Disabling Printing or Copying of Assessments

For Residential Use Only

1. In the Control Panel, expand the Course Tools menu.
2. Click Tests, Surveys, and Pools.
3. Click on Tests.

   ![Tests, Surveys, and Pools]

4. Hover over the test. A chevron should appear to the right of the test. Click on the chevron, and a menu will appear under it.

   ![Test Canvas: Q12 - In-class Assignment - Poverty]

5. Click Edit.
6. Hover over the name of the test on the header, click the chevron, and click Edit.
7. Scroll down to the instructions text box (the 2nd text box). If only one line of icons is revealed, then click the arrow to reveal the full panel.

8. Click the HTML Code View button.

9. Select/highlight the block of coding below, right-click, and select Copy.

10. Once the HTML Code View popup window appears, right-click and select Paste at the end of the test instructions.

11. Once the code is pasted at the end of the instructions, click Update.

12. Click the Submit button at the bottom right of the page.