td>
<td>3</td>
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<tr>
<td>PATH 695/697</td>
<td>Directed Research</td>
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<tr>
<td>PATH 697/699</td>
<td>Seminar in Pastoral Ministries</td>
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<tr>
<td>PATH 699</td>
<td>Internship</td>
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<tr>
<td>PHIL 550</td>
<td>Introduction to Philosophy of Religion</td>
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<tr>
<td>PHIL 597</td>
<td>Seminar in Philosophy</td>
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<tr>
<td>PHIL 605</td>
<td>The Existence of God</td>
<td>3</td>
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<td>PHIL 615</td>
<td>The Problem of Evil</td>
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<td>PHIL 620</td>
<td>Religious Language</td>
<td>3</td>
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<td>PHIL 625</td>
<td>Religious Epistemology</td>
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<td>PHIL 695/699</td>
<td>Directed Research</td>
<td>1-3</td>
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<tr>
<td>PHIL 697/997</td>
<td>Seminar in Philosophy</td>
<td>3</td>
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</tbody>
</table>

**Description**

**PASTORAL MINISTRIES**

**PATH 852**
An in-depth look at the person in the ministry. Extensive testing will form the foundation for this course. The testing will examine such issues as interests, aptitudes, values, career maturity, burnout index, and a host of other insight-generating data. The results of the testing will be interpreted into an extensive program to facilitate survival, competence, and personal growth in the ministry.

**PATH 961**
A study of the basis for making decisions that have ethical aspects and of specific ethical problems encountered in the pastoral ministry.

**PATH 969**
An exploration of common law, statutory, regulatory, and constitutional requirements, and restrictions for ministries. Significant issues involving such critical areas as contracts, torts, taxation, and governmental regulations will be discussed as they affect religious freedom.

**PATH 970**
An advanced study of the personal leadership functions of the pastor. Planning, organizing, guiding, staffing, and controlling are studied and applied to the work of the pastor. Attention is focused on such topics as conflict management, decision-making, long-range planning, motivation, and interpersonal relationships.

**PHILOSOPHY**

**PHIL 550**
This course will acquaint the student with the central issues in the philosophy of religion. These include topics such as the status of revelation, the existence of God, the problem of evil, and religious language.

**PHIL 597**
An investigation and critique of the major arguments for God’s existence from Plato to the present, and a discussion of their relation to theology as well as God’s attributes.

**PHIL 605**
An advanced study of the personal leadership functions of the pastor. Planning, organizing, guiding, staffing, and controlling are studied and applied to the work of the pastor. Attention is focused on such topics as conflict management, decision-making, long-range planning, motivation, and interpersonal relationships.

**PHIL 620**
A course designed to acquaint the student with the philosophical debate over the meaningfulness and factual significance of theological discourse. Primary focus will be the debate in contemporary discussions.

**PHIL 625**
This course investigates and critiques the major philosophical explanations of knowledge and their specific application to God, revelation, and religious experience.

**PHIL 695/699**
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of philosophy.

**PHIL 697/997**
An intensive study in a specific subject of philosophy. This course allows variation in the approach and content of the regular curriculum and often will be used by visiting professors.
THEOLOGICAL STUDIES

THEO 501 Patristic and Medieval Christian Thought
A study of the early development of Christian ideas from their background in the Greco-Roman world, Judaism, and the Scriptures, through the apostolic fathers, the apologists, and the early struggles toward doctrinal clarity and purity. In the latter half of the course, attention will be given to the establishment of papal supremacy, the rise and subsequent decline of the scholastic Christianity, and the conceptual factors leading toward the Renaissance and Reformation.

THEO 502 Renaissance and Reformation Christian Thought
A study of the renewal of cultural and intellectual activity in Europe from the later Middle Ages through the Renaissance, Protestant Reformation, Roman Catholic Counter-Reformation, rise of capitalism, scientific revolution, and the Enlightenment.

THEO 503 Modern and Contemporary Christian Thought
A study of thought from Enlightenment trends to contemporary theological and philosophical developments. The latter subject includes nineteenth century liberalism, twentieth century new-orthodoxy, existentialism, and post-existential trends such as secular, liberation, and hope theologies. Attention is also given to recent philosophical movements such as logical positivism, linguistic analysis, and process thought. The course stresses the history of major ideas, the system of formative scholars, and the conservative alternative.

THEO 510 Survey of Christian Doctrine
A survey of the field of Biblical doctrine. Each of the following doctrines will be examined: the Bible, God the Father, Christ, the Holy Spirit, Man, Sin, Salvation, the Church, and Last Things.

THEO 525 Systematic Theology I
A course beginning the study of systematic theology with special attention given to prolegomena the doctrines of Scripture, God, angels, humanity and sin.

THEO 530 Systematic Theology II
A course completing the study of systematic theology with special attention given to the doctrine of the person and work of Christ, the Holy Spirit, salvation, the church, and last things. Such issues as nature and extent of salvation, the origin, nature and future of the church, and the eternal state are explored.

THEO 597 Seminar in Theology
1-3 hours

THEO 610 Biblical Theology
3 hours
A study of the nature, history and current trends in Biblical theology. Each semester there will be a special focus given to specific areas in Old Testament Biblical theology or New Testament Biblical theology.

THEO 620 Ecclesiology/Eschatology
3 hours
A study of the nature of the Church and the doctrine of Last Things. In ecclesiology, a major emphasis will be Baptist ecclesiology. Eschatology will focus particularly on the concept of the Kingdom and on the rapture of the Church.

THEO 626 Doctrine of God
3 hours
A study of the existence, nature, and attributes of the triune God. Contains a study of such doctrines as the decree of God, Creation, the providence of God, and the doctrine of the Trinity.

THEO 630 Problems and Issues in Eschatology
3 hours
A discussion of several issues challenging the church today in relation to dispensational hermeneutics, the rapture, the tribulation, the millennial kingdom, the future of the church, and the nations, as well as recent attempts to coordinate Bible prophecy with current events.

THEO 635 Seminar in Contemporary Theological Issues
3 hours
Prerequisite: Open to Th.M. and M.Div. students only or by permission of instructor
Designed to isolate and discuss major theological issues within the various major heads of systematic theology. Specific problems to be discussed will vary with the discretion of the professor, but issues such as free will and determinism, the nature of man, and the rapture of the Church are indicative of the kinds of issues to be discussed.

THEO 641 Advanced Bibliology
3 hours
A detailed study of the whole area of Bibliology. Special emphasis will be placed on contemporary conceptions of such doctrines as Revelation and Inspiration. An in-depth analysis of the contemporary debate over the inerrancy and authority of Scripture will be included.

THEO 642 Advanced Christology
3 hours
A detailed examination of the Person, nature, and works of Jesus Christ. Focus will be not only on traditional issues in Christology, but also on contemporary discussions in the field, both within orthodoxy and outside it.

THEO 644 Johannine Theology
3 hours
Prerequisite: Offered to M.A. and Th.M. students or by permission of instructor and advisor
A course focusing on the unique contributions of John to each of the major areas of history, symbolism, language and journalistic style of development. From the course, the student will correlate the unique Johannine principles of theologizing and hermeneutics, as well as the particular contributions John makes to New Testament theology.

THEO 650 Ethics and Christian Ministry
3 hours
A study of the methodology and practice of Biblical ethics as applied to such issues as abortion, euthanasia, in-vitro fertilization, capital punishment, government, war, race relations, marriage, divorce, personal and ecclesiastical separation, and worldly amusements.

THEO 654 Pneumatology
3 hours
An comprehensive study of the Person and work of the Holy Spirit. The activities of the Holy Spirit are traced through the Old and New Testaments, with special attention to His ministry to Christ, to the Church, and to the individual Christian.

THEO 678 Sects and Cults
3 hours
The history, doctrines, and present state of the major cults such as Mormonism, Christian Science, Jehovah’s Witnesses and Seventh Day Adventism. The course will also include a study of the Occult Movement. Emphasis is placed on the errors of these groups and on methods and materials for confronting them effectively.

THEO 680 Research Methods
3 hours
Bibliography and thesis research. Emphasis will be given to the formulation of the topic and thesis proposal.
### THEO 690
**Thesis**
3 hours

### THEO 695/
**Directed Research**
1-3 hours
**in Theology**
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of theology.

### THEO 697/
**Seminar in Theological Studies**
3 hours

### THEO 698
**Non-Resident Thesis**
No credit

### WORSHIP STUDIES

#### WRSP510
**Biblical Foundations of Worship**
3 hours
A study of the principles of worship as found in the Old and New Testaments. Includes study of the Tabernacle as a model of worship, worship in the lives of Biblical characters, and the Biblical roots of worship practices developed by the early church.

#### WRSP520
**The Role of the Worship Leader**
3 hours
A study of the many and varied roles and relationships of the worship leader. Special emphasis is placed on the relationship between the worship leader and the pastor. Also considered are the relationships between the worship leader and other staff members, singers/instrumentalists, and the congregation.

#### WRSP530
**Principles of Leadership for the Worship Leader**
3 hours
A study of the characteristics and responsibilities of a good leader as they relate to the worship leader. Planning, organizing, staff development, and decision-making are topics of consideration.

#### WRSP540
**Current Issues in Worship**
3 hours
A study of the current trends and issues related to contemporary worship. Consideration is given to various worship models, worship evangelism, cross-cultural issues, and church worship in transition.

#### WRSP610
**Tools and Techniques for the Contemporary Worship Leader**
3 hours
A study of the current available resources and techniques employed by contemporary worship leaders. Consideration is given to practical issues related to rehearsal techniques, programming, MIDI technology, sound reinforcement, use of drama, and worship events.

#### YOUTH MINISTRIES

#### YOUT510
**Foundations in Youth Ministry I**
3 hours
An introductory course designed to develop a basic philosophy of the youth ministry through an analysis of contemporary and historical youth ministry models.

#### YOUT520
**Foundations in Youth Ministry II**
3 hours
Careful analysis of methods, curriculum, staffing, promotion, and facilities of the total youth program.

#### YOUT597
**Seminar in Youth Ministries**
1-3 hours

#### YOUT615
**The Role of the Youth Leader**
3 hours
A course designed to study leadership and management principles as they relate to the broad spectrum of a youth leader’s responsibilities. Issues such as personal piety, balancing family and ministry, finding the right ministry position, team building, and working with staff will be addressed. Special emphasis will be placed on helping the student integrate the cognitive with the practical to develop a personal paradigm of effective leadership.

#### YOUT630
**Student Ministries**
3 hours
A study of the philosophy, principles, and practices of evangelizing and discipling middle and high school age students within the context of their own, diverse cultures. Certain “axioms” and “paradigms” of adolescent ministry will be examined and evaluated for their effectiveness as tools for understanding and reaching students with the gospel.

#### YOUT650
**Youth Practicum**
3 hours
A practical field experience under the supervision of a professional youth leader.

#### YOUT660
**Advanced Youth Practicum**
3 hours
Prerequisite: YOUT650
A continuation of YOUT650.

#### YOUT695/
**Directed Research**
1-3 hours
**in Youth Ministries**
Designed for the advanced student in good standing who has demonstrated an ability to work independently. The student will work with the instructor in developing a proposal for guided research in a specified area of youth work.

#### YOUT697/
**Seminar in Youth Ministries**
1-3 hours
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Richard D. Patterson, A.B., M.Div., Th.M., M.A., Ph.D.
August 1994
*Distinguished Professor of Biblical Studies*

May 1999
*Distinguished Professor of Systematic Theology*

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B.B.A. University of Chattanooga; M.B.A., Stanford University; Ph.D, University of Arkansas. At LU 1991-2000.

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*President Emeritus*
B.A., M.A., Bob Jones University; Ed.D., Nova University; additional graduate work at the University of Virginia, Harvard University - Institute of Educational Management; LL.D., Christian Heritage College. At LU 1971-2000.

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Director of Center for World Missions
B.A., Wheaton College; Th.M., Dallas Theological Seminary; doctoral studies at Columbia International University. At LU since 2000.

Dean, Library Services
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Associate Professor of Biblical Studies
B.A., Oklahoma Baptist University; M.A.R.E., Southwestern Baptist Theological Seminary, Ph.D., Southwestern Baptist Theological Seminary. At LU since 1998.

Carl J. Diemer, Jr., B.S., M.Div., Th.D.
Professor of Church History and New Testament
B.S., Virginia Polytechnic Institute and State University; M.Div., Th.D., Southwestern Baptist Theological Seminary; additional graduate work at the University of Virginia. At LU since 1973.

Professor of Biblical Studies
B.A., Pillsbury Baptist College; M.Div., Th.M., Central Theological Seminary; Th.D., Grace Theological Seminary. At LU since 1976.

Adjunct Professor of Religion
B.Ed., Chicago State University, M.A.T.S., North Park Seminary; M.Ed., Ed.D., Loyola University; additional graduate work at Oxford University, Princeton University and Howard University. At LU since 1995.

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Dean, College of Arts & Sciences
Professor of Counseling
B.A., Barrington College; M.Div., Gordon-Conwell Theological Seminary; Ed.S., Lynchburg College; D.Min., Westminster Theological Seminary; Ed.D., Virginia Polytechnic Institute and State University; additional graduate work at Tweksbury State Hospital and Worcester State Hospital. Licensed Professional Counselor. At LU 1978-1995, 2000 to present.

Associate Professor of Pastoral Ministries and Homoeletics
B.A., Grace College; M.Div., Grace Theological Seminary; D.Min., Luther Rice Seminary. At LU since 1997.

C. Daniel Kim, B.A., B.D., S.T.M., Th.D.
Professor of Church History and Missions
B.A., Young Nam University of Taegu, Korea B.D., Presbyterian Theological Seminary; S.T.M., New York Theological Seminary; Th.D., Dallas Theological Seminary. At LU since 1978.

Danny Lovett, B.A., M.Div., D.Min., D.D.
Dean, Liberty Baptist Theological Seminary
Professor of Evangelism
B.A., Liberty University; M.A., Liberty Baptist Theological Seminary; M.Div., Luther Rice Seminary; D.Min., Reformed Theological Seminary; D.D., North Florida Baptist Theological Seminary. At LU since 1993.

Robert Mastin, B.A., M.A., Ph.D.
Associate Professor of Counseling
B.A., Taylor University; M.A., Pepperdine University; Ph.D., United States International University. At LU since 1996.

Associate Dean of Seminary
Professor of Theological Studies

John Morrison, B.A., M.Div., Th.M., Ph.D.
Professor of Theological Studies
B.A., University of Montana; M.Div., Th.M., Western Conservative Baptist Seminary; Ph.D., University of Virginia. At LU since 1983.

Professor of Educational Ministries
Director, Doctor of Ministry Program

Assistant Professor of Counseling

Dean, School of Religion
Distinguished Professor of Systematic Theology
Financing the University

The Offices of Development and Alumni Affairs and Estate Planning are designed to develop and foster lifelong relationships between the University and its constituents. By establishing opportunities for all graduates, friends, students, families, faculty, staff corporations, and foundations to financially support the University, these offices help Liberty University maintain and enhance the outstanding quality of its faculty, students, programs, and facilities.

Provided below is an overview of ways to support Liberty University and the contact person for additional information.

DEVELOPMENT AND ALUMNI AFFAIRS
Annual Fund, Outright Gifts, Matching Gifts, and Gifts in Kind

Annual gifts are contributions for the current, unrestricted use of the University or any of its colleges, schools, and programs. Outright gifts include contributions of cash, securities, and written pledges. Gifts of securities are credited at market value on the date the gift is delivered or postmarked. Matching gifts encourage charitable giving by matching their employees' contributions. Gifts in kind are gifts of tangible personal property, such as artwork, computers, real estate, and services, which can be used by Liberty University or sold for funds to help support our continuing efforts to provide an outstanding Christian higher education. Gifts in kind can provide substantial tax benefits.

Scholarships/Endowments

Gifts can be placed as permanent scholarship endowments with the University. Each year the interest earned from the investment will provide tuition help for worthy students. Only the interest earned each year from the principal will be used.

Specific information on the above plans may be obtained by contacting:

Mr. Brad Mankin, Vice President
Development and Alumni Affairs
1971 University Blvd.
Lynchburg, VA 24502
(804) 582-2290
mankin@liberty.edu

ESTATE PLANNING

Trusts

Charitable remainder trusts (CRTs) are life income gifts. The remainder comes to the University after the passing of all income beneficiaries. Charitable lead trusts generate income for the University during the term of the trust, after which the assets are passed along to the heirs with significant tax savings.

Life Insurance, IRAs, and Pension Plans

A paid-up life insurance policy makes an excellent gift to Liberty University, provided the family no longer needs this security. The donor may receive significant tax benefits with this type of gift. Traditional IRAs and other qualified pension plan assets can be an excellent source of funding for charitable gifts. If these assets are transferred to an individual, the current value is subject to estate, as well as federal and state income taxes (sometimes exceeding 80% of the value), but when designated to Liberty University, both taxes are eliminated.

Real Estate

Land, homes, buildings, and other real property may be given to Liberty University as an outright gift or used to fund a life-income gift. A home may be given to the University and continue to be lived in throughout an individual's lifetime. All such gifts of real estate and real property can benefit both the individual and the University.

GIFT ANNUITY AGREEMENTS

Those who want to place a portion of their savings with the University and at the same time receive a regular return for life may, find that the Liberty University Gift Annuity Plan meets their needs. The rate of return depends on the annuitant's age at the time the agreement is made.

POOLED INCOME FUND

This is another plan that enables a donor to receive a lifetime income on his gift to Liberty University. Unlike the Annuity Plan, the rate of return is based upon the earnings of the fund rather than the age of the donor. Expert professional management has produced an excellent return to donors since the plan was established.

BEQUEST

Federal tax laws encourage bequests to qualified institutions like Liberty University, with an unlimited estate tax deduction for such legacies. Here is a sample form of bequest your attorney may adapt in preparing your Will:

I give, devise and bequeath to Liberty University, a Virginia non-stock, non-profit corporation located in Lynchburg, Virginia 24502, # (or dollar amount) of my estate to be used for its general purposes.

Specific information on the above plans may be obtained by contacting:

Mr. Joel Pearson
Director for Estate Planning
1971 University Boulevard
Lynchburg, Virginia 24502
Liberty University does not receive any Federal or State funding other than Student Financial Aid, which is utilized only for eligible individual students. Eligible students may receive funds from Federal Pell Grants, Federal Supplemental Education Opportunity Grants, Federal Work Study, Federal Family Education (Stafford and PLUS) Loans, Virginia Tuition Assistance Grants, and Virginia College Scholarship Assistance Program grants.

The University has never accepted Federal or State funds for its operations, endowment, or capital funding projects.
# University Calendar
### 2000-2001

## SUMMER SESSION
- **May 15 - August 11**

## FIRST SEMESTER
- **August 14, Monday**
  - Residence halls open
  - (First meal, lunch)
  - Financial check-in and orientation for new and transfer undergraduate students (Required)
- **August 15-22, Tuesday-Tuesday**
  - Orientation and Freshman Seminar (FRSM)
  - Required for all new and transfer undergraduate students
  - Registration for new and transfer students
- **August 21, Monday**
  - Financial check-in for returning, former, graduate and Seminary Students
  - Registration for returning and former students
- **August 22, Tuesday**
  - Registration for returning and former students
- **August 23, Wednesday**
  - Classes begin 8 a.m.
  - Late registration begins
- **August 29, Tuesday**
  - Last day to register
  - Last day to add or drop a class with no grade, after today “W” or “WF”
  - Last day to adjust tuition
- **August 30, Wednesday**
  - Opening Convocation
- **October 11, Wednesday**
  - Fall break begins after last class
  - Cafeteria closed
- **October 12-13**
  - Fall Break
- **October 16, Monday**
  - Classes resume, 8 a.m.
- **October 31, Tuesday**
  - Last day to drop with a “W” or “WF”
  - After today, “F”
- **November 22, Wednesday**
  - Thanksgiving vacation begins after last class. Cafeteria closed
- **November 27, Monday**
  - Classes resume, 8 a.m.
- **December 8, Friday**
  - Last day of classes
- **December 11-14, Monday-Thursday**
  - Final Examinations
- **December 14, Thursday**
  - First semester ends
  - Cafeteria closes after dinner
- **December 18, Monday**
  - Final grades due, 4 p.m.

## JANUARY INTERSESSION
- **January 1-12**

## SECOND SEMESTER
- **January 11, Thursday**
  - Residence halls open
  - (First meal, lunch)
  - Financial check-in and orientation for new and transfer undergraduate students (Required)
- **January 12-16, Friday-Tuesday**
  - Orientation and Freshman Seminar (FRSM)
  - Required for all new and transfer undergraduate students
  - Registration for new and transfer students
- **January 15, Monday**
  - Financial check-in for returning, former, graduate and Seminary Students
  - Registration for returning and former students
- **January 16, Tuesday**
  - Registration for returning and former students
- **January 17, Wednesday**
  - Classes begin, 8 a.m.
- **January 23, Tuesday**
  - Last day to register
  - Last day to add or drop a class with no grade, after today “W” or “WF”
  - Last day to adjust tuition
- **March 9, Friday**
  - Spring vacation begins after last class
- **March 12-16, Monday-Friday**
  - Spring Intensives
- **March 19, Monday**
  - Classes resume, 8 a.m.
- **March 27, Tuesday**
  - Last day to drop with a “W” or “WF”
  - After today, “F”
- **May 4, Friday**
  - Last day of classes
- **May 7-10, Monday-Thursday**
  - Final Examinations
- **May 11, Friday**
  - Baccalaureate Service
- **May 12, Saturday**
  - Commencement, 10 a.m.
  - Cafeteria closes after lunch
  - Second semester ends
  - Residence halls close
- **May 15, Tuesday**
  - Final grades due, 4 p.m.
University Calendar
2001-2002

SUMMER SESSION
May 14 - August 10

FIRST SEMESTER
August 13, Monday
Residence halls open
(First meal, lunch)
Financial check-in and orientation for new, transfer, and former undergraduate students (Required)
August 14-21, Tuesday-Tuesday
Orientation and Freshman Seminar (FRSM)
Required for all new, transfer and former undergraduate students
Registration for new and transfer students
August 20, Monday
Financial check-in for returning, graduate and Seminary Students
Registration for returning students
August 21, Tuesday
Registration for returning students
August 22, Wednesday
Classes begin 8 a.m.
Late registration begins
August 28, Tuesday
Last day to register
Last day to add or drop a class with no grade, after today “W” or “WF”
Last day to adjust tuition
August 29, Wednesday
Opening Convocation
October 10, Wednesday
Fall break begins after last class
Cafeteria closed
October 11-12
Fall Break
October 15, Monday
Classes resume, 8 a.m.
October 30, Tuesday
Last day to drop with a “W” or “WF”
After today, “F”
November 21, Wednesday
Thanksgiving vacation begins after last class.
Cafeteria closed
November 26, Monday
Classes resume, 8 a.m.
December 7, Friday
Last day of classes
December 10-13, Monday-Thursday
Final Examinations
December 13, Thursday
First semester ends
Cafeteria closes after dinner
December 17, Monday
Final grades due, 4 p.m.

JANUARY INTERSESSION
January 1-12

SECOND SEMESTER
January 10, Thursday
Residence halls open
(First meal, lunch)
Financial check-in and orientation for new and transfer undergraduate students (Required)
January 11-15, Friday-Tuesday
Orientation and Freshman Seminar (FRSM)
Required for all new and transfer undergraduate students
Registration for new and transfer students
January 14, Monday
Financial check-in for returning, former, graduate and Seminary Students
Registration for returning and former students
January 15, Tuesday
Registration for returning and former students
January 16, Wednesday
Classes begin, 8 a.m.
January 22, Tuesday
Last day to register
Last day to add or drop a class with no grade, after today “W” or “WF”
Last day to adjust tuition
March 8, Friday
Spring vacation begins after last class
March 11-15, Monday-Friday
Spring Intensives
March 18, Monday
Classes resume, 8 a.m.
March 26, Tuesday
Last day to drop with a “W” or “WF”
After today, “F”
May 3, Friday
Last day of classes
May 6-9, Monday-Thursday
Final Examinations
May 10, Friday
Baccalaureate Service
May 11, Saturday
Commencement, 10 a.m.
Cafeteria closes after lunch
Second semester ends
Residence halls close
May 14, Tuesday
Final grades due, 4 p.m.
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