

**Note:**

**Course content may be changed, term to term, without notice. The information below is provided as a guide for course selection and is not binding in any form, and should not be used to purchase course materials.**

## ***COURSE SYLLABUS***

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### **BUSI 240**

### **ORGANIZATIONAL BEHAVIOR I**

#### **COURSE DESCRIPTION**

This introductory course in organizational behavior integrates the management and behavioral principles, techniques, and concepts associated with the productivity of organizational resources. It focuses on human behavior in organizations and is primarily concerned with improving organizational efficiency and effectiveness through increased understanding of the behavior of people at work.

#### **RATIONALE**

Part of being successful in the workplace is knowing how to work with people. As part of the Liberty University Online Business program, this course equips the student with managerial and behavioral skills so that he or she can successfully contribute to the efficiency and effectiveness of business organizations.

#### **I. PREREQUISITE**

For information regarding prerequisites for this course, please refer to the [Academic Course Catalog](#).

#### **II. REQUIRED RESOURCE PURCHASE**

Click on the following link to view the required resource(s) for the term in which you are registered: <http://bookstore.mbsdirect.net/liberty.htm>

#### **III. ADDITIONAL MATERIALS FOR LEARNING**

- A. Computer with basic audio/video output equipment
- B. Internet access (broadband recommended)
- C. Microsoft Office

#### **IV. MEASUREABLE LEARNING OUTCOMES**

Upon successful completion of this course, the student will be able to:

- A. Describe applied performance practices and stress management.
- B. Examine decision-making and creativity.
- C. Explore the foundations of team dynamics, including high performance team development and communicating in teams and organizations.

- D. Contrast power and influence in organizations, including conflict and negotiations in the workplace.
- E. Analyze organizational structure and design, including the dynamics of organizational culture and major issues in organizational change.
- F. Integrate biblical principles within the field of organizational behavior.

**V. COURSE REQUIREMENTS AND ASSIGNMENTS**

A. Textbook readings and lecture presentations

B. Course Requirements Checklist

After reading the Course Syllabus and [Student Expectations](#), the student will complete the related checklist found in Module/Week 1.

C. Discussion Board Forums (4)

Discussion Boards are collaborative learning experiences. Therefore, at the beginning of each module/week, the student will choose a key term to research. The student will be required to write a thread of at least 400 words on the key term, complete with page references and specifics to document the response. The thread will then be submitted to the Discussion Board Forum. Correct use of English and grammar are required.

Additionally, the student will be required to submit a substantive written reply of at least 200 words to at least 3 other classmates' Discussion Board Forum threads.

D. Individual Learning Project

Throughout the course, the student will complete 10 self-assessment activities. The student will then write a full-page analysis of each and combine all 10 together according to the provided format for submission at the end of the course.

E. Quizzes (8)

Each quiz will cover the Reading & Study material for the assigned module/week. Each quiz will be open-book/open-notes, contain 25 multiple-choice questions, and have a time limit of 50 minutes.

**VI. COURSE GRADING AND POLICIES**

A. Points

Course Requirements Checklist	10
Discussion Board Forums	
Threads (4 at 60 pts ea)	240
Replies (4 at 40 pts ea)	160
Individual Learning Project	200
Quizzes (8 at 50 pts ea)	400
<b>Total</b>	<b>1010</b>

B. Scale

A = 900–1010 B = 800–899 C = 700–799 D = 600–699 F = 0–599

C. Late Assignment Policy

If the student is unable to complete an assignment on time, then he or she must contact the instructor immediately by email.

Assignments that are submitted after the due date without prior approval from the instructor will receive the following deductions:

1. Late assignments submitted within one week of the due date will receive a 10% deduction.
2. Assignments submitted more than one week late will receive a 20% deduction.
3. Assignments submitted two weeks late or after the final date of the course will not be accepted.
4. Late Discussion Board threads or replies will not be accepted.

Special circumstances (e.g. death in the family, personal health issues) will be reviewed by the instructor on a case-by-case basis.

D. Quizzes/Tests/Exams

For timed quizzes/tests/exams, the student is required to complete the quiz/test/exam within the assigned time. For the student who exceeds this time limit, a penalty of 1 point will be deducted for each minute, or part thereof, he/she exceeds the assigned time limit.

E. Disability Assistance

Students with a documented disability may contact Liberty University Online's Office of Disability Academic Support (ODAS) at [LUOODAS@liberty.edu](mailto:LUOODAS@liberty.edu) to make arrangements for academic accommodations. Further information can be found at [www.liberty.edu/disabilitysupport](http://www.liberty.edu/disabilitysupport).

## ***COURSE SCHEDULE***

### **BUSI 240**

Textbook: McShane & Von Glinow, *Organizational Behavior* (2015).

<b>MODULE/ WEEK</b>	<b>READING &amp; STUDY</b>	<b>ASSIGNMENTS</b>	<b>POINTS</b>
<b>1</b>	McShane & Von Glinow: chs. 1–2 2 presentations	Course Requirements Checklist Class Introductions DB Forum 1 Thread Quiz 1	10 0 60 50
<b>2</b>	McShane & Von Glinow: chs. 3–4 2 presentations	DB Forum 1 Replies Quiz 2	40 50
<b>3</b>	McShane & Von Glinow: chs. 5–6 2 presentations	DB Forum 2 Thread Quiz 3	60 50
<b>4</b>	McShane & Von Glinow: ch. 7 1 presentation	DB Forum 2 Replies Quiz 4	40 50
<b>5</b>	McShane & Von Glinow: chs. 8–9 2 presentations	DB Forum 3 Thread Quiz 5	60 50
<b>6</b>	McShane & Von Glinow: chs. 10–11 2 presentations	DB Forum 3 Replies Quiz 6	40 50
<b>7</b>	McShane & Von Glinow: chs. 12–13 2 presentations	DB Forum 4 Thread Quiz 7	60 50
<b>8</b>	McShane & Von Glinow: chs. 14–15 2 presentations	DB Forum 4 Replies Individual Learning Project Quiz 8	40 200 50
<b>TOTAL</b>			<b>1010</b>

DB = Discussion Board

**NOTE:** Each course module/week (except Module/Week 1) begins on Tuesday morning at 12:00 a.m. (ET) and ends on Monday night at 11:59 p.m. (ET). The final module/week ends at 11:59 p.m. (ET) on **Friday**.