Note:

Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should **not** be used to purchase course materials.
COURSE SYLLABUS

BUSI 313
FOUNDATIONS OF PROJECT MANAGEMENT

COURSE DESCRIPTION

This course introduces the student to the field of modern project management and the fundamental processes of initiating, planning, executing, monitoring, controlling and closing projects. Students will learn the inputs and outputs and the tools and techniques of: defining the project, estimating project times and costs, developing project plans, managing risk, scheduling resources and their costs, reducing project duration, progress and performance measurement and evaluation and project closure. (Previously BUSI 413)

RATIONALE

The purpose of this course is to introduce the student to a holistic and integrative view of project management as well as increase his/her knowledge regarding the role of project management and its tools and techniques. The successful completion of this course will prepare students to begin in depth studies of the nine knowledge areas of the PMBOK.

I. PREREQUISITE

For information regarding prerequisites for this course, please refer to the Academic Course Catalog.

II. REQUIRED RESOURCE PURCHASE

Click on the following link to view the required resource(s) for the term in which you are registered; http://bookstore.mbsdirect.net/liberty.htm

III. ADDITIONAL MATERIALS FOR LEARNING

A. Computer with basic audio/video output equipment
B. Internet access (broadband recommended)
C. Microsoft Office
D. The Holy Bible

IV. MEASURABLE LEARNING OUTCOMES

Upon successful completion of this course, the student will be able to:

A. Discuss the importance of Project Management, the project life cycle, and project management processes for a project.
B. Define what is and is not included in a project.
C. Identify the activities required to accomplish the timely completion of a project.
D. Create a project model that reflects effective project management practices.

E. Integrate biblical principles with key project management processes.

V. COURSE REQUIREMENTS AND ASSIGNMENTS

A. Textbook readings and presentations

B. Course Requirements Checklist
   After reading the Course Syllabus and Student Expectations, the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (4)

D. Integration of Faith (2)

E. Project (2)

F. Quizzes (4)

VI. COURSE GRADING AND POLICIES

A. Points

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
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</thead>
<tbody>
<tr>
<td>Course Requirements Checklist</td>
<td>10</td>
</tr>
<tr>
<td>Discussion Board Forums (4 at 100pts ea)</td>
<td>400</td>
</tr>
<tr>
<td>Integration of Faith (2 at 50pts ea)</td>
<td>100</td>
</tr>
<tr>
<td>Project (2 at 150pts ea)</td>
<td>300</td>
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<tr>
<td>Quiz 1 (Modules 1–2)</td>
<td>50</td>
</tr>
<tr>
<td>Quiz 2 (Modules 3–4)</td>
<td>50</td>
</tr>
<tr>
<td>Quiz 3 (Modules 5–6)</td>
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<tr>
<td>Quiz 4 (Modules 7–8)</td>
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<td><strong>Total</strong></td>
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B. Scale

A = 900–1010  B = 800–899  C = 700–799  D = 600–699  F = 0–599

C. Late Assignment Policy

If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week of the due date will receive a 10% deduction.

2. Assignments submitted more than one week late will receive a 20% deduction.

3. Assignments submitted two weeks late or after the final date of the course will not be accepted.
4. Late Discussion Board threads or replies will not be accepted. Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

D. Quizzes/Tests/Exams

For timed quizzes/tests/exams, the student is required to complete the quiz/test/exam within the assigned time. For the student who exceeds this time limit, a penalty of 1 point will be deducted for each minute, or part thereof, he/she exceeds the assigned time limit.

E. Disability Assistance

Students with a documented disability may contact Liberty University Online’s Office of Disability Academic Support (ODAS) at LUODAS@liberty.edu to make arrangements for academic accommodations. Further information can be found at www.liberty.edu/disabilitysupport.
## COURSE SCHEDULE

**BUSI 313**


<table>
<thead>
<tr>
<th>MODULE/WEEK</th>
<th>READING &amp; STUDY</th>
<th>ASSIGNMENTS</th>
<th>POINTS</th>
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<tr>
<td>1</td>
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<td>Course Requirements Checklist  Class Introductions  DB Forum 1 Thread</td>
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<td>2 presentations</td>
<td>DB Forum 1 Replies  Quiz 1  Integration of Faith 1</td>
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<td>3</td>
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<td>DB Forum 2 Replies  Quiz 2</td>
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<td>DB Forum 3 Thread  Integration of Faith 2</td>
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<td>6</td>
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<td>DB Forum 3 Replies  Quiz 3</td>
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DB = Discussion Board

**NOTE:** Each course module/week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on **Friday**.