APP 2500
PERSONAL FINANCIAL LITERACY

I. COURSE DESCRIPTION
Personal Financial Literacy is one semester course that provides the student basics on financial practices and literacy. Topics such as goal setting, money management, insurance principles, and consumer rights will be coupled with projects that allow the student to display real life investigation and insight into financial management. The student will use mathematical operations and skills to solve problems involving interest, investment, and sound financial planning.

II. MATERIALS LIST
Computer, calculator, lined paper, graph paper
Microsoft Office or compatible software

III. PREREQUISITES
None

IV. COURSE SEQUENCE

MODULE 1: PERSONAL GOALS, CAREERS, AND EMPLOYMENT
MODULE 2: BANKING PROCEDURES AND FINANCIAL PRACTICES
MODULE 3: CREDIT AND MANAGING DEBT
MODULE 4: PRINCIPLES OF INSURANCE, RISK MANAGEMENT AND THE STOCK MARKET
MODULE 5: RETIREMENT PLANNING AND LEISURE TIME

V. COURSE REQUIREMENTS AND ASSIGNMENTS
Course must be completed within five months. Students must follow the sequential order of assignments in order to progress.

VI. COURSE GRADING AND POLICIES
A. Grading Weights
Lesson Assignments 25%
Quizzes and Written Assignments 35%
Tests 40%
B. Scale

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score Range</th>
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<tbody>
<tr>
<td>A</td>
<td>93 – 100</td>
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<tr>
<td>B</td>
<td>85 – 92</td>
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<td>C</td>
<td>77 – 84</td>
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<td>D</td>
<td>70 – 76</td>
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<td>F</td>
<td>Below 70</td>
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VII. Other Policies

A. Academic Misconduct
   See your Student Handbook for specifics.

B. Repeating Assignments
   Students may repeat each lesson once. Quizzes and tests cannot be repeated to gain a higher grade. Quizzes and tests may be reset for technical issues, but a new set of questions will be generated.