COURSE SYLLABUS

APP 2000
COLLEGE PLANNING AND PREPARATION

I. COURSE DESCRIPTION

College Planning and Preparation is a one semester elective course that allows students to begin the process of planning and preparing for college. Instruction includes a focus on the decision-making process of choosing a school, including the inquiry and application processes and financial requirements. Also covered is an overview of basic expectations of college level reading, writing, and research.

II. RATIONALE

College Planning and Preparation provides practical application and advice for students who desire to apply for and attend college. Included in the course are tutorials regarding the decision making process and practical application for their knowledge. Work completed in this course should allow students to confidently make application to several types of colleges and universities and be prepared for the first year of higher education.

III. PREREQUISITES

None.

IV. MATERIALS LIST

Microsoft Office or compatible software

V. MEASURABLE LEARNING OUTCOMES

The student will be able to:

A. Understand the process in determining God’s will in choosing a career
B. Articulate reasons for attending college and for choosing a specific institution over another
C. Identify the planning steps to be taken by students during the final two years of high school
D. Understand the basic differences between the SAT and ACT, knowing how best to prepare for each one
E. Understand the major costs of attending college and what financial aid options are available
F. Write a college entrance essay on a variety of topics
G. Identify and follow the three major citation styles used in specific content areas
H. Write a request for a college recommendation letter
I. Prepare a college application
J. Write a properly formatted email
K. Research and write a short college-level paper
L. Take notes on reading and lectures

VI. COURSE REQUIREMENTS AND ASSIGNMENTS
A. Individual lesson assessments (as assigned)
B. Assignments (10-12 reflection and practical assignments – see Assignment Schedule below)
C. Final College Portfolio

VII. COURSE GrADING AND POLICIES
A. Grading Weights
   Lesson Assignments 25%
   Quizzes and Written Assignments 35%
   Tests 40%
B. Scale
   A 93 – 100
   B 85 – 92
   C 77 – 84
   D 70 – 76
   F Below 70

VIII. OTHER POLICIES
A. Academic Misconduct
   See pages 32-35 of your Student Handbook
B. Repeating Assignments
   Students may repeat lesson assessments up to three times. The highest grade will be recorded. Quizzes, tests, or assignments cannot be repeated to gain a higher grade. Quizzes and tests may be reset for technical issues, but a new set of questions will be generated.