

# New Teacher

434-258-4417 \* 123 S. Main Street Las Cruces, NM 12345 \* nteacher@liberty.edu

---

## Professional Skills Profile

- Interpersonal skills
- Highly organized, able to multi-task and accomplish multiple objectives
- Professional demeanor and attentive to detail
- Experience with Special Needs
- CPR Certified
- Successful leader, equally effective as member of a team
- Proficient in Spanish

## Education

**M.A. in Teaching**, Elementary Education  
Liberty University, Lynchburg, VA Anticipated May 2013

**B.A. in Communication**  
University of California, San Diego, CA May 2010  
GPA: 3.9/4.0

## Honors & Awards

Magna Cum Laude, Dean's list  
Omicron Delta Kappa, National Leadership Honors Society  
Collegiate Leadership Internship Program Grant, August 2010  
The Jill Jones Leadership Award, April 2012

## Student Teaching

**Substitute Creative Writing Teacher** January –June 2012  
Las Cruces Elementary School Las Cruces, NM

- Strengthened students' writing and analytical skills by developing team-based word guessing games
- Motivated students and encouraged interaction by storytelling
- Tutored and mentored students after school hours and worked closely with parents on the management of their child's homework assignments
- Created clear, comprehensive rubrics for students to use as a guide and provided assessment for student work

## Other Work Experience

**Private Tutor** September 2010-Present  
The Walton Family Lynchburg, VA

- Provide one-on-one tutoring for child with learning disabilities
- Assist with homework and test preparation
- Raised child's grade from a D average to a B+, making honor roll

**Greeter** Summer 2010  
Walt Disney World Orlando, FL

- Assisted guests with directions and provided guidance on attractions
- Outstanding Guest Care Award, July 2010

## Volunteer Activities

**Organizer**, Jefferson County Relay for Life, 2008, 2009, 2010  
Umpire, Las Cruces Little League, 2012  
Facilitator, Phi Kappa Tau National Fraternity  
Fundraiser, LU Alumni Association