Liberty University History Club Constitution

The Liberty University History Club is an organization developed to enhance the students' academic and social life by providing historically oriented extra-curricular activities in the context of Christian Fellowship. The History Club is open to any and all Liberty University students at either the Graduate or Undergraduate level.

In order to maintain official membership with full voting rights the student must have all dues paid to the History club treasury, attend a minimum of one meeting per semester or two meetings per year. In addition to the meetings, the student must also attend at least one History Club event per year. A history club member’s voting rights may be revoked by a unanimous vote from the Executive Committee and a 2/3 majority of the General Membership. In the event of a removal vote, the Member in question is permitted to speak before the Executive Committee and the General Membership on their own behalf. The member in question is not permitted to vote in the removal vote.

There are three offices of the History Club: The President, the Vice President, and the Secretary/Treasurer. Election into these offices require a majority vote from the general membership, which the standing Executive Committee will be a part of. If a candidate fails to receive a majority of votes, a second election will be held between the top two candidates that receive the highest number of votes. Members interested in becoming an officer must meet all requirements of History Club membership. The term of office will be one academic year (August to May). All officers shall comprise the executive Committee of the History Club. The Executive Committee shall meet in addition to regular organizational meetings and shall appoint any additional committees as needed to carry out the History Club’s goals.

The Duties of the President are such: to preside over all meetings, ensure that the organization is operating in conformity with the Liberty Way, and must maintain regular communication with the Executive Committee members. The Duties of the Vice President are such: Preside over meetings in the absence of the President, Schedule meetings and events with the appropriate groups/offices, coordinate organization promotion, and publicize events. The Duties of the Secretary/Treasurer are such: Maintain an accurate record of all organization members, maintain an accurate record of organization transactions, maintain an accurate record of dues, and arrange fundraising opportunities for the organization. Officers may be removed by a 2/3 vote of the Executive Committee and a majority vote of the General Members. In the event of a removal vote, the Officer or Member in question is permitted to speak before the Executive Committee and the General Membership on their own behalf. The officer in question is not permitted to participate in the deliberation of the Executive Committee regarding removal, but may vote with the General Membership.
All Club finances will be kept in the office of the Faculty Sponsor. Detailed Records of the Dues paid to the club and the Fees paid by the club will be kept by the Secretary/Treasurer. All money paid out of the treasury must be accounted for with a receipt to be tallied at the beginning and end of each semester. The decision to spend money on meeting arrangements or a club event must be approved by a 2/3 vote of the Executive Committee. After each club meeting a record of the treasury must be posted for the members of the club to view.

The organization may establish reasonable dues that must be paid by all members. The amount of the dues must be determined by the Executive Committee and announced at the first meeting of the academic year and approved by the General Membership by a majority vote. Dues must be collected by the second meeting of the academic year.

Ratification of this constitution must be approved by 2/3 of the Executive committee and 2/3 of the General Membership in attendance. This constitution may be amended by 2/3 of the Executive Committee and 2/3 of the General Membership in attendance.

President: [Signature]  
Vice President: [Signature]

General Members
[Signatures]