LIBERTY UNIVERSITY

COMMUTER HANDBOOK

COMMUTER STUDENT LIFE
WELCOME TO
#TEAMLUCOMMUTER

On behalf of Commuter Student Life, I want to personally welcome you to the commuter family. Whether you are moving off campus, transferring from another university, or attending college for the first time, your desire to live off campus marks a milestone in your collegiate experience.

Living off campus presents its own unique opportunities and challenges to the college student experience. Commuter Student Life is here to help you as you walk this new path. The desire of our staff is to keep you connected to Liberty University. This is accomplished through our programs, resources, and events.

Living off campus means you are now a part of a larger community. Take this new, exciting opportunity to become a contributing member of Lynchburg society. Furthermore, I would encourage you to be a good representative of Jesus, and Liberty, to your neighbors and others you will encounter along the way.

No matter where you live, you are still a vital part of the Liberty family. We look forward to serving you in any way we can. Again, congratulations on this milestone and welcome to #TeamLUCommuter!

Sincerely,

Bradley Milks
Director
Commuter Student Life
Living off campus?
Never go hungry with a commuter meal plan!

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<tr>
<th>Plans</th>
<th>Swipes</th>
<th>Cost</th>
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<tbody>
<tr>
<td><strong>Basic Plans</strong></td>
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<tr>
<td>30 Swipes</td>
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<tr>
<td>60 Swipes</td>
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<tr>
<td>90 Swipes</td>
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<tr>
<td>Freedom Dining</td>
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<tr>
<th>Plans</th>
<th>Swipes</th>
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<tbody>
<tr>
<td><strong>Plus+ Plans</strong></td>
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<tr>
<td>30 Plus+ Swipes</td>
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<td>60 Plus+ Swipes</td>
<td>$470</td>
<td></td>
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<tr>
<td>90 Plus+ Swipes</td>
<td>$645</td>
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<tr>
<td>Freedom Dining Plus+</td>
<td>$1850</td>
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</table>

*Basic Swipes: Swipes allow you to eat meals at select dining locations.

*Plus+ Swipes: Plus+ Swipes allow you to eat select meals at **all** of our dining and retail locations.

*Flames Cash*: Cost: You control

*Dining Dollars*: Cost: You control

*For a full list of benefits included in the Freedom Dining, Freedom Dining Plus+, Flames Cash, and Dining Dollar plans, please visit: LibertyDining.com
Since 1971, the mission of Liberty University has been to develop Christ-centered men and women with the values, knowledge, and skills essential for impacting tomorrow’s world. After more than 45 years of educating champions to impact the world for Christ and defending the founding principles of our nation, our mission remains the same.

Our tagline, Training Champions for Christ since 1971, collectively acknowledges the university’s unique heritage, affirms our uncompromising mission, and echoes Liberty’s commitment to Christian values which distinguish us from other schools and universities.

Today, Liberty’s mission has expanded to impact lives not only residentially, but around the world through online education — enrolling more than 100,000 students combined. Training Champions for Christ since 1971 will continue to honor Liberty’s courageous history while focusing on equipping students to excel in their fields and impact their world.

Be sure to check out Liberty’s Mission & Doctrinal Statements.

Lynchburg City, situated in Central Virginia, was founded in 1786 and was named after its founder, John Lynch. The city is adjacent to three counties — Amherst, Bedford, and Campbell. It was also dubbed “Hill City” because it was settled on seven hills.

While living in Lynchburg, take time to explore the sights and sounds of the city. Whether taking time to stroll through the city, catching a movie at the River Ridge Mall, watching a Hillcats game, or exploring the surrounding mountainside, there is always something you can do! Downtown Lynchburg hosts many boutiques, restaurants, and art galleries, as well as the Blackwater Creek Trail along the James River. Be sure to check out Lynchburg Parks and Recreation to learn about seasonal outdoor activities and events! Are you a history buff? Virginia is replete with historic landmarks, such as Thomas Jefferson’s Poplar Forest, the National D-Day Memorial, and Appomattox Court House National Historic Park. For a comprehensive list of some “Must See” places, visit Lynchburg Living for the “Best of Lynchburg.”

One great way you can contribute to this community is to buy locally. Buy Local Lynchburg is committed to supporting local businesses in the city. Buying locally ensures those “one-of-a-kind” family businesses remain an integral part of the Lynchburg community.

DO YOURSELF A FAVOR DURING THE YEAR, EXPLORE LYNCHBURG!
ACADEMIC LIFE

Hancock Welcome Center
Looking to explore Liberty University? Stop by the Hancock Welcome Center to set up a tour or to speak with an admissions counselor!

DeMoss Hall
DeMoss Hall remains one of the main academic buildings on campus, centralizing several areas of study and remaining a social hub for students.

Elmer Towns Religion Hall
Elmer Towns Religion Hall is an academic building utilized by ministry offices.

Jerry Falwell Library
Needing a place to study? Stop by the Jerry Falwell Library to find a range of study areas, a large collection of books and research materials, and various restaurants in the Tinney Café!

Vines Center
The Vines Center is a large arena that hosts all major speakers and events for the university, including weekly Convocation gatherings.

Marie F. Green Hall
Much of Liberty University's administration can be found in Green Hall, along with the Tower Theater, the School of Communication & Creative Arts, the School of Law, and the Tilley Café.

Center for Medical and Health Sciences
The Center for Medical and Health Sciences houses LUCOM, the Liberty University College of Osteopathic Medicine, and the Master of Public Health program.

Science Hall
The Science Hall houses numerous labs and technological resources for students pursuing areas of study within the sciences.

Center for Music and the Worship Arts
The Center for Music and the Worship Arts consists of two connected buildings, housing classrooms and resources for students pursuing music degrees, as well as an auditorium capable of seating up to 1,600 guests.

STUDENT LIFE

Montview Student Union
This new student union, located at the back of DeMoss Hall, boasts numerous restaurants, hangout areas, event spaces, and even a bowling alley!

Williams Stadium
Home to the Liberty Flames Football team, Williams Stadium seats roughly 20,000 with stadium seating and the 5-story football tower.

LaHaye Recreation and Fitness Center
Students have access to the Thomas Indoor Soccer Center, Tilley Student Center, and state-of-the-art fitness center.

LaHaye Ice Center
Check out the LaHaye Ice Center, with 4,000 seats, to see hockey games and participate in public skating!

Liberty Mountain Snowflex Centre
The Snowflex Centre gives students year-round access to skiing, tubing, and snowboarding.

Liberty Mountain Trail System and Hydaway Outdoor Recreation Center
Students have access to outdoor recreation through the Liberty Mountain Trail System, which provides a variety of trails for hiking, running, and biking. Students can also pursue other activities, such as canoeing and camping, at Hydaway Outdoor Recreation Center.

Liberty University Astronomical Observatory
The Astronomical Observatory gives students the opportunity to explore the heavens and look at the stars.

Ivy Lake
Ivy Lake has beaches, picnic areas, and a fishing dock available for student use and recreation.
APPLYING TO MOVE OFF CAMPUS

QUALIFICATIONS

Age: Must be at least 21 years old by Dec. 31 for the fall semester or May 31 for the spring semester.

Living with Family: Must be living with a parent or a sibling who is over the age of 21 and submit an Immediate Family Contract to the Office of Residence Life.

Married: Must submit Marriage Contract to the Office of Residence Life. The greater Lynchburg region offers many affordable options for married students.

Medical Exemption: Must submit Medical Exemption paperwork to the Office of Residence Life.

APPLICATION PROCESS

Apply online through ASIST under the “My Housing” section.

Once you have been approved, attend Commuter Orientation. Check the Commuter Student Life webpage for upcoming orientation dates and registration information.

Read the Off-Campus Agreement to learn what is required of each commuter student.

Commuter Student Life is committed to connecting you to Liberty University through programs, services, and resources that enhance your spiritual, academic, and social development as a Christian, preparing you to positively impact the world.

Commuter Tribes – Looking for a way to stay connected, not just to Liberty, but to other commuters? Commuter Tribes function as communities for students who live off campus. Get involved, meet other students, and even receive mentorship by an upperclassman who has been where you are going! Let us know if you are interested in joining a Commuter Tribe!

Events – Watch your email for special events, giveaways, and promotions just for you.

Commuter Newsletter – Stay connected by reading your Commuter Newsletter. The newsletter keeps you updated about on- and off-campus events.

Liberty.edu/Commuters
(434) 592-3067
/LUCommuterlife
@LUcommuterlife
@LUcommuterlife
Commuter@liberty.edu

STAY CONNECTED
THINGS TO UNDERSTAND

WHAT KIND OF PROPERTY DO YOU WANT TO RENT?

- Apartment
- Town house
- Condo
- House
- Duplex
- Mobile home
- Room in private home
- Rental to share

Check out Commuter Student Life’s Apartment Finder to find a place to live!

TERMS OF LEASE

- Names of tenants* and landlord
- Address of rental unit
- Rules and regulations
- Amount of rent per month
- Date rent is due
- Security deposit details
- Right of entry
- Right to sublease
- Condition of unit
- Furniture provided and inventory
- List of needed repairs
- Responsibility for repairs

*Local zoning ordinances may restrict the number of people who may live in any one dwelling or unit. For questions specifically regarding your dwelling ordinances, please ask your landlord directly or contact the following:

- Lynchburg City Community Planning
- Campbell County Community Development
- Bedford County Department of Planning
HOMEWORK:
BEFORE YOU SIGN YOUR LEASE

- Inspect the Property
  - Talk to the current tenants and others who know the neighborhood
  - Drive by the neighborhood at night
  - Research crime statistics for the area
  - Take pictures before you sign the lease
- Ask questions, negotiate, and understand the terms of the lease.
  - It is perfectly acceptable to ask the landlord about anything you don’t understand and also to negotiate the terms of the lease. Confirm the lease protects your interests, not just the landlord’s. If changes are made, verify that they are included on all copies of the lease with all parties’ signatures.
- Consider signing separate leases
  - When sharing an apartment, house, or room with others try to get separate written leases. Joint and oral leases are legal in Virginia, but more often than not can cause headaches. Keep a copy for yourself!
- Subleasing requires written consent of the landlord
  - CAUTION: If the person you find to sublease your dwelling fails to pay rent, it may ultimately be your responsibility.

THE CONSEQUENCES OF BREAKING YOUR LEASE

BEING TOO NOISY? HIDING A PET? WAITING WEEKS TO TAKE OUT YOUR GARBAGE?
It’s important to understand the terms and conditions of your lease. Consequences can vary depending upon your landlord. The following are examples of what can happen when you violate the terms of your lease:

5-DAY NOTICE
A 5-Day Notice to Pay or Vacate is given to tenants who are behind on their rent beyond the grace period. This notice serves as an official warning to the tenant to pay the amount due or vacate the premises before eviction charges are filed.

21/30 NOTICE
A 21/30 Notice is given to a tenant who has violated a nonrent-related provision of the lease or the Virginia Residential Landlord Tenant Act. This notice gives the tenant 21 days to fix the problem, 30 days to vacate the premises, or face eviction.

COMPARE COMMON TYPES OF LEASES

<table>
<thead>
<tr>
<th></th>
<th>Month to Month</th>
<th>Lease for a Term (Typically 6, 9, or 12 months)</th>
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<tbody>
<tr>
<td>Rent can change each month.</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>You can end the contract on short notice.</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>You may have to move on short notice.</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>
MOVING TIPS

MOVING IN:

1. GET ALL CURRENT DAMAGES IN WRITING ON DAY ONE, IN CONJUNCTION WITH THE LANDLORD.

2. UNDERSTAND YOUR RESPONSIBILITIES.

Tenant(s) need to:

- Abide by the terms of the lease.
- Remove trash in accordance with local statutes.
- Use utilities reasonably.
- Provide landlord access during normal working hours when given reasonable notice (at least 48 hours).
- Keep the premises safe and clean, and don’t allow property to be damaged through either negligence or deliberate acts of violence.

Landlord(s) generally must:

- Comply with all state and local codes and regulations governing maintenance, use, construction, and appearance of the dwelling.
- Maintain all electrical, plumbing, and other facilities provided in the lease.
- Make repairs and arrangements necessary to keep the dwelling and property in the same condition as it was at the beginning of the tenancy.
- Maintain and keep in good repair all furniture, fixtures, and equipment belonging to the landlord.

WHAT IF...

MY PROPERTY NEEDS REPAIRS?

- Identify the problem and determine who is responsible for the repair.
- Get proof of the problem.
- Give proper written notice to the landlord to fix the problem.
- Allow a “reasonable time” of 30 days to repair. Only urgent heating, kitchen, or bathroom sanitation needs must be addressed within 24 hours.
- Try to reach an agreement.
- After reaching an agreement, get it in writing.

MOVING OUT:

1. CLEAN: LEAVE THE PROPERTY IN THE CONDITION YOU FOUND IT.

2. CHECK OUT: COMPLETE A DAMAGE CHECKLIST WITH YOUR LANDLORD.

3. ENSURE ALL BILLS ARE PAID:
   LEAVE A FORWARDING ADDRESS FOR MAIL AND YOUR SECURITY DEPOSIT.
Living with others is an integral part of the college experience, whether you live on or off campus. Your roommate(s) could become your best friend and even a part of your wedding party!

One way to ensure successful relationships is to let your roommate(s) know your expectations while sharing a living space.

BEFORE ROOMING WITH AN INDIVIDUAL, TALK ABOUT THESE THINGS:

• **Study Habits** – Do you like to study in the morning? Will your roommate(s) want to study at night? Will you have quiet hours reserved for studying?

• **Cleanliness** – How clean do you like your living space? Does your roommate(s) have the same expectations regarding cleanliness that you do? Is a cleaning schedule needed?

• **Utilities** – What utilities are necessary for you and your roommate(s)? Will you need the internet, cable, or telephone? How will these charges be paid?

• **Privacy** – Are others allowed into your bedroom? What level of privacy do you wish to maintain? What about your roommates? Do they expect a similar level of privacy?

• **Communication** – Learning how to communicate is key to a successful relationship. Be honest and respectful with one another, and do so in a polite manner. Do not allow minor issues to build. The result will inevitably lead to a larger issue.
OFF-CAMPUS SAFETY

1. SECURITY DEPOSIT
   Complete a Damage Checklist to note the condition of the carpets, appliances, walls, etc. before moving in to protect your security deposit against damage claims. Make sure your landlord walks through with you and you both sign the form.

2. RENTER’S INSURANCE
   Consider purchasing renter’s insurance to protect your valuables. Renter’s insurance protects you in case of theft, personal injury while on your property, or natural disaster. Get a quote from your current car insurance carrier, check with your parents’ homeowners insurance, and then check with local insurance agents.

3. SAFETY IN NUMBERS
   Always let someone know where you are going and when you expect to return.

4. SECURE YOUR HOME AND CAR
   • Keep your house and car doors locked, even when you are home.
   • Secure all windows.
   • Keep a light and TV on while you are out.
   • Leave porch lights on during the night.

5. STAY ALERT TO YOUR SURROUNDINGS
   • Be aware of your surroundings upon entering and exiting your home and car.
   • Have your key in hand when approaching your door.
   • Keep your car locked with valuables out of sight.
   • Make sure your cellphone is fully charged and easily accessible.
   • Trust your instincts. If it doesn’t feel right, avoid it.
   • Report suspicious people and/or vehicles to the police.

OFF-CAMPUS BUDGETING

ONE OF THE BENEFITS OF LIVING OFF CAMPUS IS HAVING THE OPPORTUNITY TO CREATE YOUR OWN BUDGET. Learning how to manage your finances can save you from frustrations in the future.

WHAT DO COLLEGE STUDENTS TYPICALLY OVERSPEND ON? FOOD. Learn the do’s and don’ts for spending money on groceries and eating out.

<table>
<thead>
<tr>
<th>DO</th>
<th>DON’T</th>
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<tbody>
<tr>
<td>Plan ahead</td>
<td>Make impulse buys</td>
</tr>
<tr>
<td>Choose recipes using food you already have</td>
<td>Shop while hungry</td>
</tr>
<tr>
<td>Make a list and stick to it</td>
<td>Forget to plan ahead</td>
</tr>
<tr>
<td>Cut coupons</td>
<td>Buy nonfood items at the grocery store</td>
</tr>
<tr>
<td>Shop once per week</td>
<td>Buy prepackaged meals</td>
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<thead>
<tr>
<th>SHOP SMART</th>
<th>DINE SMART</th>
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</thead>
<tbody>
<tr>
<td>Look low: less expensive items are on the lower shelves</td>
<td>Take leftovers home</td>
</tr>
<tr>
<td>Buy bulk: share purchases with roommates</td>
<td>Dine out less often</td>
</tr>
<tr>
<td>Purchase meats and cheese by the pound: it’s cheaper</td>
<td>Skip expensive desserts and beverages</td>
</tr>
<tr>
<td>Use frequent shopper discount programs</td>
<td></td>
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<tr>
<td>Buy store brands</td>
<td></td>
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<tr>
<td>Buy frozen veggies: fresh produce spoils quickly</td>
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COMMUTING & PARKING

To park a motor vehicle or bicycle on Liberty University property, you must obtain a parking decal. The Liberty University Police Department (LUPD) is the only department with the authority to grant parking decals. "Authorization" from other departments to park on campus without a decal should be disregarded.

LUPD is authorized to remove, impound, or immobilize motor vehicles (at the registered owner’s expense) on the university’s property under the following circumstances:

Any vehicle which...
- Has an expired or no state registration (license plate) displayed.
- Creates an obstacle for firefighters or firefighting equipment.
- Inhibits the flow of traffic.
- Is parked illegally in a reserved or handicapped space.
- Is parked in any area not clearly marked as a parking space and/or has violated any of the parking rules and regulations.

University parking rules and regulations are in effect year-round, including periods when classes are not in session. ALL parking lots are subject to closure to all students, faculty, and staff during special events.

For complete information regarding parking regulations and fees, contact the Liberty University Police Department.

The Liberty University Police Department is located in the southwest corner of Green Hall. Normal business hours for the police department offices are Monday–Friday, 7:30 a.m.–4:30 p.m.

CAMPUS ALERT SYSTEM

Liberty University has implemented an emergency notification system that is used to alert you in the event of certain situations on campus.

All members of the Liberty University community are strongly encouraged to sign up for the emergency alert system.

WHAT TYPE OF ALERTS WILL YOU RECEIVE?
- Life-Threatening Situations
- Hazardous Material Situations
- Fire
- Road Closings
- School Closings
- Severe Weather

Users can select a different alert for each device (for example, road closings sent to email and school closing sent via text message).
SPIRITUAL DEVELOPMENT

CONVOCATION
is an assembly of the university community. The purpose is to develop campus unity, disseminate information, and challenge students spiritually, socially, morally, and intellectually. Convocation provides forums for the social and political issues of the day, as well as educational topics of diverse interest for the benefit of students, faculty, and staff. Guest speakers from the worlds of business, politics, education, religion, and the sciences also help to make Convocation a refreshing and challenging time.

CAMPUS COMMUNITY
is a weekly gathering of college students who have a passion for Jesus. With various speakers, a Word-centered environment, and heart-pounding, powerful worship, Campus Community is something you won’t want to miss.

THE LU SHEPHERD
office exists to offer support and guidance for any student encountering a difficult situation, an immediate crisis, or a spiritual need.

Services Include:
• One-on-One Meetings
• Ministry Groups
• Prayer Center
• Celebrate Recovery
Liberty University’s Student Code of Conduct

Liberty University promotes an environment of honesty, integrity, and sexual purity. As a result, students are expected to uphold the university’s code of conduct, also known as the “Liberty Way.” The Liberty Way is not merely a list of rules and regulations for students to obey. The Liberty Way is a guide that promotes healthy student development.

Community Life, located in the Dean of Students Office, facilitates student development by upholding the university code of conduct (the Liberty Way) and addressing incidents of misconduct in a caring, just, and restorative manner. Furthermore, Community Life offers a variety of educational programming designed to help students develop into Champions for Christ.

All commuter students are under the same rules, regulations, and policies as residential students, except for those rules strictly pertaining to residence hall living.

Commuter Meal Plans

Remembering to make a meal everyday can become an overwhelming task, especially if your day is full of classes and your nights are reserved for working. To make meal planning easier, consider purchasing a Commuter Meal Plan from Dining Services.

Choose savings and convenience — and dine on campus with us! Enjoy multiple dining locations! Enjoy a variety of meal plans! You have five convenient dining plans from which to choose: Freedom Dining Plus+ (the best value), one of three block plans that allow dining at all bonus meal locations and the Food Court at Reber-Thomas, or a flexible Flames Cash plan.

Flames Pass

Flames Pass is your official Liberty University ID card and the key to many services and activities both on and off campus. Be sure to get your Flames Pass when you become a part of the Liberty family!

Your Flames Pass is extremely helpful to you as a commuter student. With your Flames Pass you will have access to:

- Flames Cash
- Meal Plans
- Student Discounts
- Campus Events and Recreation
- The Liberty Mountain Snowflex Centre
- Recreational and Academic Buildings
- The LaHaye Ice Center
- The LaHaye Recreation and Fitness Center

*The privileges that your Flames Pass gives you are dependent on your classification with Liberty University (staff/faculty, residential student, online student).
FALL 2016

ACADEMIC CALENDAR

Aug. 29  Classes begin
Aug. 29-Sept. 2  Add/Drop week
Sept. 2  Last day to add or drop a class until 4 p.m.
Oct. 6-7  Fall Break
Nov. 8  Election Day — No classes
Nov. 18  Last day to withdraw with a “W”
Nov. 21-25  Thanksgiving Vacation
Dec. 9  Last day of classes
Dec. 12  Reading Day
Dec. 13-16  Final exams

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