Within a content page you will need to locate the test. Click the name of the test to open it.
Click OK.

After selecting an answer click the Next Question button.
Upon proceeding your answers are saved in the instructor’s gradebook and you are presented with the next question. Notice the Navigation buttons at the bottom. From left to right they perform the following: First Question, Previous Question, Next Question, and Last Question. It is possible that you might not see the first two buttons which means after you complete a question you are not allowed to return to it but can only move forward.

Upon answering the last question click Submit and then click OK.