

# WILLIAM JAMES

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## Professional Skills Profile

*Professional work experience in combination with strong academic training in:*

- Child advocate and mentor
- Knowledgeable in age-appropriate activities and safety regulations
- Team leadership and group facilitation
- CPR/First Aid certified
- Theories of Counseling
- Professional Oral and Written Communication

## Education

**BS in Psychology** // Liberty University, Lynchburg, VA // Anticipated May 2014

- **Specialization:** Counseling and Human Development
- **Minor:** Spanish (intermediate speaking, reading and writing)
- **GPA:** 3.5
- **Computer Skills:** Microsoft Office Suite 2010
- **Relevant Courses:** Psychology of Childhood & Adolescence, Behavior Management

## Experience

**Mentor, Big Brothers Big Sisters of Central Virginia** // Lynchburg, VA // October 2011 - Present

- Interview and assess children ensuring strong pairings and healthy mentorship
- Organize block parties to grow community connectedness and promotion of local counseling services
- Mentor 12-year-old, resulting in decreased destructive behavior and improved interpersonal skills
- Develop children's self-esteem through physical, social and academic programs

**Server, Chick-fil-A** // Lynchburg, VA // January 2010 – October 2011

- Provided quality customer service in a fast-paced environment
- Led team in service and training while ensuring adherence to federal safety regulations

## Community Service

*Accumulated over **120 hours** of volunteer service for various humanitarian aid and community outreach projects.*

**Assistant Volunteer** // The Salvation Army // August 2011 – Present

- Assist residents with needs, organize community events and manage office needs

**Team Leader** // Argentina Humanitarian Missions Trip // Liberty University // June 2012

- Led group of 12 students in organizing and assisting disadvantaged people groups

**Peer Leader** // Liberty University // August 2011 – May 2012

- Facilitated weekly peer group to inspire personal and academic growth

## Certifications and Affiliations

- **CPR & First Aid Certified** // August 2012 - Present
- **American Association of Christian Counselors** // May 2011 – Present
- **American Psychological Association** // May 2011 – Present
- **Alpha Lambda Delta Honor Society** // Liberty University // August 2010 – Present