Building Tests
For Residential Use Only

1. From the Control Panel, click on Tests, Surveys and Pools.
2. Then, click on Tests.

Tests, Surveys, and Pools

Tests
Tests are sets of questions that are graded to measure student performance. Once a test is created here, it must be deployed within a content folder before students can take the test. Test results are reviewed in the Grade Center. Note that some question types are not automatically graded.

Surveys
Surveys are not graded. They are useful for gathering data from students that is not used to evaluate student performance. Surveys must be deployed in a content folder for students to respond to the survey.

Pools
Pools are sets of questions that can be added to any Test or Survey. Pools are useful for storing questions and reusing them in more than one Test or Survey.

3. At the top of the screen, find and click Build Test.

Tests
Tests are a means of assessing student performance. More Help

Build Test | Import Test
4. Provide a name for the Test.
5. Add a Description and Instructions.
   Note: The Description will appear on the outside of the Test and is what the students may see before beginning the Test. Instructions are internal, and appear to the student after the Test has begun.
6. Click Submit.
7. Click Reuse Question, and select Create Random Block.
8. Select the Pool(s) to use and choose the Question types to display.
9. Submit the Random Block to add it to the Test.