Date:

Name: ___________________________ Student ID: _______________________

Congratulations on your acceptance into Liberty University’s Ph.D. program in Counseling with a specialization in:  ☑ Professional Counseling ☐ Pastoral Care and Counseling. This form serves as an agreement between you and Liberty University regarding the following conditions of your admission.

1. Follow the instructions on the Ph.D. Agreement Contract (enclosed) and copy, sign, and return it with this document. Please note that signing the Ph.D. Agreement Contract means that you fully understand and agree to all of the parameters stated in the PhD Handbook and catalog.

2. Complete all of the counseling Prerequisite Foundational Competency courses checked below and send an official transcript to Cindy at cwaugh@liberty.edu for evaluation. Once your transcript is reviewed you will receive an e-mail confirming that you may take your first PhD course (COUC 740: Advanced Research Methods). Please note that you MUST begin your program with COUC 740.

☐ COUN 501  ☐ COUN 502  ☐ COUN 503  ☐ COUN 505  ☐ COUN 510
☐ COUN 512  ☐ COUN 521  ☐ COUN 646  ☑ COUN 667

3. Complete all Theological Prerequisites checked below early in your doctoral program (prior to your Qualifying Examination).

☐ Hermeneutics  ☑ Systematic Theology I  ☑ Systematic Theology II

4. Register to take the Statistical Competency Exam (contact Stan at sgmvedenko@liberty.edu to register), which must be taken prior to COUC 740. This exam is accessible through Blackboard. If you fail the test you will be required to take PSYCH 355 (or the equivalent), so you will be prepared for the research courses.

5. Sign and return this form to the above address with attention to Cindy Waugh. Please note that signing this form means that you agree to follow guidelines one through four stated above.

_________________________________________ _______________________
Student’s Name Date

_________________________________________ _______________________
Ph.D. Program Director Date