

ID # _____

Name _____

Loan Change Request Form

Please complete the following information indicating the type of loan you would like to change. You will receive a revised award letter, which will reflect the changes requested. If the term of the loan change encompasses the entire 2009-2010 academic year, please be aware that both Fall and Spring disbursements will be affected.

Before you complete this form, please read this carefully:

1. All federal student loans are paid in 2 or 3 terms/semesters. The only exception to this is students who are graduating that particular term. Per federal regulations, students who are graduating and have a one-semester loan must have their loans pro-rated.
2. Loan Change Forms must be submitted **no less than 30 days prior to the end of term**. E.g.: Fall 2009 term ends Dec. 11; therefore, the Loan Change Form must be submitted by November 11, 2009 in order for the change to take effect.

Date: _____ Email: _____ Anticipated Date of Graduation: _____

I am requesting a Federal Stafford loan. Originally, I answered “no” to a loan on the FAFSA.

I will not be attending the Summer semester

Subsidized Stafford Loan Changes:

I would like to decline my Subsidized Stafford Loan for:

I would like to increase decrease my Subsidized Stafford Loan
by \$ _____ .00 for:

The Academic Period:

- Fall 09 & Spring 10
- Fall 09, Spring 10 & Summer 10
- Fall 09 only
- Spring 10 only
- Summer 10 only

Unsubsidized Stafford Loan Changes:

I would like to decline my Unsubsidized Stafford Loan for:

I would like to increase decrease my Unsubsidized Stafford Loan
by \$ _____ .00 for:

The Academic Period:

- Fall 09 & Spring 10
- Fall 09, Spring 10 & Summer 10
- Fall 09 only
- Spring 10 only
- Summer 10 only

Graduate PLUS Loan Changes:

I would like to decline my Graduate PLUS Loan for:

I would like to increase decrease my Graduate PLUS Loan
by \$ _____ .00 for:

The Academic Period:

- Fall 09 & Spring 10
- Fall 09, Spring 10 & Summer 10
- Fall 09 only
- Spring 10 only
- Summer 10 only

Reason for change: _____

Signature: _____

Liberty University’s Financial Aid Office

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Web Site: <http://www.liberty.edu/financialaid> • **E-mail:** financialaid@liberty.edu