Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.
COURSE SYLLABUS
CLST 103
INDIVIDUALIZED CURRICULUM TO SUPPORT ACADEMIC SUCCESS

COURSE DESCRIPTION
This course is an individualized program in reading and study strategies based on students’ goals and assessed needs. The varied curriculum focuses on academic, personal, and/or spiritual domains. It is delivered in a lab format with faculty/student interaction. Open to all students but required of students with a PLMA score below 40.

RATIONALE
Some students who enter college lacking adequate preparation need individualized assistance in one or more specific study areas. Other students may desire to further improve math skills through a personalized program before attempting the math placement test. This course is designed as a review of basic arithmetic and pre-algebra in order to prepare the non-mathematics major who does not have a strong background in math or who has never taken an algebra course.

I. PREREQUISITE
For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASE
Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING
A. Computer with basic audio/video output equipment
B. Internet access (broadband recommended)
C. Microsoft Office
D. The student is strongly advised to maintain a three-ring loose-leaf notebook containing notes from all work done.

IV. MEASURABLE LEARNING OUTCOMES
Upon successful completion of this course, the student will be able to:
A. Assess strengths/weaknesses in his or her math skills by completing a personalized placement test.
B. Reach the level of math skills to complete this program.
C. Enhance mathematical skills and be better qualified in applying definitions, postulates, and theorems related to whole numbers, integers, the language of algebra, fractions, decimals, simplifying expressions, and solving simple word problems and simple equations.

D. Apply the appropriate mathematical skills for the concepts listed above.

V. COURSE REQUIREMENTS AND ASSIGNMENTS

A. Course Requirements Checklist

After reading the Course Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.

B. Discussion Board Forum

Discussion boards are collaborative learning experiences. Therefore, the student will engage in a Discussion Board Forum to communicate relevant information pertaining to math concepts to the instructor and the other students. The student will submit a thread of at least 100 words answering the forum question. In addition to the thread, the student will reply to the threads of at least 2 other students. Each reply must be at least 50 words.

C. iLearn

The student will initially complete a placement test within the iLearn program. The score on the placement test will immediately determine the level at which the student will need to begin.

1. Pacing Guide Quiz

The student will then set a goal (depending on where he or she is placed) as to how far he or she will work through the program using the Pacing Guide Quiz. This will be completed and sent to the instructor for revision and approval.

2. iLearn Hours (7)

Once the placement test has been completed, the student will work and test through at least 1 unit per module/week in the iLearn program, completing at least 4 hours per module/week for a minimum total of 28 hours for Modules/Weeks 1–7.

3. Weekly Progress Reports (7)

The student will also complete Weekly Progress Reports, which will be submitted via Blackboard.

D. Liberty University Math Assessment

The student will take the Liberty University Math Assessment to assess where he or she needs to be placed for his or her future math course. Examples and exercises are provided in the Assignments folder of Module/Week 8, along with the answer keys. The assessment has 2 parts. Part 1 contains 30 multiple-choice
problems and has a time limit of 2 hours. If the student’s score is above 22, he or she will be prompted to take Part 2, which contains 20 multiple-choice problems and has a time limit of 1 hour and 30 minutes.

VI. COURSE GRADING AND POLICIES

A. Points

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Requirements Checklist</td>
<td>10</td>
</tr>
<tr>
<td>Discussion Board Forum</td>
<td>30</td>
</tr>
<tr>
<td>iLearn</td>
<td></td>
</tr>
<tr>
<td>Pacing Guide Quiz</td>
<td>60</td>
</tr>
<tr>
<td>iLearn Hours (7 at 40 pts ea)</td>
<td>280</td>
</tr>
<tr>
<td>Weekly Progress Reports (6 at 75 pts ea, 1 at 80 pts)</td>
<td>530</td>
</tr>
<tr>
<td>Liberty University Math Assessment</td>
<td>100</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1010</td>
</tr>
</tbody>
</table>

B. Scale

Pass = 700–1010   Fail = 0–699

C. Late Assignment Policy

If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week of the due date will receive a 10% deduction. Assignments submitted beyond the one week grace period will receive a zero.

2. Assignments submitted after the final date of the course will not be accepted.

3. Late Discussion Board threads or replies will not be accepted.

Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

D. Disability Assistance

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.
### COURSE SCHEDULE

#### CLST 103


<table>
<thead>
<tr>
<th>Module/Week</th>
<th>Reading &amp; Study</th>
<th>Assignments</th>
<th>Points</th>
</tr>
</thead>
</table>
| 1           | Introduction to CLST 103  
Introduction to iLearn  
iLearn Instructions  
1 presentation | Course Requirements Checklist  
Pacing Guide Quiz  
Week 1 iLearn Hours | 10  
60  
40 |
| 2           | iLearn Instructions  
1 presentation  
1 lecture note | DB Forum  
Week 2 iLearn Hours  
Week 2 Progress Report | 30  
40  
75 |
| 3           | iLearn Instructions  
1 presentation | Week 3 iLearn Hours  
Week 3 Progress Report | 40  
75 |
| 4           | iLearn Instructions  
1 presentation | Week 4 iLearn Hours  
Week 4 Progress Report | 40  
75 |
| 5           | iLearn Instructions  
1 presentation | Week 5 iLearn Hours  
Week 5 Progress Report | 40  
75 |
| 6           | iLearn Instructions  
1 presentation | Week 6 iLearn Hours  
Week 6 Progress Report | 40  
75 |
| 7           | iLearn Instructions  
1 presentation | Week 7 iLearn Hours  
Week 7 Progress Report | 40  
75 |
| 8           | 2 study guides | Liberty University Math Assessment  
Week 8 Progress Report | 100  
80 |

**Total** 1010

**DB** = Discussion Board

**NOTE:** Each course module/week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on **Friday**.