### Course Title | Degree Requirements | Credit Hours Awarded | \( \text{REQ} \) | \( \text{Res} \) | \( \text{CRST} \) | \( \text{AMOA} \) | \( \text{MOS} \) | \( \text{CLEP} \) | \( \text{DIST} \) | \( \text{ECE} \) | \( \text{CERT} \) | \( \text{Other} \) | \( \text{Left} \) | \( \text{TRM/GRADE} \) | \( \text{SOC} # \) 
--- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | 
Communication (6 hrs.)* | \( \text{ENG} 101 \) Composition & Rhetoric | 3 | | | | | | | | | | | | | | 
Math, Science & Technology (9-12 hrs.)* | \( \text{COMS} 101 \) Speech Communication | 3 | | | | | | | | | | | | | | 
\( \text{UNIV} 104 \) Instructional Tech. for Online Learning | See note under "Other Requirements" section | | | | | | | | | | | | | | 
\( \text{MATH} 114 \) Quantitative Reasoning | | | | | | | | | | | | | | 
\( \text{BIOL} 101 \) Principles of Biology | | | | | | | | | | | | | | 
\( \text{BUSI} 101 \) Introduction to Business | \( \text{MATH} 114 \) or higher | | | | | | | | | | | | | | 
Information Literacy (3 hrs.) | \( \text{ENG} 102 \) Composition & Literature | 3 | | | | | | | | | | | | | | 
\( \text{PSYC} 101 \) General Psychology | \( \text{SOC} 200 \) Intro. to Sociology | | | | | | | | | | | | | | 
\( \text{CSTU} 101 \) Western Culture | \( \text{SOC} 200 \) Intro. to Sociology | | | | | | | | | | | | | | 
Christian Life & Thought (12 hrs.) * | \( \text{CISTU} 101 \) Speech Communication | 3 | | | | | | | | | | | | | | 
\( \text{ENG} 103 \) Technical Comm. for the Professions | | | | | | | | | | | | | | 
\( \text{HLTH} 211 \) Applied Anatomy & Physiology I | | | | | | | | | | | | | | 
\( \text{HLTH} 212 \) Applied Anatomy & Physiology II | | | | | | | | | | | | | | 
**MAJOR - Medical Office Assistant Core Courses (25 hrs.)** | \( \text{AMOA} 203 \) Medical Office Systems & Procedures | 3 | | | | | | | | | | | | | | 
\( \text{AMOA} 204 \) Medical Office Insurance | | | | | | | | | | | | | | 
\( \text{AMOA} 206 \) Medical Office Billing & Bookkeeping | | | | | | | | | | | | | | 
\( \text{AMOA} 207 \) Medical Office Coding | | | | | | | | | | | | | | 
\( \text{AMOA} 254 \) Medical Office Infection Control | | | | | | | | | | | | | | 
\( \text{AMOA} 256 \) Medical Office Ethics & Law | | | | | | | | | | | | | | 
\( \text{CRST} 100 \) History of Life | | | | | | | | | | | | | | 
\( \text{NURS} 105 \) Medical Terminology | | | | | | | | | | | | | | 
**Totals:** 76 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 76

* A list of general education electives that meet this requirement are found at: [www.liberty.edu/gened](http://www.liberty.edu/gened)

**Completed with Liberty University:** 10

**Semester hours left to complete:** 66

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**Institution Transfer**

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**Total Transfer** 9

**Graduation Requirements:**
- 64 total hours
- 16 hours must be taken through Liberty University
- 2.0 overall grade point average
- 1 course in major taken through Liberty University
- Grade of C minimum in upper-level courses in the major
- Submission of Graduation Application must be completed within the last semester of a student's anticipated graduation date

**Other Requirements:**
- All applicable prerequisites must be met
- Refer to the list of approved general education electives at [www.liberty.edu/gened](http://www.liberty.edu/gened) before enrolling in core competency requirements
- Choose from the following: ENGL 103, Composition or Information Literacy Elective
- Choose from the following: CSTU 101, 102, HLTH 212 or HLTH 215
- Students transferring in 45 or more UG credit hours will have the requirement of RLGN 104 waived; Students transferring in 60 or more UG credit hours will also have the requirement of THEO 104 waived
- Major Foundational Courses can also fulfill General Education/Core Competency requirements as applicable
- UNIV 104 waived if one or more of the following is met: Accredited college transcript on file indicating conferred AA degree or higher; 30 official credit hours from transfer, residential or a combination of both; Liberty Univ. Res. student who has not broken enrollment and successfully taken UNIV 101 transferring over to LUO; transferred in a non-remedial collegiate-level Math and English course. All students accepted on probation or caution must take UNIV 104 and CLST 105

**NOTE:** Your SOC Agreement may not reflect total hours transferred; only credit applicable to the degree.