

LIBERTY UNIVERSITY®
Registrar's Office

Independent Study/Directed Research Form

Name _____ LU Box # or Address _____
Major _____

Qualifications:

1. Graduating seniors, graduate students, or students who have changed programs and are having problems making schedule adjustments may qualify for independent study.
2. The student may register for a directed research course as an enhancement to a course of study.

Procedure:

1. Contact the Department Chair for assigning of instructor.
2. Ask the instructor to complete the form and sign.
3. Obtain signatures from the Department Chair and College/School Dean.
4. Return completed form to the Registrar's Office for the Registrar's signature.
5. Once turned in you may **not** drop. You may withdraw with no refund.

Deadline: Must be completed and approved in the semester prior to the semester in which the student is registering for the Independent Study. Any exceptions must be approved by the Dean. Form must be submitted no later than the last day of drop/add.

ID# _____ Classification _____ Semester taken Fall___ Sp___ Su___

Circle One: AA BA BM BS BSN MA MAR MBA MDIV MRE MSN ThG ThM DMIN MEd EdS EdD PhD
Are you graduating this semester? _____

Course # _____ Course Title _____ Credit Hours _____

Reason for taking this course _____

Proposed Plan of Study

The proposed plan of study must include:

- a. Objectives
- b. Required texts
- c. All assignments with due dates
- d. Special projects with due dates
- e. Minimum number of class meetings with instructor

In addition:

For Independent Study

Attach the syllabus for the course with the appropriate modifications.

For Directed Research:

Attach a research proposal

Instructor Date

Dean of College/School Date

Department Chair Date

Registrar Date

Business Office Date

Deadline for grade to be submitted to Registrar's Office _____