Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.
COURSE SYLLABUS

PLAW 206
ETHICS AND PROFESSIONAL RESPONSIBILITY

COURSE DESCRIPTION
The course is a study of the ethical rules and professional responsibilities of the paralegal within the legal profession. Students will study the Model Rules of Professional Conduct and analyze those rules as they pertain to specific cases.

RATIONALE
This course will focus on legal practice, more specifically the area of legal practice that encompasses the following responsibility of legal professionals: acting in a professional manner while considering the fundamental rationale and practical application of the Model Rules of Professional Conduct, the NALA Code of Ethics, and the NFPA Model Code of Ethics. This course will also address biblical standards and will cultivate an understanding of ethics and professional conduct through a Christian worldview.

I. PREREQUISITES
For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASES
Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING
A. Computer with basic audio/video output equipment
B. Internet access (broadband recommended)
C. Microsoft Word
   (Microsoft Office is available at a special discount to Liberty University students.)

IV. MEASURABLE LEARNING OUTCOMES
Upon successful completion of this course, the student will be able to:
A. Articulate the ethical duties and responsibilities of a paralegal.
B. Discuss the sources of ethical standards for the legal profession.
C. Describe the rules of professional responsibility.
D. Explain how the rules of professional responsibility impact attorneys and paralegals.
E. Apply Christian worldview principles to the rules of professional responsibility.

V. COURSE REQUIREMENTS AND ASSIGNMENTS

A. Textbook readings and lecture presentations

B. Course Requirements Checklist

After reading the Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (4)

The student is required to create a thread in response to the provided prompt for each forum. Each thread must be 250–300 words and demonstrate course-related knowledge. In addition to the thread, the student is required to reply to 2 other classmates’ threads. Each reply must be 100–150 words.

D. Short Essays (4)

The student will write 4 research-based essays in current Bluebook format that focus on prompts provided in the course. Each Short Essay must be 450–500 words, and each essay must include at least 2 primary resources in addition to the course textbook and the Bible.

E. Quizzes (3)

Each quiz will cover the Reading & Study material for the modules/weeks in which it is assigned and the preceding modules/weeks. Each quiz will be open-book/open-notes, contain 25 multiple-choice questions, and have a 1-hour time limit.

F. Final Exam

The Final Exam will cover the Reading & Study material for the entire course. The exam will be open-book/open-notes, contain 50 multiple-choice questions as well as 3 essay questions (each essay must be 200–250 words), and have a 2-hour and 30-minute time limit.

VI. COURSE GRADING AND POLICIES

A. Points

<table>
<thead>
<tr>
<th>Course Requirement</th>
<th>Points</th>
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<tbody>
<tr>
<td>Course Requirements Checklist</td>
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<tr>
<td>Discussion Board Forums Thread (4 at 75 pts ea)</td>
<td>300</td>
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<td></td>
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<td>Short Essays (4 at 50 pts ea)</td>
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<td>Quiz 1 (Modules 1–3)</td>
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<td>Quiz 2 (Modules 4–5)</td>
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<td>Quiz 3 (Modules 6–7)</td>
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<td>Final Exam (Modules 1–8)</td>
<td>250</td>
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<td><strong>Total</strong></td>
<td><strong>1010</strong></td>
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B. Late Assignment Policy

If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week of the due date will receive a 10% deduction.
2. Assignments submitted more than one week late will receive a 20% deduction.
3. Assignments submitted two weeks late or after the final date of the class will not be accepted.
4. Late Discussion Board threads or replies will not be accepted.

Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

B. Disability Assistance

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUOOGAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.
## COURSE SCHEDULE

**PLAW 206**


<table>
<thead>
<tr>
<th>MODULE/ WEEK</th>
<th>READING &amp; STUDY</th>
<th>ASSIGNMENTS</th>
<th>POINTS</th>
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</thead>
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| 1            | Cannon: chs. 1–2, Appendix A-NALA Canon 1–5, Appendix B-NFPA Rule 1.8  
Bible Readings  
1 presentation  
1 website      | Course Requirements Checklist  
Class Introductions  
DB Forum 1 Thread  
Short Essay 1     | 10  
0  
75  
50 |
1 presentation  
1 website      | DB Forum 1 Replies  
Short Essay 2   | 25  
50 |
| 3            | Cannon: ch. 3, Appendix A-NALA Canon 7, Appendix B-NFPA Rule 1.5  
Bible Readings  
1 presentation  
1 website      | DB Forum 2 Thread  
Quiz 1         | 75  
50 |
| 4            | Cannon: ch. 4, Appendix A-NALA Canon 8, Appendix B-NFPA Rule 1.6  
Bible Readings  
1 presentation  
1 website      | DB Forum 2 Replies  
Short Essay 3   | 25  
50 |
| 5            | Cannon: chs. 5–6  
Bible Readings  
1 presentation  
1 website      | DB Forum 3 Thread  
Quiz 2         | 75  
50 |
| 6            | Cannon: ch. 7, Appendix A-NALA Canon 6, Appendix B-NFPA Rule 1.1  
Bible Readings  
1 presentation  
1 website      | DB Forum 3 Replies  
Short Essay 4   | 25  
50 |
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<th>READING &amp; STUDY</th>
<th>ASSIGNMENTS</th>
<th>POINTS</th>
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<td>1 presentation</td>
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<td>1 website</td>
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<td>Bible Readings</td>
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<td>1 presentation</td>
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<td>1 website</td>
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**TOTAL** 1010

DB = Discussion Board

**NOTE:** Each course week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final week ends at 11:59 p.m. (ET) on Friday.