Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.
COURSE SYLLABUS
EDUC 698
DIRECTED PRACTICUM

COURSE DESCRIPTION
A planned program of practice in an educational setting under the direct supervision of University faculty and/or appropriate school administrator. May be repeated to a maximum of six hours.

RATIONALE
Field experiences in specific areas of academic interests are necessary for professional growth and development. This course is for candidates who are not pursuing licensure.

I. PREREQUISITES
For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASES
Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING
A. Computer with basic audio/video output equipment
B. Internet access (broadband recommended)
C. Microsoft Office

IV. MEASURABLE LEARNING OUTCOMES
Upon successful completion of this course, the candidate will be able to:
A. Discuss how the three components in the Conceptual Framework integrate into teaching situations.
B. Assemble documentation that enhances the ability of teachers in a specific area of teaching.
C. Develop a project related to the field of education which demonstrates the professional development of a Christian worldview pertinent to Christian, public, and private schools.
A. Establish a pattern of professional growth and development though various means such as professional conference attendance, reading professional journals, and/or staying current in topics related to the field.
B. Employ grading rubrics to assess various written and verbal presentations.
C. Discuss with other educational professionals elements pertaining to continual professional growth.
D. Choose an area from the course text to apply, as a Christian professional, to the classroom.

V. Course Requirements and Assignments
A. Textbook readings and lecture presentations
B. Course Requirements Checklist
   After reading the Course Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.
C. Discussion Board Forums (2)
   There will be 2 Discussion Board Forums throughout the course. The purpose of Discussion Board Forums is to generate interaction among students in regard to relevant current course topics. Discussion boards are collaborative learning experiences. Therefore, the candidate is required to post 1 thread of at least 300 words. In addition to the thread, the candidate will submit replies of at least 100 words each to 2 classmates’ threads.
D. Field Experience
   This course requires the candidate to complete 120 cumulative field experience hours in his/her degree program.
   
   Status Report
   The Field Experience: Status Report is an estimate of field experience completed prior to starting the course and the number of hours needed during the course.

   Contact Information
   The Field Experience: Contact Information will provide the instructor with the contact information of the school in which the field experience will take place.

   Evaluation and Report
   The candidate will submit an evaluation and report of the field experience completed during the course by following a provided template.

   Log
   The candidate will keep track of the field experience hours completed in the course. The log must be completed according to the template provided.

E. Course Project
   The candidate will complete a research-based project that will be developed on information obtained from various sources that the he/she could apply to the actual project. Unlike a research paper, the candidate will not only search through resources but also apply the information collected into the development of the project.
Proposal
The candidate will select a topic related to the field of education and submit a formal written proposal.

Midterm Progress Report
The candidate will complete and submit the Midterm Progress Report along with the documents completed up to that point for review.

Final Submission
The candidate will complete any remaining portion of the project, and a bibliography of all sources must also be included. The Summative Assessment will be used to evaluate the completed project.

F. Lesson Assignment
The candidate will complete a lesson in 4 phases for 5 consecutive days: Lesson Planning, Weekly Block Plan, Teaching the Lesson, and the Lesson Reflection. The candidate must meet with the mentor to determine a topic or subject for the Lesson Plan.

Weekly Block Plan
The candidate will complete a Weekly Block Plan for the full week of teaching in Module/Week 5. The candidate will submit the block plan to the supervisor/mentor for approval. The Weekly Block Plan evaluation is completed by the mentor.

Teaching the Lesson
The candidate will teach the lesson in the field placement and the mentor will observe/critique the lesson.

Lesson Evaluation
The Lesson Evaluation form will be completed by the mentor to evaluate the candidate’s performance teaching the lesson.

Lesson Reflection
The candidate will complete and submit the Lesson Reflection in the Weekly Block Plan document.

G. Portfolio
The candidate will complete the portfolio he/she has been working on throughout the program and will submit the portfolio via LiveText.
VI. **COURSE GRADING AND POLICIES**

A. **Points**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Requirements Checklist</td>
<td>10</td>
</tr>
<tr>
<td>Discussion Board Forums (2 at 60 pts ea)</td>
<td>120</td>
</tr>
<tr>
<td>Field Experience: Status Report</td>
<td>15</td>
</tr>
<tr>
<td>Field Experience: Contact Information</td>
<td>15</td>
</tr>
<tr>
<td>Field Experience: Evaluation and Report</td>
<td>100</td>
</tr>
<tr>
<td>Field Experience: Log</td>
<td>240</td>
</tr>
<tr>
<td>Course Project: Proposal</td>
<td>100</td>
</tr>
<tr>
<td>Course Project: Midterm Progress Report</td>
<td>50</td>
</tr>
<tr>
<td>Course Project: Final Submission</td>
<td>200</td>
</tr>
<tr>
<td>Lesson Assignment: Weekly Block Plan</td>
<td>30</td>
</tr>
<tr>
<td>Lesson Evaluation</td>
<td>30</td>
</tr>
<tr>
<td>Portfolio</td>
<td>100</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1010</td>
</tr>
</tbody>
</table>

B. **Scale**

- A = 960–1010
- A- = 940–959
- B+ = 920–939
- B = 890–919
- B- = 870–889
- C+ = 850–869
- C = 820–849
- C- = 800–819
- D+ = 780–799
- D = 750–779
- D- = 730–749
- F = 0–729

C. **LiveText Submission Policy**

Assignments that are to be submitted to LiveText must be submitted there in order to receive credit for them. This includes assignments that are also submitted in Blackboard, including those submitted to SafeAssign.

D. **Late Assignment Policy:**

If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

i. Late assignments submitted within one week of the due date will receive a 10% deduction.

ii. Assignments submitted more than one week late will receive a 20% deduction.

iii. Assignments submitted two weeks late or after the final date of the course will not be accepted.

iv. Late Discussion Board threads or replies will not be accepted.

Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.
E. Disability Assistance

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.
# COURSE SCHEDULE

## EDUC 698

<table>
<thead>
<tr>
<th>MODULE/WEEK</th>
<th>READING &amp; STUDY</th>
<th>ASSIGNMENTS</th>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2 presentations</td>
<td>Course Requirements Checklist</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>DB Forum 1</td>
<td>60</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Field Experience: Status Report</td>
<td>15</td>
</tr>
<tr>
<td>2</td>
<td>1 presentation</td>
<td>Course Project: Proposal</td>
<td>100</td>
</tr>
<tr>
<td>3</td>
<td>2 presentations</td>
<td>Field Experience: Contact Information</td>
<td>15</td>
</tr>
<tr>
<td>4</td>
<td>None</td>
<td>Course Project: Midterm Progress Report</td>
<td>50</td>
</tr>
<tr>
<td>5</td>
<td>None</td>
<td>DB Forum 2</td>
<td>60</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lesson Assignment: Weekly Block Plan</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lesson Assignment: Lesson Evaluation</td>
<td>30</td>
</tr>
<tr>
<td>6</td>
<td>None</td>
<td>Course Project: Final Submission</td>
<td>200</td>
</tr>
<tr>
<td>7</td>
<td>None</td>
<td>Field Experience: Evaluation and Report</td>
<td>100</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Field Experience: Log</td>
<td>240</td>
</tr>
<tr>
<td>8</td>
<td>1 presentation</td>
<td>Portfolio</td>
<td>100</td>
</tr>
</tbody>
</table>

**TOTAL**: 1010

DB = Discussion Board

**NOTE**: Each course module/week begins on Monday morning at 12:00 a.m. (ET) and ends on Sunday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on Friday.