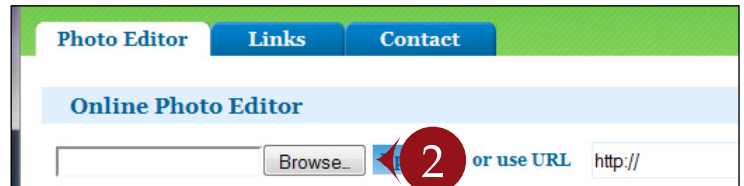
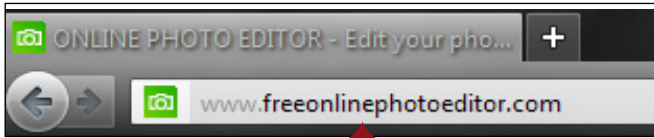
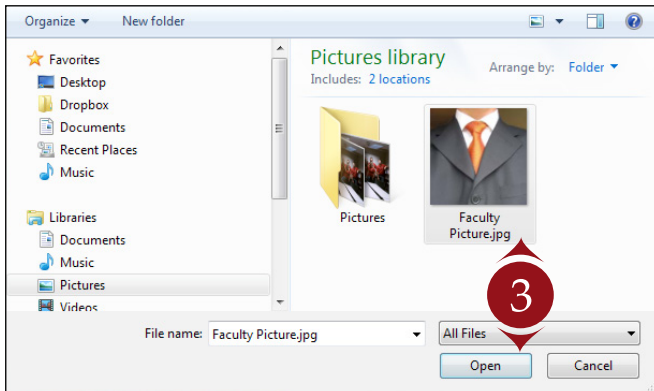


# Editing Faculty Pictures

1. Go to [www.freeonlinephotoeditor.com](http://www.freeonlinephotoeditor.com).
2. Then, click Browse to select an image from your computer.



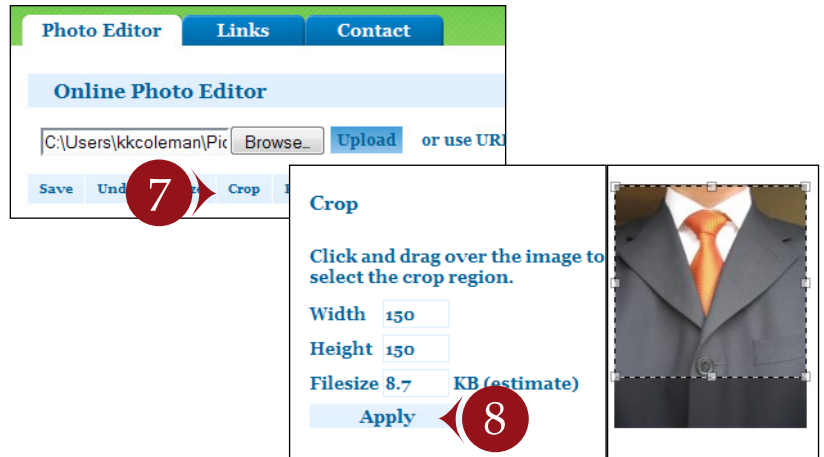
3. Select the image, and click Open.



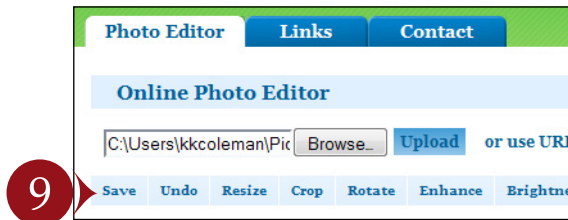
4. Click Upload.
5. Once the image has loaded, click Resize.
6. Look at the height and width. Change the smaller of the two numbers to 150, in this case 800, and click Resize.



- 7. Next, click Crop.
- 8. Use your cursor to drag a box over your picture. Adjust the box until the width and height both display 150. Then, click "Apply."



- 9. Next, click Save.
- 10. Click Download to hard drive.



- 11. Choose to save the file, and then click OK.
- 12. Note where you save the image and click Save.

