MyBlackboard: Overview

1. To access MyBlackboard, click on the arrow at the top, right-hand side of the Blackboard homepage, after logging in.

2. Under Courses, the five most recently visited courses will appear at the top, followed by a list of all other courses.

3. Use the left-hand panel to access the tools available in MyBlackboard.
   a. MyBlackboard Home provides a snapshot view of the calendar and recent posts.
   b. Posts aggregates all participation from each course's interactive tools, like Discussion Boards, Journals, Wikis, and Blogs. Through posts, it is also possible to reply to students.
   c. Retention Center will show the current status of all active courses. Click the course to see detailed information or navigate to that course's full Retention Center.
   d. The Calendar will show you any assignments that have been given due dates or manually added appointments.

4. To change any personal settings, click to open the Settings section.
   Note: It may be necessary to scroll to the bottom of the My Other Courses section, depending on how many courses are listed.