Collection Overview:
Title: Presidential Papers
Creator: Liberty University
Dates: 1971 – 2005
Repository: Liberty University Archive
Extent: 3.04 linear feet
Abstract: This record group contains materials created by the presidents of Liberty University as well as materials from the Office of the President and the President’s Cabinet from 1971 to 2005. Included are personal papers and newsletters by the presidents as well as official reports and minutes of the presidential offices.

Historical Note:
The position of president was established in 1971 with the founding of Liberty University. This position continued until 2004. When the last president resigned the duties of the presidential position were split with the position of chancellor taking on the leadership role and the position of Executive Vice-President/Chief Operating Officer taking over the handling of the day-to-day responsibilities of running the university. The position title of Executive Vice-President/Chief Operating Officer was changed to Vice-Chancellor in 2008.

The presidents of Liberty University were:

1971 – 1975: Dr. Jerry Falwell Sr.
1975 – 1997: Dr. Pierre A. Guillermin
1997 – 2004: Dr. John M. Borek

Scope and Content Notes:
This record group is approximately 3.04 linear feet. It contains personal papers, correspondence and newsletters of the presidents as well as reports, minutes and mailings from the presidential offices. The materials range from 1971 to 2005.

Administrative Notes:
Access Restrictions: highlighted materials are in the Restricted section of the archives. Access to these materials is strictly monitored and may only be obtained with signed permission from the creating entity.
Use Restrictions: Copyright for Official University records is held by Liberty University; all other copyright is retained by the authors of the materials or their descendents as stipulated by United States copyright law.
Preferred Citation: [folder name, number]; [series name, number]; [sub-group name, number]; Presidential Papers, Record Group 1; Liberty University; Liberty University Archive, Lynchburg VA.
**Arrangement:** Materials are arranged within Sub-Groups by creating entity. Series are arranged by subject.

**Processing Information:** Collection was processed by Abigail Sattler.

**Last Updated:** This Finding Aid was last updated on March 20, 2014.

**Related Materials:**

**Brief Description of the Collection:**

LU 1:1 Box 1: Restricted Materials of Pierre Guillermin
LU 1:1 Box 2: General Materials of Pierre Guillermin Part 1
LU 1:1 Box 3: General Materials of Pierre Guillermin Part 2
LU 1:2 Box 1: John M. Borek Materials
LU 1:3 Box 1: Office of the President General Materials
LU 1:3 Box 2: Office of the President Restricted Materials
LU 1:4 Box 1: President’s Cabinet Minutes Etc.
LU 1:5 Box 1: President’s Report 1980 – 1994
LU 1:5 Box 2: President’s Report 1995 – 2000
LU 1:5 Box 3: President’s Report 2000 – 2003
LU 1:5 Box 4: President’s Report 2003 – 2005

**Detailed Description of the Collection:**

Sub-Group 1: Pierre A. Guillermin (1975 – 1997)

**LU 1:1 Box 1**

Series 1: Personal Materials

Unit 1: Resume and Background

**LU 1:1 Box 2**

Unit 2: Retirement

Unit 3: Doctoral Thesis

Folder A: Preliminary Draft

Folder B: Final Draft

Folder C: Thesis Related Materials

Unit 4: New Testament Greek Guides

**Series 2: Publications**

Unit 1: President’s Newsletter
Folder A: Volume 1-2 (1976)
Folder C: Volume 2 (1981)
Folder D: Volume 3 (1982)
Folder G: Volume 6 (1985)
Folder I: Volume 8 (1986 – 1987)
Folder K: Volume 10 (1988)

**LU 1:1 Box 3**

Folder L: Volume 11 (1989 Spring)
Folder M: Volume 12 (1989 Fall)

Unit 2: President’s Newsletter 2

Unit 3: Articles
Unit 4: Drafts of Promotional Materials
Unit 5: Liberty Letters
Unit 6: Booklets

Series 3: Policy Documents
Unit 1: Doctrinal Statements
Series 4: Memos and Official Correspondence
Unit 1: Letters to the Faculty and Staff
Unit 2: Correspondence with Students

**LU 1:1 Box 1**

Unit 3: Accreditation Correspondence

**LU 1:1 Box 3**

Unit 4: Correspondence with the Chancellor

**LU 1:2 Box 1**

Series 1: Personal Materials
  Unit 1: Resume and Background

Series 2: Publications
  Unit 1: President’s Message
    Folder A: Volume 1 (1997)
    Folder B: Volume 2 (1998)
    Folder C: Volume 3 (1999)
    Folder E: Volume 5 (2001)
    Folder F: Volume 6 (2002)
    Folder G: Volume 7 (2003)
    Folder H: Volume 8 (2004)

Series 3: Correspondence
  Unit 1: 1997 – 1999

**LU 1:3 Box 1**
Sub-Group 3: Office of the President
  Series 1: General Materials
    Unit 1: Mass Mailings

**LU 1:3 Box 2**
  Series 2: Academic Plans
    Unit 1: 1979
  Series 3: Minutes
    Unit 1: Undated
    Unit 2: 1970’s
    Folder A: 1973 – 1974
    Folder B: 1975 – 1976
    Folder C: 1978 – 1979
    Folder D: 1979 – 1980
    Unit 3: 1980’s
    Folder A: 1984 – 1985
    Folder B: 1987 – 1988
Unit 4: 1990’s
Folder A: 1993 – 1994

LU 1:4 Box 1
Sub-Group 4: President’s Cabinet
Series 1: Minutes Etc. 1990’s
Unit 1: 1990 – 1991
Unit 2: 1991 – 1992
Unit 3: 1992 – 1993
Unit 4: 1993 – 1994
Unit 5: 1994 – 1995
Unit 6: 1995 – 1996
Unit 7: 1996 – 1997
Unit 8: 1997 – 1998
Unit 9: 1998 – 1999
Unit 10: 1999 – 2000

Series 2: Minutes 2000’s
Unit 1: 2000 – 2001
Unit 2: 2001 – 2002
Unit 2: 2002 – 2003

LU 1:5 Box 1
Sub-Group 5: President’s Report
Series 1: 1970’s
Series 2: 1980’s
Unit 1: President’s Report 1980 - 1984
Unit 2: President’s Report 1985 – 1989
Unit 3: President’s Report: Board of Trustees Meeting 1985
Series 3: 1990’s
Unit 1: President’s Report to the Board of Trustees: 1990
Folder A: Part 1
Folder B: Part 2
Unit 2: President’s Report: Executive Summary 1992 – 1993
Unit 3: President’s Report 1993 – Executive Summary
Unit 4: Board of Trustees Report: November 1993
Unit 5: President’s Report: 1990 – 1994

LU 1:5 Box 2

Unit 6: President’s Annual Report: 1997 – 1998
Unit 7: Board of Regents Report: April 1998
Unit 8: Financial Report to the Board of Trustees: May 1998
Unit 9: President’s Report to the Board of Trustees: Fall 1998
Unit 10: Board of Regents Report: Fall 1998
Unit 11: DeMoss Learning Center Proposal: Part 1, January 1999
Unit 12: DeMoss Learning Center Proposal: Part 2, January 1999
Unit 13: President’s Report to the Board of Trustees: Spring 1999
Unit 14: President’s Report to the Board of Trustees: Fall 1999
Unit 15: Financial Report to the Board of Trustees: October 1999
Unit 16: President’s Report 1995 – 1999
Unit 17: President’s Report to the Board of Regents: October 9, 1999
Unit 18: President’s Report: Executive Summary May 13, 1994
Unit 19: President’s Report to the Board of Trustees: Executive Summary Oct. 11, 1994

Series 4: 2000’s

Unit 1: President’s Report to the Board of Trustees: Spring 2000
Unit 2: President’s Report to the Board of Trustees: Fall 2000

LU 1:5 Box 4

Unit 3: Financial Report to the Board of Trustees: October 2000
Unit 4: President’s Report to the Board of Trustees: Spring 2001
Unit 5: Financial Report to the Board of Trustees: May 2001
Unit 6: President’s Report to the Board of Trustees: Fall 2001
Unit 7: Financial Report to the Board of Trustees: October 2001
Unit 8: President’s Report to the Board of Trustees: May 2002
Unit 9: Financial Report to the Board of Trustees: May 2002
Unit 10: President’s Report: Fall 2002
Unit 11: Financial Report to the Board of Trustees: October 2002
Unit 12: President’s Report: Spring 2003
Unit 13: Financial Report to the Board of Trustees: May 2003
Unit 14: Eight-Year Compensation Improvement Plan: May 2003

LU 1:5 Box 4

Unit 15: President’s Report to the Board of Trustees: Fall 2003
Unit 16: President’s Report to the Board of Regents: Fall 2003
Unit 17: President’s Report to the Board of Trustees: Spring 2004
Unit 18: Financial Report to the Board of Trustees: May 2004
Unit 19: President’s Report to the Board of Trustees: Fall 2004
Unit 20: President’s Report to the Board of Trustees: Spring 2005