Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.
COURSE SYLLABUS
LIFC 303
FINANCIAL LIFE COACHING

COURSE DESCRIPTION
An examination and analysis of professional coaching strategies that serve financial concerns providing a focused overview, from a Christian worldview, of personal financial strategies addressing spending, debt, investing and taxes.

RATIONALE
Our pressing concern at the inception of class is that God cares about how we view and use money. This course seeks to meet that challenge by equipping students to biblically guide individuals how to wisely handle their finances.

I. PREREQUISITE
For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASE
Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING
A. Computer
B. Internet access (broadband recommended)
C. Microsoft Office
D. Financial Professional Life Coaching Text Lecture Notes

IV. MEASURABLE LEARNING OUTCOMES
Upon successful completion of this course, the student will be able to:
A. Defend the role and authority of the Bible in making financial decisions.
B. Analyze and critique various strategies for navigating spending and debt.
C. Differentiate and describe various plans for investing and managing debt.
D. Justify the rationale and strategy for retirement planning.
E. Evaluate and summarize the broad categories of the US Tax System.

V. COURSE REQUIREMENTS AND ASSIGNMENTS
A. Textbook readings and lecture presentations/notes

B. Course Requirements Checklist

After reading the Course Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (5)

Discussion boards are collaborative learning experiences. Therefore, the student will complete 5 Discussion Board Forums that specifically relate to weekly content. Each forum will be completed in 2 parts: 1) the student will submit a thread in answer to the question provided (250 word minimum), and 2) the student will then post replies to at least 2 other classmates’ threads (150 word minimum each).

D. Case Studies (3)

The student will complete 3 Case Study papers. In these assignments, the student will be presented a specific case scenario applicable to the course material. The student will respond to each case using the material covered in class up to that date. Papers must include 3–4 pages of content and follow current APA formatting.

E. Exams (4)

The student will complete 4 exams which are cumulative and cover the material presented in the presentations and work text lecture notes. Each exam is open-book/open-notes and comprised of multiple-choice and true/false questions.

VI. COURSE GRADING AND POLICIES

A. Points

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Requirements Checklist</td>
<td>10</td>
</tr>
<tr>
<td>Discussion Board Forums (5 at 60 pts ea)</td>
<td>300</td>
</tr>
<tr>
<td>Case Study Papers (3 at 100 pts ea)</td>
<td>300</td>
</tr>
<tr>
<td>Exam 1 (Lessons 1–3)</td>
<td>100</td>
</tr>
<tr>
<td>Exam 2 (Lessons 4–6)</td>
<td>100</td>
</tr>
<tr>
<td>Exam 3 (Lessons 7–9)</td>
<td>100</td>
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<tr>
<td>Exam 4 (Lessons 10–12)</td>
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<tr>
<td><strong>Total</strong></td>
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</table>

B. Scale

A = 900–1010  B = 800–899  C = 700–799  D = 600–699  F = 0–599

C. Late Assignment Policy

If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week of the due date will receive a 10% deduction.
2. Assignments submitted more than one week late will receive a 20% deduction.

3. Assignments submitted two weeks late or after the final date of the course will not be accepted.

4. Late Discussion Board threads or replies will not be accepted.

Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

D. Dual Relationship

The faculty is responsible to interact with counseling students in a supervisory capacity/role. As such, faculty may provide students professional principles, guidance, and recommendations as it relates to the context of the student-client setting. The faculty are responsible to avoid dual relationships with students such as entering a student-counselor or student-pastor relationship. Thus, the faculty do not provide personal counseling addressing student personal problems. If a faculty member perceives that a student is in need of personal or professional counseling then that faculty member will recommend that the student pursue either pastoral or professional assistance from a counselor in their community.

E. Limits of Confidentiality

In the event of a student’s disclosure, either verbally, or in writing, of either threat of serious or foreseeable harm to self or others, abuse or neglect of a minor, elderly or disabled person, or current involvement in criminal activity, the faculty, staff, administrator or supervisor, will take immediate action. This action may include, but is not limited to, immediate notification of appropriate state law enforcement or social services personnel, emergency contacts, and notification of the appropriate program chair or distance learning dean. The incident and action taken will become part of the student’s permanent record.

F. Disability Statement

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.
# COURSE SCHEDULE

## LIFC 303


<table>
<thead>
<tr>
<th>MODULE/WEEK</th>
<th>READING &amp; STUDY</th>
<th>LEARNING ACTIVITIES</th>
<th>POINTS</th>
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<tbody>
<tr>
<td>1</td>
<td>Massie: chs. 1–2 1 presentation Lecture Notes</td>
<td>Course Requirements Checklist DB Forum 1</td>
<td>10 60</td>
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<tr>
<td>2</td>
<td>Massie: chs. 3–4 2 presentations Lecture Notes</td>
<td>DB Forum 2 Exam 1</td>
<td>60 100</td>
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<td>3</td>
<td>Massie: chs. 5–6 1 presentation Lecture Notes</td>
<td>Case Study One</td>
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<td>4</td>
<td>Massie: chs. 7–8 2 presentations Lecture Notes</td>
<td>DB Forum 3 Exam 2</td>
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<tr>
<td>6</td>
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<td>DB Forum 4 Exam 3</td>
<td>60 100</td>
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<td>7</td>
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<td>Case Study Three</td>
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<tr>
<td>8</td>
<td>1 presentation Lecture Notes</td>
<td>DB Forum 5 Exam 4</td>
<td>60 100</td>
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</table>

**Total** 1010

DB = Discussion Board

**NOTE:** Each course week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final week ends at 11:59 p.m. (ET) on Friday.