

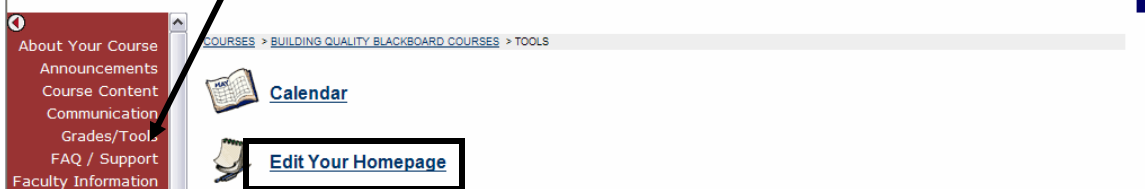


Blackboard Tutorial

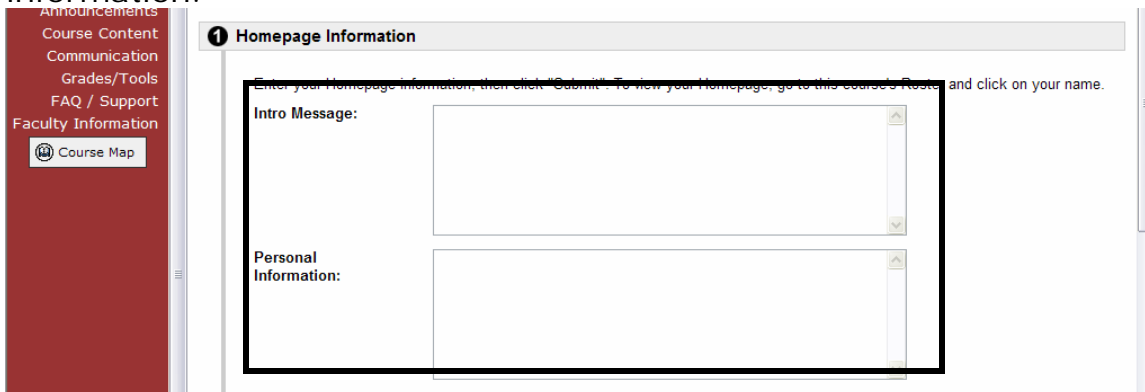
In this tutorial you will learn how to edit your homepage within Blackboard.

The Center for the Advancement of Faculty Excellence
LIBERTY UNIVERSITY

From the Grade/Tools menu click the Edit Your Homepage link.



On this page you can add an introduction message along with personal information.



Under number 2 you can upload a picture.

The screenshot shows a web browser window with a red sidebar on the left. The main content area is titled "2 Upload a Picture". It contains the following elements:

- Current Image: None
- New Image:
- Remove this Image

The browser status bar at the bottom indicates "Powered by Blackboard" and "Internet".

Under number 3 you can add up to three favorite URLs for others to view.

The screenshot shows a web browser window with a red sidebar on the left. The main content area is titled "3 Favorite Web Sites". It contains three identical sections for adding favorite sites:

- Site 1 Title:
- Site 1 URL:
- Description:
- Site 2 Title:
- Site 2 URL:
- Description:
- Site 3 Title:
- Site 3 URL:
- Description:

The browser status bar at the bottom indicates "Powered by Blackboard" and "Internet".

After completing the desired information click Submit at the bottom of the page to save all changes.

The screenshot shows a web browser window with a red sidebar on the left. The main content area is titled "4 Submit". It contains the following elements:

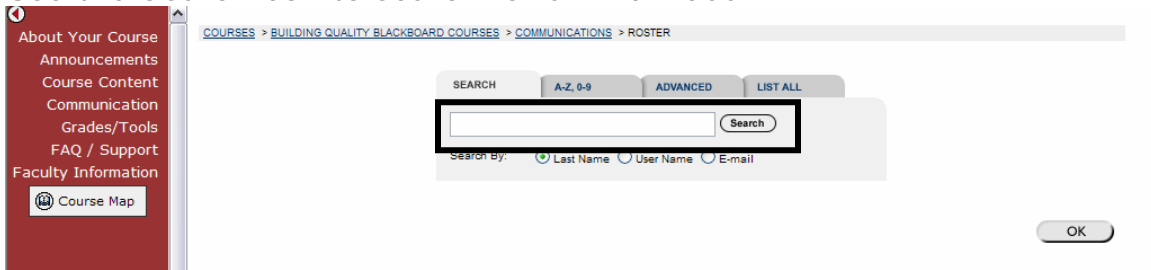
- Click "Submit" to finish. Click "Cancel" to abort this process.
-

The "Submit" button is highlighted with a black border. The browser status bar at the bottom indicates "Powered by Blackboard" and "Internet".

To view someone's homepage go to the Communication menu and choose Roster.



Use the Search box to search for an individual.



Click a name in order to view their homepage.

