Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.
COURSE SYLLABUS

CLST 101
COLLEGE LEARNING STRATEGIES

COURSE DESCRIPTION
This course is designed to equip students with the study strategies necessary for success at the college level. It teaches self-management skills such as organization and time management, as well as learning strategies including memory and test-taking. Students are also encouraged to discover their individual learning styles, while incorporating practical application techniques.

RATIONALE
A number of study strategies are considered necessary for university success. Many students entering higher education lack these requisite skills. This course provides an overview of the study strategies needed for academic achievement at Liberty University or any other academic institution.

I. PREREQUISITES
For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASE
Click on the following link to view the required resource(s) for the term in which you are registered: http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING
A. Computer with basic audio/video output equipment
B. Internet access (broadband recommended)
C. Microsoft Word
   (Microsoft Office is available at a special discount to Liberty University students.)

IV. MEASURABLE LEARNING OUTCOMES
Upon successful completion of this course, the student will be able to:
A. Identify the type of learner he/she is and explain study strategies that complement his/her unique way of learning.
B. Design a personalized time management plan and reflect on how he/she spends time
C. Apply selected study/reading/ note-taking methods to current course(s).
D. Illustrate an understanding of the different types of study methods.
E. Understand the difference between a residential and online course.

F. Reflect an understanding of the relationship between biblical values and academic knowledge in developing a Christian worldview.

V. COURSE REQUIREMENTS AND ASSIGNMENTS

A. Textbook readings and lecture presentations/notes

B. Course Requirements Checklist
   After reading the Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (3)
   The student is required to provide a thread in response to the provided prompt for each forum. Each thread must be at least 3 paragraphs of a 5 sentence minimum and demonstrate course-related knowledge. In addition to the thread, the student is required to reply to 2 other classmates’ threads. Each reply must be at least 1 paragraph of a minimum of 5 sentences.

D. Ergonomics Reflection Paper
   The student will write a paper that answers 10 provided questions regarding the ergonomics of his/her work/study space. Each question must be answered in at least 1 paragraph of 3–5 sentences.

E. Learning Style Reflection Paper
   The student will write a paper of at least 3 paragraphs explaining what he/she has learned regarding his/her learning style. Each paragraph must contain at least 5 sentences and respond to the provided prompts.

F. Note-taking Application Activity
   The student will take notes using either the Cornell method, a traditional outline method, or a visual map method on the assigned presentation for the specific module/week. The notes must be 1-page, 12-point font, and double-spaced.

G. Time Management Log and Reflection Assignment
   The student will complete a weekly chart provided in the course to log his/her daily activities. Once the student has completed the chart, he/she will answer a set of 4 questions (in paragraph form in response to the time management log. Each paragraph must be a minimum of 5 sentences.

H. Health Reflection Paper
   The student will write 1 paragraph of at least 5 sentences in response to provided questions regarding his/her health, sleeping, and eating habits.

I. Self-Checks (6)
Each Self-Check will cover material for the modules/weeks in which it is assigned. Each Self-Check will be open-book/open-notes, contain a total of both multiple-choice and true/false questions, and have a 45-minute time limit. The student will have 2 attempts; the highest score earned will count toward the final grade.

VI. COURSE GRADING AND POLICIES

A. Points

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Requirements Checklist</td>
<td>10</td>
</tr>
<tr>
<td>Discussion Board Forums (2 at 100 pts ea; 1 at 75 pts)</td>
<td>275</td>
</tr>
<tr>
<td>Ergonomics Reflection Paper</td>
<td>100</td>
</tr>
<tr>
<td>Learning Style Reflection Paper</td>
<td>100</td>
</tr>
<tr>
<td>Note-taking Application Activity</td>
<td>100</td>
</tr>
<tr>
<td>Time Management Log and Reflection Assignment</td>
<td>100</td>
</tr>
<tr>
<td>Health Reflection Paper</td>
<td>25</td>
</tr>
<tr>
<td>Self-Checks (6 at 50 pts ea)</td>
<td>300</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>1010</td>
</tr>
</tbody>
</table>

B. Scale

- A = 900–1010
- B = 800–899
- C = 700–799
- D = 600–699
- F = 0–599

C. Late Assignment Policy

If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week of the due date will receive a 10% deduction.
2. Assignments submitted more than one week late will receive a 20% deduction.
3. Assignments submitted two weeks late or after the final date of the class will not be accepted.
4. Late Discussion Board threads or replies will not be accepted.

Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

D. Disability Assistance

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUOODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.
## Course Schedule

### CLST 101

Textbooks: DuVivier, Roxanne, L., *100 % online student success* (2009).

<table>
<thead>
<tr>
<th>Module/Week</th>
<th>Reading &amp; Study</th>
<th>Assignments</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>DuVivier: ch. 1 1 presentation</td>
<td>Course Requirements Checklist DB Forum 1</td>
<td>10 100</td>
</tr>
<tr>
<td>2</td>
<td>DuVivier: chs. 2–3 1 presentation</td>
<td>Ergonomics Reflection Paper Self-Check 1</td>
<td>100 50</td>
</tr>
<tr>
<td>3</td>
<td>DuVivier: chs. 4–5 1 presentation</td>
<td>Learning Style Reflection Paper Self-Check 2</td>
<td>100 50</td>
</tr>
<tr>
<td>4</td>
<td>DuVivier: ch. 6 A 3 presentations</td>
<td>Note-taking Application Activity Self-Check 3</td>
<td>100 50</td>
</tr>
<tr>
<td>5</td>
<td>DuVivier: ch. 6 B 1 presentation</td>
<td>DB Forum 2 Self-Check 4</td>
<td>100 50</td>
</tr>
<tr>
<td>6</td>
<td>DuVivier: ch. 7 2 presentations</td>
<td>Time Management Log and Reflection Assignment Self-Check 5</td>
<td>100 50</td>
</tr>
<tr>
<td>7</td>
<td>DuVivier: chs. 8–9 1 presentation</td>
<td>Health Reflection Paper Self-Check 6</td>
<td>25 50</td>
</tr>
<tr>
<td>8</td>
<td>Review Course Readings 2 presentations</td>
<td>DB Forum 3 CLST 101 Learning Outcomes Assessment</td>
<td>75 0</td>
</tr>
</tbody>
</table>

**Total**: 1010

DB = Discussion Board

---

**NOTE**: Each course week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final week ends at 11:59 p.m. (ET) on Friday.