



Blackboard Tutorial

In this tutorial you will learn how to take an online test when questions are presented all at once.

The Center for the Advancement of Faculty Excellence
LIBERTY UNIVERSITY

From within a content page click the name of the test to open it.

A screenshot of a Blackboard course content page. The page has a dark blue header with 'Liberty Blackboard' and 'Courses' tabs. A navigation breadcrumb shows the path: COURSES > BUILDING SUMMER BLACKBOARD COURSES > COURSE CONTENT > MODULE 8: ACTIVE LEARNING (TUESDAY -- 2:30PM TO 4:00PM) > ACTIVITIES. The main content area has a red box around a link labeled 'More -- Best Teacher'. Below the link is a paragraph of text: 'Think about a concept, lesson, or skill that either you especially enjoyed learning yourself or that you teach particularly well. Perhaps the episode involved scuba diving, skiing, quilting, sign language, a professional meeting in your discipline, or a memorable seminar. Picture the environment, setting, people involved, presentation, interaction between teacher and student(s), and outcome. With that successful experience clearly in mind, take about five minutes to answer the following questions. As you write, think about how you might explain your example in less than three minutes to a small group of friendly colleagues.' Below this is a section titled 'Time Management' with a quote: '" Work expands so as to fill the time available for its completion." -- Cyril Parkinson (Parkinson's Law)'. A left sidebar contains a red menu with items like 'About Your Course', 'Announcements', 'Course Content', 'Communication', 'Grades/Tools', 'FAQ / Support', and 'Faculty Information', along with a 'Course Map' button.

Click OK.

A screenshot of the same Blackboard course content page as above, but with a 'Microsoft Internet Explorer' dialog box overlaid. The dialog box has a question mark icon and asks: 'Are you sure you want to take this assessment now?'. It has two buttons: 'OK' and 'Cancel'. The 'OK' button is highlighted with a red box. The background content is partially obscured by the dialog box.

You will see all questions on one page. This example has seven questions.

The screenshot displays a Blackboard test interface. On the left is a red navigation sidebar with the following links: About Your Course, Announcements, Course Content, Communication, Grades/Tools, FAQ / Support, Faculty Information, and a Course Map button. The main content area shows a test titled "More -- Best Teacher" with the following details: "Instructions: You will see all of the questions for this test at one time. Grading will be complete or incomplete.", "Multiple Attempts: This test allows multiple attempts.", and "Force Completion: This test may be saved and resumed later." Below this are four essay questions, each with a red box around its title and a "0 points" label on the right. Each question includes a text prompt and a rich text editor with a toolbar (Normal, 3, Times New Roman, Bold, Italic, Underline, Bulleted List, Numbered List, Indent, Outdent, Undo, Redo).

Question 1 Essay 0 points
What specific class, meeting, seminar, or event produced your example?

Question 2 Essay 0 points
What exactly was being taught?
(What was the teaching goal or objective?)

Question 3 Essay 0 points
Describe the environment and setting.
(When and where did the event occur? To what extent did the setting contribute to success?)

Question 4 Essay 0 points
How was the material actually presented?
(What was actually done, how was it done, and why is it interpreted as successful?)

Question 5 Essay 0 points

How did the instructor know whether students had learned the material to the expected level of performance? How did the students know?
(How was achievement tested/evaluated/ assessed and measured against the goal?)

Question 6 Essay 0 points

What did you learn as a teaching professor from this experience?
(Why does this particular example stand out in your memory?)

Question 7 Essay 0 points

Is there a "big lesson" here or a general principle about effective teaching and learning that your example illustrates? Can you summarize it?
(How would you explain this insight to a new professor who is not in your discipline?)

Save Submit

At the bottom of the test you will see a Save button. Save your work every few minutes.

After completing the last question click Submit.

Save Submit