

Ehrhorn Law Library Annual Report



2013-2014

Liberty University School of Law Ehrhorn Law Library

Mission

The mission of the Ehrhorn Law Library is to build an excellent collection of materials for training future leaders in law and to preserve and provide timely access to materials that support legal scholarship rooted in the Western legal tradition.

Strategic Directions:

2014 marks the second year of the Library's 5-Year Strategic Initiative Plan. Significantly, the library witnessed a change in organizational structure intended to pave the way for clear delineation of responsibilities and accountability. As part of the change, the law library is now broken up into Technical Services, Reference and Legal Research, Access and Emerging Technologies, and Electronic and Online Services. The library hired a new librarian to head the online programs and develop outreach services for non-residential patrons, while three other librarians were promoted to Associate librarians heading each of the departments.

Aside from doing a self-assessment of the entire library operations, the 2014 Summer Retreat focused on conflict management at the workplace as a means of maintaining optimal employee performance.



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Technical Services Department

- Administration and supervision of the FY rollover procedure in the Voyager Acquisitions software.
- Processed and cataloged the monograph portion of the special collection of the Liberty Center for Child Protection (1,746 titles)
- Began cataloging HeinOnline records
- Entered tables of contents of federal and state codes to our bibliographic catalog records to enhance subject searching by patrons.

Collection holdings at close of FY2013-14:

Total titles = 250,599 (2,291 added)

Total volumes and volume equivalents = 313,088 (8,154 added)

Reference Services and Legal Research Instruction

- Law Librarians continued to team teach the Legal Research intensive to the entire 1L class during winter term
- Supervise Research Assistant (RA) Program for upper-class law students to serve as instructional support during Legal Research intensive class
- Provide ongoing reference desk day and evening coverage and legal research assistance to law faculty and students
- Research and database workshops, small group and individual instruction for legal courses, law review, clinics, undergraduate classes, summer sessions and special programs as requested



- Provide research support and locate course materials for law classes and Israel Study Tour
- Evaluate, recommend, and maintain books in the reference and general collections
- Update journals in library display case for law faculty publications
- Virtual reference help with Ask A Librarian Outlook email service available to all patrons
- Librarians with law degrees serve as law school moot court competition judges each semester
- Provide ongoing research and collection assistance to Dr. Judith Reisman, research professor, and the new Center for Child Protection

Technology

- Collaborated and served as library representative on the committee for the law school's new website.
- Continue adding resources and updating information on the library's current website.
- Establish vendor relationships and arrange trials for new services.
- Evaluate, recommend, and maintain electronic resources.
- Provide online support to distance learning students.
- Proctor and provide technology support during exams each semester.
- Coordinate training sessions with visiting computer database representatives



Circulation Department

Interlibrary Loan Activities:

Filled 105 lending requests (79 loans and 3 copies)

Filled 465 requests to borrow from other libraries (385 loans, 80 copies).

Attended VIVA ILL Forum

Topics covered at this year's VIVA Community Forum:

Rethinking Resource Sharing: Best Practices, Practical Innovations, New Models for Collaboration

WorldCat Knowledge Base and Direct Request

OCLC Update on Migration to WorldShare

Circulation Statistics

1901 titles circulated 3,163 times

Other Circulation Activities

- Developed and implemented circulation desk training program.
- Implemented Circulation Standards of Excellence.
- Implemented a revolving shelf reading strategy.
- Rearranged the Reserve Section to be more user-friendly.
- Developed a folder and circulation policy for past exams
- Moved a section of reporters to create room for growth

