Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.
COURSE SYLLABUS

PLAW 405
ADMINISTRATIVE LAW

COURSE DESCRIPTION
This course considers the role of administrative agencies and the legal and public policy impact of agency decisions. In addition to reviewing the purpose and functions of administrative agencies, the student will also consider the role of judicial review of administrative decisions and the constitutional implications. Additional topics studied include investigatory powers, informal and formal adjudications, rule making, delegation of authority, and separation of powers.

RATIONALE
As the role of government continues to expand, so has the role of the administrative agency. The ever expanding role of government has led to the development of multiple administrative agencies that regulate all aspects of citizen’s lives. This course is designed to introduce the student to the foundational principles upon which administrative law has developed, grown, and holds the three branches of government accountable.

I. PREREQUISITE
For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASES
Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING
A. Computer with basic audio/video output equipment
B. Internet access (broadband recommended)
C. Microsoft Office

IV. MEASURABLE LEARNING OUTCOMES
Upon successful completion of this course, the student will be able to:
A. Define key terminology of the administrative law process.
B. Evaluate administrative agency and judicial rulings.
C. Apply administrative law principles to various factual situations.
D. Assess the legality of administrative actions.
E. Apply Christian worldview principles when assessing administrative agency decisions.

V. **COURSE REQUIREMENTS AND ASSIGNMENTS**

A. Textbook readings and lecture presentations

B. Course Requirements Checklist

   After reading the Course Syllabus and [Student Expectations](#), the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (4)

   Discussion boards are collaborative learning experiences. Therefore, the student is required to provide a thread in response to the provided prompt for each forum. Each thread must be at least 250 words and demonstrate course-related knowledge. Assertions in the thread must be supported with at least 1 scholarly resource given in current Bluebook format. In addition to the thread, the student is required to reply to 2 other classmates’ threads. Each reply must be at least 150 words. (MLO: A, C, E)

D. Case Briefs (4)

   The student will draft a 1–2-page single-spaced synopsis of 4 different cases. The student will briefly explain the facts, issues, holding, and rationale of each assigned case. Each Case Brief must be written in current Bluebook format. (MLO: B, D)

E. Essays (3)

   The student will write a 2–3-page research-based essay in current Bluebook format that focuses on various topics within administrative law. The essay must include at least 3 different sources in addition to the course textbook and the Bible. (MLO: C, D, E)

F. Quizzes (4)

   Each quiz will cover the Reading & Study material for the module/week in which it is assigned as well as the preceding module/week. Each quiz will be open-book/open-notes, and have a 1-hour time limit. Quizzes 1–3 contain 25 multiple-choice, true/false, and matching questions. Quiz 4 contains 22 multiple-choice, true/false, and matching questions, and 3 short answer questions. (MLO: A, C)

VI. **COURSE GRADING AND POLICIES**

A. Points

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Requirements Checklist</td>
<td>10</td>
</tr>
<tr>
<td>Discussion Board Forums (4 at 75 pts ea)</td>
<td>300</td>
</tr>
<tr>
<td>Case Briefs (4 at 50 pts ea)</td>
<td>200</td>
</tr>
<tr>
<td>Essays (3 at 100 pts ea)</td>
<td>300</td>
</tr>
<tr>
<td>Quiz 1 (Modules 1–2)</td>
<td>50</td>
</tr>
<tr>
<td>Quiz 2 (Modules 3–4)</td>
<td>50</td>
</tr>
</tbody>
</table>
Quiz 3  (Modules 5–6)  50
Quiz 4  (Modules 7–8)  50
Total  1010

B. Scale
A = 900–1010   B = 800–899   C = 700–799   D = 600–699   F = 0–599

C. Late Assignment Policy
If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week of the due date will receive a 10% deduction.
2. Assignments submitted more than one week late will receive a 20% deduction.
3. Assignments submitted two weeks late or after the final date of the course will not be accepted.
4. Late Discussion Board threads or replies will not be accepted.

Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

D. Disability Assistance

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUOOGAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.
# Course Schedule

**PLAW 405**


<table>
<thead>
<tr>
<th>Module/Week</th>
<th>Reading &amp; Study</th>
<th>Assignments</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Hall: chs. 1–2 Constitution of the United States of America Declaration of Independence 2 presentations</td>
<td>Course Requirements Checklist Class Introductions DB Forum 1</td>
<td>10 0 75</td>
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<tr>
<td>2</td>
<td>Hall: chs. 3–4 1 presentation</td>
<td>Case Brief 1 Quiz 1</td>
<td>50 50</td>
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<tr>
<td>3</td>
<td>Hall: chs. 5–6 1 presentation</td>
<td>DB Forum 2 Essay 1</td>
<td>75 100</td>
</tr>
<tr>
<td>4</td>
<td>Hall: ch. 7 1 presentation</td>
<td>Case Brief 2 Quiz 2</td>
<td>50 50</td>
</tr>
<tr>
<td>5</td>
<td>Hall: ch. 8 1 presentation</td>
<td>DB Forum 3 Essay 2</td>
<td>75 100</td>
</tr>
<tr>
<td>6</td>
<td>Hall: ch. 9 1 presentation</td>
<td>Case Brief 3 Quiz 3</td>
<td>50 50</td>
</tr>
<tr>
<td>7</td>
<td>Hall: ch. 10 1 presentation</td>
<td>DB Forum 4 Essay 3</td>
<td>75 100</td>
</tr>
<tr>
<td>8</td>
<td>Hall: ch. 11 2 presentations</td>
<td>Case Brief 4 Quiz 4</td>
<td>50 50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>1010</strong></td>
</tr>
</tbody>
</table>

DB = Discussion Board

**Note:** Each course module/week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on Friday.